



*City of Bristol  
Parking Authority*

Ladies and Gentlemen:

The regular meeting will be held on Monday, March 2, 2026, at 6:30 PM. in City Hall Meeting Room 3-1, 111 North Main Street, Bristol, CT.

1. Call to Order
2. Review Parking Ticket Appeals
3. Approval of Minutes
  - a. Regular Meeting - February 2nd 2026
4. New Business
  - a. Review Monthly Reports
5. Old Business
6. Adjournment

PER ORDER OF THE CHAIRPERSON

Andrea Adams



City of Bristol  
**PARKING AUTHORITY**  
**February 2<sup>nd</sup> 2026 6:30pm**  
111 North Main Street  
Bristol, CT 06010

**PRESENT:**

Chairperson Andrea Adams  
James Driscoll Jr  
Michael Massarelli  
Michael Petosa  
Amy Lowrey  
Jason Broyles

**ABSENT:**

1. **CALL TO ORDER**

Chairperson Andrea Adams called the Parking Authority Meeting to order at 6:30 pm.

2. **PARKING TICKET VIOLATIONS**

The Parking Authority heard the following parking ticket appeals.

Name: Richard Plawecki

Date ticket was issued: 01/04/2026

Violation: Handicapped Parking

Ticket #105404

Michael Petosa made a motion to approve the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

Name: Barbara Stein

Date ticket was issued: 01/06/2026

Violation: Winter Parking Ban

Ticket # 106059

Michael Massarelli made a motion to approve the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

Name: Romaine Cotton

Date ticket was issued: 01/28/2026

Violation: Winter Parking Ban

Ticket # 098649

Michael Petosa made a motion to approve the appeal, second by Jason Broyles.

Vote: Passed. 3 votes for and 2 votes against.

Name: Michele Flynn

Date ticket was issued: Multiple Tickets

Violation: Winter Parking Ban

Ticket #104475, 104706, 104717, 098792, 105328, 105330, 105337

James Driscoll Jr made a motion to approve the appeal for all seven tickets, second by Michael Petosa.

Vote: Unanimously Passed

Name: Jonathan Morgan

Date ticket was issued: 02/01/2026

Violation: Winter Parking Ban

Ticket # 106551

Amy Lowrey made a motion to approve the appeal, second by Jason Broyles.

Vote: Unanimously Passed

Name: Jamie Leroy

Date ticket was issued: 12/22/2025

Violation: Winter Parking Ban

Ticket # 89646

Michael Massarelli made a motion to deny the appeal, second by Jason Broyles.

Vote: Unanimously Passed

Michael Massarelli made a motion to rescind the previous motion, second by Jason Broyles.

Vote: Unanimously Passed

Jamie was late to the meeting, he then stated his appeal to the committee.

After hearing the appeal. Michael Petosa made a motion to approve this appeal, seconded by Michael Massarelli.

Vote: Unanimously Passed

Name: Valerie Beg

Date ticket was issued: 01/23/2026

Violation: Winter Parking Ban

Ticket # 098749

Michael Petosa made a motion to approve the appeal, second by Jason Broyles.

Vote: Unanimously Passed

### 3. **APPROVAL OF MINUTES**

Michael Massarelli made a motion to approve the January 5<sup>th</sup>, 2026 meeting minutes, seconded by Amy Lowrey.

Vote: Unanimously Passed

4. **NEW BUSINESS**

The committee discussed adding the winter parking ban to the *notify me* option on the City of Bristol's website. This option will have to be added under another section, such as the Police Department's alerts or Public Works. The committee will further discuss how often a notification should be send out.

5. **OLD BUSINESS**

NONE

6. **ADJOURNMENT**

Michael Petosa made a motion to adjourn, second by Jason Driscoll Jr.

Vote: Unanimously Passed

The Parking Authority meeting for the 2nd day of February 2026 was hereby adjourned at 7:01pm

*Jacqueline England*

Recording Secretary

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