



*City of Bristol
Parking Authority*

Ladies and Gentlemen:

The regular of the Parking Board Authority meeting will be held on Monday, April 6, 2026, at 6:30 PM. in City Hall Meeting room 3-1, 111 North Main Street, Bristol, CT.

1. Call to Order
2. Parking Ticket Appeals
3. Approval of Minutes
 - a. Regular Meeting - March 2nd 2026
4. New Business
 - a. Monthly Reports
5. Old Business
6. Adjournment

PER ORDER OF THE CHAIRPERSON

Andrea Adams



City of Bristol
PARKING AUTHORITY
March 2nd 2026 6:30pm
111 North Main Street
Bristol, CT 06010

PRESENT:

Chairperson Andrea Adams
James Driscoll Jr
Michael Massarelli
Michael Petosa
Amy Lowrey

ABSENT:

Jason Broyles

1. **CALL TO ORDER**

Chairperson Andrea Adams called the Parking Authority Meeting to order at 6:30 pm.

2. **PARKING TICKET VIOLATIONS**

The Parking Authority heard the following parking ticket appeals.

Name: Gabriel Ramos

Date ticket was issued: 02/19/2026

Violation: Winter Parking Ban

Ticket #107050

Michael Massarelli made a motion to deny the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

Name: William Shuff

Date ticket was issued: 02/06/2026

Violation: Handicapped Parking

Ticket # 106108

Michael Massarelli made a motion to deny the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

Name: Fred Lawson

Date ticket was issued: 12/18/2025

Violation: Winter Parking Ban

Ticket # 109632

Michael Massarelli made a motion to deny the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

3. **APPROVAL OF MINUTES**

Michael Massarelli made a motion to approve the February 2nd 2026 meeting minutes, seconded by James Driscoll Jr.

Vote: Unanimously Passed

4. **NEW BUSINESS**

a. Review Monthly Reports

The committee reviewed and discussed the monthly parking ticket reports. Fire lane violations were discussed with Lieutenant Ulric Berube and what should be done if there are parking violations.

5. **OLD BUSINESS**

NONE

Michael Petosa made a motions to return to agenda item two, Review Parking Ticket Appeal, second by Amy Lowrey.

Vote: Unanimously Passed

Fred Lawson came into the meeting late the committee then discussed his parking ticket appeal.

Name: Fred Lawson

Date ticket was issued: 12/18/2025

Violation: Winter Parking Ban

Ticket # 109632

Michael Petosa made a motion to grant removing the \$40 late fee from this parking ticket, seconded by James Driscoll Jr.

Vote: Passed, three votes in favor and one vote against

6. **ADJOURNMENT**

Michael Massarelli made a motion to adjourn, second by Jason Driscoll Jr.

Vote: Unanimously Passed

The Parking Authority meeting for the 2nd day of March 2026 was hereby adjourned at 6:49pm

Jacqueline England

Recording Secretary

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