

City of Bristol CT
Firehouse 3 Building Committee
Special Meeting Minutes – December 20, 2022

A special meeting of the Firehouse 3 Building Committee was held on December 20, 2022, at 6:00 pm in the IT Meeting Room of City Hall West. The meeting was also made available via Zoom video conference, no online participation was observed.

Present: John Lodovico, Craig Henderson, Sean Moore, Fire Chief Richard Hart, Sebastian Panioto, and Raymond Rogozinski.

Staff Present: Roger Rousseau, Purchasing Agent; Kayleen Bracco, Bristol Fire Department.

1. CALL TO ORDER

The meeting was called to order at 6:00 pm.

2. PUBLIC PARTICIPATION

None.

3. OLD BUSINESS

Review Request for Qualifications 2P23-037:

Discussion was held regarding the scope of services written for engagement of a design team. The designation of tasks, whether performed by the City or by the design team, was outlined. The RFQ is written assuming traditional design-bid-build and does not anticipate the use of a construction manager model given the size of the project.

The solicitation is written as a request for qualifications, following the model used for school construction projects. Once a short list of firms is selected, fees will be requested and interviews will be conducted.

No major revisions were made and the RFQ will be issued following the holiday break.

4. ADJOURNMENT

There being no other business, the meeting adjourned at 6:30 pm.