

Energy Commission
Minutes of Regular Meeting, Bristol Public Library – Meeting Room #3
November 17, 2022 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Dave Butkus, Tom Ragaini, and Sheldon Scott (Zoom).

ABSENT: Commissioners Jeff Andrade, Karen Hintz, and Derek Jones.

ALSO PRESENT: Dave Oakes, Facilities Manager

Jaqueline Olsen, City Council Liaison

1. Call to Order

Chairman Dunn called the meeting to order at 7:07 p.m.

2. Public Participation

None.

3. Approval of Minutes – October 20, 2022

Approval of the October 20, 2022 minutes was tabled.

4. Approval of the 2023 Meeting Calendar

Approval of the 2023 Meeting Calendar was tabled.

5. Department of Public Works Recycling 101 Workshop.

On February 1, 2023 at 6pm the Department of Public Works will be hosting a Recycling 101 Workshop with DEEP. Public Works hosted a similar Composting Workshop that was very successful.

6. Updates by Dave Oakes – Public Facilities & Energy Manager

- Sustainable CT announced the Gold Level criteria which includes attaining 750 points and four equity tool kits. The City would also have to meet Climate Leadership Designation (150 points). The City is in a good place now and Dave has been in contact with the Parks Department to establish projects that could be included.
- Dave provided an overview of the Fire House #2 project which includes a complete electrical upgrade, generator replacement, and air conditioner replacement. Dave reviewed the status of the bids.
- Dave provided an overview of the Fire House #5 project which includes a complete electrical upgrade, and generator replacement. Dave reviewed the status of the bids and stated that they will be seeking any possible rebates.
- Dave had a discussion with engineering regarding electric vehicles and there has been no traction but he will be following up.

7. Energy Plan – Next Steps

Chairman Dunn has been in contact with the Mayor regarding the two grant awards. The next step is for the Purchasing Department to set the contracts for the engineering company to perform the work. Hopefully there will be more movement between now and next month.

6. Energy Efficiency Fun Grants Discussion

The Commission discussed the size of the fund and may look into any opportunities to grow it. The Commission asked that the balance of the fund be added to the monthly agendas.

Commissioner Butkus informed the Commission that the Fire House #3 project will move quickly and the Commission should try to get ahead of the game in terms of efficiency. The Commission will start putting a roster together for the project. There was a brief cost benefit analysis discussion and they will look to see if there is any outside funding for energy efficiency.

7. Adjournment

Motion: Commissioner Ragaini seconded by Commissioner Butkus "To adjourn". Motion approved.

The meeting adjourned at 7:49pm.

*Lindsey Schaffrick
Recording Secretary*