

Board of Public Works
January 19, 2023
6:00 P.M. Council Chambers City Hall
<https://bristolct.gov.zoom.us/j/83464421670?pwd=R3lmeitsRElBYWJvNGFWSmFwaDhJZz09>

Meeting ID: 834 6442 1670

Passcode: 358220

1. Board Of Public Works Minutes Of The Previous Meeting

A. December 2022 Meeting Minutes

Documents:

[December meeting minutes.docx](#)

2. Employee Recognition

A. Employee Recognition

Documents:

[Employee Recognition.pdf](#)

B. Employee Anniversaries

Documents:

[Employee Anniversaries Jan 2023.pdf](#)

3. Concerns And Petitions From The Public

4. Correspondence

5. Public Works Divisions Reports

A. Division Reports December 2022

Documents:

[December Division Reports 2022.pdf](#)

6. Public Works Project Schedule

A. December 2022 Project Schedule

Documents:

[December 2022 Project schedule.pdf](#)

7. Director's Report

A. Directors Report December 2022

Documents:

[Directors Report.pdf](#)

8. Review Of Public Works Budgets

A. Budget Reports

Documents:

[Budget Documents 23.24.pdf](#)

9. City Hall Renovation Project

A. City Hall Update

Documents:

[December City Hall Update.pdf](#)

10. Building Committee

A. BldgComm Project List

Documents:

[BldgComm Project List.pdf](#)

11. Unfinished Business

A. Shrub Road

Documents:

[Shrub Road.pdf](#)

12. New Business

A. Real Estate/City Council Referral

Documents:

[Real Estate -City Council Referral.pdf](#)

B. CDBG Grant- Jacob ST.

Documents:

[CDBG Grant - Jacob St..pdf](#)

C. BOF Loader

Documents:

13. Addendum
14. Adjournment
15. Signature

Raymond A. Rogozinski, P.E.
Director of Public Works

Minutes of Board of Public Works
Regular Meeting
Thursday December 15, 2022
6:00 p.m. Council Chambers, City Hall
With Zoom Access

Members Present: Mayor Jeffrey Caggiano
Council Member, Cheryl Thibeault
Council Member, Jacqueline Olsen
Commissioner, Michael Dumas
Commissioner, David Hartley
Commissioner, Frank Stawski

Staff Present: Raymond A. Rogozinski, Director of Public Works

Call to Order

Mayor Caggiano called the meeting to order at 6:00 p.m. There was a recitation of the Pledge of Allegiance.

Motion: to move item 9B up on agenda made by Commissioner Dumas and seconded by Frank Stawski. Motion passed.

9. Unfinished Business

B. Solar Landfill Update

Raymond Rogozinski spoke about the Solar Landfill project. Mickey Toro from CTEC Solar explained how the program works and the way it benefits the city. The application process opens in January and CTEC will let us know when the application opens up.

Mayor Caggiano suggested to add this to January's agenda to avoid having a special meeting when the application gets opened up.

Motion: made to route the application and documents to Corporation Council pending approval and acceptance, then to request City Council to authorize the Mayor or Acting Mayor to sign a NRES application to install photovoltaic (PV) solar array panels at the Department's Lake Avenue landfill. Required application documents shall consist of, but is not limited to, a site control form, a statement indicating CTEC LLC is working with the City on the Landfill solar array project, and an Eversource Year 1 RFP Bid Certification Form, along with an Option to Lease Agreement with CTEC for a portion of the City's Landfill identified as 685 Lake Avenue (parcel 04-17). Said authorization shall not include execution of a final contract made by Council Member Thibeault and seconded by Commissioner Stawski. Motion passed.

Motion: to move up item 7A the City Hall Renovation Project on the agenda by Commissioner Stawski and seconded by Commissioner Hartley. Motion passed.

7. A City Hall Renovation Project

A. City Hall Renovation Report

Raymond Rogozinski, Director of Public Works provided an update on the City Hall Renovation Project. At this time the project is moving forward and should be completed on the October projected timeframe.

Doors were added to the lower level area to provide more privacy as well as additional security to this level. Video doorbells have been ordered for areas that have no service windows for added security measures. The underground tanks were removed and there was concern with some staining underneath. Environmental testing was done and no contamination was found. A/V equipment bids have been received and came in under budget. In regards to the roof, there are 27 penetrations for MEP station and flashing is being looked at and an extended warranty for the penetrations 6 inches above the roof elevation.

Motion: to move forward with the video doorbell systems for approximately \$40,000, the ground water system for \$38,000, and the enhanced roof penetrations for \$15,000 made by Commissioner Stawski and seconded by Counsel Member Olsen. Motion passed.

Mayor Caggiano brought up credits that we will have with the renovation project that may potentially cover some of the above items mentioned. Also, with security issues being heightened in the last six months, this seems reasonable to add the extra security for the areas mentioned above.

1. Board of Public Works Minutes of the Previous Meetings

A. November 17, 2022 Regular Meeting Minutes Draft

Motion: made by Council Member Thibeault and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed

2. Employee Recognition

A. December 2022 work anniversaries were recognized.

3. Concerns & Petitions from the Public

None.

4. Correspondence

None

5. Public Works Division Reports

A. The November 2022 Division Head Reports

Motion: made by Council Member Olsen and seconded Commissioner Dumas to accept as presented and place on file. Motion passed

6. Public Works Project Schedule

A. Bldg. Comm Project List

Motion: made by Commissioner Stawski and seconded by Commissioner Hartley, to accept as presented and place on file. Motion Passed.

8. Directors Report

A. Directors Report

Raymond Rogozinski discussed the director's report that was submitted. The Assistant City Engineer position has been posted. The Memorial Boulevard stone is in the U.S. and should be here soon. The new garage is out for bid, there was a brief discussion regarding the install of an elevator, which is not a requirement due to the availability of public parking on the first floor. The railroad crossing was replaced on Rte. 6 and is much smoother when driving over it and will have more improvements in the spring as well.

Snow operations: the 1st storm of the season has already occurred and the winter parking ban is in effect starting December 15, 2022.

Council Member Thibeault asked about the status of the Wells Fargo changeover for the transfer station. The public works director stated that there is a meeting tomorrow to review the services they offer and if they can accommodate the transfer station.

Motion: made by Commissioner Hartley and seconded by Commissioner Stawski, to accept as presented and place on file. Motion passed.

9. Unfinished Business

A. Bus Shelter

Raymond Rogozinski reviewed the submitted bus shelter memo. Council Member Thibeault stated that it is very well written and covers all potential scenarios. She is going to bring it to the next transportation meeting to update them as well. Mayor Caggiano mentioned that Bristol is part of the safe streets program so we may be able to use some state funding to assist with this as well.

Motion: made by Commission Stawski and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

10. New Business

A. Easements

Raymond Rogozinski reviewed the easement email about requiring easements for public works when a project needs to be done. The biggest issue is that the homeowners are non-responsive to letters or phone calls making it difficult to get things done which causes delays for starting and completing jobs.

Motion: to give Public Works Director Authorization to pursue easements made by Council Member Thibeault and seconded by Commissioner Stawski. Motion passed.

B. Snow Clearing and Sidewalk Policy

Raymond Rogozinski reviewed the snow clearing and sidewalk policy. The police Department gets the complaint, they investigate, public works will be notified to send a crew out to clear the snow from the sidewalk and the resident will receive an invoice to pay for the removal service. The Police Department did go out last week and speak with the commercial businesses that are the biggest offenders to review the policy when the season started.

Council Member Thibeault stated that this was a great job on this policy as well. She asked if a resident can make a complaint anonymously to the Police Department if there is an issue with snow not being removed. Raymond Rogozinski answered, yes they can.

Motion: made by Commissioner Dumas and seconded by Council Member Thibeault to accept the Snow Clearing and Sidewalk Policy as presented and place on file. Motion passed.

C. Fleet Capital

Raymond Rogozinski spoke about the budget currently in process and how it typically varies year to year. However, in regards to the Public Works itemized list of needs the price increases are making it difficult to obtain trucks and vehicles in general. Cost has increased dramatically in the past two years. We will continue to utilize surplus vehicles from the state and PD. Mayor Caggiano mentioned that the fire department is also in need of new trucks and are having the same issues.

D. Covanta Grant- BEHS

Raymond Rogozinski discussed the recycling project of bottles at Bristol Eastern High School that Lindsey Rivers and the National Honor Society is doing to promote recycling. They are placing recycle barrels in the classrooms and then those bottles will be picked up weekly and donated to Brian's Angels.

11. Addendum

A Board of Finance request was presented to the Board of Public Works for \$3,370,500 to distribute the CMAQ funds to improve better traffic signal timing and pedestrian crossing in the downtown area. A revenue account will be established with the Board of Finance with these funds.

Motion: to approve the Board of Finance request for the traffic signal upgrade system made by Council Member Thibeault and seconded by Commissioner Dumas. Motion passed.

The 2023 Board of Public Works Calendar was revised to show the meeting from October 2023 forward to be at the Council Chambers at the new city hall.

Motion: made by Council Member Thibeault and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

Raymond Rogozinski reviewed correspondence regarding the public building account for fiscal year 2022-23 budget. A list is included in order of what needs to be done. A discussion was held regarding the needs that each departments had and what can be done which includes painting of building/offices, carpeting city offices and window replacements. A discussion was had regarding the cost of maintenance staff versus hiring contractors as these repairs have be done after hours. We have done both ways and hiring contractors does cost more.

12. Adjournment

Motion: made to adjourn by Commissioner Stawski and seconded by Council Member Thibeault.

Meeting adjourned at 8:00 P.M.

This meeting was recorded.

Respectfully submitted,

Raymond A. Rogozinski, P.E.
Director of Public Works

DRAFT



Sgt. Dustin DeMonte - #221



CHIEF OF POLICE
Brian J. Gould



Officer Alex Hamzy - #245

Our Heartfelt Thanks

Bristol Dept. of Public Works,

On October 12, 2022, Sergeant Dustin DeMonte and Officer Alex Hamzy were shot and killed in the line of duty while serving the City of Bristol. The men and women of the Bristol Police Department, as well as the family and friends of Sergeant DeMonte and Officer Hamzy were shocked and saddened beyond words at the senseless loss of these amazing men.

During our darkest hours, it was the outpouring of love and support from the organizations and individuals in our community and beyond, that helped us through this most difficult time.

On behalf of the entire Bristol Police Department, please know how grateful we are to have had your support during this tragedy. Your thoughtfulness and selfless caring can never be repaid. We will always remember the sacrifices of Alex and Dustin, who were posthumously promoted to the ranks of Sergeant and Lieutenant; and always strive to serve and protect the City of Bristol as they did, with integrity and professionalism, in their honor.

Sincerely,

Brian J. Gould

Brian J. Gould

Chief of Police



Bristol Police Department
Administrative Division

(860) 584-3094
131 North Main Street
Bristol, Connecticut 06010

At the January Awards Committee meeting there were several awards approved. The following officers will be receiving awards:

Sergeant Demonte: Sergeant Demonte will posthumously be receiving the Medal of Honor, Police Cross, James McNamee Memorial award, Officer of the month for October 2022 and Officer of the Year 2022. Sergeant Demonte was shot in the line of duty while responding to a disturbance. Although seriously injured, Sergeant Demonte continued to remain in the fight in an effort to stop the threat and save his fellow officers. Sergeant Demonte succumbed to his injuries in the process of doing so.

Officer Hamzy: Officer Hamzy will posthumously be receiving the Medal of Honor, Police Cross, James McNamee Memorial award, Officer of the month for October 2022 and Officer of the Year 2022. Officer Hamzy was shot in the line of duty while responding to a disturbance. Although seriously injured, Officer Hamzy continued to remain in the fight in an effort to stop the threat and save his fellow officers. Officer Hamzy succumbed to his injuries in the process of doing so.

Officer Iurato: Officer Iurato will be receiving the Medal of Honor, Police Cross, Officer of the Month for October 2022 as well as Officer of the Year for 2022. Officer Iurato was shot in the line of duty while responding to a disturbance. He was able to secure a position of cover and although seriously wounded, he identified the suspect and shot and killed him before any further harm could be caused to additional citizens, officers or himself.

Lisa Ziogas, Rebecca Krol, Jaqueline Morelli, Jillian Chase, Suzanne Howard

They will be receiving the Letter of Commendation and employees of the month for the month of December 2022. In the wake of the homicides of our officers and injury to Officer Iurato, they all recognized that there were multiple tasks that needed to be completed in support of the community, the officers and dispatchers alike. These tasks included hanging cards within the lobby windows that were sent in from schools, organizing food donations, cleaning the break room, and caring for the memorial fronting the department. These tasks are above and beyond what is expected of them, however, they realized the importance of them which is the reason for their recognition.

Luis Lorenzo, Miguel Lorenzo, Joseph Howson, Lindsey Rivers, David Oaks, Keith Rondini

They will be receiving the Letter of Appreciation. In the wake of the homicides of our officers and injury to Officer Iurato, they all recognized that there were multiple tasks that needed to be completed in support of the community, the officers and dispatchers



Bristol Police Department
Administrative Division

(860) 584-3094
131 North Main Street
Bristol, Connecticut 06010

alike. These tasks included setting up tables in the lobby for memorabilia left by the community, hanging cards and lights within the lobby windows to back light the memorial, cleaning the break room and protecting the memorial during inclement weather as well as making sure dead flowers were removed on a daily basis. These tasks are above and beyond what is expected of them, however, they realized the importance of them which is the reason for their recognition.

Lead Dispatcher Amber Vargas: - She will be receiving the Letter of Commendation for her actions in fielding and supervising dispatch during an abundance of calls regarding vehicles firing rounds at each other. Lead Dispatcher Vargas was able to effectively supervise the Communications Center while coordinating notifications to surrounding towns for mutual aid.

Officer Kosikowski- She will be receiving the Letter of Commendation. Officer Kosikowski responded to a call for shots fired. Surveillance was recovered showing the vehicles involved and through a lengthy investigation she was able to make an arrest of the suspect.

Officer Fisher: She will be receiving the Lifesaving Award. Officer Fisher responded to an unconscious male within a vehicle. After providing CPR with Officer Kichar and utilizing an AED along with Bristol paramedics the patient regained consciousness, underwent surgery and has recovered.

Officer Kichar: He will be receiving the Lifesaving Award. Officer Kichar responded to an unconscious male within a vehicle. After providing CPR with Officer Fisher and utilizing an AED along with Bristol paramedics the patient regained consciousness, underwent surgery and has recovered.

Dispatcher Kish: She will be receiving the Lifesaving Award. Dispatcher Kish received a call for an unconscious male within a vehicle. Dispatcher Kish provided CPR instructions to an unknown bystander who immediately began providing CPR until officers arrived on scene. The patient has since had surgery and recovered due to these actions.

Officer Finkle: She will be receiving the Silver Star award and Officer of the Month for November 2022. Officer Finkle conducted a lengthy investigation into a robbery where the caller attempted to stop shoplifters and was intentionally struck by the suspect's vehicle. While on patrol, Officer Finkle identified the suspect vehicle driving past her location, initiated a vehicle stop and subsequently made an arrest for the robbery.



Bristol Police Department
Administrative Division

(860) 584-3094
131 North Main Street
Bristol, Connecticut 06010

Sergeant Deluca: He will be receiving the Silver Star award and Officer of the Month for November 2022. Sergeant Deluca assisted Officer Finkle in initiating a motor vehicle stop that developed probable cause in solving a robbery investigation where the suspects intentionally struck a person with their vehicle as the person tried to prevent a shoplifting.

Congratulations to all those who will be receiving an award. The Training Division will be notifying you of the upcoming Police Board meeting where they will be presented.

Prepared by,

Matthew Moskowitz

Deputy Chief of Operations

Employee Anniversaires January 2023

Jeff Bashaw 17 Years

Joseph Colangelo 29 years

Jeff Gargano 6 years

Lee Kusinski 10 years



Department of Public Works | 860.584.6125

Board of Public Works
Public Works Department Activity Report: Administration – December 2022

Public Works Monthly Metrics:

Number of Residential Transfer Station Visitors	3542
Number of Bulk Collections	335

Current month activities:

- PAYT reporting and debt collection continues.
- Communications, press releases, social media, website maintenance and enhancements are ongoing.
- Management of Street Light repair requests and Shopping Cart ordinance compliance.
- Educational outreach for Reduce & Reuse and training for the Recycle Coach application, which currently has 5,420 users.
- Pursued 58 abandoned shopping carts, \$1080.00 in fines were written.
- Welcome packets to new residents, which included recycling magnets and events we have scheduled, have been going out Monthly.
- Assisting Solid Waste with Illegal Bulk letters and fines. 45 complaints were received in December, resulting 9 fines.
- Preparing for the 2023 season and we will start the renewal process in January. Stickers are complete and ready to start mailing out.
- Preparing for our first ever Seed library beginning stages complete!
- Working with ordinance committee on the shopping cart ordinance. A draft was sent adding some wording and also eliminating the 10 cart minimum. This will help with ticket writing so we will not have any tickets voided.

Next month activities:

- Enforcement of Illegal Bulk, Street light repair requests, welcome letters with new materials, PAYT debt collections, and monitor illegal dumping areas.
- Continue outreach to increase awareness of the Reduce & Reuse program and the Recycle Coach app., due to being closed to the public.

- Continue work on the Department's webpage, Facebook, Instagram and Twitter accounts to enhance media presence. Everything is on our website and social media for residents to fill out or have their questions answered.
- Continue working with David Oakes on Equity Tool kits for Sustainable CT. Meeting with other departments to see all the activities they are doing which can help check off points towards gold.
- Continue to prepare with the library for a "Seed Library" to launch in February. We are partnering with the library with providing seeds to the Bristol residents so they can grow their own garden. We will be doing a ribbon cutting and also a workshop with a master gardener to launch this off.

Administration staff or concerns:

Administration Monthly OT Costs: \$261.53

Engineering Division Monthly Report January 2023 BPW Meeting

(Summary of December Activity):

- Issue work orders/ oversee misc. storm drainage work in support of DPW 2023 Spring Paving program
- N. Main Street Streetscape – Design awarded to Benesch – survey
- Park St/Riverside Ave Streetscape – Design awarded to GM2 – survey
- Divinity St culvert coordination for easement. LOTCIP application and roadway classification modification with state.
- Lake Ave culvert coordination and design by consultant. Water main relocation design
- Wolcott St reconstruction design coordination & review. LOTCIP application submitted. Coordinate ROW easements – appraisals received.
- ADA transition plan – Consultant completing report and recommendations
- Eversource gas main installation coordination meeting for new mains and replacements, roadway repairs by ES or fee in lieu. Inspect roadways for FIL.
- Mem Blvd Bridge Replacement Project –construction ongoing 90% complete
- Inspect DPW facilities – Storm water control program
- Inspect pavement markings on roadways – issue to Safety Markings
- Replace traffic loops removed during paving program
- Inspect pavement for roadway patching program
- Coordination ongoing with CTDOT for West End 69/72 project (to be awarded November)
- Coordination ongoing with consultant Shrub Road Sidewalks design and road diet
- Review PE design Field St culvert award of contract for design (field survey and recommendation complete) Applied for State/Local Bridge Program Recommendation for full replacement – ROW coordination
- Work orders/encroachment permits for ADA ramps/paving/drainage for 2023 paving list.
- Coordinate projects for Riverside/Park(GM2), Brace(WMC) and North Main St(Benesch)
- Coordinate for Eversource winter work
- Reward contract for Wetlands Map revision (BL Companies)
- City awarded participation in Complete Streets Academy – workshops through spring
- Public Info meeting – Shrub road traffic calming
- Emergency RR repair on Rte 6 at Clark Ave

Engineering Division next month activities:

- Oversee storm drainage upgrades / repairs for spring Paving program.
- Consultant preparation of Storm water Pollution Prevention Plan – DPW JPC Road site
- Eversource Gas coordination for 2023 projects
- Memorial Blvd coord with contractor for granite/pedestals
- Maple Ct reconstruction design.
- Update street light inventory for Eversource
- Arrange install of lights on Barlow St
- Review perm patch and misc storm drainage contracts for reissue.
- Sediment removal plans Frederick St bridge/Pequabuck culvert/floodway.
- Huntington Woods final detention pond storm drain replacement design/bid
- Community Connectivity bid
- Inventory bituminous sidewalks
- DOT coordination of traffic signal complaints
- Training for Pavement/ Stormwater/ MS4
- Survey Edgewood School for 319 Grant
- Utility coordination for Downs St bridge (Eversource Gas/electric & Frontier)
- Railroad crossing - continue to work on drainage solution
- Budget prep
- Perm patch and Misc storm drainage bids
- Wetlands site walk and public hearing for Shrub Rd sidewalk/ped bridge (approved)

Engineering Division staff or concerns:

Overtime for Major Roads (Engineering Staff) \$

Assistant City Engineer & Civil Engineer vacancy - Survey Technician/Party Chief part time

Land Use activities for December 2022:

Inland Wetlands & Watercourses Commission

The Commission accepted the following applications and scheduled Public Hearings for:

Application for the installation of approximately 5,200 feet of sidewalk along the North side of Shrub Road and East side of Jerome Avenue and a new prefabricated pedestrian bridge over Freeman Hill Brook; Within City of Bristol Right-of-Way.

Boundary change application for 1251 and 1265 Farmington Avenue; Assessor's Map 49, Lots 28 & 29.

Application for the construction of medical office, restaurant and drive-thru, car wash facility, and associated parking at 1251 and 1265 Farmington Avenue; Assessor's Map 49, Lots 28 & 29.

Zoning Board of Appeals

Appeal of the ZEO's decision regarding 163 King Street and Lot 29 Kingswood Drive; Assessor's Map 35, Lot 29 & 30; R-15 (Single-Family Residential) zone – APPEAL DENIED.

Certificate of Approval for a general repairer's license at 735 Farmington Avenue; Map 53, Lot 12; BG (General Business) zone – APPROVED.

Variances of 1) build-to-line (maximum 10' ft.); 2) building fenestration requirements (minimum of 65%) to allow for the construction of a mixed use building (retail and dwelling units) at 37 Main Street; Map 30, Lot 61+61-1+63-3; BD-1 (Downtown Business) zone – APPROVED.

Zoning Commission

Special Permit amendment for 1) motor vehicle repair and service facility and 2) the display or sale of new or fully operable motor vehicles at 96-98 East Main Street; Assessor's Map 41, Lot 36-1; BG (General Business) zone; Blasius of Bristol, LLC, applicant – APPROVED WITH STIPULATIONS.

Special Permit & Site Plan for a motor vehicle repair and service facility at 735 Farmington Avenue; Assessor's Map 53, Lot 12; BG (General Business) zone; EOC Development, LLC, applicant – APPROVED.

Revision to an Approved Site Plan for 1) motor vehicle repair and service facility and 2) the display or sale of new or fully operable motor vehicles at 88 and 96-98 East Main Street; Assessor's Map 41, Lot 36-1 and 37; BG (General Business) zone; Blasius of Bristol, LLC, applicant – APPROVED WITH STIPULATIONS.

Revision to an Approved Site Plan for child daycare center and housing for the elderly at 291 Burlington Ave.; Assessor's Map 20, Lot 92; R-15 (Single-Family Residential) zone – APPLICATION CONTINUED TO JANUARY 23, 2023.

Proposed amendment to the Zoning Regulations to add a density requirement for Housing for the elderly, including congregate housing and life care facilities (Section V.A.3.i.) for the R-10, R-15, R-25 & R-40 (Single-Family Residential) zones – PUBLIC HEARING CONTINUED TO JANUARY 23, 2023.

Planning Commission

The Commission did not meet in December.

Historic District Commission

The Commission did not meet in December.

Land Use staff or concerns:

- Monthly overtime costs (Board/Commission Secretaries at meeting; Assistant City Planner at meetings): \$1,254.34

Facilities – December 2022

Building Maintenance current month (December 2022) activities:

- Public Works Director and Facilities Manager met with Bristol Police Deputy Chief Morello to discuss operational challenges and facility opportunities with QA+M design team for the re-use of 2nd floor of 131 North Main Street after City Hall Departments reoccupy 111 North Main Street in October 2023
- Facilities Manager attended T2 Center Green Snow Pro training on 12/1 and in the process obtained additional points for the City's SustainableCT application
- Senior Maintenance Technician Luis Lorenzo began the UCONN Technology Transfer Center Leadership Program on 12/9
- Hung holiday wreath at Police Complex with assistance from Streets Division Tree Crew
- Conduct interviews with Human Resources for the vacant position which will result by filling of the Grounds Maintainer/Building Technician position (which will most likely be assumed by an existing 2nd shift Staff Member)
- AirTemp Mechanical completed annual City Facilities boiler preventative maintenance
- Johnson Controls completed end of season shut-down and preventative maintenance on Police Complex chiller unit
- Accurate Insulation completed asbestos abatement of air handler pipe insulation at the Police Complex mechanical room that posed a health and safety risk to Building Maintenance staff
- Facilities Manager and Senior Maintenance Technician completed Underground Storage Tank training with City Yard Fleet Division staff on 12/14
- Staff provided assistance in transporting redeemable beverage bottles collected at Bristol Eastern High School Science Club to Brian's Angels on Center Street on 12/21
- Staff conducted site walks of Bristol Police Complex Holding Cells and Booking area and obtained quotes from several local painting contractors for a funded project to complete repairs and painting of the listed areas
- Facilities Manager participating in the Complete Streets Academy with Public Works Engineering staff, which is also another SustainableCT action for which the City will obtain recognition for completion
- Facilities Manager met with City Planner Robert Flanagan and Assistant City Planner Andrew Armstrong to discuss SustainableCT actions specific to planning, land use, zoning regulations and other areas pertaining to their area of expertise
- Millennium Builders replaced countertops and cabinets at the Beals Senior Center Café/Card Shop on 12/27, AB-MEE also completed electrical upgrades requested by Senior Center staff

Building Maintenance next month (January 2023) activities:

- Working with on-call City electricians AB-MEE to install new LED lighting fixtures at the City Yard Salt Dome, in conjunction with the Street Divisions management team (material procurement delays due to supply chain issues)
- Facilities Manager met with BPRYCS Staff and JKS Systems on 1/6 to complete a site walk of 51 High Street determine strategy and number of security cameras to install for staff and visitor safety and facility security afterhours
- New countertops will be installed at the Police Complex Front Desk, Report Room and Staff Lounge on 1/10 by Millennium Builders
- Develop and modify FY23-24 Building Maintenance budget with feedback from all City Departments served and their current facility needs and longer range future plans and goals
- Coordinate with Bristol Police staff and Roberge Painting Co. in regard to the repair and painting of the Holding Cells and Booking Area (including floors), which will require equipment moves/storage, detainee transport/housing at the Farmington Police Complex and logistical/timing challenges presented with the operation of a 24/7 operating facility
- Continued participation in Complete Streets Academy workshops with Engineering Division

Building Maintenance Staff or concerns:

- Anticipate minimal levels of Vacation/Miscellaneous time off during January and February
- Police Complex Custodian Keith Rondini promoted to Public Works Engineering Department Construction Inspector
- Return of long-term Worker Comp injured Grounds Maintainer/Building Technician employee who filled the vacant position of Police Complex Custodian with certain restrictions, resulting in 1st Shift Grounds Maintainer/Building Technician position vacancy as of 11/21
- Conducted internal interviews of Public Works Building Maintenance Custodians for the position of Grounds Maintainer/Building Technician
- Miguel Lorenzo started in the position of Grounds Maintainer/Building Technician on 1/2/23

Building Maintenance OT Costs: \$6,452.92

Staffing coverage for after-hour maintenance issues, extended December holiday staffing for Police Complex Custodian personal time off, daily overtime staffing of 1st Shift Grounds/Building Technician vacancy, snow operations on 12/11

Streets December 2022 Report

Streets current month activities:

- Continued to provide all employees with cleaning supplies as well as masks due to COVID-19
- Continued making signs for City Hall West and East as well as ECD and Parks Department (Made 30 signs for Rt. 6 Railroad tracks)
- Continued with roadside maintenance of City properties, including litter and yard sign removal. This work will be on going throughout the seasons
- Started repairing retaining wall at the transfer station
- Assisted the state and railroad company with Route 6 Railroad track installation
- Started making asphalt with bagela plant with tilcon being closed for the winter season
- Preparing for winter with salt deliveries as well as liquid mag
- Serviced trees, including pruning, removals, and testing
 - **Take downs** (Merriam, Hillcrest had wind storms that brought trees down that we cleaned up.)
- Pine Lake Parking Lot- (Waiting on sewer lateral to top coat)
- **Major Roads Engineering**- Continued replacing contractor patches for permanent patch
- **Permanent Patch for Engineering**-
 - Stump Removals/ Loam
 - Continuing small road repair
 - Addressing street signs
 - Curb repair
 - Vactor Work
 - Cleaned out culverts throughout the city
 - Milling and Paving
 - Driveway Aprons
 - Loam Feeder
 - Patched Potholes
 - Street Sweeping
 - Storm Drainage
 - **Completed Basin Repairs/Sinkholes**- (Vance Rd, Oakridge)
- Winter Operations-
 - Had several storms throughout the month which resulted in snow removal (Intersections, downtown, dead ends, sight line issues)
 - Mailbox Repairs

Streets next month activities:

- Continue with roadside maintenance
 - Street Sweeping
 - Potholes
 - Curb repair
 - Loam
 - Driveway aprons
 - Milling and Paving
 - Catch basin repair
- Permanent Patch List
- Pine Lake Parking Lot
- Major Roads Back Filling
- Winter Operations
 - Plowed and treated roads
 - Service Requests

- Curbing
 - Mailboxes
- Continue addressing street road name signage replacement
 - Installing new poles and or signage
 - Look into printing other road signage of other Departments
 - Fixing and installing signs for Police Department
- Maintenance of city properties
 - Litter clean up
 - Lawn Maintenance
 - Bridge clean ups
- Continue tree take downs, trimming and stump grinding
- Continue to address seasonal maintenance activities, including preparation of seasonal operation equipment
- Assist other public work programs and departments as required

Streets staff or concerns:

Street Division is currently addressing service requests from the general public with our maintenance programs. We have been managing these requests throughout designated areas.

December OT Totals: \$ 1,025.43 Streets

Solid Waste December 2022 Report

Solid Waste current month activities:

- Continued illegal bulk inspection and enforcement activities. We sent out 45 letters and picked up 9 illegal bulk stops.
- Restarted curbside bulk collection, we collected 355 scheduled pick up.
- Continued the on-site management of barrels at the Transfer Station, disassembling, cleaning and reusing barrels.
- We end the yard waste season with 4,458 residents participating in the program.
- Finished curbside yard waste collection on Dec 2nd, collecting a total of 2,206 tons of material.
- Finished fall curbside leaf bag collection, collection a total of 668 tons of leaves.
- Received order of replacement lids and pins for older style rubbish barrels.
- Worked holiday overtime for curbside collections and transfer station.
- Hired a new solid waste laborer.

Solid Waste next month activities

- Continue illegal bulk inspection and enforcement activities.
- Monitor manufacture and transportation process for additional rubbish, recycling and yard waste containers.
- Continue on-site yard waste management activities at Transfer Station and delivery of yard waste barrels to new customers.
- Start curbside collection of Christmas trees.
- Clean out leaf debris from under the scales at the transfer station.
- Mow the land fill one last time before the snow falls.
- Start working on disassembling broken barrels.
- Train new employee on the automated trucks.
- Start auditing curbside recycling barrels.

Solid Waste staff or concerns:

- Manage Solid Waste Division staffing levels.
- Manage Division vehicle equipment needs.
- Continue to cross train Division employees.

<u>OT Costs/Revenue Generated:</u>	
Solid Waste OT =	\$4,201.73
Transfer Station OT =	\$3,222.55
TS Revenue (PAYT) =	\$16,390.10
Residential Permits =	\$2,255.00
Commercial Permits =	\$100.00
Yard Waste Revenue =	\$0.00
Murphy Road Rebate =	\$0.00
Iron Liberty Recycling =	\$0.00
Aluminum Liberty Rec =	\$0.00
Batteries Liberty Rec =	\$0.00
Electronics NewTech =	\$0.00
Compost Sale =	\$0.00
Bulk Pick-Up Revenue =	\$0.00
Book Box =	\$0.00
Misc. Revenue =	\$0.00
Border Street =	\$470.00
Illegal Bulk Fines =	\$184.20
Clothing Recycling =	\$0.00
Barrel Sale =	\$6,200.00
Damaged barrel =	\$67.00
Special Pick up – 2 nd	\$525.00

Fleet Maintenance Current Activities:

- Solid Waste Div. (R4) 2003 Transfer station loader was brought in for a repair to the fuel tank. Small hole that was able to be patched instead of a whole tank replacement saving us \$5,400. New lines were also installed with some being rotted out. Before years end the main curl cylinder for the bucket snapped. Broken one was brought to a cylinder company in hopes to repair. New replacement cylinder for this machine would set us back around \$14,300. Unit is still down.

Solid Waste Div. (R9) 2014 automated rubbish truck was put down due to a hole in the floor. Fleet is awaiting new panel to install on the floor. Otherwise its in for a check engine light, packer rollers and some other odds and ends that need to be addressed.

- Solid Waste Div. (R34) 2004 rear loader rubbish truck was diagnosed with needing a new fan clutch for the motor, belt and alternator. Truck was repaired and is back in service.
- Solid Waste Div. (R15) 2020 automated rubbish truck was the recipient of a new stabilizer arm and lift cylinder for the automated dump assembly. Truck was gone through and is back in service.
- Streets Div. (C8) 2016 roadside mower was involved in an accident. Unit sustained a large amount of damage and has to be sent to a dealer for a real estimate on the extent of the repair it needs. Currently waiting on our insurance to take a look at it as well.
- Streets Div. (S14) 2011 10 wheeled dump truck was brought in for a new alternator and belt. Truck also needed a fuel separator housing assembly. Truck is back online.
- Streets Div. (C6) 2011 backhoe. Coupler finally arrived and was installed. New coupler unit set us back \$6,600. Machine also had its condenser replaced. We are currently waiting on replacement transmission lines so we can put it back in service.
- Streets Div. (C17) 2017 skidsteer was outfitted with strobe lights.
- Streets Div. (C15) 2017 JD sidewalk machine/mower had new headlights and marker lights installed. Ready for winter ops now.
- Streets Div. (S21) 2005 10 wheeled dump was brought in for a auger chain, broken tarp cover arm and rear brakes. Truck is back online.
- Streets Div. (S5) 2015 pickup truck received new front and rear brakes. Truck was also serviced while repairs were completed.
- Streets Div. (S15) & (S17) 6 wheeled dump trucks both had batteries replaced.
- Streets Div. (S4) 2011 pickup has a large rot hole in frame and was taken out of service.
- Fleet completed 16 services this month not including PD cars

Fleet Maintenance Next Month's Activities:

- Continue scheduled service to our Fleet vehicles.
- Continue scheduled services to our other divisions as well as our P.D.
- Continue to keep Streets & Solid Waste Ops. Running strong.

- Working on Capital Equipment bids and budgets.
- Roadside mower bid awarded.
- Streets front end loader is out to bid.
- Working on storage of all small engine machinery for winter.
- Working on CT DAS program replacement vehicles for our fleet.
- Repair the damaged roadside mower.

Fleet Maintenance Staff or Concerns:

- Still issues with availability of parts and vehicles.
- Worried about inflation costs affecting our Capital Outlay and Parts budgets.
- Awaiting on 1 more mason dump (DAS Program) to be processed.
- Fleet needs a vehicle to replace G1 and G4 (Motor failure) Possibly 2 state vehicles.
- Streets Div. S4 Crew leader pickup needs to be replaced.
- Fleet garage heaters need to be replaced/Repaired
- Overtime expenditures and totals \$2,040.06 (Holiday, Dispatch and Mechanic).

December 2022 Project Schedule															
Projects	Budget														
Projects in scoping/Design Phase		12/1/2022		1/1/2023		2/1/2023	3/1/2023		4/1/2023		5/1/2023	Future			
Divinity Street Culvert design	\$350,000.00	Design/Permit (4/21 to 8/22) - Bid 3/23 (coordinate timing with DOT West End project)												Construction	
Downs St Bridge	\$320,000.00	Redesign/Permit (3/20 to 10/22) - Utility coordination required Bid 3/24												Construction	
Lake Street Culvert design	\$400,000.00	Design/Permit (3/20 to 4/22) - Bid 2/23		Construction (4/23 to 9/23)											
Wolcott Rd (Route 69 to Allentown)		Design/Permit (10/20-8/22) ROW easements (appraisals expected 12/22)												Construction Spring 2023	
Jerome Ave Bridge	\$200,000.00	Design/Permit (3/21 to 6/22)				Bid 2/23								Construction Spring 2023	
2022 Community connectivity / sidewalk replacement	\$440,000.00	Design/Permit (4/21 to 4/22) - Bid 2/23				Construction									
East Street Bridge design	\$350,000.00	Design/Permit (3/20 to 4/24) - Bid 3/24 90% Design submission 11/8/2022												Construction	
Mellen Street Bridge	\$350,000.00	Design/Permit (3/20 to 2/23) - Bid 3/23 90% Design submission 11/8/2022 CEI out to bid											Construction		
319 Grant at Edgewood School		Survey (12/22) Design (6/23)											Construction		
Active Construction & Other Projects															
2023 Community connectivity / sidewalk replacement / CBDG	\$299,916.00	Design/Bid 10/1													
Route 6 Railroad Crossing		Emergency repair conducted - Drainage design/encroachment permit ongoing DOT Rail has ordered replacement of track to occur 12/10 - 12/11													
Memorial Blvd Bridge	\$3,000,000.00	Construction (6/21 to 9/22) Delays Granite													



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 9, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW January 19– Director’s Report

Please find attached a summary report of the Department’s activities, issues, and concerns for the January 19, 2023 Board of Public Works meeting.

1. **Staffing: Administration Division** – Fully staffed. **Land Use Division** - Fully staffed. **Eng. Division** – Assistant City Engineer and Civil Engineer position remains vacant. Both engineering positions are being advertised. The City has issued an RFQ to procure the services of an employment recruiter to fill the Assistant City Engineer position (estimated cost \$22,000). BPSA contract approval increased the salary of the City Engineer and Assistant City Engineer. Recruitment of Civil Engineer position remains a challenge, however, due to the relatively short duration of previous Civil Engineer staff (2-3 years), procuring a recruiter to fill the Civil Engineer position is NOT recommended at this time. Vacancy in City Surveyor position advertised, former surveyor (retiree) currently serving as temp. **Building Maintenance Division** – The Building Tech/Groundskeeper position filled, creating a custodian vacancy (anticipated to be filled from the outside). **Streets Division** – 1 staff member out (long term health issues) **Solid Waste Division** – 2 laborer vacancies, candidates interviewed. **Fleet Division** – Mechanic Helper vacancy filled. **FY2021-22 Budget** - As previously reported, due to size of DPW staff (along with PD), FY2021-21 budget funds one less employee (vacancy rate). Staff member is from DPW Street Division (largest Division).
2. **DPW Online Transfer Station Payments:** DPW is coordinating with Wells Fargo to provide transfer station online payments. As previously reported, the current City provider to process credit card online payments cannot meet DPW’s need to add funds to transfer



Department of Public Works | 860.584.6125

station accounts. Task currently being performed manually. Wells Fargo has indicated that they cannot support Saturday payments without modification by Scale software provider. DPW has re-contacted M&T and PCscale. No response from M&T to date and PCscale did not commit to required software modification (Est cost \$30,000). Providing automated Saturday service remains a challenge. See attached email correspondence.

3. **Riverside Ave & Park Street Streetscape Improvement:** DPW is assisting ECD with CIF grant application to fund construction (\$6,850,000).
4. **Landfill Stewardship Permit:** CT DEEP currently reviewing draft permit. Fuss & O'Neil Engineering currently reviewing LEA proposal to perform ECO study (est. study cost \$280,000). DPW evaluating LEA proposal to coordinated study with the Town of Southington to reduce City cost.
5. **DOT West End Intersection Reconstruction:** DOT scheduled to start construction spring 2023 (with utility work potentially occurring earlier in Jan). CT DOT scheduled to provide BPW with an update at its Feb 16, 2023 meeting. See attached email.
6. **Proposed Meadow/Kelly Parking Garages:** Construction bids for the Meadow/Kelly parking garage (154 spaces) received on 1/11/23. Two bids received, the low bidder is D'Amato Construction at \$5,854,706.00. Exercising the alternate deduct for the elevator of \$498,020.00 the bid without the elevator is \$5,356,683.00. Current available grant funding is \$4,460,000, therefore including a 5% contingency **an additional \$1,200,000 is required.** **DPW is seeking use of ARPA funds to proceed with the project.** Project schedule is critical, with the loss of Centre Square parking due to Carrier's development and the loss of the Hope St parking lot due to the plan construction of the Hope St parking garage the Meadow/Kelly St parking lot must be completed in 2023. In addition, the critical path to construct the parking garage is the availability of the concrete precast fabricator in May, based on information from D'Amato Construction.
7. **City Rail Road:** DPW replaced Route 6 rail crossing located west of Clark Ave. Work required closure & detour of Route 6 on the weekend of 12/10-12/13. Additional work consisting of storm drainage and re-paving required in the spring of 2023.
8. **Traffic Signal CMAQ Project:** City scheduled to receive RFQ from Benesh, BL VHB KSE Engineering. Interviews currently being scheduled.
9. **Transfer Station** – DPW replacing existing bit curb along residents drop-off area with pre-cast concrete curbing. Work currently being performed. Precast concrete being used in order to perform work over winter. Work includes replacing transfer attendant's shed.



Department of Public Works | 860.584.6125

10. **DPW Streets Roadside Mower** – DPW submitted a claim to the City’s insurance provider to cover the cost of broken roadside mower rear axle (Est \$18,000).
11. **HHW Waste Collection**– Scheduled for Saturday November 18, 2023. The HHW event is scheduled through BRFFOC and is a regional event.
12. **Landfill Solar Installation** – Corporation Counsel currently reviewing provided lease and potential lease payments. Additional Corp Counsel review with City energy consultant required prior to forwarding to City Council for additional action (Mayor Authorization to execute agreement).
13. **Construction easements** – DPW easement requests forwarded to residents impacted by Jerome Ave Bridge, Maple Court road reconstruction, Field Street Culvert, and Wolcott St road reconstruction. No response from Jerome Ave residents (potential impact to construction schedule), Maple Court (14 requests, 3 responded to date), Field St (4 requests, 3 responses to date (1 negative)), Wolcott St (City Council authorization to provide compensation pending – see attached City Council request).
14. **City Hall West (PD Complex) – Future Use:** Architect firm of QAM hired to prepare concept design and cost estimate for PD, Probate, & Emergency Management use of existing City Hall West space. Work also includes layout/evaluation of PD existing space for future uses.
15. **City Hall East** – Testing was performed for the presence of mold. No elevated mold levels were detected. Additional handicap parking spaces will be established (pavement marking performed by PD maintenance tech).
16. **Bike Path** – NVCOG is currently evaluating the construction of a bike path to interconnect Rockwell Park, West End, Brackett Park, Mem Blvd & Middle Street. They have requested a committee to provide input. Recommended committee members will be members of the public, DPW, Engineering, ECD, and PD.
17. **Tree Removal** – 8 hazardous ash trees are being removed on Witches Rock Road (ROW). The trees were impacted with emerald ash borer. It is estimated that there are approximately 4,800 City trees within roadway right of ways, although emerald ash borers have had a server impact on Connecticut trees to date the removal of ash trees has not impacted DPW’s budget/ work load.
18. **Solid Waste Barrels** – A delivery of 400 recycling, 400 rubbish and 393 yard waste barrels is expected on 1/11/23. DPW current barrel inventory is 50 recycling, 120 green and 100 yard waste barrels. There is currently no waiting list for barrels. The new barrel order is style Q, the previous barrels were style M. The breakable/replacement parts are



Department of Public Works | 860.584.6125

interchangeable and most residents will not be able to identify the difference between the Q & M barrels, however the shape is slightly different and the new style is a contributing factor to the improved delivery time of the new shipment from 8 months to 3 months. The Department's FY23-24 budget includes funding for an additional 1200 barrels that would arrive in October 2023.

19. **Fleet Vehicles Delivery** – Delivery of 2 new, 6 wheel dump trucks expected on Jan 24 (original date was 11/15/22), New bulk truck received 12/8/22, New roadside mower delivery expected in April.
20. **Project Schedule:** Landfill erosion repairs (\$700,000) bid scheduled for March, Downs Street Bridge replacement originally scheduled for construction in 2023 has been impacted by Eversource utilities and a utility construction phase is being scheduled for 2023 (relocation of overhead electric (4 poles), electric duct bank (16 conduits) and gas main relocation), Wolcott Street Reconstruction scheduled for bid in March with phased construction, Jerome Ave Bridge replacement – plans complete, construction pending 2 easements and Mellen St Bridge replacement scheduled for bid Feb.
21. **Barlow Street Tires Dumping:** Approximately 75 tires dumped on the side of Barlow St on City property. DPW is cleaning/ removing tires and they will be disposed of through the transfer station vendor (\$400 not including labor). DPW has contacted PD to file report/investigate. Based on the number of tires it appears to be a business.
22. **Recycling Process Fees:** Bristol recycling processing fees are projected to increase the FY23-24 budget by \$264,000 due to a cost increase from \$4.40/ton to \$90/ton. The increase in the process fee is due to the decrease in recycling commodity prices. As indicated in the attached email communication, it is anticipated that FY23-24 commodity prices will stabilize, however the value is not expected to increase substantially to lower processing fees. Additional information contained within budget.
23. **North Main Street – Street Scape:** The design consultant Benesh Engineering is scheduled to attend the Board's February meeting to present the preliminary design plans for the North Main Street Streetscape project. Concept design attached.

Feel free to contact me with any questions or concerns at 860-584-6113.



Raymond Rogozinski

From: Diane Waldron
Sent: Thursday, December 29, 2022 10:13 AM
To: Lindsey Rivers; Raymond Rogozinski
Subject: Wells Fargo

Importance: High

Hi –
Quick question – I came on the call late yesterday – are you guys satisfied with the Saturday upload? Were they able to resolve this to your satisfaction?

Diane

Diane Waldron, Comptroller
City of Bristol
111 North Main Street
Bristol, CT 06010
(860) 584-6127
dianewaldron@bristolct.gov



Raymond Rogozinski

From: Raymond Rogozinski
Sent: Friday, December 30, 2022 10:50 AM
To: Diane Waldron; Lindsey Rivers
Cc: Lindsey Rivers; Scott Smith; Josh Corey
Subject: DPW Transfer Station Online Payment - Wells Fargo vs M&T
Attachments: FW: [External] - Re: export City of Bristol

No/Maybe. Request a meeting with M&T

DPW "pre-invoice cloud" online payments worked by transfer a file back & forth from the bank and PCscale each night. The file was a CV file and the "back and forth" transfer was required to update the entire transfer station data base. If Mr. X made an online payment during the day, his information along with the entire data base was transferred from PCscale to the bank and returned from the bank to PCscale with the undated data base indicating Mr. X increased funds. Likewise if Mr. X used the transfer station deleting available funds from his account, the bank obtained the info as part of the data base transfer and Mr. X was able to see his current balance in the bank online portal.

Using the nightly transfer of the CV file data, both the bank's online portal and DPW's PCscale software were updated to provide the residents with access to their account status.

Wells Fargo proposed system can return DPW to the "pre-invoice cloud status", however DPW wants an improved system. We want to provide residents the ability to make online payments during the day on Saturday (the busiest day of the week for the transfer station). This would improve customer service for Bristol residents.

Programmer allows expressed a concern to DPW with providing online Saturday payments due to the transfer of the CV file. The programmers were concerned that residents would be effectively locked out of the program (not able to make online payments) during the 5-10 minutes CV file transfer, however DPW was/ am not concerned with the temporary lockout. DPW would live with 5-10 minutes of no access 2-3 times on Saturday to provide residents the ability to make online payments.

With that said, Wells Fargo's proposed system is NOT setup to facilitate a CV file transfer on Saturday. The program only transfer files on bank days. Wells Fargo stated that it is an older program and it will not be updated.

Wells Fargo did state that their software can generate an email indicating each online payment and an AR file. The PCscale software is designed to take a CV file and AR files for each transaction, however PCscale is investigating if their software can be revised to take AR files. If it is, then residents can make online payments anytime and the transfer stations data base can be update in real time. If not, there is a potential that the scale operator can utilize the payment emails to keep an "off the book" account of Saturday payments that may provide some relief to residents.

The specific question to M&T is "can your online payment software transfer a CV file data base multiple times on Saturday"? Wells Fargo staff have been very responsive to DPW. They did originally indicate that they can transfer a CV file multiply times on Saturday only to find out from their IT staff that they could not. The point

of the previous statement is that it is imperative that M&T provide a definitive answer. In addition, DPW will also stay in contact with PCscale regarding its ability to receive an AR file. Once again if PCscale can upgrade to receive an AR file it would allow DPW to meet the "golden standard" (resident's real time online payments and data base update).

2

Available to discuss.

From: Diane Waldron

Sent: Thursday, December 29, 2022 10:13 AM

To: Lindsey Rivers <LindseyRivers@bristolct.gov>; Raymond Rogozinski <RaymondRogozinski@bristolct.gov>

Subject: Wells Fargo

Importance: High

Hi –

Quick question – I came on the call late yesterday – are you guys satisfied with the Saturday upload? Were they able to resolve this to your satisfaction?

Diane

Diane Waldron, Comptroller

City of Bristol

111 North Main Street

Bristol, CT 06010

(860) 584-6127

dianewaldron@bristolct.gov



Raymond Rogozinski

From: Thom Cockerill <Thom.cockerill@amcsgroup.com>
Sent: Tuesday, January 10, 2023 7:55 AM
To: Raymond Rogozinski
Subject: RE: [External] - Bristol Online Payments - Saturday CV & AR File Processing

Ray,

I have been in discussion with Kurt regarding the potential for addressing the ability for Wells Fargo to send payments over a weekend via a Web Service to PC Scale. I then took rough draft details of what was required to our Dev Ops team.

First, the PC Scale Application does not currently have a Web Service developed to handle this scenario. The Web Service would have to be developed from scratch. Working with Dev Ops personnel over the past week and without providing Dev Ops with a full development specification, the cost estimate is above the \$30K range at a minimum.

Second, the focus of AMCS Development is pointed directly to our Cloud SaaS Application called "The Platform". The AMCS Senior Leadership Team has taken the stance that all major application development will be done in "The Platform" which services the needs many versus our on premise classic applications that serve only a customer or two.

Due to the estimated cost being so expensive I cannot imagine this ever becoming an approved internal project for the PC Scale Application.

My suggestion to you is to make your patrons/residents aware on your Payment Website that it takes 24 hours for any payments be processed and deposited into their account. Most banks take this approach with typical daily deposits. These are normal banking procedures.

-Thom

From: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Sent: Thursday, January 5, 2023 12:33 PM
To: Thom Cockerill <Thom.cockerill@amcsgroup.com>
Subject: [External] - Bristol Online Payments - Saturday CV & AR File Processing

Thom, hope all is well.

Bristol DPW continues to work with a bank to return to the system we used to have of processing online payments. Kurt has been extremely helpful and Wells Fargo has indicated that they can processing online on a nightly basis the way payments were previous processed (transferring a CV file each night).

With that said, DPW wants to improve users level of service by allowing them to make on line payments on Saturday's (our busiest day). However, Well Fargo processing system is not capable of processing a CV file on Saturday's. Wells Fargo stated that they can only transfer a file on bank working days (M-F). Wells Fargo did that that they can process AR files in real time, however it is my understanding that PCscale software cannot support AR file. Kurt reached out on your end to see if PCscale can be modified. This is a critical item for the City and assistance you can provide to expedite AMCS / PCscale determination if they can process AR file would be appreciated.

Thanks for your assistance.



Raymond Rogozinski

From: Raymond Rogozinski
Sent: Wednesday, January 11, 2023 12:20 PM
To: 'Ferguson, Rashiya'
Subject: RE: Bristol Invoice & Pay - City of Bristol

Have you had a chance to see/confirm if M&T's online payment system receive and transmit CV file to PCscale on Saturday's to facilitate multiple Saturday payments?

Thanks for your assistance.

From: Raymond Rogozinski
Sent: Thursday, January 5, 2023 12:13 PM
To: 'Ferguson, Rashiya' <rferguson1@mtb.com>
Subject: Bristol Invoice & Pay - City of Bristol

DPW continues to work on options for on-line payments at our transfer station.

As previously indicated, DPW wants online payments to operate (with one "caveat" discussed below) the way it did prior to the City moving to Invoice Cloud as an online payment provider.

Online payment are received and are processed overnight by transferring a CV file containing the entire data base back and forth with the City's scale software PCscale. The transfer occurs each night.

The "caveat" change that the City would like to make it to have online payments occur multiple time on Saturday. **Can M&T online payment system receive and transmit CV file to PCscale on Saturday's to facilitate multiple Saturday payments?**

The City's scale software provided indicates that the programing of most banks online payment systems does not allow the transfer/processing of CV file on Saturday's. Banks systems typically only process CV file on bank working days (M-F). PCscale's software can only process CV files.

If M&T can support Saturday online payments via a transfer of a CV file with PCscale multiple times on Saturday it is my understanding that during the file transfer time, users will be locked out of the City's scale system and M&T online payment system. If true, how long would the file transfer take/ user lock out period?

Thanks for your assistance.

Available to discuss 203-592-3497.

From: Ferguson, Rashiya [<mailto:rferguson1@mtb.com>]
Sent: Friday, November 25, 2022 10:34 AM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Subject: RE: [External] - Re: Invoice & Pay - City of Bristol

22

Raymond Rogozinski

From: chaz miller <chazmiller9@gmail.com>
Sent: Thursday, December 15, 2022 7:24 PM
To: Raymond Rogozinski
Subject: Re: Recycling Market - Commodity Cost

Raymond

Thank you for your e-mail and the comments. End of November data is not good. In my monthly report to NERC on recycling markets, I noted that aluminum cans, nHDPE and steel continue to have good markets. OCC, RMP and PP are not at all good. PET is improving slightly but is not at a good price level and cHDPE also needs a boost.

Part of the problem is this weird economy we are experiencing. Retailers overestimated consumer demand last spring and found themselves with bursting warehouses of unsold goods in early summer. They then lowered new product orders until their warehouses could empty out, cutting back on demand for new boxes. That particular problem resolved itself, but not in time to provide the normal higher demand for shipping boxes for holiday shopping. As orders slackened, the paper industry started taking downtime at its mills, lowering production considerably. Amazon and other e-commerce companies have also found ways to cut back on their use of boxes as the outer package when shipping to customers. We are also seeing new mills coming on line and will inevitably see some old machines retired due to lower box orders. Paper exports are up due to lower OCC and RMP prices along with lower shipping costs,

I don't expect to see paper prices go back up significantly for a while. We should see some upward movement in spring and hopefully a more complete recovery in the summer.

As for plastics, the consumer companies have to make good on their recycled content commitments. In addition, the Infrastructure Act should help with cHDPE, PP and PET prices because they can be used for pipes and other construction uses.

Chaz

On Thu, Dec 15, 2022 at 2:46 PM Raymond Rogozinski <RaymondRogozinski@bristolct.gov> wrote:

Chaz,

Saw your Recycling Market Stumbling in Our Shapeshifting Economy article and found it very informative. I am Director of Public Works in Bristol, Ct. and our single stream recycling processing cost is tied to commodity prices. A summary of our processing cost is provided below:

Recycling Cost 2022 per ton	
-----------------------------	--

January	\$33.29
---------	---------

22

February	\$30.78
March	\$24.03
April	\$21.26
May	\$18.22
June	\$21.31
July	\$36.12
August	\$63.07
September	\$84.40
October	\$95.64
November	\$94.16
December	

As the price of commodities increases our processing cost decrease. Do you have any ideals/ thoughts on future commodity cost?

Thanks in advance for your assistance.

Raymond A Rogozinski, P.E.

Director of Public Works



MATERIAL PRECEDENT IMAGERY





MEMORANDUM

DATE: January 9, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Department of Public Works - Budget FY2023-24**

The Department of Public Works submits the attached FY2023-24 budget for review. The Department's total budget consists of the operating funds for each of the seven DPW divisions, along with the transfer station, road infrastructure, solid waste disposal, and City Building funds. DPW's budget documents also include the Department's Capital Improvement and the Fleet Vehicle budget.

The direction given to each department by the City's Comptroller's Office was to maintain or reduce all non-salary accounts at current levels. The Department of Public Works has prepared its FY2023-24 budget to meet the Comptroller's Office's objective of minimizing budget expenditures. However, DPW's budget has been severely impacted by following cost increases:

1. Solid Waste Disposal – Recycling Processing Fee Net Increase: \$226,000 (Increase recycling process fee of \$264,000 & Increase revenue of \$60,000 (Covanta host fee)
2. Snow Operation Program Supplies - Road Treatment Salt Increase: \$140,000
3. Fleet Fuels – Diesel Cost Increase: \$56,000
4. Building Natural Gas – Cost Increase: \$57,000

The proposed increases indicated above are a direct result of material cost increases, and are budgeted based on an Economic Forecast provided by the Purchasing Department.

The proposed DPW budget also includes revisions for overtime accounts, with increases requested for the Administration, Building Maintenance, and Land Use Divisions. However, the proposed budget also reflects reductions to the Engineering, Solid Waste, and Fleet overtime accounts.

The proposed budget also reflects reductions to the Department's repairs accounts in Building Maintenance, due to the newly renovated City Hall project and the MEP upgrade project to the Police Complex. The budget also indicates a reduction to the Fleet maintenance contract service cost, as a result of DPW Fleet Division's continued efforts to repair vehicles "in house" using our own staff.

Although the budget does not request funding for major initiatives that were requested in previous years, such as scanning the Department's documents or the purchase of computer tablets used by field personnel, the budget funding request does maintain Department operations.

With that said, implementation of a comprehensive asset management system continues to be a priority for the Department. The Department will be obtaining asset management software as part of the City Hall Renovation project that will be used by Building Maintenance and Administration Divisions. The selection of the system will be evaluated based on the needs of all DPW Divisions, with the intent to expand the system to all DPW Divisions in subsequent years. The cost to procure asset management software modules is approximately \$28,000 per Division. Since implementation of asset management requires data, the next Division prepared to implement asset management would be DPW Fleet, although the cost is not included in this budget request. It should be noted that the DPW Engineer currently maintains an asset management for road conditions, although the intent would be to expand and intergrade the system with DPW Streets to include storm drainage, curbing, sidewalks, street lights, roadside barriers, street signs, pavement markings and City trees.

In addition, the Department will continue the process of preparing and updating Department policies, procedures, and applicable City Ordinances to improve the Department's operation. The Department will also re-initiate increasing staff training that has been impacted by COVID. As Director, I see the Department's employees as the biggest resource of the Department, and see the development of policies and procedures and employee training as the most cost-effective ways to improve the Department.

The proposed FY2023-24 budget includes account adjustments throughout the budget as compared to FY2022-23 budget, however a summary of the major items is provided below:

A. Department of Public Works Proposed 2023-2024 General Fund Budget.

1. Administration (0013010): Summary

- i. Service Fees (Yard Waste) – Increased anticipated revenue of the DPW Service fees. The resident fee for yard waste collection has not increased. The increase in revenue is associated with an increase in program participants. The projected increase in service fees is \$30,000 from \$370,000 in FY22-23 to \$400,000 in FY2023-24
- ii. Bulk Service Fees – Increased use of DPW bulk collection. The fee of \$25/pick up has not increased for 3 ft. x 3 ft. x 15 ft. of material collection. The projected increase of \$3,000 from \$12,000 in FY22-23 to \$15,000 in FY23-24 is reflected in additional use by residents.
- iii. Regular Wages Salary Increase – Labor Contract adjustment.
- iv. Overtime Wages – Increase of \$300 from \$4,200 FY22-23 to \$4,500 FY23-24 in order reflect the periodic need to complete special projects/assignments and serve as recording secretary of special/unanticipated public evening meetings.
- v. Other wages - increase of \$755 from FY22-23 \$2,745 to FY23-24 \$3,500 to reflect increase in employee vacation buyback cost.
- vi. Postage – Increase in \$1,500 from FY22-23 \$3,500 to FY23-24 \$5,000 to support the Department’s mailing cost. One of the primary needs is the cost of mailing resident welcome packets to new residents (increase in number of property transfers).
- vii. Employee Recognition-Decrease of \$300 from \$1,200 FY2022-23 to \$900 FY2023-24.
- viii. Schooling – Increase education \$4,500 from \$5,500 FY22-23 to \$10,000 FY 23-24. Staff training is critical to improved Department efficiency/operations.

2. Engineering (0013011): Summary

- i. Regular Wages/Salaries Increase – Labor contract adjustment
- ii. Overtime wages – Decrease \$2,180 from \$12,180 FY22-23 to \$10,000 FY23-24 to reflect proposed construction activity requiring inspection. DPW Engineering inspection services are also charged to the Major Road Improvement account for inspection the Department’s annual road surfacing and associated drainage work.

3. Land Use (0013012): Summary

- i. Regular Wages Increase – labor contract adjustment
- ii. Overtime Wages Increase \$580 from \$12,400 FY22-23 to \$13,000 FY22-24 to cover cost increase of additional overtime by the Assistant City Planner.
- iii. Advertising increase \$2,000 from \$15,000 FY22-23 to \$17,000 FY23-24 to cover additional cost associated with publishing land use legal notices.

The DPW Land Use Division budget does not include funding for additional staffing at evening land use meeting. The Division has previously requested dedicated IT support staff to provide tech support for virtual meeting operation and a security guard at evening meetings.

4. Building Maintenance(0013013): Summary

- i. Regular Wages Increase-labor contract adjustments
- ii. Overtime Wages Increase \$1,465 from \$48,535 FY22-23 to \$50,000 FY23-24 to cover additional cost associated with staffing vacancies due to vacations and vacant positions. DPW Building Maintenance staff overtime is also charged to snow removal and applicable City building project accounts.
- iii. Water & Sewer Charges decrease \$500 from \$12,500 FY22-23 to \$12,000 FY23-24 to reflect actual fees charges by the City’s Water & Sewer Department.
- iv. Repair and Maintenance decrease \$10,000 from \$80,000 FY22-23 to \$70,000 FY23-24. The renovated City Hall project will be completed in FY23-24 and major equipment will have a one year warranty. In addition, an MEP upgrade is proposed for the Police Court Complex which will reduce repair cost. Due to the City Hall renovation project, Building maintenance budgeted repair costs have decreased \$95,000 from \$165,000 in FY21-22 to the current proposal of \$70,000 FY23-24.
- v. Natural Gas – increase of \$51,000 from \$65,000 FY22-23 to \$116,000 FY23-24 due to increase natural gas cost and the need to heat an additional 30,000 SF (return to renovated City Hall). The budget does reflect a reduction associated with improved heating efficiency of the renovated City Hall. Prior to the renovation of City Hall, occupied space consisted of City Hall (60,000 SF) and the second floor of the Police Complex (30,000 SF), therefore the natural gas account included funding to heat a total of approximately 90,000 SF (not including Police Dept.). During renovation of City Hall, the City is occupying City Hall East (Webster Bank) 30,000 SF and City Hall West (above Police) 30,000 SF, therefore total of approximately 60,000 SF. Once City Hall Renovations are complete the total space required to be heated (not

- including Police Dept.) will return to 90,000 SF since the City Hall West space above the Police Dept. will continue to be maintained by the City.
5. Other Buildings(0013021): Summary
 - i. Repair & Maintenance – Decrease of \$15,000, from \$125,000 FY22-23 to \$110,000 FY23-24. Cost decrease based on building needs & review of prior year expenditures.
 6. Streets(0013015): Summary
 - i. Regular Wages Increase – labor contract adjustment
 - ii. Streetscape Maintenance – decrease in streetscape maintenance of \$2,000 from \$10,000 FY22-23 to \$8,000 FY23-24 based on currently inventory (recently completed street scape projects). Main St clock replaced in FY2021-22 with funding from insurance claim.
 - iii. Signs – Maintain funding. The Department has increased the production of signs, however, the cost of signs made for other departments (Park & BOE) are charged accordingly to the referenced Departments.
 7. Solid Waste(0013016): Summary
 - i. Regular Wages Increase – Labor contract adjustment
 - ii. Overtime decrease of \$13,000 from \$83,000 FY22-23 to \$70,000 FY23-24 due primarily to reduction in overtime associated with leaf and special collections.
 - iii. Other wages – Decrease of \$3,100 from \$5,100 FY22-23 to \$2,000 FY23-24 reduce buyback of vacation by solid waste staff.
 - iv. Environmental Monitoring increase of \$10,000 from \$20,000 FY22-23 to \$30,000 FY23-24 to reflect current annual ground water requirements. Landfill stewardship permit currently being renewed and increase testing required by CT DEEP.
 - v. Household Hazardous Waste Collection increase \$5,000 from \$17,000 FY22-23 to \$22,000 FY23-24 to reflect BRFFOC cost.
 - vi. Tipping Fee – Decrease of \$315,960 from \$1,359,240 FY22-23 to \$1,675,000 FY2022-23 as a result of a decrease in municipal single stream recycling commodity prices. City recycling processing fees procured though the BRFFOC and are based in part of recyclable commodity prices.
 8. Fleet Maintenance(0013017): Summary
 - i. Regular Wages Increase – Labor contract adjustment.
 - ii. Overtime wages decrease of \$5,000 from \$45,000 FY22-23 to \$40,000 FY23-24 to reflect anticipated overtime.
 - iii. Other wages – Decrease of \$2,000 from \$3,000 FY22-23 to \$1,000 FY23-24 to reflect new staff (not eligibility for vacation buyback).
 - iv. Motor vehicle repairs decrease of \$20,000 from \$200,000 FY22-23 to \$180,000 FY23-24 to adjust for DPW reduced use of outside vendors.
 - v. Natural Gas - Increase of \$6,000 from \$20,000 FY22-23 to \$26,000 FY23-24 to reflect anticipated cost increase of natural gas (guidance for Purchasing Department Economic Forecast).
 - vi. Motor Vehicle Fuel increase \$55,780 from \$424,220 FY22-23 to \$480,000 FY 23-24 based on anticipated fuel cost (guidance for Purchasing Department Economic Forecast). The actual FY23-24 cost proposed in the budget is anticipated to be lower than FY22-23 cost. The proposed FY23-24 increase is from the FY22-23 approved budget, however, past fuel cost increases FY22-23 exceeded FY22-23 budget. Should also be noted that fuel cost consists of DPW’s diesel and gas cost, along with the Department’s oil and grease procured for fleet maintenance. In addition, although City Departments utilize the Department UST system as a fueling station, DPW operates a management system that allows DPW to charge each Department accordingly.
 9. Snow Removal(0013018): Summary
 - i. Program supplies – increase in salt cost of \$140,000 from \$480,000 FY22-23 to \$620,000 FY23-24. The increase is due to a material price increase from \$68.85/ton to \$94.47/ton in FY22-23. The increase in required expenditures from FY22-23 is limited to 5%. The steep increase of salt cost from \$68.85 to \$94.47 is not reflected in the FY22-23 budget, since the price increased incurred in FY22-23. The DPW uses treated salt to adhere to the road and is investigating use of straight salt and pickup to reduce cost. Current structure of the regional salt bid includes a reduction of \$0.47/ton if DPW pickups salt, however, reduction does not cover anticipated fuel cost. In addition, staff training will be provided to reduce salt use.
 - ii. Snow Plowing fees - Increase of \$23.000 from \$327,000 FY22-23 to \$350,000 FY203-24 in order to fund increase in contractor/vendor snow plow rates. One of the primary challenges associated with DPW snow operation is an increased inability to procure qualified snow plowing contractors.
 10. Major Road Maintenance(0013019): Summary
 - i. Maintain current FY22-23 budget/funding levels.
 11. Railroad Maintenance(0013020): Summary

- i. Repair & maintenance decrease of \$1,000 from \$9,000 FY22-23 to \$8,000 FY23-24. The repair and maintenance account funds monthly engineering inspections. The Departments Misc. Upkeep account (\$30,000) funds actual repairs required to maintain rail operations.
12. Line Painting(0013027): Summary
- i. Maintain current FY22-23 budget/funding levels.
- Street Lighting (0013040): Summary
- i. Maintain current FY22-23 budget/funding levels.

The proposed FY23-24 DPW operation budget request of \$11,449,105.00 represents a 4.55% increase over the FY22-23 approved budget of \$10,951,015. The 4.55 % increase includes all wage increase (non-bargaining & BPSA) along with material/processing cost increase for recycling, salt vehicle fuel, and natural gas totaling \$479,000. The Department's operating budget year over year change not including these items (\$479,000) would be a 0.32% increase/increase (\$33,670.00).

The recommended motion for the DPW FY23-24 operating budget is provided below:

I move that the Board of Public Works forward the FY 22-23 Public Works Department Operating Budget proposal in the amount of \$11,449,015.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

B. Department of Public Works Proposed 2023-2024 Solid Waste Disposal Fund

- i. Rubbish/Recycling Disposal fee – Net increase of \$255,960 including Covanta host fee (\$300,000 FY22-23 to \$360,000 FY23-24). The solid waste disposal fund revenues consist of City general funds (\$999,640 FY22-23 & \$1,255,600 FY23-24 and the Covanta host fee (\$300,000 & \$360,000 FY23-24), along with expenses consisting of Covanta rubbish disposal (\$1,267,200), Murphy Road LLC recycling processing fees (\$396,000) and BRFFOC fee (\$12,000).

Based on the proposed FY23-24 solid waste disposal fund budget City cost will increase \$225,960. The largest cost increase is associated with the recycling processing cost increase of \$264,000. Municipal recycling is required by state law. The recycling processing cost increase is due to the lower value of recyclable commodities. The City recycling processing cost is a direct function of the commodity price of recyclable material. During FY22-23 the cost has fluctuated from approximately \$4.40/ton to \$90/ton, therefore, determination of recycling processing cost requires analysis of future commodity prices. Based on research, it appears commodity prices will remain low, therefore, the FY22-24 budget is based on recycling process cost of \$90/ton (4,400 tons X \$90/ton = \$396,000). FY22-23 budget was based on \$30/ton. Reducing City recycling cost is a challenge and should not include re-educating the public not to recycle, however, DPW will renew its RR&R (Reduce, Reuse & Recycle) education programs that were impacted by COVID. In addition, the City will discuss with BRFFOC the potential of offsetting some of the commodity market volatility with commodity future.

The Department's Covanta rubbish disposal costs are \$70.40/ton, well below market cost of approximately \$105/ton. The City's rubbish disposal fee is obtained through BRFFOC and is part of a 30-year contract that increases rubbish rates on a yearly basis based on CPI.

The proposed Solid Waste Fund budget \$1,675,200 FY23-24 increase of \$315,960 represents a 23% increase from FY22-23 approved budget of \$1,359,240.

The recommended motion for the DPW 2023-24 Solid Waste Disposal Fund is provided below:

I move that the Board of Public Works forward the FY23-24 Solid Waste Disposal Fund proposed budget in the amount of \$1,675,200 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

C. Department of Public Works Proposed 2023-2024 Transfer Station Special Revenue Fund:

- i. Regular Wage increase – Labor contract adjustment
- ii. Other Wages – decrease of \$2,000 from \$2,500 FY22-23 to \$500 FY23-24 to reflect a reduced number of staff eligible for vacation buyback.
- iii. Disposal – increase of \$2,500 from \$4,500 FY22-23 to \$7,000 FY23-24 due to increased disposal cost of construction debris materials and additional quantities received at the transfer station.
- iv. Solid Waste Tipping Fee - Increase \$44,160 from \$160,000 FY22-23 to \$204,160 FY23-24. The cost increase is a function of an increase in the Covanta disposal cost (\$5,000) and increase volume of material disposed of at the transfer station (550 tons).

The proposed Transfer Station budget request of \$899,050 represents 5.2% increase over the FY22-23 approved budget of \$854,390.00. The transfer station fund is a special revenue fund that contains revenue and expenditures. Fund revenues consist of the sale of permits & salable materials disposed at transfer station, pay as you throw use charges (1st 100 lbs. fee & \$6/100 lbs.), and City general funds. Fund expenditures consist of material disposal cost, salaries, and transfer station facility maintenance.

Revenue from pay as you throw user charges are estimated at \$260,000, and the required general fund input into the transfer station is \$478,050. Therefore, in order to balance the fund and eliminate use of general funds, transfer station service fees would have to increase from the current \$6/100 lbs. to \$11/100 lbs. The estimated required fee increase does not include an anticipated reduction of transfer station use if fees were increased and the Department is NOT recommending a fee increase at this time.

The Department will continue to pursue installation of solar panels on the closed landfill, which can potentially provide an additional revenue for the transfer station fund of \$28,000/year.

The recommended motion for the DPW 2023-24 Transfer Station Special Revenue Fund is provided below:

I move that the Board of Public Works forward the FY 23-24 Transfer Station Special Revenue Fund proposed budget in the amount of \$899,050.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

D. Department of Public Works Proposed 2023-2024 Capital Improvement Projects.

The DPW proposed Capital Improvement Program is \$20,740,000, utilizing existing Federal and State bridge programs the City share is \$13,920,000. However, several of the project require engineering and permitting and are not scheduled to be under construction in FY23-24 (July 1, 2023 to June 30, 2024) therefore DPW's FY23-24 CIP is \$9,165,000.

A summary of Department's FY23-24 CIP (Capital Improvement Program), prepared in priority order is attached. The proposed project to construct a new animal control facility have been approved by both the Board of Public Works and the Police Board and the project to construct a new storage building will service the Police Department in addition to Public Works (secure storage of impounded & undercover detective vehicles). In addition, the proposed truck washing facility would also serve as a car wash for all City Departments (Police, Fire, Water/Sewer, Park, Building & DPW) to extend vehicle life. The proposed DPW CIP budget not including proposed DPW buildings is \$3,165,000.

The Department's CIP request does not include funding to construct sidewalks on Shrub Road in 2023. Rather, it indicates utilizing LotCip grant funds that would fund all Shrub Road sidewalk construction cost, however the funding will not be available (subject to NVCOG) until 2024. In addition, the CIP program does not request to fund streetscape improvements on Riverside and Park that are subject to a SIF grant request, City Hall swing space renovation currently under evaluation, Interconnected Bike Path (Rockwell – Bracket-Mem Blvd – Middle St) study by NVCOG and the removal of Middle Street Dam (potential request from CT DEEP).

The recommended motion for the DPW 2023-2024 CIP Program is provided below:

I move that the Board of Public Works forward the 2023-24 Capital Improvement Projects proposed budget in the amount of \$5,773,000 for DPW CIP project. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

E. Department of Public Works Proposed 2023-2024 Fleet Vehicle Budget.

A summary of proposed Fleet Vehicle program for FY23-24 is attached and a link provided below as presented to the BPW at its December 15, 2022 meeting.

www.bristolct.gov/adendacenter/viewfile/item/10511?fileID=16004

As stated at the Boards December meeting budget guidance provided to the Department is to maintain or reduce budget request as a result following motion for the DPW 23=24 Fleet Capital Fund is provided below:

I move that the Board of Public Works forward the FY 23-24 Fleet Capital proposed budget in the amount of \$867,000 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

F. City Building Fund – Project List

The City Building Fund consist of building improvements with estimated cost between \$10,000 and \$100,000. Projects costing less than \$10,000 are funded through individual Department budgets. For example, if the Library or Senior Center proposed modifying or updating a room that cost less than \$10,000, it would not be included in DPW budget, it would be included is the respective Library of Senior Center budget. Projects with projected cost over \$100,000 are considered capital projects and are incorporated into the CIP for funding request.

A summary of proposed City Building Project is attached. The BOF FY22-23 approved City Building Project was \$250,000. Based on FY23-24 budget guidance to maintain not increase funding levels, DPW is recommending approval of Priorities 1- 7 totaling \$256,000

The recommended motion for the DPW FY 23-24 City Building Fund is provided below:

I move that the Board of Public Works forward the FY23-24 City Building Fund proposed budget in the amount of \$256,000.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

Cost to exterior paint at Fire Station No. 2 and install flooring at the Police Department may be reduced with the use of DPW Building Maintenance staff and is currently being investigated. In addition, DPW has been recently contacted by the Park Department to install exterior cameras at 51 High St. DPW is currently investigating the cost to determine if the installation of cameras is an applicable project (over \$10,000) for the City Building Project Fund.

In addition, please find below a link to previous correspondence issued to the Board regarding the City Building Fund.

<https://www.bristolct.gov/DocumentCenter/View/39372/2A-DPW-City-Council-Blgd-Comm-3>

G. Major Road Improvement Fund

The budget to repair and resurface City roads previously contained within DPW operating budget was moved to separate non-operating fund in FY2021-22 identified as “Major Road Improvement Fund. Funding source for the account consist of City Funds \$500,000, State Municipal Road Aid \$650,000 & State Grants \$3,700,000. As indicated the RIF appropriation is a function of grant funding, however DPW request does not include an increase in the City’s portion of funding.

The recommended motion for the DPW 23-24 Major Road Improvement Fund is provided below:

I move that the Board of Public Works forward the FY 23-24 Major Road Improvement Fund proposed budget in the amount of \$4,850,000 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

Please feel free to contact me with any questions or concerns at 860-584-6113.

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013010

Division: Administration

Fiscal Year 2023 Goals and Accomplishments:

- Expanded support of administrative functions to the Streets, Solid Waste, Building, and Engineering Divisions.
- Update Department account payable procedures to reduce processing time creating Seamless Docs forms. Invoice payments are processed digitally through seamless docs.
- Streamline the commercial permits, where they now receive notices through email when the permit expires. This will eliminate businesses getting turned away at the transfer station for an expired permit.
- Continued to improve Public Works communication with residents via social media (Facebook page - Facebook.com/BristolPW, Twitter (@BristolPW), and mailing lists created using CivicPlus, the City's web provider.
- Provided revamped "Welcome Packages" to new homeowners in Bristol to promote the services that the City of Bristol has available.
- Provided public outreach and education regarding Pay As You Throw at the Transfer Station, "What's In/What's Out" recycling guidance, and Recycle Coach usage.
- Continued to expand use of online complaint reporting through seamless docs, illegal bulk reporting, barrels on the curb too long, Basketball Hoops, and improper recycling in barrels.
- Managed shredding events at City Farmer's Market.
- Increased employee training and education for all departments. DPW Administrative staff attended the National APWA conference utilizing a grant obtained from the organization's New England Chapter.
- Continued to implement employee recognition program.
- Implemented the use of digital forms and applications to increase residential access to Department services via the website.
- Continue the outdoor classroom and garden project with all schools. We still have two schools to complete.
- Created a Landlord database which enables DPW to email/call landlords when they have issues with illegal bulk.
- Obtained new online provider for the Department's transfer station online credit card payments. Process included investigating modifying the current system to enable residents to make online credit payments on Saturdays.

Summary of Fiscal Year 2023-2024 Request:

- Increase the Departments overall Schooling & Education funding. DPW staff salaries is the Department's largest expenditure, and DPW staff is the Department's largest resource. Increasing staff training to enhance staff capability is a cost-effective way to improve the Department.

Fiscal Year 2024 Goals:

- Identify deficiencies in processes, and enable residents to utilize self-service when possible.
- Expand development of Department's Reduce, Re-use and Recycle program, increase student/BOE outreach and education programs, enlarge targeted collection programs for items such as Electronic Recycling and Plastic Recycling. Increase awareness of composting through partnership programs with City Garden clubs, Parks Department, and work with BOE on the Department's outdoor classroom initiative. RR and R program development includes benchmarking and quantitating savings of solid waste reduction.

- Create a dedicated Reduce Reuse Recycle social media page, branching off the current Department of Public Works Social Media and focusing on just recycling and sustainability.
- Work with Sustainable CT so the City of Bristol can reach Gold status.

Long Term Goals:

- Identify deficiencies in processes, and enable residents to utilize self-service where possible. Enhance seamless docs to add more online services.
- Find and develop other avenues of communication with the public.
- Remain in the schools and make all programs into videos for the students to use in their curriculum.
- Help BOE implement environmental programs/clubs also continue with the Garden and Outdoor classroom programs.

01/11/2023 15:48
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

PUBLIC WORKS ADMINISTRATION			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013010	442008	EXCAVATION	-6,480.00	-8,000.00	-8,000.00	-1,840.00	-8,000.00	-8,000.00	.0%
0013010	450003	SERVICEFEE	-405,165.00	-370,000.00	-370,000.00	-12,925.00	-400,000.00	-400,000.00	8.1%
0013010	450208	OTHRECYCLN	-13,344.97	-13,200.00	-13,200.00	-4,811.98	-13,000.00	-13,000.00	-1.5%
0013010	450300	ENG MAPS	-915.00	-500.00	-500.00	-150.00	-500.00	-500.00	.0%
0013010	450303	BULK FEES	-16,017.48	-12,000.00	-12,000.00	-8,075.56	-13,000.00	-15,000.00	25.0%
0013010	450309	SALE EQUIP	-988.00	.00	.00	.00	.00	.00	.0%
0013010	450400	CHG SERVIC	-267.00	-1,600.00	-1,600.00	-25.00	-500.00	-500.00	-68.8%
TOTAL PUBLIC WORKS ADMINISTR			-443,177.45	-405,300.00	-405,300.00	-27,827.54	-435,000.00	-437,000.00	7.8%

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

PUBLIC WORKS ADMINISTRATION			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013010	514000	REG WAGES	354,206.10	376,715.00	376,715.00	176,627.05	376,715.00	414,625.00	10.1%
0013010	515100	OVERTIME	5,930.58	4,200.00	4,200.00	1,848.73	4,200.00	4,500.00	7.1%
0013010	515200	PARTTIME	26,334.20	22,435.00	22,435.00	10,596.38	22,435.00	22,435.00	.0%
0013010	517000	OTHER WAGE	2,743.88	2,745.00	2,745.00	500.00	2,745.00	3,500.00	27.5%
0013010	531000	PROF FEES	2,910.22	3,200.00	3,200.00	2,922.00	3,200.00	3,200.00	.0%
0013010	553100	POSTAGE	4,447.48	3,500.00	3,500.00	1,497.89	3,500.00	5,000.00	42.9%
0013010	569000	OFFIC SUPL	2,262.63	2,200.00	2,200.00	2,180.61	2,200.00	2,200.00	.0%
0013010	581120	CONF MEMB	3,611.43	4,500.00	4,500.00	1,548.04	4,500.00	4,500.00	.0%
0013010	581135	SCHOOLING	5,849.00	5,500.00	5,500.00	4,268.95	5,500.00	10,000.00	81.8%
0013010	581145	EMPL RECOG	1,501.80	1,200.00	1,200.00	153.94	1,200.00	900.00	-25.0%
0013010	581150	BOND	709.00	800.00	800.00	701.00	800.00	800.00	.0%
TOTAL PUBLIC WORKS ADMINISTR			410,506.32	426,995.00	426,995.00	202,844.59	426,995.00	471,660.00	10.5%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000	REGULAR WAGES & SALARIES				
0013010	514000 - REGULAR WAGES				
	PUBLIC WORKS ANALYST BPSA	1.00	93,347.00		414,625.00 *
	ACCOUNTS PAYABLE COORDINATOR	1.00	46,374.00		93,347.00
	ACCOUNTS REC COORDINATOR	1.00	46,374.00		46,374.00
	DIRECTOR OF PUBLIC WORKS	1.00	175,109.00		46,374.00
	SENIOR ADMINISTRATIVE ASST L233	1.00	53,421.00		175,109.00
					53,421.00
515100	OVERTIME WAGES & SALARIES				
0013010	515100 - OVERTIME WAGES & SALARIES				
	Overtime for Admin Staff meetings and vacation coverage	1.00	4,500.00		4,500.00 *
					4,500.00
515200	PARTTIME WAGES & SALARIES				
0013010	515200 - PARTTIME WAGES & SALARIES				
	PT PRINCIPAL CLERK	1.00	22,435.00		22,435.00 *
					22,435.00
517000	OTHER WAGES				
0013010	517000 - OTHER WAGES				
	Vacation buyback for Director	1.00	3,500.00		3,500.00 *
					3,500.00
531000	PROFESSIONAL FEES & SERVICES				
0013010	531000 - PROFESSIONAL FEES & SERVICES				
	Service request system yearly fee & tablet wifi connection	1.00	3,200.00		3,200.00 *
					3,200.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
553100 POSTAGE					
0013010 553100 - POSTAGE					
Postage is increasing due to the cost of postage rising and also the housing market is still in a boom and we have double the welcome packets going out then years past.		1.00	5,000.00		5,000.00 * 5,000.00
569000 OFFICE SUPPLIES					
0013010 569000 - OFFICE SUPPLIES					
Office supplies		1.00	2,200.00		2,200.00 * 2,200.00
581120 CONFERENCES & MEMBERSHIPS					
0013010 581120 - CONFERENCES & MEMBERSHIPS					
APWA membership, American Public Works, APWA Conference		1.00	4,500.00		4,500.00 * 4,500.00
581135 SCHOOLING & EDUCATION					
0013010 581135 - SCHOOLING & EDUCATION					
Training & seminars for DPW (all divisions)		1.00	10,000.00		10,000.00 * 10,000.00
581145 EMPLOYEE RECOGNITION					
0013010 581145 - EMPLOYEE RECOGNITION					
Employee Recognition Program		1.00	900.00		900.00 * 900.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 3
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
581150	ANNUAL BOND				
0013010	581150 - ANNUAL BOND				
	Director's bond	1.00	800.00		800.00 *
					800.00

TOTAL PUBLIC WORKS ADMINISTRATION 471,660.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013011

Division: Engineering

Fiscal Year 2022-23 Goals and Accomplishments:

- Manage the Department's annual road improvement program consisting of roadway milling, paving, storm drainage upgrades, and permanent patch program. As part of the Department's asset management system, each roadway section of the City Street network (234 miles) is rated on a scale from 1-100 and is used to prioritize and select the proper treatment implemented as part of DPW's annual major roadway improvement program. The current rating of City roadways is 80.4.
- Upgrade roadway patching program to include milling and paving full lane widths (50-100 ft. length) of roadway sections to address isolated areas of pavement deterioration.
- Participate in the State's "Complete Street" grant program. Fully funded through a grant, the Complete Street Program promotes and supports safe pedestrian and bike use of City streets, through education and the design of streets.
- Leverage use of grant funds to design and complete CIP projects (CMAQ - Traffic signal upgrades \$3,400,000 fully funded), (CBDG – sidewalks & ADA ramps \$124,000 fully funded) (State/Local Bridge - Jerome Ave Bridge \$2,970,000 50% grant funded), (Fed/Local Bridge Program – Mellen St Bridge \$2,200,000 80% funded), (LotCip Downs Street Bridge – \$2,300,000 fully funded construction), (Locip – Woodland Street Sidewalks \$340,000 fully funded)
- Formalize DPW policies approved by the Board of Public Works associated with roadway permanent patch program, procurement of City easements, and sidewalk repair & installation.
- Implement ADA Sidewalk Transition Plan to comply with current ADA standards to replace deteriorated ADA ramps (10% of City roadway maintenance funds \$50,000 (0.10 X \$500,000)).
- Provide employee training for roadway pavement, storm water regulation, OSHA safety, and soil compaction testing/requirements. In addition, the City engineer attended the National APWA conference.
- Reduce backlog of Capital Improvement Projects (storm drainage, roadway reconstruction, streetscape, and bridges).
- Completed roadway traffic signal (34) and retiming project, including training of DPW staff to assist in Police Department operations.
- Revise City Land Use regulations to comply with the State's Department of Energy and Environmental Protection (DEEP) associated with Municipal Separate Storm Sewer System (MS4) program requirements.
- Oversee project to replace Memorial Blvd Bridge and the design of Mellen Street, East Street, and Down Street Bridge replacement/rehabilitation projects.
- Administer Department of Public Works Major Road Improvement, Railroad Maintenance, Line Painting, and Street Lighting programs.
- Provide engineering services to other City Departments, such as Economic and Community Development (ECD), Parks Department, and Board of Education.
- Update City-wide Inland Wetlands mapping used to determine regulatory limits/permit requirements.
- Submit resiliency grant to fully fund flood mitigation engineering measures along the Pequabuck River & Coppermine Brook, and provide public education on available City, State, and FEMA resources.
- Reconfigured staffing to eliminate Environmental Engineer and re-establish previously eliminated Assistant City Engineer position to improve efficiency and Division flexibility. In addition, manage impact of staff engineer and survey vacancies.

Summary of Fiscal Year 2023-24 Request:

- Decrease funding for Engineering overtime inspection time to reflect required CIP sidewalk and capital improvement drainage projects. Inspection of work associated with roadway resurfacing charged to Major Road maintenance account.

Fiscal Year 2023-24 Goals/challenges:

- Fully staff Division positions to meet required level of service. Procure services of engineering employment recruiter to assist City filling currently vacant engineering positions.
- Maintain existing pavement management/resurfacing program to improve surface conditions of City roadways.
- Prepare formal policy and procedures approved by the Board of Public Works associated for roadway construction/surfacing and storm drainage projects/operations.
- Update City roadway and utility standards and details, and rewrite City roadway ordinance to reflect current Department and industrial standards.
- Streamline/improve Division permit process through online permitting.
- Support/assist ECD to implement projects that support economic development within the City.
- Expand employee training program (roadway reconstruction/paving, project management (budgets), OSHA safety.
- Improve and expand public access to the Department of Public Works Graphical Information System (GIS).

Long Term Goals:

- Continue roadway pavement management program to improve pavement surface conditions of City roads.
- Increase training and education of Engineering Division staff.
- Obtain grants to improve public facilities, infrastructure, and roadway conditions.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

ENGINEERING	2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013011 514000 REG WAGES	784,055.81	849,165.00	824,165.00	282,485.85	849,165.00	903,700.00	6.4%
0013011 515100 OVERTIME	8,856.26	12,180.00	12,180.00	3,894.68	8,000.00	10,000.00	-17.9%
0013011 515200 PARTTIME	.00	.00	25,000.00	18,967.13	28,000.00	.00	.0%
0013011 517000 OTHER WAGE	.00	.00	.00	1,000.00	1,000.00	.00	.0%
0013011 531000 PROF FEES	58,045.96	60,000.00	73,418.08	50,605.78	52,000.00	60,000.00	.0%
0013011 543000 REP & MAIN	.00	1,000.00	1,000.00	.00	600.00	1,000.00	.0%
0013011 555000 PRINT/BIND	.00	280.00	280.00	858.91	280.00	280.00	.0%
0013011 561800 PROG SUPPL	3,832.69	6,700.00	6,700.00	5,891.61	5,200.00	5,500.00	-17.9%
0013011 581120 CONF MEMB	335.00	1,500.00	1,500.00	1,638.04	1,500.00	1,500.00	.0%
TOTAL ENGINEERING	855,125.72	930,825.00	944,243.08	365,342.00	945,745.00	981,980.00	5.5%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
ENGINEERING

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000	REGULAR WAGES & SALARIES				
0013011	514000 - REGULAR WAGES				
	ASSISTANT CITY ENGINEER ELIMINATED ENVIRONMENTAL ENGINEER	1.00	121,498.00		903,700.00 * 121,498.00
	CITY ENGINEER	1.00	121,498.00		121,498.00
	CIVIL ENGINEER	1.00	93,347.00		93,347.00
	CONSTRUCTION INSPECTOR	2.00	57,297.00		114,594.00
	ENVIRONMENTAL PROT. TECH.	1.00	77,518.00		77,518.00
	EXCAVATION INSPECTOR (Streets)	1.00	61,172.00		61,172.00
	HIGHWAY INSPECTOR	1.00	67,691.00		67,691.00
	PARTY CHIEF	1.00	67,691.00		67,691.00
	GIS/AutoCad Technician	1.00	67,691.00		67,691.00
	Project Manager	1.00	111,000.00		111,000.00
515100	OVERTIME WAGES & SALARIES				
0013011	515100 - OVERTIME WAGES & SALARIES				
	Construction inspector overtime	1.00	10,000.00		10,000.00 * 10,000.00
531000	PROFESSIONAL FEES & SERVICES				
0013011	531000 - PROFESSIONAL FEES & SERVICES				
	Eng Consultant & Survey services	1.00	60,000.00		60,000.00 * 60,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 5
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
ENGINEERING

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
543000 REPAIRS & MAINTENANCE					
0013011 543000 - REPAIRS & MAINTENANCE					
		1.00	1,000.00		1,000.00 *
					1,000.00
Eng equipment (OSHA Safety Equipment)					
555000 PRINTING & BINDING					
0013011 555000 - PRINTING & BINDING					
		1.00	280.00		280.00 *
					280.00
Assessors maps					
561800 PROGRAM SUPPLIES					
0013011 561800 - PROGRAM SUPPLIES					
		1.00	5,500.00		5,500.00 *
					5,500.00
Office & construction inspector supplies					
581120 CONFERENCES & MEMBERSHIPS					
0013011 581120 - CONFERENCES & MEMBERSHIPS					
		1.00	1,500.00		1,500.00 *
					1,500.00
Eng PE license fees & APWA membership fees					
TOTAL ENGINEERING			981,980.00		

**CITY OF BRISTOL
FISCAL YEAR 2022-2023 OPERATING BUDGET
PRELIMINARY BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013012

Division: Land Use

Fiscal Year 2022 Goals and Accomplishments:

- Drafted changes to the Zoning Regulations that achieved the following:
 - Proposed amendments to the Zoning Regulations: to add car or truck washes as a Special Permit and Site Plan use in the Route 72 Corridor Business (BHC) zone. *Note: This change paved the way for the redevelopment of 155 Pine Street, with a state-of-the-art car wash – replacing 1970's building/equipment and kept an existing business/taxpayer in Bristol.*
- Development projects that have been shepherded through the Land Use process:
 - Zone Change – 16 Andrews Street – Assisted property-owner bringing property into compliance with the existing Industrial Zone.
 - BHF Logistics – 101 Business Park Drive – 12,000 sq. ft. – Trucking Terminal Facility – IP-1 Industrial Park Zone – New Business.
 - Eco Smart Home Services – 190 Business Park Drive – 19,000 sq. ft. Research/Professional Offices – IP-1 Industrial Park Zone – New Business.
 - Bauer, Inc. – 175 Century Drive – 28,500 sq. ft. – Warehouse Addition – IP-1 Industrial Park Zone – New Addition for Existing Business.
 - Dunkin Donuts – 172 East Main Street – 2,200 sq. ft. retail store – BG General Business Zone – New Building and Business.
 - Thornberry Ridge Condominium – 370 Emmett Street – New Construction – 20 Units – A (Multi-Family) zone – New units will be incorporated into the existing development.
 - Mixed Use Building – 170 Farmington Avenue – Ground floor retail and second floor apartment – BG General Business Zone – Older property/building in need of modernization.
 - Dairy Queen – 448 Farmington Avenue – 2612 sq. ft. retail store – BG General Business Zone – New Building and Business.
 - Convenience Store and Fueling Station – 551 Farmington Avenue – new building with modern fueling services – BG/General Business zone – New Business.
 - Aroma Joe's Coffee – 1235 Farmington Avenue – Drive-Up Coffee – BG/General Business zone – New Business
 - Mixed Use Building – 181, 191 & 201 Main Street – 12 dwelling units, 4,300 sq. ft. of non-residential space and 32 parking spaces (next to Bristol Health) – BD Downtown zone – New Building and Businesses.
 - Armstrong Fuels – 351 Minor Street – Fuel Oil and Heating Fuel Storage Facility – New Business – IP-3 Industrial Park Zone – New Business.
 - R&R Corrugated – 360 Minor Street – 40,000 sq. ft. – Warehouse Addition – IP-1 Industrial Park Zone – New Addition for Existing Business.
 - Retail Store – 106 North Street – 5,500 sq. ft. – Liquor Store – BG (General Business) Zone – New Building/Relocated Business.
 - Subdivision – 505 Redstone Hill Road – 18 lots (16 new) – R-15 – Single Family Residential zone – New Single Family homes.

Summary of Fiscal Year 2022-2023 Request:

- Continue with comprehensive re-write of the Zoning Regulations.
- Identify ongoing training and educational opportunities for all Land Use Board and Commission members, pursuant to changes in the Connecticut General Statutes that mandate commissioner training by the end of 2023.
- Adequately fund the advertising and overtime accounts.

Fiscal Year 2023 Goals:

- Coordinate the collaboration between the Zoning Commission and the City Council on various opt-out procedures prior to the 2023 deadlines imposed by Statute.
- Complete the comprehensive re-write of the Zoning Regulations.
- With the assistance of the Planning Commission, complete the Affordable Housing Report (AHR) for the City of Bristol and submit it to the State of Connecticut Office of Policy and Management (OPM). Subsequent to the submission to OPM, the Bristol Plan of Conservation and Development (POCD) will be amended incorporating the AHR, once 2020 Census data has been made available.
- Facilitate pre-application meetings and site walks prior to the formal application submission to develop a better understanding of an applicant's needs and requirements.

Long Term Goals:

- Identify areas of partnership and teamwork with the Economic and Community Development (ECD) staff.
- Examine additional land use procedures that promote grand list growth.
- Continue to improve the land use process through the use of online conferencing software (Zoom, Web-Ex) that makes Land Use Board and Commission meetings more available and accessible to the residents of Bristol.

01/11/2023 15:48
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

LAND USE	2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013012 422011 SURCHARGE	-845.35	.00	.00	-1,500.00	-23,000.00	-23,000.00	.0%
0013012 442009 FEES/PERMI	-33,985.00	-23,000.00	-23,000.00	-8,915.00	.00	.00	-100.0%
TOTAL LAND USE	-34,830.35	-23,000.00	-23,000.00	-10,415.00	-23,000.00	-23,000.00	.0%

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

LAND USE			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013012	514000	REG WAGES	238,213.34	237,180.00	237,180.00	114,850.49	237,180.00	243,880.00	2.8%
0013012	515100	OVERTIME	8,833.13	12,420.00	12,420.00	7,042.12	12,420.00	13,000.00	4.7%
0013012	515200	PARTTIME	81.87	.00	.00	.00	.00	.00	.0%
0013012	517000	OTHER WAGE	859.50	.00	.00	500.00	860.00	860.00	.0%
0013012	531000 21035	PROF FEES	13,000.00	.00	3,000.00	3,750.00	3,750.00	.00	.0%
0013012	553100	POSTAGE	1,732.62	1,200.00	1,200.00	477.77	1,200.00	1,200.00	.0%
0013012	557700	ADVERTIS	17,189.86	15,000.00	15,000.00	15,000.00	15,000.00	17,000.00	13.3%
0013012	569000	OFFIC SUPL	370.91	500.00	500.00	500.00	500.00	500.00	.0%
0013012	581120	CONF MEMB	1,467.00	3,000.00	3,000.00	375.00	3,000.00	3,000.00	.0%
TOTAL LAND USE			281,748.23	269,300.00	272,300.00	142,495.38	273,910.00	279,440.00	3.8%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 6
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
LAND USE

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000 REGULAR WAGES & SALARIES					
0013012 514000 - REGULAR WAGES					
ADMINISTRATIVE SECRETARY-LAND USE		1.00	44,866.00		243,880.00 * 44,866.00
ASST CITY PLANNER/LAND USE DEV. COORD.		1.00	77,517.00		77,517.00
CITY PLANNER/LAND USE DEV. COORDINATOR		1.00	121,497.00		121,497.00
515100 OVERTIME WAGES & SALARIES					
0013012 515100 - OVERTIME WAGES & SALARIES					
Local #233 land use meeting coverage; Assistant Planner at Farmer's Market on Saturdays		1.00	13,000.00		13,000.00 * 13,000.00
517000 OTHER WAGES					
0013012 517000 - OTHER WAGES					
Vacation Buyback		1.00	860.00		860.00 * 860.00
553100 POSTAGE					
0013012 553100 - POSTAGE					
Cost of regular and required certified mailings of land use decisions.		1.00	1,200.00		1,200.00 * 1,200.00
557700 ADVERTISING					
0013012 557700 - ADVERTISING					
Public hearing notices as required by law; this account has been underfunded for the past several years. Legal Notices are now printed in the		1.00	17,000.00		17,000.00 * 17,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 7
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
LAND USE

Hartford Courant.

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
--------	----------	-----------	------	---------

569000 OFFICE SUPPLIES

0013012 569000 - OFFICE SUPPLIES

Cost of general office
supplies.

1.00	500.00	500.00 *
		500.00

581120 CONFERENCES & MEMBERSHIPS

0013012 581120 - CONFERENCES & MEMBERSHIPS

APA membership and national
conference; SNEAPA yearly
conference; CAICWC (IWWC)
yearly conference.

1.00	3,000.00	3,000.00 *
		3,000.00

TOTAL LAND USE

279,440.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013013

Division: Building Maintenance

Fiscal Year 2022-23 Goals and Accomplishments:

- Manage construction of the City Hall Renovation project, consisting of the construction of an entryway building addition facing North Main Street, and "renovate as new" renovation of the existing City Hall facility. The project includes streetscape improvements along City Hall's North Main Street frontage and a complete replacement of HVAC building systems.
- Support and maintain temporary City Hall facilities (City Hall East – Webster & City Hall West – PD Complex). Work consisted of moving assistance to all City Hall Departments, rearranging staffing to maintain and operate dual City Hall facilities.
- Reduced City Building Capital Improvement Project backlog (Fire House 4 HVAC bay ceiling fan, main library chiller repair, 51 High St. painting and exterior improvements, Police Court holding cell upgrades).
- Complete major repairs to the Police Complex MEP/utility systems (air handler unit, steam boiler header & condensing tank, asbestos pipe insulation removal, and storm drain pipe cleaning – basement garage).
- Prepare study/evaluation of long term use of the current City Hall West space located in the Police Complex. Study is evaluating Police Dept. expansion, relocation of Probate Court, and upgrades to Emergency Management space.
- Prepare an asbestos survey and management plan for all City Buildings.
- Complete design for Police Complex MEP improvement (new hot water boiler and air handlers, electrical switchgear, piping & air supply system upgrades (estimated project cost 2.3 million (1.4 million existing appropriation)).
- Complete study recommending replacement to the Animal Control facility (estimated project cost 2.8 million).
- Complete installation of electrical and emergency generator upgrades at Fire Houses No. 2 & 5 and air conditioning installation at Fire House 2.
- Implement staff safety training and procedures associated Conn OSHA inspection recommendation/requirements.
- Hired a temporary custodian to fill a vacancy (working comp) to maintain level of service and reduce overtime needs.
- Manage issues of elevated mold levels at City Hall East – Webster facility.
- Project team and Building Committee member to replace/construct a new Fire House No. 3 (Forestville).
- Complete evaluation and prepare repair improvement plan for the Police Complex parking garage.
- Design and construction of 150 space parking garage located at Meadow St/Kelly St to support City Hall facility (estimated project cost 4.0 million – fully grant funded).
- Design a 180 space parking garage on Hope Street to support downtown development. (Estimated project cost 5.2 million – ARPA funded).
- Formalize DPW policies approved by the Board of Public Works associated with building security, bus shelters installation/maintenance, and building operations.

Summary of Fiscal Year 2023-24 Request:

- Increase funding in natural gas. In addition to a cost increase of 43%, due to the completion of the City Hall renovation project the amount of space required to be heated will increase approximately 30,000 sf.
- Reduction in City Hall maintenance & repair account. Completion of renovated City Hall (with warranties) and construction Police Complex MEP/Electrical Improvement project will reduce City repair expenses.

Fiscal Year 2023-24 Goals/challenges:

- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Implement a building asset management system to monitor service requests, schedule required routine maintenance, and track equipment repair cost/service life.
- Provide formal training to building maintenance staff on new MEP/Electrical systems installed at the renovated City Hall.
- Support City Hall Departments move/relocate into the newly renovated City Hall.

Long Term Goals:

- Integrate City departments further into the participation of the Sustainable CT program and actions, thereby leveraging citywide resources/departments in the creation and implementation of City sustainability initiatives.
- Establish a long term capital improvement program for all building facilities, for the replacement of equipment assets and infrastructure, including but not limited to: HVAC equipment, roofing systems, underground storage tank removals, fire safety systems, elevators, windows and doors.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

BUILDING MAINTENANCE DIVISION			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013013	514000	REG WAGES	534,290.85	534,360.00	515,360.00	233,508.16	534,361.00	541,060.00	1.3%
0013013	515100	OVERTIME	55,711.92	48,535.00	48,535.00	31,414.09	52,000.00	50,000.00	3.0%
0013013	515200	PARTTIME	.00	.00	9,000.00	8,970.00	9,000.00	.00	.0%
0013013	517000	OTHER WAGE	14,436.64	16,765.00	16,765.00	5,937.82	15,000.00	15,000.00	-10.5%
0013013	531000	PROF FEES	345.00	2,000.00	2,000.00	500.00	1,200.00	2,000.00	.0%
0013013	541000	UTILITIES	250,837.08	255,000.00	255,000.00	255,000.00	255,000.00	255,000.00	.0%
0013013	541100	WATER SEWR	9,589.17	12,500.00	12,500.00	13,000.00	13,000.00	12,000.00	-4.0%
0013013	543000	REP & MAIN	91,345.16	80,000.00	80,000.00	92,857.72	95,000.00	70,000.00	-12.5%
0013013	553000	TELEPHONE	.00	500.00	500.00	.00	500.00	250.00	-50.0%
0013013	561400	MAINT SUPL	36,242.10	28,000.00	28,000.00	36,341.99	40,000.00	30,000.00	7.1%
0013013	562200	NATURALGAS	93,435.78	65,000.00	65,000.00	65,000.00	65,000.00	116,000.00	78.5%
0013013	581120	CONF MEMB	75.00	500.00	500.00	375.00	500.00	500.00	.0%
TOTAL BUILDING MAINTENANCE D			1,086,308.70	1,043,160.00	1,033,160.00	742,904.78	1,080,561.00	1,091,810.00	4.7%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 8
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
BUILDING MAINTENANCE DIVISION

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000	REGULAR WAGES & SALARIES				
0013013	514000 - REGULAR WAGES				
	CUSTODIAN 4-3	5.00	44,866.00		541,060.00 *
					224,330.00
	LANDSCAPER/GROUNDS MAINT BLDG TECH	1.00	49,525.00		49,525.00
	SR. MAINTENANCE TECHNICIAN	1.00	61,173.00		61,173.00
	Maintenance Tech	1.00	53,421.00		53,421.00
	FACILITIES MANAGER	1.00	121,498.00		121,498.00
	Peter Fusco - Stipend	1.00	23,113.00		23,113.00
	CODE UPGRADES	1.00	8,000.00		8,000.00
515100	OVERTIME WAGES & SALARIES				
0013013	515100 - OVERTIME WAGES & SALARIES				
	Snow ops, Animal Control maintenance/painting, after-hour call-ins, holiday/weekend coverage.	1.00	50,000.00		50,000.00 *
					50,000.00
517000	OTHER WAGES				
0013013	517000 - OTHER WAGES				
	Code upgrades and shift differential for 2nd shift staff (12% or 6%).	1.00	15,000.00		15,000.00 *
					15,000.00
531000	PROFESSIONAL FEES & SERVICES				
0013013	531000 - PROFESSIONAL FEES & SERVICES				
	Miscellaneous health & safety sampling as required for building renovation projects and/or plumbing repairs with potential ACBM/insulation.	1.00	2,000.00		2,000.00 *
					2,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 9
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
BUILDING MAINTENANCE DIVISION

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
541000 PUBLIC UTILITIES				
0013013 541000 - PUBLIC UTILITIES				
Electrical charges for 111 and 131 North Main.	1.00	255,000.00		255,000.00 * 255,000.00
541100 WATER & SEWER CHARGES				
0013013 541100 - WATER & SEWER CHARGES				
Water/sewer fees for 111 and 131 North Main.	1.00	12,000.00		12,000.00 * 12,000.00
543000 REPAIRS & MAINTENANCE				
0013013 543000 - REPAIRS & MAINTENANCE				
Vendor costs for repairs of HVAC equipment and other essential infrastructure at 111 & 131 North Main	1.00	70,000.00		70,000.00 * 70,000.00
553000 TELEPHONE				
0013013 553000 - TELEPHONE				
Long distance for Public Works offices.	1.00	250.00		250.00 * 250.00
561400 MAINT SUPPLIES & MATERIALS				
0013013 561400 - MAINT SUPPLIES & MATERIALS				
Cleaning supplies, light bulb stock, maintenance supplies, hand sanitizer stations, etc.	1.00	30,000.00		30,000.00 * 30,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 10
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
BUILDING MAINTENANCE DIVISION

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
562200	NATURAL GAS			
0013013	562200 - NATURAL GAS			
	Natural gas for 111 and 131 North Main.	1.00	116,000.00	116,000.00 * 116,000.00
581120	CONFERENCES & MEMBERSHIPS			
0013013	581120 - CONFERENCES & MEMBERSHIPS			
	BOC certification	1.00	500.00	500.00 * 500.00.

TOTAL BUILDING MAINTENANCE DIVISION 1,091,810.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013015

Division: Streets

Fiscal Year 2023-24 Goals and Accomplishments:

- Improve maintenance response time for addressing pavement patches, bituminous curbing, and driveway aprons, along with storm drainage, retaining wall, storm drainage, concrete sidewalk and roadway mill and asphalt patching projects.
- Utilize FY2021-22 purchased equipment (miller and roller) to mill and pave larger sections (full lane width) of City roadways.
- Increase staff safety training and implement new safety procedures required per Conn OSHA inspection.
- Formalize DPW policies approved by the Board of Public Works associated with roadway maintenance, right of way management, and City tree maintenance.
- Utilized sign shop to assist citywide departments (Parks, Economic and Community Development, Police Department, and Library). Sign fabrication and installation includes Memorial Blvd bike path and required detour signage associated with railroad repairs on CT Route 6.
- Perform right-of-way lawn maintenance and spring street sweeping program.
- Support major road infrastructure improvements (roadway reclamation and traffic control).
- Maintain City-operated storm water detention ponds.
- Repair concrete and asphalt curbing. Expand repair to concrete slip curbing, work previously performed by outside vendors.
- Perform exterior cleanup and lawn maintenance in response to City blight ordinance violations/orders.
- Reconstruct & resurface commuter parking lot on Mix St. Project included excavation of asphalt pavement, regrading, storm drainage, and the installation of new pavement, curbing, and pavement markings.

Summary of Fiscal Year 2023-24 Request:

- Decrease Streetscape maintenance funding based on current inventory of replacement parts and practice of modifying banner arms with spring mechanisms

Fiscal Year 2023-2024 Goals/challenges:

- Improve maintenance of City roads to reduce service requests and improve public safety.
- Investigate use of equipment and implement procedures to improve workers' safety.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Implement best management practices to improve levels of service and increase efficiencies.
- Expand storm drainage/catch basin cleaning program.

Long Term Goals:

- Implement use of technology to improve efficiency and increase the level of service provided to residents.
- Develop in-house training program (heavy and light equipment operators).

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

STREETS DIVISION			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013015	514000	REG WAGES	1,992,641.77	1,978,260.00	1,978,260.00	910,780.30	2,031,545.00	2,053,250.00	3.8%
0013015	515100	OVERTIME	40,730.63	45,000.00	45,000.00	15,069.53	42,000.00	45,000.00	.0%
0013015	517000	OTHER WAGE	7,132.91	4,000.00	4,000.00	1,026.98	4,000.00	4,000.00	.0%
0013015	531000	PROF FEES	960.24	1,000.00	1,000.00	972.00	1,000.00	1,000.00	.0%
0013015	543000	REP & MAIN	12,841.80	12,000.00	12,000.00	5,211.00	12,000.00	12,000.00	.0%
0013015	543050	SSCAPEMAIN	23,546.34	10,000.00	10,000.00	4,850.00	5,000.00	8,000.00	-20.0%
0013015	544400	RENT/LEASE	14,000.00	15,000.00	15,000.00	.00	12,000.00	15,000.00	.0%
0013015	561800	PROG SUPPL	111,079.29	134,400.00	134,400.00	126,606.95	155,000.00	134,000.00	-.3%
0013015	581120	CONF MEMB	.00	400.00	400.00	169.95	400.00	400.00	.0%
0013015	589200	SIGNS	16,902.63	20,000.00	20,000.00	9,157.18	20,000.00	20,000.00	.0%
TOTAL STREETS DIVISION			2,219,835.61	2,220,060.00	2,220,060.00	1,073,843.89	2,282,945.00	2,292,650.00	3.3%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 11
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
STREETS DIVISION

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000	REGULAR WAGES & SALARIES			
0013015	514000 - REGULAR WAGES			
	Maintainer I	13.00	53,286.00	2,053,250.00 *
				692,718.00
	Maintainer III	10.00	64,102.00	641,020.00
	Maintainer II	9.00	57,984.00	521,856.00
	SUPT OF STREET & MAINTENANCE OP	1.00	107,081.00	107,081.00
	Project Coordinator	1.00	90,575.00	90,575.00
515100	OVERTIME WAGES & SALARIES			
0013015	515100 - OVERTIME WAGES & SALARIES			
	Overtime	1.00	45,000.00	45,000.00 *
				45,000.00
517000	OTHER WAGES			
0013015	517000 - OTHER WAGES			
				4,000.00
531000	PROFESSIONAL FEES & SERVICES			
0013015	531000 - PROFESSIONAL FEES & SERVICES			
	PD, Verizon cards.	1.00	1,000.00	1,000.00 *
				1,000.00
543000	REPAIRS & MAINTENANCE			
0013015	543000 - REPAIRS & MAINTENANCE			
	Fence repairs and outside tree removals.	1.00	12,000.00	12,000.00 *
				12,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

P 12
bgnyrpts

ACCOUNTS FOR:
STREETS DIVISION

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
543050	STREETSCAPE MAINTENANCE				
0013015	543050 - STREETSCAPE MAINTENANCE				
	Banners, lights, ballards.	1.00	8,000.00		8,000.00 * 8,000.00
544400	RENTS & LEASES				
0013015	544400 - RENTS & LEASES				
	Rock crushing/rental and repairs.	1.00	15,000.00		15,000.00 * 15,000.00
561800	PROGRAM SUPPLIES				
0013015	561800 - PROGRAM SUPPLIES				
	Asphalt materials, catch basin materials, supplies for the division, cones and barrels.	1.00	134,000.00		134,000.00 * 134,000.00
581120	CONFERENCES & MEMBERSHIPS				
0013015	581120 - CONFERENCES & MEMBERSHIPS				
	APWA, Tree Warden, CT Tree Association.	1.00	400.00		400.00 * 400.00
589200	SIGNS				
0013015	589200 - SIGNS				
	Sign stock and materials.	1.00	20,000.00		20,000.00 * 20,000.00
TOTAL STREETS DIVISION			2,292,650.00		

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013016

Division: Solid Waste

Fiscal Year 2022-23 Accomplishments:

- Maintain level of service for weekly municipal refuse, recycling, bulk, and yard waste collection.
- Manage annual leaf collection program to eliminate overtime.
- Reduce the amount of illegal bulk within the City by promoting the Division's bulk collection program and increasing the enforcement of illegal bulk activity.
- Manage supply chain shortages/long delivery times of solid waste barrels by pre-ordering (with BOF approval) barrels for FY23-24 use. Administered deployment of new/replacement recycling, refuse, and yard waste barrels. With the delivery of new refuse barrels, we were able to eliminate the list of residents waiting for new/replacement barrels. Expand barrel repair program to reduce replacement cost.
- Increase staff safety training and implement new safety procedures required per Conn OSHA inspection.
- Improve vehicle safety inspections to ensure rear backup cameras operate correctly.
- Maintain compliance with Connecticut Department of Energy and Environmental Protection (DEEP) environmental permits and regulations.
- Increased inspection and collection of illegal bulk, and audit residential recycling to ensure compliance with ordinance and estimated values in Bristol Resource Recovery Facility Operating Committee (BRRFOC) recycling processing contract.
- Held annual Household Hazardous Waste event, servicing 437 vehicles, with 297 of them being Bristol residents.
- Replaced Solid Waste bulk truck to ensure reliability of illegal and scheduled bulk collections. In addition, the bulk truck dramatically reduces the potential for staff injuries associated with lifting heavy loads. Division will maintain the existing bulk truck for Street Division use.
- Increase employee education and training (safety, vehicle preventive maintenance, and customer service for transfer station attendants) and develop training program for new staff.
- Submitted grant application to fund a municipal food waste pilot collection program to reduce Covanta waste disposal cost.
- Establish preventative vehicle maintenance procedures to ensure greasing on vehicle equipment.
- Coordinate with Covanta to limit impact of rubbish disposal lines in order to reduce overtime.

Summary of Fiscal Year 2023-2024 Request:

- Increase environmental testing and monitoring cost to comply with new CT DEEP landfill stewardship permit requirements.
- Reduce overtime to reflect management of special collection programs (leaf and Christmas trees).
- New automated rubbish/recycling truck to maintain fleet reliability.

Fiscal Year 2023-24 Goals/Challenges:

- Reduce service requests associated with weekly collection of municipal refuse and recyclables.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Increase enforcement to reduce illegal bulk activity throughout the City.
- Promote reduce, reuse, recycle programs to reduce the amount of municipal solid waste and single stream recycling.

- Continue program to rotate use of Division rear packer refuse truck for bulk pickup to reduce vehicle breakdowns/increase rear packer reliability. Weekly solid waste collections are performed utilizing automated (one arm) solid waste trucks. The Division utilizes older rear packer trucks for collection of bulk pick-ups, leaves, and Christmas trees. Seasonal/limited use of vehicles increase breakdowns.
- Continue to manage annual leaf collection to eliminate overtime.
- Continue to manage barrel inventory in order to provide all residents with the necessary refuse, recycling, and yard waste barrels.
- Continue to promote Reduce/Reuse/Recycle (RRR) program to reduce municipal solid waste quantities in order to reduce recycling and refuse disposal cost.
- Audit residential recycling barrels to evaluate program/educate residents.
- In accordance with amended ordinance authorization, collect non-renewed yard waste barrels for redeployment.
- Monitor legislative activity and oppose any proposed legislation associated with a Connecticut Department of Energy and Environmental Protection (DEEP) initiative to implement/mandate a "pay as you throw" rubbish disposal system requiring residents to purchase dedicated/paid for colored bags for rubbish collection and collection of residential organic separation program.
- Pursue grant funding to establish a municipal food collection pilot program. The City's current rubbish disposal cost is approximately 35% below current market pricing, however, the City's existing contract expires in 2034.

Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material.
- Investigate equipment to replace use of rear packer refuse trucks for special (bulk pick-up, leaf, and Christmas tree) collections.
- Reevaluate cost and the number of items collected at transfer station. Increase option to increase sale price (revenue) and the number of items collected at transfer station.
- Maintain automated truck fleet, to ensure the quality of service to residents.
- Maintain refuse, recycling, and yard waste barrel inventory.

01/11/2023 15:48
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

P 3
bgnyrpts

FOR PERIOD 99

ACCOUNTS FOR:

SOLID WASTE DIVISION

	2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013016 450324 BARRELSALE	-16,832.00	-15,000.00	-15,000.00	-6,866.00	-17,000.00	-16,000.00	6.7%
TOTAL SOLID WASTE DIVISION	-16,832.00	-15,000.00	-15,000.00	-6,866.00	-17,000.00	-16,000.00	6.7%

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

SOLID WASTE DIVISION			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013016	514000	REG WAGES	1,017,501.67	1,043,695.00	1,043,695.00	479,405.95	1,043,695.00	1,049,820.00	.6%
0013016	515100	OVERTIME	62,991.42	83,000.00	83,000.00	36,718.37	70,000.00	70,000.00	-15.7%
0013016	517000	OTHER WAGE	1,228.00	5,100.00	5,100.00	500.00	2,000.00	2,000.00	-60.8%
0013016	531000	PROF FEES	800.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
0013016	534200	ENVIRON	34,995.50	20,000.00	20,000.00	21,965.00	130,000.00	35,000.00	75.0%
0013016	542110	HAZ WASTE	20,040.00	17,000.00	17,000.00	558.00	21,000.00	22,000.00	29.4%
0013016	542120	TIP FEE	1,140,400.00	999,640.00	999,640.00	999,640.00	999,640.00	1,255,600.00	25.6%
0013016	561800	PROG SUPPL	60,496.64	62,000.00	96,457.30	81,704.85	96,758.00	62,000.00	.0%
0013016	581120	CONF MEMB	733.00	800.00	800.00	715.00	800.00	800.00	.0%
0013016	590000	XFR TO 121	-1,140,400.00	-999,640.00	-999,640.00	-999,640.00	-999,640.00	-1,255,600.00	25.6%
TOTAL SOLID WASTE DIVISION			1,198,786.23	1,232,595.00	1,267,052.30	621,567.17	1,365,253.00	1,242,620.00	.8%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 13
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
SOLID WASTE DIVISION

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000 REGULAR WAGES & SALARIES					
0013016 514000 - REGULAR WAGES					
		5.00	53,286.00	1,049,820.00 *	266,430.00
	Maintainer I				
	Maintainer II	12.00	57,984.00	695,808.00	
	SUPT SOLID WASTE OPERATIONS	1.00	111,002.00	111,002.00	
	Transfer Station Coverage	1.00	23,420.00	-23,420.00	
515100 OVERTIME WAGES & SALARIES					
0013016 515100 - OVERTIME WAGES & SALARIES					
	Holiday & leaf collection.	1.00	70,000.00	70,000.00 *	70,000.00
517000 OTHER WAGES					
0013016 517000 - OTHER WAGES					
	Vacation buy backs.	1.00	2,000.00	2,000.00 *	2,000.00
531000 PROFESSIONAL FEES & SERVICES					
0013016 531000 - PROF FEES & SERVICES					
	Contract service.	1.00	1,000.00	1,000.00 *	1,000.00
534200 ENVIRONMENTAL MONITORING					
0013016 534200 - ENVIRONMENTAL MONITORING					
	Well testing, WSP Environmental monitoring.	1.00	35,000.00	35,000.00 *	35,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 14
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
SOLID WASTE DIVISION

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
542110 HAZARDOUS WASTE COLLECTION				
0013016 542110 - HAZARDOUS WASTE COLLECTION				
Regional household collection event support. BRRFOC.	1.00	22,000.00		22,000.00 *
				22,000.00
542120 SOLID WASTE TIP FEES				
0013016 542120 - TIPPING FEES				
Refuge and recycling disposal cost. Include credit for Bristol hosting fee (Covanta located within City).	1.00	1,255,600.00		1,255,600.00 *
				1,255,600.00
561800 PROGRAM SUPPLIES				
0013016 561800 - PROGRAM SUPPLIES				
Office supplies, tool & personnel protection devices/equipment, printing, shirts & jackets. Barrels (yard waste, recycling, rubbish and downtown barrels).	1.00	62,000.00		62,000.00 *
				62,000.00
581120 CONFERENCES & MEMBERSHIPS				
0013016 581120 - CONFERENCES & MEMBERSHIPS				
Solid waste & recycling association membership, SWANA, RecyclingMaterials.net	1.00	800.00		800.00 *
				800.00
590000 OPERATING TRANSFERS OUT				
0013016 590000 - TRANSFER TO FUND 121 SOLWASTE				
Transfer to Solid Waste Disposal Fund	1.00	1,255,600.00		-1,255,600.00 *
				-1,255,600.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 15
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
SOLID WASTE DIVISION

TOTAL SOLID WASTE DIVISION

1,242,620.00

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
--------	----------	-----------	------	---------

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013017

Division: Fleet Maintenance

Fiscal Year 2022-23 Goals and Accomplishments:

- Maintain Fleet vehicles and construction equipment to support service level requirements of the Department's Streets, Solid Waste, and Snow Operations.
- Reduce use of outside vendor services to repair/maintain DPW equipment.
- Improve service repairs and delivery time, reduced repeat repairs.
- Update multi-year vehicle and equipment replacement program, analyzing and outlining service needs of the department.
- Provide training to new DPW Fleet mechanics and mechanic support staff.
- Increase staff safety training and procedures to comply with Conn OSHA inspection requirements.
- Extend UST certification (required replacement) an additional 10 years, from 20 years to 30 years. Upgrade UST monitoring and control system and provide UST A/B operator training to comply with CT DEEP requirements.
- Procure surplus vehicles from Bristol Police Department and the CT DOT for use by the Department's Engineering, Streets, and Fleet Divisions.
- Manage supply change shortages in parts/vehicles and equipment.
- Expand service to Police Department vehicles preventive maintenance.
- Rent specialized equipment to supplement DPW operations

Summary of Fiscal Year 2023-2024 Request:

- Reduce funding allocation of outside vendor repair and maintenance services, and increase funding of vehicle/equipment parts for use by DPW Fleet Division staff to service vehicles/equipment.
- Increase funding for DPW vehicle fuel (40% increase recommended by City Purchasing Department).
- Increase staff OSHA training to improve safety.
- Formalize policies and procedures for equipment maintenance, staff training, and inventory controls.
- Increase staff training and maintain diagnosis equipment standards.
- Construction of multi-use/storage building at DPW garage facility. Proposed metal 200 ft. by 60 ft. building will be used by Police Dept. to hold impounded and detective vehicles, will replace DPW Fleet's existing deteriorated wooded Quonset-hut storage facility, and function as additional mechanic bays.
- Install a dedicated truck/vehicle wash facility. The wash bay would be available all City Departments (Police, Fire, Water/Sewer, Parks, Building, and DPW) to extend vehicle life/reduce vehicle replacement program cost.

Fiscal Year 2023-24 Goals/challenges:

- Maintain inventory, streamline parts and fluids requisition for repairs of City vehicles and equipment maintained by Public Works.
- Implement an asset management system to track equipment downtime, service requests, parts inventory, schedule routine maintenance, and establish service life.
- Review vendor repair procurement procedures/processes for vehicle and equipment.

- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Reduce outsourcing of vehicle repairs.
- Improve current services to share Fleet Division services with other City departments to increase efficiencies and reduce cost.

Long Term Goals:

- Implement measures to improve efficiencies to reduce fleet fuel/energy cost, including investigating use of alternative fuel vehicles.
- Develop performance metrics for Fleet functions.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FLEET MAINTENANCE			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013017	514000	REG WAGES	560,493.47	653,970.00	653,970.00	265,865.90	653,970.00	670,695.00	2.6%
0013017	515100	OVERTIME	38,729.98	45,000.00	45,000.00	14,610.55	38,000.00	40,000.00	-11.1%
0013017	517000	OTHER WAGE	1,288.80	3,000.00	3,000.00	500.00	3,000.00	1,000.00	-66.7%
0013017	541000	UTILITIES	20,334.38	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	.0%
0013017	541100	WATER SEWE	2,066.97	2,000.00	2,000.00	1,500.00	2,000.00	2,200.00	10.0%
0013017	543000	REP & MAIN	14,685.79	35,000.00	54,078.98	49,309.95	55,000.00	35,000.00	.0%
0013017	543100	MV SERVICE	82,996.57	200,000.00	206,000.00	141,468.53	206,000.00	180,000.00	-10.0%
0013017	544400	RENT/LEASE	.00	10,000.00	11,550.00	1,550.00	11,550.00	10,000.00	.0%
0013017	561400	MAINT SUPL	6,799.83	8,000.00	8,000.00	7,191.10	8,000.00	8,000.00	.0%
0013017	561800	PROG SUPPL	38,238.73	25,000.00	25,000.00	20,674.88	25,000.00	25,000.00	.0%
0013017	562100	HEATINGOIL	.00	4,000.00	4,000.00	500.00	4,000.00	1,000.00	-75.0%
0013017	562200	NATURALGAS	19,629.92	20,000.00	20,000.00	18,000.00	20,000.00	26,000.00	30.0%
0013017	562600	MOT FUELS	495,002.24	424,220.00	424,220.00	368,563.02	520,000.00	480,000.00	13.1%
0013017	563000	MV PARTS	380,527.82	400,000.00	412,916.24	370,790.79	415,000.00	400,000.00	.0%
0013017	563100	TIRES	68,792.62	80,000.00	80,000.00	55,000.00	80,000.00	80,000.00	.0%
TOTAL FLEET MAINTENANCE			1,729,587.12	1,934,190.00	1,973,735.22	1,339,524.72	2,065,520.00	1,982,895.00	2.5%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

P 16
bgnyrpts

ACCOUNTS FOR:
FLEET MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000	REGULAR WAGES & SALARIES				
0013017	514000 - REGULAR WAGES				
	Maintainer 11	4.00	57,984.00		670,695.00 *
	Maintainer iv	4.00	67,276.00		231,936.00
	Maintainer III	1.00	64,105.00		269,104.00
	Public Works Fleet Manager	1.00	105,550.00		64,105.00
					105,550.00
515100	OVERTIME WAGES & SALARIES				
0013017	515100 - OVERTIME WAGES & SALARIES				
	Repairs, emergency responses	1.00	40,000.00		40,000.00 *
					40,000.00
517000	OTHER WAGES				
0013017	517000 - OTHER WAGES				
	Vacation Buyback	1.00	1,000.00		1,000.00 *
					1,000.00
541000	PUBLIC UTILITIES				
0013017	541000 - PUBLIC UTILITIES				
	DPW facility electric	1.00	24,000.00		24,000.00 *
					24,000.00
541100	WATER & SEWER CHARGES				
0013017	541100 - WATER & SEWER CHARGES				
	Bristol Water/WPC fees	1.00	2,200.00		2,200.00 *
					2,200.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 17
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
FLEET MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
543000	REPAIRS & MAINTENANCE				
0013017	543000 - REPAIRS & MAINTENANCE				
	Contractors(s)/vender(s) - repairs/ service in garage	1.00	35,000.00		35,000.00 * 35,000.00
543100	MOTOR VEHICLE SERVICE & REPAIR				
0013017	543100 - MOTOR VEHICLE SERVICE & REPAIR				
	Vendor providers for fleet service	1.00	180,000.00		180,000.00 * 180,000.00
544400	RENTS & LEASES				
0013017	544400 - RENTS & LEASES				
	Rental of equipment to meet service needs	1.00	10,000.00		10,000.00 * 10,000.00
561400	MAINT SUPPLIES & MATERIALS				
0013017	561400 - MAINT SUPPLIES & MATERIALS				
	Various cleaning supplies, havoc filters, etc. (DPW facilities)	1.00	8,000.00		8,000.00 * 8,000.00
561800	PROGRAM SUPPLIES				
0013017	561800 - PROGRAM SUPPLIES				
	Chemicals, office supplies, fuel system, welding supplies, etc.	1.00	25,000.00		25,000.00 * 25,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 18
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
FLEET MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
562100 HEATING OIL					
0013017 562100 - HEATING OIL					
Energy source for furnace (supplemental)		1.00	1,000.00		1,000.00 *
					1,000.00
562200 NATURAL GAS					
0013017 562200 - NATURAL GAS					
Energy source for furnace		1.00	26,000.00		26,000.00 *
					26,000.00
562600 MOTOR FUELS					
0013017 562600 - MOTOR FUELS					
Fuel oil products for fleet, Fuel		1.00	480,000.00		480,000.00 *
					480,000.00
563000 MOTOR VEHICLE PARTS					
0013017 563000 - MOTOR VEHICLE PARTS					
Vehicle parts from vendors		1.00	400,000.00		400,000.00 *
					400,000.00
563100 TIRES					
0013017 563100 - TIRES					
DPW vehicle tire replacement		1.00	80,000.00		80,000.00 *
					80,000.00

TOTAL FLEET MAINTENANCE 1,982,895.00

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 13
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

PUBLIC WORKS FLEET			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013026	570400	22003 3 SALT SPR	17,754.00	.00	.00	.00	.00	.00	.0%
0013026	570400	22005 DUMP BODY	.00	.00	57,975.00	57,975.00	57,975.00	.00	.0%
0013026	570400	22006 SPREADER	26,890.00	.00	.00	.00	.00	.00	.0%
0013026	570400	22007 TILT TRAIL	9,999.00	.00	.00	.00	.00	.00	.0%
0013026	570400	23002 MACH EQUIP	.00	205,000.00	205,000.00	.00	.00	.00	-100.0%
0013026	570400	23003 MACH EQUIP	.00	200,000.00	200,000.00	.00	.00	.00	-100.0%
0013026	570400	23004 MACH EQUIP	.00	15,000.00	15,000.00	10,135.11	.00	.00	-100.0%
0013026	570500	21003 REPUR TRK	104,923.01	.00	.00	.00	.00	.00	.0%
0013026	570500	21004 MASON DUMP	56,945.24	.00	.00	.00	.00	.00	.0%
0013026	570500	22001 BULK TRUC	.00	.00	206,512.84	206,012.84	.00	.00	.0%
0013026	570500	22002 2- DUMP TR	163,080.34	.00	.00	.00	.00	.00	.0%
0013026	570500	22004 1 TON PU	64,425.36	.00	.00	.00	.00	.00	.0%
0013026	570500	22020 4 PICKUPS	6,100.00	.00	18,000.00	18,000.00	.00	.00	.0%
0013026	570500	23001 VEHICLES	.00	430,000.00	430,000.00	429,972.00	.00	.00	-100.0%
0013026	570500	23008 2 DUMP TR	.00	.00	20,000.00	.00	.00	.00	.0%
0013026	579999	2024 CAPIT	.00	.00	.00	.00	.00	1,912,000.00	.0%
TOTAL PUBLIC WORKS FLEET			450,116.95	850,000.00	1,152,487.84	722,094.95	57,975.00	1,912,000.00	124.9%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 24
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS FLEET

579999 2022 CAPITAL OUTLAY

0013026 579999 - 2024 CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
Automated Rubbish Truck	1.00	410,000.00		1,912,000.00 * 410,000.00
JD 410 Backhoe	1.00	585,000.00		585,000.00
1 ton mason dumps with plows	3.00	70,000.00		210,000.00
	1.00	55,000.00		55,000.00

Automated Rubbish Truck

New automated rubbish/recycling truck will replace a 2007 low entry type rubbish truck (ID GR39). The truck has heavy body rot and has approximately 110,000 miles. DPW's goal is to replace the Department's low entry type rubbish trucks. DPW currently has two low entry type rubbish trucks, including the one proposed to be replaced.

JD 410 Backhoe

New backhoe to replace the Department's 1997 JCB backhoe (ID GC18). Machine has 4700 hrs. and has intermittent brake issues. DPW's goal is to replace the JCB with a John Deere (or equal).

1 ton mason dumps with plows

Procure three mason dump trucks through CT DAS surplus program. The trucks will increase trucks available for snow operations (max DPW staff). The cost includes 5 spreaders required for the 3 currently requested mason dumps, along with sanders for the 2 previously approved mason dumps.

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 25
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS FLEET

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
2500 Crew Cab pickup				
2500 Pickup with plow	1.00	7,000.00		7,000.00
This vehicle will be obtained through the CT DAS program and will replace the vehicle used at the transfer station.				
Wood Chipper	1.00	90,000.00		90,000.00
New chipper will replace DPW's 1999 unit. The new chipper will have increased capacity and added safety features.				
Small (5 ft. wide) articulating front end loader	1.00	60,000.00		60,000.00
Replace bombardier sidewalk machine: Replace one of two 1971 bombardiers sidewalk machines (2000 hrs.) with a small front end loader (5 ft.) equipped with a plow, snow blower and bucket for use to clear sidewalks. In addition to snow removal, the small loader will be equipped with a number of DPW existing attachments currently used by our skid steer.				
Ford Explorer	1.00	5,000.00		5,000.00
This vehicle will be obtained through the CT DAS program and will replace an operation manager vehicle procured as a surplus Police SUV (92,000 hard miles and over 14,000 idle hours).				
Chevrolet 3500 14' Box Truck	1.00	70,000.00		70,000.00
New box truck equipped with a lift gate and 4 wheel drive. DPW currently has a 17 ft.				

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 26
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS FLEET

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
box truck used by DPW Streets and Solid Waste Divisions. DPW will maintain the existing box truck, however, it is oversized for daily operations and underpowered due to hybrid transmission. The requested smaller box truck will meet the Department's daily needs and will be four wheel drive.					
Front End Loader This will replace transfer station's current front end loader (2003 John Deere loader with 20,000 hours). This unit is vital to the transfer station's daily operations.		1.00	280,000.00		280,000.00
Chevy Equinox SUV This will replace Engineering inspector vehicle (ID E3), a 2007 Chevy Impala. AWD and cargo room from an SUV will provide room for tools and equipment, as well as off road capabilities.		1.00	30,000.00		30,000.00
2500 Crew Cab pickup This unit will replace the solid waste supervisor's vehicle (ID R1). Current pickup will then be passed down to DPW Fleet Div. as a parts vehicle.		1.00	55,000.00		55,000.00
2500 Crew Cab pickup This unit will be used by DPW Fleet. DPW Fleet is currently using a surplus PD SUV with 93,000 miles on it and 14,300 idle hrs.		1.00	55,000.00		55,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 27
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
PUBLIC WORKS FLEET

TOTAL PUBLIC WORKS FLEET

1,912,000.00

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
--------	----------	-----------	------	---------

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013018

Division: Snow Removal

Fiscal Year 2022-23 Goals and Accomplishments:

- Maintain level of service of snow operations to ensure safety of traveling public within the City.
- Update snow operation policy approved by the Board of Public Works to improve level of service, and state the property owners' and DPW sidewalk snow & ice removal requirements/responsibilities
- Improve coordination with BOE parking lot for snow removal/treatment operations.
- Coordinate storm weather forecast reports with employee overtime call-ins to improve response time.
- Complete project to re-roof/upgrade DPW Vincent P Kelly Road salt dome.
- Improve response for emergency road treatments. Monitor weather services to coordinate staff scheduling of snow/roadway treatment operations.
- Develop and institute a plow vendor rate adjustment for fuel and improve advertising/solicitation of plow vendor services.
- Install a salt brine treatment system to increase roadway treatment options on City roads.
- Procure CT DOT surplus trucks to increase DPW snow operations fleet to maximize Department staffing and minimize use of outside snow plow vendors.

Summary of Fiscal Year 2023-24 Request:

- Increase plow service rate to provide a fuel cost adjustment factor.
- Increase program supply fund due to road salt material increase of 44%. DPW investigating use of straight salt (Bristol DPW and regional communities currently utilize treated salt to reduce waste associated with road bounce and traffic).
- Small (5 ft. wide) articulating front end loader to clear sidewalks. The loader will also be equipped to accept the Department's existing skid steer attachment used for general roadway maintenance.

Fiscal Year 2023-24 Goals/challenges:

- Investigate and implement alternative methods/procedures to remove snow and de-icing processes.
- Monitor plow routes and prioritize road treatments to support emergency operations.
- Provide employee training to limit over-application of salt.
- Develop performance metrics for snow operations.
- Investigate and implement measures to reduce use of contractors for snow operations.
- To increase the number of plowing contractors, improve solicitation advertisement by including DPW/Mayor webpage/social media.
- Continue expansion of DPW snow operations fleet to maximize use of DPW staff and minimize use of outside private snow plow vendors.

Long Term Goals:

- Investigate implementing a policy of mandatory call-in/overtime for employees during winter operations.
- Analyze use of GPS for snow operation vendors to monitor location and work performed.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 8
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

SNOW REMOVAL			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013018	515100	SNOW O.T.	271,632.50	270,000.00	270,000.00	50,125.78	270,000.00	270,000.00	.0%
0013018	531000	PROF FEES	4,871.16	4,500.00	4,500.00	4,719.00	5,000.00	4,500.00	.0%
0013018	543000	REP & MAIN	3,050.98	4,000.00	4,000.00	.00	4,000.00	4,000.00	.0%
0013018	544410	SNOWPLW FE	152,570.66	327,000.00	307,000.00	152,500.00	327,000.00	350,000.00	7.0%
0013018	561800	PROG SUPPL	439,305.48	480,000.00	540,000.00	534,239.95	540,000.00	620,000.00	29.2%
0013018	563000	MOT VEH PT	8,842.22	8,000.00	8,000.00	2,700.00	5,000.00	7,000.00	-12.5%
0013018	563100	CHAINS	.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
0013018	570400 20038	TANKS	.00	.00	60,480.00	.00	60,480.00	.00	.0%
0013018	570400 22021	SALT BRINE	.00	.00	55,000.00	.00	55,000.00	.00	.0%
TOTAL SNOW REMOVAL			880,273.00	1,096,500.00	1,251,980.00	747,284.73	1,269,480.00	1,258,500.00	14.8%.

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

P 19
bgnyrpts

ACCOUNTS FOR:
SNOW REMOVAL

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
515100 OVERTIME WAGES & SALARIES					
0013018 515100 - SNOW OVERTIME					
Snowplowing Overtime		1.00	270,000.00		270,000.00 * 270,000.00
531000 PROFESSIONAL FEES & SERVICES					
0013018 531000 - PROFESSIONAL FEES & SERVICES					
		1.00	4,500.00		4,500.00 * 4,500.00
543000 REPAIRS & MAINTENANCE					
0013018 543000 - REPAIRS & MAINTENANCE					
Repair Damage Curb, Mailbox, Driveways		1.00	4,000.00		4,000.00 * 4,000.00
544410 SNOWPLOWING FEES					
0013018 544410 - SNOWPLOWING FEES					
Contractor snow plowing services		1.00	350,000.00		350,000.00 * 350,000.00
561800 PROGRAM SUPPLIES					
0013018 561800 - PROGRAM SUPPLIES					
Salt and Magnesium		1.00	620,000.00		620,000.00 * 620,000.00
563000 MOTOR VEHICLE PARTS					
0013018 563000 - MOTOR VEHICLE PARTS					
Truck parts from Winter Ops		1.00	7,000.00		7,000.00 * 7,000.00

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 20
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
SNOW REMOVAL

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
563100 TIRES				
0013018 563100 - CHAINS				
Chains for dump trucks	1.00	3,000.00		3,000.00 *

TOTAL SNOW REMOVAL 1,258,500.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013019

Division: Major Roads

Fiscal Year 2022-23 Goals and Accomplishments:

- Administer Department of Public Works expanded Major Road Improvement programs, funding increased through a State grant and Municipal Town Road Aid.
- Maintain procedures to improve/repair utilities located on City streets prior to performance of major road maintenance.
- Crack seal designated City streets (wide latitudinal cracking) to eliminate water infiltration of base.
- Obtain Board of Finance bid waiver to utilize State DAS contracts to perform roadway reclamation.
- Maintain City Roadway Condition Rating of 80.4 (scale 1-100)

Summary of Fiscal Year 2023-2024 Request:

- Maintain existing level of City funding, optimize use of State grants to improve road surface conditions.
- Utilize State DAS contracts to perform roadway reclamation to reduce City cost, DPW Engineering design services and expedite construction.

Fiscal Year 2023-2024 Goals/challenges:

- Expand major roadway work to include replacement of roadway curbing (full roadway length) to maintain curb reveal. Roadway curbing replacement will also include limiting concrete curb to the Federal Hill section of the City.
- Improve roadway repairs impacted by utility patches (expand roadway repair area beyond utility trench to include roadway defects).
- Improve resident public notification procedures to inform the public of planned roadway and drainage projects.
- Expand DPW Streets Division program to mill and pave roadway sections (curb to curb, full lane width).
- Investigate alternatives for roadway surface treatments.
- Maintain high level of, and ensure compliance with, City roadway and infrastructure construction standards.
- Improve coordination with public utility companies to limit disturbance to City roads.
- Continue program to improve storm drainage prior to roadway resurfacing and expand utility replacement coordination with the City's Water/Sewer Department.

Long Term Goals:

- Maintain current Roadway Condition Rating of City roads.
- Investigate alternatives for roadway surface treatments.
- Maintain high level of, and ensure compliance with, City roadway and infrastructure construction standards.
- Improve coordination with public utility companies to limit disturbance to City roads.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 9
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

PW MAJOR ROAD IMPROVEMENTS			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013019	515100	OVERTIME	18,428.60	35,000.00	35,000.00	19,920.22	35,000.00	35,000.00	.0%
0013019	543000	REP & MAIN	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	.0%
0013019	591518	TRANSF RIF	-300,000.00	-300,000.00	-300,000.00	-300,000.00	-300,000.00	-300,000.00	.0%
TOTAL PW MAJOR ROAD IMPROVEM			18,428.60	35,000.00	35,000.00	19,920.22	35,000.00	35,000.00	.0%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

P 21
bgnyrpts

ACCOUNTS FOR:

PW MAJOR ROAD IMPROVEMENTS

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
515100	OVERTIME WAGES & SALARIES				
0013019	515100 - OVERTIME WAGES & SALARIES				
	OVERTIME WAGES & SALARIES (engineering inspection, street traffic control & construction)	1.00	35,000.00		35,000.00 * 35,000.00
543000	REPAIRS & MAINTENANCE				
0013019	543000 - REPAIRS & MAINTENANCE				
	Paving	1.00	150,000.00		300,000.00 * 150,000.00
	Milling	1.00	150,000.00		150,000.00
591518	TRANSFER OUT CP RIF				
0013019	591518 - TRANSFER OUT CP RIF				
	Transfer Out - Road Improvements Fund	1.00	300,000.00		-300,000.00 * -300,000.00
TOTAL PW MAJOR ROAD IMPROVEMENTS			35,000.00		

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013020

Division: Railroad Maintenance

Fiscal Year 2022-23 Goals and Accomplishments:

- Complete capital improvement project to reconstruct Route 6 railroad crossing.
- Upgrade rail line (replace rail ties, rails, plates, switch crossing and replace crossing (including drainage) at Pequabuck golf course to address deficiencies identified in monthly inspection to maintain Class I level service.
- Expand use of rail system with development of fuel storage facility on Minor Street.
- Pavement repairs at Minor St and Route 6 rail crossing.

Summary of Fiscal Year 2022-2023 Request:

- Maintain FY2021-22 level of funding for repair/maintenance work.

Fiscal Year 2022-23 Goals/challenges:

- Maintain railroad level of service (Class I) and maintain rail line safety.
- Improve coordination with Pan Am rail.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.

Long Term Goals:

- Replace originally installed 100 and 107 pound rail with 115 pound rail line.
- Reconstruct rail crossing at Minor Street.
- Upgrade LED flashers at Route 6 crossing.
- Prepare A2 Survey (as-built) conditions of rail line. Mapping of entire rail line currently not available.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 10
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

RAILROAD MAINTENANCE			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013020	541000	UTILITIES	342.34	300.00	300.00	300.00	300.00	300.00	.0%
0013020	543000	REP & MAIN	7,800.00	9,000.00	9,000.00	7,800.00	8,000.00	8,000.00	-11.1%
0013020	544400	RENT/LEASE	8,961.78	5,000.00	5,000.00	4,500.00	5,000.00	5,000.00	.0%
0013020	589100	RR UPKEEP	30,133.40	30,000.00	79,105.90	66,105.90	28,000.00	30,000.00	.0%
TOTAL RAILROAD MAINTENANCE			47,237.52	44,300.00	93,405.90	78,705.90	41,300.00	43,300.00	-2.3%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 22
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
RAILROAD MAINTENANCE

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
541000 PUBLIC UTILITIES				
0013020 541000 - PUBLIC UTILITIES				
Electric utility cost for railroad & traffic controls	1.00	300.00		300.00 * 300.00
543000 REPAIRS & MAINTENANCE				
0013020 543000 - REPAIRS & MAINTENANCE				
Monthly inspection cost	1.00	8,000.00		8,000.00 * 8,000.00
544400 RENTS & LEASES				
0013020 544400 - RENTS & LEASES				
City lease cost to access rail spur	1.00	5,000.00		5,000.00 * 5,000.00
589100 MISCELLANEOUS				
0013020 589100 - MISC. RR UPKEEP				
Yearly repair (tiles & rails) & maintenance cost	1.00	30,000.00		30,000.00 * 30,000.00

TOTAL RAILROAD MAINTENANCE

43,300.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013021

Division: Other City Buildings

Fiscal Year 2022-23 Goals and Accomplishments:

- Managed maintenance operations and repairs to City Firehouses, Beal's Center, Youth Services, Libraries, City Yard, Transfer Station, and Animal Control Facility
- Upgrade electrical systems and install emergency generators at Fire Houses No. 2 and 5. Install air condition at Fire House No. 2.
- Completed semi-annual inspections program and services on all City buildings' roof systems to maintain existing warranties
- Performed the following various major repairs and upgrades to City buildings.
 1. Main Library - Boiler section & chiller tank replacement, concrete sidewalk and stair replacement/repairs, and replacement of carpets.
 2. Beal's Senior Center – Gutter and gutter guard installation along with replacement of concrete sidewalk sections, replacement of main office service counter.
 3. Fire Houses – Fire House 2 (DPW Streets paved driveway and installed storm drainage), Fire House 4 (replaced high bay ceiling fan in apparatus bay), Fire HQ (ceiling mold remediation)
 4. Manross Library - Replacement of boiler select sections and piping.
 5. Bristol/Burlington Health District – phone system upgrades
 6. Bristol/Burlington Probate Court - IT system upgrades
- Space study building evaluation of Animal Control Facility recommending facility replacement (approved by the City's Police Board and Board of Public Works).
- Prepare engineering plans and improvements to upgrade Police Complex MEP/HVAC systems. Phase I – boiler replacement (conversion from steam to hot water system including unit heaters), Phase II – Electrical switchgear replacement, Phase III air handlers, ductwork and piping upgrades.
- Building Committee representative/member to replace Fire House No.3 (Forestville) with a new (relocated) station.
- Prepare/conduct a comprehensive asbestos inventory and management plan for all City buildings. Project includes program to train all existing and new staff.

Summary of Fiscal Year 2023-2024 Request:

- Decrease funding for vendor-supplied repair and maintenance in order to maintain building service levels.

Fiscal Year 2023-24 Goals/challenges:

- Expand/establish written policies and standard operating procedures to improve operations and enhance training
- Implement best management practices to improve levels of service and increase efficiencies
- Implement Asset Management system to track service requests, manage parts inventory & warranties, schedule preventive maintenance, and calculate equipment service life.
- Establish a program/policy to paint and carpet building areas. Policy shall prioritize request and establish funding.

Long Term Goals:

- Establish a long term capital improvement program for Other City Buildings, for the replacement of equipment assets and infrastructure, including but not limited to: HVAC equipment, roofing systems, underground storage tank removals, fire safety systems, elevators, windows and doors

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 11
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

OTHER CITY BUILDINGS			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013021	541000	UTILITIES	1,608.28	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
0013021	541100	WATER SEWR	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
0013021	543000	REP & MAIN	160,122.66	125,000.00	125,000.00	98,816.85	100,000.00	110,000.00	-12.0%
0013021	561400	MAINT SUPL	2,320.71	4,000.00	4,000.00	1,750.00	4,000.00	4,000.00	.0%
TOTAL OTHER CITY BUILDINGS			164,051.65	131,000.00	131,000.00	101,566.85	106,000.00	116,000.00	-11.5%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 23
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
OTHER CITY BUILDINGS

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
541000 PUBLIC UTILITIES					
0013021 541000 - PUBLIC UTILITIES					
Electrical charges		1.00	1,000.00		1,000.00 *
					1,000.00
541100 WATER & SEWER CHARGES					
0013021 541100 - WATER & SEWER CHARGES					
Water & Sewer Fees		1.00	1,000.00		1,000.00 *
					1,000.00
543000 REPAIRS & MAINTENANCE					
0013021 543000 - REPAIRS & MAINTENANCE					
Vendor contractor repair services for all other City Buildings (excludes 111 & 131 North Main)		1.00	110,000.00		110,000.00 *
					110,000.00
561400 MAINT SUPPLIES & MATERIALS					
0013021 561400 - MAINT SUPPLIES & MATERIALS					
Costs for other City Buildings and for properties taken over by City due to foreclosure/taxes, Animal Control state mandated painting. Cleaning and Maintenance supplies, light bulbs, etc.		1.00	4,000.00		4,000.00 *
					4,000.00
TOTAL OTHER CITY BUILDINGS					116,000.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013027

Division: Line Painting

Fiscal Year 2022-23 Goals and Accomplishments:

- Engineering Division oversees the installation of epoxy paint pavement markings in accordance with Manual on Uniform Traffic Control Devices (MUTCD) standards (cross walks, stop bars, roadway center lines, edge lines, and traffic signal markings). Modifications to existing roadway pavement markings require approval from the Legal Traffic Authority (Police Department/Police Board).
- Maintain existing roadway pavement markings to ensure vehicle safety traveling City roadways.
- Utilize City staff to perform pavement markings in parking lots and emergency conditions.
- Obtain pavement marking tap to delineate pedestrian cross walks.

Summary of Fiscal year 2023-24 Request:

- Maintain level of funding. Pavement marking on paved roadways is funded through the Road Infrastructure Funds as part of the City's road resurfacing program.

Fiscal Year 2023-2024 Goals/challenges:

- Inspect and evaluate existing roadway pavement markings for deficiencies.
- Recommend/coordinate modification to pavement markings with Police Department Traffic Control Division to improve safety.
- Maintain the Department of Public Works Graphical Information System (GIS) pavement marking layer.
- Maintain roadway pavement marking program to ensure compliance with MUTCD standards.

Long Term Goals:

- Improve roadway pavement markings on City roads to support autonomous and self-driving vehicles.
- Implement pavement marking asset management system.

01/11/2023 15:40
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 14
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

LINE PAINTING			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
0013027	531000	PROF FEES	48,076.38	90,000.00	141,923.62	51,923.62	120,000.00	90,000.00	.0%
0013027	561800	PROG SUPPL	.00	1,000.00	1,000.00	360.00	700.00	1,000.00	.0%
TOTAL LINE PAINTING			48,076.38	91,000.00	142,923.62	52,283.62	120,700.00	91,000.00	.0%

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

P 28
bgnyrpts

ACCOUNTS FOR:
LINE PAINTING

531000 PROFESSIONAL FEES & SERVICES

0013027 531000 - PROFESSIONAL FEES & SERVICES

Contract services roadway
pavement makings (epoxy paint)

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
--------	----------	-----------	------	---------

	1.00	90,000.00		90,000.00 *
				90,000.00

561800 PROGRAM SUPPLIES

0013027 561800 - PROGRAM SUPPLIES

Pavement marking tape (cross
walk) & Paint

	1.00	1,000.00		1,000.00 *
				1,000.00

TOTAL LINE PAINTING

91,000.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

DEPARTMENT: Public Works

Org: 0013040

Division: Street Lighting

Fiscal Year 2022-2023 Goals and Accomplishments:

- Engineering Division manages City LED street lighting system (repair street light outages and coordinate installation of new lights).
- Bid vendor repair and maintenance services using unit payment items, with updated quantities and provisions to reduce cost and improve response time.
- Implement measures to standardize street lights on newly-constructed subdivision roads.
- Assign DPW Engineering inspection staff with day-to-day coordination task of overseeing City Street lights.

Summary of Fiscal Year 2023-24 Request:

- Maintain electrical utility funding. Anticipated Eversource rate increases associated with power generation cost, not distribution. Since City procures power through a third party provider, DPW FY2023-24 request does not include an increase in electrical utility funding.
- Decrease repair and maintenance vendor cost based on new contractor bid.

Fiscal Year 2023-24 Goals/challenges:

- Maintain LED street light level of service on City streets.
- Address need for additional street lighting in areas where there are no utility poles.
- Minimize street light outages (repair time) by improving coordination with City vendor and Eversource Electric.
- Improve communication/coordination with Eversource to improve City budgeting associated with Eversource pole replacement and maintenance.
- Increase schedule requirements associated with developer installation of street lights in new subdivisions.
- Maintain LED street light layer on the Department of Public Works Graphical Information System (GIS).

Long Term Goals:

- Investigate and implement street light technologies associated with dimmer control street lights and public wi-fi access.
- Improve energy efficiency of street lights to reduce electrical costs.

01/11/2023 15:42
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

STREET LIGHTING

2022
ACTUAL

2023
ORIG BUD

2023
REVISED BUD

2023
ACTUAL

2023
PROJECTION

2024
REQUEST PCT
CHANGE

TOTAL STREET LIGHTING

201,934.55

235,000.00

235,000.00

188,485.00

251,939.00

235,000.00

.0%

GRAND TOTAL

9,391,765.06

10,539,925.00

10,645,405.00

5,872,652.13

10,281,698.00

12,033,855.00

14.2%

** END OF REPORT - Generated by Lindsey Rivers **

01/11/2023 15:41
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 29
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
STREET LIGHTING

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
541200	STREET LIGHTING				
0013040	541200 - STREET LIGHTING				
	Electrical Energy invoices	1.00	180,000.00		180,000.00 *
					180,000.00
543000	REPAIRS & MAINTENANCE				
0013040	543000 - REPAIRS & MAINTENANCE				
	Vendor repair services, traffic control (if required), Eversource repair cost and Street light / parts purchase.	1.00	55,000.00		55,000.00 *
					55,000.00

TOTAL STREET LIGHTING

GRAND TOTAL

235,000.00

12,033,855.00

** END OF REPORT - Generated by Lindsey Rivers **

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Solid Waste Disposal Fund

Org: 1213016

Fund: Special Revenue Fund

Fiscal Year 2022-2023 Goals and Accomplishments:

- Pursue grant funding to establish a municipal food collection pilot program. The City's current rubbish disposal cost is approximately 35% below current market pricing. However, the City's existing contract expires in 2034.
- Implement Revised Solid Waste Ordinance updated to reflect current Department policies and environmental standards.
- Monitor legislative activity and oppose any proposed legislation associated with a Connecticut Department of Energy and Environmental Protection (DEEP) initiative to implement/mandate a "pay as you throw" rubbish disposal system requiring residents to purchase dedicated/paid for colored bags for rubbish collection and collection of residential organic separation program.
- Develop "Reduce, Reuse, and Recycle" (RR and R) community education program to promote reduction in solid waste disposal. The RR and R education includes the implementation of a "Trash to Treasure" program, recycling app, school garden, and compost seminars.
- Manage impact of fluctuation commodity prices and impact of such on recycling processing cost.

Summary of Fiscal year 2023-2024 Request:

- Increase recycling processing cost. Cost based on recycling commodity cost. The commodity market experienced large fluctuation in prices in FY2022-23 which resulted in large fluctuations in DPW's recycling processing cost (July \$36.12/ton – Dec \$93.39/ton). Based on current market prices of recyclable commodity, prices are anticipated to stabilize. However, they are not anticipated to increase. Therefore, DPW's budget is based on a FY2023-24 cost of \$90/ton, an increase from the Department's FY2022-23 budget estimate of \$35/ton. Approximately 4,400 tons of recycling material is processed on a yearly basis.
- Increase in rubbish disposal. City rubbish is disposed of at Covanta through a long term contract with BRFFOC. The FY2022-2023 disposal rate was \$86.70/ton, the FY2023-24 rate is \$70.40/ton. The current market rate is approximately \$110/ton. The existing disposal contract expires in 2034.
- Increase revenue payments the City receives as "host community" of Covanta.

Fiscal Year 2023-2024 Goals/Challenges:

- Investigate measures to reduce recycling processing and rubbish disposal fees. City exposure to increase recycling cost is reflected in DPW's FY2023-2024 budget, however exposure to future elevated rubbish cost is high (currently paying substantially below market rate). Measures to reduce solid waste disposal costs are a function of the national/international market and regional/State regulations and State funding.
- Implement program to promote the reduction of municipal solid waste in order to reduce recycling and refuse disposal costs.
- Pursue grants to fund a municipal food waste collection program.
- Implement/investigate measures to reduce cost associated with disposal of municipal single stream recycling, including separation of glass from the existing single stream recycling stream.
- City concern with Covanta's proposed CT DEEP permit to process medical waste. DPW to request additional air monitoring if proposed Covanta permit application is approved by CT DEEP.

- Increase public education associated with updated solid waste ordinance.

Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material, and reduce impact on the environment.
- Construct local/regional recycling process facility to reduce/control cost. Utilization of City rail system may serve as an opportunity to decrease transportation cost.

01/11/2023 15:48
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

SOLID WASTE DISPOSAL FUND			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
1211019	460000	INT INCOME	-488.40	-1,400.00	-1,400.00	-2,410.35	-1,400.00	-14,000.00	900.0%
TOTAL SOLID WASTE DISPOSAL F			-488.40	-1,400.00	-1,400.00	-2,410.35	-1,400.00	-14,000.00	900.0%
1213010	442017	DISP PERMT	-375.00	-200.00	-200.00	-200.00	-200.00	-200.00	.0%
1213010	450303	RECYCL REC	-13,377.21	-58,000.00	-58,000.00	-20,432.73	-58,000.00	-58,000.00	.0%
1213010	480000	HOST FEE	-357,261.87	-300,000.00	-300,000.00	-109,594.65	-300,000.00	-360,000.00	20.0%
1213010	490001	TR IN GF	-1,140,400.00	-999,640.00	-999,640.00	-999,640.00	-999,640.00	-1,255,600.00	25.6%
TOTAL PUBLIC WORKS ADM SOLID			-1,511,414.08	-1,357,840.00	-1,357,840.00	-1,129,867.38	-1,357,840.00	-1,673,800.00	23.3%
1213016	461002	BUD FUN BA	.00	.00	-55,000.00	.00	-55,000.00	.00	.0%
TOTAL SOLID WASTE DISPOSAL F			.00	.00	-55,000.00	.00	-55,000.00	.00	.0%
GRAND TOTAL			-1,511,902.48	-1,359,240.00	-1,414,240.00	-1,132,277.73	-1,414,240.00	-1,687,800.00	24.2%

** END OF REPORT - Generated by Lindsey Rivers **

01/11/2023 15:47
LindseyRivers

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

SOLID WASTE DISPOSAL FUND			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
1213016	542140	CITY REF	1,349,692.88	1,359,240.00	1,359,240.00	1,260,900.27	1,359,240.00	1,255,600.00	-7.6%
1213016	570900 23005	BARRELS	.00	.00	55,000.00	47,976.50	55,000.00	.00	.0%
TOTAL SOLID WASTE DISPOSAL F			1,349,692.88	1,359,240.00	1,414,240.00	1,308,876.77	1,414,240.00	1,255,600.00	-7.6%
GRAND TOTAL			1,349,692.88	1,359,240.00	1,414,240.00	1,308,876.77	1,414,240.00	1,255,600.00	-7.6%

** END OF REPORT - Generated by Lindsey Rivers **

01/11/2023 15:45
LindseyRivers

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 20240 2023-2024 GENERAL CITY BUDGET

ACCOUNTS FOR:
SOLID WASTE DISPOSAL FUND

542140 REFUSE

1213016 542140 - CITY REFUSE

Refuge & recycling processing
cost. Recycling cost based in
part on commodity price of
recycled material.

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
--------	----------	-----------	------	---------

	1.00	1,255,600.00		1,255,600.00 *
				1,255,600.00

TOTAL SOLID WASTE DISPOSAL FUND

1,255,600.00

GRAND TOTAL

1,255,600.00

** END OF REPORT - Generated by Lindsey Rivers **

**CITY OF BRISTOL
FISCAL YEAR 2023-24 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works – Transfer Station

Org: 1363016

Division: Special Revenue Fund

Fiscal Year 2022-2023 Goals and Accomplishments:

- Maintain compliance with CT Department of Energy and Environmental Protection (DEEP) environmental permits and regulations.
- Replaced oil tank used to store residential waste oil.
- Reconstructed/repaired existing retaining wall and install concrete curb along residential drop off areas to reduce tripping hazards.
- Arranged sale of broken barrels for reclaim/reuse by vendor.
- Implement on-site processing of woody debris and leaf materials at the transfer station.
- Generated compost is sold, and wood chips are provided to Covanta Energy to reduce disposal cost.
- Set up new vendor for recyclable e-waste collection and clothing
- Improve staff safety training and procedures in accordance with Conn OSHA safety inspection.
- Renew CT DEEP Landfill Stewardship permit and Transfer Station registration.
- Replaced faulty power supply board in the outbound scale Fairbanks unit.
- Consumer Protection preformed a random calibration of both the inbound and outbound scales.
- Review transfer station permit renewal permit fee and duration.
- Update/establish a virtual server for the Transfer Station's scale software.
- Obtain new provider for Transfer Station online payment system. Investigate and pursue revising system to allow residents the ability to provide Saturday online payments.
- Complete engineering design and permitting of capital improvement project to repair and eliminate erosion of landfill slopes to maintain compliance with CT DEEP requirements.

Summary of Fiscal Year 2023-2024 Request:

- Increase funding to dispose of construction debris
- Increase funding of rubbish disposal tipping cost. Increase due to both increased unit cost of rubbish disposal and increased quantity of material disposed of at the transfer station.
- Replacement of transfer station front end loader, used to load and process materials.

Fiscal Year 2023-24 Goals/challenges:

- Continue to investigate installation of solar PV array on landfill to either reduce City electrical cost or provide lease payments to reduce transfer station operating cost.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Maintain compliance with CT DEEP environmental permits and regulations.
- Complete construction of capital improvement project to repair and eliminate erosion of landfill slopes to maintain compliance with CT DEEP requirements.
- Increase Trash to Treasure program.
- Manage woody debris to eliminate accumulation of wood chips within the facility.

- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Continue to investigate installation of solar arrays at landfill to reduce operating cost.

Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material, and reduce impact on the environment.

01/11/2023 15:55
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 13624 2023-24 TRANSFER STATION FUND BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

TRANSFER STATION FUND	2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
1363016 422020 RESIDENTIA	-105,425.00	-50,000.00	-50,000.00	-23,765.00	-50,000.00	-50,000.00	.0%
1363016 422021 COMM PERM	-2,425.00	-2,200.00	-2,200.00	-925.00	-2,200.00	-2,200.00	.0%
1363016 450303 RECYCLING	-4,661.71	-12,000.00	-12,000.00	-1,700.59	-12,000.00	-12,000.00	.0%
1363016 450350 CLOTHING	-6,000.00	-250.00	-250.00	-82.00	-250.00	-250.00	.0%
1363016 450351 ALUMINUM	-2,306.72	-3,000.00	-3,000.00	-1,087.43	-3,000.00	-3,000.00	.0%
1363016 450352 IRONMETAL	-91,327.60	-60,000.00	-60,000.00	-23,249.82	-60,000.00	-60,000.00	.0%
1363016 450353 BATTERIES	-3,097.68	-3,000.00	-3,000.00	-1,029.75	-3,000.00	-3,000.00	.0%
1363016 450354 COMPOST	.00	-4,000.00	-4,000.00	.00	-4,000.00	-4,000.00	.0%
1363016 450356 PAYT	-272,240.20	-260,000.00	-260,000.00	-125,271.00	-260,000.00	-260,000.00	.0%
1363016 460000 INT INCOME	-545.46	-500.00	-500.00	-2,289.79	-2,500.00	-500.00	.0%
1363016 461002 BUD FUN BA	.00	.00	-18,050.00	.00	-18,050.00	.00	.0%
1363016 480023 RECLY REB	.00	-300.00	-300.00	.00	-300.00	-300.00	.0%
1363016 490001 TRANS GEN	-464,040.00	-459,140.00	-459,140.00	-459,140.00	-459,140.00	-503,800.00	9.7%
TOTAL TRANSFER STATION FUND	-952,069.37	-854,390.00	-872,440.00	-638,540.38	-874,440.00	-899,050.00	5.2%
GRAND TOTAL	-952,069.37	-854,390.00	-872,440.00	-638,540.38	-874,440.00	-899,050.00	5.2%

** END OF REPORT - Generated by Jodi McGrane **

01/11/2023 15:56
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 13624 2023-24 TRANSFER STATION FUND BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

TRANSFER STATION FUND			2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST	PCT CHANGE
1363016	514000	REG WAGES	318,355.87	316,180.00	316,180.00	118,411.93	316,180.00	316,180.00	.0%
1363016	515100	OVERTIME	61,718.88	62,000.00	62,000.00	21,978.76	62,000.00	62,000.00	.0%
1363016	517000	OTHER WAGE	1,020.80	2,500.00	2,500.00	.00	500.00	500.00	-80.0%
1363016	520100	LIFE INS	420.00	500.00	500.00	105.00	.00	500.00	.0%
1363016	520500	DISABILITY	120.00	150.00	150.00	30.00	.00	150.00	.0%
1363016	520700	FICA	21,904.00	22,030.00	22,030.00	8,074.85	.00	22,030.00	.0%
1363016	520750	MED INSUR	5,122.72	5,155.00	5,155.00	1,888.45	.00	5,155.00	.0%
1363016	531000	PROF FEES	49,932.93	65,000.00	83,050.00	59,668.39	89,911.00	65,000.00	.0%
1363016	534200	ENVIRON	168.15	1,000.00	1,000.00	183.35	1,000.00	1,000.00	.0%
1363016	541000	UTILITIES	4,169.60	5,800.00	5,800.00	5,800.00	5,800.00	5,800.00	.0%
1363016	541100	WATER SEWR	324.74	400.00	400.00	400.00	400.00	400.00	.0%
1363016	542101	DISPOSAL	6,656.69	4,500.00	4,500.00	6,000.00	7,000.00	7,000.00	55.6%
1363016	542105	TIRE DISP	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	.0%
1363016	542110	FREON	1,096.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	.0%
1363016	542115	BULK WASTE	20,896.23	23,000.00	23,000.00	15,005.40	23,000.00	23,000.00	.0%
1363016	542120	TIP FEE	208,176.03	160,000.00	160,000.00	148,445.58	210,000.00	204,160.00	27.6%
1363016	543000	REP & MAIN	7,021.75	10,000.00	10,000.00	8,700.39	12,493.00	10,000.00	.0%
1363016	561400	MAINT SUPL	387.73	.00	.00	.00	.00	.00	.0%
1363016	561800	PROG SUPL	23,931.06	26,000.00	26,000.00	12,090.00	26,000.00	26,000.00	.0%
1363016	570400	22018 GROUND TAN	6,179.00	.00	.00	.00	.00	.00	.0%
1363016	589000	CONTINGEN	.00	7,000.00	7,000.00	.00	.00	.00	.0%
1363016	591500	TFR ISFUND	128,382.82	132,475.00	132,475.00	38,688.02	132,475.00	132,475.00	.0%
TOTAL TRANSFER STATION FUND			874,485.00	854,390.00	872,440.00	456,170.12	897,459.00	899,050.00	5.2%
GRAND TOTAL			874,485.00	854,390.00	872,440.00	456,170.12	897,459.00	899,050.00	5.2%

** END OF REPORT - Generated by Jodi McGrane **

01/11/2023 15:57
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 13624 2023-24 TRANSFER STATION FUND BUDGET

ACCOUNTS FOR:
TRANSFER STATION FUND

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
514000	REGULAR WAGES & SALARIES				
1363016	514000 - REGULAR WAGES & SALARIES				
	Maintainer I	2.00	53,286.00		316,180.00 *
	Maintainer II	1.00	57,984.00		106,572.00
	Maintainer III	2.00	64,102.00		57,984.00
	Laborer .5	1.00	23,420.00		128,204.00
					23,420.00
515100	OVERTIME WAGES & SALARIES				
1363016	515100 - OVERTIME WAGES & SALARIES				
	Holiday and extended transfer station hours during the leaf season.	1.00	62,000.00		62,000.00 *
					62,000.00
517000	OTHER WAGES				
1363016	517000 - OTHER WAGES				
	Vacation buy backs	1.00	500.00		500.00 *
					500.00
520100	LIFE INSURANCE				
1363016	520100 - LIFE INSURANCE				
	Life Insurance	1.00	500.00		500.00 *
					500.00
520500	DISABILITY INSURANCE				
1363016	520500 - DISABILITY INSURANCE				
	Disability Insurance	1.00	150.00		150.00 *
					150.00

01/11/2023 15:57
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 13624 2023-24 TRANSFER STATION FUND BUDGET

ACCOUNTS FOR:
TRANSFER STATION FUND

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
520700 F.I.C.A.					
1363016 520700 - F.I.C.A.					
FICA		1.00	22,030.00		22,030.00 * 22,030.00
520750 MEDICARE INSURANCE					
1363016 520750 - MEDICARE INSURANCE					
Medicare		1.00	5,155.00		5,155.00 * 5,155.00
531000 PROFESSIONAL FEES & SERVICES					
1363016 531000 - PROFESSIONAL FEES & SERVICES					
Contract service/professional, CT DEEP permit fees, Equipment rental and leases, grinding of leaves, brush and yw, renew DEEP Landfill Closure Stewardship Permit, AMCS (Scale software service), Fuss & O'Neil		1.00	65,000.00		65,000.00 * 65,000.00
534200 ENVIRONMENTAL MONITORING					
1363016 534200 - ENVIRONMENTAL MONITORING					
Industrial discharge permit monitoring & compliance		1.00	1,000.00		1,000.00 * 1,000.00
541000 PUBLIC UTILITIES					
1363016 541000 - PUBLIC UTILITIES					
Electric		1.00	5,800.00		5,800.00 * 5,800.00

01/11/2023 15:57
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 3
bgnyrpts

PROJECTION: 13624 2023-24 TRANSFER STATION FUND BUDGET

ACCOUNTS FOR:
TRANSFER STATION FUND

	VENDOR	QUANTITY	UNIT COST	2024	REQUEST
541100 WATER & SEWER CHARGES					
1363016 541100 - WATER & SEWER CHARGES					400.00 *
Water use charges		1.00	400.00		400.00
542101 DISPOSAL					
1363016 542101 - DISPOSAL					7,000.00 *
Waste oil, light bulb disposal cost		1.00	7,000.00		7,000.00
542105 TIRE DISPOSAL					
1363016 542105 - TIRE DISPOSAL					8,500.00 *
Disposal cost of tires dropped off at transfer station, Don Stevens		1.00	8,500.00		8,500.00
542110 HAZARDOUS WASTE COLLECTION					
1363016 542110 - FREON DISPOSAL					2,200.00 *
Freon disposal cost in accordance with env regulations, refrigerators		1.00	2,200.00		2,200.00
542115 BULK WASTE DISPOSAL					
1363016 542115 - BULK WASTE DISPOSAL					23,000.00 *
Disposal of material by private vender, Allied Sanitation (construction debris, sheetrock, shingles, ceramic)		1.00	23,000.00		23,000.00

01/11/2023 15:57
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 13624 2023-24 TRANSFER STATION FUND BUDGET

ACCOUNTS FOR:
TRANSFER STATION FUND

VENDOR	QUANTITY	UNIT COST	2024	REQUEST
542120 SOLID WASTE TIP FEES				
1363016 542120 - SOLID WASTE TIP FEES				
Disposal cost - Covanta	1.00	204,160.00		204,160.00 * 204,160.00
543000 REPAIRS & MAINTENANCE				
1363016 543000 - REPAIRS & MAINTENANCE				
Scale calibration, scale & hardware repairs (Fairbanks), PC Scale customer support, facility repairs, Scale computer system support & misc supplies	1.00	10,000.00		10,000.00 * 10,000.00
561800 PROGRAM SUPPLIES				
1363016 561800 - PROGRAM SUPPLIES				
Transfer Station Hang Tags, tools, supplies, (City True Value, Home Depot), scale printer paper	1.00	26,000.00		26,000.00 * 26,000.00
589000 CONTINGENCY				
1363016 589000 - CONTINGENCY				
Unexpected expenses	1.00	7,000.00		7,000.00 * 7,000.00
591500 TRANSFER OUT INTERNAL SERVICE				
1363016 591500 - TRANSFER OUT INTERNAL SERVICE				
Health benefits	1.00	132,475.00		132,475.00 * 132,475.00
TOTAL TRANSFER STATION FUND				899,050.00
GRAND TOTAL				899,050.00

**CITY OF BRISTOL
FISCAL YEAR 2023-2024 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 3061019

Division: RIF Road Improvement Fund

Fiscal Year 2022-2023 Goals and Accomplishments:

- Administer Department of Public Works expanded Major Road Improvement programs, funding increased through a State grant and Municipal Town Road Aid.
- Maintain procedures to improve/repair utilities located on City streets prior to performance of major road maintenance.
- Maintain City Roadway Condition Rating of 80.4 (Scale 1-100)
- Obtain Board of Finance approval to utilize State VIP contract to reclaim City roads.
- Implement program to mill and pave roadway sections (full lane width/100 ft. lengths) to improve roadway ride ability.

Summary of Fiscal Year 2023-2024 Request:

- Maintain funding level to preserve current Roadway Condition Rating of 80. Maintain FY2022-23 level of funding and optimize use of State grants and aid.
- Obtain Board of Finance approval of revisions to the City's Purchasing Manual to allow DPW's use of State VIP contract to reclaim City Roads

Fiscal Year 2023-24 Goals/challenges:

- Expand program to replace/install curbing as part of Department paving program.
- Improve resident public notification procedures to inform the public of planned roadway and drainage projects.
- Investigate alternatives for roadway surface treatments.
- Maintain high level of, and ensure compliance with, City roadway and infrastructure construction standards.
- Improve coordination with public utility companies to limit disturbance to City roads.
- Improve account tracking/coordination with Comptroller/Purchasing Offices during fiscal year end close out and account audit period to ensure real-time availability of account information.

Long Term Goals:

- Maintain current Roadway Condition Rating of City roads.
- Investigate alternatives for roadway surface treatments.

ROAD IMPROVEMENTS FUND				2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 REQUEST
3061019	CITY TREASURER								
3063015	461002	22C09	BUDGETARY FUND BALANCE	-		-	-	-	
3061019	460000		INTEREST INCOME	(709.66)	-	-	(1,959.78)	(2,500.00)	-
3063019	432020		TOWN AID ROAD TRANSPORTATION	(663,205.76)	(663,205.00)	(663,205.00)	(331,602.88)	(663,205.00)	(663,205.00)
3063019	432059		MUNICIPAL GRANT IN AID	(4,448,625.00)	(500,000.00)	(500,000.00)		(500,000.00)	(500,000.00)
3063019	432059	21G18	MUNICIPAL GRANT IN AID				-	-	
3063019	432059	23G12	MUNICIPAL GRANT IN AID		(3,200,000.00)	(3,200,000.00)	-	(321,957.00)	(3,200,000.00)
3063019	470000		CONTRIBUTIONS	(20,000.00)	-		-	(204,000.00)	-
3063019	490001		TRANSFER IN GENERAL FUND	(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)
3063019	490001	21C08	TRANSFER IN GENERAL FUND		-		-	-	-
TOTAL ROAD IMPROVEMENTS FUND				(5,432,540.42)	(4,663,205.00)	(4,663,205.00)	(633,562.66)	(1,991,662.00)	(4,663,205.00)
								-	
								-	
3063019	MAJOR ROAD IMPROVEMENTS								
3063019	531000		PROFESSIONAL FEES & SERVICES		25,000.00	25,000.00		25,000.00	25,000.00
3063019	561800		PROGRAM SUPPLIES	36,160.05	50,000.00	50,000.00		50,000.00	50,000.00
3063019	570300		IMPROV OTHER THAN BUILDINGS	5,026,391.80	500,000.00	1,787,874.00	4,847,013.26	4,590,000.00	4,588,205.00
3063019	570300	22C12	DMAC PARKING	49,392.86		-			
3063019	570300	23C01	Brace Ave		750,000.00	750,000.00	39,500.00	39,500.00	
3063019	570300	23C02	Mix Street Commuter		140,000.00	140,000.00	65,060.00	65,060.00	
3063019	570300	23C03	Railroad Improvements		350,000.00	350,000.00		350,000.00	
3063019	570300	23C04	Sherman Street Reclaim/Reconstruction		\$210,000	210,000.00			
3063019	570300	23C05	Putnam Street Reclaim/Reconstruction		\$240,000	240,000.00			
3063019	570300	23C06	Mills Street Reclaim/Reconsstruction		\$250,000	250,000.00			
3063019	570300	23C15	North Main Street		\$120,000	120,000.00		120,000.00	
3063019	570300	23G12	IMPROV OTHER THAN BUILDINGS		\$2,028,205	2,028,205.00		3,684,830.00	
TOTAL ROAD IMPROVEMENTS FUND				5,111,944.71	4,663,205.00	5,951,079.00	4,951,573.26	4,941,066.00	4,663,205.00

PW ROAD IMPROVEMENTS FUND

Org 3063019

Account	Object	Description	2022-2023 ORIGINAL BUDGET	2023-2024 REQUEST
PROFESSIONAL FEES	531000	Contracting services	\$ 25,000.00	\$ 25,000.00
PROGRAM SUPPLIES	561800		\$ 50,000.00	\$ 50,000.00
IMPROVEMENTS OTHER THAN BUILDING	570300	Contract Milling, Paving, Construction Services	\$ 3,768,205.00	\$ (4,663,205.00)
			\$ -	
			\$ -	
RECLAIM/RECONSTRUCTION		Sherman, Putnam, Mills Street Reclaim/Reconstruction North Main Street (Center - south of Route 6) Street Print	\$ 820,000.00	\$ 574,560.00
			\$ 4,663,205.00	\$ (4,013,645.00)

DEPARTMENT OF PUBLIC WORKS							
December 20, 2022							
Department of Public Works - Capital Project List 2023-24							
ITEM	Project	Description	2022-23 Request	City Funds	FY23-24 City Funds	Grant Funding	Comments
1	DPW Fleet Vehicle Lift - Public Works Garage	Replace DPW Fleet existing new high capacity truck lift (air actuated). Equipment will replace the Department's 66 ton (32 ft. long) existing lift that is 30 years old. Replacement parts difficult to obtain and the center roller jack mechanism is inoperable due to the inability to obtain replacement parts. Safety inspection performed on a yearly basis and there is a high risk that a safety inspection with identify repairs that will be difficult to make due to difficulty obtaining replacement parts. The lift is primarily used to service DPW trucks, however it is the only high capacity lift in the City and at times is use to repair Park Dept. and Water/Sewer Dept. trucks. If the lift is taken out of service it will severely impact DPW ability to maintain fleet trucks and will increase the need for vender repairs. The Department's existing lift is equipped with a parallelogram lifting mechanism, the new lift with will be vertical.	\$140,000	\$0	\$0	Locip grant	Specification Complete
2	Police Court Complex MEP - Phase II and additional Phase I funding	Upgrades to Police Court Complex Heating and electrical systems. Phase I improvements consist of replacing the 2 existing steam boilers with 2 hot water boilers. The existing steam boilers feeds 2 heat exchangers that converts steams to hot water & directly feeds 4 of the building 5 air handlers with steam, therefore Phase I MEP improvements includes the replacement of AHU. Due to supply chain issues (long lead times), MEP Phase 1 work has been modified to install new coils in AHU in order to allow units to operate on hot water until new AHU units can be installed. There is an existing appropriation of \$1,900,000 FY22-23. DPW current request is for \$900,000, \$500,000 to complete Phase 1 (cost increase (\$300,000) and funding of swing space upgrades (\$200,000) & Phase II electrical switch gear replacement (original to building 44 yrs. old) \$400,000.	\$900,000	\$900,000	\$900,000		Design / Contract Document 80% Complete
3	East St Bridge Replacement	The project scope involves the superstructure and substructure replacement of the bridge carrying East Street over the Pequabuck River (Bridge No. 04487) in the City of Bristol, Connecticut. The existing bridge was originally constructed in 1900 and then reconstructed in 1929. It is considered to be structurally deficient due to its deck and superstructure condition rating of 4 (poor). The bridge's substructure has a condition rating of 6 (satisfactory). Overall, the structure evaluation rating is 4 (poor) with a Sufficiency Rating of 39.5%. ADT 2800	\$2,100,000	\$1,020,000	\$1,020,000		Design currently 60% complete
4	Animal Control Facility Replacement - New Building	Construct new / expanded animal control facility. Replacing the existing 2,355 SF building with a 4,015 SF building. The proposed animal control facility will be equipped with a quarantine area, wash room, deacon room, shower, office storage indoor & outdoor dog kennels, cat kennels, emergency power and a code compliant HVAC system.	\$2,800,000	\$2,800,000	\$50,000	Potential ARPA Funding (\$120,000 existing) - Additional \$50,000 for design funding	Concept Design Preliminary Report Complete
5	Shrub Road Sidewalks & Traffic Calming	Install 5,100 LF concrete sidewalks on the north side of Shrub Road including construction of pedestrian bridge across Freeman Brook west of Seymour Park. In addition to the project will include traffic calming measures. ADT 2300	\$1,600,000	\$0	\$0	Letc/p but not until 2024	Design currently 90% complete
6	Police Court Complex MEP - Phase III	Phase III improvements replace 10 unit heaters located throughout the building & garage & air handling units, bathroom exhaust fan system, emergency lighting, and primary and secondary server cooling unit for PD dispatch computer server.	\$300,000	\$300,000	\$300,000		
7	Andrew Ave Culvert	Replace existing 6 ft. wide stone walled culvert with concrete precast structure. Existing headwall has failed. Culvert rated by DOT as deficient (headwall). ADT 3100	\$1,100,000	\$550,000	\$150,000	State Local Bridge Program (60% funding available). ADT 3000	
8	Police Complex Parking garage - Security Garage Doors and Trellis Façade	Install security garage gates at PD existing parking garage to provide increase security for PD personnel vehicles. The doors would be installed outside the existing building foot print in the driveway entrance and exit area. In addition to access controlled garage doors the project includes metal trestle to enclose the area between the garage door and building which will potentially upgrading the building facade.	\$320,000	\$320,000	\$320,000		
9	Lake Ave Culvert at Mix Brook	Replace existing 7 ft. wide stone culvert with a new precast concrete structure. The existing structure has a deficiency rating of 57% due to the poor condition of the substructure, superstructure, deck and culvert geometry.	\$1,900,000	\$950,000	\$125,000	State Local Bridge Program (50% funding available). See comment for City portion of Engineering cost only.	
10	Mellen Street Culvert (South St & Mem Blvd)	Replace existing 8 ft. wide stone culvert with a new precast concrete culvert. The existing culvert rating is 67% due to poor substructure and superstructure conditions. ADT 2800	\$1,800,000	\$900,000	\$120,000	State Local Bridge Program (50% funding available). See comment for City portion of Engineering cost only.	\$120,000
11	Clark Ave & James P Casey Rd Reconstruction (radius)	Construct a 250 ft. radius curve at he intersection of Clark Ave and James P Casey road to eliminate existing safety hazard. ADT 4100	\$1,780,000	\$180,000	\$180,000	180,000 engineering (\$700,000 construction LoC/p)	Construction \$1,600,000
12	DPW/PD Building - Public Works Garage (storage)	Construct a multi-use prefabricated metal building at DPW V.P.Kelly Road facility. Proposed 200 ft. x 60 ft. x 20 ft. high building will be used as PD vehicle impoundment area, DPW storage and two future DPW fleet maintenance bays. The DPW existing storage building is deteriorate and not secure.	\$4,700,000	\$4,700,000	\$4,700,000		
13	Truck Wash - Public Works Garage (Multi-Department Use)	Construct a dedicated truck wash bay station that would service DPW, Water/Sewer, Fire and the Police Department. The wash bay will be located within a new dedicated building located at DPW's V.P. Kelly Road operation facility. The system will be equipped with an undercarriage system and will be automated.	\$1,300,000	\$1,300,000	\$1,300,000		Potential ARPA Funding
Totals			\$20,740,000	\$13,920,000	\$9,165,000		
Projects not included in DPW FY2023-24 CIP Budget							
	Riverside Ave Streetscape Improvements (Mem Blvd to Main St)	Construct streetscape improvements along Riverside Avenue to improve gateway into City. Project will consist of new sidewalks, decorative lighting, brick pavers, landscaping and trees. In addition the proposed project will modify Intersection curb lines to improve traffic safety.					Eng. cost funded FY2022-23. Construction cost \$4,800,000 SIF Grant Application. No City match if fully funded
	Park St Streetscape Improvements (Divinity St to Divinity St)	Construct streetscape improvements along Park St to improve gateway entering Rockwell Park. Project will consist of new sidewalks, decorative lighting, brick pavers, landscaping and trees.					Eng. cost funded FY2022-23. Construction cost \$2,300,000 is part of current SIF Grant Application. No City match if fully funded
	City Hall West - Swing Space Reuse	Reconfigure existing space for Police, Probate & Emergency Management					\$110,000 Design, Construction estimates \$400,000
	Middle St dam Removal	Removal of Middle St dam					\$1,600,000 CT DEEP Funding
	Existing PD Complex Parking garage	Structural repairs and weather coating installation to parking garage levels					Initial study complete, currently performing addition investigation associated with concrete deck. Estimated construction cost \$1,600,000
	Bike path (Rockwell Park to Middle St)	NVCOG currently assisting City with preliminary/concept design which will include engineering and construction cost estimates.					Engineering cost \$180,000

**CITY OF BRISTOL
FISCAL YEAR 2022-2023 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 1018310-570200

Division: City Buildings Project List

Fiscal Year 2022 Goals and Accomplishments:

- Main Library Plaster Abatement & Repairs/Painting
- Main Library Retaining Wall Top Stone Replacements
- Fire House #5 HVAC Study
- Main Library Sidewalk and Staircase Replacement
- Fire House #2 Rear Ramp & Parking Lot Milling & Paving
- Beals Center Sidewalk Replacements
- City Yard Mechanics Office RTU Replacement
- Beals Senior Center Service Counter Replacement
- 51 High Street Boiler Replacement & Natural Gas Service Installation
- Police Complex Basement Parking LED Lighting Upgrades
- Animal Control Facility Ceiling Painting
- Beals Center Hot Water Heater Replacement

Summary of Fiscal Year 2022-2023 Request:

- Fire House #2 AC Installation: Installation of a dedicated HVAC mini-split Air Conditioning system at 151 Hill Street to benefit Fire Department Staff comfort, safety, and physical recuperation post-incident.
- Fire House #2 Electrical & Generator Upgrades: Electrical panel and generator replacements to meet current and future facility demands, which have outgrown the original electrical panel installed in 1968. The upgraded generator will allow the entire facility electrical load to be carried during extended power outages.
- Fire House #5 Electrical & Generator Upgrades: Electrical panel and generator replacements to meet current and future facility demands. The upgraded generator will allow the entire facility electrical load to be carried during extended power outages.
- Fire House #4 HVAC Ceiling Fans: Installation of apparatus bay ceiling fans (in the elevated Mechanics Bay) to increase energy efficiency, earlier identified by Eversource Utility energy management consultants. Provides occupant comfort and decreases energy usage.
- Main Library Chiller Repairs: Repairs of deteriorated Chiller condensate tank that has degraded over time. Preventative measure to ensure that the air conditioning systems are not compromised during the spring/summer months, which would cause additional reactive costs and occupant discomfort.
- Police Complex Holding Cells: Complete grinding and refinishing of both Male and Female Custody cells which were last addressed in 2000 during a facility renovation. Repairs will be made prior to final painting which will increase officer and detainee safety, and aid in the proper cleaning/decontamination of the area by Building Maintenance staff.

Fiscal Year 2023 Goals:

- Main Library Carpet Replacement (historic wing stairway and select border in lower level)
- Main Library Boiler Repair (cracked section replacement)
- 51 High Street Window Trim Repairs/Exterior Painting (\$75,000 State Historic Preservation Office funding obtained to match \$75,000 allocated by the City)
- Animal Control Facility HVAC/Feasibility Study (to determine renovation or replacement of existing facility)
- Bristol Police Complex Return Air Fan Replacement (replacement of original 1979 inline duct fan servicing 1st Floor north wing)

- Bristol Police Complex Flooring & Painting improvements (develop an annual rotating schedule to systematically address sections in a cyclic future fashion)
- City Yard Salt Dome Roof Replacement & LED Lighting Upgrades

Long Term Goals:

- Bristol Police Complex Parking Garage Structural Study (to address water infiltration and limit concrete deterioration)
- Coordinate with Police, Fire, Library, Beals, Parks & Recreation, Youth & Community Services, and all other Departments supported by the Facilities and Building Maintenance Staff to develop and understand operational needs and goals for future planning and budgeting purposes.

FY23-24 City Building Committee Project List					
13-Dec-22					
Priority	Facility	Project	Notes	Estimated Project Cost	Total Budget (Running) cost
1	DPW City Yard - Mechanics Garage	Bay Heater Unit Replacements	Existing units past life cycle	\$75,000.00	\$75,000.00
2	Park/Youth Services - 51 High Street	Flooring Replacement	Deteriorated floor (potential safety concern)	\$25,000.00	\$100,000.00
3	DPW City Yard & Transfer Station	(2) Waste Oil Heater Replacements	Existing units discontinued (replacement parts not available)	\$42,000.00	\$142,000.00
4	Beal's Senior Center	Window Replacement	Replaced rotted windows (4x)	\$11,000.00	\$153,000.00
5	Multiple Facilities	Haz Mat Baseline Inspections	Fire HQ, Fire #2, FD #5, 51 High , Police, Beals, Manross Library	\$20,000.00	\$173,000.00
6	Fire Department Station #2	Exterior Painting of Metal Trim	Trim, awnings & other features discolored by age/exposure	\$15,000.00	\$188,000.00
7	Police Complex	Flooring Replacement	Internal primary U-shaped hallway (Cost to replace flooring with existing rubber tiles is \$125,000, therefore proposed project request anticipates use of Vinyl Plank Flooring).	\$68,000.00	\$256,000.00
8	Beal's Senior Center	Wall Removal/Café & Card Expansion	Demo wall, remove carpet, install VCT	\$37,000.00	\$293,000.00
9	Park/Youth Services - 51 High Street	Drainage Improvements	Basement water infiltration drainage	\$35,000.00	\$328,000.00
10	Police Complex	Exterior Repairs & Painting	Repair concrete and paint	\$72,000.00	\$400,000.00

DPW VEHICLE REPLACEMENT REQUEST					
FY2022-23					
7-Dec-22					
Priority	Quantity	Vehicle Request	Replacement/Vehicle Condition	Budget Request	Running Budget Total
1	1	Automated Rubbish Truck	New automated rubbish/recycling truck will replace a 2007 low entry type rubbish truck (ID GR39). The truck has heavy body rot and has approximately 110,000 miles. DPW's goal is to replace the Department's low entry type rubbish trucks. DPW currently has two low entry type rubbish trucks, including the one proposed to be replaced.	\$410,000	\$410,000
2	1	JD 410 Backhoe	New backhoe to replace the Department's 1997 JCB backhoe (ID GC18). Machine has 4700 hrs. and has intermittent brake issues. DPW's goal is to replace the JCB with a John Deere (or equal).	\$175,000.00	\$585,000.00
3	3	1 ton mason dumps with plows	Procure three mason dump trucks through CT DAS surplus program. The trucks will increase trucks available for snow operations (max DPW staff). The cost includes 5 spreaders required for the 3 currently requested mason dumps, along with sanders for the 2 previously approved mason dumps.	\$70,000.00	\$655,000.00
4	1	2500 Crew Cab pickup	New 2500 crew cap pickup to provide a replacement for a 1998 crew pickup (126,000 miles) that was recently taken out of service due to heavy frame rot. The new crew cab pickup would be used by the DPW Streets Superintendent, and his current vehicle will be used to replace the crew pickup taken out of service.	\$55,000.00	\$710,000.00
5	1	2500 Pickup with plow	This vehicle will be obtained through the CT DAS program and will replace the vehicle used at the transfer station.	\$7,000.00	\$717,000.00
6	1	Wood Chipper	New chipper will replace DPW's 1999 unit. The new chipper will have increased capacity and added safety features.	\$90,000	\$807,000.00
7	1	Small (5 ft. wide) articulating front end loader	Replace bombardier sidewalk machine: Replace one of two 1971 bombardiers sidewalk machines (2000 hrs.) with a small front end loader (5 ft.) equipped with a plow, snow blower and bucket for use to clear sidewalks. In addition to snow removal, the small loader will be equipped with a number of DPW existing attachments currently used by our skid steer.	\$60,000	\$867,000.00
9	1	Ford Explorer	This vehicle will be obtained through the CT DAS program and will replace an operation manager vehicle procured as a surplus Police SUV (92,000 hard miles and over 14,000 idle hours).	\$5,000.00	\$872,000.00
10	1	Chevrolet 3500 14' Box Truck	New box truck equipped with a lift gate and 4 wheel drive. DPW currently has a 17 ft. box truck used by DPW Streets and Solid Waste Divisions. DPW will maintain the existing box truck, however, it is oversized for daily operations and underpowered due to hybrid transmission. The requested smaller box truck will meet the Department's daily needs and will be four wheel drive.	\$70,000.00	\$942,000.00
11	1	Front End Loader	This will replace transfer station's current front end loader (2003 John Deere loader with 20,000 hours). This unit is vital to the transfer station's daily operations.	\$280,000.00	\$1,222,000.00
12	1	Chevy Equinox SUV	This will replace Engineering inspector vehicle (ID E3), a 2007 Chevy Impala. AWD and cargo room from an SUV will provide room for tools and equipment, as well as off road capabilities.	\$30,000.00	\$1,252,000.00
13	1	2500 Crew Cab pickup	This unit will replace the solid waste supervisor's vehicle (ID R1). Current pickup will then be passed down to DPW Fleet Div. as a parts vehicle.	\$55,000	\$1,307,000.00
14	1	2500 Crew Cab pickup	This unit will be used by DPW Fleet. DPW Fleet is currently using a surplus PD SUV with 93,000 miles on it and 14,300 idle hrs.	\$55,000	\$1,362,000.00



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 10, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: City Hall – Renovations Project Update (January)

Project construction continues to progress. As previously reported, construction activity is progressing from the 3rd floor to the ground floor. As a result, sheet rock and tapped walls on 3rd floor are being painted with primer, and the first coat of paint with finish color is scheduled to be painted next week. With that said, metal framing on the ground floor is approximately 30% complete. The primary activities since last reported to the Board have consisted of the following:

- i. 3rd Floor – IT room build out & wire being installed along with lights, ceiling grids, and painting.
- ii. 2nd Floor – Complete sheet rock & tape (90% installed), electrical & lighting install and primer painting.
- iii. 1st Floor – Install sheet rock & tape installation (50% installed), install ductwork and copper piping, rough in electric and spray foam council chambers
- iv. Ground Floor - Install steel framing (30% complete), ground water sump pump collection system and pipe connection to storm drainage system, MEP hangers and duck work along with spray foam installation.
- v. Site work is also progressing, with storm drainage and site utilities being installed on the southern portion of the site. Northern storm drainage previously installed.
- vi. Windows scheduled to be installed at the end of January on the existing portion of the building. The glass façade is scheduled for installation in March, and the atrium (building addition) glass is scheduled for April.

The number of daily workers is approximately 52, and no safety issues or violations have been reported.

The electrical contractor Ferguson Electric has been notified that the delivery of the dedicated AC (Liebert) unit for the City Clerk vault has been delayed to the end of the year. The contractor and the project construction manager, D'Amato/Downes Joint Venture, are currently confirming

information and seeking alternate manufacturers. As of this writing, the notification of the AC unit's delay was just received, and it is important to provide the project team an opportunity to develop options and solutions. However, a properly functioning City vault is critical. In addition to investigating alternate suppliers of the specified AC unit, consideration will be given to installation of a temporary AC unit. It should also be noted that operation of the City vault requires approval of the State Librarian to certify the vault for the storage of public records. However, the City Clerk is currently operating their office with all City records, typically stored in their vault, being stored off site in a secure/climate controlled vault. A potential option, although not desired, may be to move City Clerk into their new office, and temporarily continue to use offset record storage.

There are also indications of delivery delays for the primary rooftop AHU (Air Handling Units), although, the construction manager has indicated that it will not impact the project completion date of October 11, 2023. In addition to concerns with the City Clerk's vault AC unit, the critical project schedule path continues to be activities associated the supply and installation of the Eversource transformer and the primary electrical switchgear.

A summary of the current potential change orders is provided below:

1. Maintenance Garage – additional asbestos abatement, interior paint, installation of new heating units along with the installation of new underground gas and water laterals to service the building. The estimated cost of the improvements is \$66,000.
2. City issued a purchase order to proceed with installation of the building's audio visual system in the amount of \$470,000. The budgeted amount was \$520,000, however, coordination of AV work with the project's electrical and control wiring is required, and will/has resulted in additional work estimated at \$47,000. Cost includes 46 additional data drops to meet AV requirements or department needs.
3. Site lighting along North Main Street has been revised. Additional light (3) being installed along the road in order to allow for the removal of the existing aluminum street poles. A similar layout was used by DPW to remove the aluminum poles on Main St. The estimated cost for the lighting modification is \$67,000 including trench exaction.
4. Building Skywalk – The current contract does not include painting the existing metal skywalk frame, estimated to cost \$25,000. In addition, modifications to the existing frame are required to eliminate existing leaks, estimated cost \$8,000.
5. Ground Floor - Framing & spray foam installation of exterior walls, estimated cost \$17,000
6. Center Shaft / HVAC Duck Wok Modification: Framing and metal duck work adjustments to center HVAC/ Mechanical shaft, estimated cost \$18,000.
7. Modification to Building Exterior Roof/Building Connections: Modification to design connection details due to existing building conditions, estimated cost \$26,000.

The total cost of the change orders indicated above is approximately \$257,000. In addition to the change orders identified above, there will be a number of smaller change order items. However, a portion of the cost (\$30,000-\$40,000) will be offset by an unused allowance associated with hazardous material, GPR scanning, and polluted soil.

The current contract amount is \$28,507,421.16. With the approval of the items above, total change orders to date would be will be \$700,150.57, representing a 2.45% increase to date (not included: change orders charges to CM contingencies or contract allowances). The current City project contingency is approximately \$1,581,000 (not including existing allowances contained within the contract in the amount of approximately \$620,000). The work that remains to be completed is approximately \$13,000,000. Therefore, sufficient funds are available to complete the project and to remain within budget.

A review of the change orders above includes work required to address existing building conditions exposed during demolition such as Modifications to Building Exterior Connections, Center Shaft Modifications or items previously requested by the City such as additional data drops & modification to exterior lighting to remove Eversource aluminum poles. With that said, a portion of the change order work associated with the Maintenance Garage upgrades and skywalk are proposed enhancements and can be eliminated to save approximately \$60,000.

A copy of the monthly reports prepared by the construction manager, D'Amato/Downs Joint Venture (DDJV) and Collier Inc., are attached.

A copy of the proposed building commemorative plaque is attached for the Board's review and approval. The proposed plaque contains the names of both the current and former mayors, city council members, Board of Public Works members, Architect, Construction Manager, and Public Works representative. The plaque also includes the statement "Built to Serve the Residents of Bristol" that I personally feel is very important. The original "older" plaques will remain at the south entrance of the building, and the new plaque will be located at the main entrance in the building addition. DPW is also working with ECD staff to relocate the plaque previously installed at the fountain "Mayor James P. Casey Memorial Fountain." The current intent is to locate the plaque in the building, presented with a photograph of the fountain and portrait of Mayor Casey.

The Department is also investigating establishing a committee to form a policy associated with building security, in particular, access to building cameras, video, and protocol/policies of granting card key access. The new building will be equipped with cameras in all common areas, and a policy defining the staff that will be granted access to live video feed or the ability to replay video. In addition, protocols for controlling and maintaining card keys should be established. Access to, and within Departments, should be determined by Department heads. However, access to the building during off-hours should be defined. It is critical that a policy balances building security with public and staff access. DPW recommends that members of the proposed security policy committee are representatives of the Public Works, Police, Personnel, IT, and BPW members.

The Department is in the process of scheduling a brief presentation for City Council at their February 14, 2023 meeting to provide an update on the City Hall project.

Please feel free to contact me at 860-584-6113 to discuss.

Laura Leger

From: Damaris Martinez <dmartinez@QAMarch.com>
Sent: Friday, January 6, 2023 5:08 PM
To: Dawn Nielsen; Raymond Rogozinski; Chris O'Neill
Cc: Jeffrey Caggiano
Subject: RE: Bristol City Hall Plaque

Please see attached screenshot.

2'-11"

BRISTOL CITY HALL RENOVATION PROJECT



2021-2023 MAYOR & CITY COUNCIL

MAYOR JEFFREY J. CAGGIANO

ANDREW HOWE
JOLENE LUSITANI
JACQUELINE OLSEN

SEBASTIAN PANIOTO
CHERYL THIBEAULT
SUSAN TYLER

2019-2021 MAYOR & CITY COUNCIL

MAYOR ELLEN ZOPPO-SASSU

BRITTANY BARNEY
MARY FORTIER
GREGORY HAHN

PETER KELLEY
DAVID PRELESKI
SCOTT ROSADO

BOARD OF PUBLIC WORKS

MICHAEL DUMAS DAVID HARTLEY FRANK STAWSKI DONALD PADLO

DIRECTOR OF PUBLIC WORKS

RAYMOND A. ROGOZINSKI, P.E.

ARCHITECT

QA&M ARCHITECTURE
STUDIO Q ARCHITECTURE

CONSTRUCTION MANAGER

D'AMATO+DOWNES
JOINT VENTURE

BUILT TO SERVE THE CITIZENS OF BRISTOL

OCTOBER 2023

3/4" STAND



Damaris Martinez
Interior Designer
QuisenberryArcariMalik, LLC

195 Scott Swamp Road
Farmington, CT 06032
phone 860-677-4594 x44
direct 860-470-5048
dmartinez@qamarch.com
www.qamarch.com

From: Dawn Nielsen <DawnNielsen@bristolct.gov>

Sent: Thursday, January 5, 2023 2:40 PM

To: Damaris Martinez <dmartinez@QAMarch.com>; Raymond Rogozinski <RaymondRogozinski@bristolct.gov>; Chris O'Neill <CONeill@qamarch.com>

Cc: Jeffrey Caggiano <jeffcaggiano@bristolct.gov>

Subject: RE: Bristol City Hall Plaque

CAUTION: This email originated from outside QA+M Architecture. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello, All.

The set up and layout of the plague looks good to me with the new suggestions added.

However, there are still two typos which need fixing:

1. Mayor Ellen Zoppo-Sassu – needs a hyphen in her last name
2. David Preleski's last name is still misspelled

Attached is the Word document I sent along with the last round of suggested revisions, in case it's easier to copy and paste from.

Please make these corrections then I am good with the plague as is.

Thank you,
Dawn

Dawn Nielsen
Marketing & Public Relations Specialist
City of Bristol, Connecticut

Office Address: 150 Main Street, Bristol
Mailing Address:
111 North Main Street
Bristol, CT 06010

E: DawnNielsen@BristolCT.gov
P: 860-584-6190



See why it's **BETTER** to **BE** in Bristol!
Visit: BristolAllHeart.com

From: Damaris Martinez <dmartinez@QAMarch.com>
Sent: Wednesday, January 4, 2023 10:04 PM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>; Chris O'Neill <CONeill@qamarch.com>; Dawn Nielsen <DawnNielsen@bristolct.gov>
Subject: Re: Bristol City Hall Plaque

Good evening,
Please see attached updated plaque.

Thank you,
Damaris

Get [Outlook for iOS](#)

From: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Sent: Tuesday, December 27, 2022 1:15:12 PM
To: Damaris Martinez <dmartinez@QAMarch.com>; Chris O'Neill <CONeill@qamarch.com>
Subject: Bristol City Hall Plaque

CAUTION: This email originated from outside QA+M Architecture. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Option 1 looks good as is. Please edit option 2 accordingly and forward both options to me. I will provide to committee for input.

From: Raymond Rogozinski [<mailto:raymondrogozinski@bristolct.gov>]
Sent: Tuesday, December 27, 2022 12:47 PM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Subject: Your scan (Scan to My Email)



Vertiv Customer:

Thank you for your continued understanding, trust, and partnership with Vertiv as we navigate, alongside most companies, unprecedented market conditions. We are here to support you through a time of robust market demand and growth.

During this unprecedented time, the biggest impacts you've experienced are extended lead times and unexpected changes to committed ship dates. Vertiv strives to provide competitive lead times and meet or exceed our commitments, but the current conditions outlined below are more frequently disrupting our ability to execute than we would like.

- Global supply chain challenges are causing material shortages in electronics, base metals, and plastic resins.
- Container shortages, port congestion, labor shortages and other factors are leading to limited logistics capacity and longer shipping times.
- Last minute supply deliveries stemming from material shortages and logistics challenges are hampering our ability to accurately predict our deliveries, sometimes occurring after a promised ship date.

Actions we're taking to mitigate challenges:

- Working with additional suppliers for long lead time components
- Adding manufacturing and support capacity
- Forecasting at a longer horizon to plan for capacity and supply further into the future
- Leveraging our global structure to maximize performance
- Working on multiple projects across the business to improve cycle time

We understand how these challenges have impacted you and are actively working to make improvements. We also recognize the importance of regular communication and updates and are working with suppliers to get as much visibility as possible to potential delays so that we can pass that information along. Thank you again for your understanding, patience and trust as we work through these challenges.

Attn: Thomas J. Ferguson
Project Manager | Ferguson

Project Details:

Name: BRISTOL CITY HALL MUNICIPAL VAULT
Order Number: CPQ-141168 / 1092678
Date: 01/12/2023

Current Estimated Ship Date: 01/24/2024

Estimated shipping / delivery time: 7-10 days

Cause of Delay: Due to a constrained fan supply for condensers.

Please let us know if there are any questions or concerns.
Thank you,

Josh Yakuben
+203.843.8489
josh.yakuben@vertiv.com

MONTHLY PROJECT STATUS REPORT

City of Bristol City Hall Addition & Renovation

REPORT
2022-12

REPORTING PERIOD	From: 12/1/2022	To: 12/31/2022	Date Issued: 1/12/2022
PROJECT MANAGER	Ken Romeo	Owner Contact: Raymond Rogozinski	

1.0 PROJECT DASHBOARD

PROJECT PHASE	CONCEPT / FEASIBILITY	DESIGN	BID / AWARD	CONSTRUCTION (Court & Addition and Renovation)	CLOSEOUT
STATUS	N/A	Complete	Complete	Active	Select Status
PERCENT COMPLETE	100%	100%	100%	53%	0%

1.1 EXECUTIVE SUMMARY

The City of Bristol CT and Colliers Project Leaders (CPL) continue to work actively supporting the project by attending to construction activities, checking the construction schedule, materials procurement status monitoring, along with the observing the onsite construction progress and coordination of the construction team. On an ongoing basis CPL is checking in on the submittal and RFI process while coordinating with the City on items that require input from the Owner. CPL continues to assist the Owner with additional need items generated from Departments, evaluation of additional scope items, and support with integration of Owner direct contractors such as the materials testing firm, commissioning agent, retrieval of offsite stored records as requested, audio visual, and the furniture fixture & equipment. We facilitate responses to items requiring coordination and or review by the Owner with the design team by hosting weekly meetings to assist with conveyance of information in a timely and clear manner. CPL assists with coordination of City Hall departments inquiries as requested by the Department of Public Works. We maintain a site presence at least three times a week to assist with these activities along with reviewing construction progress, attending meetings, and coordination with the City Departments. Construction progress reviews with the Building Department continue. When not onsite we are monitoring items via email, Procore (the online construction management platform) along with facilitation by phone and online meetings. The current construction contract sum/GMP is \$28,507,421.16. The GMP has been adjusted by \$49,842.31 due to one change order since the last report. CPL continues to identify and track potential financial exposure items along with reviewing them on a weekly basis with the team in the project and change meetings. The project budget is tracking to be within the financial parameters set by the City of Bristol. See the attached financial summary for more information on the construction cost and project budget.

The project schedule is currently still tracking on time. There are still several items to be procured and then manufactured which provides the potential for impact on the project schedule. Just recently the project was notified of potential impact on the delivery dates for major mechanical units. The team is working to investigate what is causing the impact on the deliveries and potential options to mitigate the impact to the project schedule. The submittal process continues to make beneficial progress with various critical packages having moved forward but there remain important packages which are in process. DDJV monthly report has further detail related to the current submittal status. The coordination of the existing building conditions effecting glazing, building envelope, and interior fire rating systems are being managed but remain as potential impacts to the schedule. The team continues to work through these and other field issues which have the possibility to impact the project schedule and the issues frequently change. Weather conditions so far have not caused a significant impact on work progress with the roofing being largely complete, framing of the addition exterior walls is nearing completion, and the

MONTHLY PROJECT STATUS REPORT

ongoing site utilities reflecting the dedication to meeting the project schedule. Substantial progress has also been made in licensed trade rough-in on all floors, wall framing, gypsum wallboard inclusive of taping, and painting has started on the third floor. The team continues to pay heed to ensure the building is prepared for winter and water events. Simultaneously, the team is addressing field questions also known as request for information (RFI) as they come up from the multiple contractors engaged on the project. Some RFIs have the potential to influence the flow and progress of construction so the team reviews all these items as a group at the weekly project meeting while daily management occurs on the time sensitive ones to assist in pressing them to closure as quickly as possible. Timely responses and team coordination efforts to close the submittals and RFIs are still of the utmost importance to a successful project to which QA+M continues to pursue. The exterior mockup of the major façade items continues to be developed. The mockup has proved to be a valuable endeavor with multiple questions being addressed during its assembly. The team has been engaged in the closeout process by compiling a log of items required at the end of the project. Starting this now coupled with the commissioning process will assist in facilitating an efficient close to the project.

FINANCIAL STATUS REPORT

City of Bristol, CT City Hall Renovations Project

Financial Summary Report

Date: December 31, 2022

	A	B	C	D	E	F	G
	Budget			D+E=F			C-F=G
	Project Budget	Approved Transfers	Approved Budget w/ Transfers	Total Contract	Planned, but not Contracted	Anticipated Total Costs	Remaining Balance
I. Building Construction	28,940.0	493.0	29,433.0	28,507.4	13.0	28,520.4	912.6
II. Related Construction	-	-	-	-	-	-	-
III. Escalation	-	-	-	-	-	-	-
Total Construction	\$ 28,940.0	\$ 493.0	\$ 29,433.0	\$ 28,507.4	\$ 13.0	\$ 28,520.4	\$ 912.6
IV. Furniture, Fixtures & Equipment (FF&E)	2,090.0	120.0	2,210.0	1,762.2	447.8	2,210.0	-
V. Fees and Expenses	3,846.4	24.5	3,870.9	3,134.0	821.5	3,955.5	(84.6)
VI. Contingency							
A. Construction & Owner's Project	2,088.9	(637.5)	1,451.4	-	399.2	399.2	1,052.2
B. Additional Need	-	-	-	-	1,880.2	1,880.2	(1,880.2)
Total Contingency	\$ 2,088.9	\$ (637.5)	\$ 1,451.4	\$ -	\$ 2,279.4	\$ 2,279.4	\$ (828.0)
Total Project	\$ 36,965.3	\$ -	\$ 36,965.3	\$ 33,403.6	\$ 3,561.7	\$ 36,965.3	\$ 0.0
VII. Outsourced Funding							
A. ARPA Funds	3,910.0	-	3,910.0	-	-	-	3,910.0
B. Additional Need	-	-	-	-	3,910.0	3,910.0	(3,910.0)
Total Project with Outside Funds	\$ 33,055.3	\$ -	\$ 33,055.3	\$ 33,403.6	\$ (348.3)	\$ 33,055.3	\$ 0.0

BRISTOL CITY HALL ADDITION & RENOVATIONS MONTHLY REPORT - JANURARY 2023



Issue Date: 01.12.2023

Table of Contents

Section I – Executive Summary

Section II – Cost Reports

- PCO/COR Log
- Budget Summary
- Allowance Log

Section III – Document Summary Logs

- RFI log (Open Issues/Clarifications)
- Submittal Log (Open Items)
- Drawing/Specification Log

Section IV – Schedule Update

Section V – Progress Photos

Section I - Executive Summary

Mobilization / Site Logistics

The majority of subcontractors have mobilized and been working on site. A monthly Sedimentation Control Report is being provided to the Owner to document maintenance of erosion control and project site cleanliness. Dust control measures are implemented as required. All exits to the city streets are free of debris. Temporary fencing and scrim are upkept to look presentable. Safety signs are installed to warn the public about on-going construction work and potential hazards. City provided directional signage is in place to point the public to the temporary City Hall locations. All materials being delivered to the site are stored within the secured Laydown Area.

Demo & Abatement

Abatement and selective demolition work included in the base bid is mostly complete. Minor work remaining will be addressed toward the end of the project when coordination allows.

Sitework & Landscaping

Site demolition has been in progress and will be ongoing throughout all phases of the project. Main utility road work on North Main Street is complete, with exception of new fire hydrant, which is going to be installed after the winter. Existing fire protection water main to the building and branch to an existing fire hydrant have been capped, backfilled, and the road is temporarily restored. Conduits for primary electrical service are installed. Conduits for secondary service are being installed at the moment. All structures for underground storm water management system are installed and tied in. All fuel storage tanks have been removed and excavated areas were backfilled.

Concrete

The concrete subcontractor has completed forming, reinforcing, and pouring the foundation for the Atrium addition. Concrete stairs and slabs within the Atrium are poured. Housekeeping pads and miscellaneous infills within existing building are complete. Ground Floor slab-on-grade to cover underground plumbing trenches is complete.

Structural Steel

All supplemental structural steel within the existing building is installed. Structural steel for the Atrium has been erected, plumbed, and detailed, including steel stairs. All moment connections are welded, decking and shear studs are installed. All new structural steel in the existing building and Atrium have been inspected and approved by IMTL and the Structural EOR. Atrium erection as-builts are approved. Base scope of work is finished, and at this point we are addressing miscellaneous conditions in the building that are discovered after demolition and require structural reinforcement.

Miscellaneous Steel

Both roof ladders have been installed. Roof safety railings are installed. Shop drawings for interior and exterior railings are being developed.

Exterior Framing & Sheathing

Cold formed framing at exterior Atrium walls is complete. Sheathing is being wrapped up. All exterior framing details along the east façade are installed and ready to receive curtainwall over them. Framing of Atrium canopy is ongoing.

Curtainwall, Storefronts, & Glazing

Curtainwall framing at existing building openings is complete. Glazing for existing openings is scheduled to arrive for installation at the end of January. Installation of new curtainwall framing along the east façade has begun. Glazing for the east façade is released and scheduled to show up beginning of March. Atrium framing would start as soon as the east façade framing is finished. Atrium rough openings have been measured so that glazing can be released, which should arrive 12-14 weeks after release.

Masonry & Air Vapor Barrier

All CMU infills are complete. New Record Vault CMU is complete. Elevator shaft is complete. Brick work at old Tax Collector window is complete. AVB around existing openings is complete. At the addition, brick and precast work is to follow CFMF, sheathing, and AVB installation. The mason has brought the existing stairwells up to code by infilling missing sections of CMU and installing lintels as needed. AVB installation on the East side is scheduled to begin in 2 weeks.

Roofing

Wood blocking, AVB, rigid insulation, gypsum cover board, and EPDM membrane are installed on the following roof areas: Maintenance Garage, Penthouse, Main Building, Council Chambers, East Bump Out, and South Entrance Vestibule. Two duct doghouses are fully roofed. All RTU curbs, duct drops, duct support stands, piping penetrations, are insulated as needed and flashed in. Atrium roof is installed. All duct drops have been flashed in with EPDM membrane.

General Trades / Temporary Protection

All temporary protection at existing building openings has been installed. East façade and Atrium openings will receive temporary protection once miscellaneous steel and framing work is complete.

MEP & FP Trades

MEP and FP BIM coordination is complete for every floor in the building, including penthouse and roof. Design team signoff for each floor has been obtained. Majority of ductwork on the Roof, Third, Second, and First Floor is in place. Ground Floor work is in progress. All smoke evacuation duct supports and RTU curbs on the roof have been set in place. All duct risers are installed through all floors, ending at the roof. Domestic water piping and hydronic piping are complete on all floors outside of Ground Floor. In-wall plumbing rough-in is finished on every floor except Ground. All roof drains are installed, tied in, and discharged out of the building. Boilers and water

heater at the penthouse are set in place and piped. UG plumbing is complete on the Ground Floor. Ductwork and pipe insulating is on-going on all floors on the First and Ground Floors. Electrical in-wall rough-in is ongoing on the First and Second Floors. Floor boxes and poke throughs are installed on every level. All electrical and data sleeves are installed on Third and Second Floors, with First Floor currently in progress. Penthouse electrical is roughed-in. Stands for RTU disconnects are installed on the Roof. Fire protection mains and branch lines are fully complete on Penthouse, Third and Second Floors. FP flex head installation is in progress on all floors. Main building stand pipe as well as South and North stairwell stand pipes are installed. Fire alarm rough-in is in progress on Third, Second and First Floors. Procurement of MEP equipment/components remains an ongoing process.

Interior Finishes

The majority of interior framing on the Third, Second and First Floors is complete. Sheetrock and taping are near completion on Third Floor and are ongoing on the Second and First Floors. Smoke and fire seal at top of walls is on-going on framed floors. In-wall blocking coordination and installation efforts are in progress. Ductwork shaft walls are being framed on all floors. Existing opening window surround framing is moving forward on First and Second Floors. Spray foam insulation installation within furred-out perimeter walls is complete on Third and Second Floors, with First Floor anticipated to be sprayed end of this week, and Ground Floor to follow. Full wall gypsum install has been moving forward on top floors and should be 95% complete within two weeks. Taping and sanding is following behind gypsum install. HM Frames are installed on all floors except Ground. Transaction window counter and canopy framing is on-going throughout the building. Record Vault door installation is complete.

Section II - Cost Reports

PCO/COR Log

As of 1/10/2023, there are a total of 132 PCO's (Potential Change Orders) that have been or are being compiled. A total of 5 PCO's have been sent to the Owner for review and approval, 109 PCO's have been approved.

The remaining PCO's are either being finalized for processing / presenting for approval or require more design input to process (refer to Bristol City Hall PCO Log for the complete breakdown). Every PCO is assigned a letter to indicate the status of each PCO. The status breakdown is as follows:

- "A" = Approved.
- "B" = Budget and final pricing are still needed
- "Q" = Quote and pricing have been received by the subcontractor(s) and pricing is currently being vetted by D'Amato+Downes JV

- “R” = Review, the COP has been submitted to the Design team and the Owner for a final review prior to approval or rejection
- “V” = Void, for the PCO’s that don’t come to fruition

This coding is important so the project team can sort the log in the future to revive a change or re-cap what has been approved, what is in the budget stage, etc. As responses are returned for RFI’s, DDJV will re-evaluate and further develop the PCO log accordingly.

Budget Summary

A full updated budget has been developed and was exported out of Procore (see attached Budget Summary Report). Trade allowances, including allowances held directly by DDJV, are tracked in a separate summary report (see attached Bristol City Hall - Allowance Log).

Allowance Log

As outlined on the attached Bristol City Hall - Allowance Log, there are 9 pending charges. Some charges have been applied to certain allocated allowance as shown on the Log. With the upcoming Proposal Requests, DDJV anticipates charges to other line items within the provided log. DDJV would present this information on monthly basis.

Section III - Document Summary Logs

See attached:

RFI Log, dated 01.10.2023

Submittal Log, dated 01.10.2023

Drawing Log, dated 01.10.2023

Specifications Log, dated 01.10.2023

Section IV - Schedule Update

Schedule

See attached updated BCH - Construction Schedule (January 2023) dated 01.11.2022.

Section V - Progress Photos

Progress photos are attached showing the construction progress for month of January. As work progresses, more photos will be shared with each Monthly Update.

Bristol City Hall Renovation and Addition
Proposed Change Order Log

Bristol City Hall Renovation and Addition Proposed Change Order Log							LEGEND		STATUS	
							A		APPROVED	
							B		BUDGET	
							Q		QUOTE	
							R		SUBMITTED FOR REVIEW	
							V		VOID	
PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.	
			PCO Amount	PCO Total	PCO Amount	PCO Total				
100	PR #03 - New Fire Water Line	D'Amato Sitework Ferguson Mechanical DDJV			\$ 64,705.41		A		6	
	GMP Allowance - Owner Requested Changes				\$ 4,354.00		A		6	
					\$ (69,059.41)		A		6	
						\$ -		A		6
101	VOID - PR #04 - Revised Elevator Shaft						V			
							V			
102	PR #05R1 - Additional Site Electrical Outlets	D'Amato Sitework Ferguson Electric DDJV			\$ 1,071.40		A		7	
	GMP Allowance - Owner Requested Changes				\$ 8,528.00		A		7	
					\$ (9,599.40)		A		7	
						\$ -		A		7
103	PR #06 - Added Plumbing Fixtures	Acoustics Downes Construction Ferguson Electric Ferguson Mechanical DDJV			\$ 2,646.59		A		7	
	GMP Allowance - Owner Requested Changes				\$ 5,152.00		A		7	
					\$ 8,697.00		A		7	
					\$ 63,361.00		A		7	
					\$ (79,856.59)		A		7	
						\$ -		A		7
104	VOID - PR #07 - Staff Lounge Enclosures						V			
							V			
105	VOID - PR #08 - Roller Window Shades and Door Film						V			
							V			
106	RFI #33 - Underground Tank Removal and Disposal	D'Amato Sitework Insurance Bond CM Fee			\$ 16,904.80		A		6	
					\$ 118.33		A		6	
					\$ 136.19		A		6	
					\$ 317.45		A		6	
						\$ 17,476.77		A		6
107	Credit for Temporary Fire Extinguishers	Synergy Fire Systems			\$ (2,250.00)		A		5	
						\$ (2,250.00)		A		5
108	VOID - PR #09 - Update Building Electrical Service						V	PR rejected by Owner.		
							V			
109	RFI #36 - New Council Chambers Dais	Downes Construction Insurance Bond CM Fee			\$ 47,256.18		A		8	
					\$ 330.79		A		8	
					\$ 380.70		A		8	
					\$ 887.40		A		8	
						\$ 48,855.07		A		8
110	Demo & Hazmat Unit Price Adds and Credits	Accurate Insulation DDJV			\$ 12,942.50		A		6	
	GMP Allowance - Unforeseen Hazardous Material Removal				\$ (12,942.50)		A		6	
						\$ -		A		6
111	Credit for AISC Certified Steel Erector	Steeltech			\$ (33,000.00)		A		5	
						\$ (33,000.00)		A		5
								A		5
112	VOID - RFI #43 - Type R2A Light Fixtures in IT Closets						V	Lights were added in Addendum #2.		
							V			
113	RFI #70 - Matching Atrium Handrail on Gypsum Wall	Cherry Hill Glass Steeltech	\$ 17,909.41				A		7	
			\$ (9,213.66)				A		7	
				\$ 8,695.75				A		7



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
114	PR #12 - Added Housekeeping Pads	D'Amato Concrete Insurance Bond CM Fee			\$ 9,366.50		A		7
					\$ 65.57		A		7
					\$ 75.46		A		7
					\$ 175.89		A		7
						\$ 9,683.41	A		7
115	VOID - Added Fire Dampers on Ground and 2nd Floors						V	Base Contract Work.	
							V		
116	VOID - PR #15 - Seating Wall and Planter at Atrium						V	Owner rejected PCO. DDJV is proceeding with base contract concrete design.	
							V		
117	Tackboards Eliminated from Various Rooms	Downes Construction			\$ (5,842.43)		A		7
						\$ (5,842.43)	A		7
118	VOID - Changes to Carpet CPT1, CPT3, CPT4						V	MF Higgins confirmed no cost impact.	
							V		
119	RFI #108 - Perimeter CMU Anchoring & Slab Infills	Acoustics D'Amato Concrete Steeltech Insurance Bond CM Fee			\$ 29,836.24		A		5
					\$ 9,259.80		A		5
					\$ 31,695.05		A		5
					\$ 495.54		A		5
					\$ 570.29		A		5
					\$ 1,329.35		A		5
						\$ 73,186.27	A		5
120	RFI #38 - Bypass Feeder Piping for Boiler Pumps	Ferguson Mechanical Insurance Bond CM Fee	\$ 3,709.00		\$ 3,709.00		A		8
					\$ 25.96		A		8
					\$ 29.88		A		8
					\$ 69.65		A		8
				\$ 3,709.00		\$ 3,834.49	A		8
121	Upsized MDP Breaker for Panel EHP	Ferguson Electric Insurance Bond CM Fee			\$ 9,047.00		A		7
					\$ 63.33		A		7
					\$ 72.88		A		7
					\$ 169.89		A		7
						\$ 9,353.10	A		7
122	PR #21 - Emergency Power for IT Equipment	Ferguson Electric Insurance Bond CM Fee			\$ 12,764.00		A		8
					\$ 89.35		A		8
					\$ 102.83		A		8
					\$ 239.69		A		8
						\$ 13,195.86	A		8
123	RFI #111 - Elevator Machine Room Wall Demo	CT Mason	\$ 2,584.12				A		6
				\$ 2,584.12			A		6
124	VOID - RFI #132 - Lighting Updates for Elevator Code Requirements						V	State Elevator Code requires lighting changes that are not depicted in the contract documents.	
							V		
125	PR #10 - Eversource Requirements	D'Amato Sitework Ferguson Electric Insurance Bond CM Fee			\$ 974.60		A		7
					\$ 20,805.00		A		7
					\$ 152.46		A		7
					\$ 175.46		A		7
					\$ 408.99		A		7
						\$ 22,516.50	A		7
126	PR #16 - Public Address System	Ferguson Electric Net Services			\$ (46,401.00)		A		8
					\$ 22,747.79		A		8
						\$ (23,653.21)	A		8



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
127	PR #18 - Reduction of Panic Buttons	Ferguson Electric			\$ (5,835.00)		A		8
						\$ (5,835.00)	A		8
128	PR #20 - Technology Updates	Ferguson Electric			\$ 1,518.00		A		8
		Net Services			\$ 15,368.74		A		8
		Insurance			\$ 118.21		A		8
		Bond			\$ 136.04		A		8
		CM Fee			\$ 317.11		A		8
						\$ 17,458.10	A		8
129	RFI #113 - Granite Curbing Alternate	D'Amato Sitework			\$ 5,483.50		A		6
		Insurance			\$ 38.38		A		6
		Bond			\$ 44.18		A		6
		CM Fee			\$ 102.97		A		6
						\$ 5,669.03	A		6
130	PR #13 - Parks and Rec Department Removal	Acoustics			\$ (12,435.78)		A		7
		Central Conn Acoustics			\$ (8,744.00)		A		7
		Downes Construction			\$ (30,468.80)		A		7
		Ferguson Electric			\$ 9,371.00		A		7
		Ferguson Mechanical			\$ (19,637.00)		A		7
		M&P Painting			\$ (3,206.30)		A		7
		M. Frank Higgins			\$ (13,526.00)		A		7
		Net Services			\$ (19,419.58)		A		7
		Synergy Fire Systems			\$ (800.00)		A		7
						\$ (98,866.46)	A		7
131	PR #17 - Storm Drainage Updates	D'Amato Sitework			\$ 2,321.00		A		7
		Ferguson Mechanical			\$ 7,016.00		A		7
		Insurance			\$ 65.36		A		7
		Bond			\$ 75.22		A		7
		CM Fee			\$ 175.34		A		7
						\$ 9,652.91	A		7
132	RFI #139 - Added Wall in Staff Lounge 301	Acoustics			\$ 2,580.26		A		6
		Insurance			\$ 18.06		A		6
		Bond			\$ 20.79		A		6
		CM Fee			\$ 48.45		A		6
						\$ 2,667.56	A		6
133	RFI #30 - Additional Railing at the Basement Loading Area	Steeltech			\$ 12,154.82		A		6
		Insurance			\$ 85.08		A		6
		Bond			\$ 97.92		A		6
		CM Fee			\$ 228.25		A		6
						\$ 12,566.07	A		6
134	RFI #136, 152 - Condensate Drain for AHU-1 and FC-1	Ferguson Mechanical			\$ 6,349.00		A		7
		Insurance			\$ 44.44		A		7
		Bond			\$ 51.15		A		7
		CM Fee			\$ 119.22		A		7
						\$ 6,563.82	A		7
135	VOID - Condensate Drain for FC-1						V	Included with PCO #134	
							V		
136	Credit for Coring Existing Concrete Slabs	M. Frank Higgins			\$ (3,500.00)		A		6
							A		6
						\$ (3,500.00)	A		6



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
137	RFI #62 - RTU-4 Roof Safety Railings GMP Allowance - Permanent Railings at RTU Equipment	Steeltech Silktown Roofing DDJV			\$ 13,151.87		A		6
					\$ 4,208.00		A		6
					\$ (17,359.87)		A		6
					\$ -		A		6
138	Parapet Extension & Roof Screens	Cherry Hill Glass					V		
							V		
139	PR #19 - Door Schedule Updates	Downes Construction Insurance Bond CM Fee			\$ 11,163.90		A		6
					\$ 78.15		A		6
					\$ 89.94		A		6
					\$ 209.64		A		6
					\$ 11,541.63		A		6
140	PR #11 - Fuel Tank Monitoring System	D'Amato Sitework Ferguson Electric Insurance Bond CM Fee			\$ 1,071.40		A		8
					\$ 5,526.00		A		8
					\$ 46.18		A		8
					\$ 53.15		A		8
					\$ 123.89		A		8
					\$ 6,820.62		A		8
141	RFI #73 - EV Charging Station GMP Allowance - Owner Requested Changes	D'Amato Sitework Ferguson Electric Net Services DDJV			\$ 3,120.70		A		8
					\$ 18,230.00		A		8
					\$ 1,677.38		A		8
					\$ (23,028.08)		A		8
					\$ -		A		8
142	RFI #71 - Covers for Concrete Expansion Joints	Acoustics	\$ 4,515.00				A		11
			\$ 4,515.00				A		11
143	RFI #98 - Finish for Existing Stairwell Walls	Acoustics M. Frank Higgins Insurance Bond CM Fee			\$ 70,109.53		A		9
					\$ 12,281.00		A		9
					\$ 576.73		A		9
					\$ 663.74		A		9
					\$ 1,547.17		A		9
					\$ 85,178.18		A		9
144	RFI #99 - Finish on Existing Concrete Columns	Acoustics Insurance Bond CM Fee			\$ 10,370.81		A		7
					\$ 72.60		A		7
					\$ 83.55		A		7
					\$ 194.75		A		7
					\$ 10,721.70		A		7
145	RFI #100 - Southwest Window Well Louvers and Windows	Cherry Hill Glass Insurance Bond CM Fee			\$ 7,529.28		A		7
					\$ 52.70		A		7
					\$ 60.66		A		7
					\$ 141.39		A		7
					\$ 7,784.03		A		7
146	RFI #122 - Refinishing Skybridge Handrails	Downes Construction Steeltech Ferguson Electric	\$ 14,601.18				A		10
			\$ 2,254.45				A		10
			\$ 1,436.00				A		10
			\$ 18,291.63				A		10



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
147	PR #22R1 - Misc. Owner Changes	Acoustics Downes Construction M. Frank Higgins Ferguson Electric Synergy Fire Systems Insurance Bond CM Fee			\$ 2,884.66		A		8
					\$ (3,322.43)		A		8
					\$ (436.00)		A		8
					\$ 7,363.00		A		8
					\$ 1,170.00		A		8
					\$ 53.61		A		8
					\$ 61.70		A		8
					\$ 143.83		A		8
						\$ 7,918.38	A		8
148	RFI #156 - Replacement for Discontinued NVR	Ferguson Electric Insurance Bond CM Fee			\$ 9,213.00		A		7
					\$ 64.49		A		7
					\$ 74.22		A		7
					\$ 173.01		A		7
						\$ 9,524.72	A		7
149	PR #03 - Balance of Site Work						V	GMP Allowance funded full amount of PCO #100.	
							V		
150	RFI #55 - Segmented Linear Floor Diffusers	Ferguson Mechanical Steeltech	\$ (754.00)				A		8
			\$ 2,586.61				A		8
				\$ 1,832.61			A		8
151	Credit for Access Control Server	Ferguson Electric			\$ (7,325.00)		A		6
							A		6
						\$ (7,325.00)	A		6
152	Added and Eliminated Steel at Slab Infills and Openings	Steeltech Insurance Bond CM Fee			\$ 1,160.56		A		7
					\$ 8.12		A		7
					\$ 9.35		A		7
					\$ 21.79		A		7
						\$ 1,199.83	A		7
153	Credit for Boiler Abatement and Elevator Brake Removal	Accurate Insulation			\$ (7,700.00)		A		7
						\$ (7,700.00)	A		7
154	Prepping Existing Concrete Slabs for Flooring	Accurate Insulation M. Frank Higgins			\$ 36,647.60		A		7
					\$ (46,209.00)		A		7
						\$ (9,561.40)	A		7
155	PR #19 - Access Control Updates for Updated Door Schedule	Ferguson Electric Insurance Bond CM Fee			\$ 9,211.00		A		8
					\$ 64.48		A		8
					\$ 74.20		A		8
					\$ 172.97		A		8
						\$ 9,522.65	A		8
156	Increased Steel Size for Atrium Stairs	Steeltech	\$ 6,886.55				A		7
				\$ 6,886.55			A		7
157	PR #23 - Updated Electrical Room	Ferguson Mechanical Synergy Fire Systems Insurance Bond CM Fee			\$ 3,787.00		A		8
					\$ 1,092.00		A		8
					\$ 34.15		A		8
					\$ 39.31		A		8
					\$ 91.62		A		8
						\$ 5,044.08	A		8
158	Updates to Toilet and Bath Accessories	Downes Construction			\$ (3,680.95)		A		10
						\$ (3,680.95)	A		10
159	VOID - RFI #166 - Additional Transfer Duct for Room 209						V		
							V		



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
160	RFIs #195, 199 - Hot Water Supply & Return for VAVs	Ferguson Mechanical Insurance Bond CM Fee			\$ 14,346.00		A		8
					\$ 100.42		A		8
					\$ 115.57		A		8
					\$ 269.40		A		8
						\$ 14,831.39	A		8
161	RFI #197 - Patch Existing Pipe Penetrations in Concrete Slabs GMP Allowance - Slab Patching & Repair	Acoustics D'Amato Concrete DDJV			\$ 5,575.91		A		8
					\$ 1,436.05		A		8
					\$ (7,011.96)		A		8
						\$ -	A		8
162	VOID - RFI #168 - Patch Existing Masonry Walls	CT Mason					V	Applied to CT Mason's allowance.	
							V		
163	RFI #206 - Insulated Panel at Existing Window Well Opening	Cherry Hill Glass Insurance Bond CM Fee			\$ 1,099.82		A		8
					\$ 7.70		A		8
					\$ 8.86		A		8
					\$ 20.65		A		8
						\$ 1,137.03	A		8
164	Credit for Elevator Wall Panel Adhesive Abatement	Accurate Insulation			\$ (1,875.00)		A		7
						\$ (1,875.00)	A		7
							A		7
165	RFI #177 - Access Control at Communications 020	Ferguson Electric Insurance Bond CM Fee			\$ 3,919.00		A		8
					\$ 27.43		A		8
					\$ 31.57		A		8
					\$ 73.59		A		8
						\$ 4,051.60	A		8
166	RFI #202 - Eliminate Standpipe and Hose Valve Cabinets	Synergy Fire Systems			\$ (4,287.00)		A		7
						\$ (4,287.00)	A		7
							A		7
167	RFI #201 - Eliminate Window Sprinklers	Synergy Fire Systems			\$ (4,855.00)		A		8
						\$ (4,855.00)	A		8
168	VOID - RFI #191 - Replace Existing Penthouse Floor Drain						V		
							V		
169	RFI #176 - Additional Roof Opening Support Steel	Steeltech Insurance Bond CM Fee			\$ 25,587.91		A		7
					\$ 179.12		A		7
					\$ 206.14		A		7
					\$ 480.50		A		7
						\$ 26,453.67	A		7
170	RFI #115 - Doghouse Enclosures for RTU Duct Drops	Acoustics Silktown Roofing Insurance Bond CM Fee			\$ 4,629.11		A		8
					\$ 10,131.03		A		8
					\$ 103.32		A		8
					\$ 118.91		A		8
					\$ 277.17		A		8
						\$ 15,259.54	A		8
171	RFI #215 - Removal of ACM at Existing South Vestibule	Accurate Insulation Insurance Bond CM Fee			\$ 8,330.00		A		7
					\$ 58.31		A		7
					\$ 67.11		A		7
					\$ 156.43		A		7
						\$ 8,611.84	A		7



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
172	Additional Slab Opening Infills GMP Allowance - Slab Patching & Repair	D'Amato Concrete Steeltech DDJV			\$ 4,123.90		A		8
					\$ 2,755.75		A		8
					\$ (6,879.65)		A		8
						\$ -	A		8
173	Unsuitable Soil Replacement GMP Allowance - Slab Patching & Repair	D'Amato Sitework DDJV			\$ 4,746.50		A		8
					\$ (4,746.50)		A		8
						\$ -	A		8
174	RFI #203 - AVB at Existing Curtain Wall Openings	CT Mason Insurance Bond CM Fee			\$ 48,755.15		A		8
					\$ 341.29		A		8
					\$ 392.77		A		8
					\$ 915.55		A		8
						\$ 50,404.76	A		8
175	RFI #218 - Vertical Steel Supports for Atrium Stairs	Steeltech	\$ 4,295.61				A		8
				\$ 4,295.61			A		8
176	RFI #180 - Standby Power for Cooling in IT Closets	Ferguson Electric Ferguson Mechanical Insurance Bond CM Fee			\$ 4,850.00		A		8
					\$ 7,390.00		A		8
					\$ 85.68		A		8
					\$ 98.61		A		8
					\$ 229.85		A		8
						\$ 12,654.13	A		8
177	PR #19R1 - Balance of Updates to Doors, Frames, Hardware	Downes Construction Insurance Bond CM Fee			\$ 30,710.90		A		9
					\$ 214.98		A		9
					\$ 247.41		A		9
					\$ 576.71		A		9
						\$ 31,749.99	A		9
178	RFI #35 - Updated Decorative Wood Canopies	Downes Construction Insurance Bond CM Fee			\$ 1,328.36		A		11
					\$ 9.30		A		11
					\$ 10.70		A		11
					\$ 24.94		A		11
						\$ 1,373.30	A		11
179	RFI #214 - Spray Foam Insulation Exterior Walls	Accurate Insulation Acoustics Insurance Bond CM Fee	\$ 42,366.00		\$ 42,366.00		A		8
			\$ 2,577.01		\$ 2,577.01		A		8
					\$ 314.60		A		8
					\$ 362.06		A		8
					\$ 843.96		A		8
				\$ 44,943.01		\$ 46,463.64	A		8
180	RFI #183, 189 - Landings at Stair 1 and Penthouse Doors GMP Allowance - Permanent Railings at RTU Equipment	D'Amato Concrete Steeltech DDJV Insurance Bond CM Fee			\$ 5,991.15		A		9
					\$ 7,955.31		A		9
					\$ (2,640.13)		A		9
					\$ 79.14		A		9
					\$ 91.08		A		9
					\$ 212.32		A		9
						\$ 11,688.87	A		9
181	PR #28 - Intercom System at Department Entries	Ferguson Electric Net Services Insurance Bond CM Fee			\$ 30,347.00		A		11
					\$ 6,229.26		A		11
					\$ 256.03		A		11
					\$ 294.66		A		11
					\$ 686.85		A		11
						\$ 37,813.80	A		11



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
182	PR #14 - RTU Feeder Upsize	Ferguson Electric Insurance Bond CM Fee			\$ 10,234.00		A		8
					\$ 71.64		A		8
					\$ 82.45		A		8
					\$ 192.18		A		8
						\$ 10,580.26	A		8
183	PR #25R1 - Maintenance Garage Renovation	D'Amato Sitework Ferguson Electric Ferguson Mechanical M&P Painting Insurance Bond CM Fee			\$ 3,000.00		B	Need proposals from Ferguson Mechanical, D'Amato Sitework, and M&P Painting.	
					\$ 14,602.00		Q		
					\$ 42,000.00		B		
					\$ 5,000.00		B		
					\$ 452.21		B		
					\$ 520.43		B		
					\$ 1,213.13		B		
				\$ -		\$ 66,787.78	B		
184	VOID - RFI #226 - Acoustical Ceilings in Rooms 110, 208, 211C, 313D						V	Changes picked up in PR #31.	
							V		
185	RFI #164 - Insulation for Condensate Piping	Ferguson Mechanical Insurance Bond CM Fee			\$ 2,697.00		A		8
					\$ 18.88		A		8
					\$ 21.73		A		8
					\$ 50.65		A		8
						\$ 2,788.25	A		8
186	RFI #231 - Added Hose Bib on Low Roof	Ferguson Mechanical Insurance Bond CM Fee			\$ 5,672.00		A		10
					\$ 39.70		A		10
					\$ 45.69		A		10
					\$ 106.51		A		10
						\$ 5,863.91	A		10
187	VOID - Site Flagpole Finish						V	Owner rejected PCO. DDJV is proceeding with base contract.	
							V		
188	RFI #190 - Building Ground Water Control System	D'Amato Concrete Ferguson Mechanical Ferguson Electric Insurance Bond CM Fee			\$ 7,223.29		A		11
					\$ 22,404.00		A		11
					\$ 7,351.00		A		11
					\$ 258.85		A		11
					\$ 297.90		A		11
					\$ 694.40		A		11
				\$ -		\$ 38,229.43	A		11
189	VOID - RFI #245 - Credit for Eliminating Insulation						V		
							V		
190	PR #30 - Envelope Coordination	Acoustics Cherry Hill Glass CT Mason Silktown Roofing Steeltech Insurance Bond CM Fee			\$ 2,862.40		B	Need proposals from Silktown and Steeltech.	
					\$ 3,607.04		B		
					\$ 4,123.44		B		
					\$ 6,000.00		B		
					\$ 2,500.00		B		
					\$ 133.65		B		
					\$ 153.81		B		
					\$ 358.54		B		
				\$ -		\$ 19,738.88	B		



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
191	PR #29 - City Requested Changes GMP Allowance - Owner Requested Changes	Acoustics			\$ 5,738.68		A		11
		Downes Construction			\$ 8,683.84		A		11
		Ferguson Electric			\$ 6,173.00		A		11
		DDJV			\$ (5,738.68)		A		11
		Insurance			\$ 104.00		A		11
		Bond			\$ 119.69		A		11
		CM Fee			\$ 278.99		A		11
						\$ 15,359.51	A		11
192	RFI#238 - Reinstall Existing Limestone on East Façade	CT Mason			\$ 4,251.46		A		9
		Insurance			\$ 29.76		A		9
		Bond			\$ 34.25		A		9
		CM Fee			\$ 79.84		A		9
						\$ 4,395.31	A		9
193	RFI #251 - Sanitary Backflow Preventer	D'Amato Sitework			\$ 1,106.68		A		10
		Insurance			\$ 7.75		A		10
		Bond			\$ 8.92		A		10
		CM Fee			\$ 20.78		A		10
						\$ 1,144.12	A		10
194	PR #31 - Added Pipe Chases and ACT Ceilings	Acoustics			\$ 816.04		A		10
		Central Conn Acoustics			\$ 1,436.00		A		10
		Insurance			\$ 15.76		A		10
		Bond			\$ 18.14		A		10
		CM Fee			\$ 42.29		A		10
						\$ 2,328.24	A		10
195	PR #32 - Updated Roller Window Shade Enclosures GMP Allowance - Owner Requested Changes	Acoustics			\$ -		A		10
		Downes Construction			\$ 14,560.70		A		10
		DDJV			\$ (14,560.70)		A		10
						\$ -	A		10
196	RFI #248 - Council Chambers Roof Ladder	Steeltech			\$ 3,903.37		A		9
		Insurance			\$ 27.32		A		9
		Bond			\$ 31.45		A		9
		CM Fee			\$ 73.30		A		9
						\$ 4,035.44	A		9
197	RFI #260 - Tax Office Facade Revisions	Cherry Hill Glass			\$ 1,476.64		A		10
		Insurance			\$ 10.34		A		10
		Bond			\$ 11.90		A		10
		CM Fee			\$ 27.73		A		10
						\$ 1,526.60	A		10
198	RFI #228 - Downspout Nozzles	Ferguson Mechanical			\$ 1,493.00		A		9
		Insurance			\$ 10.45		A		9
		Bond			\$ 12.03		A		9
		CM Fee			\$ 28.04		A		9
						\$ 1,543.51	A		9



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
199	RFI #246 - Additional Intrusion Keypad	Ferguson Electric Insurance Bond CM Fee			\$ 1,378.00		A		9
					\$ 9.65		A		9
					\$ 11.10		A		9
					\$ 25.88		A		9
						\$ 1,424.62	A		9
200	RFI #241 - Skybridge Exterior Painting	M&P Painting Insurance Bond CM Fee			\$ 2,667.90		A		10
					\$ 18.68		A		10
					\$ 21.49		A		10
					\$ 50.10		A		10
						\$ 2,758.17	A		10
201	Modify Temporary Window Enclosures	Downes Construction	\$ 7,412.68				A		10
				\$ 7,412.68			A		10
202	RFI #223 - Sanitary and Beam Conflict at 1st Floor Bathrooms	Ferguson Mechanical Insurance Bond CM Fee			\$ 5,077.00		A		10
					\$ 35.54		A		10
					\$ 40.90		A		10
					\$ 95.34		A		10
						\$ 5,248.78	A		10
203	RFI #92 - Updated Storm Line Routing	Ferguson Mechanical D'Amato Sitework Insurance Bond CM Fee			\$ 13,054.00		A		11
					\$ 446.60		A		11
					\$ 94.50		A		11
					\$ 108.76		A		11
					\$ 253.52		A		11
204	Sleeves for Communications Cabling	Ferguson Electric	\$ 8,623.00				A		10
				\$ 8,623.00			A		10
205	Additional Color for ACM Panels GMP Allowance - Material Procurement Mitigation	Cherry Hill Glass DDJV			\$ 2,640.00		A		10
					\$ (2,640.00)		A		10
						\$ -	A		10
206	Mineral Wool Insulation for Doghouses	Acoustics Insurance Bond CM Fee			\$ 1,281.76		A		10
					\$ 8.97		A		10
					\$ 10.33		A		10
					\$ 24.07		A		10
						\$ 1,325.13	A		10
207	RFI #236 - Domestic Water Meter Bypass	Ferguson Mechanical	\$ 5,006.00				A		10
				\$ 5,006.00			A		10
208	RFI #189 - New Door Frame for Opening S401	Downes Construction Insurance Bond CM Fee			\$ 631.47		A		10
					\$ 4.42		A		10
					\$ 5.09		A		10
					\$ 11.86		A		10
						\$ 652.84	A		10
209	RFI #277 - Additional Roof Walkway Pads	Silktown Roofing Insurance Bond CM Fee			\$ 5,489.32		A		10
					\$ 38.43		A		10
					\$ 44.22		A		10
					\$ 103.08		A		10
						\$ 5,675.05	A		10



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
210	RFI #257 - Power for Vault Door Closer	Ferguson Electric Insurance Bond CM Fee			\$ 1,928.00		A		10
					\$ 13.50		A		10
					\$ 15.53		A		10
					\$ 36.21		A		10
						\$ 1,993.23	A		10
211	RFI #221 - Credit for Type SK Sinks in Staff Lounges	Ferguson Mechanical			\$ (1,417.00)		A		10
						\$ (1,417.00)	A		10
212	PR #27 - ADA Shower Update	Ferguson Mechanical			\$ -		A		10
						\$ -	A		10
213	VOID - PR #34 - Added Electrical Handhole						V	Owner rejected PCO. DDJV is proceeding with base contract.	
							V		
214	Credit for Fiberglass Roof Ladders	Silktown Roofing			\$ (1,600.00)		A		10
						\$ (1,600.00)	A		10
215	RFI #254 - Updates to 1st Floor of North Stair	Cherry Hill Glass Downes Construction Insurance Bond CM Fee			\$ 2,283.34		B	Need proposal from Cherry Hill Glass.	
					\$ 15.98		B		
					\$ 18.39		B		
					\$ 42.88		B		
							B		
216	PR #36 - Updated Site Electrical and Lighting	D'Amato Sitework Ferguson Electric Insurance Bond CM Fee			\$ 12,000.00		B	Need proposals from Ferguson Electric and D'Amato Sitework.	
					\$ 25,000.00		B		
					\$ 259.00		B		
					\$ 298.07		B		
					\$ 694.81		B		
217	RFI #285 - Atrium Stair Railing Upgrade	Cherry Hill Glass Insurance Bond CM Fee			\$ 13,422.20		A		11
					\$ 93.96		A		11
					\$ 108.13		A		11
					\$ 252.05		A		11
						\$ 13,876.33	A		11
218	PR #33 - Eliminated Millwork and Added Opening 107A	Downes Construction Insurance Bond CM Fee			\$ 3,234.84		A		12
					\$ 22.64		A		12
					\$ 26.06		A		12
					\$ 60.75		A		12
						\$ 3,344.29	A		12
219	RFI #268 - Reduced Quantity of Power Supplies	Downes Construction			\$ (10,018.00)		A		11
						\$ (10,018.00)	A		11
220	RFI #269 - Enclosures for Corridor S1 Light Fixtures	Downes Construction	\$ 14,829.51				A		11
							A		11
							A		11
221	Type S1 Light Fixture Update	Ferguson Electric	\$ 1,759.00				A		11
							A		11



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
222	RFI #222 - South Vestibule Modifications GMP Allowance - Additional Supplementary Steel	Acoustics Cherry Hill Glass Steeltech DDJV Insurance Bond CM Fee			\$ 1,489.90		Q	Need proposal from Cherry Hill Glass.	
					\$ 783.23		Q		
					\$ 4,371.77		Q		
					\$ (4,371.77)		Q		
					\$ 15.91		Q		
					\$ 18.31		Q		
					\$ 42.69		Q		
				\$ -		\$ 2,350.04	Q		
223	Reconcile Portion of Utility Consumption Allowance GMP Allowance - Utility Consumption	DDJV			\$ (24,127.62)		A		11
							A		11
				\$ -		\$ (24,127.62)	A		11
224	RFI #275 - Revisions to Duct Shafts	Acoustics Ferguson Mechanical Insurance Bond CM Fee			\$ 9,981.68		Q	Need proposal from Ferguson Mechanical.	
					\$ 69.87		Q		
					\$ 80.41		Q		
					\$ 187.44		Q		
				\$ -		\$ 10,319.41	Q		
225	Custom Color Sprinkler Cover Plates GMP Allowance - Material Procurement Mitigation	Synergy Fire Systems DDJV			\$ 935.00		A		11
					\$ (935.00)		A		11
				\$ -		\$ -	A		11
226	RFI #279 - Reglaze Skybridge Framing	M&P Painting Insurance Bond CM Fee			\$ 20,859.96		Q	DDJV reviewing with design team.	
					\$ 146.02		Q		
					\$ 168.05		Q		
					\$ 391.72		Q		
				\$ -		\$ 21,565.75	Q		
227	RFI #288 - Added Panels to Council Chamber Soffits	Downes Construction M&P Painting Insurance Bond CM Fee			\$ 988.00		R	Submitted 1/4/2023.	
					\$ 502.06		R		
					\$ 10.43		R		
					\$ 12.00		R		
					\$ 27.98		R		
				\$ -		\$ 1,540.48	R		
228	RFI #295 - Added Millwork in Library 306A GMP Allowance - Material Procurement Mitigation	Downes Construction DDJV			\$ 15,947.01		A		11
					\$ (15,947.01)		A		11
				\$ -		\$ -	A		11
229	RFI #256 - Fire Rating Improvements at North & South Stairwells	Acoustics D'Amato Concrete Insurance Bond CM Fee			\$ 5,958.44		A		11
					\$ 1,621.55		A		11
					\$ 53.06		A		11
					\$ 61.06		A		11
					\$ 142.34		A		11
				\$ -		\$ 7,836.46	A		11
230	RFI #297 - Updated Duct Drop Flashing	Silktown Roofing Insurance Bond CM Fee			\$ 11,388.83		A		12
					\$ 79.72		A		12
					\$ 91.75		A		12
					\$ 213.87		A		12
				\$ -		\$ 11,774.17	A		12
231	Updated Maintenance Garage Coiling Doors	Downes Construction			\$ (39,100.00)		A		11
				\$ -		\$ (39,100.00)	A		11



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
232	RFI #281 - North Entrance Storefront Sill	D'Amato Concrete Insurance Bond CM Fee			\$ 3,000.00		B	Need proposal from D'Amato Concrete	
					\$ 21.00		B		
					\$ 24.17		B		
					\$ 56.34		B		
				\$ -		\$ 3,101.50	B		
233	RFI #286 - West Side Entrance Soffit	Acoustics Cherry Hill Glass Ferguson Electric Insurance Bond CM Fee					B	DDJV reviewing with design team.	
					\$ -		B		
					\$ -		B		
					\$ -		B		
				\$ -		\$ -	B		
234	RFI #294 - Atrium Exterior Expansion Joints	Acoustics Cherry Hill Glass Insurance Bond CM Fee					B		
					\$ -		B		
					\$ -		B		
					\$ -		B		
				\$ -		\$ -	B		
235	PR #37 - City Requested Revisions GMP Allowance - Owner Requested Changes	Acoustics Downes Construction DDJV			\$ 2,202.39		A		12
					\$ 11,279.18		A		
					\$ (13,481.57)		A		
				\$ -		\$ -	A		
236	PR #35 - Additional Electrical Updates	Ferguson Electric Net Services Insurance Bond CM Fee			\$ 31,944.68		B	Due to the nature of the electrical changes in PR #35, Ferguson Electric will be proceeding on a T&M basis.	
					\$ 223.61		Q		
					\$ 257.35		B		
					\$ 599.87		B		
				\$ -		\$ 33,025.51	B		
237	RFI #272 - Steel Support Angle for South Curtain Wall	Cherry Hill Glass Insurance Bond CM Fee			\$ 1,104.33		A		11
					\$ 7.73		A		
					\$ 8.90		A		
					\$ 20.74		A		
				\$ -		\$ 1,141.69	A		
238	RFI #291 - North Vestibule Ramp Railing Support	Steeltech Insurance Bond CM Fee			\$ 7,468.77		R	Submitted 1/6/2023.	
					\$ 52.28		R		
					\$ 60.17		R		
					\$ 140.25		R		
				\$ -		\$ 7,721.47	R		
239	RFI #298 - Steel Support Angle for Atrium Guardrail GMP Allowance - Additional Supplementary Steel	Steeltech DDJV			\$ 5,526.49		A		11
					\$ (5,526.49)		A		
				\$ -		\$ -	A		
240	Lightning Protection System Replacement GMP Allowance - Material Procurement Mitigation	Ferguson Electric DDJV			\$ 7,493.00		R	Submitted 1/6/2023.	
					\$ (7,493.00)		R		
				\$ -		\$ -	R		



Bristol City Hall Renovation and Addition
Proposed Change Order Log

LEGEND	STATUS
A	APPROVED
B	BUDGET
Q	QUOTE
R	SUBMITTED FOR REVIEW
V	VOID

PCO No.	Description	Subcontractors	CM Contingency		Owner Contingency		Cost Status	Comments	GMP CO No.
			PCO Amount	PCO Total	PCO Amount	PCO Total			
241	RFI #214 - Spray Foam Insulation Ground Floor Exterior Walls	Acoustics Accurate Insulation Insurance Bond CM Fee	\$ 4,962.28		\$ 4,962.27		R	Submitted 1/6/2023.	
			\$ 11,348.25		\$ 11,348.25				
					\$ 114.17				
					\$ 131.40				
					\$ 306.29				
			\$ 16,310.53		\$ 16,862.38		R		
242	RFI #289 - Existing Foundation Crack Sealing	D'Amato Sitework Insurance Bond CM Fee			\$ 2,200.00		B	Need proposal from D'Amato Sitework.	
					\$ 15.40				
					\$ 17.72				
					\$ 41.31				
			\$ -		\$ 2,274.44		B		
			243	RFI #292 - Atrium Curtain Wall Framing & Install	Acoustics Downes Construction Insurance Bond CM Fee				
	\$ -								
	\$ -								
	\$ -								
\$ -		\$ -				B			
244	Temporary Standpipe Credit	Synergy Fire Systems			\$ (6,500.00)		A		11
			\$ -		\$ (6,500.00)		A		
245	RFI #308 - Steel Brick Shelf Extension at Atrium	Steeltech Insurance Bond CM Fee			\$ 2,500.00		B	Need proposal from Steeltech.	
					\$ 17.50				
					\$ 20.14				
					\$ 46.95				
			\$ -		\$ 2,584.59		B		
			246	RFI #290 - Surface Mounted Raceway in Room 205	Ferguson Electric Insurance Bond CM Fee				
	\$ 29.09								
	\$ 33.48								
	\$ 78.04								
\$ -		\$ 4,296.62				R			
Total						\$ 149,694.00		\$ 767,018.31	

Summary			
Original CM Contingency	\$ 811,272.00	Original GMP	\$ 28,014,428.00
Changes for Swing Space	\$ 46,709.00	Changes for Swing Space	\$ (26,125.47)
Changes for Reno and Addition	\$ 133,383.47	Changes for Reno and Addition	\$ 519,118.63
Total Approved Changes	\$ 180,092.47	Total Approved GMP Change Orders	\$ 492,993.16
Revised CM Contingency	\$ 631,179.53	Revised GMP	\$ 28,507,421.16
Pending COPs	\$ 16,310.53	Pending COPs	\$ 247,899.76
CM Contingency Balance	\$ 614,869.00	Anticipated Final GMP	\$ 28,755,320.92



Bristol City Hall Renovations and Addition
Budget Summary Log

Cost Code	Original Budget Amount	Approved COs	Revised Budget	Pending Budget Changes	Projected Budget Changes	Estimated Cost at Completion
01-001 - Preconstruction Services	\$ 134,358.00	\$ -	\$ 134,358.00	\$ -	\$ -	\$ 134,358.00
01-002 - General Conditions	\$ 1,998,511.00	\$ -	\$ 1,998,511.00	\$ -	\$ -	\$ 1,998,511.00
01-003 - Temp Facilities & Controls	\$ 1,048,135.00	\$ -	\$ 1,048,135.00	\$ -	\$ -	\$ 1,048,135.00
01-051 - Allowance - Forensic Demo / Investigation	\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00
02-043 - Select Demo & Abatement	\$ 1,755,572.00	\$ 133,077.10	\$ 1,888,649.10	\$ 22,696.50	\$ -	\$ 1,911,345.60
02-075 - Selective Demolition	\$ 117,196.00	\$ 5,643.64	\$ 122,839.64	\$ -	\$ -	\$ 122,839.64
03-010 - Concrete Foundations	\$ 317,703.00	\$ 39,022.24	\$ 356,725.24	\$ 3,000.00	\$ -	\$ 359,725.24
04-001 - Masonry	\$ -	\$ 1,849.47	\$ 1,849.47	\$ -	\$ -	\$ 1,849.47
04-002 - Masonry	\$ 532,230.00	\$ 55,590.73	\$ 587,820.73	\$ 4,123.44	\$ -	\$ 591,944.17
05-110 - Misc. Metal & Structural Steel	\$ 877,600.00	\$ 77,700.69	\$ 955,300.69	\$ 16,840.54	\$ -	\$ 972,141.23
06-001 - General Trades, Millwork & D/F/H	\$ 2,060,709.00	\$ 79,845.12	\$ 2,140,554.12	\$ 17,785.36	\$ -	\$ 2,158,339.48
06-100 - General Trades & Carpentry	\$ 160,097.00	\$ 4,270.00	\$ 164,367.00	\$ -	\$ -	\$ 164,367.00
06-220 - Millwork (Furnish Only)	\$ 33,000.00	\$ 8,981.20	\$ 41,981.20	\$ -	\$ -	\$ 41,981.20
07-500 - Roofing	\$ 900,200.00	\$ 18,228.35	\$ 918,428.35	\$ 17,388.83	\$ -	\$ 935,817.18
08-100 - Doors, Frames, Hardware - Furnish Only	\$ 31,500.00	\$ 8,740.00	\$ 40,240.00	\$ -	\$ -	\$ 40,240.00
08-500 - Glass/ Glazing	\$ 2,300,846.00	\$ 45,181.68	\$ 2,346,027.68	\$ 4,390.27	\$ -	\$ 2,350,417.95
09-250 - Gypsum Board Assemblies / Ceilings	\$ 171,673.00	\$ 8,349.39	\$ 180,022.39	\$ -	\$ -	\$ 180,022.39
09-254 - Drywall	\$ 1,986,040.00	\$ 139,661.27	\$ 2,125,701.27	\$ 26,460.94	\$ -	\$ 2,152,162.21
09-300 - Tile	\$ 78,132.00	\$ -	\$ 78,132.00	\$ -	\$ -	\$ 78,132.00
09-510 - Acoustical Ceilings	\$ 363,900.00	\$ (7,308.00)	\$ 356,592.00	\$ -	\$ -	\$ 356,592.00
09-644 - Flooring	\$ 66,000.00	\$ (2,784.69)	\$ 63,215.31	\$ -	\$ -	\$ 63,215.31
09-645 - Flooring	\$ 881,198.00	\$ (51,390.00)	\$ 829,808.00	\$ -	\$ -	\$ 829,808.00
09-900 - Painting	\$ 23,400.00	\$ 3,979.00	\$ 27,379.00	\$ -	\$ -	\$ 27,379.00
09-905 - Painting	\$ 288,000.00	\$ (538.40)	\$ 287,461.60	\$ 26,362.02	\$ -	\$ 313,823.62
10-400 - Specialties	\$ 22,987.00	\$ -	\$ 22,987.00	\$ -	\$ -	\$ 22,987.00



Bristol City Hall Renovations and Addition
Budget Summary Log

Cost Code	Original Budget Amount	Approved COs	Revised Budget	Pending Budget Changes	Projected Budget Changes	Estimated Cost at Completion
14-200 - Elevator	\$ 197,000.00	\$ -	\$ 197,000.00	\$ -	\$ -	\$ 197,000.00
21-100 - Fire Protection	\$ 34,228.00	\$ 4,241.47	\$ 38,469.47	\$ -	\$ -	\$ 38,469.47
21-101 - Fire Protection	\$ 427,569.00	\$ (11,141.00)	\$ 416,428.00	\$ -	\$ -	\$ 416,428.00
22-100 - Plumbing	\$ 54,500.00	\$ 311.82	\$ 54,811.82	\$ -	\$ -	\$ 54,811.82
22-101 - Plumbing & HVAC	\$ 3,598,700.00	\$ 143,262.00	\$ 3,741,962.00	\$ 42,000.00	\$ -	\$ 3,783,962.00
23-100 - HVAC	\$ 113,300.00	\$ 2,779.75	\$ 116,079.75	\$ -	\$ -	\$ 116,079.75
26-100 - Electrical	\$ 317,557.00	\$ 26,543.07	\$ 344,100.07	\$ -	\$ -	\$ 344,100.07
26-101 - Electrical	\$ 2,267,000.00	\$ 138,710.00	\$ 2,405,710.00	\$ 51,251.00	\$ -	\$ 2,456,961.00
27-100 - Communications	\$ 238,000.00	\$ 26,603.59	\$ 264,603.59	\$ 31,944.68	\$ -	\$ 296,548.27
28-100 - Fire Alarm	\$ 131,000.00	\$ -	\$ 131,000.00	\$ -	\$ -	\$ 131,000.00
31-200 - Sitework	\$ 1,511,177.00	\$ 101,952.59	\$ 1,613,129.59	\$ 17,200.00	\$ -	\$ 1,630,329.59
60-001 - Misc. Patch Existing Bathroom / Plumbing	\$ 2,500.00	\$ (2,500.00)	\$ -	\$ -	\$ -	\$ -
60-002 - Carpet Replacement	\$ 2,500.00	\$ (2,500.00)	\$ -	\$ -	\$ -	\$ -
60-003 - Spline Ceiling Replacement	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
60-004 - Chase - Linear Grilles @ Countertop	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
60-005 - Premium Time Allowance	\$ 12,000.00	\$ (12,000.00)	\$ -	\$ -	\$ -	\$ -
60-006 - Weekend / Off Hours Supervision	\$ 8,000.00	\$ (8,000.00)	\$ -	\$ -	\$ -	\$ -
60-007 - Hazardous Abatement	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -	\$ -	\$ -
60-008 - Polluted Soils	\$ 30,000.00	\$ (4,746.50)	\$ 25,253.50	\$ -	\$ -	\$ 25,253.50
60-009 - Unforeseen Hazmat Removal	\$ 25,000.00	\$ (12,942.50)	\$ 12,057.50	\$ -	\$ -	\$ 12,057.50
60-010 - Additional Masonry / Concrete Repair	\$ 28,000.00	\$ -	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00
60-011 - GPR Scanning	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
60-012 - Video UG Plumbing / Utility Inspect	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00
60-013 - Slab Patch & Repair	\$ 25,000.00	\$ (13,891.61)	\$ 11,108.39	\$ -	\$ -	\$ 11,108.39
60-014 - Weekend / Off-Hour Supervision	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00



Bristol City Hall Renovations and Addition
Budget Summary Log

Cost Code	Original Budget Amount	Approved COs	Revised Budget	Pending Budget Changes	Projected Budget Changes	Estimated Cost at Completion
60-015 - Lead Paint Removal	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
60-016 - Temp. Protections	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
60-017 - Additional Paint Touchup	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
60-018 - Utility Consumption	\$ 200,000.00	\$ (24,127.62)	\$ 175,872.38	\$ -	\$ -	\$ 175,872.38
60-019 - Additional Supplementary Steel	\$ 10,000.00	\$ (5,526.49)	\$ 4,473.51	\$ (4,371.77)	\$ -	\$ 101.74
60-020 - Perm. Railings at Mech Equip.	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -	\$ -	\$ -
60-021 - Material Procurement Mitigate	\$ 75,000.00	\$ (19,522.01)	\$ 55,477.99	\$ (7,493.00)	\$ -	\$ 47,984.99
60-022 - Owner Requested Changes	\$ 321,267.00	\$ (201,842.86)	\$ 119,424.14	\$ (13,481.57)	\$ -	\$ 105,942.57
60-501 - Building Permit (State Education Fee Included)	\$ 34,937.00	\$ -	\$ 34,937.00	\$ -	\$ -	\$ 34,937.00
60-502 - P&P Bond	\$ 220,703.00	\$ 6,981.89	\$ 227,684.89	\$ 1,931.71	\$ -	\$ 229,616.60
60-503 - General Liability Insurance	\$ 207,465.00	\$ 6,066.63	\$ 213,531.63	\$ 1,678.48	\$ -	\$ 215,210.11
60-504 - State Education Fee	\$ 5,854.00	\$ -	\$ 5,854.00	\$ -	\$ -	\$ 5,854.00
60-506 - MEP Coordination	\$ 236,000.00	\$ -	\$ 236,000.00	\$ -	\$ -	\$ 236,000.00
70-001 - CM Contingency	\$ 811,272.00	\$ (180,092.47)	\$ 631,179.53	\$ (16,310.53)	\$ -	\$ 614,869.00
90-001 - CM Fee	\$ 506,412.00	\$ 16,274.62	\$ 522,686.62	\$ 4,502.86	\$ -	\$ 527,189.48
Totals	\$ 28,014,428.00	\$ 492,993.16	\$ 28,507,421.16	\$ 247,899.76	\$ -	\$ 28,755,320.92

Bristol City Hall Restoration and Addition

Allowance Log

Allowance Holder	Description	Budget	Approved Amount	Revised Budget	Pending Amount	Anticipated Balance
Accurate	Unforeseen HAZMAT Removal and Selective Demolition	\$ 70,000.00	\$ 20,116.22	\$ 49,883.78	\$ 8,719.55	\$ 41,164.23
Accurate	Unforeseen Lead Paint Removal at Existing Metal Decking	\$ 5,000.00	\$ 1,884.30	\$ 3,115.70	\$ -	\$ 3,115.70
D'Amato Concrete	Misc. Concrete Slab Patching & Repair	\$ 23,400.00	\$ 5,553.80	\$ 17,846.20	\$ -	\$ 17,846.20
CT Mason	Additional Masonry Cutting & Patching	\$ 53,500.00	\$ 8,768.07	\$ 44,731.93	\$ 4,162.32	\$ 40,569.61
Downes	Safety Allowance	\$ 12,500.00	\$ -	\$ 12,500.00	\$ -	\$ 12,500.00
Acoustics	Additional Drywall Work	\$ 37,000.00	\$ 7,037.04	\$ 29,962.96	\$ 9,022.34	\$ 20,940.62
Ferguson Mechanical	Utility Fees	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Ferguson Mechanical	Temp Environmental Controls Gas Connection	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
Ferguson Mechanical	Temporary Environmental Controls Ductwork	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Ferguson Electric	Additional Temp Lighting & Power	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Ferguson Electric	Utility Fees	\$ 25,000.00	\$ 17,097.00	\$ 7,903.00	\$ -	\$ 7,903.00
D'Amato Sitework	Additional Site Maintenance	\$ 10,000.00	\$ 1,660.00	\$ 8,340.00	\$ -	\$ 8,340.00
D'Amato Sitework	Snow Removal/Winter Conditions	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
D'Amato Sitework	Fence Maintenance	\$ 10,000.00	\$ 494.53	\$ 9,505.47	\$ -	\$ 9,505.47
Total Bid Package Allowances		\$ 331,400.00	\$ 62,610.96	\$ 268,789.04	\$ 21,904.21	\$ 246,884.83

Bristol City Hall Restoration and Addition

Allowance Log

Allowance Holder	Description	Budget	Approved Amount	Revised Budget	Pending Amount	Anticipated Balance
DDJV	Polluted Soils Management	\$ 30,000.00	\$ 4,746.50	\$ 25,253.50	\$ -	\$ 25,253.50
DDJV	Unforeseen Hazardous Material Removal	\$ 25,000.00	\$ 12,942.50	\$ 12,057.50	\$ -	\$ 12,057.50
DDJV	Additional Masonry / Concrete Repair	\$ 28,000.00	\$ -	\$ 28,000.00	\$ -	\$ 28,000.00
DDJV	GPR Scanning	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
DDJV	Video Underground Plumbing Utilities Inspection	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00
DDJV	Slab Patching & Repair	\$ 25,000.00	\$ 13,891.61	\$ 11,108.39	\$ -	\$ 11,108.39
DDJV	Weekend/Off-Hours Supervision (Subcontractors)	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
DDJV	Additional Lead Paint Removal	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
DDJV	Temporary Protection	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
DDJV	Additional Painting Touch-Up	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
DDJV	Utility Consumption	\$ 200,000.00	\$ 24,127.62	\$ 175,872.38	\$ -	\$ 175,872.38
DDJV	Additional Supplementary Steel	\$ 10,000.00	\$ 5,526.49	\$ 4,473.51	\$ 4,371.77	\$ 101.74
DDJV	Permanent Railings at RTU Equipment	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -
DDJV	Material Procurement Mitigation	\$ 75,000.00	\$ 19,522.01	\$ 55,477.99	\$ 7,493.00	\$ 47,984.99
DDJV	Owner Requested Changes	\$ 321,267.00	\$ 201,842.86	\$ 119,424.14	\$ 13,481.57	\$ 105,942.57
Total GMP Allowances		\$ 822,767.00	\$ 302,599.59	\$ 520,167.41	\$ 25,346.34	\$ 494,821.07

RFI LOG

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
311	Atrium 2nd & 3rd Floors - Slab Demo to Accept Proposed C.W.	Open	D'Amato + Downes JV	Karcha, Eugene (D'Amato + Downes JV)	O'Neill, Chris (Q...	01/06/2023	Darian D'Amato	01/11/2023		D'Amato, Darian (...)	City Hall	TBD		Yes (Unknown)
Eugene Karcha Sent Fri Jan 6, 2023 at 01:08 am EST See attached "ATRIUM SLAB CUT FOR CW - DDJV SK" that shows sections of slab on 2nd and 3rd floors which need to be cut out in order for Curtain Wall to fit in where it is should land. Demolition work would be done on T&M and applied to Unforeseen Demo Accurate Allowance. Shown slab edge and extents of cutting are approximate, final cut area to be laid out in the field and coordinated with Cherry Hill. Q: Provide confirmation for demolition work to take place as soon as possible. ATRIUM SLAB CUT FOR CW - DDJV SK.pdf 20230104_163220.jpg 20230104_163230.jpg 20230104_163235.jpg A: Chris O'Neill (QA+M Architecture) Responded Mon Jan 9, 2023 at 10:23 am EST Confirmed.														
304	Exposed Roof Duct Exhaust (Rev to RFI 064)	Open	Ferguson Mechanic...	Dogolo, Victoria (Ferguson Mechanical Co., Inc)	Long, Tyler (Long... O'Neill, Chris (Q...	12/20/2022	Kevin Guite	12/25/2022		O'Neill, Chris (Q...		TBD		TBD
Victoria Dogolo Sent Tue Dec 20, 2022 at 10:24 am EST As a follow up to RFI 064, exposed exhaust duct on the roof and official response that G90 gal. sheet metal is acceptable for outdoor use. Ferguson Mechanical and DDJV have concerns that this exposed duct is going to eventually leak with rain/snow water and recommends the ductwork get insulated and sealed with flex clad 400 jacketing system. If this system is to remain exposed and not be insulated/sealed with flex clad, we suggest an alternate method, for sealing ductwork to prevent water from entering the system, be reviewed. Q: Please advise. RFI 076-000 - Exposed Roof Duct Exhaust (Rev to RFI 064).pdf A: Eugene Karcha (D'Amato + Downes JV) Responded Wed Dec 21, 2022 at 03:47 pm EST Sounds good. Chris, please make yourself available at that time as well, so we can review all together and see what can be done to improve current conditions. A: Tyler Long (Long Consulting) Responded Wed Dec 21, 2022 at 10:49 am EST I will be onsite on 1/3 at 9 AM for a progress inspection and will be available to review the installation and discuss options. Eugene Karcha (D'Amato + Downes JV) Responded Wed Dec 21, 2022 at 10:24 am EST We understand that the likelihood of the system operating outside of annual testing is slim to none. We also get that the system does not need to be insulated to operate as designed. Point we are trying to get across is that the duct system is not water tight. The way the duct sections are assembled together is the industry standard for ductwork, however those joints are far from being water tight. We are concerned with water getting inside the duct system, creating a maintenance nightmare for the Owner and damaging the finishes within the building. It is our job to look ahead and try to prevent this from happening, that's why we are raising this concern for the second time from the beginning of the project. A: - By looking at the way sections of duct are joint together, we can say with confidence that water will get in the joints and travel down the duct until it ends up within the building. It is already happening. - The joints between duct sections do not provide a water tight connection. - As of right now the only thing that is supposed to stop water from penetrating is the putty installed in the joints between the duct flanges, which would quickly deteriorate being exposed to the elements. We would like to see if a solution could be proposed to seal all joints between duct sections to make all runs water tight. If there is a method of doing so without having to wrap the duct with insulation... Great, let's explore it! If not, then we should consider exploring wrapping the system with insulation to make it water tight.														

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
If we leave it as it sits now, who is going to guarantee that it wont leak in a year, when it is leaking already in some locations. A: Tyler Long (Long Consulting) Responded Wed Dec 21, 2022 at 08:55 am EST Please provide any formal documentation from a product manufacturer that supports the opinion that the specified materials will have a limited service life being exposed to elements. The exhaust system that has exposed duct is associated with the Atrium smoke purge system. This system will likely never operate outside of the code required testing of the system. The expansion and contraction from temperature fluctuations can cause seams and joints to fail over time. However, as the system will only operate 1 time per year the exhaust ductwork will not be exposed to the temperature fluctuations associated with a typical supply/return/exhaust duct distribution system.														
299	Re-Installation of Existing Monuments	Open	D'Amato + Downes JV	Karcha, Eugene (D'Amato + Downes JV)	Frasca, Dinea (QA... O'Neill, Chris (Q...	12/13/2022	Darian D'Amato	12/17/2022		Frasca, Dinea (QA... O'Neill, Chris (Q...	City Hall	TBD		TBD
Eugene Karcha Sent Tue Dec 13, 2022 at 12:08 am EST (3) Three Monuments are called out to be salvaged re-installed: Q: 1. Bristol Marker 2. Mayor James P. Casey Memorial Fountain 3. Bristol Police Memorial Please confirm location, orientation and re-installation details for each Monument.														
286	West Side Entrance Soffit	Open	D'Amato + Downes JV	Karcha, Eugene (D'Amato + Downes JV)	O'Neill, Chris (Q... Frasca, Dinea (QA...	11/23/2022	Darian D'Amato	11/28/2022		O'Neill, Chris (Q... Frasca, Dinea (QA...	City Hall	TBD		TBD
Eugene Karcha Sent Wed Nov 23, 2022 at 08:12 am EST See attached photos of condition of soffit located above the entrance on the West side of the building. Please provide details how to address exiting deteriorating condition of this soffit. Q: 20221115_150126.jpg 20221115_150121.jpg 20221115_150130.jpg														
Eugene Karcha (D'Amato + Downes JV) Responded Thu Jan 5, 2023 at 04:46 pm EST See attached photos showing deteriorating condition of existing facade around this opening C005. Existing conditions are in very poor shape to be left as is. As discussed in the field, please provide details and stucco system to use at both face and return exterior walls to address these poor existing conditions. Also, see attached soffit product data, please make a selection on desired type and color. A: 20230104_160514.jpg 20230104_160525.jpg 20230104_160522.jpg 20230104_160500.jpg 20230104_160453.jpg 20230104_160448.jpg OpalinePanelLAT752.pdf CeilingSoffitSystems_LRD1121_reduced.pdf														
Chris O'Neill (QA+M Architecture) Responded Thu Dec 15, 2022 at 04:24 pm EST A: See attached for desired profile to provide, similar to ATAS Opaline OPW w/ 1/2" reveal between panels. Panels to be perforated. ATAS_Opaline.pdf														
A: Eugene Karcha (D'Amato + Downes JV) Responded Thu Dec 15, 2022 at 11:11 am EST														

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
	Please provide a spec or more info on perforated soffit. Not clear what you are looking for.													
A:	Chris O'Neill (QA+M Architecture) Responded Thu Dec 15, 2022 at 01:07 am EST Confirmed, AVB shall be as shown in marked up sketch.													
A:	Eugene Karcha (D'Amato + Downes JV) Responded Tue Dec 13, 2022 at 01:57 am EST Please confirm if AVB needs to be applied as shown on marked up SKA-039 attached. SKA-039 AVB .pdf													
A:	Chris O'Neill (QA+M Architecture) Responded Mon Dec 12, 2022 at 02:37 pm EST See attached sketch SKA-039 West entry soffit.pdf													
279	Skybridge Reglazing & Existing Framing	Open	Cherry Hill Glass...	Castellano, Joe (Cherry Hill Glass Co., Inc.)	Levy, Jason (QA+M... Frasca, Dinea (QA... O'Neill, Chris (Q...	11/11/2022	Darian D'Amato	11/16/2022		Levy, Jason (QA+M... Frasca, Dinea (QA... O'Neill, Chris (Q...	City Hall	TBD		TBD
Joe Castellano Sent Wed Nov 9, 2022 at 01:57 pm EST Question 1 - See Picture of Existing Panel Screw. The self sealing rubber gasket is deteriorated and should all be replaced with new screws. Please confirm and we will obtain a quotation on the replacement of the screws. Question 2 - See Picture of Interior Applied Caulk at Daylight Openings to Existing Acrylic. This sealant shall remain in place and will not be removed from the existing framing for the reglazing of the acrylic panels. Please confirm. Question 3 - See Picture of Bridge Framing with Peeling and/or Damaged Finish. This is to confirm the framing finish deterioration documented is existing. Q: Question 4 - See Picture of Roof Rafter Framing that appears to be sagging at the immediate connection to the Police Department. There does not appear to be proper pitch to allow these panels to drain properly causing severe staining of those existing acrylic panels. We would like to review the pitch of the existing system at this area prior to reglazing the panels, and identify potential solutions. IMG_3493.JPG IMG_0268.jpg IMG_0269.jpg IMG_0270.jpg IMG_0271.jpg IMG_0272.jpg														
Joe Castellano (Cherry Hill Glass Co., Inc.) Responded Thu Dec 15, 2022 at 11:26 am EST - Price provided and approved at \$972.50 for 2500 replacement screws. - By others. - By others - CHG to add to scope Labelling All Pressure Plates for painter by means of engraver on back of each piece. - CHG walked the area on 12/13/22: Observed the four (4) operable windows are installed improperly, the flange is obstructed by the Verticals from sealing to the horizontals leaving a 3/8" plus gap at the head and sill of the windows where daylight can be seen. A: Recommendation is to remove these windows, cut the vertical flanges, reinstall and caulk to create weatherproof installation. Observed the existing flashing at the Police Station interface and the City Hall Building interface appears to be LCC. It also appears a bituminous material has been added to the joint which covers the pressure plates which will prevent the reglazing scope. Recommendation is to have the Roofing Contractor review the existing flashings for potential abatement and reworking the flashings to accommodate the removal and installations of the pressure plates adjacent. The flashings also appear to be leaking in some areas above and around the police station door so having the roofer review is prudent for these areas as well. Observed ponding of water at the flat areas of the bridge adjacent to the turn at the Police Station. We see no immediate solution to this as the framing is not changing. Recommendation is to apply 3m tape and wet seal these flat areas where water have historically ponded.														



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 06:56 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
	Observed gaps in the framing after the demolition of the rail. Daylight can be seen in some areas. Recommendation is to wait until deglazed and framing is cleaned, then apply caulk in areas where gaps exist in the framing system. Observed the system has a gutter for interior condensation, however typically the roof gutter system ends at the vertical. Here the gutter system continues down the verticals allowing condensation to drip down the walls. Recommendation is to dam the roof gutters at the horizontal and perhaps create a evaporation pan at each horizontal rather than allowing the condensation to pool and drip off the horizontals. Further observations may have to occur once the bridge is deglazed and cleaned.													
	Eugene Karcha (D'Amato + Downes JV) Responded Mon Dec 5, 2022 at 10:09 pm EST 1. DDJV & CHG will provide. A: 2. M&P Painting - provide cost for painting Existing Storefront Framing (Coordinate with DDJV). 3. M&P Painting - provide cost for painting Existing Storefront Framing (Coordinate with DDJV). 4. QAM - to provide details on how this condition should be addressed (If coordination meeting with DDJV & CHG is necessary, contact DDJV to facilitate).													
	Chris O'Neill (QA+M Architecture) Responded Tue Nov 29, 2022 at 09:30 am EST 1. provide a price to replace all existing screws with new A: 2. City is requesting pricing to paint existing frames, as part of this pricing provide pricing for removal of all sealant 3. City is requesting pricing to prep and paint existing frames 4. Review existing conditions and make recommendations on remedy.													
262	Roof Fascia	Open	Silktown Roofing,...	Bollman, Chris (Silktown Roofing, Inc.)	O'Neill, Chris (Q...	10/26/2022	Darian D'Amato	10/31/2022		O'Neill, Chris (Q...	City Hall	TBD		TBD
	Eugene Karcha Sent Wed Oct 26, 2022 at 05:49 pm EDT Looking over roofing details, shown fascia sizes do not always work to fully cover up transitions between roofing and other wall materials like Metal Panel, Brick, Curtain Wall, ect. Attached is the product data of standard fascias to be used. Standard heights vary from 4" to 8-1/2". Extender fascia would be provided anywhere required height exceeds 8-1/2". Q: Based on product data, installed blocking height and actual field conditions, please provide Building Elevation Drawings marked up, showing fascia sizes all around the building and where horizontal transitions take place. MX-2651_20221018_092553.pdf													
	Eugene Karcha (D'Amato + Downes JV) Responded Mon Dec 5, 2022 at 10:25 pm EST A: To recap, I think we are looking to have the extender height to be +/- equal to the height of fascia itself, so it looks proportional. Silktown Sheetmetal Foreman is going to follow provided direction and coordinate with DDJV if any questions come up along the way. Extender for East side of the building can not be provided until CW framing is installed and we see where CW top cap lands. CW should be installed in January, after which we can provide extender height on the East side.													
	Chris O'Neill (QA+M Architecture) Responded Mon Dec 5, 2022 at 03:10 pm EST A: Per our discussion on site on 12/5/22 fascia extender at the garage should start 1" above the concrete recess above the garage door openings, fascia extender for the east and west bump outs shall start at the 1" concrete step that is present on the north and south walls. North, west & south face of main building should have a face height of 7". Penthouse and stairwell roof fascia extender shall start at the paint line and be approx. 7"-8"													
	Eugene Karcha (D'Amato + Downes JV) Responded Thu Dec 1, 2022 at 03:32 pm EST A: Silktown - Please release Atrium Fascia. QAM - When the time comes, please provide extender height at each location.													
	A: Chris O'Neill (QA+M Architecture) Responded Thu Dec 1, 2022 at 03:18 pm EST Roof fascia at the atrium shall be 8 1/2" face height.													
	A: Eugene Karcha (D'Amato + Downes JV) Responded Mon Nov 14, 2022 at 07:42 am EST													

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
	Silktown, please release fascias as shown on provided plan. QA+M, to provide dimensions for extender height at all locations. Chris O'Neill (QA+M Architecture) Responded Mon Nov 14, 2022 at 12:00 am EST A: See attached mark up for fascia sizes and extents. ROOF FASCIA.pdf													
222	Vestibule V000 Exterior Wall Demolition	Open	D'Amato + Downes JV	D'Amato, Tom (D'Amato + Downes JV)	O'Neill, Chris (Q... Aucoin, David (PE...	09/21/2022	Eugene Karcha	09/27/2022		Aucoin, David (PE...	City Hall	Yes (Unknown)		Yes (Unknown)
	Eugene Karcha Sent Wed Sep 21, 2022 at 09:40 pm EDT URGENT! During demolition of limestone and CMU (per RFI#215 South Elevation Facade Demo for New Doorways) for proposed doorways in Vestibule V000, it was discovered that sections of CMU wall marked up on attached "D1.00 RFI#222 Markup" appear to be load bearing structural walls that support concrete roof deck above. S1.0 indicated that these walls are Non-Load Bearing. With limestone removed, field evaluation is required prior to further demolition. It appears that new supports have to be proposed to carry the load from concrete roof deck. A solution needs to be provided right away, as this situation effects project schedule as well as release and procurement of new glazing and storefronts for those locations, which pushes out Building Tight Date. Q: See Structural-Existing Fl. Plan & Structural-Existing Section, might help. RFI222c.jpg RFI222b.jpg RFI222a.jpg RFI222d.jpg D1.00 RFI#222 Markup.pdf Structural-Existing Fl. Plan.pdf Structural-Existing Section.JPG A: Chris O'Neill (QA+M Architecture) Responded Mon Jan 9, 2023 at 10:29 am EST Updated storefront design confirmed. Eugene Karcha (D'Amato + Downes JV) Responded Fri Jan 6, 2023 at 04:47 pm EST Disregard last response adding A9.13 page with updated storefront layout at South Vestibule. A: See attached final layout of storefront at S. Vestibule V000. VIF dimensions per contract prior to releasing. QAM to confirm attached "UPDATED STOREFRONTS - South Vestibule V000" SK is good to go. UPDATED STOREFRONTS - South Vestibule V000.pdf Darian D'Amato (D'Amato + Downes JV) Responded Thu Dec 15, 2022 at 03:29 pm EST A: Additional drawing page. A9.13 RFI 222.pdf Chris O'Neill (QA+M Architecture) Responded Fri Dec 2, 2022 at 03:50 pm EST A: See attached drawings RFI 222 Drawings.pdf Chris O'Neill (QA+M Architecture) Responded Thu Dec 1, 2022 at 08:38 am EST A: See attached for structural details for the 2 new hss columns 20221130-SK05-REV1-VESTIBULE POST_221201_083616.pdf A: Darian D'Amato (D'Amato + Downes JV) Responded Wed Nov 23, 2022 at 01:13 pm EST QA+M please provide architectural details for the vestibule.													

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
	David Aucoin (PES Structural Engineers) Responded Wed Nov 23, 2022 at 12:11 pm EST Please reference revised sketches SSK-7 and SSK-8 based on field review on 11/22. We have sized a WF column to minimize the size of the base plate and any impact on the door opening width. We are showing a grout pad below the column base plate to ensure that the column and cap plate are tight to the bottom side of beam. If the beam is scanned prior to coring, the cores can be located below the channel and the channel reduced to 12" deep. 20221122-SK07-SK08-BEAM REINF AT NEW OPNG.pdf													
	A: Eugene Karcha (D'Amato + Downes JV) Responded Mon Nov 21, 2022 at 08:52 am EST We need to schedule a meeting to discuss provided solution.													
	David Aucoin (PES Structural Engineers) Responded Thu Nov 17, 2022 at 06:25 am EST Please find attached sketches SSK7 and SSK8 for required structural modifications required to cut new door opening that extends above bottom of the existing concrete beam and also allow pipe penetrations to core the same existing concrete beam. Note that thru-bolt connection to only occur over new door opening. Use expansion bolt anchors where channel can only be installed on interior face due to exterior condition. Structural solution is based on field exploration on 11/7 to confirm that condition detailed in existing drawings detail 13/2-2 is supplemented by the beam shown in section 9/1-1 which carries the stone veneer at the vestibule (reference original recommendations provided on 10/27). 20221116-SSK7-SSK8-BEAM REINF AT NEW OPNG.pdf Bristol City Hall - Opening at Exterior Wall.msg													
217	Penthouse Wall & Ceiling Finish	Open	D'Amato + Downes JV	D'Amato, Darian (D'Amato + Downes JV)	O'Neill, Chris (Q...	09/13/2022	Darian D'Amato	09/18/2022		O'Neill, Chris (Q...	City Hall	TBD		TBD
	Darian D'Amato Sent Tue Sep 13, 2022 at 08:55 am EDT A3.01 shows infills in the block wall and painting the exterior of the penthouse but no paint type is referenced on the finish schedule. There is also no ceiling or wall finish indicated on 3/A10.30 and no interior elevations shown for the penthouse. Please advise.													
	A: Darian D'Amato (D'Amato + Downes JV) Responded Fri Jan 6, 2023 at 11:19 am EST Chris - please provide revised response based on 01/06/2023 paint pre-install meeting.													
	Chris O'Neill (QA+M Architecture) Responded Thu Sep 15, 2022 at 09:58 am EDT paint to be as specified below for exterior of penthouse, color of interior penthouse walls to be P-8 and ceiling to be white. color of penthouse exterior to match selected insulated metal panel color. Exterior Masonry Primer: Factory-formulated alkali-resistant acrylic-latex primer for exterior CMU application. - Sherwin-Williams; Loxon Exterior Masonry Acrylic Primer A24W300: Applied at a dry film thickness of not less than 0 mils. Exterior Satin Acrylic Paint: Factory-formulated satin acrylic-emulsion latex paint for exterior CMU application. - Sherwin-Williams; Resilience Exterior Acrylic Latex Satin K43 Series: Applied at a dry film thickness of not less than 52 mils.													
209	AVB Around East Side Openings	Open	D'Amato + Downes JV	Karcha, Eugene (D'Amato + Downes JV)	O'Neill, Chris (Q...	08/30/2022	Eugene Karcha	09/04/2022		O'Neill, Chris (Q...	City Hall	Yes (Unknown)		Yes (Unknown)
	Eugene Karcha Sent Tue Aug 30, 2022 at 03:18 pm EDT Please provide clarifications on extents of AVB installation for openings on the East Side of the building. Please review and advise.													
	A: Eugene Karcha (D'Amato + Downes JV) Responded Thu Jan 5, 2023 at 05:55 am EST Provided SKA-031 clarifies AVB extents at East Side of existing building and allows work to move forward. To close out this RFI, please provide clarification on AVB extents at Atrium addition.													
	Chris O'Neill (QA+M Architecture) Responded Thu Jan 5, 2023 at 03:54 am EST A: See attached updated sketch. SKA-031R AVB RFI 209.pdf													
	A: Eugene Karcha (D'Amato + Downes JV) Responded Thu Dec 1, 2022 at 10:41 am EST Provide AVB details around entire perimeter of CW on East Side.													
	Chris O'Neill (QA+M Architecture) Responded Wed Nov 30, 2022 at 11:52 pm EST A: See attached sketch for extent of AVB SKA-031 AVB at metal panel.pdf													

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
131	H.C.T. 312B - Wall mounted Sink Clarification	Open	Ferguson Electric...	Ireland, Elizabeth (Ferguson Electric Company, Inc)	O'Neill, Chris (Q...	07/08/2022	Darian D'Amato	07/13/2022		O'Neill, Chris (Q...	City Hall	No		TBD
Erin Glynn Sent Tue Jul 5, 2022 at 11:02 am EDT P2.11 shows 312B sink as LAV-2 wall mounted faucet however, P2.11 also shows a electric mini-tank water heater undercounter. As discussed at the coordination meeting, looks like this needs to be a drop in sink not wall mounted. Q: Please review and advise. RFI 035-000 - H.C.T. 312B - Wall mounted Sink Clarification.pdf A: Chris O'Neill (QA+M Architecture) Responded Wed Jul 13, 2022 at 09:28 pm EDT confirmed, sink at HCT 312B is to be drop in sink in a counter. A: Tyler Long (Long Consulting) Responded Thu Jul 14, 2022 at 12:04 pm EDT Utilize TOTO model LT909.4 drop in sink at this location. No change to the specified MOEN 8884 faucet at this location.														

All Submittals

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
312000 - EARTH MOVING	312000-3	0	Alternate Structural Fill - Sieve & Proctor Testing	Document	Open	D'Amato Construction Co. Inc.	01/18/2023		City Hall	Chris Gamber		Ryan Scrittorale (Alfred Benesch & Company)	Chris Gamber (D'Amato Construction Co. Inc.) Linda Weidemier (D'Amato Construction Co. Inc.) Darian D'Amato (D'Amato + Downes JV) Ryan Scrittorale (Alfred Benesch & Company) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Submitted Reviewed Pending Pending Pending	01/03/2023 01/03/2023	01/03/2023 01/03/2023	01/03/2023 01/03/2023 01/08/2023 01/18/2023 01/18/2023 01/18/2023	
233600 - AIR TERMINAL UNITS	233600-1	2	Air Terminal Units - Product Data	Product Information	Open	Ferguson Electric Company, Inc	08/09/2022			Thomas Ferguson		Erin Glynn (Ferguson Electric Company, Inc)	Erin Glynn (Ferguson Electric Company, Inc) Darian D'Amato (D'Amato + Downes JV) Tyler Long (Long Consulting) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending			07/25/2022 07/25/2022 07/30/2022 08/09/2022 08/09/2022	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
230500 - BASIC MECHANICAL REQUIREMENTS	230500-4	1	Third Floor Duct - Shop Drawings	Shop Drawing	Open	Ferguson Electric Company, Inc	08/11/2022			Randy Bitinaitis		Erin Glynn (Ferguson Electric Company, Inc) Erin Glynn (Ferguson Electric Company, Inc)	Erin Glynn (Ferguson Electric Company, Inc) Darian D'Amato (D'Amato + Downes JV) Tyler Long (Long Consulting) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending	07/27/2022		07/27/2022 07/27/2022 08/01/2022 08/11/2022 08/11/2022	
221119 - PLUMBING SPECIALTIES	221119-1	1	Drains - Product Data	Product Information	Open	Ferguson Electric Company, Inc	06/30/2022			Thomas Ferguson		Debra Brown (Ferguson Electric Company, Inc) Debra Brown (Ferguson Electric Company, Inc) Erin Glynn (Ferguson Electric Company, Inc)	Debra Brown (Ferguson Electric Company, Inc) Erin Glynn (Ferguson Electric Company, Inc) Darian D'Amato (D'Amato + Downes JV) Tyler Long (Long Consulting) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending Pending	06/15/2022 07/18/2022		06/15/2022 06/15/2022 06/15/2022 06/20/2022 06/30/2022 06/30/2022	
220500 - COMMON WORK RESULTS FOR PLUMBING	220500-7	0	Ground Floor Plumbing - Shop Drawings	Shop Drawing	Open	Ferguson Mechanical Co., Inc	11/23/2022			Victoria Dogolo		Victoria Dogolo (Ferguson Mechanical Co., Inc) Thomas Ferguson (Ferguson Electric Company,	Victoria Dogolo (Ferguson Mechanical Co., Inc) Thomas Ferguson (Ferguson Electric Company,	Submitted Pending Pending Reviewed Approved as Noted Pending Pending Approved as Noted	11/16/2022 11/16/2022 11/16/2022 11/16/2022 11/21/2022 11/21/2022 11/21/2022 11/22/2022 11/22/2022	11/16/2022 11/16/2022 11/16/2022 11/21/2022 11/21/2022 12/01/2022 12/01/2022 11/23/2022 11/23/2022		

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Inc) Erin Glynn (Ferguson Electric Company, Inc) Darian D'Amato (D'Amato + Downes JV) Tyler Long (Long Consulting) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture) Victoria Dogolo (Ferguson Mechanical Co., Inc) Thomas Ferguson (Ferguson Electric Company, Inc) Erin Glynn (Ferguson Electric Company, Inc)	Pending Pending Pending	11/22/2022		11/23/2022	
101400 - SIGNAGE	101400-3	0	Interior Panel Signage - Color Samples		Open	Downes Construction Company	12/29/2022			Carlos Gomez		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture) Jason Levy (QA+M Architecture)	Carlos Gomez (Downes Construction Company) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture)	Submitted Reviewed Pending Pending	12/19/2022 12/19/2022 12/19/2022 12/19/2022	12/19/2022 12/19/2022	12/19/2022 12/19/2022 12/29/2022 12/29/2022	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date	
													Architecture) Chris O'Neill (QA+M Architecture)						
101400 - SIGNAGE	101400-2	0	Interior Signage - Shop Drawings	Shop Drawing	Open	Downes Construction Company	09/26/2022		City Hall	Carlos Gomez			Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending Pending	09/12/2022 09/12/2022 09/12/2022 09/12/2022	09/12/2022 09/12/2022	09/13/2022 09/14/2022 09/26/2022 09/26/2022		
101400 - SIGNAGE	101400-1	0	Aluminum Logo Signage - Shop Drawings	Shop Drawing	Open	Downes Construction Company	09/26/2022		City Hall	Carlos Gomez			Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending Pending	09/12/2022 09/12/2022 09/12/2022 09/12/2022	09/12/2022 09/12/2022	09/13/2022 09/14/2022 09/26/2022 09/26/2022		
097200 - WALL COVERINGS	097200-2	0	Wall Covering (VWC-2) - Product Data	Product Information	Open		01/19/2023		2nd and 3rd Floors				Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Mike Nappi (M & P Painting LLC) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture)	Submitted Reviewed Pending Pending	01/09/2023 01/09/2023 01/09/2023 01/09/2023	01/09/2023 01/09/2023	01/09/2023 01/09/2023 01/19/2023 01/19/2023	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Chris O'Neill (QA+M Architecture)					
097200 - WALL COVERINGS	097200-1	0	Wall Covering (VWC-1) - Product Data	Product Information	Open	M & P Painting LLC	01/19/2023			Mike Nappi			Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending Pending	01/09/2023 01/09/2023 01/09/2023 01/09/2023	01/09/2023 01/09/2023 01/09/2023 01/09/2023	01/09/2023 01/09/2023 01/19/2023 01/19/2023	
092116 - GYPSUM BOARD ASSEMBLIES	092116-4	0	Wall-to-Wall Expansion Joint Cover - Product Data	Product Information	Open	Acoustics, Inc.	01/16/2023			Justus Bayna			Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending Pending	01/06/2023 01/06/2023 01/06/2023 01/06/2023	01/06/2023 01/06/2023 01/06/2023 01/06/2023	01/06/2023 01/06/2023 01/16/2023 01/16/2023	
084423 - STRUCTURAL-SEALANT-GLAZED CURTAIN WALLS	084423-5	2	Sunshades - Shop Drawings	Shop Drawing	Open	Cherry Hill Glass Co., Inc.	12/25/2022			Barbra Pearce			Joe Castellano (Cherry Hill Glass Co., Inc.) Barbra Pearce (Cherry Hill Glass Co., Inc.) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture)	Pending Pending Pending Pending	12/15/2022 12/15/2022		12/15/2022 12/15/2022 12/25/2022 12/25/2022	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)					
084423 - STRUCTURAL-SEALANT-GLAZED CURTAIN WALLS	084423-4	2	Curtainwall, Storefront, Doors, & Glass (2nd Release) - Shop Drawings	Shop Drawing	Open	Cherry Hill Glass Co., Inc.	10/20/2022			Barbra Pearce		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Joe Castellano (Cherry Hill Glass Co., Inc.) Barbra Pearce (Cherry Hill Glass Co., Inc.) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Pending Reviewed Pending Pending	01/09/2023 01/09/2023 01/09/2023 01/09/2023	01/09/2023 01/09/2023	10/10/2022 10/10/2022 10/10/2022 10/20/2022 10/20/2022	
083113 - ACCESS DOORS AND FRAMES	083113-2	0	Access Doors & Frames - Product Data	Product Information	Open	Ferguson Mechanical Co., Inc	01/16/2023			Victoria Dogolo		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture)	Victoria Dogolo (Ferguson Mechanical Co., Inc) Thomas Ferguson (Ferguson Electric Company, Inc) Erin Glynn (Ferguson Electric Company, Inc)	Submitted Pending Pending Reviewed Pending Pending	01/06/2023 01/06/2023 01/06/2023 01/06/2023 01/06/2023	01/06/2023 01/06/2023	01/06/2023 01/06/2023 01/06/2023 01/16/2023 01/16/2023	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)					
074213.19 - INSULATED METAL WALL PANELS	074213.19-1	1	Insulated Metal Wall Panels - Product Data	Product Information	Open	Cherry Hill Glass Co., Inc.	08/29/2022			Barbra Pearce		Barbra Pearce (Cherry Hill Glass Co., Inc.)	Barbra Pearce (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending	08/19/2022		08/19/2022 08/19/2022 08/29/2022 08/29/2022	
074213.16 - METAL PLATE WALL PANELS	074213.16-6	1	ACM Panels - Shop Drawings	Shop Drawing	Open	Cherry Hill Glass Co., Inc.	12/18/2022			Barbra Pearce		Joe Castellano (Cherry Hill Glass Co., Inc.) Barbra Pearce (Cherry Hill Glass Co., Inc.)	Joe Castellano (Cherry Hill Glass Co., Inc.) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending Pending	12/08/2022 12/08/2022		12/08/2022 12/08/2022 12/18/2022 12/18/2022	
072726 - FLUID-APPLIED MEMBRANE AIR BARRIERS	072726-3	0	Low Temp AVB Membrane - Product Data	Product Information	Open	Connecticut Mason Contractor	01/20/2023			John Civitillo		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture)	John Civitillo (Connecticut Mason Contractor) Ed Masterson (Connecticut Mason Contractor)	Submitted Pending Reviewed Pending Pending	01/10/2023 01/10/2023 01/10/2023 01/10/2023	01/10/2023 01/10/2023	01/10/2023 01/10/2023 01/20/2023 01/20/2023	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Mason Contractor) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)					
064023 - INTERIOR ARCHITECTURAL WOODWORK	064023-6	0	Atrium Rail Cap - Shop Drawing	Shop Drawing	Open	Downes Construction Company	01/15/2023			Carlos Gomez		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Carlos Gomez (Downes Construction Company) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending Pending	01/05/2023 01/05/2023 01/05/2023 01/05/2023	01/05/2023 01/05/2023	01/05/2023 01/05/2023 01/15/2023 01/15/2023	
064023 - INTERIOR ARCHITECTURAL WOODWORK	064023-2	1	Cabinet Hinges - Product Data	Product Information	Open	Downes Construction Company	01/19/2023			Carlos Gomez		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Carlos Gomez (Downes Construction Company) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending Pending	01/05/2023 01/05/2023 01/05/2023 01/05/2023	01/05/2023 01/05/2023	09/08/2022 09/08/2022 01/19/2023 01/19/2023	
057313 - GLAZED	057313-2	0	Glass Railing Systems - Mockup	Sample	Open	Cherry Hill Glass Co.,	10/29/2022			Joe Castellano		Joe Castellano	Joe Castellano	Submitted Pending		10/26/2022	10/26/2022 10/26/2022	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
DECORATIVE METAL RAILINGS						Inc.						(Cherry Hill Glass Co., Inc.) Barbra Pearce (Cherry Hill Glass Co., Inc.) Darian D'Amato (D'Amato + Downes JV) (Cherry Hill Glass Co., Inc.) Dinea Frasca (QA+M Architecture) Barbra Pearce (Cherry Hill Glass Co., Inc.) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture) Joe Castellano (Cherry Hill Glass Co., Inc.) Barbra Pearce (Cherry Hill Glass Co., Inc.)	Reviewed Pending Pending Approved as Noted Pending Pending	10/26/2022 10/26/2022 10/26/2022 10/26/2022 10/28/2022 10/28/2022	10/26/2022 11/05/2022 11/05/2022 11/05/2022 10/29/2022 10/29/2022			
057313 - GLAZED DECORATIVE METAL RAILINGS	057313-1	1	Glass Railing Systems - Shop Drawings	Shop Drawing	Open	Cherry Hill Glass Co., Inc.	12/09/2022			Barbra Pearce		Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture) Joe Castellano (Cherry Hill Glass Co., Inc.) Barbra Pearce (Cherry Hill Glass Co., Inc.) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Submitted Reviewed Pending Pending Pending	11/29/2022 11/29/2022 01/09/2023 01/09/2023 01/09/2023 01/09/2023	11/29/2022 11/29/2022 01/09/2023 01/09/2023 12/09/2022 12/09/2022			

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
055100 - METAL STAIRS	055100-1	2	Atrium Stairs - Shop Drawings	Shop Drawing	Open	Steeltech Building Products	09/17/2022			Alex Newton		Alex Newton (Steeltech Building Products) Barbara Tyszka (Steeltech Building Products)	Alex Newton (Steeltech Building Products) Darian D'Amato (D'Amato + Downes JV) David Aucoin (PES Structural Engineers) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending Pending	09/02/2022 09/02/2022		09/02/2022 09/02/2022 09/02/2022 09/07/2022 09/17/2022 09/17/2022 09/17/2022	
051200 - STRUCTURAL STEEL	051200-4	1	Existing Building Steel - Erection Plans	Shop Drawing	Open	Steeltech Building Products	07/23/2022			Alex Newton		Alex Newton (Steeltech Building Products) Barbara Tyszka (Steeltech Building Products)	Alex Newton (Steeltech Building Products) Darian D'Amato (D'Amato + Downes JV) Nathan Foust (PES Structural Engineers) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending Pending	07/08/2022		07/08/2022 07/08/2022 07/08/2022 07/13/2022 07/23/2022 07/23/2022	
033000.1 - CAST-IN-PLACE	033000.1-2	1	Colored Concrete - Samples	Sample	Open	D'Amato Construction	10/15/2022			Chris Gamber		Chris Gamber	Chris Gamber (D'Amato)	Pending Pending	10/05/2022 10/05/2022		10/05/2022 10/05/2022	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
SITE CONCRETE						Co. Inc.						(D'Amato Construction Co. Inc.) Linda Weidemier (D'Amato Construction Co. Inc.) Darian D'Amato (D'Amato + Downes JV) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending				10/05/2022 10/15/2022 10/15/2022 10/15/2022	
013100 - PROJECT MANAGEMENT AND COORDINATION	013100-7	1	Ground Floor MEP - Coordination Drawings		Open	Ferguson Electric Company, Inc	12/16/2022			Elizabeth Ireland		Thomas Ferguson (Ferguson Electric Company, Inc) Erin Glynn (Ferguson Electric Company, Inc) Darian D'Amato (D'Amato + Downes JV) Tyler Long (Long Consulting) Dinea Frasca (QA+M Architecture) Jason Levy (QA+M Architecture) Chris O'Neill (QA+M Architecture)	Pending Pending Pending Pending Pending				12/01/2022 12/01/2022 12/01/2022 12/06/2022 12/16/2022 12/16/2022 12/16/2022	
000001 - SWING SPACE	000001-21	0	Plumbing - Warranty	Document	Open	J & B Mechanical Contractors	06/21/2022			Cheryl French		Adam J. Ducki (Van Zelm MEP Engineer)	Cheryl French (J & B Mechanical Contractors)	Submitted Reviewed Pending Pending	06/06/2022 06/06/2022	06/06/2022 06/06/2022	06/06/2022 06/06/2022 06/11/2022 06/21/2022	

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Darian D'Amato (D'Amato + Downes JV) Adam J. Ducki (Van Zelm MEP Engineer) Chris O'Neill (QA+M Architecture)					
000001 - SWING SPACE	000001-17	0	Plumbing - As-Built	Plans	Open	J & B Mechanical Contractors	06/02/2022			Joe Modugno		Adam J. Ducki (Van Zelm MEP Engineer)	Joe Modugno (J & B Mechanical Contractors) Darian D'Amato (D'Amato + Downes JV) Adam J. Ducki (Van Zelm MEP Engineer) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending	05/16/2022 06/06/2022 06/06/2022	06/06/2022 06/06/2022	05/17/2022 05/18/2022 05/23/2022 06/02/2022	
000001 - SWING SPACE	000001-15	0	Fire Protection - O&M Manual	Product Manual	Open	Blackwater Services Group, LLC	05/28/2022			Michael Uszakiewicz		Adam J. Ducki (Van Zelm MEP Engineer)	Michael Uszakiewicz (Blackwater Services Group, LLC) Darian D'Amato (D'Amato + Downes JV) Adam J. Ducki (Van Zelm MEP Engineer) Chris O'Neill (QA+M Architecture)	Submitted Reviewed Pending	05/11/2022 05/11/2022 05/11/2022	05/11/2022 05/11/2022	05/12/2022 05/13/2022 05/18/2022 05/28/2022	
000001 - SWING SPACE	000001-7	1	Fire Protection - As-Built	Plans	Open	Blackwater Services Group, LLC	04/16/2022			Michael Uszakiewicz		Adam J. Ducki (Van Zelm MEP Engineer)	Michael Uszakiewicz (Blackwater Services Group, LLC) Darian D'Amato (D'Amato + Downes JV)	Submitted Reviewed Pending	04/28/2022 04/28/2022 05/09/2022	05/09/2022 05/09/2022	04/01/2022 04/02/2022 04/09/2022 04/16/2022	



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 06:56 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
													Adam J. Ducki (Van Zelm MEP Engineer) Chris O'Neill (QA+M Architecture)					

Current Drawings

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
General					
COVER	COVER SHEET	1	04/18/2022		Conformance Set (04/18/22)
G1.0	GENERAL INFORMATION	2	04/18/2022		Conformance Set (04/18/22)
G1.1	GENERAL INFORMATION	1	04/18/2022		Conformance Set (04/18/22)
G1.2	WALL TYPES	4	11/16/2022	11/16/2022	RFI #275 - Duct Shaft Framing (11/16/22)
R1.0	CODE INFORMATION & GROUND LEVEL CODE PLAN	2	06/06/2022		ASI #001 - Smoke Walls (RFI #64) (06/06/22)
R1.1	FIRST FLOOR CODE PLAN	3	06/06/2022		ASI #001 - Smoke Walls (RFI #64) (06/06/22)
R1.2	SECOND FLOOR CODE PLAN	2	06/06/2022		ASI #001 - Smoke Walls (RFI #64) (06/06/22)
R1.3	THIRD FLOOR CODE PLAN	2	06/06/2022		ASI #001 - Smoke Walls (RFI #64) (06/06/22)
SLP-1	OVERALL SITE LOGISTICS PLAN	1	04/18/2022		Conformance Set (04/18/22)
SLP-2	ENLARGED SITE LOGISTICS PLAN	1	04/18/2022		Conformance Set (04/18/22)
Civil					
C1.00	UTILITY DEMOLITION PLAN	3	05/27/2022	05/27/2022	PR #003 - New Fire and Domestic Water Lines (05/27/22)
C2.00	SEDIMENTATION AND EROSION CONTROL PLAN	2	04/18/2022		Conformance Set (04/18/22)
C2.10	SEDIMENTATION AND EROSION CONTROL NOTES	2	04/18/2022		Conformance Set (04/18/22)
C2.20	SEDIMENTATION AND EROSION CONTROL DETAILS	2	04/18/2022		Conformance Set (04/18/22)
C3.00	SITE DRAINAGE PLAN	3	07/06/2022	07/19/2022	PR #017 - Storm Drainage Updates (07/06/22)
C4.00	SITE UTILITY PLAN	10	12/12/2022	12/13/2022	PR #025R - Garage Renovation (12/12/22)
C5.00	SITE DETAILS	2	04/18/2022		Conformance Set (04/18/22)
C5.10	SITE DETAILS	2	04/18/2022		Conformance Set (04/18/22)
C5.20	SITE DETAILS	2	04/18/2022		Conformance Set (04/18/22)
C5.30	SITE DETAILS	2	04/18/2022		Conformance Set (04/18/22)
SV.01	BOUNDARY - TOPOGRAPHIC SURVEY	1	04/18/2022		Conformance Set (04/18/22)
SV.02	BOUNDARY - RIGHT OF WAY SURVEY	1	04/18/2022		Conformance Set (04/18/22)
TR-1000_00	TRAFFIC CONTROL SIGNAL PLAN	0	04/18/2022		Conformance Set (04/18/22)
TR-1000-00	TRAFFIC CONTROL SIGNAL PLAN	0	02/14/2022	02/14/2022	Issued for Bid (02/14/22)
TR-1000_01	GENERAL CLAUSES (TEST PROCEDURES)	1	04/18/2022		Conformance Set (04/18/22)
TR-1102_01	PEDESTALS, PEDESTRIAN SIGNALS	1	04/18/2022		Conformance Set (04/18/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
TR-1105_01	TRAFFIC SIGNALS & CABLE ASSIGNMENTS	1	04/18/2022		Conformance Set (04/18/22)
TR-1107_01	PEDESTRIAN PUSH BUTTONS	1	04/18/2022		Conformance Set (04/18/22)
TR-1210_04	PAVEMENT MARKING LINES AND SYMBOLS	1	04/18/2022		Conformance Set (04/18/22)
TR-1220_01	SIGNS FOR CONSTRUCTION AND PERMIT OPERATIONS	1	04/18/2022		Conformance Set (04/18/22)
TR-1220_02	CONSTRUCTION SIGN SUPPORTS AND CHANNELIZING DEVICES	1	04/18/2022		Conformance Set (04/18/22)
TR-GS_01	SIGN FACE SHEET ALUMINUM R-SERIES TYPICAL SIGN DETAILS	1	04/18/2022		Conformance Set (04/18/22)
TR-GS_02	TRENCHING & BACKFILLING, ELECTRICAL CONDUIT	1	04/18/2022		Conformance Set (04/18/22)
TR-GS_03	TRAFFIC CONTROL FOUNDATIONS	1	04/18/2022		Conformance Set (04/18/22)
Landscape					
L1.00	DEMOLITION PLAN	2	04/18/2022		Conformance Set (04/18/22)
L2.00	LAYOUT PLAN	2	04/18/2022		Conformance Set (04/18/22)
L-2.0R	LAYOUT PLAN	0	12/07/2022	12/08/2022	PR #036 - Site Electrical and Lighting (12/07/22)
L3.00	GRADING PLAN	2	04/18/2022		Conformance Set (04/18/22)
L4.00	LANDSCAPE PLAN	1	04/18/2022		Conformance Set (04/18/22)
L5.00	DETAILS	2	04/18/2022		Conformance Set (04/18/22)
L5.01	DETAILS	1	04/18/2022		Conformance Set (04/18/22)
L5.02	DETAILS	2	04/18/2022		Conformance Set (04/18/22)
L5.03	DETAILS	2	04/18/2022		Conformance Set (04/18/22)
L5.04	DETAILS	1	04/18/2022		Conformance Set (04/18/22)
L5.04R	DETAILS	2	12/07/2022	12/08/2022	PR #036 - Site Electrical and Lighting (12/07/22)
L5.05	DETAILS	1	04/18/2022		Conformance Set (04/18/22)
L5.05R	DETAILS	0	12/07/2022	12/08/2022	PR #036 - Site Electrical and Lighting (12/07/22)
L5.06	DETAILS	2	04/18/2022		Conformance Set (04/18/22)
L5.07	DETAILS	2	04/18/2022		Conformance Set (04/18/22)
L6.00	LIGHTING PLAN	1	04/18/2022		Conformance Set (04/18/22)
Structural					
S0.1	GENERAL NOTES & SCHEDULES	1	04/18/2022		Conformance Set (04/18/22)
S0.2	CONCRETE GENERAL NOTES & SCHEDULES	2	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S0.3	CONCRETE MASONRY GENERAL NOTES & SCHEDULES	1	04/18/2022		Conformance Set (04/18/22)
S0.4	STEEL GENERAL NOTES & SCHEDULES	1	04/18/2022		Conformance Set (04/18/22)
S0.5	LOAD DIAGRAMS	1	04/18/2022		Conformance Set (04/18/22)
S1.0	FOUNDATION PLAN	3	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S1.0D	FOUNDATION DIMENSION PLAN	1	07/20/2022		ASI #002R1 - Foundation Dimensions (07/20/22)
S1.01	ATRIUM FLOOR FRAMING PLAN	2	06/13/2022	06/13/2022	PR #004 - Elevator Shaft Size

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
					Change (06/13/22)
S1.1	FIRST FLOOR FRAMING PLAN	3	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S1.2	SECOND FLOOR FRAMING PLAN	3	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S1.3	THIRD FLOOR FRAMING PLAN	3	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S1.4	PENTHOUSE FRAMING PLAN	3	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S1.5	PENTHOUSE ROOF FRAMING PLAN	2	06/13/2022	06/13/2022	PR #012 - Added Structural Requirements (06/13/22)
S2.1	FOUNDATION DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S2.2	FOUNDATION DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S2.3	FOUNDATION DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S2.4	SLAB-ON-GROUND & FOUNDATION DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S3.1	CONCRETE FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S3.2	CONCRETE FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S4.1	STEEL FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S4.2	STEEL FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S4.3	COMPOSITE STEEL FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S4.4	COMPOSITE STEEL FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S5.1	STEEL ROOF FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S5.2	STEEL ROOF FRAMING DETAILS	1	04/18/2022		Conformance Set (04/18/22)
S6.1	MOMENT FRAME & FRAMING ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
S7.1	STEEL FINISH PLANS	1	04/18/2022		Conformance Set (04/18/22)
S7.2	EXISTING STRUCTURE REINFORCEMENT	1	04/18/2022		Conformance Set (04/18/22)
Abatement					
HM-1	BASEMENT ABATEMENT PLAN	1	04/18/2022		Conformance Set (04/18/22)
HM-2	FIRST FLOOR ABATEMENT PLAN	1	04/18/2022		Conformance Set (04/18/22)
HM-3	SECOND FLOOR ABATEMENT PLAN	1	04/18/2022		Conformance Set (04/18/22)
HM-4	THIRD FLOOR ABATEMENT PLAN	1	04/18/2022		Conformance Set (04/18/22)
HM-5	PENTHOUSE AND ROOF ABATEMENT PLAN	1	04/18/2022		Conformance Set (04/18/22)
HM-6	EAST AND WEST ABATEMENT ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
HM-7	NORTH AND SOUTH ABATEMENT ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
Demo					
D1.00	DEMOLITION BASEMENT PLAN	2	04/18/2022		Conformance Set (04/18/22)
D1.10	DEMOLITION FIRST FLOOR PLAN	2	04/18/2022		Conformance Set (04/18/22)
D1.20	DEMOLITION SECOND FLOOR PLAN	1	04/18/2022		Conformance Set (04/18/22)
D1.30	DEMOLITION THIRD FLOOR PLAN	1	04/18/2022		Conformance Set (04/18/22)



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 07:45 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
D1.40	DEMOLITION PENTHOUSE & ROOF PLAN	1	04/18/2022		Conformance Set (04/18/22)
Architectural					
A1.00	GROUND FLOOR PLAN	9	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.01	GROUND FLOOR – AREA A ENLARGED	6	12/02/2022	12/02/2022	RFI #222 - Vestibule V000 Exterior Wall Demolition (12/02/22)
A1.02	GROUND FLOOR – AREA B ENLARGED	4	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.03	GROUND FLOOR – AREA C ENLARGED PLAN	6	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.04	GROUND FLOOR – AREA D ENLARGED PLAN	2	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.10	FIRST FLOOR PLAN	4	11/17/2022	11/17/2022	PR #033 - AV Coordination (11/17/22)
A1.11	L1 – AREA A ENLARGED PLAN	5	09/19/2022	09/19/2022	PR #019R1 - Door Schedule Updates (09/19/22)
A1.12	L1 – AREA B ENLARGED PLAN	4	11/17/2022	11/17/2022	PR #033 - AV Coordination (11/17/22)
A1.13	L1 – AREA C ENLARGED PLAN	2	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2 (10/20/22)
A1.14	L1 – AREA D ENLARGED PLAN	3	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.20	SECOND FLOOR PLAN	6	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.21	L2 – AREA A ENLARGED PLAN	8	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A1.22	L2 – AREA B ENLARGED PLAN	3	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2 (10/20/22)
A1.23	L2 – AREA C ENLARGED PLAN	4	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2 (10/20/22)
A1.24	L2 – AREA D ENLARGED PLAN	4	10/19/2022	10/19/2022	PR #029 - City Requested Changes (10/19/22)
A1.30	THIRD FLOOR PLAN	6	10/19/2022	10/19/2022	PR #029 - City Requested Changes (10/19/22)
A1.31	L3 – AREA A ENLARGED PLAN	6	08/18/2022		PR #024 - Coordination (08/18/22)
A1.32	L3 – AREA B ENLARGED PLAN	2	08/18/2022		PR #024 - Coordination (08/18/22)
A1.33	L3 – AREA C ENLARGED PLAN	4	08/18/2022		PR #024 - Coordination (08/18/22)
A1.34	L3 – AREA D ENLARGED PLAN	5	10/19/2022	10/19/2022	PR #029 - City Requested Changes (10/19/22)
A1.40	PENTHOUSE PLAN	1	04/18/2022		Conformance Set (04/18/22)
A1.50	ROOF PLAN	5	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A1.51	ROOF DETAILS	5	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A1.52	MISC. ROOF DETAILS	3	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A2.00	GROUND LEVEL – RCP	7	11/08/2022	11/08/2022	RFI #270 - Soffit Dimensions Per Floor (11/08/22)
A2.10	LEVEL 1 RCP	5		12/15/2022	RFI #300 - First Floor RCP (12/15/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
A2.20	LEVEL 2 RCP	6	12/13/2022	12/13/2022	PR #037 - City Changes (12/13/22)
A2.30	LEVEL 3 RCP	5	11/08/2022	11/08/2022	RFI #270 - Soffit Dimensions Per Floor (11/08/22)
A2.40	CEILING DETAILS	3	11/28/2022	11/28/2022	RFI #269 - Hallway Column Light Fixtures (11/28/22)
A2.41	CEILING DETAILS	2	10/26/2022	10/26/2022	PR #032 - Roller Shade Framing (10/26/22)
A3.01	EXTERIOR ELEVATIONS	3	10/26/2022		RFI #260 - Tax Office Brick Façade (10/26/22)
A3.02	EXTERIOR ELEVATIONS	2	04/18/2022		Conformance Set (04/18/22)
A3.03	EXTERIOR DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A4.00	BUILDING SECTIONS	1	04/18/2022		Conformance Set (04/18/22)
A5.01	WALL SECTIONS	4	10/26/2022		RFI #260 - Tax Office Brick Façade (10/26/22)
A5.02	WALL SECTIONS	3	12/29/2022	12/29/2022	RFI #292 - Atrium North Side - Curtain Wall Installation (12/29/22)
A5.03	WALL SECTION DETAILS	0	10/12/2022	10/12/2022	ASI #009 - Wall Section Details (10/12/22)
A5.20	ENLARGED COLUMN DETAILS	2	10/26/2022		RFI #260 - Tax Office Brick Façade (10/26/22)
A5.21	ENLARGED COLUMN DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A6.31	MISC. DETAILS (CANOPY)	3	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A6.32	ENLARGED SKY BRIDGE PLANS & DETAILS	2	10/18/2022		RFI #122 - Skybridge Hand Railings (10/18/22)
A6.33	MAINTENENCE GARAGE ADD ALTERNATE #2	3	12/12/2022	12/13/2022	PR #025R - Garage Renovation (12/12/22)
A6.40	ENLARGED BATHROOM PLANS & ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A6.41	ENLARGED BATHROOM PLANS & ELEVATIONS	2	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2 (10/20/22)
A6.42	ENLARGED BATHROOM PLANS & ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A6.43	ENLARGED BATHROOM PLANS & ELEVATIONS	2	08/18/2022		PR #024 - Coordination (08/18/22)
A6.44	ENLARGED BATHROOM PLANS & ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A7.00	G– INTERIOR ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A7.01	G– INTERIOR ELEVATIONS	3	07/15/2022		PR #013R2 - Parks & Rec Department Removal (07/15/22)
A7.02	G– INTERIOR ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A7.10	L1 – INTERIOR ELEVATIONS	4		11/30/2022	RFI #244 - In-Wall Blocking Plan (11/17/22)
A7.11	L1– INTERIOR ELEVATIONS	2	04/18/2022		Conformance Set (04/18/22)
A7.12	L1 – INTERIOR ELEVATIONS	3	11/17/2022	11/17/2022	RFI #244 - In-Wall Blocking Plan (11/17/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
A7.13	L1– INTERIOR ELEVATIONS	4	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2 (10/20/22)
A7.14	L1– INTERIOR ELEVATIONS	2	04/18/2022		Conformance Set (04/18/22)
A7.15	L1– INTERIOR ELEVATIONS	2	09/07/2022	09/07/2022	RFI #036 - Council Chambers Millwork (09/07/22)
A7.20	L2– INTERIOR ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A7.21	L2 – INTERIOR ELEVATIONS	4	10/19/2022	10/19/2022	PR #029 - City Requested Changes (10/19/22)
A7.22	L2– INTERIOR ELEVATIONS	2	04/18/2022		Conformance Set (04/18/22)
A7.30	L3– INTERIOR ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A7.31	L3– INTERIOR ELEVATIONS	3	08/18/2022	08/23/2022	PR #022R1 - Misc. Owner Changes (08/18/22)
A8.10	STAIR SECTIONS	1	04/18/2022		Conformance Set (04/18/22)
A8.11	STAIR SECTIONS	1	04/18/2022		Conformance Set (04/18/22)
A8.12	LARGE SCALE DETAILS	1	04/18/2022		Conformance Set (04/18/22)
A8.13	LARGE SCALE DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A8.14	LARGE SCALE DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A8.15	LARGE SCALE DETAILS	1	04/18/2022		Conformance Set (04/18/22)
A8.20	ELEVATOR AND STAIR SECTIONS	2	06/13/2022	06/13/2022	PR #004 - Elevator Shaft Size Change (06/13/22)
A9.00	DOOR SCHEDULE	4	09/19/2022	09/19/2022	PR #019R1 - Door Schedule Updates (09/19/22)
A9.01	DOOR SCHEDULE	5	10/19/2022	10/19/2022	PR #029 - City Requested Changes (10/19/22)
A9.02	DOOR SCHEDULE	4	09/19/2022	09/19/2022	PR #019R1 - Door Schedule Updates (09/19/22)
A9.03	DOOR TYPES & DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A9.10	CURTAIN WALL ELEVATIONS	5	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A9.11	CURTAIN WALL ELEVATIONS	4	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A9.12	CURTAIN WALL DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A9.13	STOREFRONT ELEVATIONS	4		12/15/2022	RFI #222 - Vestibule V000 Exterior Wall Demolition (12/02/22)
A9.14	STOREFRONT DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A9.40	CURTAIN WALL & DOOR DETAILS	6	12/12/2022	12/12/2022	PR #030R - Envelope Coordination (12/12/22)
A9.80	DOOR DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A10.00	GROUND FLOOR FINISH PLAN	5	08/23/2022	08/23/2022	PR #023 - Updated Electrical Room (08/23/22)
A10.10	FIRST FLOOR FINISH PLAN	2	04/18/2022		Conformance Set (04/18/22)
A10.20	SECOND FLOOR FINISH PLAN	2	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
					(10/20/22)
A10.30	THIRD FLOOR FINISH PLAN	1	04/18/2022		Conformance Set (04/18/22)
A11.00	G – MILLWORK ELEVATIONS	3	07/15/2022		PR #013R2 - Parks & Rec Department Removal (07/15/22)
A11.01	G – MILLWORK ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A11.10	L – MILLWORK ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A11.11	L – MILLWORK ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A11.12	L – MILLWORK ELEVATIONS	2	04/18/2022		Conformance Set (04/18/22)
A11.20	L2 – MILLWORK ELEVATIONS	4	10/19/2022	10/19/2022	PR #029 - City Requested Changes (10/19/22)
A11.21	L2 – MILLWORK ELEVATIONS	1	04/18/2022		Conformance Set (04/18/22)
A11.22	L2 – MILLWORK ELEVATIONS	4	10/20/2022	10/19/2022	PR #031 - Coordination Revisions #2 (10/20/22)
A11.30	L3 – MILLWORK ELEVATIONS	4	08/18/2022	08/23/2022	PR #022R1 - Misc. Owner Changes (08/18/22)
A11.40	MILLWORK DETAILS	3	11/16/2022	11/16/2022	RFI #280 - Department Transaction Windows/Canopies (11/16/22)
A11.41	MILLWORK DETAILS	2	04/18/2022		Conformance Set (04/18/22)
A11.42	MILLWORK DETAILS	3	08/18/2022	08/23/2022	PR #022R1 - Misc. Owner Changes (08/18/22)
A11.43	COUNCIL CHAMBERS DETAILS	2	09/07/2022	09/07/2022	RFI #036 - Council Chambers Millwork (09/07/22)
A12.00	SIGNAGE SKETCHES	2	04/18/2022		Conformance Set (04/18/22)
A12.01	SIGNAGE SKETCHES	1	04/18/2022		Conformance Set (04/18/22)
A12.02	SIGNAGE SCHEDULE	1	04/18/2022		Conformance Set (04/18/22)
A12.03	GROUND FLOOR SIGNAGE PLAN	3	07/15/2022		PR #013R2 - Parks & Rec Department Removal (07/15/22)
A12.04	FIRST FLOOR SIGNAGE PLAN	1	04/18/2022		Conformance Set (04/18/22)
A12.05	SECOND FLOOR SIGNAGE PLAN	1	04/18/2022		Conformance Set (04/18/22)
A12.06	THIRD FLOOR SIGNAGE PLAN	1	04/18/2022		Conformance Set (04/18/22)
Furniture					
FFE1.00	GROUND FLOOR FURNITURE PLAN	6	11/17/2022	11/17/2022	RFI #244 - In-Wall Blocking Plan (11/ 17/22)
FFE1.10	FIRST FLOOR FURNITURE PLAN	5	11/17/2022	11/17/2022	RFI #244 - In-Wall Blocking Plan (11/ 17/22)
FFE1.20	SECOND FLOOR FURNITURE PLAN	5	11/17/2022	11/17/2022	RFI #244 - In-Wall Blocking Plan (11/ 17/22)
FFE1.30	THIRD FLOOR FURNITURE PLAN	4	11/17/2022	11/17/2022	RFI #244 - In-Wall Blocking Plan (11/ 17/22)
Fire Protection					
FP0.1	FIRE PROTECTION NOTES & LEGEND	1	04/18/2022		Conformance Set (04/18/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
FP1.1	FIRE PROTECTION GROUND FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
FP1.2	FIRE PROTECTION FIRST FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
FP1.3	FIRE PROTECTION SECOND FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
FP1.4	FIRE PROTECTION THIRD FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
FP1.5	FIRE PROTECTION ROOF DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
FP2.1	FIRE PROTECTION GROUND FLOOR PLAN	6	08/23/2022	08/23/2022	PR #023 - Updated Electrical Room (08/23/22)
FP2.2	FIRE PROTECTION FIRST FLOOR PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
FP2.3	FIRE PROTECTION SECOND FLOOR PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
FP2.4	FIRE PROTECTION THIRD FLOOR PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
FP2.5	FIRE PROTECTION ROOF PLAN	1	04/18/2022		Conformance Set (04/18/22)
FP3.1	FIRE PROTECTION RISER DIAGRAM	1	04/18/2022		Conformance Set (04/18/22)
FP4.1	FIRE PROTECTION DETAILS	1	04/18/2022		Conformance Set (04/18/22)
Plumbing					
P0.1	PLUMBING NOTES & LEGEND	1	04/18/2022		Conformance Set (04/18/22)
P1.1	PLUMBING GROUND FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
P1.2	PLUMBING FIRST FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
P1.3	PLUMBING SECOND FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
P1.4	PLUMBING THIRD FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
P1.5	PLUMBING ROOF DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
P2.0	OVERALL UNDERSLAB PLUMBING PLAN	7	11/15/2022	11/15/2022	RFI #190R - Sump Pumps for Ground Water (11/15/22)
P2.1	OVERALL GROUND FLOOR PLUMBING PLAN	9	08/23/2022	08/23/2022	PR #023 - Updated Electrical Room (08/23/22)
P2.2	GROUND FLOOR PLUMBING PLAN (1 OF 2)	5	08/17/2022	08/19/2022	RFI #092 - Updated Storm Line Routing (08/17/22)
P2.3	GROUND FLOOR PLUMBING PLAN (2 OF 2)	8	11/15/2022	11/15/2022	RFI #190R - Sump Pumps for Ground Water (11/15/22)
P2.4	OVERALL FIRST FLOOR PLUMBING PLAN	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
P2.5	FIRST FLOOR PLUMBING PLAN (1 OF 2)	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
P2.6	FIRST FLOOR PLUMBING PLAN (2 OF 2)	5	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
P2.7	OVERALL PLUMBING SECOND FLOOR PLAN	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
P2.8	SECOND FLOOR PLUMBING PLAN (1 OF 2)	5	10/10/2022	10/11/2022	RFI #231 - Council Chambers Roof Hose Bib (10/10/22)
P2.9	SECOND FLOOR PLUMBING PLAN (2 OF 2)	5	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
					22)
P2.10	OVERALL THIRD FLOOR PLUMBING PLAN	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
P2.11	THIRD FLOOR PLUMBING PLAN (1 OF 2)	5	10/10/2022	10/11/2022	RFI #231 - Council Chambers Roof Hose Bib (10/10/22)
P2.12	THIRD FLOOR PLUMBING PLAN (2 OF 2)	6	10/11/2022		RFI #191 - Penthouse Existing Center Floor Drain (10/11/22)
P2.13	ROOF PLUMBING PLAN	4	08/17/2022	08/19/2022	RFI #092 - Updated Storm Line Routing (08/17/22)
P2.14	ROOF PLUMBING PART PLAN	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
P3.1	PLUMBING SCHEDULES	3	07/06/2022		PR #006 - Plumbing Additions (07/06/22)
P3.2	HOT WATER HEATER	1	04/18/2022		Conformance Set (04/18/22)
P3.3	SANITARY RISER DIAGRAM	2	04/18/2022		Conformance Set (04/18/22)
P3.4	DOMESTIC WATER RISER DIAGRAM	2	04/18/2022		Conformance Set (04/18/22)
P3.5	NATURAL GAS RISER DIAGRAM	1	04/18/2022		Conformance Set (04/18/22)
SKP1.0	BULLETIN #1 - UNDERSLAB PLUMBING PART PLAN	0			PR #003 - New Fire and Domestic Water Lines (05/27/22)
SKP1.1	BULLETIN #1 - GROUND FLOOR PLUMBING PART PLAN	0			PR #003 - New Fire and Domestic Water Lines (05/27/22)
Mechanical					
M0.1	MECHANICAL NOTES, LEGEND, AND INDEX	1	04/18/2022		Conformance Set (04/18/22)
M1.1	MECHANICAL GROUND FLOOR DEMOLITION PLAN	2	04/18/2022		Conformance Set (04/18/22)
M1.2	MECHANICAL FIRST FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
M1.3	MECHANICAL SECOND FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
M1.4	MECHANICAL THIRD FLOOR DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
M1.5	MECHANICAL ROOF DEMOLITION PLAN	2	04/18/2022		Conformance Set (04/18/22)
M2.0	MECHANICAL GARAGE PLAN	1	12/12/2022	12/13/2022	PR #025R - Garage Renovation (12/12/22)
M2.1	OVERALL MECHANICAL GROUND FLOOR PLAN	7	08/23/2022	08/23/2022	PR #023 - Updated Electrical Room (08/23/22)
M2.2	MECHANICAL GROUND FLOOR PLAN (1 OF 2)	6	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.3	MECHANICAL GROUND FLOOR PLAN (2 OF 2)	8	09/21/2022	09/21/2022	RFI #180 - Standby Power for IT Room Cooling (09/21/22)
M2.4	OVERALL MECHANICAL FIRST FLOOR PLAN	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.5	MECHANICAL FIRST FLOOR PLAN (1 OF 2)	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.6	MECHANICAL FIRST FLOOR PLAN (2 OF 2)	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
M2.7	OVERALL MECHANICAL SECOND FLOOR PLAN	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.8	MECHANICAL SECOND FLOOR PLAN (1 OF 2)	5	08/08/2022	08/08/2022	RFI #166 - Transfer Duct for Room 209 (08/08/22)
M2.9	MECHANICAL SECOND FLOOR PLAN (2 OF 2)	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.10	OVERALL MECHANICAL THIRD FLOOR PLAN	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.11	MECHANICAL THIRD FLOOR PLAN (1 OF 2)	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.12	MECHANICAL THIRD FLOOR PLAN (2 OF 2)	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M2.13	MECHANICAL ROOF PLAN	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M3.1	MECHANICAL GROUND FLOOR HYDRONIC PLAN	4	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M3.2	MECHANICAL FIRST FLOOR HYDRONIC PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M3.3	MECHANICAL SECOND FLOOR HYDRONIC PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M3.4	MECHANICAL THIRD FLOOR HYDRONIC PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M3.5	MECHANICAL ROOF HYDRONIC PLAN	2	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
M4.1	MECHANICAL SCHEDULES	2	04/18/2022		Conformance Set (04/18/22)
M4.2	MECHANICAL SCHEDULES	3	07/15/2022		PR #013R2 - Parks & Rec Department Removal (07/15/22)
M4.3	MECHANICAL DETAILS	1	04/18/2022		Conformance Set (04/18/22)
M4.4	MECHANICAL RISERS	1	04/18/2022		Conformance Set (04/18/22)
M4.5	MECHANICAL VENTILATION	1	04/18/2022		Conformance Set (04/18/22)
Electrical					
E0.1	ELECTRICAL NOTES	2	04/18/2022		Conformance Set (04/18/22)
E0.2	ELECTRICAL LEGEND	3	07/14/2022	07/14/2022	PR #021 - Emergency Power (07/14/22)
E1 .1	GROUND FLOOR ELECTRICAL DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
E1.1	GROUND FLOOR ELECTRICAL DEMOLITION PLAN	0	03/08/2022	03/08/2022	Addendum #2 (03/08/22)
E1 .2	FIRST FLOOR ELECTRICAL DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
E1 .3	SECOND FLOOR ELECTRICAL DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
E1 .4	THIRD FLOOR ELECTRICAL DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
E1 .5	ELECTRICAL ROOF DEMOLITION PLAN	1	04/18/2022		Conformance Set (04/18/22)
E1.5	ELECTRICAL ROOF DEMOLITION PLAN	0	03/08/2022	03/08/2022	Addendum #2 (03/08/22)
E2.0	SITE ELECTRICAL LIGHTING PLAN	6	12/07/2022	12/08/2022	PR #036 - Site Electrical and Lighting

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
					(12/07/22)
E2.1	GROUND FLOOR ELECTRICAL LIGHTING PLAN (1 OF 2)	4	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.2	GROUND FLOOR ELECTRICAL LIGHTING PLAN (2 OF 2)	5	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.3	FIRST FLOOR ELECTRICAL LIGHTING PLAN (1 OF 2)	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.4	FIRST FLOOR ELECTRICAL LIGHTING PLAN (2 OF 2)	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.5	SECOND FLOOR ELECTRICAL LIGHTING PLAN (1 OF 2)	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.6	SECOND FLOOR ELECTRICAL LIGHTING PLAN (2 OF 2)	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.7	THIRD FLOOR ELECTRICAL LIGHTING PLAN (1 OF 2)	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E2.8	THIRD FLOOR ELECTRICAL LIGHTING PLAN (2 OF 2)	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
E2.9	PENTHOUSE ELECTRICAL LIGHTING PLAN	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
E3.1	GROUND FLOOR ELECTRICAL POWER PLAN (1 OF 2)	5	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.2	GROUND FLOOR ELECTRICAL POWER PLAN (2 OF 2)	8	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.3	FIRST FLOOR ELECTRICAL POWER PLAN (1 OF 2)	4	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.4	FIRST FLOOR ELECTRICAL POWER PLAN (2 OF 2)	4	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.5	SECOND FLOOR ELECTRICAL POWER PLAN (1 OF 2)	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.6	SECOND FLOOR ELECTRICAL POWER PLAN (2 OF 2)	5	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.7	THIRD FLOOR ELECTRICAL POWER PLAN (1 OF 2)	4	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.8	THIRD FLOOR ELECTRICAL POWER PLAN (2 OF 2)	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E3.9	ROOF ELECTRICAL POWER PLAN	3	07/28/2022	07/28/2022	ASI #003 - Room Numbering (07/28/22)
E4.1	ELECTRICAL RISER DIAGRAM	4	07/15/2022		PR #013R2 - Parks & Rec Department Removal (07/15/22)
E4.2	FIRE ALARM RISER DIAGRAM	3	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E4.3	ELECTRICAL PANEL SCHEDULES (1 OF 3)	5	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E4.4	ELECTRICAL PANEL SCHEDULES (2 OF 3)	10	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
E4.5	ELECTRICAL PANEL SCHEDULES (3 OF 3)	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
E5.1	ELECTRICAL DETAILS (1 OF 3)	1	04/18/2022		Conformance Set (04/18/22)
E5.2	ELECTRICAL DETAILS (2 OF 3)	1	04/18/2022		Conformance Set (04/18/22)
Technology					
T0.01	TECHNOLOGY & SECURITY LEGEND & NOTES	5	09/29/2022	09/29/2022	PR #028 - Intercom System (09/29/22)
T1.00	GROUND FLOOR TECHNOLOGY PLAN	9	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.01	GROUND FLOOR - AREA A ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.02	GROUND FLOOR – AREA B ENLARGED TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.03	GROUND FLOOR – AREA C ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.04	GROUND FLOOR - AREA D ENLARGED TECHNOLOGY PLAN	5	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.10	FIRST FLOOR TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.11	L1 – AREA A ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.12	L1 – AREA B ENLARGED TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.13	L1 – AREA C ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.14	L1 – AREA D ENLARGED TECHNOLOGY PLAN	4	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.20	SECOND FLOOR TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.21	L2 – AREA A ENLARGED TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.22	L2 – AREA B ENLARGED TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.23	L2 – AREA C ENLARGED TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.24	L2 - AREA D ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.30	THIRD FLOOR TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.31	L3 – AREA A ENLARGED TECHNOLOGY PLAN	6	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.32	L3 – AREA B ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.33	L3 – AREA C ENLARGED TECHNOLOGY PLAN	7	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
					15/22)
T1.34	L3 – AREA D ENLARGED TECHNOLOGY PLAN	8	12/15/2022	12/15/2022	PR #035 - Additional Electrical (12/15/22)
T1.40	PENTHOUSE TECHNOLOGY PLAN	1	04/18/2022		Conformance Set (04/18/22)
T1.41	L4 - PENTHOUSE AND ROOF ENLARGED TECHNOLOGY PLAN	1	04/18/2022		Conformance Set (04/18/22)
T2.01	TECHNOLOGY DETAILS	2	04/18/2022		Conformance Set (04/18/22)
T2.02	TECHNOLOGY DETAILS	1	04/18/2022		Conformance Set (04/18/22)
T2.03	TECHNOLOGY GROUNDING AND BONDING DETAIL	1	04/18/2022		Conformance Set (04/18/22)
T2.04	SECURITY DETAILS	2	04/18/2022		Conformance Set (04/18/22)
T2.05	SECURITY DETAILS	2	04/18/2022		Conformance Set (04/18/22)
T2.06	SECURITY DETAILS	1	04/18/2022		Conformance Set (04/18/22)
T2.07	CAMERA SCHEDULE NEW CONSTRUCTION KEYPLAN PUBLIC ADDRESS WIRING DIAGRAM	3	07/13/2022		PR #016 - Public Address System (07/13/22)
T3.01	TECHNOLOGY COMM. ROOM #020 DETAIL	2	07/14/2022		PR #020 - Technology Updates (07/14/22)
T3.02	TECHNOLOGY IT ROOM 308B DETAIL & BACKBONE CABLING	3	07/14/2022		PR #020 - Technology Updates (07/14/22)
Swing Space					
E-000	ELECTRICAL LEGENDS & GENERAL NOTES	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
GT1.0	GENERAL INFORMATION	1	10/25/2021	12/06/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
M000	MECHANICAL LEGENDS & GENERAL NOTES	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
PFP-000	PLUMBING & FIRE PROTECTION - LEGENDS & GENERAL NOTES	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
ELD-102	ELECTRICAL LIGHTING SECOND FL DEMO PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
MD-102	MECHANICAL SECOND FL DEMO PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
PFPD-102	PLUMBING & FIRE PROTECTION SECOND FL DEMO PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
RT1.0	LEVEL 2 CODE PLAN - TEMP SPACE	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
DT1.0	LEVEL 2 DEMO PLAN - TEMP SPACE	3	02/09/2022		Swing Space - PR 02 (02/09/22)
EPD-102	ELECTRICAL POWER SECOND FL DEMO PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
M-102	MECHANICAL SECOND FL NEW WORK PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
PFP-102	PLUMBING & FIRE PROTECTION SECOND FL PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
DT2.0	LEVEL 2 DEMO PLAN RCP - TEMP SPACE	2	02/09/2022		Swing Space - PR 02 (02/09/22)
EL-102	ELECTRICAL LIGHTING SECOND FL NEW WORK PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
M-200	MECHANICAL SCHEDULES & DETAILS	2	02/09/2022		Swing Space - PR 02 (02/09/22)
PFP-300	PLUMBING & FIRE PROTECTION SPECIFICATIONS & DETAILS	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
AT1.0	LEVEL 2 FLOOR PLAN -TEMP SPACE	2	02/09/2022		Swing Space - PR 02 (02/09/22)

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
EP-102	ELECTRICAL POWER SECOND FL NEW WORK PLAN & ROOF PART PLAN	2	02/09/2022		Swing Space - PR 02 (02/09/22)
M-300	MECHANICAL SPECIFICATIONS	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
AT1.1	LEVEL 2 FLOOR PLAN - ENLARGED TEMP SPACE	2	01/21/2022		Swing Space - PR 01 (01/21/22)
E-200	ELECTRICAL RISERS & SCHEDULES	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
AT1.2	LEVEL 2 FLOOR PLAN - ENLARGED TEMP SPACE	3	02/09/2022		Swing Space - PR 02 (02/09/22)
E-201	ELECTRICAL DETAILS AND SCHEDULES	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
AT1.3	LEVEL 2 FLOOR PLAN - ENLARGED TEMP SPACE	3	02/09/2022		Swing Space - PR 02 (02/09/22)
E-300	ELECTRICAL SPECIFICATIONS	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
AT2.0	LEVEL 2 RCP - TEMP SPACE	2	02/09/2022		Swing Space - PR 02 (02/09/22)
E-301	ELECTRICAL SPECIFICATIONS	1	10/25/2021	12/13/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
AT3.0	DOOR SCHEDULE - TEMP SPACE	3	02/09/2022		Swing Space - PR 02 (02/09/22)
AT10.0	LEVEL 2 FINISH PLAN - TEMP SPACE	2	01/21/2022		Swing Space - PR 01 (01/21/22)
AT10.1	LEVEL 2 FINISH PLAN - TEMP SPACE	3	02/09/2022		Swing Space - PR 02 (02/09/22)
AT10.2	LEVEL 2 FINISH PLAN - TEMP SPACE	3	02/09/2022		Swing Space - PR 02 (02/09/22)
AT11.0	LEVEL 2 MILLWORK ELEVATIONS - TEMP SPACE	2	02/09/2022		Swing Space - PR 02 (02/09/22)
AT11.1	LEVEL 2 MILLWORK DETAILS - TEMP SPACE	1	10/25/2021	12/06/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
C0.1	NEW IT & EMERGENCY MANAGEMENT FIT OUT	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
G1A.0	GENERAL INFORMATION	1	10/25/2021	12/06/2021	Swing Space - Bid Set Issue For Construction, Addendum #1
R1A.0	LEVEL 2 CODE PLAN - IT & EMERGENCY MGMNT	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
D1A.0	LEVEL 2 DEMO PLAN - IT & EMERGENCY MGMNT	3	02/09/2022		Swing Space - PR 02 (02/09/22)
D1A.1	LEVEL 2 DEMO PLAN RCP - IT & EMERGENCY MGMNT	3	02/09/2022		Swing Space - PR 02 (02/09/22)
A1A.0	LEVEL 2 FLOOR PLAN - IT & EMERGENCY MGMNT	2	02/09/2022		Swing Space - PR 02 (02/09/22)
A2A.0	LEVEL 2 RCP - IT & EMERGENCY MGMNT	2	02/09/2022		Swing Space - PR 02 (02/09/22)
A3A.0	DOOR SCHEDULE - IT & EMERGENCY MGMNT	2	02/09/2022		Swing Space - PR 02 (02/09/22)
A7A.0	LEVEL 2 INTERIOR ELEVATIONS - IT & EMERGENCY MGMNT	1	01/21/2022		Swing Space - PR 01 (01/21/22)
A10A.0	LEVEL 2 FINISH PLAN - IT & EMERGENCY MGMNT	2	01/21/2022		Swing Space - PR 01 (01/21/22)
A11A.0	LEVEL 2 MILLWORK ELEVATIONS - IT & EMERGENCY MGMNT	2	01/21/2022		Swing Space - PR 01 (01/21/22)
A11A.1	LEVEL 2 MILLWORK DETAILS - IT & EMERGENCY MGMNT	1	01/21/2022		Swing Space - PR 01 (01/21/22)
A12A.0	SIGNAGE SKETCHES - IT & EMERGENCY MGMNT	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
C0.0	TEMPORARY FIT OUT	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
T0.1	SYMBOL LEGEND & GENERAL NOTES	1	02/09/2022		Swing Space - PR 02 (02/09/22)
T1.1	LEVEL 2 FLOOR PLAN - TEMP SPACE	1	02/09/2022		Swing Space - PR 02 (02/09/22)
T2.0	SERVER ROOM DETAILS	1	02/09/2022		Swing Space - PR 02 (02/09/22)
T2.1	EXISTING DATA ROOM DETAILS	1	02/09/2022		Swing Space - PR 02 (02/09/22)
T3.0	DETAILS	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
T3.1	GROUNDING AND BONDING	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
T3.2	SECURITY DETAILS	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1
T4.0	SECURITY WIRING DIAGRAMS	0	10/25/2021		Swing Space - Bid Set Issue For Construction, Addendum #1

Current Specifications

Number	Description	Revision	Issued Date	Received Date	Set
00 - Information Available to Bidders					
000000	COVER	0	01/21/22	01/21/22	Issued for Bid
000001	SWING SPACE	0			None
000110	TABLE OF CONTENTS	4			Conformance Set
000115	LIST OF DRAWINGS	0	01/21/22	01/21/22	Issued for Bid
003119	EXISTING CONDITION NFORMATION	1			Conformance Set
003126	EXISTING HAZARDOUS MATERIALS INFORMATION	1			Conformance Set
003132	GEOTECHNICAL DATA	1			Conformance Set
033000.1	CAST-IN-PLACE SITE CONCRETE	0			None
100000	SPECIALTIES	0			None
110000	EQUIPMENT	0			None
01 - General Requirements					
010100	HAZARDOUS MATERIALS GENERAL CONDITIONS	1			Conformance Set
010160	HAZARDOUS MATERIALS SCHEDULING AND PHASING	1			Conformance Set
011000	SUMMARY	2			Conformance Set
012100	ALLOWANCES	0			Bid Spec
012200	UNIT PRICES	1			Conformance Set
012300	ALTERNATES	1			Conformance Set
012600	CONTRACT MODIFICATION PROCEDURES	2			Conformance Set
012900	PAYMENT PROCEDURES	2			Conformance Set
013100	PROJECT MANAGEMENT AND COORDINATION	2			Conformance Set
013200	CONSTRUCTION PROGRESS DOCUMENTATION	2			Conformance Set
013233	PHOTOGRAPHIC DOCUMENTATION	0			Bid Spec
013300	SUBMITTAL PROCEDURES	2			Conformance Set
014000	QUALITY REQUIREMENTS	2			Conformance Set
014150	SPECIAL INSPECTIONS	1			Conformance Set
014200	REFERENCES	2			Conformance Set
015000	TEMPORARY FACILITIES AND CONTROLS	2			Conformance Set
015639	TEMPORARY TREE AND PLANT PROTECTION	1			Conformance Set
015700	ENVIRONMENTAL PROTECTION	1			Conformance Set
016000	PRODUCT REQUIREMENTS	2			Conformance Set
017001	HAZARDOUS MATERIALS CONTRACT CLOSEOUT	1			Conformance Set
017124	AS-BUILT SURVEY	1			Conformance Set

Number	Description	Revision	Issued Date	Received Date	Set
017300	EXECUTION	2			Conformance Set
017329	CUTTING AND PATCHING	2			Conformance Set
017419	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL	2			Conformance Set
017700	CLOSEOUT PROCEDURES	2			Conformance Set
017823	OPERATION AND MAINTENANCE DATA	2			Conformance Set
017839	PROJECT RECORD DOCUMENTS	2			Conformance Set
017900	DEMONSTRATION AND TRAINING	2			Conformance Set
018119	INDOOR AIR QUALITY REQUIREMENTS	2			Conformance Set
019113	GENERAL COMMISSIONING REQUIREMENTS	0			ASI-007 Cx Specification
02 - Existing Conditions					
020000	GENERAL SITEWORK	1			Conformance Set
020750	SELECTIVE DEMOLITION FOR HAZARDOUS MATERIALS ABATEMENT	1			Conformance Set
020800	ASBESTOS ABATEMENT	1			Conformance Set
020820	UNIVERSAL WASTE RECLAMATION	1			Conformance Set
020900	LEAD PAINT AWARENESS	1			Conformance Set
021100	REMEDIATION OF PCB-CONTAINING MATERIALS	1			Conformance Set
024113	UTILITY DEMOLITION AND ABANDONMENT	1			Conformance Set
024119	SELECTIVE DEMOLITION	2			Conformance Set
026113	EXCAVATION, HANDLING, TRANSPORTATION AND DISPOSAL OF	1			Conformance Set
026500	REMOVAL AND DISPOSAL OF UNDERGROUND STORAGE TANK	1			Conformance Set
03 - Concrete					
030130	CONCRETE REHABILITATION	1			Conformance Set
030510	CONCRETE MOISTURE VAPOR REDUCTION ADMIXTURE	1			Conformance Set
032519	CARBON FIBER REINFORCED POLYMER REINFORCING	0			Conformance Set
033000	CAST-IN-PLACE CONCRETE	2			Conformance Set
034500	PRECAST ARCHITECTURAL CONCRETE	1			Conformance Set
04 - Masonry					
040120	MAINTENANCE OF UNIT MASONRY	1			Conformance Set
042000	UNIT MASONRY	1			Conformance Set
042200	CONCRETE UNIT MASONRY	1			Conformance Set
047200	CAST STONE MASONRY	1			Conformance Set
05 - Metals					
051200	STRUCTURAL STEEL	1			Conformance Set
051213	ARCHITECTURALLY EXPOSED STRUCTURAL STEEL (AESS)	1			Conformance Set
053100	STEEL DECK	1			Conformance Set
054000	COLD FORMED STEEL FRAMING	1			Conformance Set
055000	METAL FABRICATIONS	1			Conformance Set



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 07:45 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

Number	Description	Revision	Issued Date	Received Date	Set
055100	METAL STAIRS	1			Conformance Set
055213	PIPE AND TUBE RAILINGS	0			Conformance Set
057300	GUARDRAIL	1			Conformance Set
057313	GLAZED DECORATIVE METAL RAILINGS	1			Conformance Set
06 - Wood, Plastics, and Composites					
061053	MISCELLANEOUS ROUGH CARPENTRY	2			Conformance Set
061600	SHEATHING	1			Conformance Set
064023	INTERIOR ARCHITECTURAL WOODWORK	2			Conformance Set
07 - Thermal and Moisture Protection					
070150	MAINTENANCE OF MEMBRANE ROOFING	0			Conformance Set
070150.19	PREPARATION FOR RE-ROOFING	0	01/21/22	01/21/22	Issued for Bid
071113	BITUMINOUS DAMPPROOFING	1			Conformance Set
071326	SELF-ADHERING SHEET WATERPROOFING	1			Conformance Set
072100	THERMAL INSULATION	1			Conformance Set
072726	FLUID-APPLIED MEMBRANE AIR BARRIERS	1			Conformance Set
074213.16	METAL PLATE WALL PANELS	0	01/21/22	01/21/22	Issued for Bid
074213.19	INSULATED METAL WALL PANELS	0	01/21/22	01/21/22	Issued for Bid
075323	ETHYLENE-PROPYLENE-DIENE-MONOMER (EPDM) ROOFING	1			Conformance Set
076200	SHEET METAL FLASHING AND TRIM	1			Conformance Set
077100	ROOF SPECIALTIES	1			Conformance Set
078413	PENETRATION FIRESTOPPING	2			Conformance Set
078446	FIRE-RESISTIVE JOINT SYSTEMS	1			Conformance Set
079200	JOINT SEALANTS	2			Conformance Set
079500	EXPANSION CONTROL	1			Conformance Set
08 - Openings					
080671	DOOR HARDWARE SCHEDULE	1			Conformance Set
081113	HOLLOW METAL DOORS AND FRAMES	2			Conformance Set
081416	FLUSH WOOD DOORS	2			Conformance Set
083113	ACCESS DOORS AND FRAMES	1			Conformance Set
083313	COILING COUNTER DOORS	1			Conformance Set
083323	OVERHEAD COILING DOORS	1			Conformance Set
083459	VAULT DOORS	1			Conformance Set
084113	ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	1			Conformance Set
084229	AUTOMATIC ENTRANCES	1			Conformance Set
084423	STRUCTURAL-SEALANT-GLAZED CURTAIN WALLS	1			Conformance Set
084433	FIRE RATED GLAZED CURTAIN WALLS	0			Conformance Set
087100	DOOR HARDWARE	2			Conformance Set



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 07:45 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

Number	Description	Revision	Issued Date	Received Date	Set
087113	AUTOMATIC DOOR OPENERS	0			Conformance Set
088000	GLAZING	2			Conformance Set
088300	MIRRORS	1			Conformance Set
088400	PLASTIC GLAZING	1			Conformance Set
09 - Finishes					
090000	FINISH SCHEDULE	1			Conformance Set
092116	GYPSUM BOARD ASSEMBLIES	2			Conformance Set
093100	TILING	1			Conformance Set
095113	ACOUSTICAL PANEL CEILINGS	2			Conformance Set
095423	LINEAR METAL CEILINGS	1			Conformance Set
096513	RESILIENT BASE AND ACCESSORIES	2			Conformance Set
096519	RESILIENT TILE FLOORING	1			Conformance Set
096536	STATIC-CONTROL RESILIENT FLOORING	1			Conformance Set
096543	LINOLEUM FLOORING	1			Conformance Set
096566	RESILIENT ATHLETIC FLOORING	1			Conformance Set
096723	RESINOUS FLOORING	1			Conformance Set
096813	TILE CARPETING	1			Conformance Set
097200	WALL COVERINGS	1			Conformance Set
097756	INTERIOR SURFACING	1			Conformance Set
098436	SOUND-ABSORBING UNITS	1			Conformance Set
099100	PAINTING	2			Conformance Set
099666	WATER VAPOR EMISSION CONTROL SYSTEM	1			Conformance Set
10 - Specialties					
101100	VISUAL DISPLAY SURFACES	1			Conformance Set
101400	SIGNAGE	2			Conformance Set
101426	POST AND PANEL SIGNAGE	1			Conformance Set
102113.19	PLASTIC TOILET COMPARTMENTS	0	01/21/22	01/21/22	Issued for Bid
102213	WIRE MESH PARTITIONS	1			Conformance Set
102226	OPERABLE PARTITIONS	1			Conformance Set
102600	WALL PROTECTION	1			Conformance Set
102800	TOILET AND BATH ACCESSORIES	1			Conformance Set
104116	EMERGENCY KEY CABINETS	1			Conformance Set
104400	FIRE PROTECTION SPECIALTIES	1			Conformance Set
105126	PLASTIC LOCKERS	1			Conformance Set
105626	MOBILE STORAGE UNITS	1			Conformance Set
107516	GROUND SET FLAGPOLES	1			Conformance Set
11 - Equipment					

Number	Description	Revision	Issued Date	Received Date	Set
113100	RESIDENTIAL APPLIANCES	1			Conformance Set
12 - Furnishings					
122413	ROLLER WINDOW SHADES	1			Conformance Set
123631	SIMULATED STONE COUNTERTOPS	1			Conformance Set
124813	ENTRANCE FLOOR MATS	1			Conformance Set
124816	ENTRANCE FLOOR GRILLES	1			Conformance Set
14 - Conveying Equipment					
142100	ELECTRIC TRACTION ELEVATORS	1			Conformance Set
21 - Fire Suppression					
210500	COMMON WORK RESULTS FOR FIRE SUPPRESSION	1			Conformance Set
210548	VIBRATION AND SEISMIC CONTROLS FOR FIRE-SUPPRESSION PIPING	1			Conformance Set
210553	IDENTIFICATION FOR FIRE-SUPPRESSION PIPING AND EQUIPMENT	1			Conformance Set
211100	FACILITY FIRE-SUPPRESSION WATER-SERVICE PIPING	1			Conformance Set
211200	FIRE SUPPRESSION STANDPIPES	1			Conformance Set
211313	WET-PIPE SPRINKLER SYSTEM	1			Conformance Set
212200	CLEAN-AGENT FIRE-EXTINGUISHING SYSTEMS	1			Conformance Set
22 - Plumbing					
220500	COMMON WORK RESULTS FOR PLUMBING	1			Conformance Set
220516	EXPANSION FITTINGS AND LOOPS FOR PLUMBING PIPING	1			Conformance Set
220517	SLEEVES AND SLEEVE SEALS FOR PLUMBING PIPING	1			Conformance Set
220519	METERS AND GAGES FOR PLUMBING PIPING	1			Conformance Set
220523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	1			Conformance Set
220529	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT	1			Conformance Set
220548	VIBRATION AND SEISMIC CONTROLS FOR PLUMBING PIPING AND EQUIPMENT	1			Conformance Set
220553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	1			Conformance Set
220719	PIPE INSULATION	1			Conformance Set
221113	FACILITY WATER DISTRIBUTION PIPING	1			Conformance Set
221116	DOMESTIC WATER PIPING	1			Conformance Set
221119	PLUMBING SPECIALTIES	1			Conformance Set
221123	DOMESTIC WATER PUMPS	1			Conformance Set
221316	SANITARY AND VENT PIPING	1			Conformance Set
221413	STORM DRAIN PIPING	1			Conformance Set
223300	ELECTRIC DOMESTIC WATER HEATERS	1			Conformance Set
224100	PLUMBING FIXTURES AND EQUIPMENT	0	01/21/22	01/21/22	Issued for Bid
23 - Heating, Ventilating, and Air Conditioning (HVAC)					
230500	BASIC MECHANICAL REQUIREMENTS	1			Conformance Set
230516	EXPANSION FITTINGS AND LOOPS FOR HVAC EQUIPMENT	1			Conformance Set

Number	Description	Revision	Issued Date	Received Date	Set
230517	SLEEVES AND SLEEVE SEALS FOR HVAC PIPING	1			Conformance Set
230519	METERS AND GAGES FOR HVAC PIPING	1			Conformance Set
230523	GENERAL-DUTY VALVES FOR HVAC PIPING	1			Conformance Set
230529	HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT	1			Conformance Set
230548	VIBRATION AND SEISMIC CONTROLS FOR HVAC	1			Conformance Set
230553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	1			Conformance Set
230593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	1			Conformance Set
230713	DUCT INSULATION	1			Conformance Set
230719	HVAC PIPING INSULATION	1			Conformance Set
230900	INSTRUMENTATION AND CONTROL FOR HVAC	1			Conformance Set
231123	FUEL GAS PIPING	1			Conformance Set
232113	HYDRONIC PIPING	1			Conformance Set
232116	HYDRONIC PIPING SPECIALTIES	1			Conformance Set
232123	HYDRONIC PUMPS	1			Conformance Set
232300	REFRIGERANT PIPING	1			Conformance Set
232500	HVAC WATER TREATMENT	1			Conformance Set
233113	METAL DUCTS	1			Conformance Set
233300	AIR DUCT ACCESSORIES	1			Conformance Set
233423	HVAC POWER VENTILATORS	1			Conformance Set
233600	AIR TERMINAL UNITS	1			Conformance Set
233713	DIFFUSERS, REGISTERS AND GRILLES	1			Conformance Set
235216	CONDENSING BOILERS	1			Conformance Set
237413	PACKAGED, OUTDOOR, ROOFTOP AIR-CONDITIONING UNITS	1			Conformance Set
238126	SPLIT SYSTEM HEAT PUMP UNITS	1			Conformance Set
238239	UNIT HEATERS	1			Conformance Set
26 - Electrical					
260500	COMMON WORK RESULTS FOR ELECTRICAL	1			Conformance Set
260519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	1			Conformance Set
260526	GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS	1			Conformance Set
260529	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	1			Conformance Set
260533	RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS	1			Conformance Set
260536	CABLE TRAYS FOR COMMUNICATION SYSTEMS	0			Bid Spec
260544	SLEEVES AND SLEEVE SEALS FOR ELECTRICAL RACEWAYS AND CABLING	1			Conformance Set
260548	Vibration and Seismic Controls for Electrical Systems	0			Conformance Set
260553	IDENTIFICATION FOR ELECTRICAL SYSTEMS	1			Conformance Set
260923	LIGHTING CONTROL DEVICES	1			Conformance Set
262300	LOW VOLTAGE SWITCHGEAR	1			Conformance Set



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 07:45 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

Number	Description	Revision	Issued Date	Received Date	Set
262413	SWITCHBOARDS	1			Conformance Set
262416	PANELBOARDS	1			Conformance Set
262713	ELECTRICITY METERING	1			Conformance Set
262726	WIRING DEVICES	1			Conformance Set
262813	FUSES	1			Conformance Set
262816	ENCLOSED SWITCHES AND CIRCUIT BREAKERS	1			Conformance Set
262923	VARIABLE FREQUENCY MOTOR CONTROLLERS	1			Conformance Set
263213	ENGINE GENERATORS	1			Conformance Set
263600	TRANSFER SWITCHES	1			Conformance Set
264113	LIGHTNING PROTECTION FOR STRUCTURES	1			Conformance Set
265000	EXTERIOR LIGHTING - SITE	0			Conformance Set
265100	INTERIOR LIGHTING	1			Conformance Set
265600	EXTERIOR LIGHTING	1			Conformance Set
27 - Communications					
270528	PATHWAYS FOR COMMUNICATION SYSTEMS	2			Conformance Set
270536	CABLE TRAYS FOR COMMUNICATION SYSTEMS	2			Conformance Set
270544	SLEEVES AND SLEEVE SEALS FOR COMMUNICATION PATHWAYS AND CABLING	2			Conformance Set
271100	COMMUNICATION EQUIPMENT ROOM FITTINGS	2			Conformance Set
271300	COMMUNICATION BACKBONE CABLING	1			Conformance Set
271500	COMMUNICATION HORIZONTAL CABLING	2			Conformance Set
275116	PUBLIC ADDRESS SYSTEM	1			Conformance Set
275313	WIRELESS CLOCK SYSTEM	1			Conformance Set
28 - Electronic Safety and Security					
280500	SECURITY CONDUCTOR CABLES	2			Conformance Set
280528	PATHWAYS FOR SECURITY SYSTEMS	1			Conformance Set
281300	ACCESS CONTROL SYSTEM	2			Conformance Set
281600	INTRUSION DETECTION	1			Conformance Set
282300	VIDEO SURVEILLANCE SYSTEM	1			Conformance Set
283111	DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM	1			Conformance Set
31 - Earthwork					
311000	SITE CLEARING	1			Conformance Set
312000	EARTH MOVING	2			Conformance Set
312333	TRENCHING AND BACKFILLING	1			Conformance Set
312500	EROSION AND SEDIMENTATION CONTROLS	1			Conformance Set
32 - Exterior Improvements					
321216	ASPHALT PAVING	1			Conformance Set
321313	CONCRETE PAVING	1			Conformance Set



DAmato + Downes JV

Printed on Tue Jan 10, 2023 at 07:45 am EST

Job #: 60-19-0003 Bristol City Hall Reno/Addition
131 North Main Street
Bristol, Connecticut 06010

Number	Description	Revision	Issued Date	Received Date	Set
321316	CONCRETE COLORING	1			Conformance Set
321401	BRICK PAVING	1			Conformance Set
321402	GRANITE CURBING	1			Conformance Set
323115	VINYL FENCES AND GATES	1			Conformance Set
323300	SITE FURNISHINGS	1			Conformance Set
329200	TURF AND GRASSES	1			Conformance Set
329300	PLANTS	1			Conformance Set
33 - Utilities					
331900	WATER SUPPLY SYSTEM	1			Conformance Set
333100	SANITARY SEWERS	1			Conformance Set
334000	STORM DRAINAGE SYSTEM	1			Conformance Set
334423	TRENCH DRAIN	1			Conformance Set
335100	NATURAL GAS DISTRIBUTION	1			Conformance Set
338126	COMMUNICATIONS UNDERGROUND DUCTS, MANHOLES AND HANDHOLES	1			Conformance Set
34 - Transportation					
347123	MAINTENANCE AND PROTECTION OF TRAFFIC	1			Conformance Set

Bristol City Hall				1					11-Jan-23 14:00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
Activity ID	Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
										Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q

Bristol City Hall				2						11-Jan-23 14:01																											
Activity ID	Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details	<																											

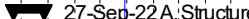
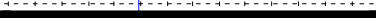
Bristol City Hall				3					11-Jan-23 14:01																															
Activity ID	Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details																															
										M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S
Overhead Coiling Doors		115	90		25-May-22A	05-May-23	36			05-May-23, Overhead Coiling Doors																														
101150	Prepare & Forward Submittal	70	0	100%	25-May-22A	25-May-22A		1090: FS	101570: FS	I Prepare & Forward Submittal																														
101570	Review & Approve Submittal	15	0	100%	26-May-22A	26-May-22A		101150: FS	101580: FS	I Review & Approve Submittal																														
101580	Fabrication & Deliver	30	90	0%	27-May-22A	05-May-23	36	101570: FS	1111: FS, A1430: FS	Fabrication & Deliver																														
Vault Doors		115	0		25-May-22A	28-Oct-22A				28-Oct-22A, Vault Doors																														
101590	Prepare & Forward Submittal	70	0	100%	25-May-22A	01-Jul-22A		1090: FS	101600: FS	Prepare & Forward Submittal																														
101600	Review & Approve Submittal	15	0	100%	04-Jul-22A	07-Jul-22A		101590: FS	101610: FS	I Review & Approve Submittal																														
101610	Fabrication & Deliver	30	0	100%	08-Jul-22A	28-Oct-22A		101600: FS	A1010: FS	Fabrication & Deliver																														
Visual Display Surfaces		115	90		25-May-22A	05-May-23	64			05-May-23, Visual Display Surfaces																														
101620	Prepare & Forward Submittal	70	0	100%	25-May-22A	03-Jun-22A		1090: FS	101630: FS	I Prepare & Forward Submittal																														
101630	Review & Approve Submittal	15	0	100%	06-Jun-22A	20-Jun-22A		101620: FS	101640: FS	I Review & Approve Submittal																														
101640	Fabrication & Deliver	30	90	0%	21-Jun-22A	05-May-23	64	101630: FS	164: FS	Fabrication & Deliver																														
Signage		180	70		25-May-22A	07-Apr-23	78			07-Apr-23, Signage																														
101650	Prepare & Forward Submittal	70	0	100%	25-May-22A	09-Sep-22A		1090: FS	101660: FS	Prepare & Forward Submittal																														
101660	Review & Approve Submittal	15	0	0%	12-Sep-22A	30-Dec-22	78	101650: FS	101670: FS	Review & Approve Submittal																														
101670	Fabrication & Deliver	30	70	0%	30-Dec-22	07-Apr-23	78	101660: FS	A1090: FS	Fabrication & Deliver																														
Toilet Partitions		115	90		25-May-22A	05-May-23	52			05-May-23, Toilet Partitions																														
101680	Prepare & Forward Submittal	70	0	100%	25-May-22A	03-Jun-22A		1090: FS	101690: FS	I Prepare & Forward Submittal																														
101690	Review & Approve Submittal	15	0	100%	06-Jun-22A	17-Jun-22A		101680: FS	101700: FS	I Review & Approve Submittal																														
101700	Fabrication & Deliver	30	90	0%	20-Jun-22A	05-May-23	52	101690: FS	A1100: FS	Fabrication & Deliver																														
Wire Mesh Partitions		115	90		25-May-22A	05-May-23	36			05-May-23, Wire Mesh Partitions																														
101710	Prepare & Forward Submittal	70	0	100%	25-May-22A	03-Jun-22A		1090: FS	101720: FS	I Prepare & Forward Submittal																														
101720	Review & Approve Submittal	15	0	100%	06-Jun-22A	20-Jun-22A		101710: FS	101730: FS	I Review & Approve Submittal																														
101730	Fabrication & Deliver	30	90	0%	21-Jun-22A	05-May-23	36	101720: FS	A1040: FS	Fabrication & Deliver																														
Operable Partitions		115	45		25-May-22A	31-Mar-23	101			31-Mar-23, Operable Partitions																														
101740	Prepare & Forward Submittal	70	0	100%	25-May-22A	03-Jun-22A		1090: FS	101750: FS	I Prepare & Forward Submittal																														
101750	Review & Approve Submittal	15	0	100%	06-Jun-22A	21-Jun-22A		101740: FS	101760: FS	I Review & Approve Submittal																														
101760	Fabrication & Deliver	30	45	0%	22-Jun-22A	31-Mar-23	101	101750: FS, A2400: FF 40	A1060: FS	Fabrication & Deliver																														
Wall Protection		160	90		25-May-22A	05-May-23	58			05-May-23, Wall Protection																														
101770	Prepare & Forward Submittal	70	0	100%	25-May-22A	02-Sep-22A		1090: FS	101780: FS	Prepare & Forward Submittal																														
101780	Review & Approve Submittal	15	0	100%	06-Sep-22A	30-Nov-22A		101770: FS	101790: FS	Review & Approve Submittal																														
101790	Fabrication & Deliver	30	90	0%	01-Dec-22A	05-May-23	58	101780: FS	A1110: FS	Fabrication & Deliver																														
Toilet Accessories		115	90		25-May-22A	05-May-23	58			05-May-23, Toilet Accessories																														
101800	Prepare & Forward Submittal	70	0	100%	25-May-22A	03-Jun-22A		1090: FS	101810: FS	I Prepare & Forward Submittal																														
101810	Review & Approve Submittal	15	0	100%	06-Jun-22A	17-Jun-22A		101800: FS	101820: FS	I Review & Approve Submittal																														
101820	Fabrication & Deliver	30	90	0%	20-Jun-22A	05-May-23	58	101810: FS	A1120: FS	Fabrication & Deliver																														
Key Cabinet		160	45		25-May-22A	03-Mar-23	35			03-Mar-23, Key Cabinet																														
101830	Prepare & Forward Submittal	70	0	100%	25-May-22A	02-Sep-22A		1090: FS	101840: FS	Prepare & Forward Submittal																														
101840	Review & Approve Submittal	15	0	100%	06-Sep-22A	30-Nov-22A		101830: FS	101850: FS	Review & Approve Submittal																														
101850	Fabrication & Deliver	30	45	0%	01-Dec-22A	03-Mar-23	35	101840: FS	108: FS	Fabrication & Deliver																														
FE Cabinets		115	90		25-May-22A	05-May-23	58			05-May-23, FE Cabinets																														
101860	Prepare & Forward Submittal	70	0	100%	25-May-22A	05-Aug-22A		1090: FS	101870: FS	Prepare & Forward Submittal																														

Bristol City Hall				5						11-Jan-23 14:01																											
Activity ID	Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details																												
10150	Bid &Award - Doors/Frames/Hardware	15	0	100%	04-May-22A	24-May-22A		5: FS	10530: FS																												
10530	Prepare & Forward Submittal - Doors/Frames/Hardware	15	0	100%	25-May-22A	16-Jun-22A		10150: FS	10910: FS																												
10910	Review &Approve Submittal - Doors/Frames/Hardware	15	0	100%	17-Jun-22A	15-Aug-22A		10530: FS	101280: FS, 101550: FS, 101560: FS																												
101280	Fabrication & Deliver - Doors	80	0	100%	16-Aug-22A	08-Dec-22A		10910: FS	165: FS																												
101550	Fabrication & Deliver - Frames	35	0	100%	16-Aug-22A	28-Oct-22A		10910: FS	146: FF, 182: FF, 218: FF, 254: FS, A1990																												
101560	Fabrication & Deliver - Hardware	100	6	0%	16-Aug-22A	09-Jan-23	122	10910: FS	165: FS																												
(BP 2.9.1) Gypsum Drywall		50	0		04-May-22A	16-Sep-22A																															
10160	Bid &Award - Drywall	15	0	100%	04-May-22A	24-May-22A		5: FS	10540: FS																												
10540	Prepare & Forward Submittal - Drywall	15	0	100%	25-May-22A	16-Jun-22A		10160: FS	10920: FS																												
10920	Review &Approve Submittal - Drywall	15	0	100%	17-Jun-22A	26-Jul-22A		10540: FS	101290: FS																												
101290	Fabrication & Deliver - Drywall	5	0	100%	27-Jul-22A	16-Sep-22A		10920: FS	127: FS, 146: FS, A1990: FS																												
(BP 2.9.2) Acoustical Ceilings		140	10		04-May-22A	13-Jan-23	54																														
10170	Bid &Award -Acoustical Ceilings	15	0	100%	04-May-22A	24-May-22A		5: FS	10550: FS																												
10550	Prepare & Forward Submittal -Acoustical Ceilings	70	0	100%	25-May-22A	03-Jun-22A		10170: FS	10930: FS																												
10930	Review &Approve Submittal - Acoustical Ceilings	15	0	100%	06-Jun-22A	17-Jun-22A		10550: FS	101300: FS																												
101300	Fabrication & Deliver -Acoustical Ceilings	40	10	0%	20-Jun-22A	13-Jan-23	54	10930: FS	154: FS																												
(BP 2.9.3) Flooring		155	5		04-May-22A	06-Jan-23	74																														
10180	Bid &Award - Flooring	15	0	100%	04-May-22A	24-May-22A		5: FS	10560: FS																												
10560	Prepare & Forward Submittal - Flooring	70	0	100%	25-May-22A	01-Jul-22A		10180: FS	10940: FS																												
10940	Review &Approve Submittal - Flooring	15	0	100%	04-Jul-22A	18-Jul-22A		10560: FS	101310: FS																												
101310	Fabrication & Deliver - Flooring	55	5	0%	19-Jul-22A	06-Jan-23	74	10940: FS	167: FS																												
(BP 2.9.4) Tile		97	0		04-May-22A	09-Dec-22A																															
10190	Bid &Award - Tile	15	0	100%	04-May-22A	24-May-22A		5: FS	10570: FS																												
10570	Prepare & Forward Submittal - Tile	15	0	100%	25-May-22A	16-Jun-22A		10190: FS	10950: FS																												
10950	Review &Approve Submittal - Tile	15	0	100%	17-Jun-22A	18-Jul-22A		10570: FS	101320: FS																												
101320	Fabrication & Deliver - Tile	52	0	100%	19-Jul-22A	09-Dec-22A		10950: FS	168: FS																												
(BP 2.9.5) Painting & Wallcovering		120	0		04-May-22A	16-Sep-22A																															
10200	Bid &Award - Painting/Wallcovering	15	0	100%	04-May-22A	24-May-22A		5: FS	10580: FS																												
10580	Prepare & Forward Submittal - Painting/Wallcovering	70	0	100%	25-May-22A	01-Jul-22A		10200: FS	10960: FS																												
10960	Review &Approve Submittal - Painting/Wallcovering	15	0	100%	04-Jul-22A	04-Aug-22A		10580: FS	101330: FS																												
101330	Fabrication & Deliver - Painting/Wallcovering	20	0	100%	05-Aug-22A	16-Sep-22A		10960: FS	162: FS																												
(BP2.14.1) Elevators		105	25		04-May-22A	03-Feb-23	90																														
10210	Bid &Award - Elevators	15	0	100%	04-May-22A	24-May-22A		5: FS	10590: FS																												
10590	Prepare & Forward Submittal - Elevators	15	0	100%	25-May-22A	16-Jun-22A		10210: FS	10970: FS																												
10970	Review &Approve Submittal - Elevators	15	0	100%	17-Jun-22A	27-Jul-22A		10590: FS	101340: FS																												
101340	Fabrication & Deliver - Elevators	60	25	0%	28-Jul-22A	03-Feb-23	90	10970: FS	135: FS																												
(BP 2.21.1) Fire Supression System		90	0		04-May-22A	02-Sep-22A																															
10220	Bid &Award - Fire Supression	15	0	100%	04-May-22A	06-May-22A		5: FS	10600: FS																												
10600	Prepare & Forward Submittal - Fire Supression (3rd)	50	0	100%	09-May-22A	13-May-22A		10220: FS	10980: FS																												
10980	Review &Approve Submittal - Fire Supression (3rd)	15	0	100%	16-May-22A	27-May-22A		10600: FS	101350: FS																												
101350	Fabrication & Deliver - Fire Supression (3rd)	10	0	100%	30-May-22A	02-Sep-22A		10980: FS	114: FS, 138: FS																												
(BP 2.22.1) Plumbing System		110	5		04-May-22A	06-Jan-23	194																														

[illegible]

[illegible]

Bristol City Hall				9						11-Jan-23 14:01																											
Activity ID	Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details																												
1252	Install Structures / Piping	5	5	0%	10-Jan-23	16-Jan-23	24	1251: FS	1253: FS																												
1253	Inspections & Backfill	5	5	0%	17-Jan-23	23-Jan-23	24	1252: FS	A1770: FS, 1260: FS																												
Electrical		176	139		13-Dec-22 A	21-Aug-23	25			21-Aug-23; Electrical																											
Primary/Secondary		174	13		13-Dec-22 A	17-Aug-23	2			17-Aug-23; Primary/Secondary																											
1254	Excavate Service	5	0	100%	13-Dec-22 A	19-Dec-22 A		102050: FS	1255: FS,A1690: SS																												
1255	Install Vault/Ductbank	5	0	100%	20-Dec-22 A	26-Dec-22 A		1254: FS	1256: FS																												
1256	Inspections & Backfill	5	0	100%	27-Dec-22 A	27-Dec-22 A		1255: FS	1257: FS, 1260: FS,A1770: FS, 1272: S																												
1257	Place Transformer Vault Ceiling	1	0	100%	28-Dec-22 A	28-Dec-22 A		1256: FS	1258: FS																												
1258	Set Transformer	1	1	0%	01-Aug-23	01-Aug-23	0	1257: FS,A1530: FS	1259: FS																												
1259	Cabling & Terminations	5	5	0%	02-Aug-23	08-Aug-23	0	1258: FS	1567: FS																												
1567	Energize Electrical Service	2	2	0%	09-Aug-23	10-Aug-23	0	1259: FS	1568: FS,A1750: FS																												
1568	Startup /Checkout - Electrical Service	5	5	0%	11-Aug-23	17-Aug-23	2	1567: FS	A1680: FS																												
Emergency Generator		139	139		06-Feb-23	21-Aug-23	0			21-Aug-23; Emergency Generator																											
A1690	Excavate Service	5	5	0%	06-Feb-23*	10-Feb-23	0	1254: SS	A1700: FS																												
A1700	Install Ductbank	5	5	0%	13-Feb-23	17-Feb-23	0	A1690: FS	A1710: FS																												
A1710	Inspections & Backfill	5	5	0%	20-Feb-23	24-Feb-23	0	A1700: FS	A1720: FS, 1260: FS,A1770: FS																												
A1720	Place Generator Pad	3	3	0%	27-Feb-23	01-Mar-23	104	A1710: FS	A1730: FS																												
A1730	Set Generator	2	2	0%	24-Jul-23	25-Jul-23	2	A1720: FS, 101450: FS	A1740: FS																												
A1740	Cabling & Terminations	10	10	0%	26-Jul-23	08-Aug-23	2	A1730: FS	A1750: FS																												
A1750	Energize Generator	2	2	0%	11-Aug-23	14-Aug-23	0	A1740: FS, 1567: FS	A1760: FS																												
A1760	Startup /Checkout - Generator	5	5	0%	15-Aug-23	21-Aug-23	0	A1750: FS	A1680: FS																												
Site Lighting		49	49		27-Feb-23	04-May-23	82			04-May-23; Site Lighting																											
1260	Excavate Service	5	5	0%	27-Feb-23	03-Mar-23	0	1256: FS,A1710: FS, 1253: F	1261: FS, 1264: FS																												
1261	Install Structures / Piping	5	5	0%	06-Mar-23	10-Mar-23	5	1260: FS	1262: FS																												
1262	Inspections & Backfill	5	5	0%	13-Mar-23	17-Mar-23	5	1261: FS	1263: FS,A1770: FS																												
1263	Set Lighting Poles	5	5	0%	28-Apr-23	04-May-23	82	1262: FS, 101460: FS	281: FS																												
Vehicle Power		25	25		06-Mar-23	07-Apr-23	101			07-Apr-23; Vehicle Power																											
1264	Excavate Service	5	5	0%	06-Mar-23	10-Mar-23	0	1260: FS	1265: FS																												
1265	Install Structures / Piping	5	5	0%	13-Mar-23	17-Mar-23	0	1264: FS	1266: FS																												
1266	Inspections & Backfill	5	5	0%	20-Mar-23	24-Mar-23	0	1265: FS	1267: FS,A1770: FS, 101050: FS																												
1267	Set Equipment	5	5	0%	27-Mar-23	31-Mar-23	101	1266: FS	1268: FS																												
1268	Cabling & Terminations	5	5	0%	03-Apr-23	07-Apr-23	101	1267: FS	281: FS																												
Traffic Signal		10	10		27-Mar-23	07-Apr-23	122			07-Apr-23; Traffic Signal																											
101050	Install Traffic control items	5	5	0%	27-Mar-23	31-Mar-23	122	1266: FS	102060: FS																												
102060	Startup /Checkout - Traffic control	5	5	0%	03-Apr-23	07-Apr-23	122	101050: FS	316: FS																												
Natural Gas		10	0		27-Dec-22 A	29-Dec-22 A				29-Dec-22 A; Natural Gas																											
1272	Set Meter	5	0	100%	27-Dec-22 A	27-Dec-22 A		1256: SS	1273: FS																												
1273	Flush & Fill Gas Service	5	0	100%	28-Dec-22 A	29-Dec-22 A		1272: FS	311: FS																												
Final Improvements		129	129		27-Mar-23	26-Sep-23	0			26-Sep-23; Final Improvements																											
Around Building		129	129		27-Mar-23	26-Sep-23	0			26-Sep-23; Around Building																											
A1770	Cleanup /Grading	5	5	0%	27-Mar-23	31-Mar-23	0	1266: FS, 1262: FS,A1710: F	293: FS, 1274: FS, 1275: FS, 1276: FS																												
293	Remove & Replace Granite Curbing	15	15	0%	03-Apr-23	21-Apr-23	10	101500: FF,A1770: FS	297: FS,A1780: SS 5																												

Bristol City Hall				10						11-Jan-23 14:01																												
Activity ID	Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details	M A M J J A S O N D J F M A M J J A S O N D J F M A M J J A S																												
	1274	East Side Site Walls	15	15	0%	03-Apr-23	21-Apr-23	0	A1770: FS	295: FS	 East Side Site Walls;																											
	A1780	Sidewalks	50	50	0%	10-Apr-23	16-Jun-23	10	293: SS 5,A1810: SS	298: FS, 296: FS	 Sidewalks																											
	295	Amphitheater Seating / Concrete Stairs / Ramps	20	20	0%	24-Apr-23	19-May-23	0	101500: FF, 1274: FS	296: SS 45, 297: FS, 298: FS, 299: FS	 Amphitheater Seating / Concrete Stairs / Ramps																											
	290	Concrete Walls & Lawn Curbs	15	15	0%	20-Jun-23	11-Jul-23	0	297: FS	298: SS 9	 Concrete Walls & Lawn Curbs																											
	296	Misc Metal Railings & Fencing	15	15	0%	27-Jun-23	18-Jul-23	49	295: SS 45,A1780: FS	316: FS	 Misc Metal Railings & Fencing																											
	298	Landscaping	50	50	0%	04-Jul-23	12-Sep-23	0	295: FS, 297: FS, 101510: FS	299: FS	 Landscaping																											
	299	Site Furnishings	10	10	0%	13-Sep-23	26-Sep-23	0	295: FS, 297: FS, 298: FS	316: FS	 Site Furnishings																											
	 Parking Lot & Street Work		122	122		03-Apr-23	22-Sep-23	2			 22-Sep-23, Parking Lot & Street Work																											
	1275	North Main Street & Laurel Street Sidewalk Work	35	35	0%	03-Apr-23	19-May-23	0	A1770: FS	297: FS	 North Main Street & Laurel Street Sidewalk Work																											
	1276	Curbing	35	35	0%	03-Apr-23	19-May-23	0	A1770: FS	297: FS	 Curbing																											
297	Mill & Pave Parking Lot & Street Parking	20	20	0%	22-May-23	19-Jun-23	0	293: FS, 295: FS, 1275: FS, 1	298: FS, 299: FS, 301: FS 10, 290: FS, A1	 Mill & Pave Parking Lot & Street Parking																												
A1790	Final Paving	5	5	0%	11-Sep-23*	15-Sep-23	2	297: FS	301: FS	 Final Paving																												
301	Striping of Lot & Street Parking	5	5	0%	18-Sep-23	22-Sep-23	2	297: FS 10,A1790: FS	316: FS	 Striping of Lot & Street Parking																												
 Buildings		387	192		25-Jul-22 A	29-Sep-23	7			 29-Sep-23, Buildings																												
 Existing		295	90		22-Aug-22 A	05-Jun-23	20			 05-Jun-23, Existing																												
 Structure		38	0		22-Aug-22 A	27-Sep-22 A				 27-Sep-22 A, Structure																												
99	Install Fiber Reinforced Polymer (FRP)	8	0	100%	22-Aug-22 A	30-Aug-22 A		98: SS 40, 101170: FF, 97: S	146: FS	 Install Fiber Reinforced Polymer (FRP)																												
102	Penthouse CMU Wall Infills	5	0	100%	29-Aug-22 A	05-Sep-22 A		101180: FS	103: FS	 Penthouse CMU Wall Infills																												
104	Ground Floor CMU Infills	15	0	100%	29-Aug-22 A	05-Sep-22 A		101180: FS	107: FS,A1810: FS	 Ground Floor CMU Infills																												
103	First Floor CMU Vault Walls	25	0	100%	06-Sep-22 A	19-Sep-22 A		102: FS, 101180: FS	107: FS, 218: FS	 First Floor CMU Vault Walls																												
100	Install Existing Floor Opening Frames & Concrete Infill Work	15	0	100%	12-Sep-22 A	27-Sep-22 A		101190: FF	101: SS	 Install Existing Floor Opening Frames & Concrete Infill Work																												
101	Cut New Floor Opening & Install New Supports	30	0	100%	12-Sep-22 A	27-Sep-22 A		100: SS	105: FF, 115: FS, 114: FS	 Cut New Floor Opening & Install New Supports																												
 Envelope		256	90		26-Sep-22 A	05-Jun-23	20			 05-Jun-23, Envelope																												
105	Demo & Install New Roofing (Temporary Terminations)	35	0	100%	26-Sep-22 A	11-Nov-22 A		101: FF, 97: FS	106: SS, 111: FS, 115: FS	 Demo & Install New Roofing (Temporary Terminations)																												
106	Roof Drains / Roof Top Equip Curbs	35	0	100%	26-Sep-22 A	11-Nov-22 A		105: SS	152: FF	 Roof Drains / Roof Top Equip Curbs																												
107	Install Window Frames	60	0	100%	02-Nov-22 A	29-Dec-22 A		96: FS, 98: FS, 101250: SS, 1	108: SS 10, 109: SS 10, 110: SS 50	 Install Window Frames																												
109	Glazing of Window System	80	58	0%	30-Jan-23	19-Apr-23	22	107: SS 10, 101250: FS	110: SS, 161: FS	 Glazing of Window System																												
110	Install Building Entries	20	20	0%	30-Jan-23	24-Feb-23	60	107: SS 50, 109: SS, 101250: FS	161: FS	 Install Building Entries																												
A1810	Apply Cementitious Coating at Existing Foundations	8	8	0%	03-Apr-23*	12-Apr-23	15	104: FS	A1780: SS	 Apply Cementitious Coating at Existing Foundations																												
108	Install Metal Panels	20	20	0%	10-Apr-23	05-May-23	10	107: SS 10, 101270: FS, 101	161: FS	 Install Metal Panels																												
115	Install RTU's	40	40	0%	10-Apr-23	05-Jun-23	0	101: FS, 105: FS, 101390: FS	161: FF	 Install RTU's																												
111	Overhead Coiling Door	5	5	0%	08-May-23*	12-May-23	37	101580: FS, 96: FS	269: FS	 Overhead Coiling Door																												
 Addition		387	192		25-Jul-22 A	29-Sep-23	7			 29-Sep-23, Addition																												
 Foundation		32	0		08-Aug-22 A	23-Sep-22 A				 23-Sep-22 A, Foundation																												
119	Excavation for Foundations & Elevator Pit	5	0	100%	08-Aug-22 A	15-Aug-22 A		117: FS, 118: SS 5	120: FS	 Excavation for Foundations & Elevator Pit																												
120	Concrete Foundations & Elevator Pit	23	0	100%	16-Aug-22 A	14-Sep-22 A		119: FS, 101160: FS, 10790: FS	121: FS, 122: FS, 125: FS	 Concrete Foundations & Elevator Pit																												
121	Backfill Interior & Exterior of Foundations	4	0	100%	16-Sep-22 A	23-Sep-22 A		120: FS	122: FS, 287: FS, 123: FS	 Backfill Interior & Exterior of Foundations																												
 Structure		45	0		26-Sep-22 A	22-Nov-22 A				 22-Nov-22 A, Structure																												
122	Steel Erection	20	0	100%	26-Sep-22 A	01-Nov-22 A		120: FS, 121: FS, 101200: FF	126: FS,A2180: SS, A2230: SS, 123: FF	 Steel Erection																												
123	Floor Decking & Shear Studs	12	0	100%	10-Oct-22 A	01-Nov-22 A		121: FS, 122: FF	124: SS, 1234: SS, 1245: FS, 10330: FS	 Floor Decking & Shear Studs																												
125	Elevator Shaft (CMU)	30	0	100%	31-Oct-22 A	11-Nov-22 A		120: FS	135: FS	 Elevator Shaft (CMU)																												
124	SOG	5	0	100%	01-Nov-22 A	07-Nov-22 A		123: SS, 101160: FS, 101170: FS	127: FS -7, 102070: SS	 SOG																												

Bristol City Hall				16						11-Jan-23 14:01																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
Activity ID		Activity Name	OD	RD	% Comp	Start	Finish	TF	Predecessor Details	Successor Details	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
		A1270	Signage	6	6	0%	02-Aug-23	09-Aug-23	30	270: SS 10,A1210: FS	277: FS,A1370: FS,A1890: FS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				

Photos From Daily Log

Description

Taken Date

01/09/2023 at 02:51 pm

Upload Date

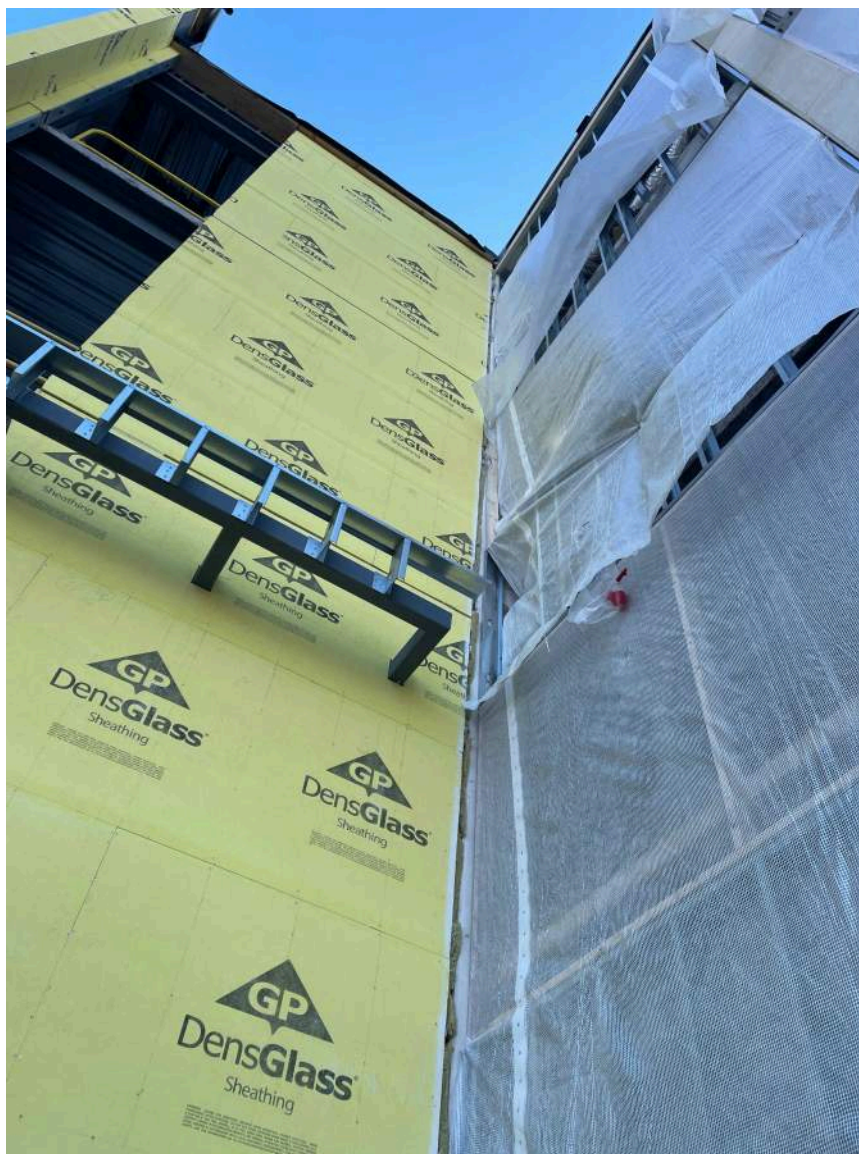
01/09/2023 at 02:55 pm

Uploaded By

Bart Costello

File Name

6CC479F4-FB3D-4C6C-B...



Photos From Daily Log

Description

Taken Date

01/03/2023 at 09:15 am

Upload Date

01/03/2023 at 09:15 am

Uploaded By

Bart Costello

File Name

[28791E90-3383-4647-8...](#)



Photos From Daily Log

Description

Taken Date

12/30/2022 at 01:08 pm

Upload Date

12/30/2022 at 01:08 pm

Uploaded By

Bart Costello

File Name

[20928360-41BA-47ED-8...](#)



Photos From Daily Log

Description

Taken Date

12/29/2022 at 02:28 pm

Upload Date

12/29/2022 at 02:28 pm

Uploaded By

Bart Costello

File Name

[DA716788-5470-443F-9...](#)



Photos From Daily Log

Description

Taken Date

12/29/2022 at 02:24 pm

Upload Date

12/29/2022 at 02:25 pm

Uploaded By

Bart Costello

File Name

[4F84B5C5-B933-4A04-8...](#)



Photos From Daily Log

Description

Taken Date

12/22/2022 at 01:26 pm

Upload Date

12/22/2022 at 01:26 pm

Uploaded By

Bart Costello

File Name

8D74E8B6-65AF-476F-A...



Photos From Daily Log

Description

Taken Date

12/21/2022 at 02:25 pm

Upload Date

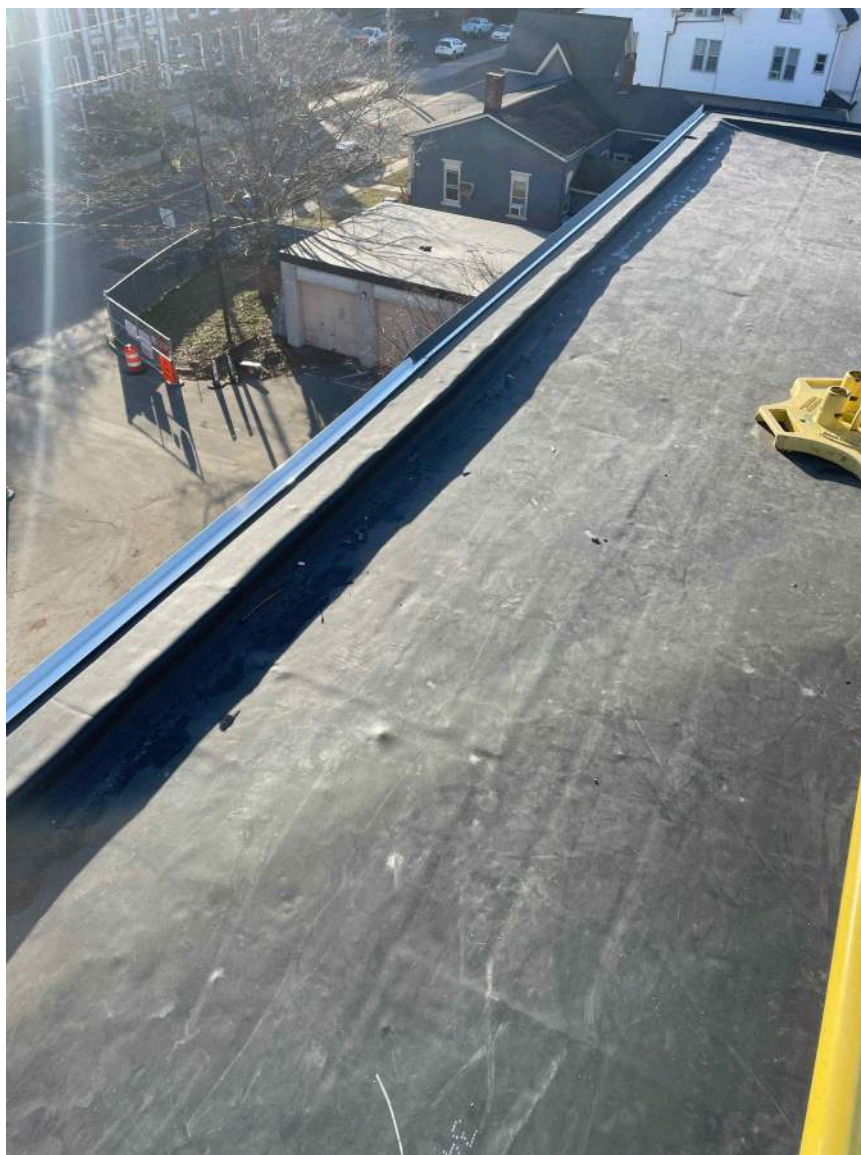
12/21/2022 at 02:26 pm

Uploaded By

Bart Costello

File Name

[F19C4645-FA39-4EAC-B...](#)



Photos From Daily Log

Description

Taken Date

12/21/2022 at 02:24 pm

Upload Date

12/21/2022 at 02:25 pm

Uploaded By

Bart Costello

File Name

66804FAA-7AA5-447A-B...



Unclassified

Description

Taken Date
12/21/2022 at 10:14 am

Upload Date
12/21/2022 at 10:14 am

Uploaded By
Tom D'Amato

File Name
[1B1BBE1E-B372-4DD5-...](#)



Photos From Daily Log

Description

Taken Date

12/20/2022 at 03:06 pm

Upload Date

12/20/2022 at 03:09 pm

Uploaded By

Bart Costello

File Name

819414D5-CF79-4F86-B...





MECHANICAL/ELECTRICAL FIELD REPORT

PROJECT: Bristol City Hall - Renovation
LC Project No. 21011
Date of Report: 01.12.23

DATE OF VISIT: 01.03.23 TIME: 9:00 am to 10:00 am

GENERAL:

An inspection was conducted on Tuesday 01.23.23. The installation of the HVAC, Electrical, Plumbing, and fire protection systems on the ground, first, second, and third floors were reviewed. The MEP coordination drawings were utilized during the inspection. The systems installed conformed to the coordination drawings.

Ground Floor:

- The rough in of overhead HVAC ductwork was reviewed and no issues were observed with the installation. Insulation of the supply and return ducts was not complete at the time of inspection
- The installation of VAV terminal was not completed at the time of inspection.
- The installation of cast iron storm, waste and vent piping was reviewed and no issues were observed with the installation.
- The installation of steel gas piping was reviewed and no issues were observed with the installation.
- The installation of sprinkler piping, flexible pipe connections and concealed sprinkler heads was not complete at the time of inspection.
- The installation of domestic hot and cold-water piping was partially complete at the time of inspection. No issues were observed with the installation.
- The installation of fire department valves was not complete at the time of inspection.
- The installation of below slab sanitary piping had been completed at the time of inspection.

First Floor:

- The rough in of overhead HVAC ductwork was reviewed and no issues were observed with the installation. Insulation of the supply and return ducts were partially complete at the time of inspection and no issues were observed with the installation.



- The installation of VAV terminal was partially completed at the time of inspection. The installation was reviewed and no issues were observed with the installation of the units.
- The installation of Hydronic piping was reviewed and no issues were observed with the installation. Insulation of the supply piping was partially complete at the time of inspection and no issues were observed with the installation.
- The installation of cast iron storm, waste and vent piping was reviewed and no issues were observed with the installation.
- The rough in of domestic hot and cold-water piping was reviewed and no issues were observed with the installation.
- The installation of steel gas piping was reviewed and no issues were observed with the installation.
- The rough in of the electrical conduit and MC cable was reviewed and no issues were observed with the installation.
- The installation of sprinkler piping, flexible pipe connections and concealed sprinkler heads on the First floor was reviewed and no issues were observed with the installation.
- The installation of fire department valves was not complete at the time of inspection.

Second Floor:

- The rough in of overhead HVAC ductwork and insulation was reviewed and no issues were observed with the installation.
- The installation of VAV terminal was reviewed and no issues were observed with the installation of the units.
- The installation of Hydronic piping and insulation was reviewed and no issues were observed with the installation.
- The installation of cast iron storm, waste and vent piping was reviewed and no issues were observed with the installation.
- The rough in of domestic hot and cold-water piping was reviewed and no issues were observed with the installation.
- The installation of steel gas piping was reviewed and no issues were observed with the installation.
- The rough in of the electrical conduit, panels, and MC cable was reviewed and no issues were observed with the installation.
- The installation of ceiling suspended light fixtures was reviewed and no issues were observed with the installation. The installation of ceiling mounted light fixtures was not complete at the time of inspection.



- The installation of sprinkler piping, flexible pipe connections and concealed sprinkler heads on the Second floor was reviewed and no issues were observed with the installation.
- The installation of fire department valves was not complete at the time of inspection.

Third Floor:

- The rough in of overhead HVAC ductwork and insulation was reviewed and no issues were observed with the installation.
- The installation of VAV terminal was reviewed and no issues were observed with the installation of the units.
- The installation of Hydronic piping and insulation was reviewed and no issues were observed with the installation.
- The installation of cast iron storm, waste and vent piping was reviewed and no issues were observed with the installation.
- The rough in of domestic hot and cold-water piping was reviewed and no issues were observed with the installation.
- The installation of the hot water heater was not complete at the time of inspection.
- The installation of steel gas piping was reviewed and no issues were observed with the installation.
- The rough in of the electrical conduit, panels, and MC cable was reviewed and no issues were observed with the installation.
- The installation of ceiling suspended light fixtures was reviewed and no issues were observed with the installation. The installation of ceiling mounted light fixtures was not complete at the time of inspection.
- The installation of sprinkler piping, flexible pipe connections and concealed sprinkler heads on the Third floor was reviewed and no issues were observed with the installation.
- The installation of fire department valves was not complete at the time of inspection.

Roof:

- The installation of Hydronic piping and pipe hangers were reviewed and no issues were observed with the installation. The installation of insulation on hydronic piping was not complete at the time of inspection.
- The installation of supply duct and duct insulation for the packaged rooftop units was reviewed. No issues were observed with the installation of the duct and insulation at the time of inspection.



- Mechanical packaged rooftop units and smoke purge supply and exhaust fans were not installed at the time of inspection. Installation of smoke purge exhaust duct was not complete at the time of inspection.
- The installation of electrical conduit, disconnect switches and light fixtures were reviewed and no issues were observed with the installation.
- The installation of ceiling suspended light fixtures was reviewed and no issues were observed with the installation
- The installation of cast iron storm, waste and vent piping was reviewed and no issues were observed with the installation.
- The installation of sprinkler piping, sprinkler heads was reviewed and no issues were observed with the installation.

End of field report



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 10, 2023

TO: Raymond Rogozinski P.E., Public Works Director

FROM: David Oakes, Public Works Facilities & Energy Manager

RE: City Building Project List Updates

City Yard Salt Dome Lighting Upgrades - \$16,440

To provide safer operating conditions and to enhance vehicle maneuvering while loading trucks, existing and deteriorating lighting will be replaced with higher efficiency and brighter LED fixtures. AB-MEE was awarded a purchase order in the sum of \$16,440 and is obtaining light fixtures at this time. Installation should occur within the next month.

51 High Street Window Trim Repairs & Painting - \$75,000

A purchase order was generated for the work in the total sum of \$127,167.76 to Millennium Builders and Manager Oakes is currently coordinating the scheduling of the work for the Spring 2023. Contact has been made with the Bristol Burlington Health Department to insure work is meeting the Environmental Protection Agency Renovation, Repair & Painting (EPA RRP) standards.

The State Historic Preservation Office (SHPO) is funding 50% of the total costs for the project (up to \$75,000) and awarded a grant previously.

Fire House #2 & Fire House #5 Design - \$22,910

Van Zelm Fire House #2 PO total: \$13,195.00

Van Zelm Fire House #5 PO total: \$9,715.00

(Funding for the projects incorporated into the FY22-23 City Building Projects Account #1018310-570200.

Fire House #5 - \$75,000.00 and Fire House #2 - \$125,000.00)

Fire House #2 Electrical/Generator Upgraded & AC System Installation - \$125,000

AB-MEE of Planstville was awarded the project at a cost of \$173,500.00 and a purchase order was issued. AB-MEE is currently providing equipment submittals to Van Zelm staff for review and authorization. The work will be coordinated with Bristol Fire Staff for the Spring 2023.

Fire House #5 Electrical & Generator Upgrade - \$75,000

R&C Electric of Bristol was awarded the project at a cost of \$59,200.00 and a purchase order was issued. R&C is providing equipment submittals to Van Zelm staff for review and authorization. The work will be coordinated with Bristol Fire Staff for the Spring 2023.



Department of Public Works | 860.584.6125

Police Complex – Holding Cells & Booking Area Painting - \$25,000

Quotes were obtained from Roberge Painting Co., New Cambridge Painting and Superior Finishes for painting of all Police Complex Holding Cells and the Booking Area and associated rooms in that section of the building. Roberge Painting Co. was low bidder with a cost of \$21,250.00. Roberge Painting's quote also included addressing the flooring as well, which the other bids did not reflect. Roberge Painting is being an issues in the sum of \$21,250.00. Coordination to complete the progress is currently underway, as detainees will be housed in the Farmington Police Complex during the time the work is completed. Work is anticipated to begin over the next two month of winter and a pre-construction meeting with Police Staff, Public Works and Roberge Painting will be held to discuss logistics and the timeframe.

Police Complex – Interior Upgrade Requests

Bristol Police Department Management contacted Building Maintenance in regard to several areas that require interior upgrades. The Front Desk office, Staff Lounge and Shift Line-Up Room are in need of sheetrock wall repairs and painting from over 20 years of daily use. Building Maintenance Staff began sheetrock repairs and painting on 5/27 and has completed painting of those rooms as of 6/25. The Lounge floor was covered with a floating heavy-duty vinyl modular system on 7/9. Due to excessive costs for rubber floor tiles, the Line-Up Room floor will not be replaced and only the Front Desk rubber flooring tiling will be replaced. On 1/10/23, the counters tops were replaced in the Front Desk office, Report Room and Staff Lounge. Public Works Building Maintenance staff installed a new sink/fixtures and modified plumbing in the Staff Lounge upon completion of the counters. The Front Desk office rubber flooring was also replaced by City staff upon the completion of counter replacements.

Dalene Flooring will be providing an estimate to replace all the rubber floor tiles in the Police Complex and this cost will be used to provide rationale to a FY23-24 City Building project.

Police Complex – Parking Garage Study - \$3,500

Desman Design was contacted by Director Rogozinski in regard to conducting an assessment study of the existing upper level parking garage located at 131 North Main Street. Water infiltration and concrete spalling has been noted over the last several years and a conditions assessment was warranted to justify the needs and scope of repairs that should be pursued in the upcoming fiscal years to maintain the integrity of the structure. A purchase order was issued in the sum of \$3,500 to Desman Design, who have previous knowledge of the structure from work in the past. On 10/26, Manager Oakes conducted an extensive site walk with Mr. Ken Sugarman of Desman Design at 131 North Main Street. Numerous areas of water infiltration and concrete degradation were inspected and all areas of the upper garage structure/roof were inspected. Although not a part of the study, the basement level of the Police Complex was also viewed by Mr. Sugarman. A general cost estimate to address the existing issues was supplied on 11/1/22 for future discussion and planning strategy.

Police Complex – 2nd Floor Re-Use Design & Cost Estimates - \$7,500

In advance of the completion of the City Hall Renovation at 111 North Main Street, Public Works is communicating with the Police Department, Emergency Management and the Probate Court for the re-use of the 2nd floor of 131 North Main Street when the area is vacated by the existing City Hall Departments that currently reside within. QA+M Architects have been retained to provide design services for plans and the



Department of Public Works | 860.584.6125

KEHES Group has been retained to provide cost estimates based on the final QA+M design documents. The fee of QA+M is \$6,500.00 and the KEHES fee is \$1,000.00. Purchase orders have been issues to both firms.

Major Concerns & Issues

Police Complex Elevator

During a recent monthly inspection of the Police Complex public elevator, Hartford Elevator made note of parts that require replacement and also noted that the elevator clutch is nearing the end of its life cycle. A cost of \$6,745.00 was supplied to replace all failing parts, including the clutch. City staff are in discussion with Hartford Elevator staff at this time.

Main Library Fire Panel

Synergy Fire found that on the most recent quarterly inspection of the fire panel at the Main Library, the Notifier NFS-640 unit was in the process of slow failure (the existing system was inspected and troubleshot by a local Notifier representative and parts are no longer supplied for this fire panel unit). Synergy Fire provided a quote of \$29,849.00 to replace the panel with an updated Notifier panel that is compatible with the current heat and smoke detectors that are in place. To shift to another manufacturer of fire panel would require the replacement of all detectors in the building, at a further estimated cost of \$20,000. City staff are discussing options with Purchasing Agent Rousseau at this time. The facility currently has an operational fire system to keep staff and visitors safe, but with passing time the fire panel will cease to function.

PUBLIC WORKS BOARD CITY BUILDING PROJECT LIST - JANURARY 2023

Funding Year	Location	Project Name	Contractor Name	Current Budget	Construction Estimated % Complete	Schedule/ Completion Date	Comments/Recommendations	Original Budget
FY22-23*	City Yard	Salt Dome LED Lighting Upgrades	AB-MEE	\$16,440.00	15%	12/31/2022	Lighting fixtures being procured currently	\$16,440.00
FY19-20	51 High Street	Window Trim Repairs/Exterior Painting	GORDIAN/Millennium Builders	\$127,167.76	0%	6/30/2022	PO issued to GORDIAN/MBI for \$127,167.16 (CT SHPO funding 50% of total project costs)	\$75,000.00
FY21-22*	Fire Hosue #2	Electrical & AC Design	Van Zelm Engineers	\$3,028.17	95%	6/30/2023	Construction administration until completion	\$13,195.00
FY22-23	Fire Hosue #2	Electrical & Generator Upgrades/AC System Installation	AB-MEE	\$173,500.00	0%	6/30/2023	PO issued to AB-MEE for \$173,500.00	\$125,000.00
FY21-22*	Fire House #5	Electrical Design	Van Zelm Engineers	\$3,045.00	95%	6/30/2023	Construction administration until completion	\$9,715.00
FY22-23	Fire House #5	Electrical & Generator Upgrades	R&C Electric	\$59,200.00	0%	6/30/2023	PO issued to R&C for \$58,000.00	\$75,000.00
FY22-23	Police Complex	Holding Cells Repairs & Painting	Roberge Painting Co.	\$21,250.00	0%	6/30/2023	PO being issued to Roberge Painting Co. for \$21,250.00	\$25,000.00
FY22-23*	Police Complex	Parking Garage Assessment Study	Desman Design	\$3,500.00	90%	12/31/2022	Study to determine needs and budget for repair/upgrades	\$3,500.00
FY22-23*	Police Complex	2nd Floor Re-Use Design	QA+M Architecture	\$6,500.00	25%	3/1/2023	Design of 2nd floor re-use upon vacating in 10/23	\$6,500.00
FY22-23*	Police Complex	2nd Floor Re-Use Cost Estimate	KEHES Group	\$1,000.00	25%	3/1/2023	Cost analysis of QA+M design proposals	\$1,000.00
				\$414,630.93				

CAPITAL IMPROVEMENT PROJECTS

Location	Project Name	Contractor Name	Current Budget	Comments	Original Budget
Fire Headquarters	Mechanical Improvements	SP+A/Millennium Builders	\$1,300,000.00	Final Pay Application submitted on 11/29/22	\$1,300,000.00

MAJOR CONCERNS & ISSUES

Location	Project Name	Contractor Name	Comments
Police Complex	Front Desk, Lounge & Line-Up Room	MBI/Building Maintenance Staff	Countertop replacements by MBI on 1/10/23/Front Desk, flooring by City Staff upon completion
Main Library	Fire Panel Replacement	TBD	Panel is failing and supplie no longer makes parts to repair, bids being obtained currently
Police Complex	Elevator Repair & Clutch Replacement	TBD	Spirator and pick-up roller replacements, clutch replacement highly recommended at this time

Available as of July 2022	241,528.72
2023 Funding	250,000.00
Spent 2022-2023	35,907.00
Less Committed Contracts	414,630.93
Less Committed Projects	0.00
Net Available	40,990.79

NOTE: \$75,000 grant from SHPO not reflected in Net Available Total



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 10, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Shrub Road Sidewalk & Traffic Calming**

A public information meeting was conducted on December 7, 2022 to present and review the proposed Shrub Road sidewalk design plans. As previously reported to the Board, the project consists of installing 5,100 LF of concrete sidewalks on the north side of Shrub Road. The sidewalks will extend from Cricket Hill Road east to Jerome Avenue, and will include a sidewalk section on Jerome Ave from Shrub Road to Stevens Street, along with code compliant ADA ramps at each intersection. In response to property owners' concerns, the project also includes components of traffic calming to reduce roadway speeds.

Based on feedback at the public information meeting and an engineering review, the design consultants, AI Engineers, recommends the following:

1. Construction of 5 ft. wide concrete walks on the north side of Shrub Road. The Department of Public Works recommends installation of the sidewalk (pole border) 3 ft. from the face of the roadway curb. Said pole border may be modified (reduced) to limit removal of trees.
2. Installation of an 8ft. wide pedestrian bridge across Freeman Brook.
3. On properties where installation of sidewalks requires removal of trees, the project will include planting replacement trees (if requested/approved by property owners). Said trees shall be located within 10 ft. of installed sidewalk. Provided trees shall have a diameter of 2-3 inches, and shall be 12-15 ft. in height. The species of the tree shall be coordinated with the property owner.
4. Roadway travel lanes shall be 11 feet, and pavement markings shall include a fog line installed a minimum of 2 ft. from the roadway curb line.
5. Project shall include a painted median, and consideration will be given to use of textured stamped asphalt and rubble strips to delineate median.
6. The southwest curb line (radius) at Shrub Road/Round Hill Road will be reduced, along with the radius at the Jerome Avenue and Shrub Road intersection to reduce travel speed accessing the roadways.
7. Off-street parking will be provided in the area, adjacent to the City's Pigeon Hill open space (roadway station 54+50 to 59+00).

8. Grading/retaining walls will be constructed to improve intersection site distance at the intersection of Oak Hill Drive and Shrub Road.
9. Install an additional stop sign on Jerome Ave (north bound) at the intersection of Jerome Avenue and Shrub Road. Approval from the Bristol Legal Traffic Authority (Bristol Police Department) required.
10. The project will NOT include modification to the vertical curve lowering the road at the “crest of the road.”
11. Install additional speed limit sign along the roadway.
12. Relocate mail box to the south side of the Shrub Road (authorized by the Post Master during construction).
13. Include the planting of additional trees, located a minimum of 10 ft. from the back of walk, to establish a tree line that will serve as a traffic calming measure. Inclusion of additional trees will require property owner consent from all/majority of property owners.

Links to the preliminary sidewalk plans and the traffic calming study prepared by AI Engineers is provided below:

<http://ct-bristol2.civicplus.com/DocumentCenter/View/38741/Shrub-Road-Traffic-Calming-Study?bidId=>

<http://ct-bristol2.civicplus.com/DocumentCenter/View/37137>

In addition, meeting and design recommendations prepared by AI Engineers for the December 7, 2022 public information meeting are attached.

As previously reported to the Board, traffic calming measures consist of engineering designed measures incorporated into roadway construction projects with the goal of limiting and controlling excessive speeds. Proposed traffic calming measures consist of: reducing lane width, planting trees and landscaping along the road edge, installing a landscaped median, and reducing intersection radii. The proposed plan does not include traffic calming measures previously requested by Shrub Road residents, such as the installation of speed humps and mid-block stop signs. With that said, the proposed plan presented at the December 7, 2022 information meeting seemed to be well received by the residents.

The DPW has identified LotCip grant funds to construct the proposed Shrub Road sidewalks. However, the required \$1,600,000 to complete the sidewalk and traffic calming measures will not be available until 2024, and NVCOG TTAC approval is required for Bristol to construct more than two LotCip projects at a single time.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

Shrub Road Traffic Calming Public Involvement Meeting

AIE Project No.: 3401
Project Title: Shrub Road Sidewalks

Client: City of Bristol, CT
Client Project No.:

Meeting Date: 12/7/2022

Location of Meeting: Barnes Memorial Nature Center

Attendance:

AI Engineers:

Erik Jarboe, P.E., Project Manager

David Logan, P.E., Civil Engineer

City of Bristol:

Mayor Jeff Caggiano

Council Member Sebastian Panioto

Raymond Rogozinski, P.E., Director of Public Works

Nancy Levesque, P.E., City Engineer

Lieutenant Patrick Krajewski, Bristol Police Department

Approximately 30 Residents

Report of Meeting:

The meeting started with Nancy Levesque introducing the City staff and elected officials. Erik Jarboe then explained the purpose of the meeting was to present potential traffic calming elements that AI Engineers researched. This research was performed at the direction of the City based upon the feedback from the last public informational meeting held in July 14th, 2022.

Mr. Jarboe gave an overview of the project, displaying the color presentation plans as visual air. He then moved on to explain the investigation that was done to find the appropriate treatments for traffic calming. Finally, Erik reviewed each of the recommended traffic calming treatments and showed graphically what those would look like.

Resident Comments:

- The narrowing of the roadway in areas that are inconsistently wide was well received by the public.
 - Recommend to implement
- The painted medians were overall well received by the public. One resident commented that if they were not raised or rumble striped then no one would obey them.
 - Recommend to implement with textured pavement or rumble strips
- The tightening of the curb radii at Round Hill Road was well received.
 - Recommend to implement
- The narrowing of Shrub Road at its intersection with Jerome Avenue along with tightening of the turning radius from southbound Jerome Avenue to Shrub Road was well received

- Recommend to implement
- On-street parking at the park may be a problem due to the park officially being closed at dusk. Often vehicles park in the parking lot beyond dusk and it is suspected that the occupants are engaging in illegal behavior. If the vehicles park on the street, they are technically not in the closed park and therefore may not be able to be evicted by police. Early in the meeting, the necessity and actual use of the on-street parking was questioned, however, the point was raised later in the meeting that vehicles would routinely park half on the curb, half on the road during little league games.
 - As a compromise, shifting on street parking to the east from approximately Station 54+50 LT to 59+00 LT may be considered
- Vehicles making a right turn onto Oak Hill Drive often take the corner faster than appropriate to avoid being rear-ended by vehicles traveling too close and too fast behind them. This forces the turning vehicle to take the corner wide and cross the centerline of Oak Hill Drive creating an unsafe condition. Vehicles turning from Oak Hill Drive in either direction have difficulty looking left for oncoming vehicles.
 - A retaining wall is required to establish necessary grading for proposed sidewalk. This will improve the intersection sight distance. Consideration will be given to intersection sight distance when determining retaining wall placement.
- The poor intersection operation and driver non-compliance with the stop sign for southbound traffic on Jerome Avenue at Shrub Road was discussed at length. Concerns were voiced regarding the visibility of the southbound stop sign at this location. The proposed stop sign for northbound Jerome Avenue at Shrub Road was generally well received however concerns regarding queue length were raised by many.
 - Recommend to upgrade/replace traffic control signs and pavement markings at all three approaches to intersection
- The sight distance over the crest vertical curves was discussed as a concern.
 - Correction of the crest vertical curves will require roadway reconstruction and significant roadside grading. This work is well outside the scope and budget of this project. Not recommended to implement at this time.
- No objections were raised against tree plantings for traffic calming.
 - Recommend to implement tree planting along corridor as suggested for traffic calming effect
- A comment was made regarding the lack of a speed limit sign heading eastbound on Shrub Road close to Route 69.
 - Recommend to install speed limit signs in the eastbound direction along Shrub Road.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 13, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Real Estate Committee Referral – Lot 3 - Map 40 Broad Street, Lot 96 – Map 43 Twining Street, and Lot 98-1 Map 43 Frederick Street**

The City of Bristol has been contacted by a representative of the current property owner of the following lots regarding donating the property to the City:

- Lot 3 – Map 40 Broad Street
- Lot 96 – Map 43 Twining Street
- Lot 98-1 – Map 43 Frederick Street

A map identifying the properties is attached for reference purposes.

Based on a review of the parcels, acquisition by the City of **Lot 3 – Map 40 Broad Street** has beneficial use to the Department of Public Works. The lot is located along the Pequabuck River, and acquisition of the property **will facilitate the proposed replacement of the existing stone retaining wall** located on the north side of the lot. The replacement of the wall is scheduled to be completed in 2024 as part of the Department's Capital Improvement Program.

The **acquisition of Lot 3 – Map 40 Broad St, and Lot 96 – Map 43 Twining Street do not provide a direct benefit/use to the Department of Public Works**. However, the lots are located within a FEMA floodway/flood plain. As such, development of the property will be a challenge, and acquisition of the properties by the City will ensure that the area remains a flood storage along the Pequabuck River.

DPW requests the following BPW action:

Recommend the City acquire the parcels identified as Lot 3 - Map 40 Broad Street, Lot 96 – Map 43 Twining Street, and Lot 98-1 Map 43 Frederick Street. The highest priority for DPW is the acquisition of Lot 3 – Map 40 Broad Street, due to the proposed retaining wall replacement project currently being conducted by the Department.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Palaia Properties

Disclaimer: This map was produced from the City of Bristol Geographic Information System. Due to the differing quality of source documents, the City cannot accept responsibility for errors or omissions, and therefore, there are no warranties which accompany this material. The City expressly disclaims any liability that may result from the use of this map. This map is not a survey and is subject to any changes an actual land survey discloses.



No Scale



City of Bristol
BRISTOL, CONNECTICUT 06010

RECEIVED

2023 JAN 12 AM 9:18

TOWN AND CITY CLERK
BRISTOL, CT

AGENDA
BRISTOL REAL ESTATE COMMITTEE
CITY OF BRISTOL

MEETING OF TUESDAY, JANUARY 17, 2023
BRISTOL POLICE COMPLEX, CITY HALL WEST
131 NORTH MAIN STREET, SECOND FLOOR, MEETING ROOM 1
5:00 P.M.

Administrative Matters

1. Approval of Minutes – 12/20/2022

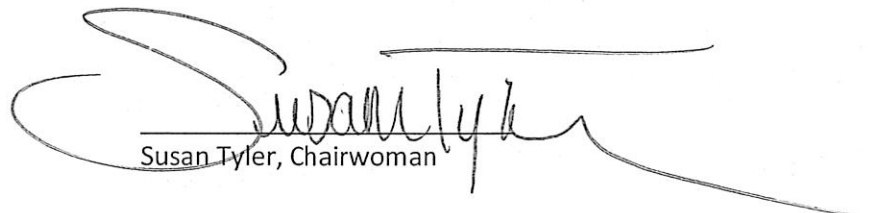
Public Participation

New Business

Old Business

1. Hart Street – 32.4 +/- acres vacant land – 8-24 Status
2. Lot #98-1 Frederick Street – 8-24 Status
3. Lot #3 Broad Street – 8-24 Status
4. Lot #96 Twining Street – 8-24 Status
5. Lot #63 Belmont Avenue – 8-24 Status

Adjournment


Susan Tyler, Chairwoman

cc: Jeffrey Caggiano, Mayor
Members of the City Council
Jeffrey R. Steeg, Asst. Corporation Counsel
Edward C. Krawiecki, Corporation Counsel
Thomas DeNoto, Assessor
Roger Rousseau, Purchasing Agent
Robert Flanagan, City Planner
Raymond Rogozinski, Director of Public Works
Therese Pac, Town & City Clerk

ZOOM INFORMATION ON REVERSE SIDE

Corporation Counsel's Office is inviting you to a scheduled Zoom meeting.

Topic: Real Estate Committee

Time: Jan 17, 2023 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/83394859528?pwd=SFJzVWJtU3JacDA1KzJNZGI0cFBUQT09>

Meeting ID: 833 9485 9528

Passcode: 123456

One tap mobile

+13092053325,,83394859528# US

+13126266799,,83394859528# US (Chicago)



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 5, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **CDBG Grant Application - Jacobs Street Sidewalks**

The Department of Public Works is applying for a Community Development Block Grant (CDBG) to replace sections of sidewalks on Jacobs Street. The CDBG Grant is a U.S. Housing and Urban Development (HUD) program that provides funding to benefit low income areas. These funds are administered through the City's ECD Department, and are used to improve areas of low income households and persons with special needs.

The proposed DPW project consists of replacing damaged sections of sidewalks along Jacobs Street to remove unsafe/hazardous conditions, and to improve pedestrian travel accessing Rockwell Park and Muzzy Field. In addition to sidewalk replacement, the project will include the replacement of ADA compliant concrete ramps at each intersection.

In order to proceed with the CDBG funding request, DPW requests the following BPW action:

Authorize the Department of Public Works to submit a City of Bristol, ECD, Community Development Block Grant (CDBG) application in the amount of \$131,100 to replace damaged sidewalk sections on Jacobs Street. Said approval shall authorize the Director of Public Works to sign any and all grant application forms.

Please feel free to contact me with any questions/concerns at 860-584-6113.



**City of Bristol
ECONOMIC & COMMUNITY
DEVELOPMENT**

**2023-2024
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM**

APPLICATION FOR PUBLIC FACILITY PROJECTS

**Proposals Due by 3:00 p.m.
Tuesday, January 31, 2023**

*Dawn Leger
CDBG Program Coordinator & Grants Administrator*

Bristol Development Authority

Revised 12/2022

150 Main Street • Bristol, CT • 06010 • (860) 584-6185 • dawnleger@bristolct.gov

Table of Contents

Background and General Information.....	Page 3
Application Instructions	Page 4
Application.....	Page 6
Attachment A – Project Eligibility.....	Page 11
Attachment B – FY Income Limits Summary.....	Page 12
Attachment C – Bristol Census Tract Map	Page 13
Attachment D – Milestones Planning Calendar	Page 14
Attachment E – Budget Form	Page 15

BACKGROUND AND GENERAL INFORMATION

The Community Development Block Grant (CDBG) Program is a U.S. Department of Housing and Urban Development (HUD) program that provides funds annually to jurisdictions designated as “entitlement communities.” Funds are allocated according to a formula based on population and the economic characteristics of the community, and can be used for community development and affordable housing activities that benefit low- and low-moderate income households and persons with special needs. The CDBG program in Bristol is managed by Economic & Community Development (ECD) staff, and decisions about the award of funds are made by the CDBG Policy Committee of the ECD Board, in accordance with local policies and HUD regulations. All projects are required to comply with Federal Davis-Bacon Wage Regulations.

All Public Hearings and Meetings regarding the 2023-24 CDBG Program will be announced in the legal notices section of the local newspaper, and will be posted on the meeting calendar of the City Website. Additionally, email notification will be mailed to individuals and agencies who request direct notification. To have your name placed on this email list, contact the ECD office at 860-584-6185.

This application is to be used to seek funding for Public Facility Projects (capital improvements) as described below:

Eligible construction projects are limited to those activities involving capital improvements of facilities occupied principally by non-profit agencies serving a low- or low-moderate income population in Bristol, CT. Capital improvements may include HVAC, roof/door/window replacements, ADA accessibility, or other structural work that is necessary to protect the health and safety of the clients and staff who use the building or its grounds, provided that the activities performed therein contribute to the quality of life of the community and *benefit low income households and/or persons with special needs*.

All applicants must be pre-screened by David Sgro, ECD Residential Rehab & Project Specialist, no later than January 20, 2023. Applications that do not have a sign-off by Mr. Sgro will not be reviewed by the committee. Please submit a completed Sign-Off Form (Attachment F) with your application.

There are limited CDBG funds available each year. The following restrictions apply to applications for Public Facilities grants:

- An incomplete application will not be reviewed by the committee.
- All attachments must be submitted by January 31 for the application to be considered.
- Applications using forms from prior years will not be accepted.
- Applicants must demonstrate that the proposed project is SHOVEL-READY and can be completed within the 1-year funding cycle.
- The applicant must present evidence of permits, schematics, architectural drawings or plans; prepared bid specifications; and a detailed budget demonstrating all funding sources secured at the time of the application and anticipated prior to award.

Applicants who do not meet these requirements are invited to work with ECD staff to prepare an application for a future round when their project is further developed and ready for consideration.

APPLICATION INSTRUCTIONS

Application Overview

The application for CDBG funds includes an Application Summary Form, Application Questions, and Attachments included to assist you in completing the forms. These are several sections that require pages to be attached to your final submission. Applications that are not complete or do not contain all the required attachments will NOT be reviewed by the committee.

A complete application includes the following items in sequence:

1. Part I – Summary Form
2. Part II – Project Narrative (not to exceed 4 double-spaced pages) plus Budget forms
3. Part III – Agency Information (not to exceed 3 double-spaced pages)
4. Part IV – Documentation
 - a. Project Budget Table.
 - b. Current Board of Director's List, including names and addresses.
 - c. Summary of applicant's current year General Operating Budget, and copy of most recent financial audit and A-133 Single Audit, or most recent 990 submission. If unavailable, a treasurer's report and copies of organization bank statements from previous 6 months.
 - d. Proof of existing DUNS registration number (and Federal Tax ID number for all contractors, if and when available).
 - e. Provide a sample of the intake/assessment form(s) that are used to document that a minimum of 51% of beneficiaries are low/low-mod income or special needs. All grant recipients must collect income and demographic information for reporting to HUD.
 - f. Environmental assessment of the site must be complete prior to release of funds for construction projects. Proof of testing/contract with an environmental assessment professional must be provided.
 - g. Milestone Planning Calendar: Timetable for completion of the project, including opportunities for phasing of work and priorities if full funding is not awarded.
 - h. All drawings, site plans, schematics, and permit applications for proposed project.
 - i. Letters of commitment from any collaborating agencies, if any.
 - j. Sign-Off Form (Attachment F).

Specific Application Instructions

- Please keep your responses to questions as brief and concise as possible.
- Submit application in a typed format.
- Submit **one electronic copy** of the application and all attachments, and **one original set**.
- Letters from collaborating agencies or other funding sources should clearly specify their role in the project or the contribution (financial or in-kind) that they will make to the project.
- If your project can be broken into separate activities or phases, please provide estimates that break down the costs in a similar manner.

The application is available at www.bristolct.gov/ecd: Be sure to save it on your computer before filling in the form! Return one original to the Economic & Community Development Office, Temporary City Hall, 150 Main Street, and email a complete PDF of your application to dawnleger@bristolct.gov, no later than **3:00 p.m. on Tuesday, January 31, 2022**.



CDBG APPLICATION FOR CAPITAL PROJECT PROPOSALS

Receipt
Number:

Instructions for completing this application are provided above.

PART I - APPLICATION SUMMARY (Please type)

Date: 01/06/2023

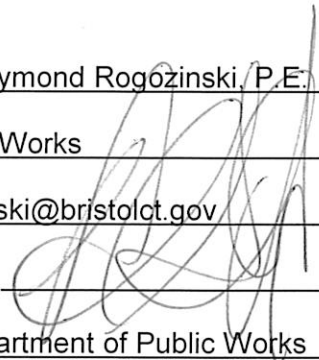
A. **PROJECT TITLE:** Infrastructure Improvements – HUD- Approved Target Areas – Jacobs Street

B. **APPLICANT:**

Name of Applicant's Authorized Official: Raymond Rogozinski, P.E.

Authorized Official's Title: Director of Public Works

Authorized Official's Email: raymondrogozinski@bristolct.gov

Original Signature of Authorized Official: 

Name of Organization: City of Bristol – Department of Public Works

Type of Organization: ☒ Non-Profit Organization ☐ Faith Based Organization
 ☐ For Profit Organization ☐ Institution of Higher Education

Organization Address: 111 North Main Street, Bristol, Connecticut 06010

Contact Person: Raymond Rogozinski, P.E.

Contact Person's Title: Director of Public Works Telephone: (860) 584-6125

Project Manager: Jason Morrocco

Telephone: (860) 584-6125 Email: jasonmorrocco@bristolct.gov

FAX: (860) 584-3838 Contact Person's Email: raymondrogozinski@bristolct.gov

DUNS # / UEI 06-0665783 Fed Tax ID #: 06-6001866

Previous CDBG Grants: 2021-2022	<u>\$ 61,023.00</u>
2020-2021	<u>\$ 37,924.00</u>
2019-2020	<u>\$ 50,000.00</u>

C. PROPOSAL:

1. Address of Project: Jacobs Street, Bristol, Connecticut 06010
2. Census Tract(s) where Project is located (*Census tract map @ Attachment C*) 4057
3. CDBG Funds Requested \$ 135,100.00 5. Total Project Cost \$ 135,100.
4. Specific Use of Requested CDBG Funds: The CDBG funds will be used for removing and replacing sections of sidewalk that are in poor condition on streets located in HUD approved areas.

OTHER FUNDING SOURCES:

Other Federal (Specify Source):	_____	\$	_____
Other State/Local (Specify Source):	_____	\$	_____
Private Sources:	_____	\$	_____
Other (Specify Source):	___HUD	\$	135,100.00

5. Which CDBG National Objective does your project meet? (*See Attachment A*) 1-Primary Benefit Low

PART II - PROJECT NARRATIVE (Not to exceed 4 typed pages)

- A. Statement of Problem/Need: Describe the problem or need that the proposed activity is intended to address. (limit 300 words or less)

The proposed project will be addressing the problem of cracked, decrepit and unsafe sidewalks in designated HUD approved target areas.

- B. Project Objective: State the project objective that most accurately describes what you intend to accomplish by carrying out this activity. Select only one from the following choices:

- | | | |
|---------------------------------------|------------------------------|--|
| ☒ 1 | Suitable Living Environment | Activities that benefit communities/ families/individuals by addressing issues in their neighborhood |
| ☐ 2 | Public Housing Modernization | Housing activities that meet individual family or community needs |
| ☐ 3 | Improving Quality of Life | Activities related to economic development, commercial revitalization, and job creation |

C. **Project Outcome:** State the proposed project performance measurement outcome that most accurately describes what you intend to accomplish by carrying out this activity. Select only one from the following choices:

- | | | |
|---------|--------------------------------|---|
| ___ 1 | Availability/
Accessibility | Activities that make services, infrastructure, housing, and shelter available and accessible. Note that accessibility does not only refer to physical barriers |
| ___ 2 | Affordability | Activities that provide affordability in a variety of ways. It can include creation or maintenance of affordable housing, basic infrastructure hookups, or services such as transportation or daycare |
| X ___ 3 | Sustainability | Activities that promote livable or viable communities and neighborhoods by providing services or by reviving slums or blighted areas |

D. **Performance Measures.** In addition to the information on quantity, quality and pace of performance requested in the above items, provide a measure that can be used to gauge the effectiveness or impact of your proposal in meeting the needs of the community. How can it be determined whether your proposal yields the desired outcomes or shows an overall improvement in the lives of persons assisted with HUD funds? For example, state whether persons served by public service improvements will benefit from a service that is no longer substandard.

By replacing sidewalks it will not only improve the quality of life for those who own the adjacent properties. It will improve the quality of life of all pedestrians that use the sidewalk. In addition all sidewalks replaced will be ADA compliant so all pedestrians will be able to use them.

E. **Proposal Beneficiaries.** Indicate the number of people or households that will directly benefit from your proposal.

1. What percentage of beneficiaries are/will be Bristol residents? 100 %
2. If your project serves the residents of a given service area, such as a community center or park, indicate where your service area is located. Also, state how this information was obtained or derived.

By replacing the sidewalks on Jacobs Street with ADA compliant sidewalks it will allow safe access for all pedestrians to use while accessing Rockwell Park and Muzzy Field

3. If your project serves primarily low-to moderate-income persons or households, provide a sample of the intake/assessment form(s) that are currently being used to document that a minimum of 51% of beneficiaries are low-and moderate-income persons.

The location chosen for sidewalk replacements was made by judging which sidewalks are in the greatest need to be replaced in the low income census track areas

4. Will the proposed project meet Americans with Disabilities Act standards for access to persons with disabilities? Explain. YES

The project will remove existing sidewalks and replace them with ADA compliant sidewalks and ramps

5. Describe the relationship of the proposed activity to other local community facilities and services addressing the same or similar problem.

The project will remove existing sidewalks and replace them with ADA compliant sidewalks and ramps. Which will directly benefit facilities such as Rockwell Park and Muzzy Field.

6. What community organizations are in support of this project?

Commission for Persons with Disabilities

- F. Timeline. Complete the detailed timeline provided in Appendix E, for the implementation of the proposed project, assuming the availability of CDBG funds in July 2023. **CDBG requests must be limited to activities that can be implemented within 12 months or less.**

1. Provide estimated project expenditures in each quarter of fiscal year 2022-23 (i.e., July 1-September 30; October 1-December 31; January 1- March 31; and April 1-June 30), assuming funds are available on July 1, 2023 (Attachment D).

See attachment D

- G. Zoning & Permits: Describe current zoning on the project site and any land permits or approvals that will be required prior to implementation of the proposed project. Note that proof of proper permitting and sign-offs must be provided as the project progresses.

Flood Plain Permit needed – Administrative

- H. Collaboration: If this is a collaborative project, name the organizations involved and explain their role. Provide letters of intent from each participating agency specifying the agency's role and contribution to the project.

This Project is not a collaborative project.

- I. Previous Accomplishments: For those agencies that have previously received CDBG funding, describe the accomplishments achieved and note the year(s) funded. Include the degree to which the objectives were met. If there were difficulties in achieving the objectives

2022 – Orchard Street Sidewalks, 2019 Divinity Street Sidewalks

J. Finances:

1. Describe how the project will be fully funded. Indicate status of other funds in the proposal budget and expected commitment dates, if applicable. Indicate when other funds will be available and include letters of commitment from other funding sources.
2. Indicate the specific amount of your organization's reserve funds and describe the adequacy of these funds to pay invoices that would subsequently be reimbursed from the CDBG program. (Note: CDBG funds are released for approved project costs on a reimbursement basis only.)
3. Discuss specific plans and funding for maintaining the project beyond the period supported by CDBG funds.
4. Submit *Project Operating Budget Form* for service projects, whichever is applicable to the proposed project. Include all other funding sources, and indicate: a) if funding is committed; b) if funding has been applied for; or c) if funding will be applied for. Also, indicate when these funds will be available. (Attachment E)
5. Attach a summary of the agency's current General Operating Budget.

PART III - AGENCY INFORMATION (Not to exceed three double-spaced, typed pages)

A. Background

1. Describe the purpose of the agency and sources of funding.
2. Indicate the length of time the agency has been in operation, and include the date of incorporation.
3. Describe the type of services currently provided by the agency, and include the number and characteristics of clients served.

B. Qualifications

1. Discuss the agency's capability to develop, implement, and administer the proposed project.
2. Describe how the agency will monitor progress in implementing the program. Describe who will be responsible for monitoring progress.
3. Describe the agency's existing staff positions and qualifications.
4. Indicate who in your organization will undertake the responsibility of Project Manager and describe that person's experience with this kind of role.
5. Include any other pertinent agency information.

- C. Financial: Briefly describe the agency's fiscal management system, including financial reporting, record keeping, accounting systems, payment procedures, and audit requirements.

PART IV – REQUIRED DOCUMENTATION

1. Current Board of Directors list, including names and addresses;
2. Applicant's most recent financial audit, A-133 single audit, or if not available, copies of last six months' bank statements or treasurer's reports;
3. Current Insurance Policy and amounts covered;
4. Organizational Chart;
5. If the project can be broken up into phases or into various discrete activities, please indicate project priorities in the event only a portion of the project can be funded.

Attachment A

PROJECT ELIGIBILITY

Projects must be a CDBG-eligible activity, must be in conformance with the activities to be funded through this application process, and must meet at least one of the following CDBG national objectives:

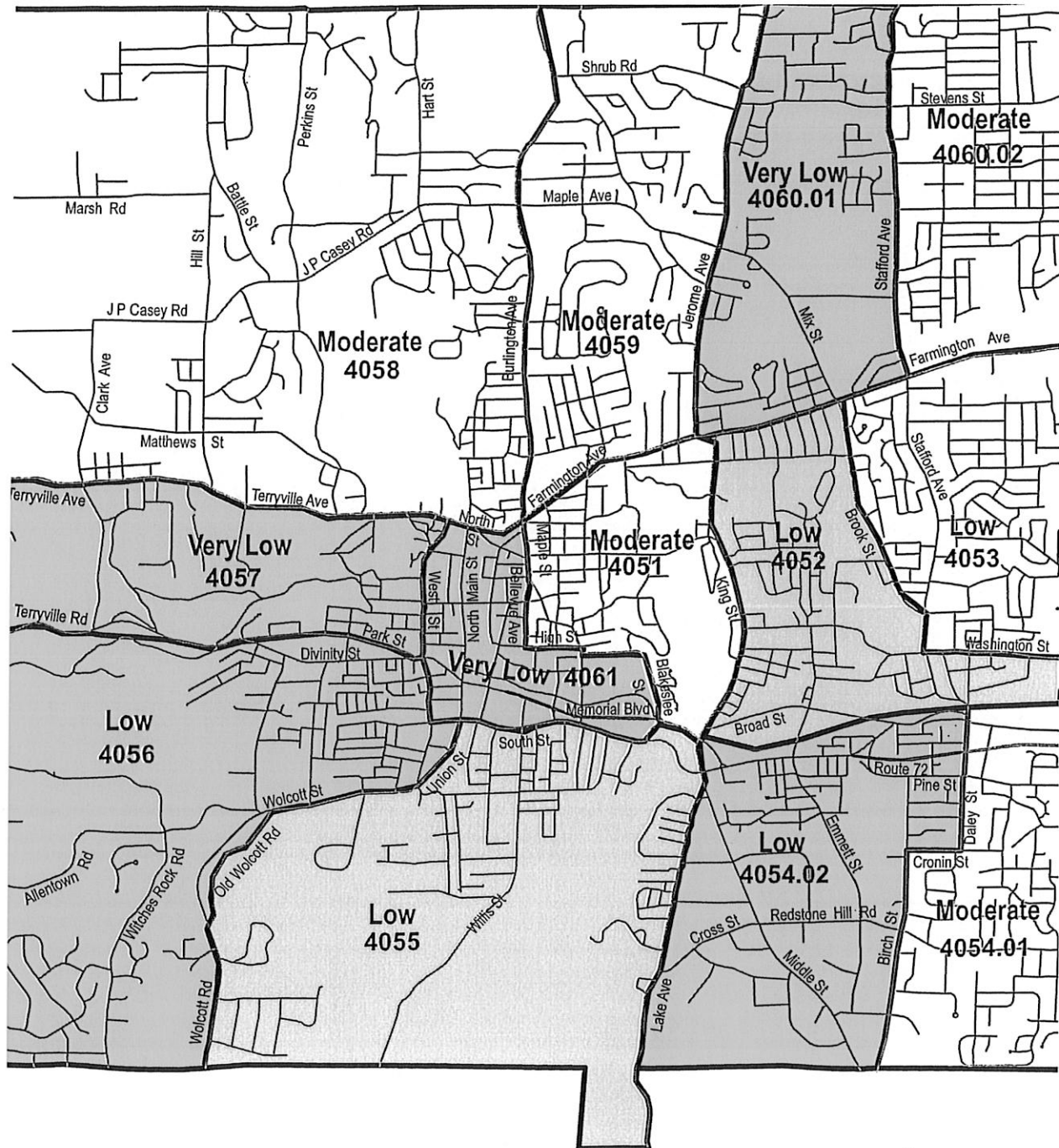
1. Primarily benefit low- or moderate-income (under 80% of the area median income) persons or households. This is the most commonly used qualifier. Documentation of the benefit to low/moderate income level persons is required of every project funded under this objective. Limited clientele activities, i.e., those which benefit a specific sector of the community, such as youth centers, health clinics, etc., must benefit a minimum of 51% low- and moderate-income persons. Activities, that benefit all residents within a defined geographic area (area benefit), can meet the low/moderate income benefit requirement if the area contains a minimum of 50.64% low- or moderate-income residents, as calculated by HUD.
2. Aid in the elimination of slum or blight conditions. HUD has strict guidelines to define these conditions. A project rarely meets this national objective. Please contact BDA staff to determine if your project is eligible under this national objective.
3. Meet an urgent community need. Generally, this objective is only used in the case of recent serious natural disasters (e.g., earthquake, flooding, etc.) and only when no other funding sources are available.

**HUD Income Guidelines FY 2022
(Income Limits Summary)**

MEDIAN INCOME (AMI)

FY 2022 Income Limit Category	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
EXTREMELY LOW (0-30% AMI)	\$23,700	\$27,050	\$30,450	\$33,800	\$36,550	\$39,250	\$41,950	\$46,630
VERY LOW (31-50% AMI)	\$39,450	\$45,100	\$50,750	\$56,350	\$60,900	\$65,400	\$69,900	\$74,400
LOW (51-80% AMI)	\$62,600	\$71,550	\$80,500	\$89,400	\$96,600	\$103,750	\$110,900	\$118,050

Bristol Census Tract Map Showing Low – Mod Income Areas



LEGEND

Census Tract



Attachment D

Quarterly Milestones Planning Calendar

Action Plan and Schedule:

Describe the implementation plan for the project by listing the key tasks and milestones in the following table. Any CDBG funds awarded should be fully expended within a 12-month period. Provide a schedule of key activities and the corresponding draw down of CDBG funds in the following table.

Calendar Quarter	Key Activities / Milestones During Quarter	Estimated CDBG \$ Drawn Down
First Quarter	<i>[list key tasks and milestones]</i>	
Second Quarter	Remove and Replace Sidewalks	\$135,100.00
Third Quarter		
Fourth Quarter		

PUBLIC FACILITY Budget Form (Construction Projects)

Project Title: Infrastructure Improvements – HUD- Approved Target Areas – Jacobs Street

Applicant: Raymond Rogozinski, P.E.

	Estimated Project Cost	CDBG Request	Funds Expected or Already in Place Indicate source, amount and status.* Use additional sheet as necessary.	Total (should equal estimated cost)
Environmental Study	\$	\$		
Architectural/Engineering	\$	\$		
Construction (Allow for Federal Davis-Bacon Wage Scale)	\$	\$		
Contingency	\$	\$		
Other: _____	\$	\$		
Other: _____	\$135,100	\$135,100		\$135,100.00
TOTAL	\$135,100	\$135,100		\$135,100.00

*Status: *Received, Awarded or Application Submitted.*

If the amount of the CDBG grant is less than the amount requested, will the project be implemented?

X YES ☐ NO Explain impact on the project. _____

The proposed project consists of removing and replacing sections of sidewalk that are in poor condition on streets located in HUD-approved target areas. This would alleviate tripping hazards and improve community connectivity and it would help increase pedestrian traffic.

If the amount of the CDBG grant is less than the amount requested, the project will still be implemented. The project will then be adjusted to remove and replace sidewalks that are at the utmost priority to allow for safe pedestrian traffic. How the project is broken up into phases and which sidewalks will take priority will be up to the discretion of the engineer.



Attachment F

Project Sign-Off Form

Please have this form signed by David Sgro before January 20. Include the original in your packet and include a scanned copy as part of your email submission.

This application has been reviewed and is ready for submission to the CDBG Policy Committee:

David Sgro, Residential Rehab & Project Specialist

Date _____

Comments: _____

Board of Public Works Directors List

Names	Position	Appointment	Address
Jerffrey Caggiano	Mayor-Chairman	11/9/21	27 Cricket Hill Rd
Frank Stawski	Commissioner	3/5/05	96 Country La
David Hartley	Commissioner	2/22	26 Edrow Rd
Michael Dumas	Council Member	04/19	204 Allentown Rd
Jolene Lusitani	Council Member	11/9/21	59 Redwood Dr
Sebastian Panioto	Council Member	11/9/21	214 Country La
Cheryl Thibeault	Council Member	11/9/21	73 Yarde Dr

City of Bristol Public Works Staff Positions and Qualifications

Name	Position	Qualifications
Raymond Rogozinski, P.E.	Director of Public Works	Professional Engineer in Civil Engineering
Nancy Levesque, P.E.	City Engineer	Professional Engineer in Civil Engineering
Jason Morrocco	Project Manager	15 Plus years working for the City of Bristol
Sean Harris	Highway Inspector	15 Plus years working for the City of Bristol



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 05, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Jacobs Street Sidewalks Grant Funding Request**

The Department of Public Works is applying for a Community Development Block Grant (CDBG) to replace sections of sidewalks on Jacobs Street. The CDBG Grant is a U.S. Housing and Urban Development (HUD) program that provides funding to benefit low income areas. These funds are used to improve areas of low income households and persons with special needs.

This CDBG grant are awarded by our Bristol Economic and Community Development (ECD) with regards to funding and regulations.

The proposed project would be to replace sections of unsafe sidewalk. Most of the sections are cracked and not fully passable. By replacing the sections, it will not only improve the quality of life for all pedestrians, it will provide safer access to Rockwell Park and Muzzy Field. Sidewalks and ramps replaced will be ADA (American Disabilities Act Standards) compliant.

In order to proceed with the CDBG funding request, a letter from the Board of Public Works approving the application and project is required as part of the application. Please consider this request to provide such letter.

Please feel free to contact me with any questions / concerns at 860-584-6113.

Bristol CT Current Insurance Policy Requirements for Contractor

1. Contract Execution

The person or persons whose Proposal is accepted will be required to furnish all insurance certificates in amounts as hereinafter specified, within five (5) days from the date of notice of the award; said person or persons will also be required to furnish all performance and payment bonds within three (3) days from request by the City, and at least three (3) days prior to the signing of the Contract.

The person or persons whose Proposal is accepted will be required to execute a contract, in substantially the form annexed, as scheduled by the Office of the Mayor. Once the contract is executed via formal contract signing at Bristol City Hall, the Contractor will be issued a City Purchase Order for the contract.

Contracts valued at less than \$50,000.00 may be executed directly via the issuance of a purchase order, at the discretion of the City.

2. Inclusion of Contract Provisions

The bidders' attention is directed to the form of this agreement, which includes as a part of it, the Instructions to Bidders, Bid Proposal, General Provisions, Special Provisions, Specifications, Measurement and Payment, Contract Drawings and Standard Detail Drawings.

3. Provision of Contract Related Documents

Bonds and Insurance Certificates shall be submitted to the Purchasing Agent. In case of failure or refusal on the part of the bidder to enter into a contract or to furnish the required bonds and/or required insurance certificates, within the set time periods, the bidder shall forfeit to the City of Bristol such part of the bid bond as shall be equal to the difference between the total bid of the defaulting bidder, and the total bid of the person or persons with whom the contract is finally executed.

4. Contractor's and Subcontractor's Insurance

The awarded Contractor shall provide a certificate of insurance naming the City of Bristol as an "additional insured" in the minimum amounts as specified herein. Said insurance shall be provided at the sole expense of the Contractor with an insurance company which is licensed to do business in the State of Connecticut.

- a. **General liability** - \$1,000,000 (combined single limit) bodily injury/property damage coverage per occurrence and \$2,000,000 aggregate coverage.
- b. **Auto liability** - \$1,000,000 (combined single limit). Property damage and bodily injury coverage.

In addition to the above, the awarded contractor shall provide a certificate of insurance in the minimum amounts as specified herein. Said insurance shall be provided at the sole expense of the Contractor with an insurance company which is licensed to do business in the State of Connecticut.

- c. **Owners & Contractors Protective Insurance** policy to be provided in the name of the City of Bristol, with no deductible payable by the City, with the same limits required for the General Liability Insurance. A copy of the declaration page must be included with the certificate of insurance.
- d. **Worker's Compensation** as required by Connecticut Law.

The City of Bristol reserves the right to modify and/or change the insurance requirements. All individual modifications to the insurance limits require prior approval of the Comptroller's Office of the City of Bristol.

Certificates of coverage on motorized equipment, cars and trucks, including non-ownership and hired vehicles shall also be filed.

Any subcontractor shall be likewise covered and shall furnish certificates of coverage acceptable to the City before starting work.

All certificates of coverage shall be filed in triplicate. All policies and/or certificates shall have a ten (10) day written notice to the City of Bristol of expiration or cancellation.

5. **Bond Requirements**

For all contracts valued in excess of \$25,000.00, the awarded contractor shall provide the following bonds in the minimum amounts as specified herein.

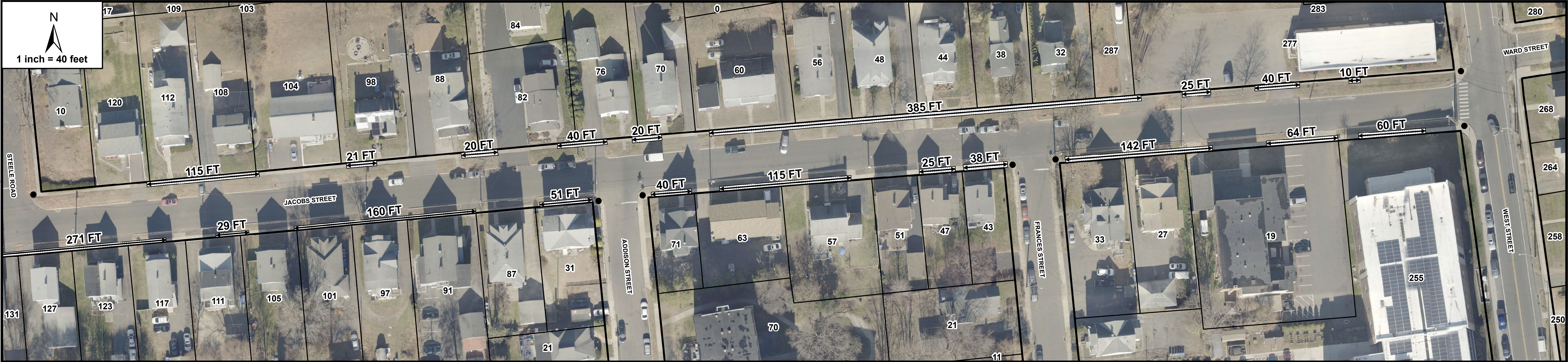
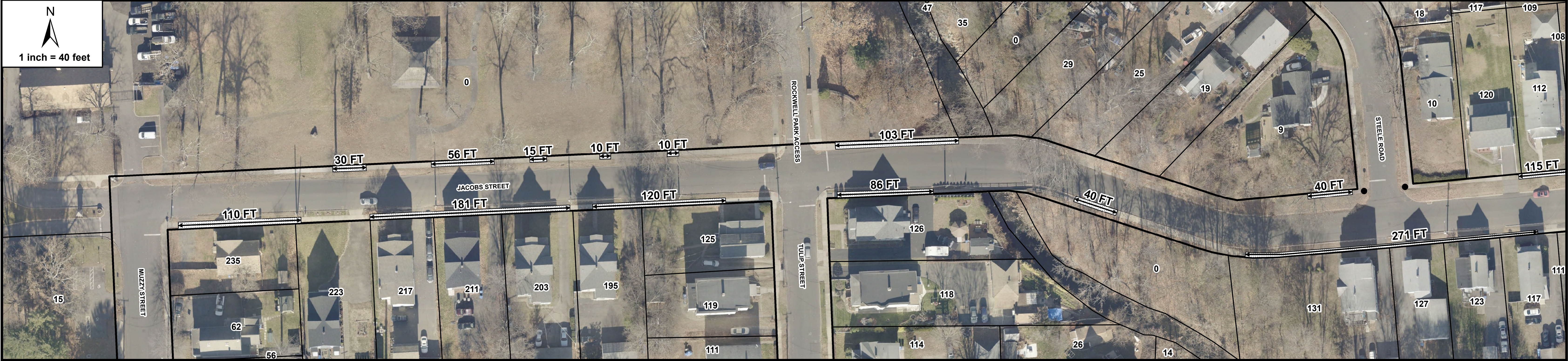
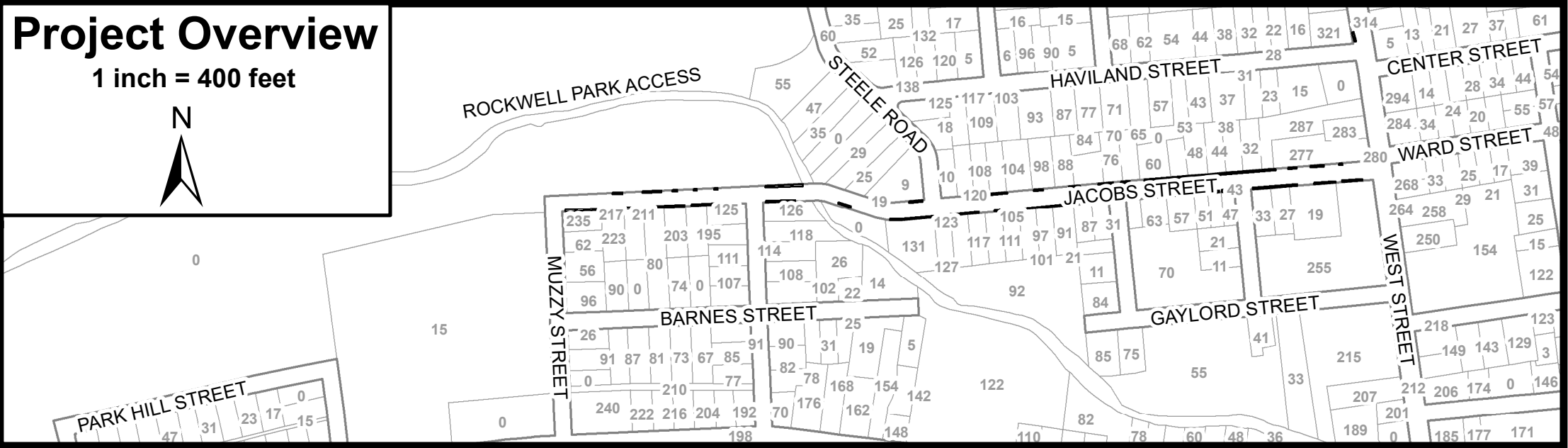
- a. **Labor and Materials Bond** in the amount of 100% of the Total Proposal Price guaranteeing to the City payments for all labor, materials, and equipment utilized in the completion of work under the Contract in the amount of contract award.
- b. **Performance Bond**, guaranteed by Surety licensed to do business in Connecticut, in the amount of 100% of the Total Proposal Price guaranteeing to the City the completion of the Contract.
- a. **DRS Guarantee Bond** (for out-of-state contractors only); A nonresident contractor working in Connecticut and a surety company licensed to do business in Connecticut shall use Form AU-766 enclosed to post a guarantee bond with the Department of Revenue Services (DRS) for a specific project in the state.

All bonds shall be guaranteed by Surety licensed to do business in Connecticut.

It is distinctly agreed and understood that any changes in plans and/or specifications for this work, whether such changes increase or decrease the amount thereof, or the manner or time of payment, shall in no way annul, release or affect the liability and surety on the bond given by the Contractor.

Proposed Sidewalk Repairs Jacobs Street

- Legend**
- Handicap Curb Ramp Required
 - ↔ Extent of Proposed Sidewalk Repair
 - ▨ Sidewalk to be Replaced (Areas Identified by Bristol DPW - Engineering)





**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: 1/10/23
(Submission Date)

For the 1/24/2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ 12,000.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on 1/19/2023.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional funding to supplement an existing appropriation of \$205,000 to purchase a new 3 yard front end loader (Volvo) for DPW Street Division. Funding is available from an account used to purchase a roadside mower that was purchased under the anticipated budget.

Transfer(s) complete the following:

From:	0013026 570400 23003	To:	0013026-570500-23002	Amount:	12,000.00
From:		To:		Amount:	
From:		To:		Amount:	