



*City of Bristol
City Council*

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1

Meeting ID: 837 5677 2336 **Passcode:** 123456
Dial by your Location: +19292056099 (New York)

The regular City Council Meeting will be held on Tuesday, March 10, 2026, at 7:00 PM. in Council Chambers 111 N Main Street, Bristol, CT 06010.

1. Call to Order
 - a. Opening Ceremonies - Hydrant Heroes Recognition
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on February 10, 2026.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for February 2026.
 - b. To approve the Tax Refunds dated March 2, 2026.
 - c. To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 43, Lot 22 - 81 Church Avenue.
 - d. To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 20, Lot 220 - 112 Ambler Road.
 - e. To recommend that City Council approve Application #433 - Street Acceptance Request for : Subdivision (Cold Spring Farm) - Phase 4: westerly portion of Village St. (19 lots) Assessor's Map 1, & Lot 7B; R-10 (Single-Family Residential) zone; Industrial Builders & Realty Co., LLC, owner/applicant.

- f. To place on file a notice from the Bristol Water and Sewer Department stating the department would not have any interest in the property known as 81 Church Avenue.
- g. To place on file a letter from Bristol Parks, Recreation, Youth and Community Services' Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) regarding the discussion to limit the concentration of vape shops in Bristol through a change to the Zoning Regulations.
- h. To place on file a memorandum from the Department of Public Works expressing general support of the potential sale of the existing Fire House No. 3 Forestville for private purposes.
- i. To authorize the Mayor to sign the City of Bristol's 2025 MS4 Annual Storm Water Report dated February 2025, prepared in accordance with DEP Permit GSM000042.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To approve that the Town Clerk publish legal notice of a public hearing to be held by the Real Estate Committee in accordance with C.G.S. Section 7-163e for city-owned properties known as 81 Church Avenue and 135 East Main Street. Said hearing to be held on April 14, 2026 at 6:30 PM in the City of Bristol Council Chambers; and that the Department of Public Works post a sign on 81 Church Avenue and 135 East Main Street advising of the public hearing.
- b. **Real Estate Committee** - To refer to the Planning Commission the real property known as Lots 30-134-1 and 30-134 Riverside Avenue owned by Riverside Realty LLC for a C.G.S. Section 8-24 report. Specifically, to address if the Bristol Water & Sewer Department should enter into a lease utilizing a portion of the aforementioned lots as additional parking.
- c. **Real Estate Committee** - To direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city-owned property known as 81 Church Avenue. The asking price shall be \$600,000 as determined by the Tax Assessor and Purchasing Agent.
- d. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances, Chapter 5 Buildings and Building Regulations, Article III, Sec. 5-22. Requirements for Residential Construction.
- e. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-23. Ice and Snow to be Removed by Abutting Owner.
- f. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-24.5. Removal of Obstruction and Snow to Eliminate Vehicle Sightline Hazards.

- g. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-31. Illicit Discharges & Illegal Connections.
- h. **Ordinance Committee** - To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 17 Peddlers, Solicitors, Canvassers and Itinerant Vendors, Article II, Division 1, Generally. Sec. 17-16. through 17-50.
- i. **Ordinance Committee** - To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 18 Planning, Article X, Youth Commission, Sec. 18-148. through 18-159.

7. Contracts

- a. To award Contract 2C26-016 Page Park Improvements Phase 2 to Yield Industries LLC in the amount of \$3,303,000.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
- b. To approve the funding for a tentative agreement reached between the City of Bristol and Local #233 of Council 4 American Federation of State, County, and Municipal Employees (AFSCME) for a three-year contract from July 1, 2025 through June 30, 2028, and to refer to the Board of Finance.

8. Resolutions

- a. Be it hereby resolved that Ellen Zoppo-Sassu, Mayor, City of Bristol, be and hereby is authorized to execute on behalf of the City of Bristol to amend the Urban Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for \$650,000 for Board of Education Multi-Purpose Field and Site upgrades. In addition, Ellen Zoppo-Sassu, Mayor, is hereby authorized to enter into such agreements and contracts and execute all documents necessary to said grant with the State of Connecticut.

9. Public Works Department

- a. To approve the action recommending that City Council re-establish the Ronzo Road Extension as a City Street per a request from ESPN Inc.
- b. To authorize the Mayor to sign any and all documents associated with executing a change order to Contract 2C24-042 in the amount of \$200,000 with Martin Laviero Contracting Inc. Said change is to modify streetscape improvement on North Main Street between the Post Office and PD Complex to provide additional parking.

10. Old Business

- a. To approve the proposed extension of the project period for the Neighborhood Assistance Act allocation for the Bristol Historical Society, from September 30, 2024

to September 30, 2025, with an audit due to the City by March 30, 2026, and to forward this request to the Department of Revenue Services for action.

11. New Business-Chippanee Golf Club

- a. To refer to the Planning Commission the real property known as "Chippanee Golf Course", Lots 64-1-1, 64-16-1 and 64-1 on Marsh Road for a C.G.S. Section 8-24 report.
- b. To authorize the Mayor or Acting Mayor to enter into a Letter of Intent on behalf of the City of Bristol to purchase real property known as Chippanee Golf Course, at 116 Marsh Road, Assessor's Map 64, Lot 1 and Assessor's Map 64, Lot 16-1, with F.W. Blasius, Jr., LLC.

12. Resignations

13. Appointments

- a. Board and Commission Appointments

14. Any other matter to come before said meeting

15. Adjournment

Merina Bigos
Acting Town & City Clerk

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The regular meeting of the City Council was held on Tuesday, February 10, 2026 in the City Hall Council Chambers, 111 North Main Street at 7:00 p.m. Present: Mayor Zoppo-Sassu; Council Members Dickau, Hahn, Kelley, Rosengren, Seymour, and Tyler.

1. CALL TO ORDER

The Pledge of Allegiance was recited.

Iwo Jima Survivor Joe Caminiti was recognized. Literature featuring Mr. Caminiti's journey to honor fellow Veterans from December 1, 2024 to December 31, 2025 was disseminated to Council Members and the Mayor. Mr. Caminiti will be attending the National Iwo Jima Remembrance Day this month in Washington, D.C. and he will place a wreath on the United States Marine Corps Monument and another on the National World War II Monument.

Amy Wernicki of Veteran Strong Community Center, Inc. gave a brief overview of the 6th Annual Patriots Day Ceremony taking place on Friday, April 24th at the Bristol Senior Center. Residents can nominate a Veteran who they feel continues to give back to the Bristol community. They do not need to reside in Bristol. Nominations can be emailed to Veteran Strong at info@vetstronginc.org. Mayor Zoppo-Sassu read a proclamation establishing March as Problem Gambling Awareness month and presented it to Ms. Wernicki.

2. APPROVAL OF MINUTES

On motion of Council Member Hahn and seconded by Council Member Dickau, it was unanimously voted: To approve the minutes of the regular City Council meeting held on January 13, 2026.

3. PUBLIC PARTICIPATION

Mike Erosenko, 40 Palmorr Pl. – Mr. Erosenko expressed his support for the Mayor and Robert Parenti, along with Mr. Parenti's knowledge on special education and his ideas for Bristol.

4. RESIGNATIONS

Camerin Crowal – Fair Rent Commission, Sec. 2-9

Russell Anderson – Board of Education

Robert Parenti – Board of Park Commissioners

On motion of Council Member Hahn and seconded by Council Member Tyler, it was unanimously voted: To accept the resignations and send letters of thanks.

5. APPOINTMENTS

a. The following appointments were presented:

Fair Rent Commission

Connie Cohen – Appointment as alternate member representing "Landlords" – term to 5/28.
Replaced Ryan Carrier.

Confirming motion by Council Member Hahn.

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Motion passed in voice vote.

Bristol Historic District Commission

Jason Messier – Appointment as alternate member – term to 2/31.

Replaced Daphnee Delgado.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Board of Public Works

Frank Stawski – Reappointment – term to 2/29.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Board of Education

Robert Parenti – Appointment – term to 11/27.

Replaced Russell Anderson.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Bristol Early Childhood Collaborative

Zachary Maher – Appointment – term to 8/26.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

BCHS Roof Replacement Building Committee

Ryan Broderick – Appointment – no term.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Kevin Gokey – Appointment – no term.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Daniel Micari – Appointment – no term.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Chris Fry – Appointment – no term.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

John Freimuth – Appointment – no term.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Eric Carlson – Appointment – no term.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

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6. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

7. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Dickau and seconded by Council Member Rosengren, it was unanimously voted: To adopt six items as part of the Consent Calendar.

a. New Hire Report for January 2026

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To place on file the New Hire Report for the month of January, 2026.

b. Tax Refunds in the Amount of \$274,220.60

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$37,335.46
Real Estate	+ 236,885.14
Total	\$274,220.60

c. Grant Application to State of CT Department of Emergency Services and Public Protection Division of Statewide Emergency Telecommunications for \$25,903

Communication received from Chief of Police Morello.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To approve the submission by the Police Department for a \$25,903 Statewide Emergency Telecommunications Grant to provide funding to purchase 56 batteries; 32 for Willis Street; 12 for Princeton Drive; and 12 for Stevens Street. These battery backup units at the radio sites provide for uninterrupted radio communications in the event of a power outage, before the generator takes over. It was also approved to authorize the Mayor or Acting Mayor to sign any necessary documents to effectuate said grant.

d. Cott Systems Conversion to RECORD Hub for the Town Clerk’s Office

Communication received from Town Clerk Cabiya.

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As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To approve the \$0.00 agreement with Cott Systems to transition to RECORD Hub, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate this agreement, as reviewed and approved by Corporation Counsel.

e. Land Use Training Reporting for Boards and Commissions

Communication received from City Planner Flanagan.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To place on file the Training Report for Land Use boards and commissions pursuant to C.G.S. Section 8-4c.

f. Adoption of Policy Pertaining to Use of Artificial Intelligence (AI)

Communication received from Corporation Counsel Clift.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To adopt the policy pertaining to the use of artificial intelligence (AI).

8. REPORTS AND COMMITTEE REPORTS

a. Salary Committee

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To approve the salary increase for the Registrar of Voters from \$50,862/year to \$65,000/year effective January 6, 2027, and to refer to the Board of Finance for informational purposes.

b. Salary Committee

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To approve an amendment to the Personnel Policies and Procedures, Appendix A of the Non-Bargaining Full-time Employee Supplement, to add a sick leave donation option, and to refer to the Board Finance for informational purposes.

c. Real Estate Committee

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To authorize that city-owned property known as 81 Church Avenue, Lot 22 on Tax Assessor's Map 43, aka Fire House No. 3 Forestville be referred to the Planning Commission for a C.G.S. Sec. 8-24 report. Specifically, to address whether this city building, should be sold. It was further moved that this property be referred to the Tax Assessor and Purchasing Agent to conduct an appraisal to determine a Fair Market Value should this property be sold by an outside real estate agent or through the "RFP" (Request for Proposals) process. It was further moved that this matter be referred to Parks, Recreation, Youth & Community Services, Public Works and Bristol Water & Sewer to determine if any of the aforementioned departments have an interest in utilizing this property.

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d. Real Estate Committee

On motion of Council Member Rosengren and seconded by Council Member Hahn, it was unanimously voted: To authorize that the real property known as 112 Ambler Road, Lot 220 on Tax Assessor's Map 20, be referred to the Planning Commission for a C.G.S. Sec. 8-24 report. Specifically, to address the Board of Park Commissioners possible interest in acquiring this property to help preserve the Hoppers-Birge Pond and to allow for a future indoor programming space and/or maintenance building to support the park.

e. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 4, Animals and Fowl, Section 4-8. Roosters-Penalty of the Code of Ordinances being introduced this date.

On motion of Council Member Dickau and seconded by Council Member Seymour, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, March 3, 2026 immediately after the adjournment of the Regular Ordinance Committee Meeting, in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 4-8. Roosters—Penalty.

- (a) *If a valid noise complaint is received by the city regarding any rooster the city will require [the rooster to wear a noise reduction collar, vocal constriction collar or other noise reduction device or method] removal of the rooster by the property owner.*
- (b) *Any person required to [place a noise reduction collar, vocal constriction collar or other noise reduction device or method on the rooster] remove the rooster who fails to do so after a ten-day period shall be guilty of an infraction and fined fifty dollars (\$50.00) for each day [any rooster is without said noise reduction collar, vocal constriction collar or other noise reduction device or method] a rooster exists on the property.*
- (c) *[If more than three (3) complaints are received by the city regarding the same rooster the city may require removal of that rooster.*
- (d)] *The provisions of this section shall not apply to roosters owned and maintained on premises owned or leased by any farm, charitable, eleemosynary or educational organization.*

f. Ordinance Committee

Recommendation of Ordinance Committee to publish amendments and additions to the Bristol Code of Ordinances Chapter 18, Planning, Article XII., Bristol Transportation Commission, Sections 18-167 through 18-171.

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On motion of Council Member Dickau and seconded by Council Member Tyler, it was unanimously voted: To waive the reading of the amended ordinance.

On motion of Council Member Dickau and seconded by Council Member Tyler, it was unanimously voted: that Secs. 18-167 – 18-171 Bristol Transportation Commission of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. It was further moved that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

[ARTICLE XII. BRISTOL TRANSPORTATION COMMISSION¹

Sec. 18-167. Bristol Transportation Commission established.

Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a transportation commission, which shall be a part of the administration of the municipal government and shall be subject to the charter, general ordinances and regulations of the city.

(Amend. of 4-14-09)

Sec. 18-168. Purpose.

The purpose of the Bristol Transportation Commission shall be to promote a safe, efficient, and sustainable public transportation system for the City of Bristol.

(Amend. of 4-14-09)

Sec. 18-169. Duties.

The duties of the Bristol Transportation Commission shall be:

- (a) To review, monitor and make recommendations to the mayor, city council and other appropriate agencies regarding public transportation matters, including, but not limited to, automotive, bus, rail, bicycle, and pedestrian traffic within the city;*
- (b) To advise city agencies having responsibility for traffic, parking, and the transportation of school children and others, to the extent that these responsibilities overlap public transportation;*
- (c) To provide a forum for discussion of public transportation issues;*
- (d) To serve as the city's liaison with regional and state agencies on public transportation matters; and*
- (e) To conduct other activities as may be assigned by the mayor and/or city council.*

(Ord. of 5-6-80; Amend. of 4-14-09)

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Sec. 18-170. Members.

The commission shall consist of seven (7) voting members appointed by the mayor and city council. Three (3) shall serve for three (3) years; two (2) shall serve for two (2) years and two (2) shall serve for one (1) year. After initial appointment, all appointments shall be for three (3) years. Persons representing particular boards need not be members of those boards.

Voting members shall include:

A city council member;

A senior citizen at large; and

Five (5) citizens at large.

(Ord. of 5-6-80; Ord. of 10-13-87; Amend. of 4-14-09; Ord. of 6-9-15; Ord. of 10-8-24(4))

Sec. 18-171. Powers.

The commission may:

(a) Elect officers, chairman, vice-chairman and secretary, from among themselves;

(b) Designate or abolish additional (nonvoting) members by majority vote;

(c) Request administrative (secretarial) services from the city; and

(d) Determine time and place of meeting and agenda.]

(Ord. of 5-6-80; Amend. of 4-14-09)

Secs. [18-172] 18-167—18-179. Reserved.

g. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 5, Buildings and Building Regulations, Article III. Residential Construction, Sec. 5-22. Requirements for Residential Construction of the Code of Ordinances being introduced this date.

On motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, March 3, 2026 at 4:47 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

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Sec. 5-22. Requirements for residential construction.

- (a) No building permit shall be issued for a new residential dwelling unless an approved site and/or plot plan is submitted with the application.
- (b) No certificate of occupancy shall be issued for any new residential dwelling unless all improvements shown on the site and/or plot plans have been installed as shown on the site and/or plot plans and all property corners of the parcel have been pinned with iron survey markers and indicated as installed on the "as built" plan. In order to avoid delays of the issuance of the certificate of occupancy said pins shall be installed and indicated on the foundation as-built plan as required by the Building Department.
- (c) No certificate of occupancy shall be issued for any new residential dwelling unless:

(1) all runoff from a residential dwelling roof shall be collected and discharged to a subsurface retention system or rain garden. Said system shall be sized for a 2-year storm in accordance with CT DOT design manual. Connection to City storm drainage system (if available), as an overflow is recommended and permitted. In areas of high groundwaters, bedrock, or impermeable soils, subsurface retention will not be required if supported by a written report prepared by a licensed professional engineer and submitted to the Department of Public Works for review. Residential dwelling roofs shall include additions or out-buildings with a square foot area above 300 SF.

(2) If the parcel in question is NOT vegetated at the time of the request for a Certificate of Occupancy, the Department of Public Works shall require a bond in the amount estimated to establish grass on the lot. The sole purpose of the bond is to prevent erosion and to ensure vegetation on the lot. The bond shall be released once vegetation is established and the potential for erosion is reduced. The purpose of the bond is not to establish high quality grass associated with a residential lawn.

[c]d The site and/or plot plan required shall:

- (1) Be based upon an accurate boundary line survey and drawn to an appropriate scale and sealed by a land surveyor licensed in the State of Connecticut.
- (2) Show the location of all existing and proposed structures with distances to lot lines (if an existing structure is to be demolished it shall be shown and designated).
- (3) Show the existing and proposed grading plan, including twenty (20) feet beyond all disturbed areas.
- (4) Show the first floor elevation, or top of foundation at front entrance.
- (5) Show established street, curb and sidewalk grades and location of proposed curb cuts.
- (6) Show location of wetlands floodplains and all underground utility house connections including, but not limited to, connections to municipal sanitary sewers, storm drains, water system foundation drains, electrical, telephone, cable and the location of such private utilities as wells and underground private sewage systems as may exist.

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([d]e) An "as-built" site and/or plot plan shall be submitted at or prior to a request for certification of occupancy inspection conforming with subsection (c) above.

(Ord. of 2-18-77; Ord. of 2-8-93; Ord. of 6-10-96; Ord. of 5-11-04; Amend. of 11-14-06)

h. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 21, Streets, Sidewalks and Public Places, Article II. Sidewalks, Curbs and Driveways, Sec. 21-23. Ice and snow to be removed by abutting owner of the Code of Ordinances being introduced this date.

On motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, March 3, 2026 at 4:52 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 21-23. Ice and snow to be removed by abutting owner.

Every owner or occupant of land adjoining any street or part of a street adjacent to whose land there is a paved sidewalk, and sidewalks with wheelchair ramps, shall clear such sidewalk and sidewalks with wheelchair ramps and sidewalks with bus stops and/or bus shelters, of snow within twelve (12) hours after a storm which ends between the hours of 3:00 a.m. and 9:00 p.m. and within nine (9) hours after a storm which ends between 9:00 p.m. and 3:00 a.m.; and whenever ice shall form on such sidewalk, and sidewalk wheelchair ramps, shall either remove the same within such time, or cover it with salt and sand, so that it shall be safe for travel. The sidewalk, as defined in Section 21-22, shall include the area between the property line and pavement. Therefore, the clearing of snow in the area of a bus stop shall include, at minimum, a 10 ft length of sidewalk for the bus stop and or the area within and 4 ft around a bus shelter. Said area shall include the clearing of snow between the paved or concrete wall and the edge of the road (pole border).

(Code 1960, § 36-11; Ord. of 5-1-62; Ord. of 7-5-72; Ord. of 2-11-85; Ord. of 2-24-95)

i. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Rosengren, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 21, Streets, Sidewalks and Public Places, Article II. Sidewalks, Curbs and Driveways, Sec. 21-24.5. Removal of obstruction and snow to eliminate vehicle sightline hazard of the Code of Ordinances being introduced this date.

On motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to

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introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, March 3, 2026 at 4:55 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 21-24.5. Removal of obstruction and snow to eliminate vehicle sightline hazards

The Department of Public Works reserves the right to remove items such as trees, bushes, landscaping and snow that pose a sightline hazard (obstruction) to vehicles. Said sightline hazard shall be documented by the Department of Public Works prior to City action. Work associated with the removal of the hazard shall include authorization to work on private property.

j. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 21, Streets, Sidewalks and Public Places, Article II. Sidewalks, Curbs and Driveways, Sec. 21-31. Illicit discharges & illegal connections of the Code of Ordinances being introduced this date.

On motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, March 3, 2026 at 4:50 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Section 21-31 Illicit Discharges & Illegal Connections

General:

- A. No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the municipal separate storm sewer system any pollutants or waters containing any pollutants, other than stormwater. Prohibited discharges would include, but not be limited to, residential, industrial, or commercial wastes, trash, used motor vehicle fluids, pesticides, fertilizers, food preparation waste, leaf litter, grass clippings, or domestic animal wastes.
- B. The following discharges are exempt from the prohibition provision above provided that they do not contribute to a water quality violation; and such non-stormwater discharges are not significant contributors of pollutants to the municipal separate storm sewer system:
 - i. uncontaminated ground water discharges including, but not limited to, pumped ground water, foundation drains, water from crawl space pumps and footing drains;

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- ii. irrigation water including, but not limited to, landscape irrigation and lawn watering runoff;
 - iii. residual street wash water associated with sweeping;
 - iv. naturally occurring discharges such as rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), springs, diverted stream flows and flows from riparian habitats and wetlands;
 - v. water line flushing performed by a public utility; and air conditioning condensation.
 - vi. The prohibition provision above shall not apply to any non-stormwater discharge permitted under an NPDES permit or order issued to the discharger and administered under the authority of the State and the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the municipal separate storm sewer system.
- C. Discharges to the municipal separate storm sewer system that are not composed entirely of stormwater runoff contribute to increased nonpoint source pollution and degradation of receiving waters; These non-stormwater discharges occur due to spills, dumping and improper connections to the municipal separate storm sewer system from residential, industrial, commercial or institutional establishments.
2. Prohibition of Illegal Connections
- A. The construction, connection, use, maintenance or continued existence of any illegal connection to the municipal separate storm sewer system is prohibited.
- i. This prohibition expressly includes, without limitation, illegal connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
 - ii. A person violates this ordinance if the person connects a line conveying sewage to the municipal separate storm sewer system or allows such a connection to continue.
 - iii. Improper connections in violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of Bristol Water & Sewer. If what is being discharged is not acceptable to enter into the sanitary sewer system or infiltrate into the ground, then it will have to be discharged in another way that is acceptable to the City of Bristol in accordance with Federal, State and local regulations.
 - iv. Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the municipal storm sewer system, shall be relocated by the owner or occupant of that property upon receipt of written notice of violation from the City. Such notice will specify a time period within which the relocation of the drain or conveyance is to be completed, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented by the owner or occupant of that property and provided to the Director.

FEBRUARY 10, 2026

3. Industrial, Commercial or Construction Activity Discharges

- A. Any person subject to an industrial, commercial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Director prior to allowing discharges to the municipal

4. Notification of Accidental Discharges and Spills

A. Notwithstanding other requirements of law, as soon as any person responsible for a facility, activity or operation, or responsible for emergency response for a facility, activity or operation has information of any known or suspected release of pollutants or non-stormwater discharges from that facility or operation which are resulting or may result in illicit discharges or pollutants discharging into stormwater, the municipal separate storm sewer system, State Waters, or Waters of the U.S., said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release so as to minimize the effects of the discharge.

Said person shall notify the Director no less than 24 hours after the event of the nature, quantity and time of occurrence of the discharge. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director within three business days of the phone or in person notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years. Said person shall also take immediate steps to ensure no recurrence of the discharge or spill.

In the event of such a release of hazardous materials, emergency response agencies and/or other appropriate agencies shall be immediately notified.

5. Violation:

- A. An illicit discharge and or a failure to provide notification of a release shall be classified as a violation with the property owner being subject to fines or penalties in the amount of \$100/ day and shall include any and all cost of abatement, remediation and or corrective action to remove the violation. Whenever the Director finds that a violation of this ordinance has occurred, the Director may order compliance by written notice of violation containing the following:
- i. The name and address of the alleged violator;
 - ii. The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
 - iii. A statement specifying the nature of the violation;
 - iv. A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action. It is not the responsibility of the Town to formulate or design any remedial systems.

FEBRUARY 10, 2026

- v. A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and,
- vi. A statement that the determination of violation may be appealed to the Board of Public Works by filing a written notice of appeal within thirty (30) days from the date of the written Notice of Violation.

B. Such notice may require without limitation:

- i. The performance of monitoring, analyses, and reporting required;
- ii. The elimination of illicit discharges and illegal connections;
- iii. That violating discharges, practices, or operations shall cease and desist;
- iv. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- v. Payment of costs to cover administrative and abatement costs; and,
- vi. The implementation of pollution prevention practices acceptable to the Town.
- vii. The reporting of the violation to the Connecticut Department of Energy and Environmental Protection (DEEP) and/or the United States Environmental Protection Agency (EPA).

6. Appeal of Notice of Violation:

- A. Any person receiving a Notice of Violation may appeal the determination of the Director to the Board of Public Works. The notice of appeal must be received by within thirty (30) days from the date of the written Notice of Violation.

7. Enforcement

A. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation within thirty (30) days after receipt of the notice, or if an appeal is taken, within thirty (30) days after a decision on said appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

FEBRUARY 10, 2026

For intentional and flagrant violations of this ordinance, the Director may refer the violation to the United States Environmental Protection Agency (EPA) for enforcement of penalties under Sections 309 and 311 of the Clean Water Act.

Sec 21-22 Definitions:

“Construction Activity” means activities subject to the Connecticut Erosion and Sedimentation Control Act or General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities. These include construction projects resulting in land disturbance. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

“Illicit Discharge” means any unpermitted discharge to waters of the state that does not consist entirely of stormwater or uncontaminated ground water except those discharges identified in Section 3.1.1 of this ordinance when such non-stormwater discharges are not significant contributors of pollution to a discharge from an identified municipal separate storm sewer system.

“Illegal Connection” means either of the following:

a) Any pipe, open channel, drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm drain system including but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system, regardless of whether such pipe, open channel, drain or conveyance has been previously allowed, permitted, or approved by an authorized enforcement agency; or

b) Any pipe, open channel, drain or conveyance connected to the municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

“Industrial Activity” means activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b) (14) or CGS 22a-430b.

“National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit” means a permit issued by the Connecticut DEEP under authority delegated pursuant to 33 USC § 1342(b) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

“Municipal Separate Storm Sewer System” means any facility designed or used for collecting and/or conveying stormwater, including but not limited to any roads with drainage systems, highways, municipal streets, curbs, gutters, inlets, catch basins, piped storm drains, pumping facilities, structural stormwater controls, ditches, swales, natural and man-made or altered drainage channels, reservoirs, and other drainage structures,

FEBRUARY 10, 2026

“Non-Stormwater Discharge” means any discharge to the storm drain system that is not composed entirely of stormwater.

“Person” means, except to the extent exempted from this ordinance, any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, city, county or other political subdivision of the State, any interstate body or any other legal entity.

“Pollutant” means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; petroleum hydrocarbons; automotive fluids; cooking grease; detergents (biodegradable or otherwise); degreasers; cleaning chemicals; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; liquid and solid wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; silt, sand and/or exposed earth and wastes and residues that result from constructing a building, a road and/or a structure; concrete and cement; and noxious or offensive matter of any kind.

“Pollution” means the contamination or other alteration of any water’s physical, chemical or biological properties by the addition of any constituent and includes but is not limited to, a change in temperature, taste, color, turbidity, or odor of such waters, or the discharge of any liquid, gaseous, solid, radioactive, or other substance into any such waters as will or is likely to create a nuisance or render such waters harmful, detrimental or injurious to the public health, safety, welfare, or environment, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wild animals, birds, fish or other aquatic life.

“Premises” mean any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

“Sidewalk” means all of the street space from the property line to the pavement but not including the curb, if any.

“Stormwater Runoff” or “Stormwater” means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

FEBRUARY 10, 2026

k. Energy Commission – Letter of Intent with FirstLight Power Services LLC
Communication received from Purchasing Agent Haynes on behalf of the Energy Commission.

On motion of Council Member Dickau and seconded by Council Member Seymour, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute a Letter of Intent with FirstLight Power Services LLC as a solar development partner to enter into a non-residential renewable energy solutions (“NRES”) revenue sharing agreement with the City of Bristol.

Council Member Tyler wanted to confirm that the proposed solar site would be in Kent and asked how the City of Bristol would make revenue. Council Member Rosengren and the Mayor elaborated on the revenue process.

9. GRANTS

a. Main Street Community Foundation Grant for Bristol Police Department Police Cadet Radio Upgrades

On motion of Council Member Tyler and seconded by Council Member Hahn, it was unanimously voted: To approve the submission of a grant application for up to \$7,000 to the Main Street Community Foundation to purchase radios and accessory equipment for the Bristol Police Cadet Program, and to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

b. AARP Grant for Douglas Beals Community – Senior Center

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To approve the submission of a grant application for \$25,000 to the AARP to support the renovation of the parking lot at the Douglas Beals Community – Senior Center, and to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

c. Main Street Community Foundation Grant for Bristol Senior Center

On motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To approve the submission of a grant application for up to \$5,000 to the Main Street Community Foundation to purchase personal care supplies for Seniors in need, and to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

d. Connecticut State Library Grant – 2026 Summer Enrichment

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To approve acceptance of grant funds from the Connecticut State Library for the Connecticut Library 2026 Summer Enrichment Grant Program, and to authorize the Mayor or Acting Mayor to execute any and all documents associated with the award, and to refer the matter to the Board of Finance for any necessary action.

FEBRUARY 10, 2026

10. RESOLUTION

a. Resolution for Additional Tax Exemptions Pursuant to C.G.S. Sec. 12-81 as Amended for Military Veterans and their Surviving Spouses

Communication received from the Office of Corporation Counsel.

On motion of Council Member Dickau and seconded by Council Member Rosengren, it was unanimously voted: To approve a resolution on a proposal providing additional tax exemption pursuant to Connecticut General Statutes Section 12-81 as amended for military veterans and their surviving spouses.

The Resolution reads as follows –

WHEREAS, on June 30, 2025, Governor Lamont signed Public Act 25-168, which modifies previous legislation to expand eligibility for a veteran's property tax exemption due to service-related disability, including such veteran's surviving spouse and children.

NOW THEREFORE, BE IT RESOLVED AND ORDAINED, That the City Council of the City of Bristol adopts the local options commencing with the October 1, 2025 Grand List (FYE 2027) property tax exemption for disabled veterans and their spouses and children pursuant to Connecticut General Statutes 12-81 (83) as amended by PA 25-168, and for Gold Star families pursuant to Connecticut General Statute, Section 12-81ii, all as may be amended from time to time, as follows:

- (A) Effective 10/1/2024 Per Section 233(83)(F) of Public Act 25-168, the surviving spouse of any resident of this state who (i) had served in the Army, Navy, Marine Corps, Coast Guard, Air Force or Space Force of the United States, (ii) had been determined by the United States Department of Veterans Affairs to be permanently and totally disabled based on a service-connected disability rating of one hundred per cent, and (iii) dies prior to October 1, 2024, but after January 1, 1941.
- (B) Effective 10/1/2025 Per Section 241 of Public Act 25-168, the surviving spouse of any resident of this state who was a person killed in action while performing active military duty with the armed forces, as defined in section (a) of section 27-103 of the general statutes.
- (C) Effective 10/1/2025 In lieu of any exemption prescribed under subdivision (20) section 12-81 of the general statutes, any resident of this City who has served in the armed services as authorized and described in section (B) above, and has been determined by the U.S. Department of Veteran Affairs to have a service-connected total disability based upon individual unemployability, shall be entitled to the exemption provided by section 240 of PA 25-168, as may be amended from time to time.
- (D) Effective 10/1/2025 Any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces as defined by statute, provided such parent or spouse is a resident of Bristol, shall be entitled to an exemption pursuant to Connecticut General Statutes Section 12-81ii.

FEBRUARY 10, 2026

BE IT FURTHER RESOLVED, that the City Assessor is hereby authorized to take any and all actions to implement this policy on behalf of the City of Bristol and make such adjustments to the Grand List as are requested or required pursuant to this policy.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Hahn		
“ ” Kelley		
“ ” Rosengren		
“ ” Seymour		
“ ” Tyler		
Mayor Zoppo-Sassu		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

11. OLD BUSINESS – None

12. NEW BUSINESS – Mayor Zoppo-Sassu recognized Representative Hoxha had joined the meeting earlier and mentioned she was set to meet with him to discuss their shared legislative agenda.

The mayor was invited on opening day by Representative Fortier to listen to the Governor’s speech and to talk with other Mayors. The common theme was education funding. Mayor Zoppo-Sassu mentioned she has a meeting with Senator Looney next week regarding the same topic.

An item of concern that Mayor Zoppo-Sassu mentioned was in regards to Representative Pavalock referring residents to ICE for them to come get them. The mayor sent her an email to discuss and is awaiting her response.

13. OTHER BUSINESS – None.

14. ADJOURNMENT

At 8:09 p.m., on motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To adjourn.

ATTEST: _____
Merina Bigos
Acting Town & City Clerk

NEW HIRE REPORT

2/1/2026 TO 2/28/2026

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>PER HOUR</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BRIDGES HIGHTOWENNY		BRISTOL	02/05/2026	\$ 28.73		LOCAL 233	FT	COMPTROLLER	PAYROLL CLERK
JANICK	KAYLA	BRISTOL	02/02/2026	\$ 68,747		FIRE	FT	FIRE DEPARTMENT	FIREFIGHTER
TOMLIN	JUSTIN	BARKHAMSTED	02/02/2026	\$ 68,747		FIRE	FT	FIRE DEPARTMENT	FIREFIGHTER
GIBBS	CHARLES	BRISTOL	02/16/2026	\$ 18.54	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
LITTLE	MAKAYLA	BRISTOL	02/16/2026	\$ 17.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
EATON	CHRISTOPHER	BRISTOL	02/10/2026	\$ 24.72	PER HOUR	NON-BARG	TP	AGING SERVICES	TEMPORARY WORKER

TOTAL: 6

RECEIVED
2026 MAR -2 PM 3:54
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED
2026 MAR -2 PM 2:48
TOWN AND CITY CLERK
BRISTOL, CT



DATE: March 2, 2026

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

CURRENT LIST YEAR

NAME	LIST NUMBER	SUPPLEMENTAL MOTOR VEHICLE				TOTAL	
		TAX	INT	FEES	TOTAL		
CIPRIANO, TIM	2024-04-0410173	\$ 31.84			\$ 31.84	OVERPAYMENT	
HADDEN, NANCY	2024-04-0409357	\$ 89.01			\$ 89.01	ADJUSTED BY ASSESSOR	
LAMONTAGNE, JAMES	2024-04-0407374	\$ 136.20			\$ 136.20	DUPLICATE BILL	
SOSNOWSKI, CATHERINE	2024-04-0410829	\$ 101.95			\$ 101.95	OVERPAYMENT	
TOTAL		\$ 359.00	\$ -	\$ -	\$ 359.00		

CURRENT LIST YEAR

NAME	LIST NUMBER	MOTOR VEHICLE				TOTAL	
		TAX	INT	FEES	TOTAL		
BERUBE, LIZ	2024-03-0303904	\$ 44.86			\$ 44.86	TRADED IN	
MIDDLETON, ARLENE	2024-03-0330907	\$ 48.69			\$ 48.69	VETERAN EXEMPTION	
SIGNATURE PROPERTY MAINTENANCE LLC	2024-03-0342933	\$ 39.79			\$ 39.79	VEHICLE SOLD	
STEVENS, MALLORY	2024-03-0344494	\$ 328.17	\$ 9.85		\$ 338.02	WRONG TOWN	
TE, SHINGTONG	2024-03-0345588	\$ 7.82			\$ 7.82	JUNKED	
TRAHAN, LISA	2024-03-0346937	\$ 69.21			\$ 69.21	VEHICLE SOLD	
TOTAL		\$ 538.54	\$ 9.85	\$ -	\$ 548.39		

PRIOR LIST YEAR

NAME	LIST NUMBER	MOTOR VEHICLE				TOTAL	
		TAX	INT	FEES	TOTAL		
EBRAHIMI-FARD, BEHROOZ	2023-03-0314467	\$ 277.86			\$ 277.86	OVERPAYMENT	
HADDOCK, RYAN	2020-03-0319191	\$ 422.23	\$ 342.01	\$ 114.64	\$ 878.88	TOTAL LOSS	
HADDOCK, RYAN	2020-03-0319192	\$ 60.59	\$ 49.08	\$ 16.45	\$ 126.12	TOTAL LOSS	
HADDOCK, RYAN	2021-03-0319339	\$ 55.18	\$ 34.76	\$ 13.49	\$ 103.43	TOTAL LOSS	
HADDOCK, RYAN	2022-03-0319773	\$ 52.20	\$ 23.49	\$ 11.35	\$ 87.04	TOTAL LOSS	
MIDDLETON, ARLENE	2023-03-0331427	\$ 48.69			\$ 48.69	VETERAN EXEMPTION	
NISSAN INFINITI LT LLC	2023-03-0333691	\$ 251.63			\$ 251.63	VEHICLE SOLD	
NISSAN INFINITI LT LLC	2023-03-0333697	\$ 351.80			\$ 351.80	VEHICLE SOLD	
NISSAN INFINITI LT LLC	2023-03-0333968	\$ 299.42			\$ 299.42	VEHICLE SOLD	
NISSAN INFINITI LT LLC	2023-03-0334074	\$ 359.01			\$ 359.01	VEHICLE SOLD	

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

VW CREDIT LEASING LTD	2023-03-0349649	\$	458.14		\$	458.14	VEHICLE SOLD
VW CREDIT LEASING LTD	2023-03-0349658	\$	142.73		\$	142.73	VEHICLE SOLD
VW CREDIT LEASING LTD	2023-03-0349664	\$	179.66		\$	179.66	VEHICLE SOLD
WILKINS, MICHAEL	2023-03-0350704	\$	66.68		\$	66.68	OVERPAYMENT
WILKINS, MICHAEL	2023-03-0350705	\$	48.44		\$	48.44	OVERPAYMENT
WILKINS, MICHAEL	2023-03-0350706	\$	107.44		\$	107.44	OVERPAYMENT
					\$	-	

TOTAL \$ 3,181.70 \$ 449.34 \$ 155.93 \$ 3,786.97

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
COUNTRY MANOR REALTY	2024-02-0200568	\$	152.72		\$	152.72 OVERPAYMENT
MEYER, JEFFREY	2024-02-0200706	\$	262.46		\$	262.46 OVERPAYMENT
TIRE DEPOT	2024-02-0200149	\$	682.93		\$	682.93 OVERPAYMENT
					\$	-

TOTAL \$ 1,098.11 \$ - \$ - \$ 1,098.11

PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
MEYER, JEFFREY	2023-02-0200706	\$	240.47		\$	240.47 OVERPAYMENT

TOTAL \$ 240.47 \$ - \$ - \$ 240.47

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
BERRY, CAROL	2024-01-0101929	\$	3,702.36		\$	3,702.36 OVERPAYMENT
BROWN, JOSEPH	2024-01-0102805	\$	24.26		\$	24.26 OVERPAYMENT
COTALITY	2024-01-0117339	\$	1,677.38		\$	1,677.38 OVERPAYMENT
COTALITY	2024-01-0110900	\$	3,270.90		\$	3,270.90 OVERPAYMENT
COTALITY	2024-01-0115874	\$	2,761.77		\$	2,761.77 OVERPAYMENT
COTALITY	2024-01-0120142	\$	3,224.82		\$	3,224.82 OVERPAYMENT
COTALITY	2024-01-0103038	\$	3,404.37		\$	3,404.37 OVERPAYMENT
COTALITY	2024-01-0106112	\$	5,699.70		\$	5,699.70 ADJUSTED BY ASSESSOF
COTALITY	2024-01-0118088	\$	3,006.28		\$	3,006.28 OVERPAYMENT
COTALITY	2024-01-0114365	\$	2,793.66		\$	2,793.66 OVERPAYMENT
COTALITY	2024-01-0105461	\$	3,419.72		\$	3,419.72 OVERPAYMENT
COTALITY	2024-01-0111817	\$	1,718.72		\$	1,718.72 OVERPAYMENT
DELLAERA, JOHN	2024-01-0105423	\$	10.34		\$	10.34 OVERPAYMENT
GALGANO, ELEANOR	2024-01-0107320	\$	116.82		\$	116.82 OVERPAYMENT
HOMEOANSERV	2024-01-0118628	\$	3,542.57		\$	3,542.57 OVERPAYMENT
JONES, LORI	2024-01-0109752	\$	3,475.24		\$	3,475.24 OVERPAYMENT
LABIENIEC, LAURIE	2024-01-0110619	\$	2,348.33		\$	2,348.33 OVERPAYMENT
LAVIERO, BEVERLY	2024-01-0111013	\$	238.00		\$	238.00 OVERPAYMENT
LISCIO, PETER ESTATE OF	2024-01-0111446	\$	4,478.12		\$	4,478.12 OVERPAYMENT
REDMAN, BEVERLY	2024-01-0116341	\$	7,033.18		\$	7,033.18 APA EXEMPTION
ROBINSON, CARL	2024-01-0116767	\$	641.25		\$	641.25 OVERPAYMENT
SETTER, ROBERTA GLEASON	2024-01-0117960	\$	2,917.69		\$	2,917.69 OVERPAYMENT
TASSONE, LINDA	2024-01-0119201	\$	3,042.90		\$	3,042.90 OVERPAYMENT
THOMASTON SAVINGS BANK	2024-01-0110242	\$	5,253.02		\$	5,253.02 OVERPAYMENT
WALKER, MOZELLE	2024-01-0120403	\$	28.72		\$	28.72 OVERPAYMENT
WILKS, JUDITH & GREGORY	2024-01-0120740	\$	2,185.32		\$	2,185.32 OVERPAYMENT

TOTAL \$ 70,015.44 \$ - \$ - \$ 70,015.44

TOTAL ALL MOTOR VEHICLE
TOTAL PERSONAL PROPERTY
TOTAL ALL REAL ESTATE
GRAND TOTAL ALL COLLECTIONS

\$	4,694.36
\$	1,338.58
\$	<u>70,015.44</u>
\$	76,048.38

RESPECTFULLY,

Ann V. Bednaz CCMC

ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED

2026 MAR -4 PM 1:20

TOWN AND CITY CLERK
BRISTOL, CT

DATE: February 27, 2026

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: C.G.S. 8-24 Referral:
Map 43, Lot 22 - 81 Church Avenue

Pursuant to the Connecticut General Statutes Section 8-24, the Bristol Planning Commission, at its meeting of February 26, 2026, approved the following motion with respect to the above captioned item:

"To send a positive referral to the Real Estate Committee of the City Council for the C.G.S. 8-24 referral for: 81 Church Avenue - Map 43, Lot 22. The Planning Commission finds that the C.G.S. 8-24 referral, as presented, is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018. The Planning Commission is in favor of the sale of the property."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Jeffrey R. Steeg, Assistant Corporation Counsel (via email)



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED

2026 MAR -5 AM 9:34

TOWN AND CITY CLERK
BRISTOL, CT

DATE: February 27, 2026 (Rev.1)

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: C.G.S. 8-24 Referral:
Map 20, Lot 220 - 112 Ambler Road

Pursuant to the Connecticut General Statutes Section 8-24, the Bristol Planning Commission, at its special meeting of February 26, 2026, approved the following motion with respect to the above captioned item:

"To send a positive referral to the Real Estate Committee of the City Council for the C.G.S. 8-24 referral for: 112 Ambler Road - Map 20, Lot 220. The Planning Commission finds that the C.G.S. 8-24 referral, as presented, is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018. The Planning Commission is in favor of the sale of the property or if the Board of Park Commissioners has a use for the property."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Jeffrey R. Steeg, Assistant Corporation Counsel (via email)



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED
2026 MAR -4 PM 1:20
TOWN AND CITY CLERK
BRISTOL, CT

DATE: February 27, 2026

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: Application #433 – Street Acceptance Request for: Subdivision (Cold Spring Farm) – Phase 4: westerly portion of Village St. (19 lots) Assessor's Map 1, & Lot 7B; R-10 (Single-Family Residential) zone; Industrial Builders & Realty Co., LLC, owner/applicant.

The Bristol Planning Commission, at its special meeting of February 26, 2026, approved the following motion with respect to the above captioned item:

1. *"Move that make a motion to recommend to the City Council approval of the street acceptance of the westerly portion of Village Street, described as, fifty-feet in width and running from the west line of Silo Road from station right [25-feet] 16+74.94, in a westerly and northerly direction approximately 1,305.70 feet back to meet Silo Road again on its west side at station right [25-feet] 24+42.15 with all connecting curves and intersections as a public highway to be so named.*
2. *Final road acceptance is contingent upon the Department of Public Works – Engineering Division acceptance and the filing of mylars on the City of Bristol City Clerk Land Records.*
3. *The completion of Village Street is part of Subdivision Application #433 – Phase 4 (19 lots) Cold Springs Farm subdivision located in the R-10 Residential zone; Industrial Builders & Realty Co., LLC, owner/applicants.*
4. *The acceptance of this portion of Village Street is based on a memo dated January 8, 2026 from DPW Director Rogozinski stating that the street, storm drainage, sanitary sewers, water systems and all other improvements required by the Commission have been completed in conformance with the Subdivision Regulations of the City of Bristol.*
5. *The applicant is required to post and maintain a maintenance bond in the amount \$60,000 which is fifteen percent of the roadway construction cost, for a period of one year from the date of acceptance by the City Council.*



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

Application 433 – Page Two

6. *Also, to authorize City Staff to release the existing subdivision performance bond in the amount of \$106,066.00 associated with Phase 4, and that those funds be returned to the applicant."*

Should you have any questions, please call me at 860-584-6225.

Very truly yours,

Robert M. Flanagan

Robert M. Flanagan - AICP

City Planner

Cc: Attorney James Ziogas (via e-mail)
Jeffrey R. Steeg, Assistant Corporation Counsel (via email)



RECEIVED
2026 FEB 13 AM 9:25
TOWN AND CITY CLERK
BRISTOL, CT

February 12, 2026

City of Bristol
Office of the Town and City Clerk
Merina Bigos, CCTC
111 North Main Street
Bristol, CT 06010

Subject: 81 Church Avenue

Dear Ms. Bigos,

The Bristol Water and Sewer Department would not have any interest in the above referenced property. Please feel free to contact me if you need any additional information.

Sincerely,

Robert J. Longo, Superintendent
Bristol Water and Sewer Department

Cc: Dawn LaBella, Bristol Water and Sewer Department
File



RECEIVED

2026 MAR -4 PM 12:49

TOWN AND CITY CLERK
BRISTOL, CT

DATE: March 3, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council Members

CC: Erica Cabiya, CCTC
Josh Medeiros, Superintendent of Parks, Recreation, Youth and Community Services
Deedra Willingham, BEST Project Coordinator

FROM: Sarah Larson, Deputy Superintendent of Parks, Recreation, Youth and Community Services (S)

RE: Zoning Regulation – Vape Shops

Please find attached a letter from Bristol Parks, Recreation, Youth and Community Services' Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) regarding the discussion to limit the concentration of vape shops in Bristol through a change to the Zoning Regulations. We ask that this letter be entered into the record at the March 10, 2026 City Council Meeting.



March 10, 2026

Dear Members of the Council,

On behalf of BEST, we appreciate the opportunity to share our perspective as you consider measures to limit the concentration of vape shops in certain areas of our city.

BEST has been a trusted presence in this community for many years, working closely with youth, families, schools, and local partners to prevent and reduce substance use among young people. Our mission is grounded in creating environments where youth can thrive, make healthy choices, and envision positive futures for themselves.

In our day-to-day work, we see firsthand how environmental factors shape youth behavior and perception. It has become increasingly difficult to encourage prevention and healthy decision-making when young people are surrounded by more vape shops than libraries, community centers, or other spaces designed to support their growth. The normalization and easy accessibility of these products sends a powerful and conflicting message—one that undermines prevention efforts and places an unfair burden on youth and families.

Research and lived experience consistently show that increased density of vape and tobacco retailers is associated with higher rates of youth exposure, experimentation, and use. Thoughtful zoning policies are not about limiting business unfairly, but about balancing commercial interests with the long-term health and wellbeing of our community—especially its youngest members.

We strongly support your efforts to minimize the concentration of vape shops in areas where youth live, learn, and gather. Such action would be a meaningful step toward aligning our city's physical landscape with its stated commitment to youth health, education, and prevention.

Thank you for your leadership and for considering the voices of organizations like BEST that work daily on the front lines of youth prevention. We are eager to continue partnering with the city to build a healthier, more hopeful future for our young people.

Respectfully,

Deedra Willingham, MHS
BEST Project Coordinator
DeedraWillingham@BristolCT.gov

City of Bristol Parks, Recreation, Youth and Community Services
51 High Street | Bristol, CT 06010

To learn more about Bristol Eliminating Substance Use Together; visit us at www.best4bristol.com
Join the conversation @thebestcoalition on Facebook & @bestcoalition on Instagram



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 11, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Existing Fire House No. 3 Forestville – BPW Referral Regarding Long Term Disposition of Building**

RECEIVED
2026 FEB 26 PM 2:17
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works is in receipt of the attached referral from City Council regarding the potential sale of the existing Fire House No. 3, located at 81 Church St. As indicated in the attached, the Board of Public Works at its meeting of January 15, 2026 expressed general support of the sale of the building for private purposes.

Please feel free to contact me at 860-584-6113 with any questions/concerns.



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200

February 11, 2026

Mr. Raymond Rogozinski
Director Public Works
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mr. Rogozinski:

At a meeting of the City Council on February 10, 2026 it was voted to refer the city-owned property known as 81 Church Avenue, Lot 22 on Tax Assessor's Map 43, aka Fire House No. 3 Forestville, to the Planning Commission for a C.G.S. §8-24 report. Specifically, to address whether this city building should be sold.

It was further voted that this property be referred to the Tax Assessor and Purchasing Agent to conduct an appraisal to determine a Fair Market Value should this property be sold by an outside real estate agent or through the "RFP" (Request for Proposals) process.

It was further voted that this matter be referred to Parks, Recreation, Youth & Community Services, Public Works and Bristol Water & Sewer to determine if any of the aforementioned departments have an interest in utilizing this property.

Very truly yours,

A handwritten signature in cursive script, reading "Merina Bigos".

Merina Bigos, CCTC
Acting Town and City Clerk

cc: Greg Hahn, Chairman of Real Estate Comm.
Jeffrey Steeg, Asst. Corporation Counsel



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 25, 2025

TO: Greg Hahn, Real Estate Committee Chairman
Jeffrey Steeg, Corporation Counsel

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: Existing Fire House No. 3 Forestville – BPW Referral Regarding Long Term Disposition of Building

The City is currently constructing a new Fire House for Engine Company No. 3 in Forestville. The contractor is completing work, and Fire Company No. 3 is scheduled to relocate from their existing Fire House located at 81 Church Ave to the new Fire House in March of 2026. Once Fire Company No. 3 relocates, the existing building will no longer serve as a fire house and will be either available for reuse by the City for other City purposes, or sold for use by the private sector.

The Board of Public Works voted at its January 15, 2026 meeting to refer the decision as to the long-term disposition to the Real Estate Committee. The Board of Public Works did not perform an extensive analysis of potential reuse of the building. They did, however, express general support of the sale of the building for private purposes.

A summary of the existing building features is provided below:

Built in 1961, the building has a brick exterior and is 7,392 square foot in area. There is a two-bay garage and a living area of 3,696 square feet. The building is equipped with a Weil-McClain condensing boiler that runs on natural gas to provide radiant heating in the living area. Air conditioning is provided by (2) mini-splits condensing units that serve multiple cassettes in office, day room, kitchen, restroom and living quarters. Bay heating provided by overhead gas-fired unit heaters. A Generac Guardian standby generator is powered by propane tanks (above ground).

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

A new JohnsManville 90 mil EPDM roofing system (with new roof drains/lines) was installed in 2017. A 30-year warranty is active on this JM EPDM roofing system (expires 5/12/37). Semi-annual roofing inspections are conducted by the current roofing vendor that holds an inspection and repair contract.

There are (2) front overhead doors at Fire House #3 with internal controls and remote openers. OHD doors are serviced when required by Overhead Door of Hartford.

A Simplex 4004 fire panel monitors fire alarm devices and an internal dialer currently notifies Alarm New England central monitoring of any alarm notifications.

Front parking area of approximately 6 spaces. Rear parking for 3 vehicles **via a driveway that is shared with abutting neighbor at 71 Church Avenue. The shared parking is subject to an easement in favor of the adjacent property.** In accordance with City land records, an easement in favor of the property identified as 71 Church Ave encumbering the City property for parking.

Fire House No. 3 is located on a 0.36-acre parcel (Lot 43-22). The property is an Industrial Zone I. The parcel is not located within City designated wetlands and does not appear within the 100 ft upland review area. However, the property is located within 200 ft of the Pequabuck River, an area regulated by FEMA flood plain regulations.

A link to building plans and property maps is provided below:

<https://www.bristolct.gov/DocumentCenter/View/50816/Existing-Firehouse-3-Information-Package-01232026>

Please feel free to contact me with any questions or concerns at 860-584-6113.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 25, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW – AUTHORIZATION FOR MAYOR TO SIGN ANNUAL MS4
STORM WATER REPORT (DEP PERMIT GSM000042)**

RECEIVED
2026 FEB 26 AM 8:29
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has completed the City's Storm Water Management Plan, General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems Permit No. GSM000042. In accordance with permit requirements, the Mayor is required to sign the report as part of the City's formal submittal process. A link to the draft report "2025 Draft Annual Report" is provided below:

<https://ct-bristol2.civicplus.com/1053/Municipal-Separate-Storm-Sewer-System-MS>

In order to meet State permit requirements, the Department requests the following City Council action:

Authorize the Mayor to sign the City of Bristol's 2025 MS4 Annual Storm Water Report dated February 2025, prepared in accordance with DEP Permit GSM000042.

Please feel free to contact me with any questions or concerns at 860-584-6113.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

MARCH 10, 2026

RECEIVED
2026 MAR -4 AM 11:15
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the Town Clerk be directed to publish legal notice of a public hearing to be held by the Real Estate Committee in accordance with Connecticut General Statute Section 7-163e for city owned properties known as 81 Church Avenue and 135 East Main Street.

Said hearing to be held on April 14, 2026 at 6:30 PM in the City of Bristol Council Chamber. I also move that the Department of Public Works post a sign on 81 Church Avenue and 135 East Main Street advising of the public hearing.

RECEIVED

2026 MAR -4 AM 11:15

MARCH 10, 2026

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the real property known as Lots 30-134-1 and 30-134 Riverside Avenue owned by Riverside Realty LLC be referred to the Planning Commission for a Connecticut General Statute Section 8-24 report. Specifically, to address if the Bristol Water & Sewer Department should enter into a lease utilizing a portion of the aforementioned lots as additional parking.

RECEIVED

2026 MAR -4 AM 11:15

MARCH 10, 2026

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City Council direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city owned property known as 81 Church Avenue. The asking price shall be \$600,000 as determined by the Tax Assessor and Purchasing Agent.

**ADOPTION OF ORDINANCE
CHAPTER 5, STREETS, BUILDING AND BUILDING REGULATIONS, ARTICLE III
RESIDENTIAL CONSTRUCTION, SECTION 5-22 REQUIREMENTS FOR
RESIDENTIAL CONSTRUCTION**

BRISTOL CITY COUNCIL MEETING

MARCH 10, 2026

COUNCILMAN DICKAU
CHAIR, ORDINANCE COMMITTEE

RECEIVED
2026 MAR -4 PM 1:09
JOHN A. DICKAU CITY CLERK
BRISTOL, CT

MOTION: I hereby MOVE that Sec. 5-22 Requirements For Residential Construction of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I FURTHER MOVE that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 5-22. Requirements for residential construction.

- (a) No building permit shall be issued for a new residential dwelling unless an approved site and/or plot plan is submitted with the application.
- (b) No certificate of occupancy shall be issued for any new residential dwelling unless all improvements shown on the site and/or plot plans have been installed as shown on the site and/or plot plans and all property corners of the parcel have been pinned with iron survey markers and indicated as installed on the "as built" plan. In order to avoid delays of the issuance of the certificate of occupancy said pins shall be installed and indicated on the foundation as-built plan as required by the Building Department.
- (c) No certificate of occupancy shall be issued for any new residential dwelling unless:
 - (1) all runoff from a residential dwelling roof shall be collected and discharged to a sub-surface retention system or rain garden. Said system shall be sized for a 2-year storm in accordance with CT DOT design manual. Connection to City storm drainage system (if available), as an overflow is recommended and permitted. In areas of high groundwaters, bedrock, or impermeable soils, subsurface retention will not be required if supported by a written report prepared by a licensed professional engineer and submitted to the Department of Public Works for review. Residential dwelling roofs shall include additions or out-buildings with a square foot area above 300 SF.
 - (2) If the parcel in question is NOT vegetated at the time of the request for a Certificate of Occupancy, the Department of Public Works shall require a bond in the amount estimated to establish grass on the lot. The sole purpose of the bond is to prevent erosion and to ensure vegetation on the lot. The bond shall be released once vegetation is established and

the potential for erosion is reduced. The purpose of the bond is not to establish high quality grass associated with a residential lawn.

[c]d The site and/or plot plan required shall:

- (1) Be based upon an accurate boundary line survey and drawn to an appropriate scale and sealed by a land surveyor licensed in the State of Connecticut.
- (2) Show the location of all existing and proposed structures with distances to lot lines (if an existing structure is to be demolished it shall be shown and designated).
- (3) Show the existing and proposed grading plan, including twenty (20) feet beyond all disturbed areas.
- (4) Show the first floor elevation, or top of foundation at front entrance.
- (5) Show established street, curb and sidewalk grades and location of proposed curb cuts.
- (6) Show location of wetlands floodplains and all underground utility house connections including, but not limited to, connections to municipal sanitary sewers, storm drains, water system foundation drains, electrical, telephone, cable and the location of such private utilities as wells and underground private sewage systems as may exist.

[[d]e] An "as-built" site and/or plot plan shall be submitted at or prior to a request for certification of occupancy inspection conforming with subsection (c) above.

(Ord. of 2-18-77; Ord. of 2-8-93; Ord. of 6-10-96; Ord. of 5-11-04; Amend. of 11-14-06)

BRISTOL CITY COUNCIL MEETING

RECEIVED

MARCH 10, 2026

COUNCILMAN DICKAU

2026 MAR -5 AM 8:46

CHAIR, ORDINANCE COMMITTEE

TOWN AND CITY CLERK
BRISTOL, CT**ADOPTION OF ORDINANCE****CHAPTER 21, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE II
SIDEWALKS, CURBS AND DRIVEWAYS, SECTION 21-23 ICE AND SNOW TO BE
REMOVED BY ABUTTING OWNER**

MOTION: I hereby **MOVE** that Sec. 21-23 Ice and Snow to be removed by abutting owner of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I **FURTHER MOVE** that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 21-23. Ice and snow to be removed by abutting owner.

Every owner or occupant of land adjoining any street or part of a street adjacent to whose land there is a paved sidewalk, and sidewalks with wheelchair ramps, shall clear such sidewalk and sidewalks with wheelchair ramps and sidewalks with CT Transit bus stops and/or CT Transit bus shelters, of snow within twelve (12) hours after a storm which ends between the hours of 3:00 a.m. and 9:00 p.m. and within nine (9) hours after a storm which ends between 9:00 p.m. and 3:00 a.m.; and whenever ice shall form on such sidewalk, and sidewalk wheelchair ramps, shall either remove the same within such time, or cover it with salt and sand, so that it shall be safe for travel. The sidewalk, as defined in Section 21-22, shall include the area between the property line and pavement. Therefore, the clearing of snow in the area of a bus stop shall include, at minimum, a 4 ft length of sidewalk for the bus stop and or the area within and 4 ft around a bus shelter. Said area shall include the clearing of snow between the paved or concrete wall and the edge of the road (pole border).

(Code 1960, § 36-11; Ord. of 5-1-62; Ord. of 7-5-72; Ord. of 2-11-85; Ord. of 2-24-95)

**ADOPTION OF ORDINANCE
CHAPTER 21, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE II.
SIDEWALKS, CURBS AND DRIVEWAYS, SECTION 21-24.5 REMOVAL OF
OBSTRUCTION AND SNOW TO ELIMINATE VEHICLE SIGHTLINE HAZARD**

BRISTOL CITY COUNCIL MEETING

MARCH 10, 2026

COUNCILMAN DICKAU
CHAIR, ORDINANCE COMMITTEE

MOTION: I hereby MOVE that Sec. 21-24.5 Removal of Obstruction and Snow to Eliminate Vehicle Sightline Hazard of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I FURTHER MOVE that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 21-24.5. Removal of obstruction and snow to eliminate vehicle sightline hazards

The Department of Public Works reserves the right to remove items such as trees, bushes, landscaping and snow that pose a sightline hazard (obstruction) to vehicles. Said sightline hazard shall be documented by the Department of Public Works prior to City action. Work associated with the removal of the hazard shall include authorization to work on private property.

RECEIVED
2026 MAR -4 PM 1:10
TOWN AND CITY CLERK
BRISTOL, CT

**ADOPTION OF ORDINANCE
CHAPTER 21, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE II.
SIDEWALKS, CURBS AND DRIVEWAYS, SECTION 21-31 ILLICIT DISCHARGES &
ILLEGAL CONNECTIONS**

BRISTOL CITY COUNCIL MEETING

MARCH 10, 2026

COUNCILMAN DICKAU
CHAIR, ORDINANCE COMMITTEE

RECEIVED
2026 MAR -1 PM 2:05
TOWN & CITY CLERK
BRISTOL, CT

MOTION: I hereby MOVE that Sec. 21-31 Illicit Discharges & Illegal Connections of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I FURTHER MOVE that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Section 21-31 Illicit Discharges & Illegal Connections

General:

- A. No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the municipal separate storm sewer system any pollutants or waters containing any pollutants, other than stormwater. Prohibited discharges would include, but not be limited to, residential, industrial, or commercial wastes, trash, used motor vehicle fluids, pesticides, fertilizers, food preparation waste, leaf litter, grass clippings, or domestic animal wastes.
- B. The following discharges are exempt from the prohibition provision above provided that they do not contribute to a water quality violation; and such non-stormwater discharges are not significant contributors of pollutants to the municipal separate storm sewer system:
 - i. uncontaminated ground water discharges including, but not limited to, pumped ground water, foundation drains, water from crawl space pumps and footing drains;
 - ii. irrigation water including, but not limited to, landscape irrigation and lawn watering runoff;
 - iii. residual street wash water associated with sweeping;
 - iv. naturally occurring discharges such as rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), springs, diverted stream flows and flows from riparian habitats and wetlands;

- v. water line flushing performed by a public utility; and air conditioning condensation.
 - vi. The prohibition provision above shall not apply to any non-stormwater discharge permitted under an NPDES permit or order issued to the discharger and administered under the authority of the State and the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the municipal separate storm sewer system.
- C. Discharges to the municipal separate storm sewer system that are not composed entirely of stormwater runoff contribute to increased nonpoint source pollution and degradation of receiving waters; These non-stormwater discharges occur due to spills, dumping and improper connections to the municipal separate storm sewer system from residential, industrial, commercial or institutional establishments.

2. Prohibition of Illegal Connections

- A. The construction, connection, use, maintenance or continued existence of any illegal connection to the municipal separate storm sewer system is prohibited.
- i. This prohibition expressly includes, without limitation, illegal connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
 - ii. A person violates this ordinance if the person connects a line conveying sewage to the municipal separate storm sewer system or allows such a connection to continue.
 - iii. Improper connections in violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of Bristol Water & Sewer. If what is being discharged is not acceptable to enter into the sanitary sewer system or infiltrate into the ground, then it will have to be discharged in another way that is acceptable to the City of Bristol in accordance with Federal, State and local regulations.
 - iv. Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the municipal storm sewer system, shall be relocated by the owner or occupant of that property upon receipt of written notice of violation from the City. Such notice will specify a time period within which the relocation of the drain or conveyance is to be completed, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented by the owner or occupant of that property and provided to the Director.

3. Industrial, Commercial or Construction Activity Discharges

- A. Any person subject to an industrial, commercial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Director prior to allowing discharges to the municipal

4. Notification of Accidental Discharges and Spills

A. Notwithstanding other requirements of law, as soon as any person responsible for a facility, activity or operation, or responsible for emergency response for a facility, activity or operation has information of any known or suspected release of pollutants or non-stormwater discharges from that facility or operation which are resulting or may result in illicit discharges or pollutants discharging into stormwater, the municipal separate storm sewer system, State Waters, or Waters of the U.S., said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release so as to minimize the effects of the discharge.

Said person shall notify the Director no less than 24 hours after the event of the nature, quantity and time of occurrence of the discharge. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director within three business days of the phone or in person notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years. Said person shall also take immediate steps to ensure no recurrence of the discharge or spill.

In the event of such a release of hazardous materials, emergency response agencies and/or other appropriate agencies shall be immediately notified.

5. Violation:

- A. An illicit discharge and or a failure to provide notification of a release shall be classified as a violation with the property owner being subject to fines or penalties in the amount of \$100/ day and shall include any and all cost of abatement, remediation and or corrective action to remove the violation. Whenever the Director finds that a violation of this ordinance has occurred, the Director may order compliance by written notice of violation containing the following:
- i. The name and address of the alleged violator;
 - ii. The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
 - iii. A statement specifying the nature of the violation;

- iv. A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action. It is not the responsibility of the Town to formulate or design any remedial systems.
- v. A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and,
- vi. A statement that the determination of violation may be appealed to the Board of Public Works by filing a written notice of appeal within thirty (30) days from the date of the written Notice of Violation.

B. Such notice may require without limitation:

- i. The performance of monitoring, analyses, and reporting required;
- ii. The elimination of illicit discharges and illegal connections;
- iii. That violating discharges, practices, or operations shall cease and desist;
- iv. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- v. Payment of costs to cover administrative and abatement costs; and,
- vi. The implementation of pollution prevention practices acceptable to the Town.
- vii. The reporting of the violation to the Connecticut Department of Energy and Environmental Protection (DEEP) and/or the United States Environmental Protection Agency (EPA).

6. Appeal of Notice of Violation:

- A. Any person receiving a Notice of Violation may appeal the determination of the Director to the Board of Public Works. The notice of appeal must be received by within thirty (30) days from the date of the written Notice of Violation.

7. Enforcement

A. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation within thirty (30) days after receipt of the notice, or if an appeal is taken, within thirty (30) days after a decision on said appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

For intentional and flagrant violations of this ordinance, the Director may refer the violation to the United States Environmental Protection Agency (EPA) for enforcement of penalties under Sections 309 and 311 of the Clean Water Act.

Sec 21-22 Definitions:

“Construction Activity” means activities subject to the Connecticut Erosion and Sedimentation Control Act or General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities. These include construction projects resulting in land

disturbance. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

"Illicit Discharge" means any unpermitted discharge to waters of the state that does not consist entirely of stormwater or uncontaminated ground water except those discharges identified in Section 3.1.1 of this ordinance when such non-stormwater discharges are not significant contributors of pollution to a discharge from an identified municipal separate storm sewer system.

"Illegal Connection" means either of the following:

a) Any pipe, open channel, drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm drain system including but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system, regardless of whether such pipe, open channel, drain or conveyance has been previously allowed, permitted, or approved by an authorized enforcement agency; or

b) Any pipe, open channel, drain or conveyance connected to the municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

"Industrial Activity" means activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b) (14) or CGS 22a-430b.

"National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit" means a permit issued by the Connecticut DEEP under authority delegated pursuant to 33 USC § 1342(b) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

"Municipal Separate Storm Sewer System" means any facility designed or used for collecting and/or conveying stormwater, including but not limited to any roads with drainage systems, highways, municipal streets, curbs, gutters, inlets, catch basins, piped storm drains, pumping facilities, structural stormwater controls, ditches, swales, natural and man-made or altered drainage channels, reservoirs, and other drainage structures,

"Non-Stormwater Discharge" means any discharge to the storm drain system that is not composed entirely of stormwater.

"Person" means, except to the extent exempted from this ordinance, any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, city, county or other political subdivision of the State, any interstate body or any other legal entity.

"Pollutant" means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; petroleum hydrocarbons; automotive fluids; cooking grease; detergents (biodegradable or otherwise); degreasers; cleaning chemicals; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; liquid and solid wastes;

sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; silt, sand and/or exposed earth and wastes and residues that result from constructing a building, a road and/or a structure; concrete and cement; and noxious or offensive matter of any kind.

"Pollution" means the contamination or other alteration of any water's physical, chemical or biological properties by the addition of any constituent and includes but is not limited to, a change in temperature, taste, color, turbidity, or odor of such waters, or the discharge of any liquid, gaseous, solid, radioactive, or other substance into any such waters as will or is likely to create a nuisance or render such waters harmful, detrimental or injurious to the public health, safety, welfare, or environment, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wild animals, birds, fish or other aquatic life.

"Premises" mean any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

"Sidewalk" means all of the street space from the property line to the pavement but not including the curb, if any.

"Stormwater Runoff" or "Stormwater" means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

PART II - CODE OF ORDINANCES
Chapter 17 - PEDDLERS, SOLICITORS, CANVASSERS AND ITINERANT VENDORS
ARTICLE II. PEDDLERS, SOLICITORS AND CANVASSERS

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BRISTOL CITY COUNCIL MEETING

MARCH 10, 2026

COUNCILMAN MARK DICKAU,
CHAIR, ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS CHAPTER 17, PEDDLERS, SOLICITORS,
CANVASSERS AND ITINERANT VENDORS, ARTICLE II. PEDDLERS, SOLICITORS
AND CANVASSERS, DIVISION 1. GENERALLY, SECTION 17-16 THROUGH 17-50**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 17-16 BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, April 7, 2026 at 4:50 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE II. PEDDLERS, SOLICITORS AND CANVASSERS¹

¹Editor's note(s)—An ordinance enacted Nov. 8, 1978 adopted provisions designated as "Art. II, Peddlers, Solicitors and Canvassers," §§ 17-16—17-21 and 17-31—17-40. Said provisions are codified herein as superseding former Art. II, "Peddlers," derived from Code 1960, §§ 30-1—30-16, and former Art. III, "Solicitors and Canvassers," derived from Code 1960, §§ 31-1—31-14.

DIVISION 1. GENERALLY

Sec. 17-16. Definitions.

- (a) As used in this article, the word "peddler" or "hawker" shall include any person whether a resident of the city or not, who goes from place to place, house to house, street to street, or one who occupies any public place, public sidewalk, public street, or private property for the purpose of selling or bartering, or carrying for sale or barter, or exposing therefor any goods, wares, merchandise, meats, fish, fruits, foods, flowers, plants, trees, vegetables, truck garden or farm products or provisions either on foot, by pushcart, stand, motor vehicle or from any other type of conveyance.
- (b) A "canvasser" or "solicitor" is defined as any individual, eighteen (18) years of age or older, whether a resident of the city or not, traveling by foot, wagon, automobile, motor truck or any type of conveyance, from place to place, from house to house or from street to street taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, including, among other things, the sale of books and magazines, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, provided that such definition shall include any person who, for himself or for another person, hires, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.
- (c) Additional definitions. For the purposes of this section, the following definitions shall apply:
 - (1) *Public place* means any street, sidewalk, alley or other public way, any public park, square, space or grounds or any publicly owned or leased land or buildings.
 - (2) *Public sidewalk* means that part of a public highway used for pedestrian traffic.
 - (3) *Public street* means that part of the public highway used for vehicular traffic.
 - (4) *Pushcart* means any wheeled device, other than a motor vehicle, used by a vendor in a public place, that may be moved with or without a motor and that does not require registration with the department of motor vehicles.
 - (5) *Stand* means any moveable, portable or collapsible structure, framework, table, container, basket or other similar equipment or device, other than a pushcart, used by a vendor in a public place for the purpose of vending, displaying, keeping or storing any goods, wares, merchandise or food or any article used in the business of vending.
 - (6) *Motor vehicle* means any motor vehicle as defined by Connecticut General Statutes Section 14-1.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-17. Noises, sound-amplification devices. Timing of visits.

No peddler, solicitor or canvasser, or any person in his behalf, shall shout, make any outcry, blow a horn, ring a bell or use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the streets, alleys, parks or other public places of the city or upon any private premises in the city where sound of

sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such peddler proposes to sell. No peddler, solicitor or canvasser shall call upon any home or business before nine (9) A.M. on any day nor after dusk on any day, nor shall call upon any home or business more than once during any six month period.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-18. Use of streets.

No peddler, solicitor or canvasser shall have any exclusive right to any location in the public streets, nor shall be permitted a stationary location on Main Street, North Main Street, Hope Street or Riverside Avenue between Main Street and North Main Street, or any public place unless specifically authorized to do so, nor shall be permitted to operate in any congested area where such operations might impede or inconvenience the public. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced. Any person violating the provisions of this section shall be fined in accordance with Section 1-11 of the Code of Ordinances of the City of Bristol.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 10-8-13; Ord. of 9-10-19)

Sec. 17-19. Duty of police to enforce article.

It shall be the duty of any police officer of the city to require any person seen peddling, hawking, soliciting or canvassing, and who is not known by such officer to be duly licensed under division 2 of the article, to produce his peddler's, hawker's, solicitor's or canvasser's license and to enforce the provisions of this article against any person found to be violating the same. When it is determined that a violation has occurred it shall constitute an infraction of a local ordinance and shall be prosecuted as such. Any person who shall engage in the business aforesaid without being duly licensed as provided herein, or who shall violate any of the provisions of this chapter shall be fined in accordance with Code section 1-11.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-20. Records.

The chief of police shall maintain a record of all convictions for violation of this article, and a record for each license issued under division 2 of this article.

(Ord. of 11-8-78; Ord. of 4-10-18)

Sec. 17-21. Exemptions from article specified.

This article shall not apply to the following:

- (a) Salesmen selling goods to retail or wholesale establishments.
- (b) Any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
- (c) Any person employed by or soliciting for any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
- (d) Nonprofit organizations as approved by the state.

-
- (e) Sales by farmers and gardeners of the produce of their farms, gardens, and greenhouses, including fruit, vegetables and flowers, or to the sale, distribution and delivery of milk, teas, coffees, spices, groceries, meats and bakery goods, to sales on approval, to conditional sales of merchandise, or to the taking of orders for merchandise for future delivery when full payment is not required at the time of solicitation as provided in G.S. § 21-37 of the State of Connecticut, and any further exemptions as may be provided in said G.S. § 21-37, as the same may be amended from time to time.
 - (f) Tag sales by residents of Bristol.
 - (g) Sales of lapel pins, buttons, flowers, small flags and similar novelties and books and magazines sold by any veteran eligible for exemption pursuant to G.S. § 21-30.
- (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 5-3-83; Ord. of 7-11-94; Ord. of 7-13-04)

Sec. 17-22. Exemption for resident veterans.

Any veteran who has resided within the state for a period of two (2) years next preceding the date of application and who served in time of war, as defined by G.S. § 27-103 shall be exempted from fees required in section 17-34 of this article for the privilege of buying, selling or vending goods, wares or merchandise provided he or she registers with the chief of police and claims this exemption. The chief of police may defer issuance of a license to a veteran for the sale of goods, wares or merchandise for a period not to exceed seven (7) days for the purpose of investigation. Each such veteran engaged in any of said occupations shall produce his or her discharge, certificate of honorable discharge from the service or a copy thereof certified by the town clerk from the records of the town where such discharge or certificate of discharge is recorded as provided in G.S. § 12-93, for inspection, together with proof that the applicant is a resident of the state as required by G.S. § 21-30, upon the demand of a police officer of the city and, if he or she fails to do so, shall be deemed not to be entitled to any privilege under this section. Any person who makes a false representation for the purpose of availing himself or herself of the privilege of this section shall be fined not more than twenty-five dollars (\$25.00).

(Ord. of 5-3-83; Ord. of 8-2-83; Ord. of 7-13-04; Ord. of 4-10-18; Ord. of 3-14-23)

Sec. 17-23. Requirements and restrictions.

- (a) Insurance. The peddler, hawker, solicitor, or canvasser who utilizes any public place, public sidewalk or public street as described in section 17-16, shall indemnify and hold the City of Bristol harmless from injury and liability resulting from the peddler, hawker, solicitor or canvasser's operation of business and shall file with the comptroller's office a certificate of insurance issued by a company licensed to do business in the State of Connecticut, naming the city, its officers, employees, agents and assigns as an additional insured. Said certificate of insurance shall evidence an existing policy of comprehensive general liability insurance, for a peddler, hawker, solicitor, or canvasser, in a minimum amount of one million dollars (\$1,000,000.00) for general liability, two million dollars (\$2,000,000.00) general aggregate and, if a motor vehicle is used to dispense products, in addition to general liability insurance as stated herein, automobile liability insurance, in a minimum amount of one million dollars (\$1,000,000.00) combined single limit, property damage, and bodily injury coverage, against any and all damage and injury to property or person by reason of, or related to, the licensee's operations and its use of public streets, sidewalks or other places to vend merchandise. Said insurance shall be maintained throughout the duration of the license period and failure to do so shall be grounds for immediate revocation of the vendor's license. Motor vehicle insurance shall be in the nature of commercial motor vehicle insurance that shall insure the motor vehicle and any appendage to the motor vehicle, including, but not limited to, trailers.
- (b) All certificates of insurance issued pursuant to this chapter shall contain a clause that thirty (30) days' written notice of cancellation or change shall be given to the comptroller's office for the city.

(Ord. of 12-14-10; Amend. of 4-12-11)

Sec. 17-24. Special event licenses; waivers and exemptions.

- (a) A special event license may be issued to persons or entities engaged in the sale of various products at parades, festivals, and other special events, all as recognized and approved by the city council. Application for said license shall be submitted to the police department along with a fee of twenty-five dollars (\$25.00). Said licenses shall be displayed conspicuously at all times. All sales under this special event license will be limited only to the hours of the parade, festival or special event and shall be conducted where the parade, festival or special event is being held.
- (b) In the sole discretion of the city council, the application fee of twenty-five dollars (\$25.00) may be reduced to a nominal fee of one dollar (\$1.00) and the licensing procedure be waived under subsection (a) when such reduction and waiver of the licensing procedure will help promote a special event which has been recognized and approved by city council as being beneficial to the entire community. In exercising its discretion, city council shall consider such factors as the cultural, education, artistic, humanistic, charitable, scientific, literary, historic, and other benefits of the special event to the community.
- (c) Any parade, festival, or other special event sponsored by the city shall be exempt from the provisions of ordinance chapter 17, except that the organization hired to do or individual vendors allowed to participate in the parade, festival or other special event shall maintain insurance coverage pursuant to ordinance section 17-23, and if the vendor is offering or selling any food or beverages, the vendor shall file an application with the Bristol-Burlington Health District, to obtain a food service certificate in compliance with the regulations of the Bristol-Burlington Health District and the public health code of the State of Connecticut. Food service facilities with certificates from the Bristol-Burlington Health District shall be exempt from additional fees for temporary events, but shall be required to apply for and receive a separate certificate for each event.

(Ord. of 7-12-16)

Secs. 17-25—17-30. Reserved.

DIVISION 2. PERMIT AND LICENSE

Sec. 17-31. Required.

It shall be unlawful for any person to engage in the business of peddler, solicitor or canvasser, as defined in section 17-16 of this article, within the corporate limits of the city without first obtaining a permit and license therefor as provided in this division except one exempt under section 17-21.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-32. Application; accompanying documents.

- (a) Applicants for a permit and license under section 17-31 of this article must file with the police department a sworn application in writing on a form to be furnished by the police department, which shall contain the following information:
 - (1) Name and description of the applicant;
 - (2) Address (legal and local);

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- (3) A brief description of the nature of the business and the goods to be sold and in the case of products of a farm or orchard, whether produced or grown by the applicant;
 - (4) If employed, the name and address of the employer, together with credentials establishing the exact relationship;
 - (5) The length of time for which the right to do business is desired;
 - (6) If a vehicle is to be used, a description of the same, together with license number or other means of identification;
 - (7) A photograph of the applicant, taken within sixty (60) days immediately prior to the date of the filing of the application which picture shall be two (2) inches by two (2) inches, showing the head and shoulders of the applicant in a clear and distinguishing manner;
 - (8) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefore.
- (b) The applicant must file a certificate of insurance with the comptroller's office, as required in section 17-23, at the same time of application or renewal of a license.
 - (c) If the applicant is offering or selling any foods or beverages, the applicant shall file with his application proof of a current valid food service license approved by the Bristol Burlington Health District [application to the Director of the Bristol Burlington Health District for a food service license].
 - (d) If the applicant's business requires, or who uses in his business, any measure, weight or scale, he shall present to the police department proof from the Commissioner of Weights and Measures of the State of Connecticut that said measures, weights or scales have been tested by said commissioner or one (1) of the commissioner's inspectors and found to be correct.
 - (e) If the applicant is a veteran claiming exemption from regulation or fees pursuant to section 21-30 of the Connecticut General Statutes he or she must present to the police chief proof of entitlement to said exemption as provided for in section 17-22 herein.
 - (f) Said applicant shall comply fully with all the provisions of this Code and the statutes of the State of Connecticut regulating and concerning the sale of goods, wares and merchandise and will pay all judgments rendered against said licensee for any violations thereof.
- (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 11-5-80; Ord. of 4-29-94; Ord. of 7-13-04; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-33. Investigation; issuance or denial.

- (a) At the time of filing an application for the permit and license required by section 17-31, the applicant shall pay a fee of fifteen dollars (\$15.00) to the police department to cover the cost of investigation.
- (b) Upon receipt of such application, the original shall be referred to the chief of police, who shall cause such investigation of the applicant's business and moral character to be made as he deems necessary for the protection of the public good. If the applicant is offering food or beverages, the application also shall be referred to the director of health to sign his approval or disapproval.
- (c) If as a result of such investigation, the applicant's character or business responsibility is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his reasons for the same, and return the application to the applicant that his application is disapproved and that no permit and license will be issued.

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- (d) If as a result of such investigation, the character and business responsibility of the applicant are found to be satisfactory, the chief of police shall endorse on the application his approval and return the application to the applicant, who shall, upon payment of the prescribed license fee, deliver to the applicant his permit and issue a license. Such license shall contain the signature of the chief of police and shall show the name, address and photograph of such licensee, the class of license issued and the kind of goods to be sold thereunder, the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such peddling.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 3-14-00; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-34. Fees.

No person shall be exempt from fees except as appears in section 17-21.

- (a) *Peddlers*. The license fee for a peddler as defined in section 17-16(a) shall be one hundred eighty-five dollars (\$185.00) per year from the date of issuance and shall be paid to the police department. A peddler's license shall not be issued for a shorter period of time.
- (b) *Solicitors and canvassers*. The license fee for a solicitor or canvasser which shall be charged by the police department for the license required by section 17-31 shall be ten dollars (\$10.00) per week, forty dollars (\$40.00) per month or seventy-five dollars (\$75.00) per year.
- (1) For the purpose of this section, any period of seven (7) calendar days or less shall be considered one (1) week; any period of more than seven (7) calendar days and not more than thirty (30) calendar days shall be considered one (1) month; any period of more than thirty (30) calendar days and not more than one (1) calendar year shall be treated as a year.
- (2) The annual fees provided for in this section for solicitors and canvassers shall be assessed on a calendar year basis, and on and after July first the amount of the fee for such annual licenses shall be one-half ($\frac{1}{2}$) the amount stipulated for the remainder of the year.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18; Ord. of 2-14-23)

Sec. 17-35. Numbers and badges.

The police department shall issue to each licensee under this division, at the time of delivery of his license, a suitable badge for each individual licensed under this division. The license and badges shall bear the words "licensed peddler" or "licensed solicitor and canvasser," and the number of the license in letters and figures plainly discernible. Each such licensee shall attach to, or paint on both sides of any vehicle so used, the words, "licensed peddler" or "licensed solicitor and canvasser," and the number of his license in letters and figures plainly discernible for a distance of not less than two hundred (200) feet.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-36. Transferability.

No license or badge issued under the provisions of this division shall be used or worn at any time by any person other than the one to whom it was issued.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-37. Exhibition of license and badge.

Peddlers, solicitors or canvassers are required to exhibit their licenses and badges at all times while conducting business.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-38. Revocation.

- (a) Permits and licenses issued under the provisions of this division may be revoked by the chief of police after notice and hearing, for any of the following causes:
 - (1) Fraud, misrepresentation or false statement contained in the application for license;
 - (2) Fraud, misrepresentation or false statement made in the course of carrying on his business as peddler, solicitor or canvasser;
 - (3) Any violation of this article;
 - (4) Conviction of any crime or misdemeanor involving moral turpitude;
 - (5) Conducting the business of peddling, soliciting or canvassing in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.
- (b) Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the licensee at his last known address at least five (5) days prior to the date set for hearing.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-39. Appeal from denial or revocation.

- (a) Any person aggrieved by the action of the chief of police in the denial of an application for permit or license as provided in subsection 17-33(c), or in the decision with reference to the revocation of a license as provided in section 17-38, shall have the right of appeal to the city council.
- (b) Such appeal shall be taken by filing with the council within fourteen (14) days after notice of the action complained of has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal.
- (c) The council shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given the appellant in the same manner as provided in section 17-38 for notice of hearing on revocation. The decision and order of the council on such appeal shall be final and conclusive.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-40. Expiration; renewal of solicitors and canvassers license.

All annual licenses issued under the provisions of this division shall expire on the thirty-first day of December in the year when issued. Other than annual licenses shall expire on the date specified in the license. Upon expiration, the license shall be renewed upon request made to the chief of police and upon payment of the license fee provided herein; and the fact of renewal shall be indicated by the chief of police upon the applicant's license showing the new expiration date thereof. Upon renewal, the chief of police shall issue to the applicant a new

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identification card as provided for in this article, showing the period for which the license has been issued. All annual licenses must be renewed within one (1) year after the expiration thereof; and any person applying for a license, after the abovementioned one (1) year, shall be required to submit a new application and comply with all of the requirements required of a new applicant.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-41. Expiration; renewal of peddler's license.

A peddler's license shall expire one year from the date of issuance and shall be renewed in compliance with the requirements of the original license.

(Ord. of 7-1-80)

Sec. 17-42. Repeal of conflicting ordinances.

All ordinances or parts of ordinances inconsistent with this article are hereby repealed.

(Ord. of 7-1-80)

Secs. 17-43—17-50. Reserved.

PART II - CODE OF ORDINANCES
Chapter 18 - PLANNING
ARTICLE X. YOUTH COMMISSION

BRISTOL CITY COUNCIL MEETING

MARCH 10, 2026

COUNCILMAN MARK DICKAU,
CHAIR, ORDINANCE COMMITTEE

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BRISTOL, CT

**PROPOSED AMENDMENTS CHAPTER 18, PLANNING,
ARTICLE X YOUTH COMMISSION, SECTION 18-148 THROUGH 18-159**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 18-148 through 18-159 BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, April 7, 2026 at 4:55 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE X. YOUTH & COMMUNITY SERVICES COMMISSION

Sec. 18-148. Established.

Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a youth & community services commission, which shall be a part of the administration of the municipal government and shall be subject to the Charter, general ordinances and regulations of the city.

(Code 1960, § 60-1; Ord. of 2-4-71)

Sec. 18-149. Duties.

The commission established by this article shall study continuously the conditions and needs of the youth of the city in relation to employment, health and development of their skills and talents so as to become participating and contributing members of the community. The commission shall provide guidance for the delivery of

community services to residents in need. It shall analyze the needs and shall make recommendations to the mayor and the city council regarding the programs and policies available to serve those needs.

(Code 1960, § 60-2; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-150. Terms and appointments.

- (a) The youth & community services commission shall consist of eleven (11) members. There shall be at least three (3) members currently under twenty-one (21) years of age, a representative of the school system, a representative of the police department, a private youth serving agency member, a city [councilman] councilor, four (4) citizens, and at least one-third (⅓) of the total membership shall be people who receive less than fifty (50) percent of their livelihood by delivering services to youth and their families.
- (b) All appointments shall be for three (3) years except the [councilman] city council members who shall be appointed in November for a term of two (2) years and who shall serve only during [his] their term of office as [councilman] councilor. All appointments to fill vacancies shall be for the unexpired portion of the term succeeded to.

(Code 1960, § 60-3; Ord. of 2-4-71; Ord. of 3-1-77; Ord. of 5-3-77; Ord. of 12-5-78; Ord. of 6-13-94; Ord. of 12-14-04)

Sec. 18-151. Officers.

A chairman, vice-chairman and a secretary shall be elected by the members of the youth and community services commission from among their members.

(Code 1960, § 60-4; Ord. of 2-4-71)

Sec. 18-152. Budget.

As the need appears and arises, the youth and community services commission shall recommend to the mayor and city council the employment of personnel to serve the needs of youth. The commission [shall] provide guidance to staff and submit annually a budget for recommended programs and personnel for the ensuing year in as much detail as shall be required by the mayor, city council and board of finance.

(Code 1960, § 60-5; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-153. Meetings; agenda.

The youth & community services commission shall be empowered to determine the time and place of its meetings and its agenda.

(Code 1961, § 60-6; Ord. of 2-4-71)

Sec. 18-154. Reserved.

Editor's note(s)—A motion adopted by the council on Dec. 10, 1984, provided that § 18-154, expiration, be deleted; that the youth commission be reestablished, effective Dec. 1, 1984; and that the terms of existing members of such commission continue until the expiration of such terms. Prior to deletion, § 18-154 was derived from an ordinance adopted Dec. 5, 1978.

Secs. 18-155—18-159. Reserved.



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2026 MAR -4 PM 4:34
TOWN AND CITY CLERK
BRISTOL, CT



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Office of Town and City Clerk
Cc: Office of Corporation Counsel
Mayor Ellen Zoppo-Sassu
Joshua Medeiros, Parks Superintendent
From: Nancy P. Haynes, Purchasing Agent
Date: March 4, 2026

Nancy P. Haynes

Re: Contract 2C26-016 Page Park Improvements Phase 2

The Purchasing Department received bids for improvements within Page Park, including the construction of other improvements as part of phase 2, with the cost of the work covered via funds committed for improvements within Page Park. The lowest responsive and responsible bidder was **Yield Industries LLC**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Parks staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **2C26-016 Page Park Improvements Phase 2** to **Yield Industries LLC** in the amount of **\$3,303,000.00** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

Motion – City Council
03-10-26

Motion to approve the funding for a tentative agreement reached between the City of Bristol and Local #233 of Council 4 American Federation of State, County, and Municipal Employees (AFSCME) for a three-year contract from July 1, 2025 through June 30, 2028, and refer to Board of Finance.

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BRISTOL, CT



City of Bristol
BRISTOL, CONNECTICUT 06010
Memorandum

RECEIVED

2026 MAR -4 AM 11:57

TOWN AND CITY CLERK
BRISTOL, CT

To: City Council
Fr: H. James Haselkamp, Jr., Dir. Of HR
Re: Contract Settlement AFSCME Local 233
Dt: March 3, 2026
Cc: Mayor Ellen Zoppo-Sassu

We are requesting the City Council approve the funding for a tentative agreement between the City and AFSCME Local 233 for a three-year contract. This group represents 126 employees with a wide variety of functions primarily in administrative support and building maintenance. The contract expired June 30, 2025 and the new three-year contract expires June 30, 2029.

The financial terms are as follows:

Wages:

Effective and retroactive to 7/1/2026	2.75%
7/1/27	3%
7/1/28	3.25

Health Insurance:

Effective July 1, 2026 1% employee contribution increase

Effective January 1, 2027, the Wellness Program was modified to eliminate the 1% reduction in the employee premium for accomplishing certain wellness criteria to a new model whereby employees and their spouse can earn dollars based on a menu of wellness criteria capped at \$400 a person.

Costs: Approximate cost of wage increases: (\$7,687,503.04, base wages for bargaining group)

7/1/2025, \$211,000

7/1/2026, \$237,000

7/1/2027, \$264,000

"An Equal Opportunity Employer"

Saving: Effective 7/1/2026: 1% employee contribution increase; \$31,700 *(Assumes 10% premium increase 7/1/2026)

The remaining contractual revisions are non-monetary in nature.

By way of background, for the period covered by this settlement, statewide wage averages, according to data provided by CT Conference of Municipalities (CCM), are 2.78% in 2025/26 (268 settlements), 2.82% in 2026/27 (163 settlements) and 2.9% in 27/28 (83 settlements) or a total of 8.5%. In addition, as of July 1, 2025 the Northeast Region CPI U was 3.2%.

We believe the tentative agreement represents a fair settlement and respectfully request its approval.

The City of Bristol and AFSCME Local 233 have reached the following tentative agreement for a successor contract expiring June 30, 2025:

Duration: Three years, July 1, 2025-June 30 2028

Section 2:3

The City is authorized to deduct per pay period, Union dues of members of Local 233 or service fees for non-members. Such deductions shall be made only after said employee has voluntarily signed a request form furnished by the Union, authorizing the City to deduct said Union dues or service fees. The amount of dues or service fees to be deducted shall be determined by the Union by written notice to the Human Resources Department with the Union being totally responsible for amount requested. Any change in the amount of dues deducted will not become effective until thirty (30) days after receipt of such written request. Should an employee who is voluntarily paying services fees revoke such authorization at any time, the City will immediately cease those deductions pursuant to the revocation and as required by law. Should an employee who is voluntarily paying Union dues revoke such authorization, the City will inform the Union of the revocation and will direct the member to contact the Union. The Union dues shall continue until contacted by Council 4 in accordance with Council 4s Policy. The Union shall hold the City harmless against any and all claims, demands, liabilities, lawsuits, attorneys' fees or other costs which may arise out of, or by reason of, actions taken against the City as a result of the enforcement or administration of this Article.

Section 3:7.1

The City shall notify the Union of any temporary position covered under the jurisdiction of the Union contract that last more than 120 calendar days. If the temporary position is still in place after 120 calendar days, then the City must make the position covered under the Local 233 contract.

Section 4:1 (added some clarification)

Whenever a vacancy occurs in a position covered by the bargaining unit, notice of such vacancy shall be posted on all designated department bulletin boards in locations outside of City Hall and on one designated bulletin board within City Hall, for a period of three (3) working days. In

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BRISTOL, CT

21

lieu of posting, the City ~~may~~ shall notify members of bargaining unit of vacancies via email. For non-bargaining unit positions, once the internal union bid process is complete, the City will notify 233 members of the vacancy.

Section 7:1 (strike last sentence)

No employee shall be discharged, suspended, or issued an oral or written warning without just cause. ~~Any employee who has been discharged shall, if he/she so requests, be granted an interview with his/her Union Representative before he/she is required to leave the premises.~~
(deleted last sentence)

Section 8:4

To qualify for holiday payment an employee shall have worked the previous work day, and the first work day following the holiday. Paid sick leave GPL, EPL, Vacation Leave, Bereavement Leave, and or other approved paid leaves shall be credited as a day worked.

Section 10:9.1

Prior to an employee using short term disability, employees in the bargaining unit shall be permitted to donate sick days to another employee in the bargaining unit. Such donation shall be voluntary and will not be unreasonably denied by the Mayor or her/his designee. A committee of four members two from union and two from HR will develop criteria for the administration of the sick leave donation program. Absent mutual agreement, the current practice and language shall remain as is. Discussions regarding this program do not constitute a reopener under MERA and are not binding unless the parties mutually agree to a change in the language in writing.

Section 22:3

Uniforms will be supplied by the City for maintenance employees and Fleet and Traffic Maintenance Technician of the City Hall Building, Police Department, Library and Senior Citizens Center. However, should the City desire to replace a uniform, or any part thereof, there shall be no grievance submitted by the Union concerning this change. It is further understood that an exchange does not necessarily mean that this allowance has been eliminated, but rather that it has been replaced.

2

Section 18:6.2

Employees who are receiving a second shift differential and are temporarily reassigned to work first shift shall continue to be paid for their differential pay.

Section 18:9

Effective and retro-active to July 1, 2025, for employees still employed at the time of ratification, the salaries at all classifications and steps on the salary schedule shall be increased by two- and three-quarter percent (2.75%)

Effective July 1, 2026, the salaries at all classifications and steps on the salary schedule shall be increased by three percent (3%).

Effective July 1, 2027, the salaries at all classifications and steps on the salary schedule shall be increased by three and a quarter percent (3.25%).

Section 19:1.1 (4 para)

Employee cost share for the High Deductible/HSA shall be as follows: Effective July 1, 2024, the employees cost share shall be five percent (5.00%) of the cost (allocation rate) of medical, prescription and dental insurances for themselves and eligible dependents through a Section 125 pretax salary deduction plan in accordance with the Internal Revenue Code. Effective to July 1, 2026, the employee's cost shall be increased to six percent (6.00%).

Wellness Program:

An employee's cost share as set forth above shall be decreased by one percent (1.0%) if during the preceding calendar year, the employee and the employee's enrolled spouse participated in each of the following wellness components: 1) biometric screening; 2) health risk assessment; 3) age appropriate preventive screenings to include annual exam. This section shall also apply during any period of unpaid leave, except where required to pay the full cost as described in Section 11:3.

Effective 1/1/2027, the above referenced reduction because of wellness participation, shall no longer apply and the City's new Cigna Wellness program shall commence effective that date. (See attached summary)

Section 22:6 (delete existing and substitute)

~~The cost of the printing of contracts will be divided equally between the City and the Union and printing will be done by a union printer.~~ Copies of the current union contract will be available online for printing.

Section 24:3.11 (Dispatchers and Daylight Savings) (I tweaked the language a little)

Dispatchers who work over eight (8) hours will receive overtime for hours worked beyond their normal scheduled shift. Dispatchers who work less ~~that~~ than eight (8) hours will have the option to be paid their actual hours worked or use their accrued time, excluding sick, to make up the difference in hours to their regular shift.

Section 25:3

This Agreement shall become effective upon ratification by both parties and shall remain in full force and effect through June 30, 2025~~28~~ and from year to year thereafter unless modified as provided herein.

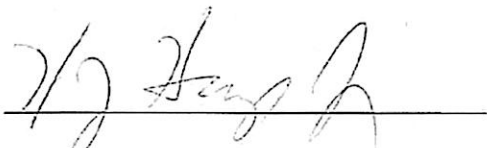
Section 25:4

~~On or about March 1, 2025~~ In the month of January, or any March 1-January thereafter, either party may give written notice to the other party that it wishes to negotiate a successor Agreement to be effective not earlier than July 1 of the same year. If no successor Agreement is reached by such date, this contract will hold over and remain in force until such new Agreement becomes effective.

The Parties agree to add MOUs to back of the contract. Including the MOU's as part of the contract is for convenience and is not a Zipper Clause.

Memorandum Traffic Maintenance (see attached)

The foregoing represents the tentative agreement reached between the City of Bristol and AFSCME, Local 233. The parties agree, where necessary, to conform the language in the current collective bargaining agreement expiring June 30, 2025 to this tentative agreement. The Parties agree any proposal by the Town or Union not mentioned in this Tentative Agreement shall be withdrawn.



H. James Haselkamp, Jr., Director of HR

Dated: 2/24/26



Travis Commack, AFSCME Local 233

Dated:

CR

Memorandum of Understanding

Traffic Maintenance

1. This Memorandum of Understanding shall replace the Memorandum of Understanding, dated October 5, 2022.
2. The City, as is its management prerogative, elected to reassign the function of traffic maintenance from the Police Department to the Engineering Division of Public Works.
3. The duties associated with traffic maintenance functions will be assigned to qualified 233 members in the maintenance and/or engineering divisions. The past practice of utilizing outside vendors to perform certain traffic maintenance functions shall be maintained. Due to the emergency nature of required traffic signal repairs, in the event qualified 233 staff are not available to work overtime, then the work may be assigned to other City staff or outside vendors. Resetting the traffic signal has not been the exclusive jurisdiction of the traffic signal technician and in no way does this agreement alter or affect the City's use of alternative staff to "reset" the traffic signal.
4. Local 1338 Public Works Division shall be responsible for placing, removing and maintaining of traffic and pedestrian signs.
5. When the City determines there is a need to assign City staff for road closures then the placement and removal of traffic barricades (excluding concrete barricades) shall be assigned to qualified 233 maintenance staff on a rotating basis and they will be paid their overtime rate for the contractual mandated minimum. Based on current department equipment, the installation of concrete barriers will be performed by DPW.
6. It is understood by all parties that the policy/procedure of road closures discussed in this MOU is limited to special community events and is not associated with the construction activity managed by and performed by the DPW, Water/Sewer, or Parks.
7. Maintenance Division and Engineering Division employees in 233 who will be assigned traffic maintenance functions will, where necessary, be sent for training, paid by the City, to qualify under #3 above. Any employee currently doing the work is grandfathered in to the extent they are currently qualified to do the work.



8. The grievances 25-02 and 25-03 are settled and withdrawn without precedent and in full satisfaction, the City will pay seven hundred dollars (\$750.00) as a settlement for both grievances.

W J Hay Jr 2/24/26 Travis Smith 2-24-26
City of Bristol Date: Local 233 Date:

PR

Shelby Pons, Chair
 Maria Simmons, Vice Chair
 Jill Fitzsimons-Bula, Secretary
 Kristen Giantonio
 Kara Ledger
 Lorianne Osenkowski
 Robert Parenti
 Barbara Tedesco
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Superintendent of Schools

Mary Hawk
 Deputy Superintendent

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 2026 FEB 27 AM 11:02
 TOWN AND CITY CLERK
 BRISTOL, CT

February 27, 2026

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya

The Bristol Board of Education has received \$650,000 in an Urban Grant from the Department of Energy and Environmental Protection with the State of Connecticut for Multi-Purpose Field and Site upgrades.

Please consider adding the resolution below to the City Council meeting scheduled for March 10, 2026

BE IT HEREBY RESOLVED that Ellen Zoppo-Sassu, Mayor, City of Bristol, be and hereby is authorized to execute on behalf of the City of Bristol to amend the Urban Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for a \$650,000 for Board of Education Multi-Purpose Field and Site upgrades.

IN ADDITION, Ellen Zoppo-Sassu, Mayor, is hereby authorized to enter into such agreements and contracts and execute all documents necessary to said grant with the State of Connecticut.

Thank you in advance for your consideration.

Regards,

Tara Landon
 Schools Project Manager

TEACH AND LEARN WITH PASSION AND PURPOSE



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 25, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

**RE: DPW ESPN REQUEST FOR CITY TO RE-ACCEPT RONZO ROAD
EXTENSION AS A CITY STREET**

RECEIVED
2026 FEB 26 AM 8:29
TOWN AND CITY CLERK
BRISTOL, CT

As indicated in the attached report to the Board of Public Works, the Department of Public Works has been contacted by ESPN Inc. to re-accept the section of Ronzo Road as a City street. The 500 ft. section of roadway is located east of the Ronzo Road intersection with Birch Street.

The roadway section was built as a City street in 1998 and functioned as City street until 2012 when ESPN occupied all of the buildings adjacent to the roadway section in question. At that time, ESPN requested and City Council approved, ESPN's request to fence in the area and take over control of the roadway.

ESPN is scheduled to no longer lease the property identified as 220 Ronzo Road and is requesting the City re-accept the referenced portion of Ronzo Road. Based on a review and recommendation by the Department of Public Works the Board of Public Works took the following action:

Approve action recommending City Council re-establishment of the following portion of Ronzo Road Extension as a City Street:

Beginning at a point on the east side of Birch Street, at the southwest corner of the portion of Ronzo Road marks the point and place of beginning, thence running north along the Birch Street – Streetline a distance of 75.01' at a bearing of N 00° 55' 29" W to a monument, thence along a curve to the right a distance of 23.56' with a radius of 15.00' and delta angle of 90° 00' 26" to another monument, thence turning and running along the Ronzo Street – Streetline a distance of 249.87' at a bearing of N 89° 02' 20" E to a monument, thence running along a curve having a radius of 460.00' a distance 260.46'

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

intersecting with N/F ESPN's property line, thence turning south and running a distance of 60.00' at a bearing of S 31° 29' 42" W, thence turning and running along a curve having a radius of 400.00' a distance of 75.85' to a monument, thence running along another curve the left having a radius of 25.00' and a delta angle of 88° 01' 46" and an arc length of 38.41' to another monument, thence reversing its curve and running along a curve having a radius of 70.00' and a delta angle of 149° 23' 38" a distance of 182.52' to a monument, thence reversing it curve again to the left having a radius of 25.00' and a delta angle of 82° 56' 24" a distance of 36.19' to a monument thence turning and running along the streetline a distance of 239.88' at a bearing of S 89° 02' 20" W to the point and place of beginning.

Said approval shall be subject to the following:

1. ESPN Inc. removal of all fencing and associated apparatus located within the right of way.
2. ESPN shall be responsibility to mow an provide landscaping of the center island located within the cul-de-sac. The maintenance and repair of roadway pavement and curbing shall be the responsibility of the City of Bristol department of Public Works
3. Map indicating limits of right of way filled on City land records. Paved cul-de-sac shall be located within the proposed right of way.
4. ESPN shall remove snow and ice control on the section of roadway located east of the cul-de-sac shall. The sole purpose of referenced maintenance is for ESPN benefit, the City does not require the roadway section to be maintained and may grant ESPN Inc. authorization to remove the referenced roadway section subject to installing curbing along the paved cul-de-sac area.
5. Approval of the Water & Sewer Department (disposition of utilities and easements within roadway right of way)
6. ESPN Construction of handicap ramp at the southeast corner of the Ronzo Road and Birch St intersection along with interconnection to the sidewalks located on the southern side of Ronzo Road Extension.



Department of Public Works | 860.584.6125

7. Restore traffic signal at Birch St and Ronzo Road to full operation or remove the signal and install stop signs. The traffic signal is currently on flash and with the additional (opening) of Ronzo Road east of Birch St it is anticipated that the traffic signal need to be fully operational, with phase control on Ronzo Road, Birch St south of Ronzo Rd and pedestrian controls.

Note that as part of the Board of Public Works action, DPW will evaluate removing the traffic signal at the Birch St and Ronzo Road intersection and installing a three way stop sign.

Based on information provided by ESPN Inc. completion of required work and final turn over of the road to the City is anticipated in mid-2027.

Please feel free to contact me with any questions or concerns at 860-584-6113.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 7, 2026

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

**RE: DPW ESPN REQUEST FOR CITY TO RE-ACCEPT RONZO ROAD
EXTENSION AS A CITY STREET**

RECEIVED
2026 FEB 26 AM 8:29
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has been contacted by ESPN Inc. to re-accept the section of Ronzo Road as a City street. The 500 ft. section of roadway is located east of the Ronzo Road intersection with Birch Street and was originally built by the City in 1998 for ESPN as a City Street utilizing federal ECDC grants. The roadway contains storm water, potable water, sanitary sewers, and Eversource gas utilities. The roadway is also serviced with streets lights that receive un-metered power from Eversource and function as typical City street lights.

In 2012, ESPN Inc. leased the 62,995 S.F. building located on the property identified as 220 Ronzo Road. During the lease period, ESPN Inc. occupied all adjacent properties to the section of Ronzo Road in question and were authorized, by two separate votes of the City Council the first in 2012 and the second in 2015, to install security fencing, preventing public access and effectively making the roadway private. ESPN Inc. currently performs all maintenance on the roadway.

ESPN Inc.'s lease of the 220 Ronzo Road property is not being renewed. In order to provide access to the property, ESPN is requesting that a portion of Ronzo Road be returned to the status of a City street with DPW performing required maintenance. ESPN will remove any and all fencing from the road right of way along with associated work to reestablish the roadway as a City street. The removal of the cul-de-sac and Belgium block area east of the cul-de-sac is not required by the DPW.

The traffic signal at the intersection of Birch St and Ronzo Road is currently on flash, with two of the four legs (roads) of the intersection fenced off by ESPN and not in use, full operation of the

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

traffic signal is not required. With the proposed use of Ronzo Road, east of Birch St, as public roadway the intersection will become three way and DPW would re-establish full operation of traffic signal. Typically, restoring full operation of the traffic signal would consist of turning the control button to full operation, however it appears the controller has been removed from the traffic controller box. Installation of a new controller and associated work is required to restore operation at an estimated cost of \$20,000.

The Department of Public Works supports the reestablishment of Ronzo Road as a City Street and requests the following Board of Public Works action:

Approve action recommending City Council re-establishment of the following portion of Ronzo Road Extension as a City Street:

Beginning at a point on the east side of Birch Street, at the southwest corner of the portion of Ronzo Road marks the point and place of beginning, thence running north along the Birch Street – Streetline a distance of 75.01' at a bearing of N 00° 55' 29" W to a monument, thence along a curve to the right a distance of 23.56' with a radius of 15.00' and delta angle of 90° 00' 26" to another monument, thence turning and running along the Ronzo Street – Streetline a distance of 249.87' at a bearing of N 89° 02' 20" E to a monument, thence running along a curve having a radius of 460.00' a distance 260.46' intersecting with N/F ESPN's property line, thence turning south and running a distance of 60.00' at a bearing of S 31° 29' 42" W, thence turning and running along a curve having a radius of 400.00' a distance of 75.85' to a monument, thence running along another curve the left having a radius of 25.00' and a delta angle of 88° 01' 46" and an arc length of 38.41' to another monument, thence reversing its curve and running along a curve having a radius of 70.00' and a delta angle of 149° 23' 38" a distance of 182.52' to a monument, thence reversing it curve again to the left having a radius of 25.00' and a delta angle of 82° 56' 24" a distance of 36.19' to a monument thence turning and running along the streetline a distance of 239.88' at a bearing of S 89° 02' 20" W to the point and place of beginning.

Said approval shall be subject to the following:

- 1. ESPN Inc. removal of all fencing and associated apparatus located within the right of way.**

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

2. ESPN shall be responsibility to mow an provide landscaping of the center island located within the cul-de-sac. The maintenance and repair of roadway pavement and curbing shall be the responsibility of the City of Bristol department of Public Works
3. Map indicating limits of right of way filled on City land records. Paved cul-de-sac shall be located within the proposed right of way.
4. ESPN shall remove snow and ice control on the section of roadway located east of the cul-de-sac shall. The sole purpose of referenced maintenance is for ESPN benefit, the City does not require the roadway section to be maintained and may grant ESPN Inc. authorization to remove the referenced roadway section subject to installing curbing along the paved cul-de-sac area.
5. Approval of the Water & Sewer Department (disposition of utilities and easements within roadway right of way)
6. ESPN Construction of handicap ramp at the southeast corner of the Ronzo Road and Birch St intersection along with interconnection to the sidewalks located on the southern side of Ronzo Road Extension.
7. Restore traffic signal at Birch St and Ronzo Road to full operation. The traffic signal is currently on flash and with the additional (opening) of Ronzo Road east of Birch St it is anticipated that the traffic signal need to be fully operational, with phase control on Ronzo Road, Birch St south of Ronzo Rd and pedestrian controls.

Based on information provided by ESPN Inc. completion of required work and final turn over of the road to the City is anticipated in mid-2027.

Please feel free to contact me with any questions or concerns at 860-584-6113.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

ASSESSORS LOT #4A
#575 BIRCH STREET
N/F
INDUSTRIAL BUILDERS
& REALTY CO.

AREA DEPICTED IN RED TO
BE RE-ACCEPTED AS A
CITY OF BRISTOL ROW

PORTION OF RONZO ROAD
TO REMAIN
30,683.2 S.F. = 0.704 ACRES

PROPOSED
CUL-DE-SAC
TURN-AROUND

PROPOSED EASEMENT IN FAVOR
OF THE CITY OF BRISTOL
FOR HIGHWAY PURPOSES
9,085.4 S.F. = 0.209 ACRES

EXISTING DRAINAGE
EASEMENT IN FAVOR
OF THE CITY OF BRISTOL

THIS MAP IS A MARKUP OF A PORTION OF BRISTOL CITY
CLERK MAP #Q-6 PREPARED BY R. R. HILTBRAND ENGINEERS
AND SURVEYORS REVISED TO 2-23-2012

ASSESSORS LOT #4
#220 RONZO ROAD
N/F
L.I.C. WAREHOUSE
REALTY CO., INC.

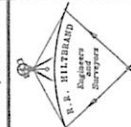
REVISION: 2-23-12 AS PER ESPN HOUSE REVIEW.
REVISED: 2-23-11 AS PER COMMENTS RECEIVED FROM ESPN ON 6-14-11 CITY STAFF COMMENTS.

PREPARED FOR:
ESP INC.
543 Main Street
Bristol, CT 06010

**RIGHT OF WAY SURVEY
SHOWING PROPOSED DISCONTINUANCE
OF A PORTION OF RONZO ROAD**

Ronzo Road
Bristol, Connecticut
June 23, 2010

R. R. HILTBRAND ENGINEERS AND SURVEYORS
575 NORTH MAIN STREET BRISTOL, CONNECTICUT 06010 (800) 602 4540
105-121 Birch Street Bristol, Connecticut 06010 (860) 629-1130

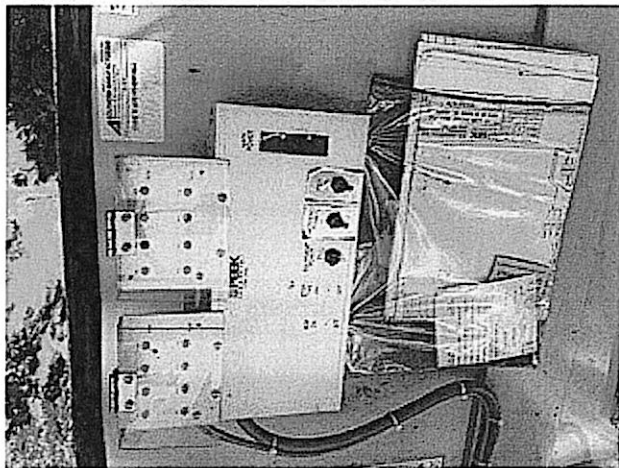


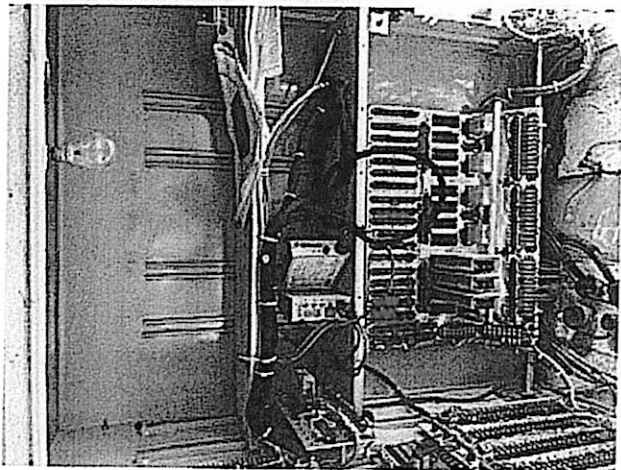
TO MY KNOWLEDGE AND BELIEF, THIS MAP IS
A TRUE AND CORRECT REPRESENTATION OF THE
FACTS AND CONDITIONS AS SHOWN IN THE FIELD.

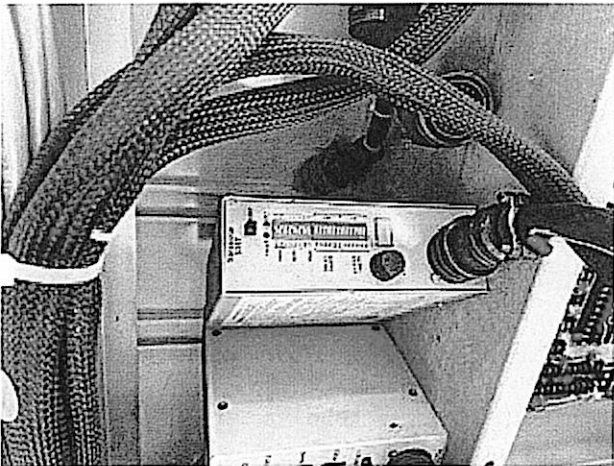
David H. Hiltbrand
R. R. HILTBRAND
REGISTERED PROFESSIONAL ENGINEER
STATE OF CONNECTICUT - L.S. 12319

Laura Leger

From: Raymond Rogozinski
Sent: Thursday, February 12, 2026 3:53 PM
To: Raymond Rogozinski







Sent from my iPhone



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 25, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: DPW NORTH MAIN STREET STREETSCAPE – MODIFICATIONS

As indicated in the attached report, the Board of Public Works approved the following action requesting City Council approval of the following:

Authorizing the Mayor to sign any and all documents associated with executing a change order to Contract 2C24-042 in the amount of \$200,000 with Martin Laviero Contracting Inc. Said change is to modify streetscape improvement on North Main St between the Post Office and PD Complex to provide additional parking.

Please feel free to contact me with any questions or concerns at 860-584-6113.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 10, 2026

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: DPW NORTH MAIN STREET STREETScape – MODIFICATIONS

The Department of Public Works in conjunction with Bristol ECD has been monitoring and evaluating available parking on North Main St between Laurel St, Hope St, and Center Street. The City has been particularly focused on restaurant and commercial parking to support the Carrier development both Phase I and Phase II currently under construction. Based on the success of the restaurants/retail in Phase I, as well as the prospect of future restaurants/retail in Phase II, the availability of street parking is a concern.

Currently, patrons of the two existing restaurants are utilizing the angled parking along Carrier's Phase I (east side of North Main St), the angle parking along City Hall's frontage and a portion of City Hall's Laurel St parking lot. The use of City Hall parking does not appear to be impacting access to City Hall due to the differential in the peak times parking is needed. However, the City's Hope Street parking garage does not appear to be heavily utilized by restaurant patrons. The parking garage is vital to support the Wheeler building operation and will support future development in Centre Square but North Main St parking is the prime parking for commercial patrons, particularly during daytime hours.

As Carrier's Phase II building nears completion the need for additional parking becomes more critical. The Phase II building is farther away from the Hope St parking garage and there is less on-street parking in the area of Carrier's Phase II as currently constructed. To address the lack of parking needed to support Phase II, Carrier is transitioning residential parking from the surface lot located south of McDonalds and is making a portion of the referenced surface lot available to restaurant and commercial patrons. Carrier has also added a gate to separate residential and commercial parking in the lot and another gate at the Hope Street parking lot entrance to prevent

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Department of Public Works | 860.584.6125

commercial parking designated for residential. Carrier has also increased residential use of the Hope Street parking garage.

The success of the downtown area does require additional on-street parking along North Main Street. In order to provide additional parking, the proposal is to remove a portion of existing, recently constructed, streetscape located between the Post Office and PD Complex exit driveway. This section was originally envisioned as a bus stop and parallel parking area that included ADA handicap parking spaces. The current plan consists of removing the referenced area and reconstructing the streetscape section to create angle parking.

As indicated in the attached preliminary plan, the proposed reconstruction will result in 22 angle parking spaces including two ADA handicap spaces. In order to reduce a potential sightline concern leaving the PD Complex parking garage it is anticipated that two of the proposed parking spaces closet to the PD Complex will be eliminated, reducing the provided parking spaces to 19. In addition, a cross walk will be installed at the mid-point of the parking area, equipped with a RFFB.

The addition of angle parking between the Post Office and PD Complex will require the removal of landscaping, trees, reduction in brick pole border, relocation of post office mail box to within parking lot (Foley St), elimination of decorative lights and a narrowing of North Main Street roadway pavement width to 32 feet. With the modifications, the existing double yellow center line would move to the east, towards the Carrier development, approximately 2 ft. The sidewalks along the Post Office and PD Complex property will remain in place. Relocating the sidewalk is not required and moving the sidewalks to the west closer to the Post Office building would require an easement from the Federal government that is anticipated to be time consuming to procure. As part of the work an Eversource electrical manhole has to be reset to a new grade by Eversource (Charter Oak). The estimated cost of the proposed work is \$200,000.

The Department of Public Works requests the following Board of Public Works action to proceed with the Streetscape modifications:

Forward a recommendation to City Council authorizing the Mayor to sign any and all documents associated with executing a change order to Contract 2C24-042 in the amount of \$200,000 with Martin Laviero Contracting Inc. Said change is to modify streetscape improvement on North Main St between the Post Office and PD Complex to provide additional parking.

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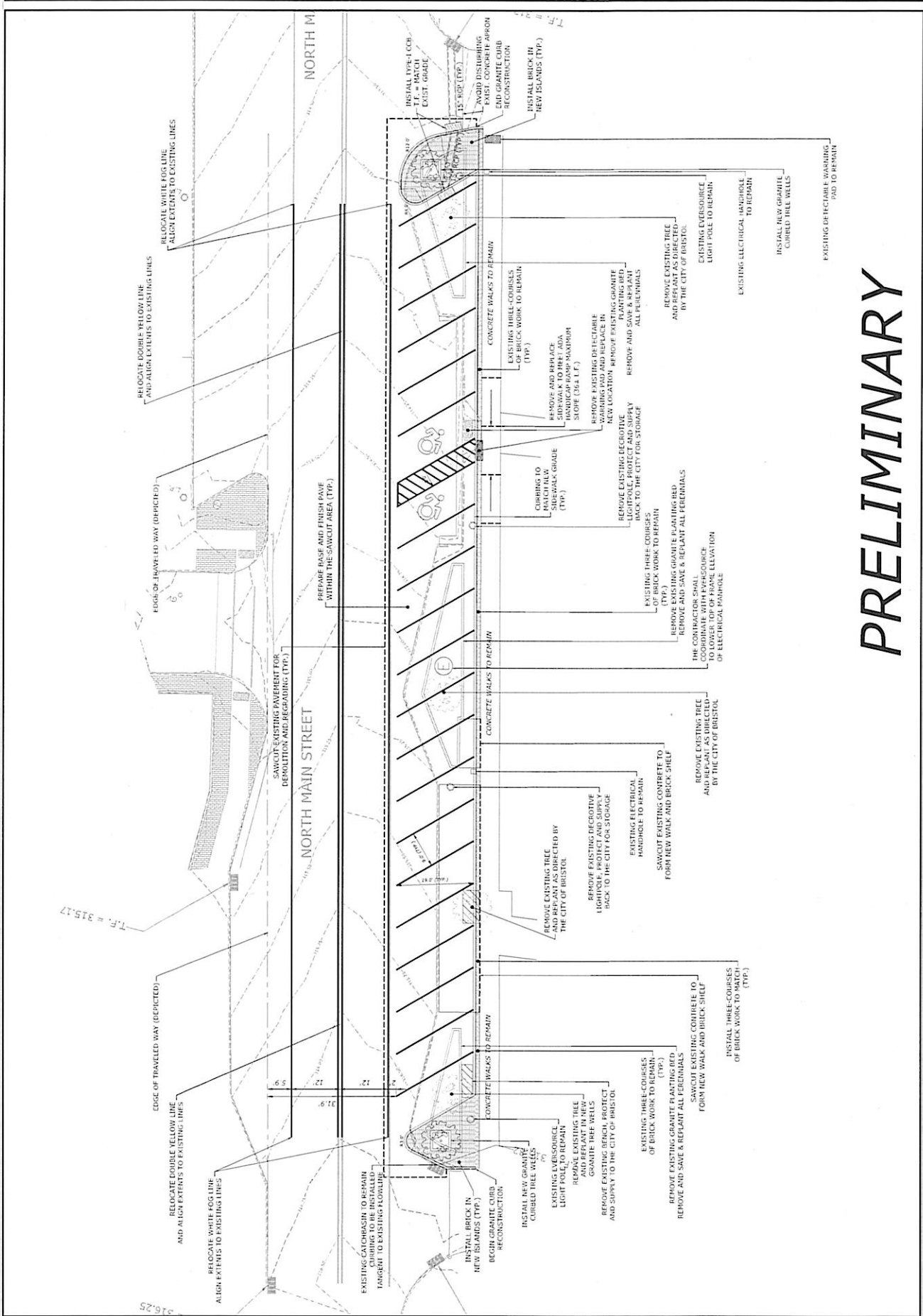


Department of Public Works | 860.584.6125

A portion of the funding is currently in place with the existing appropriation. However, an additional \$150,000 will be required, The Department will use RIF funds, therefore BOF action is not required.

Please feel free to contact me with any questions or concerns at 860-584-6113.

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PRELIMINARY



ECONOMIC & COMMUNITY DEVELOPMENT

RECEIVED
2026 MAR -2 PM 1:06
TOWN AND CITY CLERK
BRISTOL, CT

DATE: March 2, 2026
TO: Mayor Ellen Zoppo-Sassu
City Council Members
FROM: Dawn Leger, Grants Administrator 
RE: 2023 Neighborhood Assistance Act Extension Request

Background

The Neighborhood Assistance Act, administered by the CT Department of Revenue Services (DRS), encourages contributions to community organizations by providing a business tax credit for corporations that make cash contributions to such agencies. The tax credit is 60% of the contribution or 100% if the project relates to energy conservation (Conn. Gen. Sta. 12-635(3)). The municipality in which the community agencies provide services must hold a public hearing on program proposals and the governing body of the municipality must approve applications from eligible organizations.

The Bristol Historical Society received funds from the program in 2023 but was unable to expend all of the money during the project period. They are requesting an extension of the project period to enable the reimbursement of funding from the program, in order to satisfy the DRS requirements.

Requested Motion

Approval of the proposed extension of the project period for the Neighborhood Assistance Act allocation for the Bristol Historical Society, from September 30, 2024 to September 30, 2025, with an audit due to the City by March 30, 2026, and to forward this request to the Department of Revenue Services for action.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

MARCH 10, 2026

RECEIVED

2026 MAR -4 AM 11:15

TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the real property known as "Chippanee Golf Course", Lots 64-1-1, 64-16-1 and 64-1 on Marsh Road be referred to the Planning Commission for a Connecticut General Statute Section 8-24 report. Specifically, to address the if the City of Bristol should purchase this property.



Office of the Corporation Counsel | 860.584.6150



RECEIVED
2026 MAR -4 PM 12:58
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Merina Bigos, Acting Town & City Clerk
FROM: Thomas W. Conlin, Assistant Corporation Counsel
DATE: March 4, 2026
RE: City Council Agenda item 3/10/26

Merina, would you please include the following on the City Council agenda for March 10, 2026:

1. To authorize the Mayor to enter into a Letter of Intent on behalf of the City of Bristol to purchase real property at 116 Marsh Road, Assessor's Map 64, Lot 1 and Assessor's Map 64, Lot 16-1, with F.W. Blasius, Jr., LLC.

Thank you.

Attachment

**LETTER OF INTENT TO PURCHASE REAL PROPERTY AND
IMPROVEMENTS BETWEEN FW BLASIUS JR. LLC
AND THE CITY OF BRISTOL**

The following Letter of Intent, by and between the City of Bristol ("Purchaser") and FW Blasius Jr. LLC ("Seller") is intended to set forth the basic terms of a negotiation of a definitive Purchase and Sales agreement for the subject properties as described below. This letter of Intent shall not be binding upon either party unless and until a definitive Purchase and Sale agreement is executed.

1. **Property Description:** all the real property, as improved, which is comprised of 116 Marsh Road, Bristol, CT, Assessor's Map 64, Lot 1-1, consisting of 10.22 acres, more or less; Marsh Road, Bristol, CT, Assessor's Map 64, Lot 1, consisting of 128.1 acres, more or less; Marsh Road, Bristol, CT Assessor's Map 64, Lot 16-1, consisting of 1.1 acres, more or less; for a total of 139.42 acres, more or less.
2. **Seller's Obligations:** To make the property available for surveying, engineering, environmental studies, and non-destructive testing (e.g., test pits, soil sampling). Seller also agrees to provide Purchaser with its financial records relative to the operations of the golf course and banquet facility to assist the Purchase determine if there is financial viability for continuing to use of the property as a golf course and/or banquet facility. Seller also agrees to share with Purchaser on an informal basis any forward-looking insights it has gained from its past ownership of the property as an operating golf course and banquet facility.
3. **Purchaser's Obligations:** Purchaser will undertake and bear the expenses for all surveys, engineering, environmental studies, testing, appraisals, traffic studies, and examination of financials it undertakes and it agrees to share with the Seller the results of all studies upon receipt. The Purchaser will provide the appraisal to the Seller upon receipt.
4. **Due Diligence/Financing Contingency Period:** The Purchaser is a municipal corporation existing under the laws of the State of Connecticut and as such has the potential to access state and federal funds to possibly purchase the seller's property. However, these potential funding sources must be sought out, along with local and perhaps state approvals. To this end, the Purchaser shall endeavor and use its best efforts, to seek suitable funding in order to enter into a full Purchase and Sale agreement by no later than July 1, 2026. The parties agree that in the event the Purchaser has verifiably applied for funding to close the purchase of the property, but has not actually received such funding by July 1, 2026, the parties shall use their best efforts to enter in to an extension agreement in order to formalize a Purchase and Sale agreement.
5. **Purchase Price/Terms:** The Purchaser has engaged the services of a licensed real estate appraiser to determine value based on the highest and best use of the property, as well as a value for the development rights for the property. The Purchaser expects the appraiser's report by March 31, 2026 and will provide a copy of this report to the Seller upon receipt. The parties agree that after the Purchaser's appraisal report is available, both parties shall re-engage in a mutual effort to draft a full Purchase and Sale agreement.

6. Confidentiality: The terms of this Letter of Intent and any negotiations thereto shall be kept confidential by both parties to the extent allowed by law. Purchaser, a municipal municipality, shall avail itself of the exemptions from disclosure under the Connecticut Freedom of Information Act pertaining to the contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by an agency relative to the acquisition of property. With regard to any financial records, the Purchaser also shall avail itself of exemptions from disclosure for records, tax returns, reports and statements exempted by federal law or the general statutes or communications privileged by the attorney-client relationship that are provided by the Seller to the Purchaser.

Accepted by: SELLER

FW Blasius Jr. LLC
Its: Member

Date:_____

PURCHASER

Ellen Zoppo-Sassu
Mayor, City of Bristol

Date:_____

MARCH 2026 APPOINTMENTS (AS OF 3/6/26)

Continuing Vacancies:

Fair Rent Commission

1 alternate position representing “Tenants” term to 5/27

Board of Park Commissioners

1 Vacancy (was R) – term exp. 12/28

1 Vacancy (was R) – term exp. 12/27

1 Vacancy (was D) – term exp. 12/28

Inland Wetlands Commission

1 Vacancy – term to 5/26

Bristol Historic District Commission

1 alternate member position (R)-term to 8/29

NEW APPOINTMENTS FOR MARCH:

Commission on Aging

To reappoint or replace Ellen McCusker (Una)- term to 3/29

To reappoint or replace Hilary Zbikowski (Una)- term to 3/29

To reappoint or replace Cathy Duck (D)- term to 3/29

City Cemetery Commission

To reappoint or replace Linda Arbesman (R)- term to 3/29

To reappoint or replace Stanley Piotrowski (R)- term to 3/29

Board of Ethics

To reappoint or replace John Bellemare (D)- term to 3/29

To reappoint or replace Bruce Barton (R)- term to 3/29

Bristol Early Childhood Collaborative

To appoint Janelle Cintolo (U)- Parent Ambassador – one-year term to 8/26