November 9, 2022

The Joint Meeting of the City Council and Board of Finance was held on November 9, 2022 in the Board of Education Auditorium, 129 Church Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Howe, Lusitani, Olsen, Panioto, Thibeault, and Tyler; Commissioners Mace, O'Brien and Smith. Present by videoconference: Commissioners Burns, Heiser, Maikowski. Absent: Commissioners Kazemekas and Whitford

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON OCTOBER 11, 2022.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint meeting on October 11, 2022.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Panioto and seconded, it was unanimously voted: To remove from the Consent Calendar the item regarding a transfer of $10,000 within the General Fund to revise City Inland Wetland maps and the item regarding an additional appropriation of $10,000 within the Equipment Building Sinking Fund for Inland/Wetland mapping.

On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following eleven items as part of the Consent Calendar.

3. $75,000 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR ENVIRONMENTAL ENGINEERING, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $75,000 within the Capital Projects Fund for Environmental Engineering.

4. $6,954 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling $6,954 within the Special Grants and Donations Fund funded by code enforcement revenue.

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5. $34,000 TRANSFERS WITHIN PUBLIC WORKS OPERATING BUDGET FOR PART TIME WAGES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling $34,000 within the Public Works operating budget for part time wages.

6. $1,294 ADDITIONAL APPROPRIATION WITHIN PUBLIC WORKS OPERATING BUDGET AS OF JUNE 30, 2022 FOR PERMANENT PATCH, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $1,294 within the Public Works operating budget as of June 30, 2022 for permanent patch.

7. $42,500 ADDITIONAL APPROPRIATION WITHIN SENIOR ACTIVITY FUND FOR RENOVATION OF COFFEE SHOP, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $42,500 within the Senior Activity Fund for renovation of the coffee shop.

8. $3,500 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY AARP LIVABLE COMMUNITIES GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $3,500 within the Special Grants and Donations Fund funded by the AARP Livable Communities Grant.

9. $55,145 ADDITIONAL APPROPRIATION WITHIN POLICE ASSET FORFEITURE FUND FOR VARIOUS EXPENSES, ADOPTED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling $55,145 within the Police Asset Forfeiture Fund for various expenses.

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10. $3,260 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY THE POLICE CONTRIBUTIONS, ADOPTED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $3,260 within the Special Grants and Donations Fund funded by the Police Contributions.

11. $21,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY JUVENILE DIVERSION GRANT, ADOPTED

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $21,000 within the Special Grants and Donations Fund funded by the Juvenile Diversion Grant.

12. $12,970 TRANSFER WITHIN PRYCS OPERATING BUDGET FOR ENHANCEMENT SERVICES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $12,970 within the PRYCS operating budget for enhancement services.

13. $7,520 TRANSFER WITHIN INSURANCE OPERATING BUDGET FOR LIABILITY INSURANCE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $7,520 within the Insurance operating budget for liability insurance.

14. $10,000 TRANSFER WITHIN GENERAL FUND TO REVISE CITY INLAND WETLAND MAPS, APPROVED.

Board of Finance approval presented.

Council Member Panioto requested further clarification of this transfer item and the item on the City Council agenda to award a Contract update to Inland Wetland and Watercourse Mapping from a memo dated October 31, 2022.

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Public Works Director Raymond Rogozinski responded that this item was the same as the item placed on the City Council agenda awarding an update to the Contract and that there was a difference of $10,000 to be transferred from an operational account to a salary account.

On motion of Council Member Panioto and seconded, it was unanimously voted: To transfer $10,000 within the General Fund to revise City Inland Wetland maps.

15. $10,000 ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FUNDED BY A TRANSFER IN FROM GENERAL FUND FOR INLAND/WETLAND MAPPING, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of $10,000 within the Equipment Building Sinking Fund funded by a transfer in from the General Fund for Inland/Wetland mapping.

16. $18,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer $18,000 from the General Fund Contingency account to Operating Transfers Out.

17. $36,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY 2022 BULLETPROOF VEST PARTNERSHIP GRANT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $36,000 within the Special Grants and Donations Fund funded by the 2022 Bulletproof Vest Partnership Grant.

18. $485,000 TRANSFERS WITHIN GENERAL FUND AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

Council Member Thibeault made a motion and it was seconded, to amend the transfer amount from $504,195 to $485,000 as requested by the Comptroller.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make transfers totaling $485,000 within the General Fund as of June 30, 2022.

19. $485,000 ADDITIONAL APPROPRIATION; $31,000 WITHIN CAPITAL PROJECTS-SCHOOLS FUND AND $454,000 WITHIN EQUIPMENT BUILDING SINKING FUND, APPROVED.

Board of Finance approval presented.

Council Member Thibeault made a motion and it was seconded, to amend the additional appropriation total from $504,195 to $485,000 and to amend the Equipment Building Sinking Fund amount from $473,195 to $454,000 as requested by the Comptroller.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling $485,000; $31,000 within the Capital Projects-Schools Fund and $454,000 within the Equipment Building Sinking Fund.

20. $9,403 TRANSFERS FROM GENERAL FUND CONTINGENCY ACCOUNT FOR YEAR-END TRANSFERS AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling $9,403 from the General Fund Contingency account for year-end transfers as of June 30, 2022

21. $4,747,605 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND TO ALLOCATE SURPLUS FUNDS AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling $4,747,605 within the General Fund to allocate surplus funds as of June 30, 2022.

22. $272,299 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT FOR COMPENSATED ABSENCES AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer $272,299 from the General Fund Contingency account for Compensated Absences as of June 30, 2022.

23. $600,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT FOR COMMODITIES AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $600,000 from the General Fund Contingency account for Commodities as of June 30, 2022.

24. $600,000 CARRYOVERS FROM FISCAL YEAR 2021-2022 TO FISCAL YEAR 2022-2023 WITHIN GENERAL FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To approve carryovers of $600,000 from fiscal year 2021-2022 to fiscal year 2022-2023 within the General Fund.

25. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

26. ADJOURNMENT.

At 7:01 p.m., on motion of Commissioner O'Brien and seconded, it was unanimously voted: To adjourn.

ATTEST:__________________________________
Merina R. Bigos
Acting Town & City Clerk