

**CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, December 15, 2022 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 Room #109**

Present: Chairman Larry Zbikowski, Vice Chairman Sheila Herens, Commissioners Cathy Duck, George Irving, Chris Leigh, Ellen McCusker, Dolores Ricker Executive Director Patricia Tomascak, Secretary Jason Krueger and Council Liaison Jacqueline Olsen.

Absent: none

Meeting Called to order: Vice Chairman Larry Zbikowski called the meeting to order at 11:05am

Approval of Minutes: *Commissioner Leigh moved to accept the minutes from the November 17, 2022 Meeting, seconded by Commissioner Ricker, All in Favor.*

Public Participation: none

Council Update: Councilperson Jacqueline Olsen introduced herself as the newly appointed Council Liaison.

Correspondence: The Town Clerk had three memos regarding attendance for Commissioners, the meeting schedule, and special meeting information. Commissioners also received a copy of the Cities Conflict of Interest Acknowledgement form to sign and return.

Unfinished Business: Executive Director Tomascak reported that the slop sink was measured and work should start soon. The Coffee shop is on schedule to be started during vacation week, and the matched ARPA funds are proceeding slowly. We will move forward with the outdoor projects when we have a better idea of how we are using the spaces that are in transition. The shortfall to the Dial-a-ride has been reported to the City as well as HRA. We will keep an eye on things moving forward.

New Business: the Schedule was read and signed by the Chairperson and the Secretary to be submitted to the Town Clerk.

Any other business: Executive Director Tomascak reported the statistics for the past month is as follows: In November we had 4,425 participants, total membership was 4,976, with 14 members' deceased and 22 new members. Our fundraiser total is \$23,055.00. Executive Director Tomascak reported that our upcoming events include; a Pasta Supper Fundraiser, Class Registration, a BINGO sponsored by KindCare, a Guinea Pig Olympics, and plenty of lectures and trips. We have also hired Carrie Tedd as our Senior Benefits Coordinator.

The next meeting of the Commission on Aging will be on Thursday, January 19, 2023 at 11:00am in Room #109.

Adjournment: *Commissioner Herens moved "to adjourn" at 11:22 a.m., seconded by Commissioner Duck. All in favor.*

Respectfully submitted, Jason Krueger, Secretary to the Commission