



City Arts & Culture Commission
Wednesday, December 7, 2022 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Agenda

- 1. Call to order**
 - a. Attendance
- 2. Acceptance of meeting minutes**
 - a. November 2, 2022 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-4)
- 3. Public participation**
- 4. Superintendent's Report**
 - a. Financials
Documents: Attachment B (Pgs. 5-6)
 - b. Personnel/Theater Updates
 - c. Project Updates
Documents: Attachment C (Pgs. 7-8)
- 5. Chairman's Report**
- 6. Old Business**
 - a. Review proposals on site locations for the Heart Sculpture
 - b. Discuss timeline and fundraising for Heart Sculpture Project
 - c. By Commissioners
- 7. New Business**
 - a. Approval of the 2023 Meeting Calendar
Documents: Attachment D (Pgs. 9-10)
 - b. Consider an offer from the Forestville Village Association to co-manage the Duck Race
 - c. FY 23-24 Budget Request
 - d. Urban Garden Mural
 - e. By Commissioners
- 8. Committee Reports**
 - a. City Council Liaison updates
- 9. Adjourn**

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

Time: Dec 7, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/87920848943?pwd=OXNjN2lVdHpBdmhSYTlGUjBTR3hvUT09>

Meeting ID: 879 2084 8943

Passcode: 694400

One tap mobile

+13052241968,,87920848943# US

+13092053325,,87920848943# US

Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

Meeting ID: 879 2084 8943

Find your local number: <https://bristolct-gov.zoom.us/j/kuulBNvg1>



City Arts & Culture Commission
Wednesday, November 2, 2022 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Chair Walter Lewandoski called the meeting to order at 6:33 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
 Andrea Adams, Commissioner
 April Dews, Commissioner
 Tiffany Howe, Commissioner
 Julie Norton, Commissioner
 Cheryl Thibeault, City Council Liaison

Dr. Joshua Medeiros, Superintendent

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the October 5, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Dews, all in favor; motion carried.

3. Public participation

- a. Nigel Wynter, Bristol resident, and artist came to introduce himself to the Commission and observe.

4. Superintendent's Report

- a. Superintendent Medeiros reviewed the Financials, discussion followed.
- b. Superintendent Medeiros provided updates on both personnel and the theater, discussion followed.
- c. Superintendent Medeiros reviewed Project Updates, discussion followed.

5. Chairman's Report

- a. Chair Lewandoski attended the CT Office of the Arts Hero Nomination meeting.
- b. Chair Lewandoski is researching potential state fundraising and grant opportunities.
- c. Chair Lewandoski suggested the Commission join the Bristol Bizarre.
- d. Chair Lewandoski shared a mural recently done at South Side Elementary and expressed interest on behalf of the artist to perform future mural opportunities.

6. Old Business

- a. Chair Lewandoski discussed the Heart Sculpture Proposal from Robert Hudson and provided a draft cost analysis, discussion followed. Potential locations for the sculpture will be tabled for the December meeting.
- b. By Commissioners:
 - i. Commissioner Dews inquired about the Art Teacher vacancy which Superintendent Medeiros informed has been filled.
 - ii. Commissioner Norton inquired about the Commissioner vacancies.

7. New Business

- a. **MOTION:** Made by Commissioner Adams to nominate Commissioner April Dews as Vice Chair of the City Arts & Culture Commission.
Seconded by: Commissioner Norton, all in favor; motion carried.
MOTION: Made by Commissioner Adams to vote Commissioner April Dews as Vice Chair of the City Arts & Culture Commission.
Seconded by: Commissioner Norton, all in favor with the exception of Commissioner Dews who abstained from the vote; motion carried.
- b. Discussion was had on the 2023 Meeting Schedule.
- c. **MOTION:** Made by Commissioner Adams to appoint Vice Chair Dews administrative roles, responsibilities, and permissions to City Arts & Culture Commission social media accounts.
Seconded by: Chair Lewandoski, all in favor; motion carried.
- d. By Commissioners: None.

8. Committee Reports

- a. City Council Liaison updates: City Council Liaison Thibeault informed the Commission that Public Works is determining ways to preserve the mural at the former dog kennel pound as possible renovations to the site are being discussed.

9. Adjourn

- a. **MOTION:** Made by Chair Lewandoski to adjourn the meeting at 7:38 p.m.
Seconded by: Commissioner Adams, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

ATTACHMENT B

12/02/2022 12:56
JazzyaCoakley

CITY OF BRISTOL
YEAR-TO-DATE BUDGET REPORT

P
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FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL GENERAL FUND	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL EXPENSES	15,000	0	15,000	1,308.38	2,000.00	11,691.62	
GRAND TOTAL	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%

** END OF REPORT - Generated by Jazzya Coakley **

12/02/2022 12:58
JazzyaCoakley

CITY OF BRISTOL
G/L ACCOUNT DETAIL

P
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Org: 0017021 Object: 583120
ARTS & CULTURE COMMISSION 001 -20-70-7021-0000-000-583120-

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2023	03	173	09/16/2022	POL	4	22302048	LIQ/INV	-1,000.00	Y		0	LUIS ALBERTO TORR		Hispanic
2023	03	48	09/07/2022	POM	4	22302048	PO MAINT	-1,500.00	Y		0	LUIS ALBERTO TORR		RLK chang
2023	03	29	09/06/2022	POE	4	22302048	PO ENT/PRF	2,500.00	Y		0	LUIS ALBERTO TORR		Hispanic
2023	01	121	07/13/2022	POE	4	22300685	PO ENT/PRF	1,000.00	Y		0	ARTISTIC BRONZE I		Blanket P
2023	01	114	07/12/2022	POE	4	22300619	PO ENT/PRF	1,000.00	Y		0	THE RISEUP GROUP		MURAL

Total Amount: 2,000.00

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT C

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Priority is a Public Art Sculpture(s) outside of the downtown area	\$15,000.00	Sculpture	ACC Fund/Fundraising	TBD	Robert Hudson (TBD)	TBD			FY23	PENDING
Future Project Ideas	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	30-Jun-22		Partnership w/ CT Murals	FY23	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo			Partnership w/ CT Murals	FY23	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE
Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	Interactive large art experience and musical act	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk	Sponsor		Event	ACC Fund			2020				COMPLETE

[illegible]



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010

To: Town & City Clerk

From: City Arts & Culture Commission
(Name of Board or Commission)

Contact Person: Jazzya Coakley Telephone Number: 860-584-6160

Address: 111 N. Main Street Bristol, CT 06010

E-mail Address: jazzyacoakley@bristolct.gov

In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the City Arts & Culture Commission
(Name of Board or Commission)

MONTH	DATE	TIME & PLACE OF MEETING
February 2023	1 st	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
March 2023	1 st	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
April 2023	5 th	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
May 2023	3 rd	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
June 2023	7 th	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
July 2023	5 th	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
August 2023	2 nd	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
September 2023	6 th	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
October 2023	4 th	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
November 2023	1 st	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
December 2023	6 th	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually
January 2024	3 rd	6:30 p.m. Bristol Parks, Recreation, Youth & Community Services Office – 51 High Street & Virtually

Yours truly,

(Signature)

Chair

(Signature)

Recording Secretary

(Date)