

NOVEMBER 9, 2022

The regular meeting of the City Council was held on Wednesday, November 9, 2022 in the Board of Education Auditorium, 129 Church Street at 7:07 p.m. Present: Mayor Caggiano; Council Members Howe, Lusitani, Olsen, Panioto, Thibeault, and Tyler.

1. MOMENT OF REFLECTION FOR LIEUTENANT DEMONTE AND SERGEANT HAMZY.

Mayor Caggiano requested a Moment of Reflection for Lieutenant Demonte and Sergeant Hamzy and all officers and first responders involved in the devastating tragedy last month.

2. APPROVAL OF MINUTES OF REGULAR CITY COUNCIL MEETING ON OCTOBER 11, 2022.

On motion of Council Member Howe and seconded, it was unanimously voted: To approve the minutes of the regular City Council meeting on October 11, 2022.

3. PUBLIC PARTICIPATION.

Therese Pac, Town and City Clerk acknowledged this is her last meeting and has attended a total of 853 meetings throughout her 24 years. She expressed her appreciation to the customers who have been served in the Town and City Clerk's office and has enjoyed her time with the City of Bristol.

4. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To remove from the Consent Calendar the item requiring each member of a City board or commission to annually acknowledge the City's conflict of interest policies through the signing of a Conflict of Interest Acknowledgement.

On motion of Council Member Panioto and seconded, it was unanimously voted: To adopt eight matters as part of the Consent Calendar.

5. NEW HIRE REPORT FOR OCTOBER, PLACED ON FILE.

Communication presented from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To place on file the New Hire Report for the month of October, 2022.

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6. MOTOR VEHICLE AND REAL ESTATE TAX REFUNDS IN AMOUNT OF \$10,103.51, APPROVED.

Request presented from the Tax Collector.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$7,695.75
Real Estate	<u>2,407.76</u>
Total	\$10,103.51

7. MAYOR OR ACTING MAYOR AUTHORIZED TO EXECUTE ELECTRIC DISTRIBUTION EASEMENT AGREEMENT FOR PORTION OF PROPERTY LOCATED AT 111 NORTH MAIN STREET FOR REPLACEMENT AND ACCESS TO ELECTRICAL TRANSFORMER AND RELATED EQUIPMENT.

Communication presented from Assistant Corporation Counsel Conlin regarding an electric distribution easement agreement for replacement and access to an electrical transformer and related equipment as part of the City Hall renovation project.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve and authorize the Mayor or Acting Mayor to execute an electric distribution easement agreement in favor of Eversource for a portion of property located at 111 North Main Street for replacement and access to an electrical transformer and related equipment as part of the City Hall renovation project.

8. MAYOR AUTHORIZED TO EXECUTE RELEASE OF CLAIMS IN EXCHANGE FOR PAYMENT IN DAMAGES BY WESTERN EXPRESS, INC. FOR DESTRUCTION OF CITY PROPERTY.

Communication presented from Assistant Corporation Counsel Conlin regarding a Release of Claims in exchange for payment of \$2,736.77 in damages by Western Express, Inc. for destruction of city property at Memorial Boulevard and Main Street.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To authorize the Mayor to execute a Release of Claims in exchange for payment of \$2,736.77 in damages by Western Express, Inc. for destruction of city property at Memorial Boulevard and Main Street.

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9. AWARD OF CONTRACT 2P23-010 UPDATE OF CITY OF BRISTOL REGULATORY INLAND WETLAND AND WATERCOURSE MAPPING TO BL COMPANIES CONNECTICUT, INC. FOR \$49,000, APPROVED.

Communication presented from the Purchasing Agent regarding Contract 2P23-010 Update of City of Bristol Regulatory Inland Wetland and Watercourse Mapping.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To award Contract 2P23-010 Update of City of Bristol Regulatory Inland Wetland and Watercourse Mapping to BL Companies Connecticut, Inc. in the amount of \$49,000 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

10. MAYOR OR ACTING MAYOR AUTHORIZED TO EXECUTE DOCUMENTS ASSOCIATED WITH FY2023 SCHOOL READINESS ADMINISTRATIVE FUNDS ENHANCEMENT GRANT FROM OFFICE OF EARLY CHILDHOOD.

Communication presented from the School Readiness Liaison regarding authorization for the Mayor or Acting Mayor to execute documents associated with the FY2023 School Readiness Administrative Funds Enhancement Grant from the Office of Early Childhood.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents related to the application, funding and grant for the FY2023 School Readiness Administrative Funds Enhancement Grant from the Office of Early Childhood for the period of July 1, 2022-June 30, 2023, not to exceed \$42,585.48. It was also voted to refer this matter to the Board of Finance for appropriation and any other necessary action.

11. APPROVAL TO SUBMIT DRUG FREE COMMUNITIES GRANT FOR \$125,000 FOR YEAR 7 FROM SEPTEMBER 30, 2022 THROUGH SEPTEMBER 29, 2023.

Communication presented from the Superintendent of Parks, Recreation, Youth and Community Services regarding the Drug Free Communities Grant award.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve submission of the Drug Free Communities Grant for \$125,000 for Year 7 from 9/30/2022 to 9/29/2023, to authorize the Mayor or Acting Mayor to execute any necessary documents, and to refer the matter to the Board of Finance for any necessary action.

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12. APPROVAL FOR BRISTOL SCHOOL READINESS COUNCIL TO SUBMIT LETTER OF INTENT TO CT HEALTH & EDUCATIONAL FACILITIES AUTHORITY FOR BEHAVIORAL HEALTH SCREENING AND SERVICES FOR BRISTOL CHILDREN.

Communication presented from the School Readiness Liaison regarding a grant opportunity to expand behavioral health screening and services for Bristol children at currently funded School Readiness, Child Day Care and Head Start programs.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve a Letter of Intent from Bristol School Readiness Council to the Connecticut Health & Educational Facilities Authority for behavioral health screening and services for Bristol children at currently funded School Readiness, Child Day Care and Head Start programs. It was also voted to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the Letter of Intent.

13. MEMBERS TO CITY BOARDS OR COMMISSIONS REQUIRED TO ANNUALLY ACKNOWLEDGE CITY'S CONFLICT OF INTEREST POLICIES THROUGH SIGNING OF CONFLICT OF INTEREST ACKNOWLEDGEMENT, APPROVED.

Communication presented from Assistant Corporation Counsel Welch regarding the City of Bristol Conflict of Interest Acknowledgement and Conflict of Interest Disclosure forms.

Council Member Thibeault stated this was a great idea and applauded Corporation Counsel for bringing it to Council. She asked how it will be implemented, if it will be up to each chair of a board/commission, and will new members sign the acknowledgement after their oath is given.

Corporation Counsel Krawiecki advised they have not thought about how it will be implemented but it was discussed. The initial step will be when members are appointed, the Town Clerk's office will send out information that will be added to their packet. The Mayor's office will notify the Chair of all boards and commissions that a policy has been adopted so they can notify all their members. There is no mechanism to enforce this however, complaints can be filed for non-compliance.

Council Member Tyler asked if the acknowledgement form was the same one that she had completed when she took her oath. The Mayor advised it was the same form and they will be on file in the Town Clerk's office.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To require each member of a City board or commission to annually acknowledge the City's conflict of interest policies through the signing of a Conflict of Interest Acknowledgement.

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14. WITHDRAWAL OF ITEM REGARDING OFFER FROM PAM O'DELL OR HER ASSIGNS FOR CITY OWNED PROPERTY ON MARCONI AVENUE.

Council Member Tyler stated this item was withdrawn from the agenda. No action was taken on the item.

15. APPROVAL OF TUITION REIMBURSEMENT POLICY FOR GENERAL CITY EMPLOYEES AS AMENDED.

As recommended by the Salary Committee and on motion of Council Member Thibeault, Chrm., and seconded, it was unanimously voted: To approve the Tuition Reimbursement Policy for general City employees as amended.

16. APPOINTMENTS.

The following appointments were presented:

ACTING MAYOR

Cheryl Thibeault – Appointment – six month term to 6/13/22.
Mayor's Appointment – No confirming motion required.

AMERICAN RESCUE PLAN ACT TASK FORCE

John Leone – Appointment – no term.
Replaced Ann Munger-Chrysal.
Confirming motion by Council Member Panioto.
Motion passed in voice vote.

CITY ARTS AND CULTURE COMMISSION

Nigel Wynter – Appointment – term to 4/25.
Replaced Kim Villanti.
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

CITY HISTORIAN

Tom Dickau – Appointment – term to 11/24.
Replaced Robert Montgomery.
Confirming motion by Council Member Panioto.
Motion passed in voice vote.

FIREHOUSE BUILDING COMMITTEE

Richard Hart – Appointment as Fire Chief – no term.
Confirming motion by Council Member Howe.
Motion passed in voice vote.

Craig Henderson – Appointment as Engine 3 Captain – no term.
Confirming motion by Council Member Howe.
Motion passed in voice vote.

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Sean Moore – Appointment as Fire Commissioner – no term.
 Confirming motion by Council Member Howe.
 Motion passed in voice vote.

Raymond Rogozinski– Appointment as DPW Director – no term.
 Confirming motion by Council Member Howe.
 Motion passed in voice vote.

Sebastian Panioto – Appointment as District 1 Council Member – no term.
 Confirming motion by Council Member Howe.
 Motion passed in voice vote.

John Lodovico – Appointment as Citizen at Large – no term.
 Confirming motion by Council Member Howe.
 Motion passed in voice vote.

SCHOOL READINESS COUNCIL

Jennifer Bilbraut – Appointment as small business owner.
 Replaced Tatiana Garcia.
 Confirming motion by Council Member Panioto.
 Motion passed in voice vote.

Tatiana Garcia – Appointment as parent member.
 Confirming motion by Council Member Panioto.
 Motion passed in voice vote.

WESTERN CONNECTICUT TOURISM DISTRICT - fka (Western CT Convention & Visitors Bureau)

Dawn Nielsen – Reappointment – term to 11/25.
 Confirming motion by Council Member Panioto.
 Motion passed in voice vote.

17. APPROVAL OF \$1,500 GRANT DONATION FROM CLINTON S. ROBERTS FOUNDATION, INC. TO MAYOR’S TASK FORCE ON HIV/AIDS, AND REFER TO BOARD OF FINANCE FOR APPROPRIATION.

Communication presented from the President of the Clinton S. Roberts Foundation, Inc. regarding a \$1,500 check for the Mayor’s Task Force on HIV/AIDS.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the \$1,500 grant check received from the Clinton S. Roberts Foundation, Inc. for the Mayor’s Task Force on HIV/AIDS, and to refer the matter to the Board of Finance for appropriation and any necessary action.

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18. APPROVAL OF CHANGE ORDERS FOR D'AMATO DOWNES, A JOINT VENTURE TOTALING \$69,606.70 FOR MEMORIAL BOULEVARD INTRADISTRICT ARTS MAGNET SCHOOL.

Recommendation presented from the Memorial Boulevard Intradistrict Arts Magnet School Committee regarding change orders.

On motion of Council Member Olsen and seconded, it was unanimously voted: To approve the change orders for D'Amato Downes, a Joint Venture, totaling \$69,606.70 as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Committee.

19. APPROVAL TO SUBMIT GRANT APPLICATION TO CONNECTICUT DEEP FOR UP TO \$250,000 TO ADDRESS FLOOD MITIGATION ISSUES IN PEQUABUCK RIVER/COPPERMINE BROOK WATERSHED AREA.

Communication presented from the Grants Administrator regarding a request to submit a grant application of up to \$250,000 to address flood mitigation issues in the Pequabuck River/Coppermine Brook watershed area.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission of an application for up to \$250,000 for a DEEP Climate Resilience Fund Planning (Phase 1) grant to address flood mitigation issues in the Pequabuck River/Coppermine Brook watershed area, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

20. RESOLUTION AUTHORIZING MAYOR OR ACTING MAYOR TO EXECUTE DOCUMENTS RELATING TO STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION, DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY FOR FEDERAL FISCAL YEAR 2022 EMERGENCY MANAGEMENT PERFORMANCE GRANT, ADOPTED.

Communication presented from the Grants Administrator regarding the grant to cover costs for the part-time Emergency Management Director salary and other expenses.

Council Member Thibeault moved and it was seconded: That the following Resolution be adopted –

BE IT HEREBY RESOLVED by the City Council of the City of Bristol, Connecticut, that the filing of a grant application for \$29,973.50 to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, for the Federal Fiscal Year 2022 Emergency Management Performance Grant funding is hereby approved and that the Mayor, Jeffrey J. Caggiano, or Acting Mayor, is hereby authorized to enter into, deliver, and execute such application and any and all other documents relating to this application/grant, including but not limited to any final grant documents, and to do

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and perform all acts and things which he deems necessary or appropriate to carry out the terms of this application/grant;

BE IT FURTHER RESOLVED that this matter be referred to the Board of Finance for any necessary action.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Howe		
“ ” Lusitani		
“ ” Olsen		
“ ” Panioto		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: *YES – 7; NO – 0; ABSTAIN – 0.*

21. AMENDMENT TO CONTRACT 2P21-031B WITH D’AMATO DOWNES, A JOINT VENTURE FOR \$162,030.11, APPROVED.

Communication presented from Director of Public Works Rogozinski regarding an amendment to the Contract for City Hall Renovation/Addition.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To amend Contract 2P21-031B with D’Amato Downes, a Joint Venture in the amount of \$162,030.11 increasing the existing contract value from \$28,299,465.90 to \$28,461,496.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract amendment.

22. RESOLUTION REGARDING SOUTH SIDE SCHOOL HVAC UPGRADE APPROVAL OF EDUCATION SPECIFICATIONS, APPROVAL TO APPLY FOR GRANT AND AUTHORIZATION TO PREPARE SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS, ADOPTED.

Communication presented from the Board of Education regarding the South Side School HVAC upgrade.

Council Member Lusitani moved and it was seconded: That the following Resolution be adopted –

Resolved, the Bristol City Council approves the Education Specifications for the South Side School HVAC Replacement Project located at 21 Tuttle Road.

Resolved, the Bristol City Council authorizes the Bristol Board of Education Superintendent to apply to the Commissioner of Administrative Services and to accept or reject a grant for the South Side School HVAC Replacement Project located at 21 Tuttle Road.

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Resolved, the Bristol City Council authorizes at least the preparation of the schematic drawings and outlines specifications for the South Side School HVAC Replacement Project located at 21 Tuttle Road.

A roll call vote was taken.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Howe			
“ ” Lusitani			
“ ” Olsen			
“ ” Panioto			
“ ” Thibeault			
“ ” Tyler			
Mayor Caggiano			

RESOLUTION ADOPTED: *YES – 7; NO – 0; ABSTAIN – 0.*

23. EXECUTIVE SESSION REGARDING REVIEW OF THREE YEAR LABOR AGREEMENT BETWEEN CITY OF BRISTOL AND BRISTOL PROFESSIONALS & SUPERVISORS ASSOCIATION EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2025.

At 8:02 p.m. on motion of Council Member Thibeault and seconded, it was unanimously voted: To convene into Executive Session to review the three year labor agreement between the City of Bristol and Bristol Professionals & Supervisors Association effective July 1, 2022 through June 30, 2025.

Present to review the agreement between City of Bristol and Bristol Professionals & Supervisors Association: Mayor Caggiano; Council Members Howe, Lusitani, Olsen, Panioto, Thibeault, and Tyler; Corporation Counsel Krawiecki and Director of Human Resources Mark Penney.

Discussion was held. No votes were taken.

At 8:22 p.m., on motion of Council Member Howe and seconded, it was unanimously voted: To reconvene into Public Session.

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**24. APPROVAL OF AGREEMENT BETWEEN CITY OF BRISTOL AND
BRISTOL PROFESSIONALS & SUPERVISORS ASSOCIATION AND
REFERRAL TO BOARD OF FINANCE.**

On motion of Council Member Thibeault and seconded, it was unanimously voted:
To approve a three year labor agreement between the City of Bristol and the Bristol
Professionals & Supervisors Association effective July 1, 2022 through June 30, 2025, and to
refer the matter to the Board of Finance.

25. ADJOURNMENT.

At 8:25 p.m., on motion of Council Member Thibeault and seconded, it was
unanimously voted: To adjourn.

ATTEST:_____

Merina R. Bigos
Acting Town & City Clerk