

City of Bristol
Board of Public Works
Meeting Minutes for
February 19, 2026
With Zoom Access

Members Present: Mayor Ellen Zoppo-Sassu
Council Member Greg Hahn
Council Member Steve Seymour
Council Member Eric Rosengren
Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski

Staff Present: Raymond Rogozinski, P.E., Director of Public Works

1. Call to Order

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:00 p.m.

2. Approval of Minutes

a. January Draft Minutes

Commissioner Dumas Stated that he was not at the January Meeting.

MOTION: Made by Commissioner Hartley and seconded by Council Member Hahn to approve the meeting minutes with the corrections and place on file. Motion passed.

3. Public Participation

Mary Ann Sirois, 362 Shrub Road, addressed the Board regarding her issue with the ordinance concerning snow removal in pole barriers and bus shelters. They should be conscious that it is a difficult task. They could request that the property owner clear a pathway to the street for the bus stops and the bus shelters. I could see that. The property owner probably will do it. And then if the property owner can't do it, then the person or people that maintain the shelters should do that task.

Chairperson Zoppo-Sassu informed the resident that this testimony needs to go before the Ordinance Committee when they have their public hearing, because that is when changes and tweaks can be made.

Item 10a. was moved up

10. Communications

a. Robertson Street Mailbox

Nancy and John Lewis, 189 Robertson Street, mailbox was hit during the January 25th storm. A new mailbox was put up in late summer and it was taken down the wooden post and mailbox. I understand you reimburse \$75. We itemized everything and it comes to \$127.43. We are asking for the replacement cost.

Chairperson Zoppo-Sassu asked if the Mailbox was placed in the appropriate place.

Director Rogozinski confirmed that it was.

MOTION: Made by Council Member Hahn and seconded by Council Member Rosengren to reimburse them the \$127.43 for the mailbox. Motion passed.

MOTION: Made by Council Member Rosengren and seconded by Council Member Hahn to move up Items 9. New Business. Motion Passed.

9. New Business

a. DPW Snow Policy

Item a was not discussed.

b. DPW Fleet Dump Truck Loader

Director Rogozinski invited Fleet Manager Jim Divirgilio up to discuss the Loader.

Mr. Divirgilio discussed the issues with the old equipment and the inability to repair them due to parts being unavailable.

MOTION: Made by Council Member Hahn and seconded by Commissioner Stawski to approve revisions to the Department of Public Works' 2026-27 Fleet Capital Budget to add the procurement of a Volvo L90H2 Loader as the Department's number one fleet replacement priority at a cost of \$270,000. Said revision shall include a request to the Board of Finance to fund the loader prior to formal approval of the 2026-27 Budget. Board approval shall also include a request to the Purchasing Department to expedite procurement by utilizing Sourcewell Cooperative Contracts. Motion Passed.

MOTION: Made by Commissioner Hartley and seconded by Commissioner Stawski to approve the procurement of the dump truck in accordance with the memo to get expedited delivery. Motion Passed.

c. DPW Nipper Truck Bid Waiver

MOTION: Made by Council Member Hahn and seconded by Commissioner Stawski to approve the Department of Public Works request of a bid waiver to purchase a vacuum litter collection truck Model DCL500SM manufactured by ODB Inc. from Sanitary Equipment Co. Inc., in the amount of \$225,000, being funded by the Nipper Fund which comes to us from the state. Motion Passed.

MOTION: Made by Council Member Rosengren and seconded by Commissioner Stawski to authorize the Director of Public Works to write a letter to the Board of Finance outlining our support of the waiver and why, under our signature to be presented to the Board of Finance on the February 24th meeting. Motion Passed.

The Board continued with the agenda moving back up to Item 4. Employee Recognition.

4. Employee Recognition
 - a. Employee Anniversaries

MOTION: Made by Commissioner Hartley and seconded by Council Member Seymour to accept as presented and place on file. Motion passed.

5. Division Reports
 - b. Division Reports

MOTION: Made by Commissioner Hartley and seconded by Council Member Seymour to accept as presented and place on file. Motion passed.

6. Public Works Project Lists
 - a. BldgComm Project List

MOTION: Made by Council Member Hahn and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed

7. Director's Report
 - a. Directors Report

Raymond Rogozinski, P.E., Director of Public Works, requested as motion to support the hiring of a summer intern. He stated that grants funds are used to fund the position.

MOTION: Made by Commissioner Hartley and seconded by Council Member Seymour to approve the hiring of a summer intern in the Engineering Department. Motion passed.

Vacant positions were also discussed.

Commissioner Stawski suggested a special meeting or workshop to discuss the vacancies and moving forward.

Chairperson Zoppo-Sassu agreed on a workshop meeting with job descriptions and an org chart.

MOTION: Made by Council Member Rosengren and seconded by Council Member Seymour to accept as presented and place on file. Motion passed.

8. Old Business
 - None

9. New Business
 - d. BPW ESPN Ronzo Road Extension

MOTION: Made by Commissioner Hartley and seconded by Council Member Seymour to waive the

reading of the motion and have it included in the minutes thereof. Motion passed.

MOTION: Made by Council Member Rosengren and seconded by Commissioner Stawski to approve action recommending City Council re-establishment of the following portion of Ronzo Road Extension as a City Street: Beginning at a point on the east side of Birch Street, at the southwest corner of the portion of Ronzo Road marks the point and place of beginning, thence running north along the Birch Street – Streetline a distance of 75.01' at a bearing of N 00° 55' 29" W to a monument, thence along a curve to the right a distance of 23.56' with a radius of 15.00' and delta angle of 90° 00' 26" to another monument, thence turning and running along the Ronzo Street – Streetline a distance of 249.87' at a bearing of N 89° 02' 20" E to a monument, thence running along a curve having a radius of 460.00' a distance 260.46' intersecting with N/F ESPN's property line, thence turning south and running a distance of 60.00' at a bearing of S 31° 29' 42" W, thence turning and running along a curve having a radius of 400.00' a distance of 75.85' to a monument, thence running along another curve the left having a radius of 25.00' and a delta angle of 88° 01' 46" and an arc length of 38.41' to another monument, thence reversing its curve and running along a curve having a radius of 70.00' and a delta angle of 149° 23' 38" a distance of 182.52' to a monument, thence reversing it curve again to the left having a radius of 25.00' and a delta angle of 82° 56' 24" a distance of 36.19' to a monument thence turning and running along the street line a distance of 239.88' at a bearing of S 89° 02' 20" W to the point and place of beginning. Said approval shall be subject to the following:

1. ESPN Inc. removal of all fencing and associated apparatus located within the right of way.
2. ESPN shall be responsibility to mow and provide landscaping of the center island located within the cul-de-sac. The maintenance and repair of roadway pavement and curbing shall be the responsibility of the City of Bristol department of Public Works
3. Map indicating limits of right of way filled on City land records. Paved cul-de-sac shall be located within the proposed right of way.
4. ESPN shall remove snow and ice control on the section of roadway located east of the cul-de-sac shall. The sole purpose of referenced maintenance is for ESPN benefit, the city does not require the roadway section to be maintained and may grant ESPN Inc. authorization to remove the referenced roadway section subject to installing curbing along the paved cul-de-sac area.
5. Approval of the Water & Sewer Department (disposition of utilities and easements within roadway right of way)
6. ESPN Construction of handicap ramp at the southeast corner of the Ronzo Road and Birch St intersection along with interconnection to the sidewalks located on the southern side of Ronzo Road Extension.
7. Restore traffic signal at Birch St and Ronzo Road to full operation. The traffic signal is currently on flash and with the additional (opening) of Ronzo Road east of Birch St it is anticipated that the traffic signal need to be fully operational, with phase control on Ronzo Road, Birch St south of Ronzo Rd and pedestrian controls. Motion Passed.

e. BOF Request Form

MOTION: Made by Council Member Hahn and seconded by Council Member Seymour to approve the BOF transfer request. Motion Passed.

f. North Main Streetscape

MOTION: Made by Council Member Rosengren and seconded by Commissioner Hartley to forward a recommendation to City Council authorizing the Mayor to sign any and all documents associated with executing a change order to Contract 2C24-042 in the amount of \$200,000 with Martin Laviero Contracting Inc. Said change is to modify streetscape improvement on North Main St between the Post Office and PD Complex to provide additional parking. All surveying and engineering costs associated

with the modifications will be provided by Carrier Construction at an estimated cost of between \$20,000 and \$22,000? Motion Passed.

g. City Bldg Space Reallocation Request

MOTION: Made by Commissioner Dumas and seconded by Council Member Seymour to approve the Police Department's request to designate the existing office located on the second floor of the PD Complex, northeast corner for use by the Police Peer Support Team. Motion passed.

Council Member Hahn notified the panel that we had skipped 9a.

a. DPW Snow Policy

MOTION: Made by Council Member Rosengren and seconded by Council Member Seymour to approve revisions and updates to the Department of Public Work's Snow Removal and Ice Control Policy as submitted effective February 19, 2026. Said approval shall include provisions for BOE staff to manage snow removal operations at BOE facilities utilizing contract services, funded by the City's DPW Snow Removal Program Contract Fee account. Motion Passed

10. Communications

a. Robertson Street Mailbox

Chairperson Zoppo-Sassu reminded the panel that we had already discussed and voted on 10a. moving to 10b.

b. Woodfield Road Mailbox

Director Rogozinski stated that the homeowners were unable to attend the meeting and would like it postponed until March.

Chairperson Zoppo-Sassu stated she wanted to discuss the matter in this meeting. Can we just offer them half?

Commissioner Dumas stated that he would like to discuss it now, \$400-\$500 is a lot of money. I agree of half as well.

Commissioner Hartley stated our policy is 40 years old and should be revisited, but we should offer them half.

Chairperson Zoppo-Sassu agreed the policy should be revisited and discussed at the workshop next month.

MOTION: Made by Commissioner Hartley and seconded by Council Member Seymour to offer the resident at 53 Woodfield Road 50% of the amount claimed. Motion Passed.

c. BPW Ordinance Amendments

MOTION: Made by Council Member Hahn and seconded by Council Member Rosengren to place on file. Motion Passed.

d. BPW Fire House Council Referral

No motion

11. Any other matter to come before said meeting

Council Member Hahn mentioned the resident at 130 Sheffield Lane, flooding in their back yard. They are now sandbagging their back door as the water is coming up and it has never come up that high. A drainage area has been filled in next door. We need to get the pipe cleaned out as well so it can drain. Landscapers were hired and were not aware of the drainage area.

Chairperson Zoppo-Sassu mentioned the meeting next Thursday in Council Chambers regarding city flooding issues.

Chairperson Zoppo-Sassu asked about the parking lot at the Senior Center, and asked for clarification.

Director Rogozinski stated it is not repaving of the old parking lot but adding a parking lot from when you go in from probate to the existing parking lot. It will come down to how much the Streets crew could do and our budget may be able to support it.

12. Adjournment

MOTION: Made by Commissioner Stawski and seconded by Council Member Rosengren to adjourn at 7:24 p.m. Motion passed.

Signature,

Raymond A. Rogozinski, P.E.
Director of Public Works