

**MARCH 10, 2026**

The regular meeting of the City Council was held on Tuesday, March 10, 2026 in the City Hall Council Chambers, 111 North Main Street at 7:15 p.m. Present: Mayor Zoppo-Sassu; Council Members Dickau, Hahn, Kelley, Rosengren, Seymour, and Tyler.

**1. CALL TO ORDER**

Families participating in the Hydrant Hero program were recognized by Mayor Zoppo-Sassu, Council Members, Fire Chief Hart and Deputy Fire Chief Correll. The program encouraged families to get involved in the community by shoveling out fire hydrants during the snowstorm.

Mayor Zoppo-Sassu spoke about Civic Engagement month and the fulfillment of being involved in the community.

**2. APPROVAL OF MINUTES**

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular City Council meeting held on February 10, 2026.

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To move agenda items 12 and 13, “Resignations” and “Appointments” to be taken up prior to “Public Participation.”

**12. RESIGNATIONS**

*Zachary Fisk – Inland/Wetlands Commission*

*Leonard Lamothe – Board of Park Commissioners*

*Keith Elder – Bristol Historic District Commission – Sec. 2-9*

*George Irving – Commission on Aging*

*Ryan Bodley – Storm Water Trust Commission as voting member. Will remain on as Deputy Treasurer in a non-voting role.*

On motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To accept the resignations and send letters of thanks.

**13. APPOINTMENTS**

**a.** The following appointments were presented:

*Commission on Aging*

*Ellen McCusker – Reappointment – term to 3/29.*

*Confirming motion by Council Member Tyler.*

*Motion passed in voice vote.*

*Hilary Zbikowski – Reappointment – term to 3/29.*

*Confirming motion by Council Member Tyler.*

*Motion passed in voice vote.*

*Cathy Duck – Reappointment – term to 3/29.*

*Confirming motion by Council Member Tyler.*

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Motion passed in voice vote.

Frank Peronace – Appointment – term to 3/27.  
Replaced George Irving.  
Confirming motion by Council Member Seymour.  
Motion passed in voice vote.

*Bristol Early Childhood Collaborative*

Janelle Cintolo – Appointment as Parent Ambassador – term to 8/26.  
Confirming motion by Council Member Dickau.  
Motion passed in voice vote.

*Board of Ethics*

John Bellemare – Reappointment – term to 3/29.  
Confirming motion by Council Member Hahn, District 1.  
Motion passed in voice vote.

Bruce Barton – Reappointment – term to 3/29.  
Confirming motion by Council Member Kelley, District 2.  
Motion passed in voice vote.

*Board of Park Commissioners*

Jonathan Bradley – Appointment – term to 12/27.  
Replaced Leonard Lamothe.  
Confirming motion by Council Member Hahn.  
Motion passed in voice vote.

Julie Metzroth – Appointment – term to 12/28.  
Replaced Cecilia Garay.  
Confirming motion by Council Member Dickau.  
Motion passed in voice vote.

*Inland Wetlands Commission*

Greg Klimek – Appointment as regular member – term to 5/26.  
Replaced Zachary Fisk.  
Confirming motion by Council Member Rosengren.  
Motion passed in voice vote.

Erik Jarboe – Appointment as alternate member – term to 5/27.  
Replaced Greg Klimek.  
Confirming motion by Council Member Rosengren.  
Motion passed in voice vote.

*Storm Water Trust Commission*

Michael Dumas – Appointment – term to 3/29.  
Replaced Ryan Bodley.  
Confirming motion by Council Member Rosengren.  
Motion passed in voice vote.

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Acting Mayor

Erick Rosengren – Mayoral Appointment

**3. PUBLIC PARTICIPATION**

Jackie McCauley, 19 Spring St. – Mrs. McCauley stated that the bright lights from the vape shop near her home are on almost constantly and that people double park in the road to patronize the shop. She also stated that vaping products are too easily accessible for children.

Dr. Tom Ward, 125 Southdown Dr. – Dr. Ward stated that the vape shops in town are not helping parents protect kids from addiction and the shops sell things other than vaping materials. He would like to see something done about this issue.

Erik Madsen, 70 Oak Hill Dr. – He spoke on behalf of the Friends of the Hoppers and expressed that they would like to see a stand-alone Bristol Conservation Commission. He also stated that this idea was sent in an email which outlined general responsibilities for a Conservation Commission.

On motion of Council Member Hahn and seconded by Council Member Dickau, it was unanimously voted: To refer this matter, with the email, to the Ordinance Committee.

MaryAnn Sirois, 362 Shrub Rd. – Ms. Sirois provided the history of the “Painted Islands” grant program and the proposed construction on Shrub Rd. She requested that the City not go through with the \$2,000,000 construction project of widening Shrub Rd., and suggested moving the sidewalks instead.

Penny Critchley, 35 Vernon St. – Ms. Critchley would like EMS to be stationed in the Forestville section of town, especially an ambulance.

Marco Palmieri, BBHD Director – Mr. Palmieri stated that vape shops are associated with nuisance complaints, loitering, blight and crime; and, too many illegal substances and materials are too easily accessible to youth. Mr. Palmieri and his undercover staff member were able to purchase numerous banned products at various stores throughout the city, which he presented at the meeting. Mr. Palmieri asked that an ordinance be created to allow his department to license, inspect, and regulate vape shops, convenience stores, and tobacco shops, which will improve the quality of life for Bristol residents.

Lt. Eric Hanson, Bristol Police Dept. – Lt. Hanson encouraged limiting the number of vape shops in town. The P.D. has found some shops to be selling products to underaged youth and some sell cannabis products that they are not licensed to sell. He stated that other state agencies have powers and abilities to regulate these types of businesses that the police department does not have. He expressed that help from the Bristol-Burlington Health District would be an asset in preventing a crime before it happens.

Kyle Meccariello, Real Estate Manager for the D’Amato family – Mr. Meccariello stated that they support any kind of moratorium or limitation on vape shops in the city.

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**4. ANNOUNCEMENTS**

Council members reported on committees, activities, and events during the Committee Reports portion of the agenda.

**5. ADOPTION OF CONSENT CALENDAR**

On motion of Council Member Rosengren and seconded by Council Member Hahn, it was unanimously voted: To adopt nine items as part of the Consent Calendar.

**a. New Hire Report for February 2026**

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the New Hire Report for the month of February, 2026.

**b. Tax Refunds in the Amount of \$76,048.38**

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

|                   |                    |
|-------------------|--------------------|
| Motor Vehicle     | \$ 4,694.36        |
| Personal Property | 1,338.58           |
| Real Estate       | <u>+70,015.44</u>  |
| <b>Total</b>      | <b>\$76,048.38</b> |

**c. Positive Referral – 81 Church Avenue, Map 43, Lot 22**

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 43, Lot 22, 81 Church Avenue.

**d. Positive Referral – 112 Ambler Road, Map 20, Lot 220**

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 20, Lot 220, 112 Ambler Road.

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**e. Recommendation to approve Application #433 - Street Acceptance Request for: Subdivision (Cold Spring Farm) - Phase 4: Westerly Portion of Village St.**

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the street acceptance of the westerly portion of Village Street, described as, fifty-feet in width and running from the west line of Silo Road from station right [25-feet] 16+74.94, in a westerly and northerly direction approximately 1,305.70 feet back to meet Silo Road again on its west side at station right [25-feet] 24+42.15 with all connecting curves and intersections as a public highway to be so named; Final road acceptance is contingent upon the Department of Public Works – Engineering Division acceptance and the filing of mylars on the City of Bristol City Clerk Land Records; The completion of Village Street is part of Subdivision Application #443 – Phase 4 (19 lots) Cold Springs Farm subdivision located in the R-10 Residential zone, Industrial Builders & Realty Co. LLC, owner/applicants; The acceptance of this portion of Village Street is based on a memo dated January 8, 2026 from DPW Director Rogozinski stating that the street, storm drainage, sanitary sewers, water systems and all other improvements required by the Commission have been completed in conformance with the Subdivision Regulations of the City of Bristol; The applicant is required to post and maintain a maintenance bond in the amount \$60,000 which is fifteen percent of the roadway construction cost, for a period of one year from the date of acceptance by the City Council; Also, to authorize City Staff to release the existing subdivision performance bond in the amount of \$106,066.00 associated with Phase 4, and that those funds be returned to the applicant.

**f. Bristol Water and Sewer Department Letter Re: 81 Church Avenue**

Communication received from the Bristol Water and Sewer Department Superintendent Longo.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a notice from the Bristol Water and Sewer Department stating the department does not have any interest in the property known as 81 Church Avenue.

**g. Letter From Bristol Parks, Recreation, Youth and Community Services' Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) in Favor of Limiting Vape Shops**

Communication received from PRYCS Deputy Superintendent Larson.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a letter from the PRYCS Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) in favor of limiting the concentration of vape shops in Bristol through a change to zoning regulations.

**h. Memo from DPW in Support of Potential Sale of the Existing Fire House No. 3.**

Communication received from Public Works Director Rogozinski.

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As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a memo from the Department of Public Works expressing general support of the potential sale of the existing Fire House No. 3, Forestville, for private purposes.

**i. MS4 Annual Storm Water Report**

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign the City of Bristol's 2025 MS4 Annual Storm Water Report dated February 2025, prepared in accordance with DEP Permit GSM000042.

**6. REPORTS AND COMMITTEE REPORTS**

**a. Real Estate Committee**

As recommended by the Real Estate Committee and on motion of Council Member Hahn and seconded by Council Member Kelley, it was unanimously voted: To direct the Town Clerk publish legal notice of a public hearing to be held by the Real Estate Committee in accordance with C.G.S. Section 7-163e for city-owned properties known as 81 Church Avenue and 135 East Main Street. Said hearing to be held on April 14, 2026 at 6:30 PM in the City of Bristol Council Chambers. It was further moved that the Department of Public Works post a sign on 81 Church Avenue and 135 East Main Street advising of the public hearing.

**b. Real Estate Committee**

As recommended by the Real Estate Committee and on motion of Council Member Rosengren and seconded by Council Member Hahn, it was unanimously voted: To refer to the Planning Commission the real property known as Lots 30-134-1 and 30-134 Riverside Avenue owned by Riverside Realty LLC for a C.G.S. Section 8-24 report; specifically, to address if the Bristol Water & Sewer Department should enter into a lease utilizing a portion of the aforementioned lots as additional parking.

**c. Real Estate Committee**

As recommended by the Real Estate Committee and on motion of Council Member Hahn and seconded by Council Member Seymour, it was unanimously voted: To direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city-owned property known as 81 Church Avenue. The asking price shall be \$600,000 as determined by the Tax Assessor and Purchasing Agent.

**d. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Kelley, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 5 Buildings and Building Regulations, Article III, Sec. 5-22. Requirements for Residential Construction.

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Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

**Sec. 5-22. Requirements for residential construction.**

- (a) No building permit shall be issued for a new residential dwelling unless an approved site and/or plot plan is submitted with the application.
  - (b) No certificate of occupancy shall be issued for any new residential dwelling unless all improvements shown on the site and/or plot plans have been installed as shown on the site and/or plot plans and all property corners of the parcel have been pinned with iron survey markers and indicated as installed on the "as built" plan. In order to avoid delays of the issuance of the certificate of occupancy said pins shall be installed and indicated on the foundation as-built plan as required by the Building Department.
  - (c) No certificate of occupancy shall be issued for any new residential dwelling unless:
    - (1) all runoff from a residential dwelling roof shall be collected and discharged to a subsurface retention system or rain garden. Said system shall be sized for a 2-year storm in accordance with CT DOT design manual. Connection to City storm drainage system (if available), as an overflow is recommended and permitted. In areas of high groundwaters, bedrock, or impermeable soils, subsurface retention will not be required if supported by a written report prepared by a licensed professional engineer and submitted to the Department of Public Works for review. Residential dwelling roofs shall include additions or out-buildings with a square foot area above 300 SF.
    - (2) If the parcel in question is NOT vegetated at the time of the request for a Certificate of Occupancy, the Department of Public Works shall require a bond in the amount estimated to establish grass on the lot. The sole purpose of the bond is to prevent erosion and to ensure vegetation on the lot. The bond shall be released once vegetation is established and the potential for erosion is reduced. The purpose of the bond is not to establish high quality grass associated with a residential lawn.
- [c]d The site and/or plot plan required shall:
- (1) Be based upon an accurate boundary line survey and drawn to an appropriate scale and sealed by a land surveyor licensed in the State of Connecticut.
  - (2) Show the location of all existing and proposed structures with distances to lot lines (if an existing structure is to be demolished it shall be shown and designated).
  - (3) Show the existing and proposed grading plan, including twenty (20) feet beyond all disturbed areas.
  - (4) Show the first floor elevation, or top of foundation at front entrance.
  - (5) Show established street, curb and sidewalk grades and location of proposed curb cuts.
  - (6) Show location of wetlands floodplains and all underground utility house connections including, but not limited to, connections to municipal sanitary sewers, storm drains, water system foundation drains, electrical, telephone, cable and the location of such private utilities as wells and underground private sewage systems as may exist.

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*([d]e) An "as-built" site and/or plot plan shall be submitted at or prior to a request for certification of occupancy inspection conforming with subsection (c) above.*

*(Ord. of 2-18-77; Ord. of 2-8-93; Ord. of 6-10-96; Ord. of 5-11-04; Amend. of 11-14-06)*

**e. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Dickau, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-23. Ice and Snow to be Removed by Abutting Owner.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

***Sec. 21-23. Ice and snow to be removed by abutting owner.***

*Every owner or occupant of land adjoining any street or part of a street adjacent to whose land there is a paved sidewalk, and sidewalks with wheelchair ramps, shall clear such sidewalk and sidewalks with wheelchair ramps and sidewalks with CT Transit bus stops and/or CT Transit bus shelters, of snow within twelve (12) hours after a storm which ends between the hours of 3:00 a.m. and 9:00 p.m. and within nine (9) hours after a storm which ends between 9:00 p.m. and 3:00 a.m.; and whenever ice shall form on such sidewalk, and sidewalk wheelchair ramps, shall either remove the same within such time, or cover it with salt and sand, so that it shall be safe for travel. The sidewalk, as defined in Section 21-22, shall include the area between the property line and pavement. Therefore, the clearing of snow in the area of a bus stop shall include, at minimum, a 4 ft length of sidewalk for the bus stop and or the area within and 4 ft around a bus shelter. Said area shall include the clearing of snow between the paved or concrete wall and the edge of the road (pole border).*

*(Code 1960, § 36-11; Ord. of 5-1-62; Ord. of 7-5-72; Ord. of 2-11-85; Ord. of 2-24-95)*

**f. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-24.5. Removal of Obstruction and Snow to Eliminate Vehicle Sightline Hazards.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

***Sec. 21-24.5. Removal of obstruction and snow to eliminate vehicle sightline hazards***

*The Department of Public Works reserves the right to remove items such as trees, bushes, landscaping and snow that pose a sightline hazard (obstruction) to vehicles. Said sightline hazard shall be documented by the Department of Public Works prior to City action. Work associated with the removal of the hazard shall include authorization to work on private property.*

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**g. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Tyler and seconded by Council Member Hahn, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 21 Streets, Sidewalks and Public Places, Article II, Sec. 21-31. Illicit Discharges & Illegal Connections.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

**Section 21-31 Illicit Discharges & Illegal Connections**

1. General:
  - A. No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the municipal separate storm sewer system any pollutants or waters containing any pollutants, other than stormwater. Prohibited discharges would include, but not be limited to, residential, industrial, or commercial wastes, trash, used motor vehicle fluids, pesticides, fertilizers, food preparation waste, leaf litter, grass clippings, or domestic animal wastes.
  - B. The following discharges are exempt from the prohibition provision above provided that they do not contribute to a water quality violation; and such non-stormwater discharges are not significant contributors of pollutants to the municipal separate storm sewer system:
    - i. uncontaminated ground water discharges including, but not limited to, pumped ground water, foundation drains, water from crawl space pumps and footing drains;
    - ii. irrigation water including, but not limited to, landscape irrigation and lawn watering runoff;
    - iii. residual street wash water associated with sweeping;
    - iv. naturally occurring discharges such as rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), springs, diverted stream flows and flows from riparian habitats and wetlands;
    - v. water line flushing performed by a public utility; and air conditioning condensation.
    - vi. The prohibition provision above shall not apply to any non-stormwater discharge permitted under an NPDES permit or order issued to the discharger and administered under the authority of the State and the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the municipal separate storm sewer system.
  - C. Discharges to the municipal separate storm sewer system that are not composed entirely of stormwater runoff contribute to increased nonpoint source pollution and degradation of receiving waters; These non-stormwater discharges occur due to spills, dumping and improper connections to the municipal separate storm sewer system from residential, industrial, commercial or institutional establishments.

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2. Prohibition of Illegal Connections

- A. The construction, connection, use, maintenance or continued existence of any illegal connection to the municipal separate storm sewer system is prohibited.
- i. This prohibition expressly includes, without limitation, illegal connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
  - ii. A person violates this ordinance if the person connects a line conveying sewage to the municipal separate storm sewer system or allows such a connection to continue.
  - iii. Improper connections in violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of Bristol Water & Sewer. If what is being discharged is not acceptable to enter into the sanitary sewer system or infiltrate into the ground, then it will have to be discharged in another way that is acceptable to the City of Bristol in accordance with Federal, State and local regulations.
  - iv. Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the municipal storm sewer system, shall be relocated by the owner or occupant of that property upon receipt of written notice of violation from the City. Such notice will specify a time period within which the relocation of the drain or conveyance is to be completed, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented by the owner or occupant of that property and provided to the Director.

3. Industrial, Commercial or Construction Activity Discharges

- A. Any person subject to an industrial, commercial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Director prior to allowing discharges to the municipal

4. Notification of Accidental Discharges and Spills

A. Notwithstanding other requirements of law, as soon as any person responsible for a facility, activity or operation, or responsible for emergency response for a facility, activity or operation has information of any known or suspected release of pollutants or non-stormwater discharges from that facility or operation which are resulting or may result in illicit discharges or pollutants discharging into stormwater, the municipal separate storm sewer system, State Waters, or Waters of the U.S., said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release so as to minimize the effects of the discharge.

Said person shall notify the Director no less than 24 hours after the event of the nature, quantity and time of occurrence of the discharge. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director within three business days of the phone or in person notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also

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retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years. Said person shall also take immediate steps to ensure no recurrence of the discharge or spill.

In the event of such a release of hazardous materials, emergency response agencies and/or other appropriate agencies shall be immediately notified.

5. Violation:

A. An illicit discharge and or a failure to provide notification of a release shall be classified as a violation with the property owner being subject to fines or penalties in the amount of \$100/ day and shall include any and all cost of abatement, remediation and or corrective action to remove the violation. Whenever the Director finds that a violation of this ordinance has occurred, the Director may order compliance by written notice of violation containing the following:

- i. The name and address of the alleged violator;
- ii. The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
- iii. A statement specifying the nature of the violation;
- iv. A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action. It is not the responsibility of the Town to formulate or design any remedial systems.
- v. A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and,
- vi. A statement that the determination of violation may be appealed to the Board of Public Works by filing a written notice of appeal within thirty (30) days from the date of the written Notice of Violation.

B. Such notice may require without limitation:

- i. The performance of monitoring, analyses, and reporting required;
- ii. The elimination of illicit discharges and illegal connections;
- iii. That violating discharges, practices, or operations shall cease and desist;
- iv. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- v. Payment of costs to cover administrative and abatement costs; and,
- vi. The implementation of pollution prevention practices acceptable to the Town.
- vii. The reporting of the violation to the Connecticut Department of Energy and Environmental Protection (DEEP) and/or the United States Environmental Protection Agency (EPA).

6. Appeal of Notice of Violation:

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- A. Any person receiving a Notice of Violation may appeal the determination of the Director to the Board of Public Works. The notice of appeal must be received by within thirty (30) days from the date of the written Notice of Violation.

7. Enforcement

A. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation within thirty (30) days after receipt of the notice, or if an appeal is taken, within thirty (30) days after a decision on said appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

For intentional and flagrant violations of this ordinance, the Director may refer the violation to the United States Environmental Protection Agency (EPA) for enforcement of penalties under Sections 309 and 311 of the Clean Water Act.

**Sec 21-32 Definitions:**

“Construction Activity” means activities subject to the Connecticut Erosion and Sedimentation Control Act or General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities. These include construction projects resulting in land disturbance. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

“Illicit Discharge” means any unpermitted discharge to waters of the state that does not consist entirely of stormwater or uncontaminated ground water except those discharges identified in Section 3.1.1 of this ordinance when such non-stormwater discharges are not significant contributors of pollution to a discharge from an identified municipal separate storm sewer system.

“Illegal Connection” means either of the following:

a) Any pipe, open channel, drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm drain system including but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system, regardless of whether such pipe, open channel, drain or conveyance has been previously allowed, permitted, or approved by an authorized enforcement agency; or

b) Any pipe, open channel, drain or conveyance connected to the municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

“Industrial Activity” means activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b) (14) or CGS 22a-430b.

“National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit” means a permit issued by the Connecticut DEEP under authority delegated pursuant to 33 USC § 1342(b) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

“Municipal Separate Storm Sewer System” means any facility designed or used for collecting and/or conveying stormwater, including but not limited to any roads with drainage

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systems, highways, municipal streets, curbs, gutters, inlets, catch basins, piped storm drains, pumping facilities, structural stormwater controls, ditches, swales, natural and man-made or altered drainage channels, reservoirs, and other drainage structures.

**“Non-Stormwater Discharge”** means any discharge to the storm drain system that is not composed entirely of stormwater.

**“Person”** means, except to the extent exempted from this ordinance, any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, city, county or other political subdivision of the State, any interstate body or any other legal entity.

**“Pollutant”** means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; petroleum hydrocarbons; automotive fluids; cooking grease; detergents (biodegradable or otherwise); degreasers; cleaning chemicals; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; liquid and solid wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; silt, sand and/or exposed earth and wastes and residues that result from constructing a building, a road and/or a structure; concrete and cement; and noxious or offensive matter of any kind.

**“Pollution”** means the contamination or other alteration of any water’s physical, chemical or biological properties by the addition of any constituent and includes but is not limited to, a change in temperature, taste, color, turbidity, or odor of such waters, or the discharge of any liquid, gaseous, solid, radioactive, or other substance into any such waters as will or is likely to create a nuisance or render such waters harmful, detrimental or injurious to the public health, safety, welfare, or environment, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wild animals, birds, fish or other aquatic life.

**“Premises”** mean any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

**“Sidewalk”** means all of the street space from the property line to the pavement but not including the curb, if any.

**“Stormwater Runoff” or “Stormwater”** means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

#### **h. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Tyler and seconded by Council Member Seymour, it was unanimously voted: To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 17 Peddlers, Solicitors, Canvassers and Itinerant Vendors, Article II, Division 1, Generally. Sec. 17-16. through 17-50; and, to waive the reading of said sections. The public hearing will be held Tuesday, April 7, 2026 at 4:50 p.m., in Meeting Room 1-1 City Hall, First Floor, 111 North Main Street, Bristol.

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Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

**Sec. 17-16 Definitions.**

(a) As used in this article, the word "peddler" or "hawker" shall include any person whether a resident of the city or not, who goes from place to place, house to house, street to street, or one who occupies any public place, public sidewalk, public street, or private property for the purpose of selling or bartering, or carrying for sale or barter, or exposing therefor any goods, wares, merchandise, meats, fish, fruits, foods, flowers, plants, trees, vegetables, truck garden or farm products or provisions either on foot, by pushcart, stand, motor vehicle or from any other type of conveyance.

(b) A "canvasser" or "solicitor" is defined as any individual, eighteen (18) years of age or older, whether a resident of the city or not, traveling by foot, wagon, automobile, motor truck or any type of conveyance, from place to place, from house to house or from street to street taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, including, among other things, the sale of books and magazines, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, provided that such definition shall include any person who, for himself or for another person, hires, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

(c) Additional definitions. For the purposes of this section, the following definitions shall apply:

(1) Public place means any street, sidewalk, alley or other public way, any public park, square, space or grounds or any publicly owned or leased land or buildings.

(2) Public sidewalk means that part of a public highway used for pedestrian traffic.

(3) Public street means that part of the public highway used for vehicular traffic.

(4) Pushcart means any wheeled device, other than a motor vehicle, used by a vendor in a public place, that may be moved with or without a motor and that does not require registration with the department of motor vehicles.

(5) Stand means any moveable, portable or collapsible structure, framework, table, container, basket or other similar equipment or device, other than a pushcart, used by a vendor in a public place for the purpose of vending, displaying, keeping or storing any goods, wares, merchandise or food or any article used in the business of vending.

(6) Motor vehicle means any motor vehicle as defined by Connecticut General Statutes Section 14-1.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

**Sec. 17-17. - Noises, sound-amplification devices. Timing of Visits.**

No peddler, solicitor or canvasser, or any person in his behalf, shall shout, make any outcry, blow a horn, ring a bell or use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the streets, alleys, parks or other public places of the city

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*or upon any private premises in the city where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such peddler proposes to sell. No peddler, solicitor or canvasser shall call upon any home or business before nine (9) A.M. on any day nor after dusk on any day, nor shall call upon any home or business more than once during any six month period.*  
(Ord. of 11-8-78; Ord. of 7-1-80)

**Sec. 17-18. - Use of streets.**

*No peddler, solicitor or canvasser shall have any exclusive right to any location in the public streets, nor shall be permitted a stationary location on Main Street, North Main Street, Hope Street or Riverside Avenue between Main Street and North Main Street, or any public place unless specifically authorized to do so, nor shall be permitted to operate in any congested area where such operations might impede or inconvenience the public. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced. Any person violating the provisions of this section shall be fined in accordance with Section 1-11 of the Code of Ordinances of the City of Bristol.*  
(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 10-8-13; Ord. of 9-10-19)

**Sec. 17-19. - Duty of police to enforce article.**

*It shall be the duty of any police officer of the city to require any person seen peddling, hawking, soliciting or canvassing, and who is not known by such officer to be duly licensed under division 2 of the article, to produce his peddler's, hawker's, solicitor's or canvasser's license and to enforce the provisions of this article against any person found to be violating the same. When it is determined that a violation has occurred it shall constitute an infraction of a local ordinance and shall be prosecuted as such. Any person who shall engage in the business aforesaid without being duly licensed as provided herein, or who shall violate any of the provisions of this chapter shall be fined in accordance with Code section 1-11.*  
(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

**Sec. 17-20. - Records.**

*The chief of police shall maintain a record of all convictions for violation of this article, and a record for each license issued under division 2 of this article.*  
(Ord. of 11-8-78; Ord. of 4-10-18)

**Sec. 17-21. - Exemptions from article specified.**

*This article shall not apply to the following:*

- (a) Salesmen selling goods to retail or wholesale establishments.*
- (b) Any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.*

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(c) Any person employed by or soliciting for any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.

(d) Nonprofit organizations as approved by the state.

(e) Sales by farmers and gardeners of the produce of their farms, gardens, and greenhouses, including fruit, vegetables and flowers, or to the sale, distribution and delivery of milk, teas, coffees, spices, groceries, meats and bakery goods, to sales on approval, to conditional sales of merchandise, or to the taking of orders for merchandise for future delivery when full payment is not required at the time of solicitation as provided in G.S. § 21-37 of the State of Connecticut, and any further exemptions as may be provided in said G.S. § 21-37, as the same may be amended from time to time.

(f) Tag sales by residents of Bristol.

(g) Sales of lapel pins, buttons, flowers, small flags and similar novelties and books and magazines sold by any veteran eligible for exemption pursuant to G.S. § 21-30.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 5-3-83; Ord. of 7-11-94; Ord. of 7-13-04)

**Sec. 17-22. - Exemption for resident veterans.**

Any veteran who has resided within the state for a period of two (2) years next preceding the date of application and who served in time of war, as defined by G.S. § 27-103 shall be exempted from fees required in section 17-34 of this article for the privilege of buying, selling or vending goods, wares or merchandise provided he or she registers with the chief of police and claims this exemption. The chief of police may defer issuance of a license to a veteran for the sale of goods, wares or merchandise for a period not to exceed seven (7) days for the purpose of investigation. Each such veteran engaged in any of said occupations shall produce his or her discharge, certificate of honorable discharge from the service or a copy thereof certified by the town clerk from the records of the town where such discharge or certificate of discharge is recorded as provided in G.S. § 12-93, for inspection, together with proof that the applicant is a resident of the state as required by G.S. § 21-30, upon the demand of a police officer of the city and, if he or she fails to do so, shall be deemed not to be entitled to any privilege under this section. Any person who makes a false representation for the purpose of availing himself or herself of the privilege of this section shall be fined not more than twenty-five dollars (\$25.00). (Ord. of 5-3-83; Ord. of 8-2-83; Ord. of 7-13-04; Ord. of 4-10-18; Ord. of 3-14-23)

**Sec. 17-23. - Requirements and restrictions.**

(a) Insurance. The peddler, hawker, solicitor, or canvasser who utilizes any public place, public sidewalk or public street as described in section 17-16, shall indemnify and hold the City of Bristol harmless from injury and liability resulting from the peddler, hawker, solicitor or canvasser's operation of business and shall file with the comptroller's office a certificate of insurance issued by a company licensed to do business in the State of Connecticut, naming the city, its officers, employees, agents and assigns as an additional insured. Said certificate of insurance shall evidence an existing policy of comprehensive general liability insurance, for a peddler, hawker, solicitor, or canvasser, in a minimum amount of one million dollars (\$1,000,000.00) for general liability, two million dollars (\$2,000,000.00) general aggregate and, if a motor vehicle is used to dispense products, in addition to general liability insurance as stated herein, automobile liability insurance, in a minimum amount of one million dollars

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*(\$1,000,000.00) combined single limit, property damage, and bodily injury coverage, against any and all damage and injury to property or person by reason of, or related to, the licensee's operations and its use of public streets, sidewalks or other places to vend merchandise. Said insurance shall be maintained throughout the duration of the license period and failure to do so shall be grounds for immediate revocation of the vendor's license. Motor vehicle insurance shall be in the nature of commercial motor vehicle insurance that shall insure the motor vehicle and any appendage to the motor vehicle, including, but not limited to, trailers.*

*(b) All certificates of insurance issued pursuant to this chapter shall contain a clause that thirty (30) days' written notice of cancellation or change shall be given to the comptroller's office for the city.*

*(Ord. of 12-14-10; Amend. of 4-12-11)*

**Sec. 17-24. - Special event licenses; waivers and exemptions.**

*(a) A special event license may be issued to persons or entities engaged in the sale of various products at parades, festivals, and other special events, all as recognized and approved by the city council. Application for said license shall be submitted to the police department along with a fee of twenty-five dollars (\$25.00). Said licenses shall be displayed conspicuously at all times. All sales under this special event license will be limited only to the hours of the parade, festival or special event and shall be conducted where the parade, festival or special event is being held.*

*(b) In the sole discretion of the city council, the application fee of twenty-five dollars (\$25.00) may be reduced to a nominal fee of one dollar (\$1.00) and the licensing procedure be waived under subsection (a) when such reduction and waiver of the licensing procedure will help promote a special event which has been recognized and approved by city council as being beneficial to the entire community. In exercising its discretion, city council shall consider such factors as the cultural, education, artistic, humanistic, charitable, scientific, literary, historic, and other benefits of the special event to the community.*

*(c) Any parade, festival, or other special event sponsored by the city shall be exempt from the provisions of ordinance chapter 17, except that the organization hired to do or individual vendors allowed to participate in the parade, festival or other special event shall maintain insurance coverage pursuant to ordinance section 17-23, and if the vendor is offering or selling any food or beverages, the vendor shall file an application with the Bristol-Burlington Health District, to obtain a food service certificate in compliance with the regulations of the Bristol-Burlington Health District and the public health code of the State of Connecticut. Food service facilities with certificates from the Bristol-Burlington Health District shall be exempt from additional fees for temporary events, but shall be required to apply for and receive a separate certificate for each event.*

*(Ord. of 7-12-16)*

**Secs. 17-25—17-30. – Reserved.**

**DIVISION 2. - PERMIT AND LICENSE**

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**Sec. 17-31. – Required.**

*It shall be unlawful for any person to engage in the business of peddler, solicitor or canvasser, as defined in section 17-16 of this article, within the corporate limits of the city without first obtaining a permit and license therefor as provided in this division except one exempt under section 17-21.*

*(Ord. of 11-8-78; Ord. of 7-1-80)*

**Sec. 17-32. - Application; accompanying documents.**

*(a) Applicants for a permit and license under section 17-31 of this article must file with the police department a sworn application in writing on a form to be furnished by the police department, which shall contain the following information:*

- (1) Name and description of the applicant;*
- (2) Address (legal and local);*
- (3) A brief description of the nature of the business and the goods to be sold and in the case of products of a farm or orchard, whether produced or grown by the applicant;*
- (4) If employed, the name and address of the employer, together with credentials establishing the exact relationship;*
- (5) The length of time for which the right to do business is desired;*
- (6) If a vehicle is to be used, a description of the same, together with license number or other means of identification;*
- (7) A photograph of the applicant, taken within sixty (60) days immediately prior to the date of the filing of the application which picture shall be two (2) inches by two (2) inches, showing the head and shoulders of the applicant in a clear and distinguishing manner;*
- (8) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefore.*

*(b) The applicant must file a certificate of insurance with the comptroller's office, as required in section 17-23, at the same time of application or renewal of a license.*

*(c) If the applicant is offering or selling any foods or beverages, the applicant shall file with his application proof of a current valid food service license approved by the Bristol-Burlington Health District [application to the Director of the Bristol Burlington Health District for a food service license].*

*(d) If the applicant's business requires, or who uses in his business, any measure, weight or scale, he shall present to the police department proof from the Commissioner of Weights and Measures of the State of Connecticut that said measures, weights or scales have been tested by said commissioner or one (1) of the commissioner's inspectors and found to be correct.*

*(e) If the applicant is a veteran claiming exemption from regulation or fees pursuant to section 21-30 of the Connecticut General Statutes he or she must present to the police chief proof of entitlement to said exemption as provided for in section 17-22 herein.*

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*(f) Said applicant shall comply fully with all the provisions of this Code and the statutes of the State of Connecticut regulating and concerning the sale of goods, wares and merchandise and will pay all judgments rendered against said licensee for any violations thereof.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 11-5-80; Ord. of 4-29-94; Ord. of 7-13-04; Amend. of 4-12-11; Ord. of 4-10-18)*

**Sec. 17-33. - Investigation; issuance or denial.**

*(a) At the time of filing an application for the permit and license required by section 17-31, the applicant shall pay a fee of fifteen dollars (\$15.00) to the police department to cover the cost of investigation.*

*(b) Upon receipt of such application, the original shall be referred to the chief of police, who shall cause such investigation of the applicant's business and moral character to be made as he deems necessary for the protection of the public good. If the applicant is offering food or beverages, the application also shall be referred to the director of health to sign his approval or disapproval.*

*(c) If as a result of such investigation, the applicant's character or business responsibility is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his reasons for the same, and return the application to the applicant that his application is disapproved and that no permit and license will be issued.*

*(d) If as a result of such investigation, the character and business responsibility of the applicant are found to be satisfactory, the chief of police shall endorse on the application his approval and return the application to the applicant, who shall, upon payment of the prescribed license fee, deliver to the applicant his permit and issue a license. Such license shall contain the signature of the chief of police and shall show the name, address and photograph of such licensee, the class of license issued and the kind of goods to be sold thereunder, the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such peddling.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 3-14-00; Amend. of 4-12-11; Ord. of 4-10-18)*

**Sec. 17-34. - Fees.**

*No person shall be exempt from fees except as appears in section 17-21.*

*(a) Peddlers. The license fee for a peddler as defined in section 17-16(a) shall be one hundred eighty-five dollars (\$185.00) per year from the date of issuance and shall be paid to the police department. A peddler's license shall not be issued for a shorter period of time.*

*(b) Solicitors and canvassers. The license fee for a solicitor or canvasser which shall be charged by the police department for the license required by section 17-31 shall be ten dollars (\$10.00) per week, forty dollars (\$40.00) per month or seventy-five dollars (\$75.00) per year.*

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(1) *For the purpose of this section, any period of seven (7) calendar days or less shall be considered one (1) week; any period of more than seven (7) calendar days and not more than thirty (30) calendar days shall be considered one (1) month; any period of more than thirty (30) calendar days and not more than one (1) calendar year shall be treated as a year.*

(2) *The annual fees provided for in this section for solicitors and canvassers shall be assessed on a calendar year basis, and on and after July first the amount of the fee for such annual licenses shall be one-half (½) the amount stipulated for the remainder of the year.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18; Ord. of 2-14-23)*

**Sec. 17-35. - Numbers and badges.**

*The police department shall issue to each licensee under this division, at the time of delivery of his license, a suitable badge for each individual licensed under this division. The license and badges shall bear the words "licensed peddler" or "licensed solicitor and canvasser," and the number of the license in letters and figures plainly discernible. Each such licensee shall attach to, or paint on both sides of any vehicle so used, the words, "licensed peddler" or "licensed solicitor and canvasser," and the number of his license in letters and figures plainly discernible for a distance of not less than two hundred (200) feet.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)*

**Sec. 17-36. - Transferability.**

*No license or badge issued under the provisions of this division shall be used or worn at any time by any person other than the one to whom it was issued.*

*(Ord. of 11-8-78; Ord. of 7-1-80)*

**Sec. 17-37. - Exhibition of license and badge.**

*Peddlers, solicitors or canvassers are required to exhibit their licenses and badges at all times while conducting business.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)*

**Sec. 17-38. - Revocation.**

*(a) Permits and licenses issued under the provisions of this division may be revoked by the chief of police after notice and hearing, for any of the following causes:*

- (1) Fraud, misrepresentation or false statement contained in the application for license;*
- (2) Fraud, misrepresentation or false statement made in the course of carrying on his business as peddler, solicitor or canvasser;*
- (3) Any violation of this article;*
- (4) Conviction of any crime or misdemeanor involving moral turpitude;*

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*(5) Conducting the business of peddling, soliciting or canvassing in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.*

*(b) Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the licensee at his last known address at least five (5) days prior to the date set for hearing.*

*(Ord. of 11-8-78; Ord. of 7-1-80)*

**Sec. 17-39. – Appeal from denial or revocation.**

*(a) Any person aggrieved by the action of the chief of police in the denial of an application for permit or license as provided in subsection 17-33(c), or in the decision with reference to the revocation of a license as provided in section 17-38, shall have the right of appeal to the city council.*

*(b) Such appeal shall be taken by filing with the council within fourteen (14) days after notice of the action complained of has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal.*

*(c) The council shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given the appellant in the same manner as provided in section 17-38 for notice of hearing on revocation. The decision and order of the council on such appeal shall be final and conclusive.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)*

**Sec. 17-40. - Expiration; renewal of solicitors and canvassers license.**

*All annual licenses issued under the provisions of this division shall expire on the thirty-first day of December in the year when issued. Other than annual licenses shall expire on the date specified in the license. Upon expiration, the license shall be renewed upon request made to the chief of police and upon payment of the license fee provided herein; and the fact of renewal shall be indicated by the chief of police upon the applicant's license showing the new expiration date thereof. Upon renewal, the chief of police shall issue to the applicant a new identification card as provided for in this article, showing the period for which the license has been issued. All annual licenses must be renewed within one (1) year after the expiration thereof; and any person applying for a license, after the abovementioned one (1) year, shall be required to submit a new application and comply with all of the requirements required of a new applicant.*

*(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)*

**Sec. 17-41. – Expiration; renewal of peddler's license.**

*A peddler's license shall expire one year from the date of issuance and shall be renewed in compliance with the requirements of the original license.*

*(Ord. of 7-1-80)*

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**Sec. 17-42. - Repeal of conflicting ordinances.**

*All ordinances or parts of ordinances inconsistent with this article are hereby repealed.*  
(Ord. of 7-1-80)

**Secs. 17-43—17-50. - Reserved****i. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Seymour, it was unanimously voted: To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 18 Planning, Article X, Youth Commission, Sec. 18-148 through 18-159; and to waive the reading of said sections. The public hearing will be held Tuesday, April 7, 2026 at 4:55 p.m., in Meeting Room 1-1 City Hall, First Floor, 111 North Main Street, Bristol.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

**ARTICLE X. YOUTH & COMMUNITY SERVICES COMMISSION****Sec. 18-148. - Established.**

*Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a youth & community services commission, which shall be a part of the administration of the municipal government and shall be subject to the Charter, general ordinances and regulations of the city.*  
(Code 1960, § 60-1; Ord. of 2-4-71)

**Sec. 18-149. - Duties.**

*The commission established by this article shall study continuously the conditions and needs of the youth of the city in relation to employment, health and development of their skills and talents so as to become participating and contributing members of the community. The commission shall provide guidance for the delivery of community services to residents in need. It shall analyze the needs and shall make recommendations to the mayor and the city council regarding the programs and policies available to serve those needs.*  
(Code 1960, § 60-2; Ord. of 2-4-71; Ord. of 12-5-78)

**Sec. 18-150. - Terms and appointments.**

*(a) The youth & community services commission shall consist of eleven (11) members. There shall be at least three (3) members currently under twenty-one (21) years of age, a representative of the school system, a representative of the police department, a private youth serving agency member, a city [councilman] councilor, four (4) citizens, and at least one-third (⅓) of the total membership shall be people who receive less than fifty (50) percent of their livelihood by delivering services to youth and their families.*

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(b) All appointments shall be for three (3) years except the [councilman] City Council members who shall be appointed in November for a term of two (2) years and who shall serve only during [his] their term of office as [councilman] councilor. All appointments to fill vacancies shall be for the unexpired portion of the term succeeded to.

(Code 1960, § 60-3; Ord. of 2-4-71; Ord. of 3-1-77; Ord. of 5-3-77; Ord. of 12-5-78; Ord. of 6-13-94; Ord. of 12-14-04)

**Sec. 18-151. - Officers.**

A chairman, vice-chairman and a secretary shall be elected by the members of the youth & community services commission from among their members.

(Code 1960, § 60-4; Ord. of 2-4-71)

**Sec. 18-152. - Budget.**

As the need appears and arises, the youth & community services commission shall recommend to the mayor and city council the employment of personnel to serve the needs of youth. The commission [shall] provide guidance to staff and submit annually a budget for recommended programs and personnel for the ensuing year in as much detail as shall be required by the mayor, city council and board of finance.

(Code 1960, § 60-5; Ord. of 2-4-71; Ord. of 12-5-78)

**Sec. 18-153. - Meetings; agenda.**

The youth & community services commission shall be empowered to determine the time and place of its meetings and its agenda.

(Code 1961, § 60-6; Ord. of 2-4-71)

**Sec. 18-154. - Reserved.**

*Editor's note— A motion adopted by the council on Dec. 10, 1984, provided that § 18-154, expiration, be deleted; that the youth commission be reestablished, effective Dec. 1, 1984; and that the terms of existing members of such commission continue until the expiration of such terms. Prior to deletion, § 18-154 was derived from an ordinance adopted Dec. 5, 1978.*

**Secs. 18-155—18-159. – Reserved.**

Council Member Dickau provided an update on the status of a vape shop ordinance being considered and drafted by the Ordinance Committee. This will be referred to the Zoning Commission after the draft is completed. Information from BBHD Director Palmieri, letters from PRYCSBEST Coalition and Superintendent White will also be included.

Council members reported on other committees, activities, and events.

**7. CONTRACTS**

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**a. Contract 2C26-016 Page Park Improvements Phase 2**

Communication received from Purchasing Director Haynes.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To award Contract 2C26-016 Page Park Improvements Phase 2 to Yield Industries LLC in the amount of \$3,303,000.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

**b. Tentative Agreement Between City of Bristol and Local #233 of Council 4 AFSCME**

Communication received from Human Resources Director Haselkamp.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To approve the funding for a tentative agreement reached between the City of Bristol and Local #233 of Council 4 American Federation of State, County, and Municipal Employees (AFSCME) for a three-year contract from July 1, 2025 through June 30, 2028, and to refer to the Board of Finance.

**8. RESOLUTION**

**a. BOE - Urban Grant from DEEP for Multi-Purpose Field and Site Upgrades**

Communication received from Schools Project Manager Landon.

On motion of Council Member Seymour and seconded by Council Member Hahn, it was unanimously voted: To approve a resolution authorizing Mayor Ellen Zoppo-Sassu, or Acting Mayor, to sign and deliver any and all documents necessary and appropriate to carry out the terms of the State of Connecticut Department of Energy and Environmental Protection (DEEP) Urban Grant for Multi-Purpose Field and Site Upgrades on behalf of the Bristol Board of Education.

The Resolution reads as follows –

BE IT HEREBY RESOLVED that Ellen Zoppo-Sassu, Mayor, or the Acting Mayor of the City of Bristol, be and hereby is authorized to execute on behalf of the City of Bristol to amend the Urban Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for \$650,000 for Board of Education Multi-Purpose Field and Site upgrades.

IN ADDITION, Ellen Zoppo-Sassu, Mayor, or the Acting Mayor, is hereby authorized to enter into such agreements and contracts and execute all documents necessary to said grant with the State of Connecticut.

A roll call vote was taken.

| <u>YES</u>            | <u>NO</u> | <u>ABSTAIN</u> |
|-----------------------|-----------|----------------|
| Council Member Dickau |           |                |
| “ ” Hahn              |           |                |
| “ ” Kelley            |           |                |

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“           ”           Rosengren  
 “           ”           Seymour  
 “           ”           Tyler  
 Mayor Zoppo-Sassu

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

## **9. PUBLIC WORKS DEPARTMENT**

### **a. Re-accept Ronzo Road Extension as City Street**

Communication received from Public Works Director Rogozinski.

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To approve the re-establishment of the following portion of Ronzo Road Extension as a City Street:

*Beginning at a point on the east side of Birch Street, at the southwest corner of the portion of Ronzo Road marks the point and place of beginning, thence running north along Birch Street street line a distance of 75.01' at a bearing of N 00° 55' 29" W to a monument, thence along a curve to the right a distance of 23.56' with a radius of 15.00' and delta angle of 90° 00' 26" to another monument, thence turning and running along the Ronzo Street street line a distance of 249.87' at a bearing of N 89° 02' 20" E to a monument, thence running along a curve having a radius of 460.00' a distance 260.46' intersecting with N/F ESPN's property line, thence turning south and running a distance of 60.00' at a bearing of S 31° 29' 42" W, thence turning and running along a curve having a radius of 400.00' a distance of 75.85' to a monument, thence running along another curve the left having a radius of 25.00' and a delta angle of 88° 01' 46" and an arc length of 38.41' to another monument, thence reversing its curve and running along a curve having a radius of 70.00' and a delta angle of 149° 23' 38" a distance of 182.52' to a monument, thence reversing it curve again to the left having a radius of 25.00' and a delta angle of 82° 56' 24" a distance of 36.19' to a monument thence turning and running along the street line a distance of 239.88' at a bearing of S 89° 02' 20" W to the point and place of beginning.*

Said approval shall be subject to the following:

1. ESPN Inc. removal of all fencing and associated apparatus located within the right of way.
2. ESPN shall be responsibility to mow an provide landscaping of the center island located within the cul-de-sac. The maintenance and repair of roadway pavement and curbing shall be the responsibility of the City of Bristol department of Public Works
3. Map indicating limits of right of way filled on City land records. Paved cul-de-sac shall be located within the proposed right of way.
4. ESPN shall remove snow and ice control on the section of roadway located east of the cul-de-sac shall. The sole purpose of referenced maintenance is for ESPN benefit, the City does not require the roadway section to be maintained and may grant ESPN Inc. authorization to remove the referenced roadway section subject to installing curbing along the paved cul-de-sac area.
5. Approval of the Water & Sewer Department (disposition of utilities and easements within roadway right of way)

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6. *ESPN Construction of handicap ramp at the southeast corner of the Ronzo Road and Birch St intersection along with interconnection to the sidewalks located on the southern side of Ronzo Road Extension.*

7. *Restore traffic signal at Birch St and Ronzo Road to full operation or remove the signal and install stop signs. The traffic signal is currently on flash and with the additional (opening) of Ronzo Road east of Birch St it is anticipated that the traffic signal need to be fully operational, with phase control on Ronzo Road, Birch St south of Ronzo Rd and pedestrian controls.*

**b. Contract 2C24-042 Change Order - North Main Street Streetscape Modifications**

Communication received from Public Works Director Rogozinski.

On motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign any and all documents associated with executing a change order to Contract 2C24-042 in the amount of \$200,000 with Martin Laviero Contracting Inc. Said change is to modify streetscape improvement on North Main Street between the Post Office and PD Complex to provide additional parking.

**10. OLD BUSINESS**

**a. 2023 Neighborhood Assistance Act Extension Request**

Communication received from Grant Administrator Leger.

On motion of Council Member Hahn and seconded by Council Member Tyler, it was voted: To approve the proposed extension of the project period for the Neighborhood Assistance Act allocation for the Bristol Historical Society, from September 30, 2024 to September 30, 2025, with an audit due to the City by March 30, 2026, and to forward this request to the Department of Revenue Services for action. *(Mayor Zoppo-Sassu recused herself from the vote because she wrote the original grant.)*

**11. NEW BUSINESS**

**a. Chippanee Golf Course – Referral to Planning Commission**

Recommendation received from the Real Estate Committee.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To refer to the Planning Commission the real property known as "Chippanee Golf Course", Lots 64-1-1, 64-16-1 and 64-1 on Marsh Road for a C.G.S. Section 8-24 report, specifically to address if the City of Bristol should purchase this property.

**b. Letter of Intent to Purchase 116 Marsh Road, Chippanee Golf Course**

Communication received from Asst. Corporation Counsel Conlin.

On motion of Council Member Tyler and seconded by Council Member Seymour, it was unanimously voted: To authorize the Mayor or Acting Mayor to enter into a Letter of Intent on behalf of the City of Bristol to purchase real property known as Chippanee Golf Course, at 116

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Marsh Road, Assessor's Map 64, Lot 1 and Assessor's Map 64, Lot 16-1, with F.W. Blasius, Jr., LLC.

**c. Referrals regarding Peacedale Cemetery on James P. Casey Road**

On motion of Council Member Hahn and seconded by Council Member Kelley, it was unanimously voted: To bring a new item concerning the West Cemetery Association to the agenda.

On motion of Council Member Hahn and seconded by Council Member Tyler, it was unanimously voted: To refer to the Planning Commission, pursuant to Connecticut General Statutes Section 8-24, the City's potential acquisition of real property known as Assessor's Map 59, lots 15, 16A1, 16A2 and 13 A, known as Peacedale Cemetery, located on James P. Casey Road, and to provide its report to the City Council. It was further moved that this matter also be considered by the Real Estate Committee at its next regularly scheduled meeting on April 6, 2026 and by the Parks Commission at its next regularly scheduled meeting on March 18, 2026.

Mayor Zoppo-Sassu explained the history of the West Cemetery, its association, and the ownership of Peacedale Cemetery. She also explained the possibility of the City taking over the cemetery.

- 12. RESIGNATIONS** – It was voted that this item precede agenda item #3 Public Participation.
- 13. APPOINTMENTS** – It was voted that this item precede agenda item #3 Public Participation.
- 14. OTHER BUSINESS**

Mayor Zoppo-Sassu announced that Town & City Clerk, Erica Cabiya, has returned and therefore, Acting Town & City Clerk, Merina Bigos, will return to her role as Deputy Town & City Clerk.

**15. ADJOURNMENT**

At 8:31 p.m., on motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_  
**Erica Cabiya**  
**Town & City Clerk**