



City of Bristol

RESPICE, ADSPICE, PROSPICE
Look to the Past, Look to the Present, Look to the Future

AGENDA

Regular Meeting of the Cemetery Commission

Monday – April 13, 2026 at 5:30 p.m.

Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

1. Call to Order
2. Public Participation
3. Approval of the Minutes
 - December 8, 2025 Minutes – Regular Meeting
 - March 9, 2026 – Regular Meeting
4. Old Business
 - Lewis Street Cemetery Flood Light – Repaired After Two Years
5. New Business
 - United Way Day or Caring – April 24, 2026
 - Lewis Street Cemetery Tour – April 25, 2026
 - Current Cemetery Commission Finance Discussion
 - Cemetery 2026 Budget Discussion
 - Lawn Care Contract Update/Discussion
 - Update on the Civil War Monument in West Cemetery (Part of the 2026 Budget).
 - Look for Grants to finish Civil War Monument (Part of the 2026 Budget).
 - The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR Codes on selected cemetery stones will be included plus other information that's collected (Part of the 2026 Budget).
6. Any other business proper to come before the meeting
7. Adjournment

Respectfully Submitted:

Mike Saman

Chairman

Committee Members
Town & City Clerk

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/87280602275?pwd=RUwI6UakkUbg7dADbOEUxLaXJlita.1>

Meeting ID: 872 8060 2275

Passcode: 12345

Meeting of the Cemetery Commission
Monday December 8, 2025 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

ATTENDEES: Chairman Michael Saman
Commissioner Linda Arbesman
Commissioner Maya Bringe
Commissioner Thomas LaPorte
Mayor Ellen Zoppo Sassu

ABSENT: Commissioner Stanley Piotrowski

1. Call to Order

Chairman Saman called the meeting to order at 5:37 pm.

2. Public Participation

None.

3. Approval of November 10, 2025 Minutes – Regular Meeting

MOTION: Made by Commissioner Bringe to accept the November 10, 2025 meeting minutes as written.

Seconded by Commissioner LaPorte.
All in favor; motion passed

4. Old Business by Commissioners

Wreaths Across America – This event is currently scheduled for December 13, 2025 at noon. DAR plans to contact the press prior to the event.

Lewis Street Cemetery Flood Light – There has been communication between the Commission and Public Works, however the lights are still out. Mayor Zoppo Sassu will follow up with Public Works. There was some trash picked up and the gate was fixed.

5. New Business by Commissioners

- Updates on the Civil War Monument in West Cemetery (Part of the 2026 Budget)
- Look for Grants to finish Civil War Monument (Part of the 2026 Budget)
 - The Mayor discussed some of the avenues for funding and suggested that the Commission have the final numbers ready for the rest of the restoration project so they could easily apply when grants/funds become available.
- The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR codes on selected cemetery stones will be included plus other information that's collected.

- Chairman Saman played an example of the QR codes that are being used on Memorial Boulevard. He would like to do a similar project at North Cemetery, and he has reached out to the West Cemetery Association as well.
- Review Lawn Care Contract
 - There are no updates on the Lawn Care Contract and the City has still not received the requested documents from West Cemetery.

6. Any other business proper to come before the meeting.

- Budget Discussion
 - The Commission provided Mayor Zoppo Sassu with a copy of the proposed budget and explained how they came up with the amounts for each line item. The Mayor stated that conversations with the West Cemetery Association are still ongoing and there are opportunities to create a budget especially if the Cemetery Commission joins with West Cemetery. The Mayor also explained the pros and cons of having an established yearly budget.
- Walking Tour
 - Commissioner Bringe is organizing a walking tour at Lewis Street Cemetery on April 25, 2026. She stated that Deb Norris will be contacting the church next door for parking.

7. Adjournment.

MOTION: Made by Commissioner Arbesman to adjourn the meeting at 6:57pm.

Motion Seconded by Commissioner Bringe.

Motion passed unanimously.

Respectfully Submitted:

Mike Saman, Chairman

Meeting of the Cemetery Commission
Monday March 9, 2026 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

ATTENDEES: Chairman Michael Saman
Commissioner Stanley Piotrowski

ABSENT: Commissioner Linda Arbesman
Commissioner Maya Bringe
Commissioner Thomas LaPorte
Mayor Ellen Zoppo Sassu

1. Call to Order

Chairman Saman called the meeting to order at 5:35 pm.

No quorum was reach. No votes were taken.

2. Adjournment.

The meeting was adjourned at 5:55 pm.

Respectfully Submitted:

Mike Saman, Chairman