



City of Bristol
City Council

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*Meeting ID: 837 5677 2336 Passcode: 123456
Dial by your Location: +19292056099 (New York)*

The regular City Council Meeting will be held on Tuesday, April 14, 2026, at 7:00 PM. in Council Chambers 111 N Main Street, Bristol, CT 06010.

1. Call to Order
 - a. Opening Ceremonies
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on March 10, 2026.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for March 2026.
 - b. To approve the Tax Refunds dated April 6, 2026.
 - c. To accept the late personal property Manufacturers Machinery and Equipment (M-65) exemption filing, pursuant to CT General Statute 12-94e, for Thompson Aerospace dba Precision Threaded Products.
 - d. To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of James P. Casey Road, Map 59, Lots 15, 16A1, 16A2+13A for the proposed acquisition of Peacedale Cemetery, for the continued use as a cemetery, and for possible future municipal purposes on Lot 16A1 only.

- e. To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of 116 Marsh Road - Map 64, Lot 1, and Marsh Road - Map 64, Lots 1-1 and 16-1 for the proposed acquisition of Chippanee Golf Club, for the continued use as passive recreation and a municipal golf facility.
- f. To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of 137 Riverside Avenue - Map 30, Lot 134 and 145 Riverside Avenue - Map 30, Lot 134-1 to allow the Bristol Water Department to park motor vehicles during work hours on abutting property.
- g. To place on file the 2025 Annual Report of the Bristol Storm Water Control Trust.
- h. To approve submission of a grant application for up to \$6,000 to the Connecticut State Library Historic Documents Preservation Grant Program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.
- i. To accept supplemental funding from Shine Early Learning for up to \$28,029.44 for Quality Enhancement funding to support local quality improvement efforts for Bristol early childhood providers and families provided by the Bristol Early Childhood Collaborative with funding through June 30, 2027; and to refer this matter to the Board of Finance for appropriation and any other necessary action.
- j. To authorize the Mayor or Acting Mayor to sign a contract amendment to Contract 2C25-001 with Dayton Construction Company Inc. for Phase 1 Page Park Improvements in the amount of \$213,971.21.
- k. To award Contract 2P2-048 Parks, Recreation, Youth and Community Services ADA Compliance Assessment and Transition Plan to WT Group AEC, LLC in the amount of \$44,444.50 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

6. Reports and Committee Reports

- a. **Real Estate Committee** - to authorize the Mayor or Acting Mayor to renew a lease agreement with Bristol Hospital, Inc. and/or its assigns for the benefit of the Bristol Woman Infant Child ("WIC") program for city-owned property located at 11 Bellevue Avenue, Bristol, Connecticut for a term of one year commencing on or about May 1, 2026 through on or about April 30, 2027, and to refer this matter to the Corporation Counsel's Office to effectuate the same. The total rent paid by the Tenant shall be \$1,703.52 per month for a total of \$20,442.24 per year.
- b. **Real Estate Committee** - To direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city-owned property known as 81 Church Avenue (Fire Company No. 3 Map 43, Lot 22). The asking price to be \$600,000 as determined by the Tax Assessor working with the Purchasing Agent.

- c. **Real Estate Committee** - To accept the offer from Bristol Lofts Management LLC or its assigns, for the purchase of city-owned property known as 135 East Main Street, Assessors Map 41, Lot 10, for the sales price of \$42,000; to authorize the Mayor or Acting Mayor to sign any documents necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.
- d. **Real Estate Committee** - To authorize the Bristol Water & Sewer Department located at 119 Riverside Avenue, to enter into a Parking and Maintenance Agreement with the abutting property owner of 165 Riverside Avenue to park motor vehicles during work hours as recommended by the Bristol Planning Commission and approved by the Board of Water & Sewer Commissions, to refer the matter to Corporation Counsel's Office to prepare the Parking and Maintenance Agreement; and if necessary, to authorize the Mayor or Acting Mayor to execute any documents to effectuate the same.
- e. **Real Estate Committee** - To authorize the Mayor or Acting Mayor to commence negotiating with the West Cemetery Association of Bristol CT Inc. aka West Cemetery Association for the proposed acquisition by the City of Bristol of the West Cemetery/Peacedale Cemetery, as recommended by the Bristol Planning Commission. The properties to be acquired are as follows: James P. Casey Road, Map 59, Lot 15, James P. Casey Road, Map 59, Lot 16A1, James P. Casey Road, Map 59, Lot 16A2 + 13A; to refer the matter to the Corporation Counsel's Office to prepare any and all documents for the acquisition of the aforementioned; and to authorize the Mayor or Acting Mayor to execute any documents to effectuate same.
- f. **Real Estate Committee** - To authorize the Mayor or Acting Mayor to grant to Forestville American Legion Post 209 the use of city-owned property known as 43 East Main Street (Map 41, Lot 8-1, aka the "Lauretti" property) from May 22, 2026 through May 25, 2026 for a staging area for their Memorial Day Parade; to refer the matter to Corporation Counsel's Office for insurance compliance; and to authorize the Mayor or Acting Mayor to execute any necessary documents to effectuate the same.
- g. **Ordinance Committee** - To adopt amendments to Chapter 17, Article II, Peddlers, Solicitors, and Canvassers, Secs. 17-16 through 17-50 of the Code of Ordinances of the City of Bristol, Connecticut, to read as follows; that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol; and to waive the reading of said ordinance.
- h. **Ordinance Committee** - To introduce the following amendments to Chapter 14 Motor Vehicles and Traffic, Article IV Moving Vehicle Violations, Division 2. School Bus Violation Enforcement, Sections 14-89 through 14-94 of the Bristol Code of Ordinances; to set Tuesday, May 5, 2026 at 4:45 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut for the holding of a Public Hearing by the Ordinance Committee; that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter; and to waive the reading of the proposed amendments

pertaining to Section 14-89 – 14-94 of the Code of Ordinances to be introduced this date.

- i. **Ordinance Committee** - To adopt amendments to Chapter 18, Planning, Article X, Youth Commission, Secs. 18-148 through 18-154 of the Code of Ordinances of the City of Bristol, Connecticut, to read as follows; that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol; and to waive the reading of said ordinance.
- j. **Ordinance Committee** - To introduce the following amendments to Chapter 16 Parks and Recreation, Article I, In General, Section 16-1, Veterans Memorial Park and Boulevard of the Bristol Code of Ordinances; to set Tuesday, May 5, 2026 at 4:50 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut for the holding of a Public Hearing by the Ordinance Committee; that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter; and to waive the reading of the proposed amendments pertaining to Section 16-1 of the Code of Ordinances to be introduced this date.

7. Old Business

8. New Business

9. Resignations

- a. Resignations from boards, commissions, and committees

10. Appointments

- a. Board and Commission Appointments

11. Grants

- a. To approve the submission of an EMPG grant application through a resolution, to authorize the Mayor or Acting Mayor to execute the application and any and all documents associated with the application and grant, for the City Clerk to validate the Mayor as the City Official authorized to sign these documents on behalf of the City Council, to refer the matter to the Board of Finance for any necessary action, and to waive the reading of said resolution.

12. Contracts

- a. To approve the additional fees of Quisenberry, Arcari, Malik, LLC in the amount of \$32,500.00 associated with the design of the outbuilding at NEMS as recommended

by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

- b. To approve amendment #5 by Quisenberry, Arcari, Malik, LLC in the amount of \$46,750.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.
- c. To award Contract 2C26-039 Broad Street Retaining Wall to Dayton Construction Company Inc. in the amount of \$1,966,610.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- d. That the City of Bristol, acting pursuant to Sec. 31-56b of the Connecticut General Statutes, makes the determination that requiring a project labor agreement for the Edgewood Pre-K Academy construction project (1) could promote efficiency and cost savings, and have direct and indirect economic benefits to the City of Bristol; (2) could better enable the City to take advantage of an available skilled workforce; (3) could have an additional benefit of preventing construction delays and avoid strikes or other work stoppages; (4) could promote greater job safety and quality of the work done on the project; (5) could advance minority and women-owned businesses; and (6) could provide employment opportunities for the Bristol community. I therefore move that a project labor agreement shall be required for the Edgewood Pre-K Academy construction project. I further move that this matter be referred to the Corporation Counsel for the purposes of drafting a project labor agreement, and that all construction managers and contractors performing work within the scope of the project be required to sign said project labor agreement.
- e. To approve the contract with Axon Enterprise, Inc., transferring the balance of the existing Axon, Inc. contract to the new Axon 10 Officer Safety Plan, which provides upgrades to all currently contracted Axon products, including State-mandated Body Worn and Vehicle dash cameras, and interview room cameras. Upgrade to Taser 10, and adds 13 LPR's, 3 Skydio Drones as First Responder, 3 Patrol lead drones, and two Tactical Drones, 3 Axon Dedrone (drone radars), 1 Axon Dedrone Beyond (drone detection device), 250 Fusus CCTV Streams, Auror- Retail Crime Hub. Said items to be covered for five years, effective June 2026, for a total price of \$4,030,952.09. I further move to authorize the Mayor or Acting Mayor to execute any and all documents to effectuate said contract, and to take any action as necessary.

13. Fire Department

- a. To approve the funding necessary for Memorandum of Understanding between the City of Bristol and Local # 773 IAFF eliminating the position of Fire Equipment Technician (salary range Step 1 \$84,177; Step 2 \$88,352), and creating the position of Fire Apparatus Mechanic with a salary range equivalent to the Fire Captain's range. (Step 1 \$94,098; Step 2 \$98,773; Step 3 \$100,653), and refer to the Board of Finance for reference.

14. Tax Relief for Disabled Citizens

- a. To establish a policy, in accordance with Connecticut General Statutes Section 12-129n, subject to the recommendation of the Board of Finance, to provide tax relief to homeowners within the City who are considered to be 100% disabled by the U.S. Social Security Administration; and to refer this matter to the Board of Finance for its consideration and action.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk

MARCH 10, 2026

The regular meeting of the City Council was held on Tuesday, March 10, 2026 in the City Hall Council Chambers, 111 North Main Street at 7:15 p.m. Present: Mayor Zoppo-Sassu; Council Members Dickau, Hahn, Kelley, Rosengren, Seymour, and Tyler.

1. CALL TO ORDER

Families participating in the Hydrant Hero program were recognized by Mayor Zoppo-Sassu, Council Members, Fire Chief Hart and Deputy Fire Chief Correll. The program encouraged families to get involved in the community by shoveling out fire hydrants during the snowstorm.

Mayor Zoppo-Sassu spoke about Civic Engagement month and the fulfillment of being involved in the community.

2. APPROVAL OF MINUTES

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular City Council meeting held on February 10, 2026.

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To move agenda items 12 and 13, “Resignations” and “Appointments” to be taken up prior to “Public Participation.”

12. RESIGNATIONS

Zachary Fisk – Inland/Wetlands Commission

Leonard Lamothe – Board of Park Commissioners

Keith Elder – Bristol Historic District Commission – Sec. 2-9

George Irving – Commission on Aging

Ryan Bodley – Storm Water Trust Commission as voting member. Will remain on as Deputy Treasurer in a non-voting role.

On motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To accept the resignations and send letters of thanks.

13. APPOINTMENTS

a. The following appointments were presented:

Commission on Aging

Ellen McCusker – Reappointment – term to 3/29.

Confirming motion by Council Member Tyler.

Motion passed in voice vote.

Hilary Zbikowski – Reappointment – term to 3/29.

Confirming motion by Council Member Tyler.

Motion passed in voice vote.

Cathy Duck – Reappointment – term to 3/29.

Confirming motion by Council Member Tyler.

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Motion passed in voice vote.

Frank Peronace – Appointment – term to 3/27.
Replaced George Irving.
Confirming motion by Council Member Seymour.
Motion passed in voice vote.

Bristol Early Childhood Collaborative

Janelle Cintolo – Appointment as Parent Ambassador – term to 8/26.
Confirming motion by Council Member Dickau.
Motion passed in voice vote.

Board of Ethics

John Bellemare – Reappointment – term to 3/29.
Confirming motion by Council Member Hahn, District 1.
Motion passed in voice vote.

Bruce Barton – Reappointment – term to 3/29.
Confirming motion by Council Member Kelley, District 2.
Motion passed in voice vote.

Board of Park Commissioners

Jonathan Bradley – Appointment – term to 12/27.
Replaced Leonard Lamothe.
Confirming motion by Council Member Hahn.
Motion passed in voice vote.

Julie Metzroth – Appointment – term to 12/28.
Replaced Cecilia Garay.
Confirming motion by Council Member Dickau.
Motion passed in voice vote.

Inland Wetlands Commission

Greg Klimek – Appointment as regular member – term to 5/26.
Replaced Zachary Fisk.
Confirming motion by Council Member Rosengren.
Motion passed in voice vote.

Erik Jarboe – Appointment as alternate member – term to 5/27.
Replaced Greg Klimek.
Confirming motion by Council Member Rosengren.
Motion passed in voice vote.

Storm Water Trust Commission

Michael Dumas – Appointment – term to 3/29.
Replaced Ryan Bodley.
Confirming motion by Council Member Rosengren.
Motion passed in voice vote.

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Acting Mayor

Erick Rosengren – Mayoral Appointment

3. PUBLIC PARTICIPATION

Jackie McCauley, 19 Spring St. – Mrs. McCauley stated that the bright lights from the vape shop near her home are on almost constantly and that people double park in the road to patronize the shop. She also stated that vaping products are too easily accessible for children.

Dr. Tom Ward, 125 Southdown Dr. – Dr. Ward stated that the vape shops in town are not helping parents protect kids from addiction and the shops sell things other than vaping materials. He would like to see something done about this issue.

Erik Madsen, 70 Oak Hill Dr. – He spoke on behalf of the Friends of the Hoppers and expressed that they would like to see a stand-alone Bristol Conservation Commission. He also stated that this idea was sent in an email which outlined general responsibilities for a Conservation Commission.

On motion of Council Member Hahn and seconded by Council Member Dickau, it was unanimously voted: To refer this matter, with the email, to the Ordinance Committee.

MaryAnn Sirois, 362 Shrub Rd. – Ms. Sirois provided the history of the “Painted Islands” grant program and the proposed construction on Shrub Rd. She requested that the City not go through with the \$2,000,000 construction project of widening Shrub Rd., and suggested moving the sidewalks instead.

Penny Critchley, 35 Vernon St. – Ms. Critchley would like EMS to be stationed in the Forestville section of town, especially an ambulance.

Marco Palmieri, BBHD Director – Mr. Palmieri stated that vape shops are associated with nuisance complaints, loitering, blight and crime; and, too many illegal substances and materials are too easily accessible to youth. Mr. Palmieri and his undercover staff member were able to purchase numerous banned products at various stores throughout the city, which he presented at the meeting. Mr. Palmieri asked that an ordinance be created to allow his department to license, inspect, and regulate vape shops, convenience stores, and tobacco shops, which will improve the quality of life for Bristol residents.

Lt. Eric Hanson, Bristol Police Dept. – Lt. Hanson encouraged limiting the number of vape shops in town. The P.D. has found some shops to be selling products to underaged youth and some sell cannabis products that they are not licensed to sell. He stated that other state agencies have powers and abilities to regulate these types of businesses that the police department does not have. He expressed that help from the Bristol-Burlington Health District would be an asset in preventing a crime before it happens.

Kyle Meccariello, Real Estate Manager for the D’Amato family – Mr. Meccariello stated that they support any kind of moratorium or limitation on vape shops in the city.

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4. ANNOUNCEMENTS

Council members reported on committees, activities, and events during the Committee Reports portion of the agenda.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Rosengren and seconded by Council Member Hahn, it was unanimously voted: To adopt nine items as part of the Consent Calendar.

a. New Hire Report for February 2026

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the New Hire Report for the month of February, 2026.

b. Tax Refunds in the Amount of \$76,048.38

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 4,694.36
Personal Property	1,338.58
Real Estate	<u>+70,015.44</u>
Total	\$76,048.38

c. Positive Referral – 81 Church Avenue, Map 43, Lot 22

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 43, Lot 22, 81 Church Avenue.

d. Positive Referral – 112 Ambler Road, Map 20, Lot 220

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 20, Lot 220, 112 Ambler Road.

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e. Recommendation to approve Application #433 - Street Acceptance Request for: Subdivision (Cold Spring Farm) - Phase 4: Westerly Portion of Village St.

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the street acceptance of the westerly portion of Village Street, described as, fifty-feet in width and running from the west line of Silo Road from station right [25-feet] 16+74.94, in a westerly and northerly direction approximately 1,305.70 feet back to meet Silo Road again on its west side at station right [25-feet] 24+42.15 with all connecting curves and intersections as a public highway to be so named; Final road acceptance is contingent upon the Department of Public Works – Engineering Division acceptance and the filing of mylars on the City of Bristol City Clerk Land Records; The completion of Village Street is part of Subdivision Application #443 – Phase 4 (19 lots) Cold Springs Farm subdivision located in the R-10 Residential zone, Industrial Builders & Realty Co. LLC, owner/applicants; The acceptance of this portion of Village Street is based on a memo dated January 8, 2026 from DPW Director Rogozinski stating that the street, storm drainage, sanitary sewers, water systems and all other improvements required by the Commission have been completed in conformance with the Subdivision Regulations of the City of Bristol; The applicant is required to post and maintain a maintenance bond in the amount \$60,000 which is fifteen percent of the roadway construction cost, for a period of one year from the date of acceptance by the City Council; Also, to authorize City Staff to release the existing subdivision performance bond in the amount of \$106,066.00 associated with Phase 4, and that those funds be returned to the applicant.

f. Bristol Water and Sewer Department Letter Re: 81 Church Avenue

Communication received from the Bristol Water and Sewer Department Superintendent Longo.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a notice from the Bristol Water and Sewer Department stating the department does not have any interest in the property known as 81 Church Avenue.

g. Letter From Bristol Parks, Recreation, Youth and Community Services' Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) in Favor of Limiting Vape Shops

Communication received from PRYCS Deputy Superintendent Larson.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a letter from the PRYCS Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) in favor of limiting the concentration of vape shops in Bristol through a change to zoning regulations.

h. Memo from DPW in Support of Potential Sale of the Existing Fire House No. 3.

Communication received from Public Works Director Rogozinski.

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As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a memo from the Department of Public Works expressing general support of the potential sale of the existing Fire House No. 3, Forestville, for private purposes.

i. MS4 Annual Storm Water Report

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign the City of Bristol's 2025 MS4 Annual Storm Water Report dated February 2025, prepared in accordance with DEP Permit GSM000042.

6. REPORTS AND COMMITTEE REPORTS

a. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Hahn and seconded by Council Member Kelley, it was unanimously voted: To direct the Town Clerk publish legal notice of a public hearing to be held by the Real Estate Committee in accordance with C.G.S. Section 7-163e for city-owned properties known as 81 Church Avenue and 135 East Main Street. Said hearing to be held on April 14, 2026 at 6:30 PM in the City of Bristol Council Chambers. It was further moved that the Department of Public Works post a sign on 81 Church Avenue and 135 East Main Street advising of the public hearing.

b. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Rosengren and seconded by Council Member Hahn, it was unanimously voted: To refer to the Planning Commission the real property known as Lots 30-134-1 and 30-134 Riverside Avenue owned by Riverside Realty LLC for a C.G.S. Section 8-24 report; specifically, to address if the Bristol Water & Sewer Department should enter into a lease utilizing a portion of the aforementioned lots as additional parking.

c. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Hahn and seconded by Council Member Seymour, it was unanimously voted: To direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city-owned property known as 81 Church Avenue. The asking price shall be \$600,000 as determined by the Tax Assessor and Purchasing Agent.

d. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Kelley, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 5 Buildings and Building Regulations, Article III, Sec. 5-22. Requirements for Residential Construction.

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Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 5-22. Requirements for residential construction.

- (a) No building permit shall be issued for a new residential dwelling unless an approved site and/or plot plan is submitted with the application.
 - (b) No certificate of occupancy shall be issued for any new residential dwelling unless all improvements shown on the site and/or plot plans have been installed as shown on the site and/or plot plans and all property corners of the parcel have been pinned with iron survey markers and indicated as installed on the "as built" plan. In order to avoid delays of the issuance of the certificate of occupancy said pins shall be installed and indicated on the foundation as-built plan as required by the Building Department.
 - (c) No certificate of occupancy shall be issued for any new residential dwelling unless:
 - (1) all runoff from a residential dwelling roof shall be collected and discharged to a subsurface retention system or rain garden. Said system shall be sized for a 2-year storm in accordance with CT DOT design manual. Connection to City storm drainage system (if available), as an overflow is recommended and permitted. In areas of high groundwaters, bedrock, or impermeable soils, subsurface retention will not be required if supported by a written report prepared by a licensed professional engineer and submitted to the Department of Public Works for review. Residential dwelling roofs shall include additions or out-buildings with a square foot area above 300 SF.
 - (2) If the parcel in question is NOT vegetated at the time of the request for a Certificate of Occupancy, the Department of Public Works shall require a bond in the amount estimated to establish grass on the lot. The sole purpose of the bond is to prevent erosion and to ensure vegetation on the lot. The bond shall be released once vegetation is established and the potential for erosion is reduced. The purpose of the bond is not to establish high quality grass associated with a residential lawn.
- [c]d The site and/or plot plan required shall:
- (1) Be based upon an accurate boundary line survey and drawn to an appropriate scale and sealed by a land surveyor licensed in the State of Connecticut.
 - (2) Show the location of all existing and proposed structures with distances to lot lines (if an existing structure is to be demolished it shall be shown and designated).
 - (3) Show the existing and proposed grading plan, including twenty (20) feet beyond all disturbed areas.
 - (4) Show the first floor elevation, or top of foundation at front entrance.
 - (5) Show established street, curb and sidewalk grades and location of proposed curb cuts.
 - (6) Show location of wetlands floodplains and all underground utility house connections including, but not limited to, connections to municipal sanitary sewers, storm drains, water system foundation drains, electrical, telephone, cable and the location of such private utilities as wells and underground private sewage systems as may exist.

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([d]e) An "as-built" site and/or plot plan shall be submitted at or prior to a request for certification of occupancy inspection conforming with subsection (c) above.

(Ord. of 2-18-77; Ord. of 2-8-93; Ord. of 6-10-96; Ord. of 5-11-04; Amend. of 11-14-06)

e. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Dickau, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-23. Ice and Snow to be Removed by Abutting Owner.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 21-23. Ice and snow to be removed by abutting owner.

Every owner or occupant of land adjoining any street or part of a street adjacent to whose land there is a paved sidewalk, and sidewalks with wheelchair ramps, shall clear such sidewalk and sidewalks with wheelchair ramps and sidewalks with CT Transit bus stops and/or CT Transit bus shelters, of snow within twelve (12) hours after a storm which ends between the hours of 3:00 a.m. and 9:00 p.m. and within nine (9) hours after a storm which ends between 9:00 p.m. and 3:00 a.m.; and whenever ice shall form on such sidewalk, and sidewalk wheelchair ramps, shall either remove the same within such time, or cover it with salt and sand, so that it shall be safe for travel. The sidewalk, as defined in Section 21-22, shall include the area between the property line and pavement. Therefore, the clearing of snow in the area of a bus stop shall include, at minimum, a 4 ft length of sidewalk for the bus stop and or the area within and 4 ft around a bus shelter. Said area shall include the clearing of snow between the paved or concrete wall and the edge of the road (pole border).

(Code 1960, § 36-11; Ord. of 5-1-62; Ord. of 7-5-72; Ord. of 2-11-85; Ord. of 2-24-95)

f. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-24.5. Removal of Obstruction and Snow to Eliminate Vehicle Sightline Hazards.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 21-24.5. Removal of obstruction and snow to eliminate vehicle sightline hazards

The Department of Public Works reserves the right to remove items such as trees, bushes, landscaping and snow that pose a sightline hazard (obstruction) to vehicles. Said sightline hazard shall be documented by the Department of Public Works prior to City action. Work associated with the removal of the hazard shall include authorization to work on private property.

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g. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Tyler and seconded by Council Member Hahn, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-31. Illicit Discharges & Illegal Connections.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Section 21-31 Illicit Discharges & Illegal Connections

1. General:
 - A. No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the municipal separate storm sewer system any pollutants or waters containing any pollutants, other than stormwater. Prohibited discharges would include, but not be limited to, residential, industrial, or commercial wastes, trash, used motor vehicle fluids, pesticides, fertilizers, food preparation waste, leaf litter, grass clippings, or domestic animal wastes.
 - B. The following discharges are exempt from the prohibition provision above provided that they do not contribute to a water quality violation; and such non-stormwater discharges are not significant contributors of pollutants to the municipal separate storm sewer system:
 - i. uncontaminated ground water discharges including, but not limited to, pumped ground water, foundation drains, water from crawl space pumps and footing drains;
 - ii. irrigation water including, but not limited to, landscape irrigation and lawn watering runoff;
 - iii. residual street wash water associated with sweeping;
 - iv. naturally occurring discharges such as rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), springs, diverted stream flows and flows from riparian habitats and wetlands;
 - v. water line flushing performed by a public utility; and air conditioning condensation.
 - vi. The prohibition provision above shall not apply to any non-stormwater discharge permitted under an NPDES permit or order issued to the discharger and administered under the authority of the State and the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the municipal separate storm sewer system.
 - C. Discharges to the municipal separate storm sewer system that are not composed entirely of stormwater runoff contribute to increased nonpoint source pollution and degradation of receiving waters; These non-stormwater discharges occur due to spills, dumping and improper connections to the municipal separate storm sewer system from residential, industrial, commercial or institutional establishments.

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2. Prohibition of Illegal Connections

- A. The construction, connection, use, maintenance or continued existence of any illegal connection to the municipal separate storm sewer system is prohibited.
- i. This prohibition expressly includes, without limitation, illegal connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
 - ii. A person violates this ordinance if the person connects a line conveying sewage to the municipal separate storm sewer system or allows such a connection to continue.
 - iii. Improper connections in violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of Bristol Water & Sewer. If what is being discharged is not acceptable to enter into the sanitary sewer system or infiltrate into the ground, then it will have to be discharged in another way that is acceptable to the City of Bristol in accordance with Federal, State and local regulations.
 - iv. Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the municipal storm sewer system, shall be relocated by the owner or occupant of that property upon receipt of written notice of violation from the City. Such notice will specify a time period within which the relocation of the drain or conveyance is to be completed, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented by the owner or occupant of that property and provided to the Director.

3. Industrial, Commercial or Construction Activity Discharges

- A. Any person subject to an industrial, commercial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Director prior to allowing discharges to the municipal

4. Notification of Accidental Discharges and Spills

A. Notwithstanding other requirements of law, as soon as any person responsible for a facility, activity or operation, or responsible for emergency response for a facility, activity or operation has information of any known or suspected release of pollutants or non-stormwater discharges from that facility or operation which are resulting or may result in illicit discharges or pollutants discharging into stormwater, the municipal separate storm sewer system, State Waters, or Waters of the U.S., said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release so as to minimize the effects of the discharge.

Said person shall notify the Director no less than 24 hours after the event of the nature, quantity and time of occurrence of the discharge. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director within three business days of the phone or in person notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also

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retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years. Said person shall also take immediate steps to ensure no recurrence of the discharge or spill.

In the event of such a release of hazardous materials, emergency response agencies and/or other appropriate agencies shall be immediately notified.

5. Violation:

A. An illicit discharge and or a failure to provide notification of a release shall be classified as a violation with the property owner being subject to fines or penalties in the amount of \$100/ day and shall include any and all cost of abatement, remediation and or corrective action to remove the violation. Whenever the Director finds that a violation of this ordinance has occurred, the Director may order compliance by written notice of violation containing the following:

- i. The name and address of the alleged violator;
- ii. The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
- iii. A statement specifying the nature of the violation;
- iv. A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action. It is not the responsibility of the Town to formulate or design any remedial systems.
- v. A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and,
- vi. A statement that the determination of violation may be appealed to the Board of Public Works by filing a written notice of appeal within thirty (30) days from the date of the written Notice of Violation.

B. Such notice may require without limitation:

- i. The performance of monitoring, analyses, and reporting required;
- ii. The elimination of illicit discharges and illegal connections;
- iii. That violating discharges, practices, or operations shall cease and desist;
- iv. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- v. Payment of costs to cover administrative and abatement costs; and,
- vi. The implementation of pollution prevention practices acceptable to the Town.
- vii. The reporting of the violation to the Connecticut Department of Energy and Environmental Protection (DEEP) and/or the United States Environmental Protection Agency (EPA).

6. Appeal of Notice of Violation:

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- A. Any person receiving a Notice of Violation may appeal the determination of the Director to the Board of Public Works. The notice of appeal must be received by within thirty (30) days from the date of the written Notice of Violation.

7. Enforcement

A. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation within thirty (30) days after receipt of the notice, or if an appeal is taken, within thirty (30) days after a decision on said appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

For intentional and flagrant violations of this ordinance, the Director may refer the violation to the United States Environmental Protection Agency (EPA) for enforcement of penalties under Sections 309 and 311 of the Clean Water Act.

Sec 21-32 Definitions:

“Construction Activity” means activities subject to the Connecticut Erosion and Sedimentation Control Act or General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities. These include construction projects resulting in land disturbance. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

“Illicit Discharge” means any unpermitted discharge to waters of the state that does not consist entirely of stormwater or uncontaminated ground water except those discharges identified in Section 3.1.1 of this ordinance when such non-stormwater discharges are not significant contributors of pollution to a discharge from an identified municipal separate storm sewer system.

“Illegal Connection” means either of the following:

a) Any pipe, open channel, drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm drain system including but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system, regardless of whether such pipe, open channel, drain or conveyance has been previously allowed, permitted, or approved by an authorized enforcement agency; or

b) Any pipe, open channel, drain or conveyance connected to the municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

“Industrial Activity” means activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b) (14) or CGS 22a-430b.

“National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit” means a permit issued by the Connecticut DEEP under authority delegated pursuant to 33 USC § 1342(b) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

“Municipal Separate Storm Sewer System” means any facility designed or used for collecting and/or conveying stormwater, including but not limited to any roads with drainage

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systems, highways, municipal streets, curbs, gutters, inlets, catch basins, piped storm drains, pumping facilities, structural stormwater controls, ditches, swales, natural and man-made or altered drainage channels, reservoirs, and other drainage structures.

“Non-Stormwater Discharge” means any discharge to the storm drain system that is not composed entirely of stormwater.

“Person” means, except to the extent exempted from this ordinance, any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, city, county or other political subdivision of the State, any interstate body or any other legal entity.

“Pollutant” means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; petroleum hydrocarbons; automotive fluids; cooking grease; detergents (biodegradable or otherwise); degreasers; cleaning chemicals; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; liquid and solid wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; silt, sand and/or exposed earth and wastes and residues that result from constructing a building, a road and/or a structure; concrete and cement; and noxious or offensive matter of any kind.

“Pollution” means the contamination or other alteration of any water’s physical, chemical or biological properties by the addition of any constituent and includes but is not limited to, a change in temperature, taste, color, turbidity, or odor of such waters, or the discharge of any liquid, gaseous, solid, radioactive, or other substance into any such waters as will or is likely to create a nuisance or render such waters harmful, detrimental or injurious to the public health, safety, welfare, or environment, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wild animals, birds, fish or other aquatic life.

“Premises” mean any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

“Sidewalk” means all of the street space from the property line to the pavement but not including the curb, if any.

“Stormwater Runoff” or “Stormwater” means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

h. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Tyler and seconded by Council Member Seymour, it was unanimously voted: To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 17 Peddlers, Solicitors, Canvassers and Itinerant Vendors, Article II, Division 1, Generally. Sec. 17-16. through 17-50; and, to waive the reading of said sections. The public hearing will be held Tuesday, April 7, 2026 at 4:50 p.m., in Meeting Room 1-1 City Hall, First Floor, 111 North Main Street, Bristol.

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Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 17-16 Definitions.

(a) As used in this article, the word "peddler" or "hawker" shall include any person whether a resident of the city or not, who goes from place to place, house to house, street to street, or one who occupies any public place, public sidewalk, public street, or private property for the purpose of selling or bartering, or carrying for sale or barter, or exposing therefor any goods, wares, merchandise, meats, fish, fruits, foods, flowers, plants, trees, vegetables, truck garden or farm products or provisions either on foot, by pushcart, stand, motor vehicle or from any other type of conveyance.

(b) A "canvasser" or "solicitor" is defined as any individual, eighteen (18) years of age or older, whether a resident of the city or not, traveling by foot, wagon, automobile, motor truck or any type of conveyance, from place to place, from house to house or from street to street taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, including, among other things, the sale of books and magazines, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, provided that such definition shall include any person who, for himself or for another person, hires, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

(c) Additional definitions. For the purposes of this section, the following definitions shall apply:

(1) Public place means any street, sidewalk, alley or other public way, any public park, square, space or grounds or any publicly owned or leased land or buildings.

(2) Public sidewalk means that part of a public highway used for pedestrian traffic.

(3) Public street means that part of the public highway used for vehicular traffic.

(4) Pushcart means any wheeled device, other than a motor vehicle, used by a vendor in a public place, that may be moved with or without a motor and that does not require registration with the department of motor vehicles.

(5) Stand means any moveable, portable or collapsible structure, framework, table, container, basket or other similar equipment or device, other than a pushcart, used by a vendor in a public place for the purpose of vending, displaying, keeping or storing any goods, wares, merchandise or food or any article used in the business of vending.

(6) Motor vehicle means any motor vehicle as defined by Connecticut General Statutes Section 14-1.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-17. - Noises, sound-amplification devices. Timing of Visits.

No peddler, solicitor or canvasser, or any person in his behalf, shall shout, make any outcry, blow a horn, ring a bell or use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the streets, alleys, parks or other public places of the city

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or upon any private premises in the city where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such peddler proposes to sell. No peddler, solicitor or canvasser shall call upon any home or business before nine (9) A.M. on any day nor after dusk on any day, nor shall call upon any home or business more than once during any six month period.
(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-18. - Use of streets.

No peddler, solicitor or canvasser shall have any exclusive right to any location in the public streets, nor shall be permitted a stationary location on Main Street, North Main Street, Hope Street or Riverside Avenue between Main Street and North Main Street, or any public place unless specifically authorized to do so, nor shall be permitted to operate in any congested area where such operations might impede or inconvenience the public. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced. Any person violating the provisions of this section shall be fined in accordance with Section 1-11 of the Code of Ordinances of the City of Bristol.
(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 10-8-13; Ord. of 9-10-19)

Sec. 17-19. - Duty of police to enforce article.

It shall be the duty of any police officer of the city to require any person seen peddling, hawking, soliciting or canvassing, and who is not known by such officer to be duly licensed under division 2 of the article, to produce his peddler's, hawker's, solicitor's or canvasser's license and to enforce the provisions of this article against any person found to be violating the same. When it is determined that a violation has occurred it shall constitute an infraction of a local ordinance and shall be prosecuted as such. Any person who shall engage in the business aforesaid without being duly licensed as provided herein, or who shall violate any of the provisions of this chapter shall be fined in accordance with Code section 1-11.
(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-20. - Records.

The chief of police shall maintain a record of all convictions for violation of this article, and a record for each license issued under division 2 of this article.
(Ord. of 11-8-78; Ord. of 4-10-18)

Sec. 17-21. - Exemptions from article specified.

This article shall not apply to the following:

- (a) Salesmen selling goods to retail or wholesale establishments.
- (b) Any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.

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- (c) Any person employed by or soliciting for any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
 - (d) Nonprofit organizations as approved by the state.
 - (e) Sales by farmers and gardeners of the produce of their farms, gardens, and greenhouses, including fruit, vegetables and flowers, or to the sale, distribution and delivery of milk, teas, coffees, spices, groceries, meats and bakery goods, to sales on approval, to conditional sales of merchandise, or to the taking of orders for merchandise for future delivery when full payment is not required at the time of solicitation as provided in G.S. § 21-37 of the State of Connecticut, and any further exemptions as may be provided in said G.S. § 21-37, as the same may be amended from time to time.
 - (f) Tag sales by residents of Bristol.
 - (g) Sales of lapel pins, buttons, flowers, small flags and similar novelties and books and magazines sold by any veteran eligible for exemption pursuant to G.S. § 21-30.
- (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 5-3-83; Ord. of 7-11-94; Ord. of 7-13-04)

Sec. 17-22. - Exemption for resident veterans.

Any veteran who has resided within the state for a period of two (2) years next preceding the date of application and who served in time of war, as defined by G.S. § 27-103 shall be exempted from fees required in section 17-34 of this article for the privilege of buying, selling or vending goods, wares or merchandise provided he or she registers with the chief of police and claims this exemption. The chief of police may defer issuance of a license to a veteran for the sale of goods, wares or merchandise for a period not to exceed seven (7) days for the purpose of investigation. Each such veteran engaged in any of said occupations shall produce his or her discharge, certificate of honorable discharge from the service or a copy thereof certified by the town clerk from the records of the town where such discharge or certificate of discharge is recorded as provided in G.S. § 12-93, for inspection, together with proof that the applicant is a resident of the state as required by G.S. § 21-30, upon the demand of a police officer of the city and, if he or she fails to do so, shall be deemed not to be entitled to any privilege under this section. Any person who makes a false representation for the purpose of availing himself or herself of the privilege of this section shall be fined not more than twenty-five dollars (\$25.00). (Ord. of 5-3-83; Ord. of 8-2-83; Ord. of 7-13-04; Ord. of 4-10-18; Ord. of 3-14-23)

Sec. 17-23. - Requirements and restrictions.

(a) Insurance. The peddler, hawker, solicitor, or canvasser who utilizes any public place, public sidewalk or public street as described in section 17-16, shall indemnify and hold the City of Bristol harmless from injury and liability resulting from the peddler, hawker, solicitor or canvasser's operation of business and shall file with the comptroller's office a certificate of insurance issued by a company licensed to do business in the State of Connecticut, naming the city, its officers, employees, agents and assigns as an additional insured. Said certificate of insurance shall evidence an existing policy of comprehensive general liability insurance, for a peddler, hawker, solicitor, or canvasser, in a minimum amount of one million dollars (\$1,000,000.00) for general liability, two million dollars (\$2,000,000.00) general aggregate and, if a motor vehicle is used to dispense products, in addition to general liability insurance as stated herein, automobile liability insurance, in a minimum amount of one million dollars

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(\$1,000,000.00) combined single limit, property damage, and bodily injury coverage, against any and all damage and injury to property or person by reason of, or related to, the licensee's operations and its use of public streets, sidewalks or other places to vend merchandise. Said insurance shall be maintained throughout the duration of the license period and failure to do so shall be grounds for immediate revocation of the vendor's license. Motor vehicle insurance shall be in the nature of commercial motor vehicle insurance that shall insure the motor vehicle and any appendage to the motor vehicle, including, but not limited to, trailers.

(b) All certificates of insurance issued pursuant to this chapter shall contain a clause that thirty (30) days' written notice of cancellation or change shall be given to the comptroller's office for the city.

(Ord. of 12-14-10; Amend. of 4-12-11)

Sec. 17-24. - Special event licenses; waivers and exemptions.

(a) A special event license may be issued to persons or entities engaged in the sale of various products at parades, festivals, and other special events, all as recognized and approved by the city council. Application for said license shall be submitted to the police department along with a fee of twenty-five dollars (\$25.00). Said licenses shall be displayed conspicuously at all times. All sales under this special event license will be limited only to the hours of the parade, festival or special event and shall be conducted where the parade, festival or special event is being held.

(b) In the sole discretion of the city council, the application fee of twenty-five dollars (\$25.00) may be reduced to a nominal fee of one dollar (\$1.00) and the licensing procedure be waived under subsection (a) when such reduction and waiver of the licensing procedure will help promote a special event which has been recognized and approved by city council as being beneficial to the entire community. In exercising its discretion, city council shall consider such factors as the cultural, education, artistic, humanistic, charitable, scientific, literary, historic, and other benefits of the special event to the community.

(c) Any parade, festival, or other special event sponsored by the city shall be exempt from the provisions of ordinance chapter 17, except that the organization hired to do or individual vendors allowed to participate in the parade, festival or other special event shall maintain insurance coverage pursuant to ordinance section 17-23, and if the vendor is offering or selling any food or beverages, the vendor shall file an application with the Bristol-Burlington Health District, to obtain a food service certificate in compliance with the regulations of the Bristol-Burlington Health District and the public health code of the State of Connecticut. Food service facilities with certificates from the Bristol-Burlington Health District shall be exempt from additional fees for temporary events, but shall be required to apply for and receive a separate certificate for each event.

(Ord. of 7-12-16)

Secs. 17-25—17-30. – Reserved.

DIVISION 2. - PERMIT AND LICENSE

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Sec. 17-31. – Required.

It shall be unlawful for any person to engage in the business of peddler, solicitor or canvasser, as defined in section 17-16 of this article, within the corporate limits of the city without first obtaining a permit and license therefor as provided in this division except one exempt under section 17-21.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-32. - Application; accompanying documents.

(a) Applicants for a permit and license under section 17-31 of this article must file with the police department a sworn application in writing on a form to be furnished by the police department, which shall contain the following information:

- (1) Name and description of the applicant;*
- (2) Address (legal and local);*
- (3) A brief description of the nature of the business and the goods to be sold and in the case of products of a farm or orchard, whether produced or grown by the applicant;*
- (4) If employed, the name and address of the employer, together with credentials establishing the exact relationship;*
- (5) The length of time for which the right to do business is desired;*
- (6) If a vehicle is to be used, a description of the same, together with license number or other means of identification;*
- (7) A photograph of the applicant, taken within sixty (60) days immediately prior to the date of the filing of the application which picture shall be two (2) inches by two (2) inches, showing the head and shoulders of the applicant in a clear and distinguishing manner;*
- (8) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefore.*

(b) The applicant must file a certificate of insurance with the comptroller's office, as required in section 17-23, at the same time of application or renewal of a license.

(c) If the applicant is offering or selling any foods or beverages, the applicant shall file with his application proof of a current valid food service license approved by the Bristol-Burlington Health District [application to the Director of the Bristol Burlington Health District for a food service license].

(d) If the applicant's business requires, or who uses in his business, any measure, weight or scale, he shall present to the police department proof from the Commissioner of Weights and Measures of the State of Connecticut that said measures, weights or scales have been tested by said commissioner or one (1) of the commissioner's inspectors and found to be correct.

(e) If the applicant is a veteran claiming exemption from regulation or fees pursuant to section 21-30 of the Connecticut General Statutes he or she must present to the police chief proof of entitlement to said exemption as provided for in section 17-22 herein.

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(f) Said applicant shall comply fully with all the provisions of this Code and the statutes of the State of Connecticut regulating and concerning the sale of goods, wares and merchandise and will pay all judgments rendered against said licensee for any violations thereof.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 11-5-80; Ord. of 4-29-94; Ord. of 7-13-04; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-33. - Investigation; issuance or denial.

(a) At the time of filing an application for the permit and license required by section 17-31, the applicant shall pay a fee of fifteen dollars (\$15.00) to the police department to cover the cost of investigation.

(b) Upon receipt of such application, the original shall be referred to the chief of police, who shall cause such investigation of the applicant's business and moral character to be made as he deems necessary for the protection of the public good. If the applicant is offering food or beverages, the application also shall be referred to the director of health to sign his approval or disapproval.

(c) If as a result of such investigation, the applicant's character or business responsibility is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his reasons for the same, and return the application to the applicant that his application is disapproved and that no permit and license will be issued.

(d) If as a result of such investigation, the character and business responsibility of the applicant are found to be satisfactory, the chief of police shall endorse on the application his approval and return the application to the applicant, who shall, upon payment of the prescribed license fee, deliver to the applicant his permit and issue a license. Such license shall contain the signature of the chief of police and shall show the name, address and photograph of such licensee, the class of license issued and the kind of goods to be sold thereunder, the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such peddling.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 3-14-00; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-34. - Fees.

No person shall be exempt from fees except as appears in section 17-21.

(a) Peddlers. The license fee for a peddler as defined in section 17-16(a) shall be one hundred eighty-five dollars (\$185.00) per year from the date of issuance and shall be paid to the police department. A peddler's license shall not be issued for a shorter period of time.

(b) Solicitors and canvassers. The license fee for a solicitor or canvasser which shall be charged by the police department for the license required by section 17-31 shall be ten dollars (\$10.00) per week, forty dollars (\$40.00) per month or seventy-five dollars (\$75.00) per year.

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(1) For the purpose of this section, any period of seven (7) calendar days or less shall be considered one (1) week; any period of more than seven (7) calendar days and not more than thirty (30) calendar days shall be considered one (1) month; any period of more than thirty (30) calendar days and not more than one (1) calendar year shall be treated as a year.

(2) The annual fees provided for in this section for solicitors and canvassers shall be assessed on a calendar year basis, and on and after July first the amount of the fee for such annual licenses shall be one-half ($\frac{1}{2}$) the amount stipulated for the remainder of the year.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18; Ord. of 2-14-23)

Sec. 17-35. - Numbers and badges.

The police department shall issue to each licensee under this division, at the time of delivery of his license, a suitable badge for each individual licensed under this division. The license and badges shall bear the words "licensed peddler" or "licensed solicitor and canvasser," and the number of the license in letters and figures plainly discernible. Each such licensee shall attach to, or paint on both sides of any vehicle so used, the words, "licensed peddler" or "licensed solicitor and canvasser," and the number of his license in letters and figures plainly discernible for a distance of not less than two hundred (200) feet.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-36. - Transferability.

No license or badge issued under the provisions of this division shall be used or worn at any time by any person other than the one to whom it was issued.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-37. - Exhibition of license and badge.

Peddlers, solicitors or canvassers are required to exhibit their licenses and badges at all times while conducting business.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-38. - Revocation.

(a) Permits and licenses issued under the provisions of this division may be revoked by the chief of police after notice and hearing, for any of the following causes:

- (1) Fraud, misrepresentation or false statement contained in the application for license;
- (2) Fraud, misrepresentation or false statement made in the course of carrying on his business as peddler, solicitor or canvasser;
- (3) Any violation of this article;
- (4) Conviction of any crime or misdemeanor involving moral turpitude;

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(5) Conducting the business of peddling, soliciting or canvassing in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.

(b) Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the licensee at his last known address at least five (5) days prior to the date set for hearing.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-39. – Appeal from denial or revocation.

(a) Any person aggrieved by the action of the chief of police in the denial of an application for permit or license as provided in subsection 17-33(c), or in the decision with reference to the revocation of a license as provided in section 17-38, shall have the right of appeal to the city council.

(b) Such appeal shall be taken by filing with the council within fourteen (14) days after notice of the action complained of has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal.

(c) The council shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given the appellant in the same manner as provided in section 17-38 for notice of hearing on revocation. The decision and order of the council on such appeal shall be final and conclusive.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-40. - Expiration; renewal of solicitors and canvassers license.

All annual licenses issued under the provisions of this division shall expire on the thirty-first day of December in the year when issued. Other than annual licenses shall expire on the date specified in the license. Upon expiration, the license shall be renewed upon request made to the chief of police and upon payment of the license fee provided herein; and the fact of renewal shall be indicated by the chief of police upon the applicant's license showing the new expiration date thereof. Upon renewal, the chief of police shall issue to the applicant a new identification card as provided for in this article, showing the period for which the license has been issued. All annual licenses must be renewed within one (1) year after the expiration thereof; and any person applying for a license, after the abovementioned one (1) year, shall be required to submit a new application and comply with all of the requirements required of a new applicant.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-41. – Expiration; renewal of peddler's license.

A peddler's license shall expire one year from the date of issuance and shall be renewed in compliance with the requirements of the original license.

(Ord. of 7-1-80)

MARCH 10, 2026

Sec. 17-42. - Repeal of conflicting ordinances.

All ordinances or parts of ordinances inconsistent with this article are hereby repealed.
(Ord. of 7-1-80)

Secs. 17-43—17-50. - Reserved**i. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Seymour, it was unanimously voted: To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 18 Planning, Article X, Youth Commission, Sec. 18-148 through 18-159; and to waive the reading of said sections. The public hearing will be held Tuesday, April 7, 2026 at 4:55 p.m., in Meeting Room 1-1 City Hall, First Floor, 111 North Main Street, Bristol.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE X. YOUTH & COMMUNITY SERVICES COMMISSION**Sec. 18-148. - Established.**

Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a youth & community services commission, which shall be a part of the administration of the municipal government and shall be subject to the Charter, general ordinances and regulations of the city.
(Code 1960, § 60-1; Ord. of 2-4-71)

Sec. 18-149. - Duties.

The commission established by this article shall study continuously the conditions and needs of the youth of the city in relation to employment, health and development of their skills and talents so as to become participating and contributing members of the community. The commission shall provide guidance for the delivery of community services to residents in need. It shall analyze the needs and shall make recommendations to the mayor and the city council regarding the programs and policies available to serve those needs.
(Code 1960, § 60-2; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-150. - Terms and appointments.

(a) The youth & community services commission shall consist of eleven (11) members. There shall be at least three (3) members currently under twenty-one (21) years of age, a representative of the school system, a representative of the police department, a private youth serving agency member, a city [councilman] councilor, four (4) citizens, and at least one-third (⅓) of the total membership shall be people who receive less than fifty (50) percent of their livelihood by delivering services to youth and their families.

MARCH 10, 2026

(b) All appointments shall be for three (3) years except the [councilman] City Council members who shall be appointed in November for a term of two (2) years and who shall serve only during [his] their term of office as [councilman] councilor. All appointments to fill vacancies shall be for the unexpired portion of the term succeeded to.

(Code 1960, § 60-3; Ord. of 2-4-71; Ord. of 3-1-77; Ord. of 5-3-77; Ord. of 12-5-78; Ord. of 6-13-94; Ord. of 12-14-04)

Sec. 18-151. - Officers.

A chairman, vice-chairman and a secretary shall be elected by the members of the youth & community services commission from among their members.

(Code 1960, § 60-4; Ord. of 2-4-71)

Sec. 18-152. - Budget.

As the need appears and arises, the youth & community services commission shall recommend to the mayor and city council the employment of personnel to serve the needs of youth. The commission [shall] provide guidance to staff and submit annually a budget for recommended programs and personnel for the ensuing year in as much detail as shall be required by the mayor, city council and board of finance.

(Code 1960, § 60-5; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-153. - Meetings; agenda.

The youth & community services commission shall be empowered to determine the time and place of its meetings and its agenda.

(Code 1961, § 60-6; Ord. of 2-4-71)

Sec. 18-154. - Reserved.

Editor's note— A motion adopted by the council on Dec. 10, 1984, provided that § 18-154, expiration, be deleted; that the youth commission be reestablished, effective Dec. 1, 1984; and that the terms of existing members of such commission continue until the expiration of such terms. Prior to deletion, § 18-154 was derived from an ordinance adopted Dec. 5, 1978.

Secs. 18-155—18-159. – Reserved.

Council Member Dickau provided an update on the status of a vape shop ordinance being considered and drafted by the Ordinance Committee. This will be referred to the Zoning Commission after the draft is completed. Information from BBHD Director Palmieri, letters from PRYCSBEST Coalition and Superintendent White will also be included.

Council members reported on other committees, activities, and events.

7. CONTRACTS

MARCH 10, 2026

a. Contract 2C26-016 Page Park Improvements Phase 2

Communication received from Purchasing Director Haynes.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To award Contract 2C26-016 Page Park Improvements Phase 2 to Yield Industries LLC in the amount of \$3,303,000.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

b. Tentative Agreement Between City of Bristol and Local #233 of Council 4 AFSCME

Communication received from Human Resources Director Haselkamp.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To approve the funding for a tentative agreement reached between the City of Bristol and Local #233 of Council 4 American Federation of State, County, and Municipal Employees (AFSCME) for a three-year contract from July 1, 2025 through June 30, 2028, and to refer to the Board of Finance.

8. RESOLUTION

a. BOE - Urban Grant from DEEP for Multi-Purpose Field and Site Upgrades

Communication received from Schools Project Manager Landon.

On motion of Council Member Seymour and seconded by Council Member Hahn, it was unanimously voted: To approve a resolution authorizing Mayor Ellen Zoppo-Sassu, or Acting Mayor, to sign and deliver any and all documents necessary and appropriate to carry out the terms of the State of Connecticut Department of Energy and Environmental Protection (DEEP) Urban Grant for Multi-Purpose Field and Site Upgrades on behalf of the Bristol Board of Education.

The Resolution reads as follows –

BE IT HEREBY RESOLVED that Ellen Zoppo-Sassu, Mayor, or the Acting Mayor of the City of Bristol, be and hereby is authorized to execute on behalf of the City of Bristol to amend the Urban Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for \$650,000 for Board of Education Multi-Purpose Field and Site upgrades.

IN ADDITION, Ellen Zoppo-Sassu, Mayor, or the Acting Mayor, is hereby authorized to enter into such agreements and contracts and execute all documents necessary to said grant with the State of Connecticut.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Hahn		
“ ” Kelley		

MARCH 10, 2026

“ ” Rosengren
 “ ” Seymour
 “ ” Tyler
 Mayor Zoppo-Sassu

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

9. PUBLIC WORKS DEPARTMENT

a. Re-accept Ronzo Road Extension as City Street

Communication received from Public Works Director Rogozinski.

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To approve the re-establishment of the following portion of Ronzo Road Extension as a City Street:

Beginning at a point on the east side of Birch Street, at the southwest corner of the portion of Ronzo Road marks the point and place of beginning, thence running north along Birch Street street line a distance of 75.01' at a bearing of N 00° 55' 29" W to a monument, thence along a curve to the right a distance of 23.56' with a radius of 15.00' and delta angle of 90° 00' 26" to another monument, thence turning and running along the Ronzo Street street line a distance of 249.87' at a bearing of N 89° 02' 20" E to a monument, thence running along a curve having a radius of 460.00' a distance 260.46' intersecting with N/F ESPN's property line, thence turning south and running a distance of 60.00' at a bearing of S 31° 29' 42" W, thence turning and running along a curve having a radius of 400.00' a distance of 75.85' to a monument, thence running along another curve the left having a radius of 25.00' and a delta angle of 88° 01' 46" and an arc length of 38.41' to another monument, thence reversing its curve and running along a curve having a radius of 70.00' and a delta angle of 149° 23' 38" a distance of 182.52' to a monument, thence reversing it curve again to the left having a radius of 25.00' and a delta angle of 82° 56' 24" a distance of 36.19' to a monument thence turning and running along the street line a distance of 239.88' at a bearing of S 89° 02' 20" W to the point and place of beginning.

Said approval shall be subject to the following:

1. ESPN Inc. removal of all fencing and associated apparatus located within the right of way.
2. ESPN shall be responsibility to mow an provide landscaping of the center island located within the cul-de-sac. The maintenance and repair of roadway pavement and curbing shall be the responsibility of the City of Bristol department of Public Works
3. Map indicating limits of right of way filled on City land records. Paved cul-de-sac shall be located within the proposed right of way.
4. ESPN shall remove snow and ice control on the section of roadway located east of the cul-de-sac shall. The sole purpose of referenced maintenance is for ESPN benefit, the City does not require the roadway section to be maintained and may grant ESPN Inc. authorization to remove the referenced roadway section subject to installing curbing along the paved cul-de-sac area.
5. Approval of the Water & Sewer Department (disposition of utilities and easements within roadway right of way)

MARCH 10, 2026

6. *ESPN Construction of handicap ramp at the southeast corner of the Ronzo Road and Birch St intersection along with interconnection to the sidewalks located on the southern side of Ronzo Road Extension.*

7. *Restore traffic signal at Birch St and Ronzo Road to full operation or remove the signal and install stop signs. The traffic signal is currently on flash and with the additional (opening) of Ronzo Road east of Birch St it is anticipated that the traffic signal need to be fully operational, with phase control on Ronzo Road, Birch St south of Ronzo Rd and pedestrian controls.*

b. Contract 2C24-042 Change Order - North Main Street Streetscape Modifications

Communication received from Public Works Director Rogozinski.

On motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign any and all documents associated with executing a change order to Contract 2C24-042 in the amount of \$200,000 with Martin Laviero Contracting Inc. Said change is to modify streetscape improvement on North Main Street between the Post Office and PD Complex to provide additional parking.

10. OLD BUSINESS

a. 2023 Neighborhood Assistance Act Extension Request

Communication received from Grant Administrator Leger.

On motion of Council Member Hahn and seconded by Council Member Tyler, it was voted: To approve the proposed extension of the project period for the Neighborhood Assistance Act allocation for the Bristol Historical Society, from September 30, 2024 to September 30, 2025, with an audit due to the City by March 30, 2026, and to forward this request to the Department of Revenue Services for action. *(Mayor Zoppo-Sassu recused herself from the vote because she wrote the original grant.)*

11. NEW BUSINESS

a. Chippanee Golf Course – Referral to Planning Commission

Recommendation received from the Real Estate Committee.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To refer to the Planning Commission the real property known as "Chippanee Golf Course", Lots 64-1-1, 64-16-1 and 64-1 on Marsh Road for a C.G.S. Section 8-24 report, specifically to address if the City of Bristol should purchase this property.

b. Letter of Intent to Purchase 116 Marsh Road, Chippanee Golf Course

Communication received from Asst. Corporation Counsel Conlin.

On motion of Council Member Tyler and seconded by Council Member Seymour, it was unanimously voted: To authorize the Mayor or Acting Mayor to enter into a Letter of Intent on behalf of the City of Bristol to purchase real property known as Chippanee Golf Course, at 116

MARCH 10, 2026

Marsh Road, Assessor's Map 64, Lot 1 and Assessor's Map 64, Lot 16-1, with F.W. Blasius, Jr., LLC.

c. Referrals regarding Peacedale Cemetery on James P. Casey Road

On motion of Council Member Hahn and seconded by Council Member Kelley, it was unanimously voted: To bring a new item concerning the West Cemetery Association to the agenda.

On motion of Council Member Hahn and seconded by Council Member Tyler, it was unanimously voted: To refer to the Planning Commission, pursuant to Connecticut General Statutes Section 8-24, the City's potential acquisition of real property known as Assessor's Map 59, lots 15, 16A1, 16A2 and 13 A, known as Peacedale Cemetery, located on James P. Casey Road, and to provide its report to the City Council. It was further moved that this matter also be considered by the Real Estate Committee at its next regularly scheduled meeting on April 6, 2026 and by the Parks Commission at its next regularly scheduled meeting on March 18, 2026.

Mayor Zoppo-Sassu explained the history of the West Cemetery, its association, and the ownership of Peacedale Cemetery. She also explained the possibility of the City taking over the cemetery.

12. **RESIGNATIONS** – It was voted that this item precede agenda item #3 Public Participation.
13. **APPOINTMENTS** – It was voted that this item precede agenda item #3 Public Participation.
14. **OTHER BUSINESS**

Mayor Zoppo-Sassu announced that Town & City Clerk, Erica Cabiya, has returned and therefore, Acting Town & City Clerk, Merina Bigos, will return to her role as Deputy Town & City Clerk.

15. ADJOURNMENT

At 8:31 p.m., on motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

WATER DEPARTMENT

NEW HIRE REPORT

3/1/2026 TO 3/31/2026

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BOUDREAU	MICHAEL	BRISTOL	03/30/2026	\$ 30.94	PER HOUR	WPC 1338	FT	WATER POLLUTION CONTR	PROCESS OPERATOR
CROSS	AYDEN	BRISTOL	03/02/2026	\$ 30.94	PER HOUR	WPC 1338	FT	WATER POLLUTION CONTR	PROCESS OPERATOR

TOTAL: 2

NEW HIRE REPORT

3/1/2026 TO 3/31/2026

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
GONZALEZ MARTIN	BAN	NORWALK	03/31/2026	\$ 78,813		POLICE	FT	POLICE DEPARTMENT	POLICE OFFICER
SANCHEZ	FRANK	WATERBURY	03/31/2026	\$ 26.01	PER HOUR	LOCAL 1338	FT	PUBLIC WORKS	LABORER STREETS
ACEVEDO	MADISON	MERIDEN	03/05/2026	\$ 17.59	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
CINTOLO	JANELLE	BRISTOL	03/09/2026	\$ 25.00	PER HOUR	NON-BARG	PT	MAYOR	PARENT AMBASSADOR
ARDUINI	JEFFREY	BRISTOL	03/09/2026	\$ 30.00	PER HOUR	NON-BARG	TP	PARK DEPARTMENT	TEMPORARY WORKER

TOTAL: 5

RECEIVED
2026 APR -9 AM 8:23
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED

2026 APR -6 PM 3: 09

TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 6, 2026

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>CURRENT LIST YEAR</u>		<u>SUPPLEMENTAL MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ELEMENT FLEET MANAGEMENT	2024-04-0408114	\$ 424.97			\$ 424.97	OVERPAYMENT
ELEMENT FLEET MANAGEMENT	2024-04-0408198	\$ 1,037.94			\$ 1,037.94	OVERPAYMENT
STRZESZKOWSKI, MARK	2024-04-0409893	\$ 7.21			\$ 7.21	OVERPAYMENT
TOYOTA LEASE TRUST	2024-04-0407805	\$ 803.26			\$ 803.26	SWITCHED PLATES
TOTAL		\$ 2,273.38	\$ -	\$ -	\$ 2,273.38	

<u>CURRENT LIST YEAR</u>		<u>MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING	2024-03-0300189	\$ 259.03			\$ 259.03	VEHICLE SOLD
CHADEAYNE, DARLENE A	2024-03-0308064	\$ 6.59			\$ 6.59	VEHICLE SOLD
DILUVIO, DIANE	2024-03-0312546	\$ 399.68			\$ 399.68	TRADED IN
HAFFORD, JEREMY	2024-03-0319566	\$ 45.90			\$ 45.90	JUNKED
HONDA LEASE TRUST	2024-03-0320924	\$ 304.22			\$ 304.22	VEHICLE SOLD
HONDA LEASE TRUST	2024-03-0320947	\$ 237.45			\$ 237.45	VEHICLE SOLD
HONDA LEASE TRUST	2024-03-0320963	\$ 358.68			\$ 358.68	VEHICLE SOLD
HYUNDAI LEASE TITLING TR	2024-03-0321734	\$ 883.46			\$ 883.46	TOTAL LOSS
MARATEA, LUCY D	2024-03-0328251	\$ 26.13			\$ 26.13	VEHICLE SOLD
NIEVES, ZORAIDA	2024-03-0333073	\$ 35.22			\$ 35.22	JUNKED
NISSAN INFINITI LT LLC	2024-03-0333139	\$ 134.65			\$ 134.65	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333172	\$ 453.60			\$ 453.60	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333174	\$ 98.55			\$ 98.55	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333212	\$ 340.02			\$ 340.02	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333271	\$ 462.04			\$ 462.04	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333332	\$ 186.13			\$ 186.13	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333381	\$ 102.25			\$ 102.25	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333241	\$ 86.02			\$ 86.02	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333254	\$ 128.12			\$ 128.12	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333140	\$ 102.25			\$ 102.25	VEHICLE SOLD
SARACENO, JEFFREY	2024-03-0341554	\$ 59.02			\$ 59.02	TOTAL LOSS
TOTAL		\$ 4,709.01	\$ -	\$ -	\$ 4,709.01	

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

PRIOR LIST YEAR
NAME

<u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>		<u>FEES</u>	<u>TOTAL</u>	
		<u>TAX</u>	<u>INT</u>			
DUBLIN, LEON	2023-03-0313726	\$ 10.61			\$ 10.61	DONATED/GIFTED
	TOTAL	\$ 10.61	\$ -	\$ -	\$ 10.61	

CURRENT LIST YEAR
NAME

<u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
CT SOLAR PORTFOLIO I LLC C/O TRITEC AMERICAS LLC	2024-02-0200595	\$ 18,564.87	\$ 556.95		\$ 19,121.82	EXEMPTION
					\$ -	
					\$ -	
	TOTAL	\$ 18,564.87	\$ 556.95	\$ -	\$ 19,121.82	

CURRENT LIST YEAR
NAME

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
AVRITCH, BRUCE	2024-01-0101151	\$ 2,412.12			\$ 2,412.12	OVERPAYMENT
HENRY & BRIDGET HOLDINGS LLC	2024-01-0100475	\$ 4,014.93			\$ 4,014.93	OVERPAYMENT
HOMEOANSERV	2024-01-0108437	\$ 2,676.72			\$ 2,676.72	OVERPAYMENT
JOURNELL, DEBRA	2024-01-0109782	\$ 51.20			\$ 51.20	OVERPAYMENT
REEVE, JOAN	2024-01-0116364	\$ 81.24			\$ 81.24	OVERPAYMENT
WARD, PATRICIA C	2024-01-0115045	\$ 5,192.76			\$ 5,192.76	VETERAN EXEMPTION
RICKER, DOLORES	2024-01-0116514	\$ 7,167.84			\$ 7,167.84	APA SPOUSE EXEMPTION
	TOTAL	\$ 21,596.81	\$ -	\$ -	\$ 21,596.81	

TOTAL ALL MOTOR VEHICLE	\$ 6,993.00
TOTAL PERSONAL PROPERTY	\$ 19,121.82
TOTAL ALL REAL ESTATE	\$ 21,596.81
GRAND TOTAL ALL COLLECTIONS	\$ 47,711.63

RESPECTFULLY,

Ann V. Bednaz CCMC

ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG

Memorandum

RECEIVED

2026 MAR 30 AM 11:54

TOWN AND CITY CLERK
BRISTOL, CT

To: Erica Cabiya, City Clerk
CC: Ellen Zoppo-Sassu, Mayor
Wyland Dale Clift, Corporation Counsel
Justin Malley, Director Economic and Community Development
From: Tom DeNoto, Assessor
Date: 03/30/2026
Re: City Council consent agenda item – April 14th 2026

The proposed consent agenda item is:

“To consider acceptance of the late personal property Manufacturers Machinery and Equipment (M-65) exemption filing pursuant to CT General Statute 12-94e for Thompson Aerospace dba Precision Threaded Products.”

Attachments follow regarding this item.

Please let me know if you need any additional information.

Thank you,

TOM

x6245

CITY OF BRISTOL

Sec. 12-94e. Municipal option to grant certain previously waived exemptions. Whenever any person claiming the exemption from property tax under the provisions of subdivision (59), (60), (70), (72), (74) or (76) of section 12-81 has failed to file a claim with the assessor or board of assessors as required in said subdivisions and has further failed to apply for an extension of time under section 12-81k, the municipality, upon receipt of a request from such person, may, by vote of its legislative body or, where the legislative body is a town meeting, by a vote of its board of selectmen, grant such exemption according to criteria established by the municipality, including, but not limited to, allowing for any hardship experienced by the person which may account for the failure to claim the exemption or to file for an extension of time and whether the exemption would provide a net benefit to economic development in the municipality. No payment in lieu of tax under this chapter shall be made with regard to any property exempted from tax under this section.



Precision Threaded Products

220 BUSINESS PARK ROAD - BRISTOL, CT 06010

PH 860-516-0472 / FAX 860-516-0476 / WEB: www.ptp-inc.com / E-mail: sales@ptp-inc.com

February 3, 2026

City of Bristol Property Appeals
Assessor's Office
111 North Main St.
Bristol, CT 06010 .

RE: Thompson Aerospace dba Precision Threaded Products
Bill # 2022-02-0202428
Bill # 2023-02-0202394
Bill # 2024-02-0202348

To Whom It May Concern:

We respectfully appeal the assessment of a new machine in 2022 that was inadvertently not listed on our 2022 & 2023 Personal Property Tax Filing.

At that time, our Office Manager of 16 years had retired and we were in transition of trying to successfully fill this position for 14 months wherein the machine was missed on the listing.

After filing our 2023 Personal Property Tax, I discovered we had missed this machine and emailed John DiGiovanna, where I was instructed to add it to a new MME sheet and re-submit. I resent the corrected sheet in mid December, but this was after the 2023 Deadline so we would be penalized for a 2nd year of missing this machine on our Assets list.

We were assigned to be audited in May of 2025, and supplied Jim Heffelbower, our auditor, the requested documents and worked with him as well had him tour our facility.

Once the audit was complete we received the findings which we agreed to as it showed our missed machine. I also asked in an email to Jim, dated 6/13/2025, to please help with instructions for filing the upcoming 2024 Personal Property Tax due 11/1/2025 with his added corrections to make sure we completed it accurately. I never received a reply.

MANUFACTURERS OF:

AN, AS, MS, NAS AEROSPACE FASTENERS, RINGS AND KEYLOCK STUDS & INSERTS, PINS, BOLTS, SCREWS, AND CONTRACT MANUFACTURING (BUILD-TO PRINT & BUILD-TO SPECIFICATION) FOR THE AIRCRAFT, MISSILE AND SPACE INDUSTRIES
*Pratt & Whitney LCS Supplier *GE Aviation Supplier *Defense Logistics Agency Supplier *UTAS Supplier *ISO 9001 and AS9100 Certified



Precision Threaded Products

220 BUSINESS PARK ROAD - BRISTOL, CT 06010

PH 860-516-0472 / FAX 860-516-0476 / WEB: www.ptp-inc.com / E-mail: sales@ptp-inc.com

His reports were confusing on which new numbers to input, however, I did my best to report the newest data.

This 2022 machine that was missed was part of the Grand List MME Tax Exempt list.

We assumed there would be some type of penalty for the missing listing of this machine, but to receive a tax invoice of \$22,133.23 for tax missed for 2 years was shocking.

Our annual Property Tax invoice historically has been approximately \$200 and for 7/2025 with the audit completed it was raised to \$660.

You can imagine our surprise when we received a \$20k+ tax bill on machines that are on the Grand List MME Tax Exemption List.

Again, we are fully aware that we made this mistake and attempted to reconcile it once discovered. We fully cooperated with your audit and expected a penalty fee for our mis-reporting.

We feel this \$20k invoice for 2 years on this tax exempt machine is incorrect and therefore, our reason for appealing.

Please advise on how we proceed.

Thank you for your time.

Sincerely,



Lincoln Thompson

President

Thompson Aerospace dba Precision Threaded Products

MANUFACTURERS OF:

AN, AS, MS, NAS AEROSPACE FASTENERS, RINGS AND KEYLOCK STUDS & INSERTS, PINS, BOLTS, SCREWS, AND CONTRACT MANUFACTURING (BUILD-TO PRINT & BUILD-TO SPECIFICATION) FOR THE AIRCRAFT, MISSILE AND SPACE INDUSTRIES
*Pratt & Whitney LCS Supplier *GE Aviation Supplier *Defense Logistics Agency Supplier *UTAS Supplier *ISO 9001 and AS9100 Certified



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED
2026 MAR 30 PM 3:45
TOWN AND CITY CLERK
BRISTOL, CT

DATE: March 24, 2026

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: C.G.S. 8-24 Referral:
James P. Casey Road — Map 59, Lot 15
James P. Casey Road — Map 59, Lot 16A1
James P. Casey Road — Map 59, Lot 16A2 +13A

The Bristol Planning Commission, at its meeting of March 23, 2026, approved the following motion with respect to the above captioned item:

"The Planning Commission sends a positive C.G.S. 8-24 referral, for the proposed acquisition by the City of Bristol of the Peacedale Cemetery, for the continued use as a cemetery, and for possible future municipal purposes on Lot 16A1 only, because the proposal is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Cc: Jeffrey Steeg, Asst. Corporation Counsel (via e-mail)



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED

2026 MAR 30 PM 3:45

TOWN AND CITY CLERK
BRISTOL, CT

DATE: March 24, 2026

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: C.G.S. 8-24 Referral:
116 Marsh Road — Map 64, Lot 1
Marsh Road - Map 64, Lot 1-1
Marsh Road — Map 64, Lot 16-1

The Bristol Planning Commission, at its meeting of March 23, 2026, approved the following motion with respect to the above captioned item:

"The Planning Commission sends a positive C.G.S. 8-24 referral, for the proposed acquisition by the City of Bristol of the Chippabee Golf Club, for the continued use of the property as passive recreation and a municipal golf facility, because the proposal is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Cc: Jeffrey Steeg, Asst. Corporation Counsel (via e-mail)



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED
2026 MAR 30 PM 3:45
TOWN AND CITY CLERK
BRISTOL, CT

DATE: March 24, 2026

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: C.G.S. 8-24 Referral:
137 Riverside Avenue — Map 30, Lot 134
145 Riverside Avenue — Map 30, Lot 134-1

The Bristol Planning Commission, at its meeting of March 23, 2026, approved the following motion with respect to the above captioned item:

"The Planning Commission sends a positive C.G.S. 8-24 referral to the City Council, to allow the Bristol Water Department to park motor vehicles during work hours on abutting property, because the proposal is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Cc: Jeffrey Steeg, Asst. Corporation Counsel (via e-mail)



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 30, 2026

TO: City Council
Board of Public Works
Storm Water Trust

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RECEIVED
2026 APR - 6 AM 8:40
TOWN AND CITY CLERK
BRISTOL, CT

RE: Annual Report – Bristol Storm Water Control Trust (2025)

Pursuant to Section 22-136 of the Bristol Code of Ordinances, I am forwarding the Annual Report of the Bristol Storm Water Trust for calendar year 2025.

The Trust has a responsibility investing principal managing investments, and caring for the integrity of the Trust funds, received for the perpetual maintenance of storm water control areas, holding or detention ponds, structures, and the like, as may be accepted by the City Council and made part of the Storm Water Trust.

The Trust currently manages the following twenty-three storm water pond/detention areas:

Huntington Woods (Blakeslee St)	Tyler Way (Hse 260)	Belgian Circle -cul-de-sac
Tiffany Lane – west (Hse 394-414)	Brandon Run (Hse 60)	Bird Rd (Hse 80-100)
Fox Hollow Pond (east)	Corbin Ridge (Hse 33)	Business Park Drive
Fox Hollow Pond (Hse 84 & 100)	Old Orchard Road (Hse 234)	Middle St
Partridge Run (Hse 96)	Witches Rock Rd at Old Orchard	Sunnydale Avenue
Medford St (Hse 112-124)	Warner St at Wildewood Run	Margaret Way
Intervale road – north (Hse 44)	Empire Way - Cul-de-sac	Eastview Farms – Hart St
Valmore Road	Cricket Hill Rd at Shrub Rd – sub surface	

No ponds were completed and accepted by the trust in 2025. A summary of storm water ponds currently under construction and scheduled to be accepted by the Trust in the future is provided below:

1. The developer of subdivision at Roebling Road/Farrell Ave & Stellas Way is currently completing work associated with the referenced subdivision. The development is being completed in phases. The development includes the construction of two ponds, a pond east of Barlow St, and a pond north of Farrell Avenue. The developer's request for City Council street acceptance of Pequabuck St, Wiegert Way, Stellas Way, and a portion of Gino Drive is on hold pending installation of a watermain on Barlow Street. Acceptance of the referenced roads includes the request to accept the detention pond east of Barlow St. As a condition of acceptance, a deposit of \$65,000 to the trust is required. The Farrell Ave detention pond will be constructed in a separate, future development phase. Once built, the Farrell Ave detention pond will require a \$45,000 deposit to the trust at the time of street acceptance.

A link to the subdivision plans is provided below:

bristolct.gov/DocumentCenter/View/51412/App-2296_Laurentide-Glen_Subdivision-Plan

It should be noted that in accordance with CT State Statute Subdivision approval expires 10 years from approval. Therefore, without an extension from the City's Planning Commission, the developer is required to complete the subdivision and submit the required deposit to the Storm Water Trust by October of 2028.

2. Charles Way/Redstone Hill development is currently under construction. The pond on Charles Way is anticipated to be completed in 2025, and accepted into the trust with a deposit of \$29,568.

A link to the subdivision plans is provide below:

[App-424 Blossom-Estates_18-Lots](#)

It should be noted that in accordance with CT State Statute Subdivision approval expires 10 years from approval. Therefore, without an extension from the City's Planning Commission, the developer is required to complete the subdivision and submit the required deposit to the Storm Water Trust by August 2026, with a provision to request a 5 year extension.

The Public Works Street Maintenance Operations Division performed maintenance authorized by the Trust in the pond areas during 2025 that consisted of sediment removal, fence repair, tree removal, repair of berms, and lawn mowing. All Department of Public Works costs are reimbursed by the Storm Water Trust. The Department of Public Works has increased the number of times that vegetation is cut, from two to three times per year.

The total cost incurred by the Trust in 2025 was \$10,018. Department of Public Works staff maintenance cost totals \$5,344.68. The Trust is continuing the program (CT DEEP permitting performed by The Pond & Lake Co.) to remove evasive species (\$4,674) at the following ponds:

- A. Fox Hollow East
- B. Fox Hollow West
- C. Business Park Drive south
- D. Sunnydale Ave
- E. Corbin Ridge



Department of Public Works | 860.584.6125

The Department of Public Works engineering staff also performed required pond inspections for each pond. A link to DPW's Engineering's inspection report is provided below:

<https://www.bristolct.gov/DocumentCenter/View/51500/Stormwater-Trust-Detention-Pond-Report-April-2026-1>

The Department is pleased to report that all areas are in very good shape. The Trust extends their thanks to the Department of Public Works and Comptroller Office staff for the work performed during 2025.

Since the creation of the trust in 1991, the Trust has received principal funds totaling \$551,661.34, which it has invested to generate income. The funds contained within the Trust as of December 31, 2025 totaled \$1,699,145 and contained \$1,426,874 on December 31, 2024. Therefore, the Trust realized a 9.64% gain on its investments during 2025. The gain was representative of market conditions. It should be noted that the market was down in 2022, and the Trust experienced a loss of 16.9% for the year. The Trust has sufficient capital to fund all necessary routine maintenance on the ponds, repairs to the infrastructure, and the allowance for budgeting long-term capital maintenance. A copy of the Treasurer's Report for the calendar year 2025 is enclosed for your review.

The Trust's proposed 2026 work consist of continuing the annual spring, summer, and fall maintenance program, including evasive species management at the Fox Hollow East, Fox Hollow West, Business Park South, Corbin Ridge, and Sunnydale Ave ponds.

Please feel free to contact me with any questions or concerns at 860-584-6113.

STORM WATER CONTROL TRUST
TREASURER'S REPORT
Calendar Year 2025

COST BASIS as of January 1, 2025 \$ 817,704.11

Receipts:

Endowment Inc	\$	0.00	
Vanguard Cap Gains, Dividends and Interest		43,822.28	43,822.28

Disbursements:

Professional Engineering fees		0.00	
Maintenance expenditures		(24,815.75)	(24,815.75)

COST BASIS as of December 31, 2025 \$ 836,710.64

MARKET VALUE as of December 31, 2025

Vanguard:	Shrs	/share	Bal / Fd	
Emerging Markets Stock Index	1,447.001	44.61	64,550.71	
Federal Money Fund	55,175.680	1.00	55,175.68	
Inflation-Protected Securities	8,378.805	22.97	192,461.15	
REIT Index Fund	1,830.318	125.39	229,503.57	
Short Term Treasuries	18,014.170	9.94	179,060.85	
Total International Stock Fund	5,954.821	40.53	241,348.90	
Total Stock Market Index Fund	3,909.589	163.20	638,044.92	\$ <u>1,600,145.79</u>

2025 Total Return = 9.64%

Endowment Principal:

05/31/95	Rockwood Estates Pond B	Tyler Way	\$15,000.00
05/31/95	Eastview Farms	Hart St	17,000.00
04/01/97	City Share	Miller Rd	2,500.00
05/26/98	Rockwood Estates Basin A/North	Brandon Run	15,000.00
01/19/99	Rockwood Estates Basin A/South	Tiffany La	15,000.00
03/28/00	Huntington Woods	Blakeslee St	37,500.00
10/27/00	Cricket Knoll 2 ponds	Intervale Rd	10,000.00
09/23/03	Sunnydale Subdivision	Sunnydale Ave	18,181.80
09/23/03	Fox Hollow 3 ponds	Fox Hollow	18,500.00
05/24/06	Medford St	Medford St	20,000.00
02/27/07	Wilderness Way	Warner St	21,818.18
03/02/07	Empire Way	Empire Way	25,455.00
03/11/08	Belgian Meadows	Belgian Circle	48,674.09
09/08/08	G&S Homes LLC	Bird Rd	25,440.00
09/08/08	CFC Builders	Margaret Way	23,127.27
09/08/08	Woodridge Estates	2 WR Rd, OO Rd	21,265.00
09/05/09	Loveland Builders	Valmore Rd	32,000.00
10/05/11	SE Industrial Park 2 ponds	Business Park Rd	121,200.00
05/23/22	Corbin Ridge	Corbin Ridge	64,000.00
			<u>\$551,661.34</u>

Respectfully submitted,
Ryan Bodley, Treasurer

Bristol Storm Water Trust Committee



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200 ext. 0

RECEIVED
2026 APR -9 PM 2:14
TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 9, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council Members

FROM: Erica Cabiya
Town & City Clerk

RE: Connecticut State Library Historic Documents Preservation Grant FY 2027

Background

The Connecticut State Library Historic Documents Preservation Grant was created to enhance and improve the preservation and management of historic documents in municipalities. The Bristol Town Clerk is eligible to apply for a grant up to \$6,000 for FY 2027 for the scanning, proofing, and indexing of Military Discharge (DD-214) papers. The grant will be used to hire a temporary worker to perform the tasks associated with preserving the documents.

Requested Action

To approve submission of a grant application for up to \$6,000 to the Connecticut State Library Historic Documents Preservation Grant program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with this application/grant, and to refer the matter to the Board of Finance for any necessary action.

City Match

There is no City match or in-kind match requirement for this grant.

APPLICATION
TARGETED GRANT FY 2027
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2026)



STATE OF CONNECTICUT
 Connecticut State Library
 PUBLIC RECORDS ADMINISTRATOR
 231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at <https://portal.ct.gov/csl/departments/public-records/municipal-program/hdpp>

Name of Municipality:

Use full municipality name, ie
 'Town of _____' or 'City of _____'

City of Bristol

Name of Municipal CEO: Ellen A. Zoppo-Sassu

Title: Mayor

Phone with Area Code: 860-584-6250

Email: ellenzoppo@bristolct.gov

Name of Town Clerk: Erica Cabiya

Title: Town & City Clerk

Phone with Area Code: 860-584-6200 ext. 0

Email: ericacabiya@bristolct.gov

Check if Designated Applicant: ☐

TC Mailing Address: 111 North Main Street, Bristol, CT 06010

MCEO Address if Different:

Grant Application Deadline: ☒ Cycle 1: April 30, 2026

☐ Cycle 2: September 30, 2026

Grant Contract Period:

The contract period begins after July 1, 2026 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2027.

Maximum Grant Allowed:

\$4,000

Small Municipality

Population less than 20,000

\$6,000

Medium Municipality

Population between 20,000 and 69,999

\$9,000

Large Municipality

Population of 70,000 or greater

Amount Requested:

\$ 6,000

Grant Category(ies):

☐ Inventory and Planning

☒ Organization and Indexing

☐ Program Development

☐ Storage and Facilities

☐ Preservation/Conservation

See Page 6 of the Guidelines for Category descriptions.

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$	\$	\$
2. Equipment (Total cost for eligible items, i.e. shelving)	\$	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$	\$	\$
4. Town Personnel Costs (Total cost for all town personnel)	¹ \$ 6,000	² \$	\$
5. Other (Please specify on a separate sheet; rarely used)	\$	\$	\$
6. TOTAL	\$ 6,000	\$	\$

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.

² Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documents

Answer on an attached page. **Number each question and answer.** If applying for more than one project, questions 1 through 3 must address each project **separately** and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.

- 1. Describe the project.** State **what** will be done and **why**. In addition, for **records projects**, identify the specific records, including date ranges. For **conservation projects**, also address microfilming – see Guidelines for instructions under Preservation/Conservation on **Page 9**. For **scanning and vital records projects**, also address and acknowledge requirements – see Guidelines for instructions under Digital Imaging (Scanning) Projects and Vital Records Projects on **Page 9**.
- 2. Provide vendor/personnel info & timeframe.** For **vendors**, identify the company and the timeframe for completing the work within the grant period. For **town personnel** – see Guidelines for instructions under Town Personnel Costs on **Page 12**.
- 3. State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.
- 4. Provide a detailed budget.** If applying for only **one** project with one vendor – **omit** this question. If applying for more than one project – show the **detail** for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the **split** between grant and local funds for each line item (if any).
- 5. Attach supporting documents.** For **vendors**: provide a copy of the proposal or quote. For **direct purchases** of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, _____, the Town Clerk, as the agent for making the above application.

Signature of MCEO

Date

Name and Title of MCEO

Certification of the Application

This section must be signed by the applicant.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2027 Targeted Grant Guidelines* have been met.

Signature of Applicant (MCEO or Town Clerk if Designated)

Date (must be same as or later than above date)

Mayor Ellen A. Zoppo-Sassu

Name and Title of Applicant

For State Library Use Only

Grant Disposition: ☐ Approved ☐ Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date

Completed applications should be submitted by email to CSL.HDPP@ct.gov.



City of Bristol, Connecticut

Early Childhood
Collaborative

City of Bristol
111 N Main Street
Bristol, CT 06010
Tel: (860) 584-6254

RECEIVED
2026 APR -7 PM 4:14
TOWN AND CITY CLERK
BRISTOL, CT

April 7, 2026

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

To Ms. Cabiya:

I am writing regarding additional funding for the Early Childhood Collaborative, for this fiscal year, related to the current Shine Early Learning contract for the period of July 1, 2025 – June 30, 2027.

Please place on the City Council Agenda for April 13, 2026, the following request:

- That the City of Bristol accept supplemental funding from Shine Early Learning for up to \$28,029.44 for Quality Enhancement funding to support local quality improvement efforts for Bristol early childhood providers and families provided by the Bristol Early Childhood Collaborative with funding through June 30, 2027.

The funding should be referred to the Board of Finance for appropriation and any other necessary action.

Please let me know if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Donna", is written over a horizontal line.

Donna Osuch
Bristol Early Childhood Collaborative Liaison

cc: Mayor Ellen Zoppo-Sassu

Early Start CT Local Governance Partner Information: Quality Enhancement Funding

Date: April 2, 2026
LGP: Bristol Local Governance Partner
Town(s): Bristol

Dear Diane,

We are writing to Early Start CT's Local Governance Partner (LGP) Fiduciaries to share information about the updated vision, guidance, funding amounts, and the application process for Quality Enhancement (QE) funds.

Before Early Start CT, QE funds were designated dollars School Readiness Councils received to support providers in their communities. **Under Early Start CT, we're excited to continue providing these additional dollars that empower communities to meet their providers' and family unique needs.**

What is the vision for Quality Enhancement funding under Early Start CT?

As part of Early Start CT, OEC has expanded how QE funds can be used to support local quality improvement efforts that are both data-informed and equity-driven. This more inclusive approach encourages communities to align spending with needs identified through tools such as the local needs assessments, family and provider input, program quality data, and access or enrollment trends.

QE funds are intended to support all providers and families, not just those currently receiving Early Start CT funding. This ensures that QE funds are used in ways that respond to each community's holistic early childhood needs and focus on supporting the children, families, and educators who need it most.

To support this expanded vision of deploying QE to respond to community-wide needs, OEC is allocating QE funding by looking both at a community's amount of ESCT funding and total population under five years old.

How much Quality Enhancement funding will your Local Governance Partner receive in Fiscal Year 2026?

LGP's Quality Enhancement budget for FY26:	\$28,029.44
--	-------------

Above is your LGPs Quality Enhancement budget for FY26 that can be used through **June 30, 2027**. Funding **must** comply with the LGP Intermediary's (Shine Early Learning) and OEC's guidance.

How can LGPs use Quality Enhancement funding?

LGPs are encouraged to use QE funds expansively and creatively to build upon strengths and address the most pressing early childhood needs in their communities, using data-informed decision-making grounded in local needs assessments, and family and provider input. How funds are used should reflect the unique context of each community and may include strategies that improve program quality, expand access, support workforce development, or strengthen family engagement.

OEC has posted on the OEC website the **General Policy E-01** for QE guidance and allowable uses.
<https://www.ctoec.org/forms-documents/oec-general-policy-e-01.pdf>

QE should be used to fulfill unique needs and should not duplicate free resources offered by OEC through Quality Improvement. Learn more about OEC's free Quality Improvement resources for professional development, accreditation support, mental/behavioral health supports, and more at:
<https://www.ctoec.org/program-improvement/>

How will Quality Enhancement funding be distributed and received?

Shine Early Learning will issue by April 3, 2026:

- A QE application through Survey Monkey
- A budget template for QE funding
- An invoice template to be used for payment

LGP Fiduciaries should complete and submit the QE application and budget workbook within 14 calendar days of receipt. The invoice should be submitted after the subcontract is executed between Shine and the fiduciary.

Who should I contact with questions about Quality Enhancement?

Shine will serve as the main point of contact for LGP Fiduciaries for any questions or assistance around Quality Enhancement funding, and funding distribution in general. Please reach out to Allison Cusano, (475)- 559-4147, acusano@shineearly.com if you have questions.

Thank you to everyone who has provided feedback on QE, Early Start CT, and the needs of families and providers in Connecticut. We deeply value your thoughtful engagement and look forward to continued partnership as we work to bring about our shared vision for a more accessible early childhood system for Connecticut's families. We couldn't do this without you!



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

RECEIVED
2026 APR -9 PM 12:25
TOWN AND CITY CLERK
BRISTOL, CT

To: Mayor Ellen Zappo-Sassu
City Council
City Clerk
From: Nancy P. Haynes, Purchasing Agent
Date: April 9, 2026
Re: Request for Contract Amendment

Nancy P. Haynes

Attached is proposed change order for additional work for Phase 1 Page Park Improvements. The work is recommended by the City's engineer for the project, Weston & Sampson Inc.

In order to proceed, the Purchasing Department recommends the following City Council action:

Authorize the Mayor to sign a contract amendment to Contract 2C25-001 with Dayton Construction Company Inc. for Phase 1 Page Park Improvements in the amount of \$213,971.21.

Please let me know if there is any additional information that I can provide to you in your assessment of the program. Thank you for your consideration.

Contract 2C25-001 Page Park Improvements
Owner: City of Bristol
Contractor: Dayton Construction Company, Inc.
Architect: Weston & Sampson, Inc.

Change Order 02

Dated April 9, 2026



THE CONTRACT IS CHANGED AS FOLLOWS:

Replace a section of rip rap and granular fill within the new stream channel with river rounds, a vegetated flexible channel liner, topsoil and wetland seed mix and create a plunge pool downstream of the culvert for a credit of: (\$ 4,123.32)

Remove the existing yard drain, replace and rebuild on the west side of the tennis courts for a total of: \$ 4,159.60

Credit the city for the vehicular paving for an asphalt driveway running from Dewitt Page Park Road south to the pavilion building and two concrete curb ramps with detectable warning to be replaced with vehicular paving for a total of: (\$ 16,590.77)

Purchase and install four 1.9" outside diameter schedule 40 black vinyl coated posts up to 8' in length with a post cap to create a debris deflector upstream of the culvert crossing Dewitt Page Park Road adjacent to King Street for a total of: \$ 1,092.50

533.51 cubic yards of rock removal at \$300.00 per cubic yard (per bid form) for a total of: \$ 160,053.00

Additional asphalt paving patching to provide stable surface to install asphalt curb along Dewitt Drive and replace approximately 1,300 linear feet of asphalt curb along Dewitt Drive and Dewitt Page Park Road for a total of: \$ 14,579.10

As required by Eversource for new electrical cabinet installation by softball field: mobilize, demolish chain link fence and existing concrete vault, provide test pit for existing primary, purchase and install two transformer vaults one for the transformer and the second for the new electrical cabinet, trench and backfill approximately 260 linear feet for new primary conduit run, install two runs of four inch pvc conduit runs, one to be utilized as a spare, grounding conductors, ground rods, reconfigure existing site conduit runs from softball and tennis court to new service cabinet vault for a total of: \$ 54,801.10

Original contract sum:	\$ 4,994,000.00
Net change by previously authorized Change Orders	\$ 65,951.17
Contract sum prior to this Change Order	\$ 5,059,951.17
Contract sum shall be increased via this Change Order in the amount of	\$ 213,971.21
The new Contract Sum, including this Change Order, shall be	\$5,273,922.38

The Contract Time will be increased by **zero (0)** days.

Contract 2C25-001
Change Order 02
Page 1 of 2

Contract 2C25-001 Page Park Improvements
Owner: **City of Bristol**
Contractor: **Dayton Construction Company, Inc.**
Architect: **Weston & Sampson, Inc.**

Change Order 02

Dated April 9, 2026



This change order does not include adjustments to the Contract Sum or the Contract Time that have been authorized by Construction Change Directive (if applicable) until the cost and time have been agreed upon by both the Owner and the Contractor, in which case a Change order is executed to supersede the Construction Change Directive.

Jonathan Tunsy, Project Manager
Weston & Sampson, Inc.
712 Brooks Street, Suite 103
Rocky Hill CT 06067

Matthew C. Dayton, President
Dayton Construction Company, Inc.
146 Bunker Hill Road
Watertown CT 06795

Ellen Zappo-Sassu, Mayor
City of Bristol
111 North Main Street
Bristol CT 06010

Dated

Dated

Dated



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Ellen Zoppo-Sassu
 Joshua Medeiros, PRYCS Director
 From: Nancy P. Haynes, Purchasing Agent
 Date: April 8, 2026

Nancy P. Haynes

RECEIVED
 2026 APR -9 PM 1:23
 TOWN AND CITY CLERK
 BRISTOL, CT

Re: **Contract 2P26-048 Parks, Recreation, Youth and Community Services ADA Compliance Assessment and Transition Plan**

The Purchasing Department received bids to retain the services of a qualified consultant to complete an Americans with Disabilities Act (ADA) compliance assessment and transition plan for the city's Parks, Recreation, Youth, and Community Services Department parks, park facilities, and programs. The lowest responsive and responsible bidder was **WT Group AEC, LLC**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Parks staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2P26-048 Parks, Recreation, Youth and Community Services ADA Compliance Assessment and Transition Plan** to **WT Group AEC, LLC** in the amount of **\$44,444.50**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

APRIL 14, 2026

RECEIVED
2026 APR -8 AM 8:38
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE to authorize the Mayor or Acting Mayor to renew a lease agreement with Bristol Hospital, Inc. and/or its assigns for the benefit of the Bristol Woman Infant Child ("WIC") program for City owned property located at 11 Bellevue Avenue, Bristol, Connecticut for a term of one year commencing on or about May 1, 2026 through on or about April 30, 2027.

The total rent paid by the Tenant shall be \$1,703.52 per month for a total of \$20,442.24 per year.

I FURTHER MOVE that this matter be referred to the Corporation Counsel's Office to effectuate the same.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

APRIL 14, 2026

RECEIVED
2026 APR -8 AM 8:38
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City Council direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city owned property known as 81 Church Avenue (Fire Company No. 3 Map 43, Lot 22). The asking price to be \$600,000 as determined by the Tax Assessor working with the Purchasing Agent.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

APRIL 14, 2026

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TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City Council accept the offer from Bristol Lofts Management LLC or its assigns, for the purchase of city owned property known as 135 East Main Street, Assessors Map 41, Lot 10, for the sales price of \$42,000.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

APRIL 14, 2026

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2026 APR -8 AM 8:38
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE to authorize the Bristol Water & Sewer Department located at 119 Riverside Avenue, to enter into a Parking and Maintenance Agreement with the abutting property owner of 165 Riverside Avenue to park motor vehicles during work hours as recommended by the Bristol Planning Commission and approved by the Board of Water & Sewer Commissions.

I FURTHER MOVE that the matter be referred to Corporation Counsel's Office to prepare the Parking and Maintenance Agreement and if necessary, authorize the Mayor or Acting Mayor to execute any documents to effectuate the same.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

APRIL 14, 2026

RECEIVED
2026 APR -8 AM 8:38
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE to authorize the Mayor or Acting Mayor to commence negotiating with the West Cemetery Association of Bristol CT Inc. aka West Cemetery Association for the proposed acquisition by the City of Bristol of the West Cemetery/Peacedale Cemetery, as recommended by the Bristol Planning Commission. The properties to be acquired are as follows:

James P. Casey Road, Map 59, Lot 15

James P. Casey Road, Map 59, Lot 16A1

James P. Casey Road, Map 59, Lot 16A2 + 13A

I FURTHER MOVE that the matter be referred to Corporation Counsel's Office to prepare any and all documents for the acquisition of the aforementioned and for the Mayor or Acting Mayor be authorized to execute any documents to effectuate same.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

APRIL 14, 2026 RECEIVED

2026 APR -8 AM 8:38

TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE to authorize the Mayor or Acting Mayor to grant to Forestville American Legion Post 209 the use of City owned property known as 43 East Main Street (Map 41, Lot 8-1, aka the "Lauretti" property) from May 22, 2026 through May 25, 2026 for a staging area for their Memorial Day Parade.

I FURTHER MOVE that the matter be referred to Corporation Counsel's Office for insurance compliance.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to execute any necessary documents to effectuate the same.

PART II - CODE OF ORDINANCES
 Chapter 17 - PEDDLERS, SOLICITORS, CANVASSERS AND ITINERANT VENDORS
 ARTICLE II. PEDDLERS, SOLICITORS AND CANVASSERS

ADOPTION OF ORDINANCE
CHAPTER 17, ~~PLANNING~~, ARTICLE II PEDDLERS, SOLICITORS
AND CAVANSSERS, SECTION 17-16 – 17-50

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 2026 APR -9 AM 7:57
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 BRISTOL, CT

BRISTOL CITY COUNCIL MEETING

COUNCILMAN MARK DICKAU,
 CHAIR, ORDINANCE COMMITTEE

APRIL 14, 2026

MOTION: I hereby **MOVE** that Sec. 17-16 – 17-50 Peddlers, Solicitors and Canvassers sections of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I **FURTHER MOVE** that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE II. PEDDLERS, SOLICITORS AND CANVASSERS¹

DIVISION 1. GENERALLY

Sec. 17-16. Definitions.

- (a) As used in this article, the word "peddler" or "hawker" shall include any person whether a resident of the city or not, who goes from place to place, house to house, street to street, or one who occupies any public place, public sidewalk, public street, or private property for the purpose of selling or bartering, or carrying for sale or barter, or exposing therefor any goods, wares, merchandise, meats, fish, fruits, foods, flowers, plants, trees, vegetables, truck garden or farm products or provisions either on foot, by pushcart, stand, motor vehicle or from any other type of conveyance.
- (b) A "canvasser" or "solicitor" is defined as any individual, eighteen (18) years of age or older, whether a resident of the city or not, traveling by foot, wagon, automobile, motor truck or

¹Editor's note(s)—An ordinance enacted Nov. 8, 1978 adopted provisions designated as "Art. II, Peddlers, Solicitors and Canvassers," §§ 17-16—17-21 and 17-31—17-40. Said provisions are codified herein as superseding former Art. II, "Peddlers," derived from Code 1960, §§ 30-1—30-16, and former Art. III, "Solicitors and Canvassers," derived from Code 1960, §§ 31-1—31-14.

any type of conveyance, from place to place, from house to house or from street to street taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, including, among other things, the sale of books and magazines, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, provided that such definition shall include any person who, for himself or for another person, hires, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

- (c) Additional definitions. For the purposes of this section, the following definitions shall apply:
- (1) *Public place* means any street, sidewalk, alley or other public way, any public park, square, space or grounds or any publicly owned or leased land or buildings.
 - (2) *Public sidewalk* means that part of a public highway used for pedestrian traffic.
 - (3) *Public street* means that part of the public highway used for vehicular traffic.
 - (4) *Pushcart* means any wheeled device, other than a motor vehicle, used by a vendor in a public place, that may be moved with or without a motor and that does not require registration with the department of motor vehicles.
 - (5) *Stand* means any moveable, portable or collapsible structure, framework, table, container, basket or other similar equipment or device, other than a pushcart, used by a vendor in a public place for the purpose of vending, displaying, keeping or storing any goods, wares, merchandise or food or any article used in the business of vending.
 - (6) *Motor vehicle* means any motor vehicle as defined by Connecticut General Statutes Section 14-1.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-17. Noises, sound-amplification devices. Timing of visits.

No peddler, solicitor or canvasser, or any person in his behalf, shall shout, make any outcry, blow a horn, ring a bell or use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the streets, alleys, parks or other public places of the city or upon any private premises in the city where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such peddler proposes to sell. No peddler, solicitor or canvasser shall call upon any home or business before nine (9) A.M. on any day nor after seven (7) p.m. on any day, nor shall call upon any home or business more than once during any six month period.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-18. Use of streets.

No peddler, solicitor or canvasser shall have any exclusive right to any location in the public streets, nor shall be permitted a stationary location on Main Street, North Main Street, Hope Street or Riverside Avenue between Main Street and North Main Street, or any public place unless specifically authorized to do so, nor shall be permitted to operate in any congested area where such operations might impede or inconvenience the public. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced. Any person violating the provisions of this section shall be fined in accordance with Section 1-11 of the Code of Ordinances of the City of Bristol.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 10-8-13; Ord. of 9-10-19)

Sec. 17-19. Duty of police to enforce article.

It shall be the duty of any police officer of the city to require any person seen peddling, hawking, soliciting or canvassing, and who is not known by such officer to be duly licensed under division 2 of the article, to produce his peddler's, hawker's, solicitor's or canvasser's license and to enforce the provisions of this article against any person found to be violating the same. When it is determined that a violation has occurred it shall constitute an infraction of a local ordinance and shall be prosecuted as such. Any person who shall engage in the business aforesaid without being duly licensed as provided herein, or who shall violate any of the provisions of this chapter shall be fined in accordance with Code section 1-11.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-20. Records.

The chief of police shall maintain a record of all convictions for violation of this article, and a record for each license issued under division 2 of this article.

(Ord. of 11-8-78; Ord. of 4-10-18)

Sec. 17-21. Exemptions from article specified.

This article shall not apply to the following:

- (a) Salesmen selling goods to retail or wholesale establishments.
- (b) Any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
- (c) Any person employed by or soliciting for any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
- (d) Nonprofit organizations as approved by the state.

-
- (e) Sales by farmers and gardeners of the produce of their farms, gardens, and greenhouses, including fruit, vegetables and flowers, or to the sale, distribution and delivery of milk, teas, coffees, spices, groceries, meats and bakery goods, to sales on approval, to conditional sales of merchandise, or to the taking of orders for merchandise for future delivery when full payment is not required at the time of solicitation as provided in G.S. § 21-37 of the State of Connecticut, and any further exemptions as may be provided in said G.S. § 21-37, as the same may be amended from time to time.
 - (f) Tag sales by residents of Bristol.
 - (g) Sales of lapel pins, buttons, flowers, small flags and similar novelties and books and magazines sold by any veteran eligible for exemption pursuant to G.S. § 21-30.
- (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 5-3-83; Ord. of 7-11-94; Ord. of 7-13-04)

Sec. 17-22. Exemption for resident veterans.

Any veteran who has resided within the state for a period of two (2) years next preceding the date of application and who served in time of war, as defined by G.S. § 27-103 shall be exempted from fees required in section 17-34 of this article for the privilege of buying, selling or vending goods, wares or merchandise provided he or she registers with the chief of police and claims this exemption. The chief of police may defer issuance of a license to a veteran for the sale of goods, wares or merchandise for a period not to exceed seven (7) days for the purpose of investigation. Each such veteran engaged in any of said occupations shall produce his or her discharge, certificate of honorable discharge from the service or a copy thereof certified by the town clerk from the records of the town where such discharge or certificate of discharge is recorded as provided in G.S. § 12-93, for inspection, together with proof that the applicant is a resident of the state as required by G.S. § 21-30, upon the demand of a police officer of the city and, if he or she fails to do so, shall be deemed not to be entitled to any privilege under this section. Any person who makes a false representation for the purpose of availing himself or herself of the privilege of this section shall be fined not more than twenty-five dollars (\$25.00).

(Ord. of 5-3-83; Ord. of 8-2-83; Ord. of 7-13-04; Ord. of 4-10-18; Ord. of 3-14-23)

Sec. 17-23. Requirements and restrictions.

- (a) Insurance. The peddler, hawker, solicitor, or canvasser who utilizes any public place, public sidewalk or public street as described in section 17-16, shall indemnify and hold the City of Bristol harmless from injury and liability resulting from the peddler, hawker, solicitor or canvasser's operation of business and shall file with the comptroller's office a certificate of insurance issued by a company licensed to do business in the State of Connecticut, naming the city, its officers, employees, agents and assigns as an additional insured. Said certificate of insurance shall evidence an existing policy of comprehensive general liability insurance, for a peddler, hawker, solicitor, or canvasser, in a minimum amount of one million dollars (\$1,000,000.00) for general liability, two million dollars (\$2,000,000.00) general aggregate and, if a motor vehicle is used to dispense products, in addition to general liability insurance

as stated herein, automobile liability insurance, in a minimum amount of one million dollars (\$1,000,000.00) combined single limit, property damage, and bodily injury coverage, against any and all damage and injury to property or person by reason of, or related to, the licensee's operations and its use of public streets, sidewalks or other places to vend merchandise. Said insurance shall be maintained throughout the duration of the license period and failure to do so shall be grounds for immediate revocation of the vendor's license. Motor vehicle insurance shall be in the nature of commercial motor vehicle insurance that shall insure the motor vehicle and any appendage to the motor vehicle, including, but not limited to, trailers.

- (b) All certificates of insurance issued pursuant to this chapter shall contain a clause that thirty (30) days' written notice of cancellation or change shall be given to the comptroller's office for the city.

(Ord. of 12-14-10; Amend. of 4-12-11)

Sec. 17-24. Special event licenses; waivers and exemptions.

- (a) A special event license may be issued to persons or entities engaged in the sale of various products at parades, festivals, and other special events, all as recognized and approved by the city council. Application for said license shall be submitted to the police department along with a fee of twenty-five dollars (\$25.00). Said licenses shall be displayed conspicuously at all times. All sales under this special event license will be limited only to the hours of the parade, festival or special event and shall be conducted where the parade, festival or special event is being held.
- (b) In the sole discretion of the city council, the application fee of twenty-five dollars (\$25.00) may be reduced to a nominal fee of one dollar (\$1.00) and the licensing procedure be waived under subsection (a) when such reduction and waiver of the licensing procedure will help promote a special event which has been recognized and approved by city council as being beneficial to the entire community. In exercising its discretion, city council shall consider such factors as the cultural, education, artistic, humanistic, charitable, scientific, literary, historic, and other benefits of the special event to the community.
- (c) Any parade, festival, or other special event sponsored by the city shall be exempt from the provisions of ordinance chapter 17, except that the organization hired to do or individual vendors allowed to participate in the parade, festival or other special event shall maintain insurance coverage pursuant to ordinance section 17-23, and if the vendor is offering or selling any food or beverages, the vendor shall file an application with the Bristol-Burlington Health District, to obtain a food service certificate in compliance with the regulations of the Bristol-Burlington Health District and the public health code of the State of Connecticut. Food service facilities with certificates from the Bristol-Burlington Health District shall be exempt from additional fees for temporary events, but shall be required to apply for and receive a separate certificate for each event.

(Ord. of 7-12-16)

Secs. 17-25—17-30. Reserved.

DIVISION 2. PERMIT AND LICENSE

Sec. 17-31. Required.

It shall be unlawful for any person to engage in the business of peddler, solicitor or canvasser, as defined in section 17-16 of this article, within the corporate limits of the city without first obtaining a permit and license therefor as provided in this division except one exempt under section 17-21.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-32. Application; accompanying documents.

- (a) Applicants for a permit and license under section 17-31 of this article must file with the police department a sworn application in writing on a form to be furnished by the police department, which shall contain the following information:
 - (1) Name and description of the applicant;
 - (2) Address (legal and local);
 - (3) A brief description of the nature of the business and the goods to be sold and in the case of products of a farm or orchard, whether produced or grown by the applicant;
 - (4) If employed, the name and address of the employer, together with credentials establishing the exact relationship;
 - (5) The length of time for which the right to do business is desired;
 - (6) If a vehicle is to be used, a description of the same, together with license number or other means of identification;
 - (7) A photograph of the applicant, taken within sixty (60) days immediately prior to the date of the filing of the application which picture shall be two (2) inches by two (2) inches, showing the head and shoulders of the applicant in a clear and distinguishing manner;
 - (8) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefore.
- (b) The applicant must file a certificate of insurance with the comptroller's office, as required in section 17-23, at the same time of application or renewal of a license.
- (c) If the applicant is offering or selling any foods or beverages, the applicant shall file with his application proof of a current valid food service license approved by the Bristol Burlington Health District [application to the Director of the Bristol Burlington Health District for a food service license].

-
- (d) If the applicant's business requires, or who uses in his business, any measure, weight or scale, he shall present to the police department proof from the Commissioner of Weights and Measures of the State of Connecticut that said measures, weights or scales have been tested by said commissioner or one (1) of the commissioner's inspectors and found to be correct.
 - (e) If the applicant is a veteran claiming exemption from regulation or fees pursuant to section 21-30 of the Connecticut General Statutes he or she must present to the police chief proof of entitlement to said exemption as provided for in section 17-22 herein.
 - (f) Said applicant shall comply fully with all the provisions of this Code and the statutes of the State of Connecticut regulating and concerning the sale of goods, wares and merchandise and will pay all judgments rendered against said licensee for any violations thereof.
- (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 11-5-80; Ord. of 4-29-94; Ord. of 7-13-04; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-33. Investigation; issuance or denial.

- (a) At the time of filing an application for the permit and license required by section 17-31, the applicant shall pay a fee of fifteen dollars (\$15.00) to the police department to cover the cost of investigation.
- (b) Upon receipt of such application, the original shall be referred to the chief of police, who shall cause such investigation of the applicant's business and moral character to be made as he deems necessary for the protection of the public good. If the applicant is offering food or beverages, the application also shall be referred to the director of health to sign his approval or disapproval.
- (c) If as a result of such investigation, the applicant's character or business responsibility is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his reasons for the same, and return the application to the applicant that his application is disapproved and that no permit and license will be issued.
- (d) If as a result of such investigation, the character and business responsibility of the applicant are found to be satisfactory, the chief of police shall endorse on the application his approval and return the application to the applicant, who shall, upon payment of the prescribed license fee, deliver to the applicant his permit and issue a license. Such license shall contain the signature of the chief of police and shall show the name, address and photograph of such licensee, the class of license issued and the kind of goods to be sold thereunder, the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such peddling.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 3-14-00; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-34. Fees.

No person shall be exempt from fees except as appears in section 17-21.

- (a) *Peddlers*. The license fee for a peddler as defined in section 17-16(a) shall be one hundred eighty-five dollars (\$185.00) per year from the date of issuance and shall be paid to the police department. A peddler's license shall not be issued for a shorter period of time.
- (b) *Solicitors and canvassers*. The license fee for a solicitor or canvasser which shall be charged by the police department for the license required by section 17-31 shall be ten dollars (\$10.00) per week, forty dollars (\$40.00) per month or seventy-five dollars (\$75.00) per year.
 - (1) For the purpose of this section, any period of seven (7) calendar days or less shall be considered one (1) week; any period of more than seven (7) calendar days and not more than thirty (30) calendar days shall be considered one (1) month; any period of more than thirty (30) calendar days and not more than one (1) calendar year shall be treated as a year.
 - (2) The annual fees provided for in this section for solicitors and canvassers shall be assessed on a calendar year basis, and on and after July first the amount of the fee for such annual licenses shall be one-half ($\frac{1}{2}$) the amount stipulated for the remainder of the year.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18; Ord. of 2-14-23)

Sec. 17-35. Numbers and badges.

The police department shall issue to each licensee under this division, at the time of delivery of his license, a suitable badge for each individual licensed under this division. The license and badges shall bear the words "licensed peddler" or "licensed solicitor and canvasser," and the number of the license in letters and figures plainly discernible. Each such licensee shall attach to, or paint on both sides of any vehicle so used, the words, "licensed peddler" or "licensed solicitor and canvasser," and the number of his license in letters and figures plainly discernible for a distance of not less than two hundred (200) feet.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-36. Transferability.

No license or badge issued under the provisions of this division shall be used or worn at any time by any person other than the one to whom it was issued.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-37. Exhibition of license and badge.

Peddlers, solicitors or canvassers are required to exhibit their licenses and badges at all times while conducting business.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-38. Revocation.

- (a) Permits and licenses issued under the provisions of this division may be revoked by the chief of police after notice and hearing, for any of the following causes:
 - (1) Fraud, misrepresentation or false statement contained in the application for license;
 - (2) Fraud, misrepresentation or false statement made in the course of carrying on his business as peddler, solicitor or canvasser;
 - (3) Any violation of this article;
 - (4) Conviction of any crime or misdemeanor involving moral turpitude;
 - (5) Conducting the business of peddling, soliciting or canvassing in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.
- (b) Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the licensee at his last known address at least five (5) days prior to the date set for hearing.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-39. Appeal from denial or revocation.

- (a) Any person aggrieved by the action of the chief of police in the denial of an application for permit or license as provided in subsection 17-33(c), or in the decision with reference to the revocation of a license as provided in section 17-38, shall have the right of appeal to the city council.
- (b) Such appeal shall be taken by filing with the council within fourteen (14) days after notice of the action complained of has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal.
- (c) The council shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given the appellant in the same manner as provided in section 17-38 for notice of hearing on revocation. The decision and order of the council on such appeal shall be final and conclusive.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-40. Expiration; renewal of solicitors and canvassers license.

All annual licenses issued under the provisions of this division shall expire on the thirty-first day of December in the year when issued. Other than annual licenses shall expire on the date specified in the license. Upon expiration, the license shall be renewed upon request made to the chief of police and upon payment of the license fee provided herein; and the fact of renewal shall be indicated by the chief of police upon the applicant's license showing the new expiration date thereof. Upon renewal, the chief of police shall issue to the applicant a new identification card as provided for in this article, showing the period for which the license has been issued. All annual licenses must be renewed within one (1) year after the expiration thereof; and any person applying for a license, after the abovementioned one (1) year, shall be required to submit a new application and comply with all of the requirements required of a new applicant.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-41. Expiration; renewal of peddler's license.

A peddler's license shall expire one year from the date of issuance and shall be renewed in compliance with the requirements of the original license.

(Ord. of 7-1-80)

Sec. 17-42. Repeal of conflicting ordinances.

All ordinances or parts of ordinances inconsistent with this article are hereby repealed.

(Ord. of 7-1-80)

Secs. 17-43—17-50. Reserved.

Secs. 18-155—18-159. Reserved.

BRISTOL CITY COUNCIL MEETING

APRIL 14, 2026

COUNCILMAN MARK DICKAU
CHAIR, ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS TO CODE OF ORDINANCES
PERTAINING TO CHAPTER 14 MOTOR VEHICLES, ARTICLE IV, MOVING
VEHICLE VIOLATIONS, DIVISION 2. SCHOOL BUS VIOLATION
ENFORCEMENT, SECTIONS 14-89 – 14-94**

RECEIVED
2026 APR -9 AM 7:57
TOWN AND CITY CLERK
BRISTOL, CT

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 14-89 – 14-94, BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, May 5, 2026 at 4:45 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a Public Hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Article IV.

School Bus Violation Enforcement

14-89. Definitions.

When used in this Article, the terms below shall have the following meaning:

DRIVER, MOTOR VEHICLE, NUMBER PLATE, AND OWNER: Shall have the same meanings as provided in C.G.S. §14-1.

MUNICIPAL SCHOOL BUS VIOLATION ENFORCEMENT SYSTEM: Means a system with one or more camera sensors and computers that produce: (1) Digital and recorded video images of motor vehicles being operated in violation of this Article, (2) a visual image that is viewable remotely and a recorded image of the number plate of a motor vehicle violating this Article, and (3) a recorded image that indicates the date, time, and location of the violation (hereinafter "Enforcement System"). A municipal school bus violation enforcement system

installed to enforce an ordinance adopted pursuant to subsection (b) of C.G.S. §14-279c shall, to the extent practicable, record images of such motor vehicle only, and shall not record images of the occupants of such motor vehicle or of any other person or vehicles in the vicinity at the time the images are recorded.

SCHOOL BUS OR SCHOOLBUS: Shall have the same meanings as provided in C.G.S. in §14-275.

14-90. Contracts for installation. Operation, and/or maintenance of enforcement system.

Pursuant to C.G.S. §14-279c(n), the City may enter into an agreement with a private vendor(s) for the installation, operation, or maintenance of an Enforcement System, or any combination thereof. The City Council is authorized to execute such agreements on behalf of the City.

Pursuant to C.G.S. § 14-279a(b) Any such agreement that requires a private vendor to operate the Enforcement System shall require such vendor to report to the City and the Board of Education, not later than August first in each year thereafter in which the operation of such System continues pursuant to such agreement: (1) The total number of citations issued in the prior fiscal year for violations of this Article that were detected and recorded by the Enforcement System, and (2) the total amount of funds collected for such violations in the prior fiscal year.

14-91. City obligations and reporting.

A. The City shall take all steps necessary to implement and effectuate this Article, including the appointment of hearing officers pursuant to C.G.S. §7-152c.

B. Pursuant to C.G.S. §14-279c(o)1, not later than October first following adoption of this Chapter, and not later than October first in each year thereafter in which this Ordinance is in effect, the City shall submit a report to the Connecticut Department of Transportation, which shall include, but need not be limited to: (a) A copy of this Ordinance; (b) the total number of citations issued for a violation of such Ordinance in the prior fiscal year; (c) the total amount of funds collected for such violations in the prior fiscal year, and (d) how the City spent such funds in the prior fiscal year.

C. Warning signs shall be posted on all school buses in which the Enforcement System is installed and operated indicating the use of such System pursuant to C.G.S. §14-279c(c)(2).

D. A digital still or video image produced by the Enforcement System to enforce this Article shall be destroyed the later of: (a) Ninety (90) days after the date of the creation of such digital, still or video image, or (b) upon payment or final disposition of all matters related to a citation issued for a violation of this Article, to which such digital still or video image pertains.

14-92. Violations and penalties, including administrative and enforcement procedure.

A. Violations.

The owner of a motor vehicle commits a violation of this Ordinance if the person operating such motor vehicle violates the provision of subsection (a) of C.G.S. §14-279, unless an affidavit is filed pursuant to subsection B(5) of this section.

B. Procedure following alleged violation – review of evidence file, issuance of citation, evidentiary matters for citation hearing, liability, defenses, etc.

(1) Upon receipt of an evidence file from the Enforcement System that captures an alleged violation of this Ordinance, a police officer or authorized municipal employee shall review such file. If such officer or employee has reasonable grounds to believe that such a violation occurred and such file captures the number plate, color, and type or vehicle allegedly violating this Ordinance and the date, approximate time, and location of such vehicle, such officer or employee shall issue a written warning or citation to the owner of such vehicle. Such officer or employee shall electronically certify a citation, and such citation shall only be issued if mailed within the time period described in subdivision (3) of this subsection.

(2) A citation issued pursuant to subdivision (1) of this subsection shall include the following:

(a) the name and address of the owner of the motor vehicle;

(b) the number plate of the motor vehicle;

(c) the Ordinance allegedly violated;

(d) the date, location, and time of the alleged violation;

(e) a copy of or information on how to view, through electronic means, the recorded images described in subdivision (1).

(f) a statement or electronically generated affirmation by the police officer or authorized employee who reviewed the recorded images and determined that the motor vehicle violated this Ordinance;

(g) the fine imposed pursuant to this Ordinance and how to pay such fine;

(h) notice of the right to contest the citation and instructions for how to request a citation hearing; and

(i) information advising the owner of the motor vehicle of the procedure for disclaiming liability by submitting an

affidavit as described in subsection B(5) of this section to the City or its designated agent.

(3) In the case of an alleged violation involving a motor vehicle registered in the State of Connecticut, the City, or its designated agent, shall send a copy of a citation to the owner of the vehicle observed in the alleged violation not later than thirty (30) days after the date of the alleged violation. In the case of an alleged violation involving a motor vehicle registered in another jurisdiction, the City, or its designated agent, shall send a copy of a citation to the address of the owner that is in the records of the official in the other jurisdiction issuing such registration not later than sixty (60) days after the alleged violation. A citation shall be sent by first-class mail.

(4) The owner of a motor vehicle shall be liable for any fine imposed pursuant to this Ordinance, unless (a) the vehicle identified by the Enforcement System is a leased or rented motor vehicle, in which case the lessee of such vehicle shall be liable for any such fine, or (b) an affidavit is filed pursuant to subsection (5) of this subsection, in which case the operator shall be liable for any such fine.

(5) Not later than thirty (30) days after the mailing of a citation pursuant to subdivision (2) of subsection B of this section, the owner of a motor vehicle pursuant to subdivision (2) of subsection B of this section, the owner of a motor vehicle may submit a notarized affidavit, executed by such owner and the operator of such vehicle at the time of the alleged violation, stating that such operator is the party who may be responsible for the alleged violation and providing the name and address of such operator. If the City, or its designated agent receives such an affidavit, the City shall mail a citation to such operator not later than thirty (30) days after receipt of the affidavit.

(6) All defenses shall be available to any person who is alleged to have committed a violation of subsection A of Section 15-109 of this Ordinance, including, but not limited to, that:

(a) the operator was driving an emergency vehicle in accordance with the provision of subdivision (1) of subsection (b) of C.G.S. §14-283;

(b) the violation was necessary to allow the passage of an emergency vehicle;

(c) the violation was necessary in order for the operator to comply with an order or direction from a law enforcement officer, which is observable on the recorded images;

(d) the violation was necessary to avoid injuring the person or property of another;

(e) the violation took place during a period of time in which the motor vehicle had been reported stolen to a law

enforcement unit, as defined in C.G.S. §7-294a, and had not been recovered prior to the time of the violation; or

(f) the operator received a citation for a violation of C.G.S. §14-279, for the same incident.

C. Appeal of citation/requests for citation hearing, hearing officers, citation hearing proceedings, post-hearing process, and right to appeal to the superior court.

(1) In accordance with C.G. S §7-152c, any owner issued a citation for violating the provisions of this Ordinance may, within ten (10) days of the mailing date of the citation, deliver or mail an appeal, in writing, requesting a hearing to a citation hearing officer.

(2) The City Council shall appoint one (1) or more citation hearing officers, all of whom shall serve without pay, to conduct hearings in accordance with this subsection. Said citation hearing officers shall not be police officers or work for the City of Bristol Police Department. No person shall be appointed to the position of hearing officer unless such person is:

(a) at least eighteen (18) years of age and

(b) in the opinion of the City Council, a person capable of fairly administering the applicable provisions of law based on such person's background and experience, including, but not limited to, the person's education, special skills and training.

Any appointed hearing officer whose personal interests do or may give the appearance of conflict with the hearing officer's official responsibilities herein enumerated shall remove themselves from presiding over any such hearing, and in such case the City Council shall appoint a substitute hearing officer for the hearing. Any hearing officer may be removed at any time by the City Council for whatever reason the City Council deems sufficient.

(3) Any person who timely requests a hearing pursuant to subdivision (1) of this subsection shall be given written notice of the date, time, and place for a hearing. The hearing shall be held not less than fifteen (15) days, nor more than thirty (30) days from the date of the mailing of the citation, provided the hearing officer shall grant good cause shown any reasonable request by any interested party for postponement or continuance.

(4) A person wishing to contest the person's liability shall appear at the hearing and may present evidence. A designated City official, other than the hearing officer, may present evidence on behalf of the City. If the person fails to appear, the hearing officer may enter an assessment by default against the person upon a finding of proper notice and liability under this Ordinance. The hearing officer may accept from the person copies of police reports,

investigatory, and citation reports, and other official documents by mail and may determine thereby that the appearance of such person is unnecessary.

(5) A manual or automated record prepared by the police officer, authorized employee or vendor in the ordinary course of business shall be prima facie evidence of such mailing and shall be admissible in any citation hearing as to the facts contained in the citation.

(6) A certificate of facsimile or a certificate of the review of the evidence produced by the Enforcement System, sworn to by the police officer or authorized municipal employee who conducted such review, shall be prima facie evidence of the facts contained in such certificate.

(7) A digital, still or video image produced by the Enforcement System shall be sufficient evidence of a violation of this Ordinance and shall be admitted at a citation hearing proceeding without further authentication.

(8) A citation issued under this section may not be dismissed in a citation hearing solely because a recorded video or digital still image reveals images of such occupants or other persons or vehicles, as long as the operator of the Enforcement System has made reasonable efforts to comply with the provisions of C.G.S. §14-279(c)(1).

(9) The hearing officer shall conduct the hearing in the order and form and with such methods of proof as the hearing officer deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce the decision at the end of the hearing. If the hearing officer determines that the person is not liable, the hearing officer shall dismiss the matter and enter this determination in writing accordingly. If the hearing officer determines that the person is liable for the violation, the hearing officer shall forthwith enter and assess the fines, penalties, costs, or fees against the person as provided by this Ordinance.

(10) The burden of proof shall be preponderance of the evidence.

(11) If any assessment entered by the hearing officer is not paid on the date of its entry, the hearing officer shall send by first-class mail a notice of the assessment to the person found liable and shall file, not less than thirty (30) days or more than twelve (12) months after such mailing, a certified copy of the notice of assessment with the clerk of a Superior Court facility designated by the Chief Court Administrator, together with an entry fee of eight dollars. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, assessments against the same person may be accrued and filed as one record of assessment. The clerk shall enter judgment, in the amount of such record of assessment and court costs of eight dollars, against such person in favor of the City. Notwithstanding any provision of the General Statutes, the hearing officer's assessment, when so

entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.

(12) A person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal shall be instituted within thirty (30) days of the mailing of notice of assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry fee for a small claims case pursuant to C.G.S. §52-259, at the Superior Court facility designated by the Chief Court Administrator, which shall entitle such person to a hearing in accordance with the rules of the judge of the Superior Court.

D. Fine for violation.

The City shall impose a fine of two hundred fifty dollars (\$250.00) against the owner of a motor vehicle who commits a violation of this Ordinance.

The City shall collect such fines, with proceeds credited to the City.

Funds received by the City from such fines shall be used for the purposes of improving public safety in the City, including, but not limited to, compensating any private vendor that installs, operates, and/or maintains the City's Enforcement System

14-93. Prohibiting against use of images and violations of ordinance.

A. No recorded image produced by the Enforcement System may be introduced as evidence in any other civil or criminal proceedings.

B. Violations of this Ordinance shall not be made part of the driving control record, as described in C.G.S. §14-111I of such owner and may not be used for any purposes in the provision of a motor vehicle insurance policy.

14-94. Severability.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by any decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

PART II - CODE OF ORDINANCES
 Chapter 18 - PLANNING
 ARTICLE X. YOUTH COMMISSION

ADOPTION OF ORDINANCE
 CHAPTER 18, PLANNING, ARTICLE X YOUTH COMMISSION
 SECTIONS 18-148 – 18-154

RECEIVED
 2026 APR -9 AM 7:57
 TOWN AND CITY CLERK
 BRISTOL, CT

BRISTOL CITY COUNCIL MEETING

APRIL 14, 2026

COUNCILMAN MARK DICKAU,
 CHAIR, ORDINANCE COMMITTEE

MOTION: I hereby **MOVE** that Sec. 18-148 – 18-154 Youth Commission of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I **FURTHER MOVE** that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

ARTICLE X. YOUTH & COMMUNITY SERVICES COMMISSION

Sec. 18-148. Established.

Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a youth & community services commission, which shall be a part of the administration of the municipal government and shall be subject to the Charter, general ordinances and regulations of the city.

(Code 1960, § 60-1; Ord. of 2-4-71)

Sec. 18-149. Duties.

The commission established by this article shall study continuously the conditions and needs of the youth of the city in relation to employment, health and development of their skills and talents so as to become participating and contributing members of the community. The commission shall provide guidance for the delivery of community services to residents in need. It shall analyze the needs and shall make recommendations to the mayor and the city council regarding the programs and policies available to serve those needs.

(Code 1960, § 60-2; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-150. Terms and appointments.

- (a) The youth & community services commission shall consist of eleven (11) members. There shall be at least three (3) members currently under twenty-one (21) years of age, a representative of the school system, a representative of the police department, a private youth serving agency member, a city [councilman]

councilor, four (4) citizens, and at least one-third ($\frac{1}{3}$) of the total membership shall be people who receive less than fifty (50) percent of their livelihood by delivering services to youth and their families.

- (b) All appointments shall be for three (3) years except the [councilman] city council members who shall be appointed in November for a term of two (2) years and who shall serve only during [his] their term of office as [councilman] councilor. All appointments to fill vacancies shall be for the unexpired portion of the term succeeded to.

(Code 1960, § 60-3; Ord. of 2-4-71; Ord. of 3-1-77; Ord. of 5-3-77; Ord. of 12-5-78; Ord. of 6-13-94; Ord. of 12-14-04)

Sec. 18-151. Officers.

A chairman, vice-chairman and a secretary shall be elected by the members of the youth and community services commission from among their members.

(Code 1960, § 60-4; Ord. of 2-4-71)

Sec. 18-152. Budget.

As the need appears and arises, the youth and community services commission shall recommend to the mayor and city council the employment of personnel to serve the needs of youth. The commission [shall] provide guidance to staff and submit annually a budget for recommended programs and personnel for the ensuing year in as much detail as shall be required by the mayor, city council and board of finance.

(Code 1960, § 60-5; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-153. Meetings; agenda.

The youth & community services commission shall be empowered to determine the time and place of its meetings and its agenda.

(Code 1961, § 60-6; Ord. of 2-4-71)

Sec. 18-154. Reserved.

Editor's note(s)—A motion adopted by the council on Dec. 10, 1984, provided that § 18-154, expiration, be deleted; that the youth commission be reestablished, effective Dec. 1, 1984; and that the terms of existing members of such commission continue until the expiration of such terms. Prior to deletion, § 18-154 was derived from an ordinance adopted Dec. 5, 1978.

Secs. 18-155—18-159. Reserved.

BRISTOL CITY COUNCIL MEETING

APRIL 14, 2026

COUNCILMAN MARK DICKAU
CHAIR, ORDINANCE COMMITTEE

2026 APR -9 AM 7:58
TOWN AND CITY CLERK
BRISTOL, CT

RECEIVED

**PROPOSED AMENDMENTS TO CODE OF ORDINANCES
PERTAINING TO CHAPTER 16 PARKS AND RECREATION, SECTION
16-1, VETERANS MEMORIAL PARK AND BOULEVARD**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 4-8, Animals and Fowl, BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, May 5, 2026 at 4:50 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a Public Hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 16-1. Veterans Memorial Park and Boulevard.

- (a) The park area between the Pequabuck River and South Street, heretofore given to the city and established as a memorial to Bristol's veterans of all wars, shall continue under the jurisdiction of the board of park commissioners. The highway, which begins at Willis Street and runs through said park shall be known as the Veterans Memorial Boulevard.
- (b) The board of park commissioners shall give special care in maintaining said park as a fitting memorial and preserving the rows of memorial oaks which border the boulevard. They shall care for the monuments and statuary now located in the park and which may, with said board's permission, be hereafter located therein.

(c) To preserve the natural and peaceful conditions and the memorial character of the park and boulevard:

(1) There shall be no parking along the curb lines of the boulevard, except on such special areas or occasions as may be designated by the board of park commissioners.

(2) The use of the boulevard by motor vehicles is hereby restricted to vehicles [bearing "passenger-type" or school bus registration plates,] including motorcycles, and operated at such reasonable speeds as shall be established, from time to time, by the board of park commissioners. School buses shall only be permitted to use the boulevard travelling to or from [Memorial Boulevard School] Bristol Arts & Innovation Magnet School on the boulevard from Main Street to the school.

(3) No motor vehicles [bearing nonpassenger type registrations, including trucks and commercial vehicles, including those trucks and commercial vehicles bearing "combination" plates] weighing, unloaded more than 10,001 pounds, with the exception of city owned vehicles bearing "municipal" plates and emergency vehicles, shall pass or travel within said Memorial Park or boulevard, [provided that such nonpassenger vehicles may continue to use the two (2) cross-over streets known as Mellen Street and East Street]. Persons making such use shall be in violation of this section and shall be subject to the penalty for infractions provided in section 1-11 of the Code of General Ordinances. Fine for violation of this section shall be ninety dollars (\$90.00).

(d) The board of park commissioners are hereby authorized and directed to provide and maintain suitable signs for the control of traffic on the parkway known as the Memorial Boulevard.

(Ord. of 9-6-83; Ord. of 4-29-94; Ord. of 7-12-16)

APRIL 2026 APPOINTMENTS(AS OF 4/8/26)

RESIGNATIONS:

Thomas LaPorte – City Cemetery Commission

William Veits – Retirement Board Sec. 2-9

Continuing Vacancies:

Fair Rent Commission

1 alternate position representing “Tenants” term to 5/27

Bristol Historic District Commission

1 alternate position to replace K. Elder, term to 8/29

Board of Park Commissioners

1 regular position to replace R. Parenti, term to 12/28

NEW APPOINTMENTS FOR APRIL:

Appointed Employees:

Justin Malley – term to 4/29

Robin Manuele – term to 4/29

City Arts & Culture Commission

To reappoint or replace Juliet Norton (D) – term to 4/29

To reappoint or replace Maria Salice (U) – term to 4/29

Ethics Board

To reappoint or replace Joan Cloutier (R) – term to 4/29

(District 3 apptm. No more than 3 members from the same political party per Charter)

Parking Authority

To reappoint or replace Andrea Adams (D) – term to 4/29

To reappoint or replace Mike Massarelli (D) – term to 4/29



RECEIVED
2026 MAR 26 PM 3:02
TOWN AND CITY CLERK
BRISTOL, CT

DATE: March 26, 2026

TO: Mayor Ellen Zoppo-Sassu *[Signature]*
City Council Members

FROM: Dawn Leger, Grants Administrator

RE: FFY 2025 Emergency Management Performance Grant (EMPG) Application

Background

The Connecticut Department of Emergency Management and Homeland Security's EMPG grant funding supports the City's emergency management planning and response functions on an annual basis. An application for grant funding must be submitted each year.

Project Description

The City is allocated \$33,365 for FFY 2025, which is the equivalent to \$.50 per capita. The funds are used for the following: salary for the part-time Emergency Management Director (EMD) and a stipend for the Assistant EMD; communications expenses for the EMD and the Emergency Operations Center (EOC); travel, program supplies, membership dues, and miscellaneous supplies, including uniforms, first aid kits, and other necessary equipment for the CERT team.

Match Requirement

A one-to-one City cash match of \$33,365 is required. These funds are included in the City's current fiscal year budget. An appropriation of new funds is not required.

Requested Action

A resolution is required to approve the submission of an EMPG grant application, to authorize the Mayor or Acting Mayor to execute the application and any and all documents associated with the application and grant, for the City Clerk to validate the Mayor as the City Official authorized to sign these documents on behalf of the City Council, and to refer the matter to the Board of Finance for any necessary action.



**City Council of the City of Bristol
April 14, 2026**

Resolution

BE IT HEREBY RESOLVED by the City Council of the City of Bristol, Connecticut, that the filing of a grant application for \$33,365 to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, for the Federal Fiscal Year 2025 Emergency Management Performance Grant funding is hereby approved and that the Mayor or Acting Mayor is hereby authorized to enter into, deliver, and execute such application and any and all other documents relating to this application/grant, including but not limited to any final grant documents, and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of this application/grant;

BE IT FURTHER RESOLVED that this matter be referred to the Board of Finance for any necessary action.

By placing her seal on this document, the Town and City Clerk of Bristol, CT certifies that Ellen Zoppo-Sassu is the duly elected Mayor of the City of Bristol and that she has held that office since November 10, 2025.

Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Kristen Giantonio
 Kara Ledger
 Lorianne Osenkowski
 Robert Parenti
 Barbara Tedesco
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Superintendent of Schools

Mary Hawk
 Deputy Superintendent

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 2026 APR -9 PM 12:56
 TOWN AND CITY CLERK
 BRISTOL, CT

April 8, 2026

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya,

At the regular Northeast Middle School building committee meetings held on March 10, 2026 and April 7, 2026, the building committee approved additional services to the Quisenberry, Arcari, Malik contract. Please consider the inclusion of the following motions for the upcoming City Council meeting to be held on Tuesday, April 14, 2026:

To approve the additional fees associated with the outdoor building at NEMS by Quisenberry, Arcari, Malik, LLC in the amount of \$32,500.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

To approve amendment #5 by Quisenberry, Arcari, Malik, LLC in the amount of \$46,750.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

Please let me know if there are any questions.

Sincerely,

Tara Landon

Tara Landon
 Operations & Facilities Manager
 Assistant Manager of School Projects

Enc

Northeast Middle School Building Project Committee
Regular Meeting
Tuesday, March 10, 2026

Present: Chair Sonstrom, John Freimuth, Kristen Giantonio, Greg Hahn, Dave Hartley, Kelly Roberts, John Smith, and Frank Stawski

Also Present: Tom D'Amato, Peter Fusco, Kevin Guite, Tara Landon, Mike Lane, Rusty Malik, Frank Tomcak,

The meeting was called to order at 6:00 p.m. by Chair Sonstrom

APPROVAL OF MINUTES

On a motion by John Smith and seconded by David Hartley, it was unanimously voted to approve the meeting minutes from the Regular Meeting on February 10, 2026.

PUBLIC PARTICIPATION

There was no public participation at this time.

PROJECT UPDATE

Presented by Peter Fusco

- The commissioning agents continue their site visits and monthly reports.
- Technology and Equipment bids closed. Once the additional updated pricing is received, the PO's will be open
- The move management company was onsite on Friday and they are beginning to work on the FF&E schedule.
- Over the weekend the perimeter of the building was breached and two people were observed entering the building. There was approximately \$2,000 in damage. The area that was breached has been fortified and other areas that were cause for concern were also addressed. Allied Universal has been contacted in regards to maintaining security and supervision during off hours and weekends.
- The project is moving along. The bi-weekly job meetings continue.

ARCHITECT'S UPDATE

Presented by Mike Lane

- Working with DDJV on construction administration
- Continues to work through the outbuilding details
- Working with the move managers on the furniture delivery schedule
- They continue to work through the technology package and finalizing state estimates

CONSTRUCTION MANAGER'S UPDATE

Presented by Kevin Guite

Work Completed

- Ceramic Tile – Area C (2nd Floor Bathrooms)
- Metal Lockers – Area B, C (3rd & 2nd Floors)
- Porcelain Wall Tiles – Area B, C (3rd Floor Corridor)
- Kitchen Fume Hood and Ductwork
- Setting RTUs

Work In Progress

- Prime and Paint – Area E (Gymnasium)
- Electrical Closets
- MDF and IDF Rooms
- Ductwork – Area A (Gym)
- Water Coolers – Area B, C (3rd & 2nd Floors)
- Storefronts and Glass (Area B/C Connector)
- Elevator

Work to Start

- Lab Casework and Fume Hoods – Area B, C (3rd Floor)
- Flooring – Area B, C (3rd Floor)
- Metal Lockers – Area B, C (1st Floor)
- Overhead Coiling Doors
- Gym Equipment
- Insulated Metal Panels (Main Entrance Canopy)
- Sitework

Other Critical Items/Milestones

- Above Ceiling Inspection – Area B, C (2nd Floor) – PASSED
- Above Ceiling Inspection – Area B, C (1st Floor) – PASSED

REVIEWW PCO

On a motion made by John Smith and seconded by Dave Hartley, it was unanimously voted approve the presented change orders (PCOs 51, 75, 101, 106, 108, 122, and 131) totaling \$8,907.35 and to forward to the full committee for approval.

EXPENDITURE REPORT

Presented by Tara Landon

- Total spent to date is \$54,260,883.45
- \$20,357,823 has been received in reimbursement. The next payment was applied for on January 15, 2026.

OLD BUSINESS**Fee Proposal for QAM - Outbuilding**

On a motion by Dave Hartley and seconded by John Smith, it was voted to approve the fees of \$32,500 to QAM associated with the design of the outbuilding and to forward to City Council for any action necessary.

NEW BUSINESS

A reminder that next month's meeting is scheduled for April 7, 2026.

ADJOURNMENT

The meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Tara Landon



February 10, 2026
Ms. Tara Landon
Schools Project Manager
Bristol Board of Education
P.O. Box 450
Bristol, CT 06011

Fee Proposal for Architectural & Engineering Services for Northeast Hill Middle School Storage Building

Ms. Landon and Building Committee Members,

The QA+M Architecture team is pleased to provide you with a fee proposal for the following scopes of work:

Phase One - Concept Design & Investigation: Architectural Fee \$3,500

1. Design of 864 SF standalone storage building with a masonry façade and an EPDM flat roof.
The building will have 2 garage bays.
2. Coordinate location on the existing Site.
3. Meet with BOE personnel to review project scope for lighting heat and water requirements.

Phase Two – Construction documents and Administration: Total Fee \$28,000

1. Provide Architectural services for the scope identified above including coordination of all Structural, Civil, Mechanical, Electrical, Plumbing & fire Protection. **\$5,000**
2. Provide engineering services for the scope identified above including Mechanical, Electrical, Plumbing & Fire Protection **\$7,500**
3. Provide Structural engineering services. **\$7,500**
4. Provide Civil and Landscaping design services. **\$8,000**
5. Provide Land use Approval services. **\$4,000**
6. Construction administration is included in the fee above.

The Project Principal and Project manager and the design team members will be available for all meetings to respond to questions and participate in project presentations. The design team will work with the construction manager in developing the documents for bidding.

I am available to meet with the building committee if you would like to discuss any aspect of this proposal.

Sincerely

A handwritten signature in black ink, consisting of a stylized 'R' followed by a horizontal line that extends to the right and then loops back under the 'R'.

Rusty Malik, AIA, LEED AP BD+C
Principal-in-Charge
rmalik@qamarch.com | 860.470.5026

2023 | HOURLY RATES

Principal	\$225 / hour	Standard Reimbursables	
Associate Principal	\$195 / hour	<u>In-House Printing</u>	
Associate - Senior Designer	\$175 / hour	Full sheet - 24" x 36"	
Architect	\$150 / hour	Half sheet - 12" x 18"	
Architectural Staff	\$120 / hour		
Intern	\$95 / hour	Black & White	\$3 / sheet - full
Interior Designer	\$135 / hour		\$1 / sheet - half
Interior Design Staff	\$95 / hour		
Draftsman	\$80 / hour	Color	\$12 / sheet - full
Marketing Coordinator	\$160 / hour		\$3 / sheet - half
Marketing Assistant	\$100 / hour		
Administrative	\$65 / hour	Photographic	\$40 / sheet - full

*Hourly rates are reviewed and adjusted on a yearly basis.

Mylar \$25 / sheet - full

In-House Copies

Copies (8.5 x 11)	10¢ / sheet
Copies (11 x 17)	20¢ / sheet
Copies (8.5 x 11) color	\$1 / sheet
Copies (11 x 17) color	\$2 / sheet

3rd Party Printing + Copying

All media is market rate.

Presentation Boards / Media

Mounted presentation board	\$25 / board
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All other media is market rate. The design team does not charge for prints that are prepared for in-house use.

Mileage

Travel mileage approved IRS rates.

Reimbursable rates outlined above are subject to change based on variations in the market and material costs.

Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Kristen Giantonio
 Kara Ledger
 Lorianne Osenkowski
 Robert Parenti
 Barbara Tedesco
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Superintendent of Schools

Mary Hawk
 Deputy Superintendent

RECEIVED
 2026 APR -9 PM 12:56
 TOWN AND CITY CLERK
 BRISTOL, CT

April 8, 2026

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya,

At the regular Northeast Middle School building committee meetings held on March 10, 2026 and April 7, 2026, the building committee approved additional services to the Quisenberry, Arcari, Malik contract. Please consider the inclusion of the following motions for the upcoming City Council meeting to be held on Tuesday, April 14, 2026:

To approve the additional fees associated with the outdoor building at NEMS by Quisenberry, Arcari, Malik, LLC in the amount of \$32,500.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

To approve amendment #5 by Quisenberry, Arcari, Malik, LLC in the amount of \$46,750.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

Please let me know if there are any questions.

Sincerely,

Tara Landon

Tara Landon
 Operations & Facilities Manager
 Assistant Manager of School Projects

Enc

Northeast Middle School Building Project Committee
Regular Meeting
Tuesday, March 10, 2026

Present: Chair Sonstrom, John Freimuth, Kristen Giantonio, Greg Hahn, Dave Hartley, Kelly Roberts, John Smith, and Frank Stawski

Also Present: Tom D'Amato, Peter Fusco, Kevin Guite, Tara Landon, Mike Lane, Rusty Malik, Frank Tomcak,

The meeting was called to order at 6:00 p.m. by Chair Sonstrom

APPROVAL OF MINUTES

On a motion by John Smith and seconded by David Hartley, it was unanimously voted to approve the meeting minutes from the Regular Meeting on February 10, 2026.

PUBLIC PARTICIPATION

There was no public participation at this time.

PROJECT UPDATE

Presented by Peter Fusco

- The commissioning agents continue their site visits and monthly reports.
- Technology and Equipment bids closed. Once the additional updated pricing is received, the PO's will be open
- The move management company was onsite on Friday and they are beginning to work on the FF&E schedule.
- Over the weekend the perimeter of the building was breached and two people were observed entering the building. There was approximately \$2,000 in damage. The area that was breached has been fortified and other areas that were cause for concern were also addressed. Allied Universal has been contacted in regards to maintaining security and supervision during off hours and weekends.
- The project is moving along. The bi-weekly job meetings continue.

ARCHITECT'S UPDATE

Presented by Mike Lane

- Working with DDJV on construction administration
- Continues to work through the outbuilding details
- Working with the move managers on the furniture delivery schedule
- They continue to work through the technology package and finalizing state estimates

CONSTRUCTION MANAGER'S UPDATE

Presented by Kevin Guite

Work Completed

- Ceramic Tile – Area C (2nd Floor Bathrooms)
- Metal Lockers – Area B, C (3rd & 2nd Floors)
- Porcelain Wall Tiles – Area B, C (3rd Floor Corridor)
- Kitchen Fume Hood and Ductwork
- Setting RTUs

Work In Progress

- Prime and Paint – Area E (Gymnasium)
- Electrical Closets
- MDF and IDF Rooms
- Ductwork – Area A (Gym)
- Water Coolers – Area B, C (3rd & 2nd Floors)
- Storefronts and Glass (Area B/C Connector)
- Elevator

Work to Start

- Lab Casework and Fume Hoods – Area B, C (3rd Floor)
- Flooring – Area B, C (3rd Floor)
- Metal Lockers – Area B, C (1st Floor)
- Overhead Coiling Doors
- Gym Equipment
- Insulated Metal Panels (Main Entrance Canopy)
- Sitework

Other Critical Items/Milestones

- Above Ceiling Inspection – Area B, C (2nd Floor) – PASSED
- Above Ceiling Inspection – Area B, C (1st Floor) – PASSED

REVIEWW PCO

On a motion made by John Smith and seconded by Dave Hartley, it was unanimously voted approve the presented change orders (PCOs 51, 75, 101, 106, 108, 122, and 131) totaling \$8,907.35 and to forward to the full committee for approval.

EXPENDITURE REPORT

Presented by Tara Landon

- Total spent to date is \$54,260,883.45
- \$20,357,823 has been received in reimbursement. The next payment was applied for on January 15, 2026.

OLD BUSINESS**Fee Proposal for QAM - Outbuilding**

On a motion by Dave Hartley and seconded by John Smith, it was voted to approve the fees of \$32,500 to QAM associated with the design of the outbuilding and to forward to City Council for any action necessary.

NEW BUSINESS

A reminder that next month's meeting is scheduled for April 7, 2026.

ADJOURNMENT

The meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Tara Landon

Approved



February 10, 2026
Ms. Tara Landon
Schools Project Manager
Bristol Board of Education
P.O. Box 450
Bristol, CT 06011

Fee Proposal for Architectural & Engineering Services for Northeast Hill Middle School Storage Building

Ms. Landon and Building Committee Members,

The QA+M Architecture team is pleased to provide you with a fee proposal for the following scopes of work:

Phase One - Concept Design & Investigation: Architectural Fee \$3,500

1. Design of 864 SF standalone storage building with a masonry façade and an EPDM flat roof.
The building will have 2 garage bays.
2. Coordinate location on the existing Site.
3. Meet with BOE personnel to review project scope for lighting heat and water requirements.

Phase Two – Construction documents and Administration: Total Fee \$28,000

1. Provide Architectural services for the scope identified above including coordination of all Structural, Civil, Mechanical, Electrical, Plumbing & fire Protection. **\$5,000**
2. Provide engineering services for the scope identified above including Mechanical, Electrical, Plumbing & Fire Protection **\$7,500**
3. Provide Structural engineering services. **\$7,500**
4. Provide Civil and Landscaping design services. **\$8,000**
5. Provide Land use Approval services. **\$4,000**
6. Construction administration is included in the fee above.

The Project Principal and Project manager and the design team members will be available for all meetings to respond to questions and participate in project presentations. The design team will work with the construction manager in developing the documents for bidding.

I am available to meet with the building committee if you would like to discuss any aspect of this proposal.

Sincerely

A handwritten signature in black ink, consisting of a stylized 'R' followed by a horizontal line that loops back under the 'R'.

Rusty Malik, AIA, LEED AP BD+C
Principal-in-Charge
rmalik@qamarch.com | 860.470.5026

2023 | HOURLY RATES

Principal	\$225 / hour	Standard Reimbursables	
Associate Principal	\$195 / hour	<u>In-House Printing</u>	
Associate - Senior Designer	\$175 / hour	Full sheet - 24" x 36"	
Architect	\$150 / hour	Half sheet - 12" x 18"	
Architectural Staff	\$120 / hour		
Intern	\$95 / hour	Black & White	\$3 / sheet - full
Interior Designer	\$135 / hour		\$1 / sheet - half
Interior Design Staff	\$95 / hour		
Draftsman	\$80 / hour	Color	\$12 / sheet - full
Marketing Coordinator	\$160 / hour		\$3 / sheet - half
Marketing Assistant	\$100 / hour		
Administrative	\$65 / hour	Photographic	\$40 / sheet - full

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Mylar \$25 / sheet - full

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Mileage

Travel mileage approved IRS rates.

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Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, Town and City Clerk
 Cc: Mayor Ellen Zoppo-Sassu
 Office of Corporation Counsel
 Raymond Rogozinski, Public Works Director
 From: Nancy P Haynes, Purchasing Agent
 Date: April 8, 2026

Nancy P. Haynes

RECEIVED
 2026 APR -9 PM 12:25
 TOWN AND CITY CLERK
 BRISTOL, CT

RE: Contract 2C26-039 Broad Street Retaining Wall

The City received and reviewed submissions from firms relative to the replacement of a retaining wall on the north side of Broad Street. The lowest responsive and responsible bidder was **Dayton Construction Company Inc.** the firm's qualifications have been sufficiently and successfully reviewed by Purchasing staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C26-039 Broad Street Retaining Wall** to **Dayton Construction Company Inc.** in the amount of **\$1,966,610.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for your consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

Motion regarding Project Labor Agreement

The City of Bristol, acting pursuant to Sec. 31-56b of the Connecticut General Statutes, makes the determination that requiring a project labor agreement for the Edgewood Pre-K Academy construction project (1) could promote efficiency and cost savings, and have direct and indirect economic benefits to the City of Bristol; (2) could better enable the City to take advantage of an available skilled workforce; (3) could have an additional benefit of preventing construction delays and avoid strikes or other work stoppages; (4) could promote greater job safety and quality of the work done on the project; (5) could advance minority and women-owned businesses; and (6) could provide employment opportunities for the Bristol community. I therefore MOVE that a project labor agreement shall be required for the Edgewood Pre-k Academy construction project.

I further MOVE that this matter be referred to the Corporation Counsel for the purposes of drafting a project labor agreement, and that all construction managers and contractors performing work within the scope of the project be required to sign said project labor agreement.

RECEIVED
2026 APR 10 AM 9:37
TOWN AND CITY CLERK
BRISTOL, CT

Erica Cabiya

From: Lisa Ziogas
Sent: Friday, April 10, 2026 9:26 AM
To: Erica Cabiya
Cc: Maria Theam; Mark Morello; Ellen Zoppo-Sassu
Subject: RE: Axon/BPD Final Proposal - Revised
Attachments: 3.19.26_Bristol PD_Axon OSP10 Premium Contract_Q-790741-46100JK.pdf

Hi Erica,

Please place this motion on the agenda. Attached is a copy of the contract.

To approve the contract with Axon Enterprise, Inc., transferring the balance of the existing Axon, Inc. contract to the new Axon 10 Officer Safety Plan, which provides upgrades to all currently contracted Axon products, including State-mandated Body Worn and Vehicle dash cameras, and interview room cameras. Upgrade to Taser 10, and adds 13 LPR's, 3 Skydio Drones as First Responder, 3 Patrol lead drones, and two Tactical Drones, 3 Axon Dedrone (drone radars), 1 Axon Dedrone Beyond (drone detection device), 250 Fusus CCTV Streams, Auror- Retail Crime Hub . Said items to be covered for five years, effective June 2026, for a total price of \$4,030,952.09, and to authorize the Mayor or Acting Mayor to execute any and all documents to effectuate said contract, and to take any action as necessary.

Thank you,

Lisa Ziogas

Assistant to the Chief of Police
 Bristol Police Department
 131 North Main Street
 Bristol, CT 06010
 860-584-3091

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 TOWN AND CITY CLERK
 BRISTOL, CT



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-790741-46100JK

Issued: 03/19/2026

Quote Expiration: 04/17/2026

Estimated Contract Start Date: 07/01/2026

Account Number: 106159

Payment Terms: N30

Mode of Delivery: AUTO-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Bristol Police Dept. - CT 131 N Main St Bristol, CT 06010-8123 USA	Bristol Police Dept. - CT 131 N Main St Bristol CT 06010-8123 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Joe Kwiatek Phone: Email: jkwiatek@axon.com Fax:	Mark Morello Phone: (860) 584-3073 Email: markmorello@bristolct.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$4,030,952.09
ESTIMATED TOTAL W/ TAX	\$4,030,952.09

Discount Summary

Average Savings Per Year	\$1,097,253.49
TOTAL SAVINGS	\$5,486,267.45

Payment Summary

Date	Subtotal	Tax	Total
Jun 2026	\$575,100.65	\$0.00	\$575,100.65
Jun 2027	\$863,962.86	\$0.00	\$863,962.86
Jun 2028	\$863,962.86	\$0.00	\$863,962.86
Jun 2029	\$863,962.86	\$0.00	\$863,962.86
Jun 2030	\$863,962.86	\$0.00	\$863,962.86
Total	\$4,030,952.09	\$0.00	\$4,030,952.09

Quote Unbundled Price: \$9,477,408.80
 Quote List Price: \$4,385,185.40
 Quote Subtotal: \$4,030,952.09

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100563	TRANSFER BALANCE - SOFTWARE AND SERVICES	1			\$1.00	\$82,265.89	\$82,265.89	\$0.00	\$82,265.89
100552	TRANSFER BALANCE - GOODS	1			\$1.00	\$236,086.61	\$236,086.61	\$0.00	\$236,086.61
M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	60	\$1,151.75	\$400.81	\$400.81	\$2,645,328.71	\$0.00	\$2,645,328.71
Fleet3ARe	Fleet 3 Advanced Renewal	35	60	\$230.37	\$189.57	\$170.59	\$358,239.00	\$0.00	\$358,239.00
B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	60	\$378.81	\$341.23	\$341.23	\$409,476.68	\$0.00	\$409,476.68
IR2CA	Interview Room 2 Camera Standard	1	60	\$594.40	\$627.21	\$627.21	\$37,632.60	\$0.00	\$37,632.60
IR1CA	Interview Room 1 Camera Standard	2	60	\$438.38	\$405.68	\$405.68	\$48,681.60	\$0.00	\$48,681.60
Fleet3A	Fleet 3 Advanced	1	60	\$313.70	\$258.90	\$258.90	\$15,534.00	\$0.00	\$15,534.00
A la Carte Hardware									
72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36			\$2,695.00	\$0.00	\$0.00	\$0.00	\$0.00
101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	35			\$1,899.00	\$1,815.74	\$63,550.90	\$0.00	\$63,550.90
A00030	AXON AIR R10 PATROL KIT BUNDLE	2	60		\$14,853.45	\$0.00	\$0.00	\$0.00	\$0.00
H00001	AB4 Camera Bundle	130			\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
H00002	AB4 Multi Bay Dock Bundle	17			\$1,638.90	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
102011	AXON AI ASSISTANT	130	60		\$32.55	\$0.00	\$0.00	\$0.00	\$0.00
73638	AXON STANDARDS - LICENSE	17	60		\$10.85	\$0.00	\$0.00	\$0.00	\$0.00
85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	60		\$27.12	\$17.20	\$134,156.10	\$0.00	\$134,156.10
A la Carte Services									
102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1			\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$4,030,952.09	\$0.00	\$4,030,952.09

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	3	1	06/01/2026
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	130	1	06/01/2026
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	143	1	06/01/2026
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	143	1	06/01/2026
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	143	1	06/01/2026
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	17	1	06/01/2026
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	17	1	06/01/2026

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	17	1	06/01/2026
	100469	AXON FLEET 3 - SIM INSERTION - ATT FIRSTNET	1	1	06/01/2026
	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	1	1	06/01/2026
Fleet 3 Advanced	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	1	1	06/01/2026
	70112	AXON SIGNAL - VEHICLE	1	1	06/01/2026
	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	1	1	06/01/2026
Interview Room 1 Camera Standard	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	2	1	06/01/2026
	50294	AXON INTERVIEW - SERVER - LITE	2	1	06/01/2026
	50298	AXON INTERVIEW - CAMERA - OVERT DOME	2	1	06/01/2026
Interview Room 1 Camera Standard	50322	AXON INTERVIEW - TOUCH PANEL PRO	2	1	06/01/2026
	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	2	1	06/01/2026
	50114	AXON INTERVIEW - CAMERA - COVERT SENSOR	1	1	06/01/2026
Interview Room 2 Camera Standard	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	1	06/01/2026
	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	1	06/01/2026
	50218	AXON INTERVIEW - CAMERA - COVERT MAIN UNIT	1	1	06/01/2026
Interview Room 2 Camera Standard	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	1	06/01/2026
	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	1	06/01/2026
	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	1	06/01/2026
Interview Room 2 Camera Standard	74116	AXON INTERVIEW - COVERT ENCLOSURE	1	1	06/01/2026
	100122	AXON VR - HEADSET - BATTERY	2	1	06/01/2026
	100126	AXON VR - TACTICAL BAG	5	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	110	2	06/01/2026
	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	3	2	06/01/2026
	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	8	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	100396	AXON TASER 10 - MAGAZINE - INERT RED	30	1	06/01/2026
	100399	AXON TASER 10 - CARTRIDGE - LIVE	2200	1	06/01/2026
	100400	AXON TASER 10 - CARTRIDGE - HALT	1100	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	100401	AXON TASER 10 - CARTRIDGE - INERT	300	1	06/01/2026
	100591	AXON TASER - CLEANING KIT	2	1	06/01/2026
	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	110	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	2	1	06/01/2026
	100748	AXON VR - CONTROLLER - TASER 10	5	1	06/01/2026
	100754	AXON VR - HEADSET - BATTERY CHARGING DOCK	5	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	100832	AXON VR - CONTROLLER - HANDGUN VR19H	5	1	06/01/2026
	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	9	1	06/01/2026
	101294	AXON VR - TABLET	5	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	101300	AXON VR - TABLET CASE	5	1	06/01/2026
	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	2	1	06/01/2026
	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	10	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	101751	AXON VR - HEADSET - HTC FOCUS VISION	5	1	06/01/2026
	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	3	1	06/01/2026
	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	110	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	30	1	06/01/2026
	101886	SIGNAL SENSOR	110	1	06/01/2026
	101889	AXON SIGNAL - BATTERY - CR2032	110	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102032	AXON OUTPOST - CAMERA	13	1	06/01/2026
	102050	AXON DEDRONEBEYOND RADAR LRR HW KIT (US)	1	1	06/01/2026
	102345	AXON DEDRONE PORTABLE (RF) RF-310 AND RF-560 (1039 US)	1	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102389	AXON VR - MULTI-USER ROOM MARKER	2	1	06/01/2026
	102455	AXON DEDRONE BATTERY USA - NC	2	1	06/01/2026

Q-790741-46100JK

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
OFFICER SAFETY PLAN T10 PREMIUM	102487	AXON OUTPOST - SOLAR PANEL - 50W	13	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102538	AXON OUTPOST - TOP MOUNT END CAP - STANDARD	13	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102543	AXON OUTPOST - BATTERY & CHARGER ENCLOSURE - EXTENDED	13	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102552	AXON OUTPOST - POLE - STANDARD	13	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102718	AXON AIR - SKYDIO X10 PATROL HW KIT FOR OSP	3	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102719	AXON AIR - SKYDIO DOCK FOR X10 DFR KIT FOR OSP	3	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	102737	AXON OUTPOST - STANDARD SOLAR HARDWARE KIT	13	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	103052	AXON DEDRONE EOM RF SENSOR PLACE HOLDER	5	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	110	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	3	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	11	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	2	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	2	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	2	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	2	1	06/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	2	1	06/01/2026
OSP-UNLIMITED PREMIUM (NO VR)	101886	SIGNAL SENSOR	20	1	06/01/2026
OSP-UNLIMITED PREMIUM (NO VR)	101889	AXON SIGNAL - BATTERY - CR2032	20	1	06/01/2026
A la Carte	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	35	1	06/01/2026
A la Carte	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36	1	06/01/2026
AXON AIR R10 PATROL KIT BUNDLE	102471	AXON AIR - SKYDIO R10 PATROL HW KIT	2	1	07/01/2026
OFFICER SAFETY PLAN T10 PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	880	1	06/01/2027
OFFICER SAFETY PLAN T10 PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	880	1	06/01/2028
AXON AIR R10 PATROL KIT BUNDLE	102466	AXON AIR - SKYDIO SAFE R10 HW KIT - REFRESH 1	2	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	100210	AXON VR - TAP REFRESH 1 - TABLET	5	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	101009	AXON VR - TAP REFRESH 1 - HANDGUN CONTROLLER	5	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	101012	AXON VR - TAP REFRESH 1 - TASER CONTROLLER	5	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	102715	AXON AIR - SKYDIO SAFE X10 DOCK OPS HW KIT FOR OSP - RFRSH1	3	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	102717	AXON AIR - SKYDIO SAFE DFR PATROL HW KIT FOR OSP - REFRESH 1	3	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	20373	AXON VR - TAP REFRESH 1 - HEADSET	5	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	73309	AXON BODY - TAP REFRESH 1 - CAMERA	113	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	14	1	12/01/2028
OSP-UNLIMITED PREMIUM (NO VR)	73309	AXON BODY - TAP REFRESH 1 - CAMERA	20	1	12/01/2028
OSP-UNLIMITED PREMIUM (NO VR)	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	3	1	12/01/2028
OFFICER SAFETY PLAN T10 PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	880	1	06/01/2029
OFFICER SAFETY PLAN T10 PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	880	1	06/01/2030
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	1	1	06/01/2031
Fleet 3 Advanced Renewal	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	1	1	06/01/2031
Fleet 3 Advanced Renewal	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	35	1	06/01/2031
OFFICER SAFETY PLAN T10 PREMIUM	102144	AXON OUTPOST - TAP REFRESH ONE - CAMERA	13	1	06/01/2031
OFFICER SAFETY PLAN T10 PREMIUM	102810	AXON OUTPOST - TAP REFRESH ONE - BATTERY ENCLOSURE EXTENDED	13	1	06/01/2031
OFFICER SAFETY PLAN T10 PREMIUM	73310	AXON BODY - TAP REFRESH 2 - CAMERA	113	1	06/01/2031
OFFICER SAFETY PLAN T10 PREMIUM	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	14	1	06/01/2031
OSP-UNLIMITED PREMIUM (NO VR)	73310	AXON BODY - TAP REFRESH 2 - CAMERA	20	1	06/01/2031
OSP-UNLIMITED PREMIUM (NO VR)	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	3	1	06/01/2031

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
AXON AIR R10 PATROL KIT BUNDLE	102467	AXON AIR - SKYDIO R10 SUBSCRIPTION PLAN	2	07/01/2026	06/30/2031
AXON AIR R10 PATROL KIT BUNDLE	102656	AXON AIR - AXON EVIDENCE UNLIMITED DATA STORAGE PER DRONE	2	07/01/2026	06/30/2031
Fleet 3 Advanced	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	1	07/01/2026	06/30/2031
Fleet 3 Advanced	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	1	07/01/2026	06/30/2031
Fleet 3 Advanced	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	1	07/01/2026	06/30/2031
Fleet 3 Advanced	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	2	07/01/2026	06/30/2031
Fleet 3 Advanced Renewal	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	35	07/01/2026	06/30/2031
Fleet 3 Advanced Renewal	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	35	07/01/2026	06/30/2031
Fleet 3 Advanced Renewal	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	35	07/01/2026	06/30/2031
Fleet 3 Advanced Renewal	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	70	07/01/2026	06/30/2031
Interview Room 1 Camera Standard	50037	AXON INTERVIEW - CLIENT SOFTWARE - PER TOUCH PANEL	2	07/01/2026	06/30/2031
Interview Room 1 Camera Standard	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	2	07/01/2026	06/30/2031
Interview Room 1 Camera Standard	50041	AXON INTERVIEW - STREAMING SERVER LICENSE - PER SERVER	2	07/01/2026	06/30/2031
Interview Room 1 Camera Standard	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	07/01/2026	06/30/2031
Interview Room 1 Camera Standard	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	2	07/01/2026	06/30/2031
Interview Room 1 Camera Standard	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	07/01/2026	06/30/2031
Interview Room 2 Camera Standard	50037	AXON INTERVIEW - CLIENT SOFTWARE - PER TOUCH PANEL-PC	1	07/01/2026	06/30/2031
Interview Room 2 Camera Standard	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	07/01/2026	06/30/2031
Interview Room 2 Camera Standard	50041	AXON INTERVIEW - STREAMING SERVER LICENSE - PER SERVER	2	07/01/2026	06/30/2031
Interview Room 2 Camera Standard	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	07/01/2026	06/30/2031
Interview Room 2 Camera Standard	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	2	07/01/2026	06/30/2031
Interview Room 2 Camera Standard	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	101180	AXON TASER - DATA SCIENCE PROGRAM	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102142	AXON VEHICLE INTELLIGENCE - ALPR LICENSE	13	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102202	AXON DEDRONE - DEDRONETRACKER AI CAM & RADAR SOFTWARE HOSTED	4	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102205	AXON DEDRONE - DEDRONETRACKER AI RF SOFTWARE HOSTED	5	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102205	AXON DEDRONE - DEDRONETRACKER AI RF SOFTWARE HOSTED	2	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102207	AXON DEDRONE BEYOND RADAR - LONG RANGE SOFTWARE	1	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102212	AXON DEDRONE - DEDRONE TRACKER AI SOFTWARE C2 ONLINE	1	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102214	AXON DEDRONE - DEDRONETRACKER AI RADAR LONG RANGE SOFTWARE	3	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102271	AUROR - RETAIL CRIME HUB	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102337	AXON DEDRONE ECHOSHIELD (LONG-RANGE RADAR) SOFTWARE LICENSE	1	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102610	AXON COMMUNITY LINK	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102642	AXON FUSUS - CCTV AI STREAMS	250	07/01/2026	06/30/2031

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN T10 PREMIUM	102656	AXON AIR - AXON EVIDENCE UNLIMITED DATA STORAGE PER DRONE	3	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102656	AXON AIR - AXON EVIDENCE UNLIMITED DATA STORAGE PER DRONE	3	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102693	AXON AIR - SKYDIO X10 DFR DOCK SUB PLAN W/ DATA FOR OSP	3	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102694	AXON AIR - SKYDIO X10 DFR PATROL SUB PLAN W/ DATA FOR OSP	3	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	20248	AXON TASER - EVIDENCE.COM LICENSE	2	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	20248	AXON TASER - EVIDENCE.COM LICENSE	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	20370	AXON VR - USER ACCESS - FULL VR	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73447	AXON BODY - LICENSE - FUSUS LIVESTREAM	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73638	AXON STANDARDS - LICENSE	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73681	AXON RECORDS	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73739	AXON PERFORMANCE - LICENSE	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73746	AXON EVIDENCE - ECOM LICENSE - PRO	1	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	73746	AXON EVIDENCE - ECOM LICENSE - PRO	110	07/01/2026	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	102271	AUROR - RETAIL CRIME HUB	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	102610	AXON COMMUNITY LINK	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73447	AXON BODY - LICENSE - FUSUS LIVESTREAM	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73638	AXON STANDARDS - LICENSE	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73681	AXON RECORDS	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73739	AXON PERFORMANCE - LICENSE	20	07/01/2026	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	73746	AXON EVIDENCE - ECOM LICENSE - PRO	20	07/01/2026	06/30/2031
A la Carte	102011	AXON AI ASSISTANT	130	07/01/2026	06/30/2031
A la Carte	73638	AXON STANDARDS - LICENSE	17	07/01/2026	06/30/2031
A la Carte	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	07/01/2026	06/30/2031

Services

Bundle	Item	Description	QTY
AXON AIR R10 PATROL KIT BUNDLE	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1
Fleet 3 Advanced	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	1
Fleet 3 Advanced Renewal	73392	AXON FLEET 3 - INSTALLATION - UPGRADE (PER VEHICLE)	35
Interview Room 1 Camera Standard	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	2
Interview Room 2 Camera Standard	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1
OFFICER SAFETY PLAN T10 PREMIUM	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	110
OFFICER SAFETY PLAN T10 PREMIUM	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	7
OFFICER SAFETY PLAN T10 PREMIUM	101193	AXON TASER - ON DEMAND CERTIFICATION	110
OFFICER SAFETY PLAN T10 PREMIUM	102136	AXON OUTPOST - STANDARD INSTALLATION	13
OFFICER SAFETY PLAN T10 PREMIUM	102143	AXON OUTPOST - UPGRADE INSTALLATION	13
OFFICER SAFETY PLAN T10 PREMIUM	102201	AXON DEDRONE - INSTALL SERVICES	1
OFFICER SAFETY PLAN T10 PREMIUM	102529	AXON FUSUS - PSO - IMPLEMENTATION - ALL	1
OFFICER SAFETY PLAN T10 PREMIUM	102696	AXON AIR - SKYDIO X10 DFR DOCK SERVICES - PREM SOL FOR OSP	3
OFFICER SAFETY PLAN T10 PREMIUM	102698	AXON AIR - SKYDIO X10 DFR DOCK COMMISSIONING & TRAINING FOR OSP	1

Services

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN T10 PREMIUM	102714	AXON AIR - SKYDIO X10 DEF PATROL SRVCS - PREM SOL FOR OSP	3		
OFFICER SAFETY PLAN T10 PREMIUM	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	110		
OFFICER SAFETY PLAN T10 PREMIUM	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1		
OFFICER SAFETY PLAN T10 PREMIUM	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1		
OSP-UNLIMITED PREMIUM (NO VR)	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	1		
OSP-UNLIMITED PREMIUM (NO VR)	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	20		
OSP-UNLIMITED PREMIUM (NO VR)	80190	AXON EVIDENCE - CHANNEL SERVICES	1		
A la Carte	102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1		

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Interview Room 1 Camera Standard	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	2		
Interview Room 2 Camera Standard	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1		
Fleet 3 Advanced	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	1	06/01/2027	06/30/2031
Fleet 3 Advanced Renewal	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	06/01/2027	06/30/2031
Fleet 3 Advanced Renewal	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	35	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	100197	AXON VR - EXT WARRANTY - HEADSET	5	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	100213	AXON VR - EXT WARRANTY - TABLET	5	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	3	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	110	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	101007	AXON VR - EXT WARRANTY - TASER CONTROLLER	5	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	5	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	101886	AXON SIGNAL - EXT WARRANTY - SIGNAL SENSOR	110	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102135	AXON OUTPOST - EXT WARRANTY - CAMERA	13	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102137	AXON OUTPOST - MAINTENANCE	13	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102228	AXON DEDRONE - DEDRONE BEYOND LONG RANGE EXT WARRANTY	3	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	13	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	110	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	3	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	11	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	2	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80464	AXON BODY - TAP WARRANTY - CAMERA	113	06/01/2027	06/30/2031
OFFICER SAFETY PLAN T10 PREMIUM	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	14	06/01/2027	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	101886	AXON SIGNAL - EXT WARRANTY - SIGNAL SENSOR	20	06/01/2027	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	80464	AXON BODY - TAP WARRANTY - CAMERA	20	06/01/2027	06/30/2031
OSP-UNLIMITED PREMIUM (NO VR)	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	3	06/01/2027	06/30/2031

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	131 N Main St	Bristol	CT	06010-8123	USA
2	131 N Main St	Bristol	CT	06010-8123	USA

Payment Details

Jun 2026					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Annual Payment 1	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	35	\$4,394.92	\$0.00
Annual Payment 1	102011	AXON AI ASSISTANT	130	\$0.00	\$0.00
Annual Payment 1	102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1	\$0.00	\$0.00
Annual Payment 1	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36	\$0.00	\$0.00
Annual Payment 1	73638	AXON STANDARDS - LICENSE	17	\$0.00	\$0.00
Annual Payment 1	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	\$9,277.69	\$0.00
Annual Payment 1	A00030	AXON AIR R10 PATROL KIT BUNDLE	2	\$0.00	\$0.00
Annual Payment 1	B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	\$28,317.71	\$0.00
Annual Payment 1	Fleet3A	Fleet 3 Advanced	1	\$1,074.26	\$0.00
Annual Payment 1	Fleet3ARe	Fleet 3 Advanced Renewal	35	\$24,774.35	\$0.00
Annual Payment 1	H00001	AB4 Camera Bundle	130	\$0.00	\$0.00
Annual Payment 1	H00002	AB4 Multi Bay Dock Bundle	17	\$0.00	\$0.00
Annual Payment 1	IR1CA	Interview Room 1 Camera Standard	2	\$3,366.61	\$0.00
Annual Payment 1	IR2CA	Interview Room 2 Camera Standard	1	\$2,602.53	\$0.00
Annual Payment 1	M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	\$182,940.08	\$0.00
Transfer Value	100552	TRANSFER BALANCE - GOODS	1	\$236,086.61	\$0.00
Transfer Value	100553	TRANSFER BALANCE - SOFTWARE AND SERVICES	1	\$82,265.89	\$0.00
Invoice Upon Fulfillment	A00030	AXON AIR R10 PATROL KIT BUNDLE	2	\$0.00	\$0.00
Total				\$575,100.65	\$0.00

Jul 2026					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Invoice Upon Fulfillment	B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	\$0.00	\$0.00
Invoice Upon Fulfillment	IR2CA	Interview Room 2 Camera Standard	1	\$0.00	\$0.00
Invoice Upon Fulfillment	M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	\$0.00	\$0.00
Total				\$0.00	\$0.00

Jun 2027					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Annual Payment 2	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	35	\$14,789.00	\$0.00
Annual Payment 2	102011	AXON AI ASSISTANT	130	\$0.00	\$0.00
Annual Payment 2	102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1	\$0.00	\$0.00
Annual Payment 2	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36	\$0.00	\$0.00
Annual Payment 2	73638	AXON STANDARDS - LICENSE	17	\$0.00	\$0.00
Annual Payment 2	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	\$31,219.60	\$0.00
Annual Payment 2	A00030	AXON AIR R10 PATROL KIT BUNDLE	2	\$0.00	\$0.00
Annual Payment 2	B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	\$95,289.72	\$0.00
Annual Payment 2	Fleet3A	Fleet 3 Advanced	1	\$3,614.94	\$0.00
Annual Payment 2	Fleet3ARe	Fleet 3 Advanced Renewal	35	\$83,366.16	\$0.00

Jun 2027					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Annual Payment 2	H00001	AB4 Camera Bundle	130	\$0.00	\$0.00
Annual Payment 2	H00002	AB4 Multi Bay Dock Bundle	17	\$0.00	\$0.00
Annual Payment 2	IR1CA	Interview Room 1 Camera Standard	2	\$11,328.75	\$11,328.75
Annual Payment 2	IR2CA	Interview Room 2 Camera Standard	1	\$8,757.49	\$8,757.49
Annual Payment 2	M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	\$615,597.20	\$615,597.20
Total				\$863,962.86	\$0.00 \$863,962.86

Jun 2028					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Annual Payment 3	101675	AXON FLEET - ERICSSON CRADLEPOINT R880-5GD-A+5YR NETCLOUD	35	\$14,789.00	\$14,789.00
Annual Payment 3	102011	AXON AI ASSISTANT	130	\$0.00	\$0.00
Annual Payment 3	102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1	\$0.00	\$0.00
Annual Payment 3	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36	\$0.00	\$0.00
Annual Payment 3	73638	AXON STANDARDS - LICENSE	17	\$0.00	\$0.00
Annual Payment 3	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	\$31,219.60	\$31,219.60
Annual Payment 3	A00030	AXON AIR R10 PATROL KIT BUNDLE	2	\$0.00	\$0.00
Annual Payment 3	B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	\$95,289.72	\$95,289.72
Annual Payment 3	Fleet3A	Fleet 3 Advanced	1	\$3,614.94	\$3,614.94
Annual Payment 3	Fleet3ARe	Fleet 3 Advanced Renewal	35	\$83,366.16	\$83,366.16
Annual Payment 3	H00001	AB4 Camera Bundle	130	\$0.00	\$0.00
Annual Payment 3	H00002	AB4 Multi Bay Dock Bundle	17	\$0.00	\$0.00
Annual Payment 3	IR1CA	Interview Room 1 Camera Standard	2	\$11,328.75	\$11,328.75
Annual Payment 3	IR2CA	Interview Room 2 Camera Standard	1	\$8,757.49	\$8,757.49
Annual Payment 3	M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	\$615,597.20	\$615,597.20
Total				\$863,962.86	\$0.00 \$863,962.86

Jun 2029					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Annual Payment 4	101675	AXON FLEET - ERICSSON CRADLEPOINT R880-5GD-A+5YR NETCLOUD	35	\$14,789.00	\$14,789.00
Annual Payment 4	102011	AXON AI ASSISTANT	130	\$0.00	\$0.00
Annual Payment 4	102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1	\$0.00	\$0.00
Annual Payment 4	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36	\$0.00	\$0.00
Annual Payment 4	73638	AXON STANDARDS - LICENSE	17	\$0.00	\$0.00
Annual Payment 4	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	\$31,219.60	\$31,219.60
Annual Payment 4	A00030	AXON AIR R10 PATROL KIT BUNDLE	2	\$0.00	\$0.00
Annual Payment 4	B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	\$95,289.72	\$95,289.72
Annual Payment 4	Fleet3A	Fleet 3 Advanced	1	\$3,614.94	\$3,614.94
Annual Payment 4	Fleet3ARe	Fleet 3 Advanced Renewal	35	\$83,366.16	\$83,366.16
Annual Payment 4	H00001	AB4 Camera Bundle	130	\$0.00	\$0.00
Annual Payment 4	H00002	AB4 Multi Bay Dock Bundle	17	\$0.00	\$0.00
Annual Payment 4	IR1CA	Interview Room 1 Camera Standard	2	\$11,328.75	\$11,328.75
Annual Payment 4	IR2CA	Interview Room 2 Camera Standard	1	\$8,757.49	\$8,757.49
Annual Payment 4	M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	\$615,597.20	\$615,597.20
Total				\$863,962.86	\$0.00 \$863,962.86

Jun 2030					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Annual Payment 5	101675	AXON FLEET - ERICSSON CRADLEPOINT R880-5GD-A+5YR NETCLOUD	35	\$14,789.00	\$14,789.00
Annual Payment 5	102011	AXON AI ASSISTANT	130	\$0.00	\$0.00
Annual Payment 5	102596	TASER CEW + VR INSTRUCTOR CERT & IMPLEMENTATION (3- DAY)	1	\$0.00	\$0.00

Q-790741-46100JK

Jun 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 5	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	36	\$0.00	\$0.00	\$0.00
Annual Payment 5	73638	AXON STANDARDS - LICENSE	17	\$0.00	\$0.00	\$0.00
Annual Payment 5	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	130	\$31,219.60	\$0.00	\$31,219.60
Annual Payment 5	A00030	AXON AIR R10 PATROL KIT BUNDLE	2	\$0.00	\$0.00	\$0.00
Annual Payment 5	B00090	OSP-UNLIMITED PREMIUM (NO VR)	20	\$95,289.72	\$0.00	\$95,289.72
Annual Payment 5	Fleet3A	Fleet 3 Advanced	1	\$3,614.94	\$0.00	\$3,614.94
Annual Payment 5	Fleet3ARe	Fleet 3 Advanced Renewal	35	\$83,366.16	\$0.00	\$83,366.16
Annual Payment 5	H00001	AB4 Camera Bundle	130	\$0.00	\$0.00	\$0.00
Annual Payment 5	H00002	AB4 Multi Bay Dock Bundle	17	\$0.00	\$0.00	\$0.00
Annual Payment 5	IR1CA	Interview Room 1 Camera Standard	2	\$11,328.76	\$0.00	\$11,328.76
Annual Payment 5	IR2CA	Interview Room 2 Camera Standard	1	\$8,757.49	\$0.00	\$8,757.49
Annual Payment 5	M00051	OFFICER SAFETY PLAN T10 PREMIUM	110	\$615,597.19	\$0.00	\$615,597.19
Total				\$863,962.86	\$0.00	\$863,962.86

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s):
Q-519430, Q-768436.

Agency is terminating those contracts effective 7/1/2026. Any changes in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Transfer Balance of \$318,352.50.

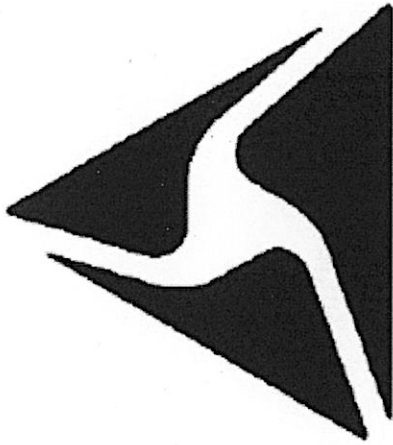
100% discounted Fleet 3, body-worn camera and docking station hardware contained in this quote reflects a TAP replacement for hardware purchased under existing quotes aforementioned above. All TAP obligations from this contract will be considered fulfilled upon execution of this quote.

Customer acknowledges that certain interview room hardware may be out of warranty and agrees that continued use of such hardware is at Customer's discretion, and that Axon is not responsible for issues arising from the normal performance or failure of such hardware.

Signature

Date Signed

3/19/2026



FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

Introduction

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and Bristol Police Dept. - CT the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

Purpose and Intent

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

Acceptance

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

Force Majeure

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

Schedule Change

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation to be performed pursuant to this Statement of Work.

Axon Fleet Deliverables

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

Security Clearance and Access

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant to this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

Training

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

Local Computer

AGENCY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

Network

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

Cradlepoint Router

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's NetCloud Manager to the extent necessary to perform Work pursuant of this Statement of Work.

Evidence.com

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

Wireless Upload System

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

VEHICLE INSTALLATION

Preparedness

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

Existing Mobile Video Camera System Removal

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are not considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

In-Car Hardware/Software Delivery and Installation

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may result in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each component, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warranted by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.

**STATEMENT OF WORK FOR THE
IMPLEMENTATION OF AXON INTERVIEW ROOM
FOR BRISTOL POLICE DEPT. - CT ("SOW")**

Submitted By:

Axon Enterprise, Inc. (Axon) North 85th Street



1. PROJECT OVERVIEW:

1.1 SOFTWARE

The hardware and software detailed in this SOW includes, the listed functionality.

- ▶ Axon Interview Room

1.2 DEFINITIONS

TERM	DEFINITION
PARTIES	
Agency	Bristol Police Dept. - CT who is identified within this SOW
End-Users	Specific Agency groups that will use the system
Professional Services	The services that Axon will provide within the scope of this SOW
S Y S T E M S	
Axon Systems	Software solutions and Agency specific integrations developed by Axon
CJIS	The Federal Bureau of Investigation's Criminal Justice Information System
NCIC	National Crime Information Center
Product	The hardware and software solution being implemented as part of this SOW
Production Environment	The operational environment where the Product will be accessed
P R O J E C T & M I L E S T O N E S	
Project	Scope of this SOW as defined by the work to be completed described herein
Project Change Order (PCO)	Change order form outlined in Attachment B to be executed between Axon and Agency if a material change in scope is required to this SOW
A C C E P T A N C E	
Blocker	Issue impacting 50% or more users
Functional Acceptance Testing	Testing the functionality of the system as configured for Agency



1.3 OUT OF PROJECT SCOPE

Axon is only responsible for performing the Professional Services described within this SOW. Any additional Professional Services that are not defined explicitly by this SOW shall be done so through a Project Change Order. The following are considered outside the scope of this Project:

- ▶ Administration, management, or support of any internal City, County, State, Federal or Agency IT network or infrastructure
- ▶ Third Party Products and Services costs related to the vendors or Agency's cost of implementing the vendors or Agency's side of the integration
- ▶ Changes made by Agency or Agency's vendors



2. PROFESSIONAL SERVICES:

2.1 GENERAL

- ▶ Axon will provide a project manager throughout entire project.

2.2 HARDWARE

2.2.1

- ▶ will supply Servers.
 - If agency grants access, Axon will unbox and rack servers.
 - Agency will ensure servers are powered on with Windows installed prior to Install date.
 - Agency may setup server per agencies standards for things such as, joining to the domain, antivirus, firewalls, etc, so long as they do not degrade operations of Interview Server(s)
 - Agency will provide onsite and remote access to Interview Server(s) as required by Axon installers. Axon will then configure the Interview Server(s).

- ▶ Agency will configure all network equipment.
- ▶ Agency will prepare all rooms prior to installation.
 - Removing all evidence from room.
 - Removal of existing video solution. Axon will work on installation timing with Agency to ensure an adequate number of rooms are available when possible.





2.3 INTERVIEW SOFTWARE

- ▶ Agency will ensure an appropriate resource is available to configure/troubleshoot network communications between onsite Interview Hardware. Agency will also assist in configure/troubleshoot connection to Axon Evidence.
- ▶ Agency may setup server per agencies standards for things such as, joining to the domain, antivirus, firewalls, etc, so long as they do not degrade operations of Interview Server(s)
- ▶ Axon will install Axon Interview Server Application, Agency may be required to provide appropriate permissions/credentials.
- ▶ Axon will install and configure Touch Panel Software.

2.4 READINESS

- ▶ Axon will supply Agency with copy of current QA/Testing Checklist.
- ▶ Axon will complete QA/Testing Checklist per room consisting of:
 - Hardware Wiring
 - Hardware Mounting
 - Hardware Functionality
 - Firmware Updates
 - Software Install and Configuration
 - Functional Test of all features

2.6 TRAINING

- ▶ Axon will provide training materials that may be used by agency. Training materials will be customized for agencies environment where applicable.
- ▶ Agency will provide facilities and equipment for conducting the Training.
- ▶ Train the Trainer: Axon will provide session(s), materials and support allowing Agency's in-house trainers to conduct their own Training. Agency is responsible for updating all Training materials after final acceptance.



3. PROJECT MANAGEMENT:

3.1 MANAGEMENT RESOURCES

- ▶ Both Parties will assign a Point of Contact, Project Manager, or Project Coordinator to ensure completion of deliverables.
- ▶ Axon's Project Coordinator will ensure all team members from Axon and Agency are continually updated on the status of the Project.

3.2 REQUIREMENTS PLANNING

- ▶ All Proposed Project timelines will be documented during Project Management Kickoff call.
- ▶ Once all requirements are agreed to, Axon's Project Coordinator will work with Agency's Project Manager to develop a Project plan for Axon's implementation.

3.3 CHANGE CONTROL

- ▶ If any changes in the Project cause a material increase or decrease in fees, as determined by Axon, an adjustment in the fees will be agreed upon and included in a signed PCO form.
- ▶ Agency acknowledges a proposed change request might have an impact on both scheduling and cost for the Project that will be outlined in the PCO form.



4. AGENCY COMMITMENTS:

- ▶ Ensure the reasonable availability for meetings, phone or email of knowledgeable staff and personnel to provide timely and accurate documentation and information to Axon.
- ▶ Identify holidays, non-workdays or major events that may impact the Project.
- ▶ Ensure Agency desktop or mobile systems and devices can access the Product.
- ▶ Make available relevant systems if needed for assessment by Axon (including making these systems available to Axon via remote access if possible).
- ▶ Technical Systems Requirements



5. SUPPORT:

- ▶ Axon will provide on-site installer/trainer support as part of project.
- ▶ The Product undergoes updates and enhancements which Agency will automatically receive.
- ▶ Axon will provide Agency's End Users access to the help.axon.com support portal to submit and review service tickets.
- ▶ For Technical Support assistance, Agency may contact a Technical Support representative at 800-978-2737, or via email at Support@Axon.com. Online, email-based support and remote-location troubleshooting are included on an ongoing basis as part of Agency's investment in the Axon ecosystem. Phone support is available 24/7.



6. TERMS AND CONDITIONS:

This SOW is governed by the Master Services and Purchasing Agreement executed by the Parties.

AXON ENTERPRISE, INC.

AGENCY

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



ATTACHMENT B - PROJECT CHANGE ORDER TEMPLATE

Date:	
Axon Product or Service:	
Change Order Details	

AXON ENTERPRISE, INC.

AGENCY

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

City Council Motion – April 14, 2026

RECEIVED

2026 APR -8 PM 4: 03

Motion to approve the funding necessary for Memorandum of Understanding between the City of Bristol and Local # 773 IAFF eliminating the position of Fire Equipment Technician (salary range Step 1 \$84,177; Step 2 \$88,352), and creating the position of Fire Apparatus Mechanic with a salary range equivalent to the Fire Captain's range. (Step 1 \$94,098; Step 2 \$98,773; Step 3 \$100,653), and refer to the Board of Finance for reference.

RECEIVED

2026 APR -8 PM 4: 03

TOWN AND CITY CLERK
BRISTOL, CT

Memorandum

To: City Council
Fr: H. James Haselkamp, Jr., Director of HR
Re: Fire Apparatus Mechanic
Dt: April 8, 2026
Cc: Mayor Ellen Zoppo-Sassu, Fire Chief Hart

Attached please find a Memorandum of Agreement between the City of Bristol and IAFF Local 773 for the upgrade of the mechanic function within the Fire Department. The prior position of Fire Equipment Technician is eliminated and replaced with a Fire Apparatus Mechanic. The motion requests approval of additional funding necessary for the MOA.

The Fire Equipment Technician's salary range is Step 1 \$84,177 and Step 2 \$88,352. The Fire Apparatus Mechanic salary range is Step 1, \$94,098, Step 2, \$98,773 and Step 3 \$100,653, effective 7/1/25. The additional funding reflects an increase of \$5,746, which represents the difference in salary between the Step 2 Fire Equipment Technician's pay and Step 1 for the Fire Apparatus Mechanic.

We respectfully request approval of the funding for this change.



City of Bristol
BRISTOL, CONNECTICUT 06010

Memorandum of Understanding

The City of Bristol and IAFF Local 733 agree to the following:

1. The position of Fire Equipment Technician shall be replaced with the new position of Fire Apparatus Mechanic. (Job description attached)
2. The salary range and steps for the position shall be the equivalent of the Fire Captain position.
3. The current terms and conditions of employment for the Fire Equipment Technician shall apply to the Fire Apparatus Mechanic.
4. This MOU is subject to City Council approval as a modification to the contract.

A handwritten signature in black ink, appearing to read "H. James Haselkamp, Jr.", written over a horizontal line.

H. James Haselkamp, Jr

Director of HR

Dated: 3.15.26

A handwritten signature in black ink, appearing to read "James Marks", written over a horizontal line.

James Marks

IAFF Local 773

Dated: 3/20/26

RECEIVED

2026 APR 10 AM 11:11

TOWN AND CITY CLERK
BRISTOL, CT**MOTION**

I MOVE, that in accordance with Connecticut General Statutes Section 12-129n that the City establish a policy, subject to the recommendation of the Board of Finance, to provide tax relief to homeowners within the City who are considered to be 100% disabled by the U.S. Social Security Administration.

I FURTHER MOVE that this matter be referred to the Board of Finance for its consideration and action.

