

**BOARD OF HEALTH MEETING  
MINUTES  
April 9, 2026**

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

**Members Present:** Brian Suchinski, Chairman  
Kathy Langlais, Vice Chairwoman  
Joshua Plourde, Burlington Representative  
Donna Friday  
Robert Wollenberg  
Robert Wetmore

**Staff present:** Marco Palmeri, MPH, RS, Director of Health  
Louise McGlone, Office Manager, Board of Health Secretary  
Angelika Karwowski, Program Manager  
*Contractor:* Skip Gillis, Financial Consultant  
Elizabeth McGuire, School Health Services Coordinator  
Erin Hamilton, Assistant School Health Services Coordinator  
Barbara Lozier, Senior Registered Dental Hygienist  
Misty Masotti-Diakon, Registered Dental Hygienist  
Marlena Wollman, Registered Dental Hygienist

**Liaison:** Mayor Ellen Zoppo-Sassu, Bristol

The meeting was called to order by Chairman Suchinski at 2:59 p.m.

**1. Attendance**

No absences, all members present.

**2. Audience Participation**

- a. BBHD's Dental Hygienists introduced themselves to the Board and outlined their services and typical daily responsibilities. Registered Dental Hygienist Misty provided an example highlighting the scope of care and level of assistance delivered.
- b. BBHD's School Health Services Coordinator and Assistant Coordinator introduced themselves to the Board. Elizabeth McGuire presented the history and rationale behind the School Registration process, emphasizing its positive evolution and increased collaboration with the BOE in recent years.

**Motion** by Member Robert Wetmore, seconded by Member Robert Wollenberg to take item 5 (New Business) out of order, to immediately follow Audience Participation.

**All in Favor. Motion carried.**

**3. New Business**

- a. Approval of BBHD's FY 2026-2027 Budget

**Motion** by Member Donna Friday, seconded by Member Kathy Langlais to approve and adopt the Bristol-Burlington Health District's FY 2026-2027 budget.

**All in Favor. Motion carried.**

- b. No Heat Protocol to be added to the May 2026 Regular Meeting Agenda.

**Motion** by Member Robert Wollenberg, seconded by Member Robert Wetmore to take item 4 (Old Business) out of order, to immediately follow New Business.

**All in Favor. Motion carried.**

**4. Old Business**

- a. Amended February, 2026 Minutes- Amendment of Motion language at 4/9/2026 Regular Meeting.

**Motion** by Member Donna Friday, seconded by Member Kathy Langlais that *the Board shall have the responsibility to approve all new positions, or vacant positions over one year old, to be assessed at the budgetary time.*

**All in Favor. Motion carried.**

**5. Approval of the Board of Health Meeting Minutes of March 12, 2026**

**Motion** by Member Donna Friday, seconded by Member Robert Wetmore to approve the Board of Health Meeting Minutes of March 12, 2026 with the following amendment: *Correction of Dental Committee Member- Director Marco Palmeri; not Angelika Karwowski.*

**All in Favor. Motion carried.**

**6. Approval of Bills paid in March, 2026**

**Motion** by Member Donna Friday, seconded by Member Joshua Plourde to approve the March, 2026 bills.

- a. Brief discussion regarding FICA (Payroll Tax Withholdings) amounts.

**All in Favor. Motion carried.**

**7. Monthly Reports: Director of Health, Senior Dental Clinic, School Health, School Dental, Public Health and Environmental Health.**

**Motion** by Member Donna Friday, seconded by Member Kathy Langlais to approve the monthly reports.


- a. It was noted that the Board will keep the July and August Regular Meetings scheduled, with the provision that they may be cancelled with proper notice if no new or urgent business arises.

**All in Favor. Motion carried.**

**8. Adjournment**

**Meeting adjourned by Chairman Suchinski at 4:54 p.m.**

Respectfully submitted,

  
Marco Palmeri, MPH, RS  
Director of Health