



City Arts & Culture Commission
Wednesday, January 4, 2023 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Agenda

1. **Call to order**
 - a. Attendance
2. **Acceptance of meeting minutes**
 - a. December 7, 2022 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-4)
3. **Public participation**
4. **Superintendent's Report**
 - a. Financials
Documents: Attachment B (Pgs. 5-6)
 - b. Personnel/Theater Updates
 - c. Project Updates
Documents: Attachment C (Pgs. 7-8)
5. **Chairman's Report**
6. **Old Business**
 - a. Review proposals on site locations for the Heart Sculpture
 - b. City Green Site Map
Documents: Attachment D (Pg. 9)
 - c. Cultural District Day
 - d. By Commissioners
7. **New Business**
 - a. By Commissioners
8. **Committee Reports**
 - a. City Council Liaison updates
9. **Adjourn**

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

Topic: City Arts & Culture Commission
Time: Jan 4, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://bristolct-gov.zoom.us/j/84703820787?pwd=U3dUdW1MWVpiY0JpNWYwa1RlV05sQT09>

Meeting ID: 847 0382 0787

Passcode: 615048

One tap mobile

+13126266799,,84703820787# US (Chicago)

+16469313860,,84703820787# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

Meeting ID: 847 0382 0787

Find your local number: <https://bristolct-gov.zoom.us/j/kcpZB7wEYH>



City Arts & Culture Commission
Wednesday, December 7, 2022 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Chair Walter Lewandoski called the meeting to order at 6:34 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
 April Dews, Vice Chair
 Andrea Adams, Commissioner
 Tiffany Howe, Commissioner
 Julie Norton, Commissioner
 Nigel Wynter, Commissioner
 Cheryl Thibeault, City Council Liaison

Dr. Joshua Medeiros, Superintendent

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the November 2, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Norton, all in favor; motion carried.

3. Public participation: None.

4. Superintendent's Report

- a. Superintendent Medeiros reviewed the Financials.
- b. Superintendent Medeiros provided personnel and theater updates; discussion followed.
- c. Superintendent Medeiros reviewed Project Updates.

5. Chairman's Report

- a. Chair Lewandoski's discussed details pertaining to Old Business Item 6a.
- b. Chair Lewandoski discussed the National Art Education Association (NAEA) mission and resources.

6. Old Business

- a. Proposals on site locations for the Heart Sculpture tabled for the January meeting.
- b. Discussion on timeline and fundraising for Heart Sculpture Project tabled for the February meeting.
- c. By Commissioners:
 - i. Commissioner Norton informed the commission that the owner of Family Roots is interested in being a potential mural location for future projects. Commissioner Norton also inquired about the potential Cultural District Day. Discussion followed.
 - ii. Vice Chair Dews inquired about renovation updates on the former dog pound; discussion followed.

7. New Business

- a. **MOTION:** Made by Vice Chair Dews to approve the 2023 Meeting Calendar.
Seconded by: Commissioner Norton, all in favor; motion carried.
MOTION: Made by Commissioner Adams to add the Conflict-of-Interest form for Commissioners.

Seconded by: Vice Chair Dews, all in favor; motion carried.

- b. **MOTION:** Made by Commissioner Adams to relinquish the Duck Race to the Forestville Village Association with the caveat of being a ticket sales partner.
Seconded by: Vice Chair Dews, all in favor; motion carried.
- c. **MOTION:** Made by Commissioner Adams to approve the FY 23-24 Budget Request of \$15k.
Seconded by: Vice Chair Dews, all in favor; motion carried.
- d. The Commission discussed the opportunity of an Urban Garden Mural as proposed by Joyce Ptak, discussion followed confirming interest.
- e. By Commissioners:
 - i. Commissioner Adams relayed inquiry for a potter/sculptor on behalf of BAIMS for their upcoming event. Discussion followed.
 - ii. Vice Chair Dews requested access to the City Arts & Culture Commission Instagram account. Vice Chair Dews also inquired on the damage done to the Bilingual Library in Bracket Park, discussion followed and in the interim the library will be taken down until renovations to Rt. 72 have completed.

8. Committee Reports

- a. City Council Liaison updates: City Council Liaison Thibeault provided updates on the Veterans Memorial Boulevard Bridge, with a tentative completion of Memorial Day.

9. Adjourn

- a. **MOTION:** Made by Vice Chair Dews to adjourn the meeting at 7:58 p.m.
Seconded by: Commissioner Wynter, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

12/29/2022 15:19
JazzyaCoakleyCITY OF BRISTOL
YEAR-TO-DATE BUDGET REPORTP
glytdbud 1

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL GENERAL FUND	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL EXPENSES	15,000	0	15,000	1,308.38	2,000.00	11,691.62	
GRAND TOTAL	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%

** END OF REPORT - Generated by Jazzya Coakley **

12/29/2022 15:34
JazzyaCoakley

CITY OF BRISTOL
G/L ACCOUNT DETAIL

P
glactinq 1

Org: 0017021 Object: 583120
ARTS & CULTURE COMMISSION 001 -20-70-7021-0000-000-583120-

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2023	03	173	09/16/2022	POL	4	22302048	LIQ/INV	-1,000.00	Y		0	LUIS ALBERTO TORR		Hispanic
2023	03	48	09/07/2022	POM	4	22302048	PO MAINT	-1,500.00	Y		0	LUIS ALBERTO TORR		RLK chang
2023	03	29	09/06/2022	POE	4	22302048	PO ENT/PRF	2,500.00	Y		0	LUIS ALBERTO TORR		Hispanic
2023	01	121	07/13/2022	POE	4	22300685	PO ENT/PRF	1,000.00	Y		0	ARTISTIC BRONZE I		Blanket P
2023	01	114	07/12/2022	POE	4	22300619	PO ENT/PRF	1,000.00	Y		0	THE RISEUP GROUP		MURAL

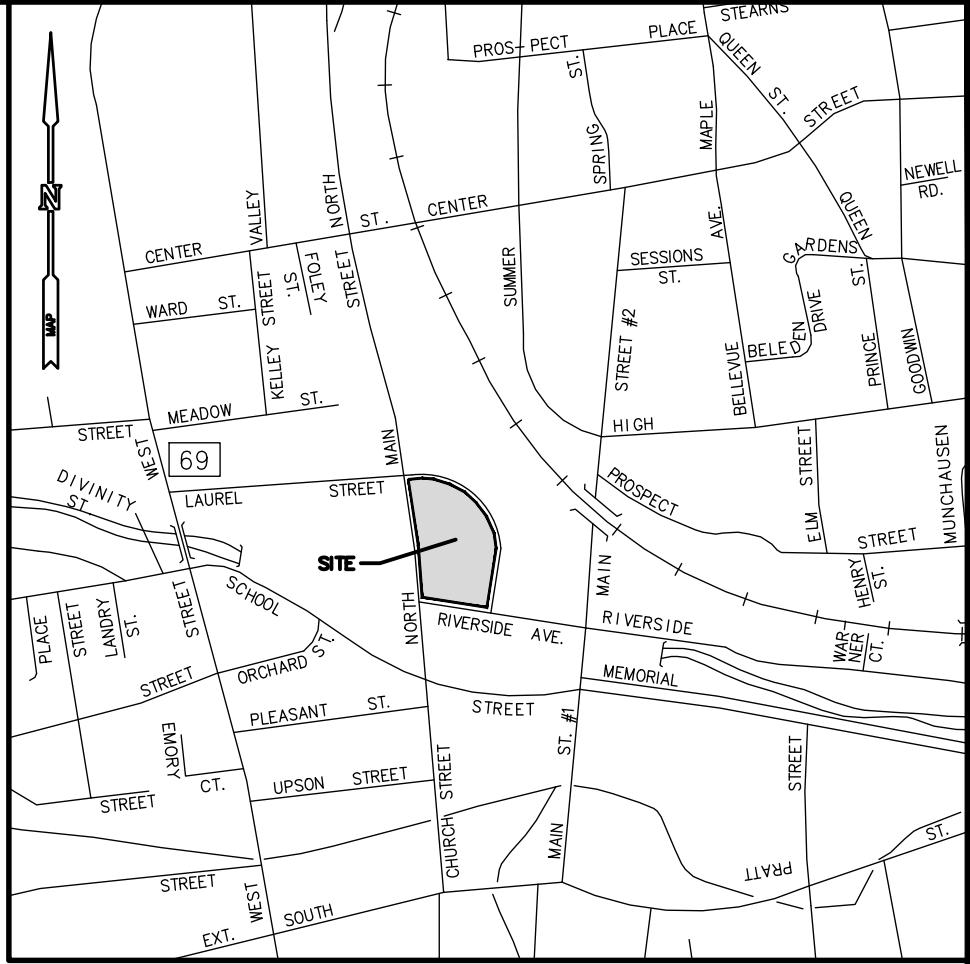
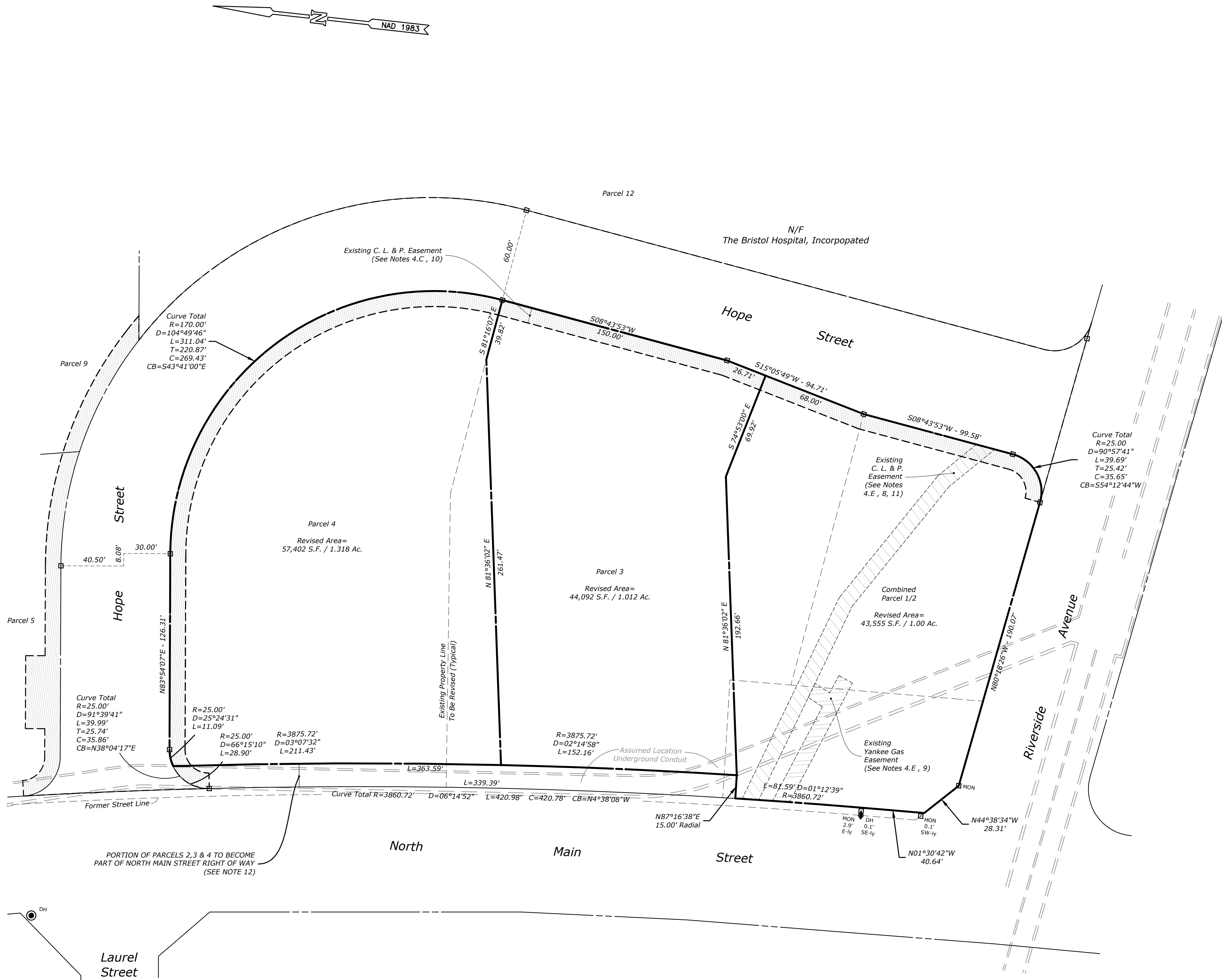
Total Amount: 2,000.00

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT C

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Priority is a Public Art Sculpture(s) outside of the downtown area	\$15,000.00	Sculpture	ACC Fund/Fundraising	TBD	Robert Hudson (TBD)	TBD			FY23	PENDING
Future Project Ideas	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	30-Jun-22		Partnership w/ CT Murals	FY23	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo			Partnership w/ CT Murals	FY23	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE
Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	Interactive large art experience and musical act	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk	Sponsor		Event	ACC Fund			2020				COMPLETE

ZONING DATA TABLE		CURRENT ZONE: BD
REQUIRED	PROPOSED	
FRONTAGE	N.A.	(SEE BELOW)
LOT AREA	N.A.	(SEE BELOW)
FRONT YARD	10 FT. MAX.	N.A.
SIDE YARD	N.A.	N.A.
REAR YARD	N.A.	N.A.
PARCEL FRONTAGE (PROPOSED)		
PARCEL	LINEAR FEET	
1/2	562.88	
3	328.87	
4	659.87	
PARCEL AREAS:		
PARCEL	EXISTING	PROPOSED
1	20,844 S.F.	43,555 S.F.(1/2)
2	11,529 S.F.	n.a.
3	64,583 S.F.	44,092 S.F.
4	53,442 S.F.	57,402 S.F.



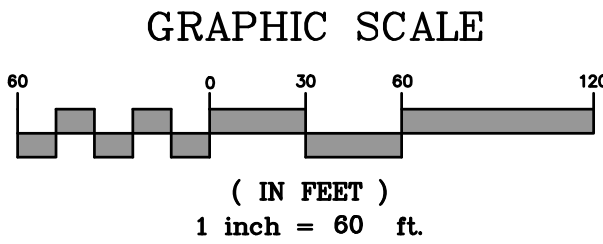
LOCATION MAP
SCALE: 1"=1000'

- NOTES:
- THIS SURVEY HAS BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-300b-1 THROUGH 20-300b-20 AND THE "STANDARDS AND SUGGESTED METHODS AND PROCEDURES FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ADOPTED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON AUGUST 29, 2019.
 - TYPE OF SURVEY - PROPERTY BOUNDARY DETERMINATION - RESURVEY (EXISTING PERIMETER) ORIGINAL (PROPOSED) ACCURACY CLASS - A-2
 - THIS MAP IS ONLY INTENDED TO DEPICT THE REVISED BOUNDARY LINES OF EXISTING LOTS WITHOUT CREATING ANY NEW PARCELS. MONUMENTATION DEPICTED PER MAP REFERENCE IN NOTE 4.D. ALL IMPROVEMENTS ARE NOT BE DEPICTED.
 - NORTH BASED ON THE CONNECTICUT COORDINATE SYSTEM (NAD83) ESTABLISHED WITH GPS. REFERENCE IS MADE TO THE FOLLOWING MAPS:
 - "EXISTING BUILDING LOCATION SURVEY LOT 'C'-NORTH MAIN STREET, RIVERSIDE AVENUE AND MAIN STREET CITY OF BRISTOL CONNECTICUT, BY LEPORE ASSOCIATES, INC. SCALE: 1"=50', DATED: OCTOBER 27, 1998 (BLR 9-K)
 - "PROPERTY SURVEY / TOPOGRAPHIC SURVEY MAP OF LOTS C, C-2 AND C-3 NORTH MAIN STREET, RIVERSIDE AVENUE & MAIN STREET BRISTOL, CONNECTICUT PREPARED FOR THE CITY OF BRISTOL" BY MILONE & MACBROOM, SCALE: 1"=60', DATED: JANUARY 5, 2017, REVISED TO 6/19/19
 - "EASEMENT MAP DEPICTING EASEMENT AREA TO BE GRANTED TO THE CONNECTICUT LIGHT AND POWER COMPANY DBA EVERSOURCE ENERGY ACROSS THE PROPERTY OF THE CITY OF BRISTOL NORTH MAIN STREET AND RIVERSIDE AVENUE BRISTOL, CONNECTICUT" BY MILONE & MACBROOM, SCALE: 1"=60', DATE: FEBRUARY 14, 2019, REVISED TO 05-17-2019 (BLR Q-398)
 - "RESUBDIVISION MAP 'CENTRE SQUARE RESUBDIVISION' NORTH MAIN STREET, RIVERSIDE AVENUE & MAIN STREET BRISTOL, CONNECTICUT PREPARED FOR THE CITY OF BRISTOL" BY MILONE & MACBROOM, SCALE: 1"=60', DATE: JUNE 5, 2017
 - "COMPILATION PLAN EASEMENTS TO BE ACQUIRED/RELEASED PROPERTY OF THE CITY OF BRISTOL 111 NORTH MAIN ST., BRISTOL, CT." BY EVERSOURCE ENERGY, SCALE: 1"=60', DATE: 12-26-2017 (BLR Q-330)
 - REFERENCE IS MADE TO A WARRANTY DEED TO THE CITY OF BRISTOL, SUBJECT TO ITEMS AS DESCRIBED IN VOLUME 1611, PAGE 447 OF THE BRISTOL LAND RECORDS.
 - REFERENCE IS MADE TO AN EASEMENT AS DESCRIBED IN VOLUME 597, PAGE 797 OF THE BRISTOL LAND RECORDS.
 - THE PROPERTY IS SUBJECT TO THE NORTH CREEK UNDERGROUND STORM WATER CONDUIT.
 - THE PROPERTY IS SUBJECT TO EASEMENTS IN FAVOR OF THE CONNECTICUT LIGHT AND POWER COMPANY AS DESCRIBED IN VOLUME 2077, PAGE 436 OF THE BRISTOL LAND RECORDS.
 - THE PROPERTY IS SUBJECT TO EASEMENTS IN FAVOR OF YANKEE GAS SERVICES COMPANY AS DESCRIBED IN VOLUME 2077, PAGE 442 OF THE BRISTOL LAND RECORDS.
 - THE PROPERTY IS SUBJECT TO AN EASEMENT IN FAVOR OF THE CONNECTICUT LIGHT AND POWER COMPANY AS DESCRIBED IN VOLUME 2114, PAGE 342 OF THE BRISTOL LAND RECORDS.
 - REFERENCE IS MADE TO NOTES AND CONDITIONS AS DEPICTED ON MAP IN NOTE 4.D.
 - REFERENCE IS MADE TO A LETTER TO THE PLANNING AND ZONING COMMISSION, DATED OCTOBER 29, 2019, FROM RAYMOND A. ROGOZINSKI, P.E., DIRECTOR OF PUBLIC WORKS
 - REFERENCE IS MADE TO A ZONING BOARD OF APPEALS VARIANCE OF BUILD-TO-LINE APPROVAL (APPLICATION #3780) GRANTED MARCH 1, 2022.
 - PROPERTY IS SUBJECT TO AND TOGETHER WITH RIGHTS AS MAY APPEAR OF RECORD.
 - ALL UNDERGROUND UTILITIES MAY NOT BE SHOWN. UNDERGROUND UTILITY, STRUCTURE AND FACILITY LOCATIONS DEPICTED HEREON HAVE BEEN COMPILED, IN PART, FROM RECORD MAPPING AND OTHER DATA SOURCES. THESE LOCATIONS MUST BE CONSIDERED APPROXIMATE IN NATURE. ADDITIONALLY, OTHER SUCH FEATURES MAY EXIST ON THE SITE, THE EXISTENCE OF WHICH ARE UNKNOWN TO SLR INTERNATIONAL CORPORATION. THE EXISTENCE, SIZE AND LOCATION OF ALL SUCH FEATURES MUST BE DETERMINED AND VERIFIED IN THE FIELD BY THE APPROPRIATE AUTHORITIES PRIOR TO BEGINNING EXCAVATION OR CONSTRUCTION. "CALL BEFORE YOU DIG" DIAL 811 OR 1-800-922-4455.

TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

GREGORY A. SZYSZKOWSKI CT L.S. #70095

MAP IS NOT VALID WITHOUT A LIVE SIGNATURE AND EMBOSSED SEAL. UNAUTHORIZED ALTERATIONS SHALL RENDER THIS PLAN NULL & VOID.



SCALE: 1" = 40'	DATE: FEBRUARY 18, 2022	JOB: 12235.00060
FIELD: MC	DRAWN: GAS	CHECKED: GS
DATE:	REVISION:	SHEET: 1 OF 1