

City of Bristol CT
Firehouse 3 Building Committee
Special Meeting Minutes – January 17, 2023

A special meeting of the Firehouse 3 Building Committee was held on January 17, 2023, at 6:00 pm in the Training Room of Firehouse 4 located at 17 Vincent P Kelly Road. The meeting was also made available via Zoom videoconference, no online participation was observed.

Present: Craig Henderson, Sean Moore, Fire Chief Richard Hart, Dave Maikowski, Sebastian Panioto, and Raymond Rogozinski.

Staff Present: Roger Rousseau, Purchasing Agent; Kayleen Bracco, Bristol Fire Department.

1. CALL TO ORDER

The meeting was called to order at 6:12 pm.

2. PUBLIC PARTICIPATION

None.

3. OLD BUSINESS

a. Revision of meeting calendar

Discussion was held regarding finding a new regular meeting date and time for committee meetings instead of every third Tuesday. Following the discussion, the fourth Wednesday of the month seemed to be available for members.

On motion by Raymond Rogozinski and seconded by Sean Moore, the committee moved to approve a meeting calendar reflecting meetings held on the fourth Wednesday of every month; the motion unanimously passed.

b. Discussion of Pre-Site Visit

Roger Rousseau stated that between fifteen and twenty architectural firms attended the meeting. A few firms assumed that the City was renovating the existing building; it was clarified that this will be a new building on recently acquired land and that no work will be performed on the old building as part of this contract, except for possible removal and reuse of certain equipment, e.g., Plymovent exhaust.

Qualifications are due to the Purchasing Department on January 23rd following which Roger Rousseau will send qualifications submissions to committee members with instructions on

rating / ranking them. It is expected that following reviews, interviews would be held toward the end of February or early March, via a special meeting.

4. ADJOURNMENT

There being no other business, the meeting adjourned at 6:33 pm.