



Board of Park Commissioners

Wednesday, November 16, 2022 at 6:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Vice Chair Robert Fiorito called the meeting to order at 5:59 p.m.
- b. Attendance

Present: Mayor Jeffrey Caggiano, Chair
Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Robert Lawson, Commissioner
Emily Michaud, Commissioner
Andrew Howe, City Council Liaison

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Absent: Leonard Lamothe, Commissioner
Marie O'Brien, Board of Finance Liaison

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Bogdanski to accept the September 14, 2022 Regular Meeting Minutes.
Seconded by: Vice Chair Fiorito, all in favor; motion carried.

3. Public participation

- a. **MOTION:** Made by Vice Chair Fiorito to move up New Business Items 6a, 6b, and 6c.
Seconded by: Commissioner Donovan, all in favor; motion carried.

6a. Phani Gorty presented a Cricket Field Proposal to the Board, discussion followed.

MOTION: Made by Commissioner Donovan to refer the Cricket Field Proposal to the Policy Subcommittee.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

6b. Brian Avery presented on Quinlan Park Site Improvements Plans, discussion followed.

MOTION: Made by Vice Chair Fiorito to approve the Brick Fundraiser with the stipulation that a final report of fund allocations be provided once site improvements have concluded.

Seconded by: Chair Caggiano, all in favor; motion carried.

6c. Sean Dagesse and Tolulope Akinrimisi from Bank of America presented on the Park Trust Fund Portfolio, discussion followed.

4. Superintendent's Report

- a. **MOTION:** Made by Commissioner Michaud to accept and place the Superintendent's Report on file.

Seconded by: Vice Chair Fiorito, all in favor; motion carried.

5. Old business

- a. **MOTION:** Made by Commissioner Donovan to approve the Pigeon Hill Preserve Memorandum of Understanding between the City and Environmental Learning Centers of CT, granting permission for the Superintendent to sign off on the Pigeon Hill Preserve Memorandum of Understanding.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- b. By Commissioners: None.

6. New business

- d. Deputy Superintendent Larson presented the Low Mow Pilot Program Proposal, discussion followed.

MOTION: Made by Commissioner Bogdanski to approve the Low Mow Pilot Program Proposal.

Seconded by: Commissioner Donovan, all in favor; motion carried.

- e. Approval to award contract for Kern Park Design and Improvements deferred to the December meeting.

- f. **MOTION:** Made by Commissioner Donovan to approve the recommendation from the Policy Committee to Adopt the 2023 Policy Manual.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- g. **MOTION:** Made by Vice Chair Fiorito to refer the Park Security Proposal for FY23 to the Finance Subcommittee.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- h. Superintendent Medeiros seeking consideration from the Board to reduce the number of summer meetings for the 2023 Board of Park Commissioners Calendar, discussion followed.

- i. By Commissioners: Superintendent Medeiros relayed on behalf of the Bristol Little League a request to install an extended irrigation system to the newly converted Peck Park baseball field, discussion followed.

MOTION: Made by Commissioner Bogdanski to approve the installation of an extended irrigation system to the newly converted Peck Park baseball field by the Bristol Little League.

Seconded by: Vice Chair Fiorito, all in favor; motion carried.

7. Committee reports

- a. Fund Development Committee: Chair Donovan provided updates on the Dinner on the Diamond logistics.
- b. Policy Committee: Discussed in New Business Item 6f.
- c. Finance Committee: Chair Fiorito provided updates on the Bristol Blues Contract negotiations, fee schedules, FY 23-24 Budget priorities, and 10-Year CIP.
- d. City Council Liaison updates: Council Member Howe announced the Mayor's Tree Lighting event with a tentative date of 12/6/2022, where Chris Salls would be awarded an All-Heart Award for his Holiday Light display.

8. Adjourn

- a. **MOTION:** Made by Vice Chair Fiorito to adjourn the meeting at 8:19 p.m.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners