



*City of Bristol
Commission on Aging*

The regular Commission on Aging Meeting will be held on Thursday, April 16, 2026, at 11:00 AM. in the Bristol Senior Center, Room #103, 240 Stafford Avenue, Bristol, CT.

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. Regular Meeting - March 19, 2026
3. Public Participation
4. Mayor/Council Update
5. Correspondence
6. Unfinished Business
 - a. Facility Update
 - b. Rules & Regulations
 - c. Emergency Action Plan
 - d. By Commissioner
7. New Business
 - a. Gardens
 - b. By Commissioner
8. Any Other Business
 - a. Monthly Statistical Report
 - b. Monthly Progress & Activities

- c. Senior Benefits Coordinator Report
 - d. Directors Report
9. Next Meeting is May 21, 2026, at 11:00 AM in Room 109
10. Adjournment

Taylor Maghini
Secretary to the Commission

**CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, March 19, 2026 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 Room #109**

Present: Commissioners: Larry Zbikowski, Cathy Duck, Ellen McCusker, Chris Leigh, Dolores Ricker, Sheila Herens, Frank Peronace, Executive Director Jason Krueger, Assistant Director Taylor Maghini, and Council Liaison Susan Tyler.

Absent:

Meeting Called to order: Commissioner Larry Zbikowski called the meeting to order at 11:02am

Approval of Minutes: *Commissioner Herens moved to accept the minutes from the February 19, 2026 Meeting, seconded by Commissioner Ricker, All in Favor.*

Public Participation: None

Council Update: *Mayor Zoppo-Sassu* proposed a program to help elderly and disabled Bristol residents with snow removal next winter. She asked the commission for questions and feedback. Mayor Zoppo-Sassu also discussed the City's purchasing of Chippabee Golf Course, what the status of the budget is, and how she is trying to get the state to increase assistance for children with disabilities in our public schools.

Correspondence: *Assistant Director Maghini* presented letters from the City Clerks office stating the reappointment of Commissioner McCusker, Commissioner Zbikowski, and Commissioner Duck. There was also a letter stating the appointment of Commissioner Peronace.

Unfinished, "Old" Business: *Executive Director Krueger* updated the commission that our parking lot project is projected to begin in April and he applied for financial assistance through John Larson's office to help with the cost of renovating the building when the time comes. Executive Director Krueger also handed out our new emergency action plan asking for feedback and will be voted on next meeting. He informed the commission that we are going to be doing a mock fire drill on April 30th at 10AM. Executive Director Krueger also passed out the new Rules & Regulations for the center and was looking for any feedback.

New Business: None

Committee Reports: *Executive Director Krueger* informed the commission that the Emergency Use Committee approved an \$84.00 request to help a disabled senior receive Meals on Wheels.

Any other business:

Executive Director Krueger reported the statistics for February, we had 5,260 participants, total membership was 6,131, with 6 members' deceased and 33 new members. Our fundraiser total was at \$23,759.00.

Executive Director Krueger stated that our upcoming programs include a Trivia Night on March 20th, a Senior Prom sponsored by The United Way Youth Board on April 7th, our spring class

registration on April 8th, an Earth Day grounds cleanup on April 22nd, and a Healthy Body, Healthy Brain seminar co-sponsored by Bristol Health and Kindcare on April 29th. He also stated that we will be collaborating with Bristol Tech Ed. students to prepare our Mother's Day and Halloween meals.

Executive Director Krueger informed the commission that our community garden plots will go on sale on April 1st to returning people, and April 6th to everyone else in the general public. Plots are \$20.00 for a ground plot & \$10.00 for a raised bed. We will be having a Boy Scout fix and install additional raised beds.

Executive Director Krueger thanked The Friends of the Bristol Senior Center for their recent purchases for the center. This includes a new treadmill, new cornhole boards, and donating money to our SNAP Toiletry Program with money given to them by the Advocates for Bristol Seniors.

Adjournment: *Commissioner Duck moved "to adjourn" at 11:39 a.m., seconded by Commissioner Ricker. All in favor.*

Respectfully Submitted,
Taylor Maghini – Secretary to The Commission

Suspension of a Senior Center Member

The following guidelines are to be used when a Senior Center patron has violated the Membership Rules and Regulations as adopted by the Commission on Aging sufficiently to be banned from the Senior Center property.

1. When an incident occurs and it is brought to the Director, the first offense is a sit-down with the director to discuss the behavior and why it is not accepted at the Senior Center. This will happen under most circumstances unless the violation is egregious which may escalate the consequence. This meeting will be properly documented.
2. A second incident will require another sit-down with the Director and the family if available to discuss the behavior and how to properly act at the Senior Center. This is the patron's final warning before a suspension will take place. An egregious rule infraction could escalate the punishment automatically to the next step. This meeting will be properly documented.
3. A third incident escalates to a suspension. The length of the suspension will be determined by the severity of the offense. At this time the director will hand a written letter to the patron explaining what they have done and what the length of the suspension will be. The patron will also be offered a hearing if requested within 10 days of the offense to be conducted by the Commission on Aging in a fair manner. In an Executive session, the patron will be given ample opportunity to rebut any charge made. At the conclusion of the hearing the Commission on Aging will make their recommendation which will be final.
4. For suspensions with an end date, The patron must again meet with the Director to determine if the person is able to return. In some cases there may be stipulations to have a patron return.

Reviewed by Commission on Aging:

Accepted by Commission on Aging:

Accepted by Mayor & City Council:

Bristol Senior Center- Senior Benefit Coordinator Report

Submitted by: Carrie Tedd

Reporting Period: March 2026

Services	Total Count
Phone Calls	303
Appointments	98
Walk Ins	3
Home Visits	0
	Total 101
SNAP Applications/Renewals	38
Medicare Savings Program Apps/Renewals	21
Husky C Applications/Renewals	8
Title 19/Long Term Care	
Miscellaneous Medicare Assistance	16
SNAP Toiletry Program	13
Housing	29
Energy Assistance Applications	11
Eversource Discount Programs	28
Transportation	21
Probate Court / POA & Advanced Directives & Wills	7

Appointments: The month of March was busier than the previous month.

SNAP, MSP/QMB & Husky Health: Taking in renewals as well as new applications for SNAP, MSP and Husky/Medicaid programs.

Medicare Assistance: Medicare Advantage Plan Open Enrollment ended on March 31st. I have assisted a few individuals with plan management.

SNAP Toiletry Program: I am happy to announce the re-opening of this much needed program due to a generous donation from councilman Peter Kelley & the

Bristol Senior Advocates Group. We are waiting to here back from the MSF on the status of the grant that was submitted.

Housing: I continue to research available privately owned apartments for rent for the many seniors looking for a place to live. The homelessness situation is still affecting so many senior residents and will continue as the rental market continues to get higher and higher. I have found 2 apartments from landlord relationships I have had over the years for 2 Bristol senior residents.

Energy Assistance: I have done 11 Federal Energy Assistance applications this month, majority are oil heating residents, as I encourage all my deliverable fuel clients to schedule the first month energy assistance opens up as their window to receive oil ends by March 31st.

Eversource: I've been renewing the Eversource Tiered Discount benefit for many clients and they are unhappy about the discount changes to the program, which is understandable considering the cost of the electricity today.

Transportation: I have signed several new clients and existing clients up with the ADA Paratransit Program through Hartford Transit District as well at our local Dial-A-Ride.

Advocacy: I was asked by the Main Street Foundation to participate in the filming of a spotlight segment on the effects of the Women & Girls Fund and how my Bristol senior resident clients benefit. The Main Street Foundation has an event every year at the Aqua Turf called The Wonder of Women WOW Event to raise money and celebrate the sponsors & donors. They will present a video spotlighting different organizations that benefit from their funding and I will be attending this year on behalf of the Bristol Senior Center. The event takes place on April 30th. I have called several landlords to discuss the large increase in rent and negotiated a new lower rate over time due to majority of my clients having lower fixed incomes. I've assisted a few clients with POA, Advanced Medical Directives & Simple Wills.

Commission on Aging
April 16, 2026
Director's Report

In March we saw 6,810 participant swipe ins for programs, 6,163 total members, 16 people deceased, 54 new members, and our fundraiser total for 2025-26 is \$24,279.00.

Our upcoming programs include an Earth Day grounds cleanup on April 22nd, a Healthy Body, Healthy Brain seminar co-sponsored by Bristol Hospital and Kindcare on April 29th, A Pasta Supper Fundraiser on April 29th, The Olympics opening ceremony on May 1st, Olympics events all month to celebrate older American's month, and our Mother's Day dinner on May 6th.

Our Senior Benefits Coordinator has submitted her report as well. Carrie has been busy helping people with SNAP Application renewals and Energy Assistance.

There is one community garden plot left for sale. Plots are \$20.00 for a ground plot & \$10.00 for a raised bed. We will be had a Boy Scout fix and install additional raised beds.

The Friends of the Bristol Senior Center have been very gracious to purchase a treadmill, cornhole boards, and will donated some money to the SNAP Toiletry program with money that was given to them by the Advocates for Bristol Seniors. We are very thankful for their generosity.

The parking lot renovation and the North wing renovations have begun. Please enter and exit our parking lots with caution. We thank everyone for their patience with the projects for the next several months.

Respectfully Submitted,
Jason Krueger
Executive Director
City of Bristol
Department of Aging

