



*City of Bristol
Board of Library Directors*

Information to Access Meeting

<https://bristolct-gov.zoom.us/j/6404782835?omn=88921997776>

Meeting ID: 640 478 2835

The Regular Meeting of the Board of Library Directors will be held on Monday, May 4, 2026 at 6:30 p.m. at the Bristol Public Library, 5 High Street, Meeting Room 1, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - April 6, 2026
4. Communications
5. Reports and Committee Reports
 - a. Finance Committee
 - b. Property Committee
 - c. Policy Committee
 - d. Strategic Planning Committee
 - e. Library Director's Report
 - i. March 2026 Statistics
 - ii. YTD Budget 4.27.26

- f. City Council Liaison Report
 - g. Friends of the Library
 - h. Community Engagement Committee
- 6. Old Business
 - 7. New Business
 - 8. Adjournment

PER ORDER OF THE CHAIRPERSON
Pina Salvatore

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, APRIL 6, 2026

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Valina Carpenter, Eric Frenette, Nicholas Jakubowski, Elizabeth Kanachovski, Andrea Kapchensky, Kimberly Ploszaj (via Zoom), Danielle Rivard, Pina Salvatore, Betty Talmadge (via Zoom), and Council Liaison Steve Seymour.

Library Director Deborah Prozzo and Assistant Library Director Scott Stanton.

Absent: None.

Item 1- Call to order

Chairperson Salvatore called the meeting to order at 6:31 p.m.

Item 2- Public Participation

None.

Chairperson Salvatore asked if there was any follow-up to the email that Erik Madsen sent through the library's website regarding document retention. Library Director Prozzo stated that the library is not a clearinghouse for permanently retaining City of Bristol electronic records. That's the purpose of the City Clerk's Office. Public Records are kept at City Hall. Discussion followed. The Library Board will respond to Mr. Madsen.

Item 3- Approval of Minutes

Director Rivard MOVED to approve the minutes of the March 2, 2026 Regular Meeting. Seconded by Director Frenette. All in favor. None opposed. Motion passed.

Item 4- Communications

Library Director Prozzo received notification today that Baker & Taylor, the book vendor, has officially entered into Chapter 11 Bankruptcy. No claims will be processed while they go through it. At the LCI Board meeting on Friday, she will see if other libraries have received this notification and what the consortium is doing. She will then file this paperwork with Corp Counsel so they can have a record of it.

Library Director Prozzo received notification from the Connecticut State Library that we did not get the \$2,000 summer enrichment grant to pay for Lucky Diaz. She will have to reach out to the Division of Children and YA Services to find out why. She's disappointed and surprised. They hope we will consider applying next year. We don't know yet who received the grant. So, the funding for the Lucky Diaz author event will come entirely out of the F. N. Manross Memorial Library Trust Fund and our PR will say that.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

Library Director Prozzo stated that due to a cold, difficult winter, we are short in our natural gas account, but have sufficient funds in the unencumbered program supply line item. To avoid running a negative balance, she would like to do a transfer now rather than at the end of the fiscal year.

Director Frenette made a MOTION to allow Library Director Prozzo to make a request at the April 28th Board of Finance meeting to transfer \$7,500 from Program Supplies to Natural Gas. Seconded by Director Carpenter. All in favor. None opposed. Motion passed.

b. Property Committee

Director Kapchensky reported the following:

The Friends of the Library have made arrangements with Three Brothers to begin work in the garden at the Main Library at the beginning of May, as soon as schedules can be worked out and when there's not a lot going on at the library.

There is going to be a dedication ceremony at the Manross Garden in Forestville on June 17th at 10:00 a.m.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Library Director's Report

1) February statistics highlights:

February activity reflected the impact of several winter weather events and related closures. We saw a decline in circulation and some other in-building measures compared to February 2025, but overall library usage remains strong in many areas, particularly in digital services and online engagement. Hoopla and Advantage Overdrive are very heavily used. People are looking for technology assistance and adult programming. We did have substantial increases in our website visits, Wi-Fi sessions, and database use which demonstrates that the community is continuing to rely on the library's online services when physical access is limited.

2) Monthly Budget Report:

We are heading down to the last few months of the fiscal year.

Library Revenue is at 91.5% so we're a little bit behind where we were last year, but we anticipate making that up in the next couple months, so it's nothing to worry about.

Main Library - The only concern is the natural gas line item which is at 137.5%. Everything else is on track. We've been monitoring all of our POs to see what needs to be increased, closed, and allocated elsewhere. We are in very good shape.

Children's Library - We have a little more unencumbered money than I'd like to be carrying at this point in the fiscal year, but the situation with Ingram has been difficult. We might get another vendor onboard for children's books and materials. We are looking at Follett and Libraria, which are CLC vendors, so we'll get the state contract.

Manross Library - We're in good shape. There should be sufficient funds to get us through the rest of the fiscal year.

Manross Library Trust Fund - The detail report shows the expenditures, which include all of the adult and children's programs at Manross, children's and nature books, and digital content. Manross Library Trust Fund money will also be used for the Author Luncheon and the Lucky Diaz program.

Goodsell/Main Library Trust Funds - The detail report shows that the we have not spent any money in the Main Library Miscellaneous Trust Fund. We've built it up to an available budget of \$14,151 so it may be time to talk about doing a special project at the Main Library.

Centennial Fund Interest - The report shows the interest through 12/31/2025. There's \$48,083.53 in this revenue account. At some point, when the Library Board decides to do something with the money, it can be moved into the expenditure account which has approximately \$143,000. We're making progress with the donate button. The account that the online donations are going to go into is live. Scott, Don from the Computer Lab, and Muhammed from IT at City Hall are working on getting the donate button onto the webpage and linking it to the account. If people want to consider charitable giving, this is a great opportunity to see the library into the next century. Director Kanachovski inquired about advertising to the general public. Library Director Prozzo indicated that a big media PR blitz would be great. Director Rivard suggested having a QR code available at the Author Luncheon so that people could donate easily. Assistant Library Director Stanton stated that would be up to the city. Library

Director Prozzo noted that at the very least, we could create a QR code to link to our webpage which would give folks both the Centennial Fund and Main Street options. She will be able to generate a report for the Library Board showing the online donations.

Director Jakubowski asked about the \$18,000 coming out of program supplies. Library Director Prozzo explained that as we start closing the POs, additional money becomes available for a variety of things. It was a very complicated year.

Library Director Prozzo will attend the Board of Finance budget workshop on Wednesday night at 5:00 p.m.

3) Highlights of library activities:

- Sunday Hours have ended. The numbers were pretty much the same as last year. Again, we lost one Sunday due to bad weather. Not surprisingly, our highest numbers occurred on the two Sundays that we had adult programs and the day of the Friends' bag sale. Programming and activities drive foot traffic, especially on Sundays. It was easy to track.
- The Seed Library has opened for the season. Please stop by to pick up your free 5 packets of seeds. We had a great opening with a seed starting program that night. During the first week, we gave away 450 packets. We will replenish our inventory as we go along.
- Summer Reading planning is well underway. There will be programming and prizes for both adults and children. Thanks again to the Friends of the Library. We wouldn't be able to put on Summer Reading or Winter Reading without their support. We want to get the word out that kids can come for free lunch again this summer.

f. City Council Liaison Report

No Report.

g. Friends of the Library

Chairperson Salvatore reported the following:

National Library Week is April 19th - 25th. Tuesday, April 21st is National Library Workers Day. The Friends will recognize all library staff on that day with special activities and treats. The theme this year is "Find Your Joy."

The Author Reveal held on March 24th was a success. Almost all of the Author Luncheon tickets were sold that day. Out of 330 tickets, only 60 or so were left. The new process went smoothly.

As of last week, all the tickets had been sold and a waiting list had been started. Tickets will be mailed or available for pick up at the Circulation Desk on April 20, 2026 depending on which option you selected on the ticket order form. If you don't pick up your tickets by the end of that week, they will be mailed to you.

Although book donations were suspended during the winter book sale preparations, they have now resumed. The Friends are accepting all sorts of books, but really need more fiction books.

On April 8th at 11:30 a.m. there will be a reopening, ribbon-cutting event for the Friends' Café on the second floor. Light refreshments will be served. You can enter the raffle for two chances to win a gift card just for attending. No purchase is necessary. The café shelves have been restocked with new selections.

The next Friends' meeting will be on Thursday, April 23rd at 6:00 p.m. at the Main Library. This is the annual meeting. All Friends are invited to attend. If you're not a Friend yet, please come and join on the spot.

h. Community Engagement Committee

Director Kanachovski reported the following:

On Wednesday, April 22nd from 6:00 p.m. to 7:00 p.m. the library will have a resource table at a child development program hosted by three schools.

On June 14th from 1:00 p.m. to 4:00 p.m. the library will have a booth/tent on the Federal Hill Green. We are planning a fun activity for America 250. The Clock Museum will give tours.

The library will be at the Farmers' Market on June 20th, July 11th, August 15th, and September 12th. We will sign people up for library cards and bring low-cost children's books on the truck.

The Lucky Diaz author event will take place on Tuesday, August 18th. Information will be in the children's summer reading packets. Claire Strillacci will coordinate the staff duties.

The library will be at the Duck Race on Sunday, May 3rd at 10:00 a.m. We'll bring the truck and sign people up for library cards.

Director Kanachovski encouraged the Library Board members to introduce themselves to the library staff like she does.

Item 6- Old Business

None.

Item 7- New Business

- a. Director Carpenter made a MOTION to close the library on Saturday, May 23, 2026 for the Memorial Day weekend. Seconded by Director Kapchensky. All in favor. None opposed. Motion passed.

Item 8- Adjournment

There being no further business, Director Frenette made a MOTION to adjourn the meeting at 7:15 p.m. Seconded by Director Kanachovski. All present voted in favor and the meeting adjourned.

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

	March 2026			March 2025				
	Bristol Main	Manross	System Total	Bristol Main	Manross	System Total	inc/dec	percent
Circulation								
Adult	6,203	2,457	8,660	6,519	2,531	9,050	-390	-4%
Juvenile	7,148	1,397	8,545	8,375	1,174	9,549	-1004	-11%
Young Adult	446	137	583	522	104	626	-43	-7%
Other	1	0	1	0	0	0	1	0%
Total	13,798	3,991	17,789	15,416	3,809	19,225	-1436	-7%
E-Books/Magazines	1,748		1,748	1,618		1,618	130	8%
Downloadables	1,484		1,484	1,286		1,286	198	15%
Hoopla/Kanopy	2,033		2,033	1,654		1,654	379	23%
Grand Total	19,063		23,054	19,974		23,783	-729	-3%
# of questions	1,903	542	2,445	2,048	502	2,550	-105	-4%
# of tech questions	425	99	524	275	153	428	96	22%
Internet Usage	1,328	321	1,649	1,305	288	1,593	56	4%
Database Usage	2,647		2,647	2,075		2,075	572	28%
Interlibrary								
Loans								
BPL as Borrower	967	320	1,287	784	274	1,058	229	22%
BPL as Lender	1,781	597	2,378	1,804	439	2,243	135	6%
Bristol Room								
# of persons	90		90	41		41	49	120%
# of items	236		236	171		171	65	38%
Tech. Serv.								
Items Cataloged								
Adult	313	120	433	387	67	454	-21	-5%
Juvenile	201	103	304	158	36	194	110	57%
Total	514	223	737	545	103	648	89	14%
Items Withdrawn	472		472	1,113		1,113	-641	-58%
Programs								
# of Programs								
Adult	18	18	36	15	16	31	5	16%
Juvenile	74	13	87	68	15	83	4	5%
Young Adult	11	0	11	25	1	26	-15	-58%
Total	103	31	134	108	32	140	-6	-4%
# in Attendance								
Adult	566	262	828	451	361	812	16	2%
Juvenile	2,362	230	2,592	2,880	337	3,217	-625	-19%
Young Adult	134	0	134	285	0	285	-151	-53%
Total	3,062	492	3,554	3,616	698	4,314	-760	-18%
Patron Registrations								
Adult	117			156				
Children's/YA	53			30				
Total	170	34	204	186	29	215	-11	-5%
Patron Visits	13,556	3,461	17,017	13,020	3,825	16,845	172	1%
Meeting Room								
Bookings	27	12	39	22	12	34	5	15%
Attendance	574	84	658	477	84	561	97	17%
Computer Lab	Phone/Email	In-Person		Phone/Email	In-Person			
	82	125	207	11	82	93	114	123%
WiFi Sessions	9,067		9,067	5,775		5,775	3292	57%
Website Visits	50,668		50,668	42,679		42,679	7989	19%

CITY OF BRISTOL



REVENUE

FOR 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016010 MAIN LIBRARY							
0016010 421001 LIBRARY FINES	-3,700	0	-3,700	-3,654.27	.00	-45.73	98.8%
0016010 450102 COPIER CHARGES	-15,000	0	-15,000	-12,146.25	.00	-2,853.75	81.0%
0016010 450313 LIBRARY RENTALS	-2,000	0	-2,000	-3,155.00	.00	1,155.00	157.8%
TOTAL MAIN LIBRARY	-20,700	0	-20,700	-18,955.52	.00	-1,744.48	91.6%
TOTAL GENERAL FUND	-20,700	0	-20,700	-18,955.52	.00	-1,744.48	91.6%
TOTAL REVENUES	-20,700	0	-20,700	-18,955.52	.00	-1,744.48	

CITY OF BRISTOL

MAIN LIBRARY

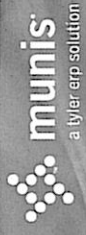


FOR 2026 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001								
0016010	MAIN LIBRARY							
0016010 514000	REGULAR WAGES	1,538,315	39,820	1,578,135	1,178,254.32	.00	399,880.68	74.7%
0016010 515100	OVERTIME WAGES &	60,915	0	60,915	47,538.36	.00	13,376.64	78.0%
0016010 515200	PARTTIME WAGES &	62,375	0	62,375	46,764.48	.00	15,610.52	75.0%
0016010 517000	OTHER WAGES	5,500	0	5,500	3,624.18	.00	1,875.82	65.9%
0016010 531000	PROFESSIONAL FEE	87,000	0	87,000	79,507.04	6,966.96	526.00	99.4%
0016010 541000	PUBLIC UTILITIES	75,000	0	75,000	66,431.87	8,568.13	.00	100.0%
0016010 541100	WATER & SEWER CH	3,500	0	3,500	2,366.60	1,133.40	.00	100.0%
0016010 542140	REFUSE	200	0	200	26.30	.00	173.70	13.2%
0016010 543000	REPAIRS & MAINTEN	44,000	0	44,000	29,390.19	7,517.08	7,092.73	83.9%
0016010 544400	RENTS & LEASES	470	0	470	436.00	.00	34.00	92.8%
0016010 553000	TELEPHONE	8,600	0	8,600	8,157.75	442.25	.00	100.0%
0016010 553100	POSTAGE	3,000	0	3,000	1,263.24	736.76	1,000.00	66.7%
0016010 554000	TRAVEL REIMBURSE	400	0	400	77.45	.00	322.55	19.4%
0016010 555000	PRINTING & BINDI	7,000	0	7,000	4,460.40	2,139.60	400.00	94.3%
0016010 561400	MAINT SUPPLIES &	7,200	0	7,200	2,081.63	4,318.87	799.50	88.9%
0016010 561800	PROGRAM SUPPLIES	130,000	0	130,000	68,331.54	42,024.77	19,643.69	84.9%
0016010 562200	NATURAL GAS	20,000	0	20,000	22,738.58	4,761.42	-7,500.00	137.5%
0016010 562600	MOTOR FUELS	1,200	0	1,200	428.09	.00	771.91	35.7%
0016010 569000	OFFICE SUPPLIES	2,200	0	2,200	1,094.56	705.44	400.00	81.8%
0016010 581135	SCHOOLING & EDUC	300	0	300	20.00	.00	280.00	6.7%
	TOTAL MAIN LIBRARY	2,057,175	39,820	2,096,995	1,562,992.58	79,314.68	454,687.74	78.3%
	TOTAL GENERAL FUND	2,057,175	39,820	2,096,995	1,562,992.58	79,314.68	454,687.74	78.3%
	TOTAL EXPENSES	2,057,175	39,820	2,096,995	1,562,992.58	79,314.68	454,687.74	

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016011 CHILDREN'S LIBRARY							
0016011 531000 PROFESSIONAL FEE	9,000	0	9,000	8,413.15	500.00	86.85	99.0%
0016011 561800 PROGRAM SUPPLIES	50,000	0	50,000	16,774.96	20,948.10	12,276.94	75.4%
TOTAL CHILDREN'S LIBRARY	59,000	0	59,000	25,188.11	21,448.10	12,363.79	79.0%
TOTAL GENERAL FUND	59,000	0	59,000	25,188.11	21,448.10	12,363.79	79.0%
TOTAL EXPENSES	59,000	0	59,000	25,188.11	21,448.10	12,363.79	

CITY OF BRISTOL

MANROSS LIBRARY



FOR 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016012 MANROSS LIBRARY							
0016012 514000 REGULAR WAGES	242,710	5,355	248,065	193,914.18	.00	54,150.82	78.2%
0016012 515100 OVERTIME WAGES &	6,715	0	6,715	5,750.37	.00	964.63	85.6%
0016012 515200 PARTTIME WAGES &	72,440	1,385	73,825	51,288.76	.00	22,536.24	69.5%
0016012 531000 PROFESSIONAL FEE	24,000	0	24,000	16,068.73	7,930.73	.54	100.0%
0016012 541000 PUBLIC UTILITIES	24,000	0	24,000	19,759.53	4,240.47	.00	100.0%
0016012 541100 WATER & SEWER CH	600	0	600	580.98	19.02	.00	100.0%
0016012 543000 REPAIRS & MAINT	7,000	0	7,000	5,934.69	877.15	188.16	97.3%
0016012 561400 MAINT SUPPLIES &	1,500	0	1,500	164.85	835.15	500.00	66.7%
0016012 561800 PROGRAM SUPPLIES	50,000	0	50,000	17,658.10	28,106.53	4,235.37	91.5%
0016012 562200 NATURAL GAS	10,000	0	10,000	8,025.03	1,974.97	.00	100.0%
0016012 589100 MANRS MISCELLANEO	0	122,326	122,326	72,389.11	.00	49,936.89	59.2%
TOTAL MANROSS LIBRARY	438,965	129,066	568,031	391,534.33	43,984.02	132,512.65	76.7%
TOTAL GENERAL FUND	438,965	129,066	568,031	391,534.33	43,984.02	132,512.65	76.7%
TOTAL EXPENSES	438,965	129,066	568,031	391,534.33	43,984.02	132,512.65	

MANROSS LIBRARY TRUST FUND



FOR 2026 13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR:			ORIGINAL	TRANSFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001	GENERAL FUND	FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
0016012 MANROSS LIBRARY									
0016012	589100	MANRS MISCELLANEO	0	122,326	122,326	72,389.11	.00	49,936.89	59.2%
2026/01/000105	07/10/2025	API	3,249.32	VND 013366	VCH	LIBRARY CONNECTION	OVERDRIVE PROGRAM PARTICIPATIO		530723
2026/01/000107	07/08/2025	API	250.00	VND 040310	VCH	THE MOTHER HIVE LLC	HOLISTIC APPROACHES TO MIDLIFE		530700
2026/01/000171	07/17/2025	API	250.00	VND 000352	VCH	FAMILY CENTER, INC	BUBBLE EXPLORATION PROGRAM 7/1		530894
2026/01/000171	07/17/2025	API	500.00	VND 040370	VCH	VBK CO	VICTORIA KANN AUTHOR VISIT 7/1		530917
2026/01/000177	07/21/2025	API	250.00	VND 026679	VCH	JONES JUDI ANN	INTERACTIVE HOOP DANCING PROGR		530979
2026/01/000304	07/29/2025	API	535.70	VND 013266	VCH	LIBRARY CONNECTION	WOMBARY SPONSORSHIP 7/1/25 -		531229
2026/01/000304	07/29/2025	API	240.00	VND 019277	VCH	CT HISTORICAL SOC	SOMETHING OLD, SOMETHING NEW P		531229
2026/01/000304	07/29/2025	API	450.00	VND 040401	VCH	HOSMER MOUNTAIN BOYS	PICKIN' THROUGH BLUEGRASS HIST		531240
2026/02/000182	08/19/2025	API	4,168.23	VND 031441	VCH	MIDWEST TAPE LLC	HOPLA DIGITAL CONTENT MONTH E	11000258	
2026/02/000190	08/15/2025	API	350.00	VND 031833	VCH	CHRISTINE S CRITTERS	EDUCATIONAL WILDLIFE PROGRAM 9	531742	
2026/02/000190	08/15/2025	API	250.00	VND 040446	VCH	BURNS MICHELLE	GILBERT THE PARTY PIG VISIT -	531757	
2026/02/000190	08/15/2025	API	250.00	VND 040455	VCH	GUARNIERI JULIANNE	RHYTHM AND ANIMALS DANCE PROGR	531759	
2026/03/000087	09/05/2025	API	100.00	VND 040362	VCH	LAGASSE THOMAS	POETRY AS MEMOIR PROGRAM 9/6/2	532202	
2026/03/000114	09/09/2025	API	249.99	VND 030288	VCH	CITY TRUE VALUE HARD	ECHO TRIMMER GAS-POWERED WEED	532265	
2026/03/000114	09/09/2025	API	325.00	VND 040512	VCH	HENNA BY ELYSE LLC	EDUCATIONAL HENNA PROGRAM 10/1	532276	
2026/03/000166	09/15/2025	API	1,379.41	VND 002403	VCH	DEMCO SOFTWARE	TWO METAL BOOK TRUCKS	532363	
2026/03/000168	09/16/2025	API	3,977.69	VND 031441	VCH	MIDWEST TAPE LLC	DIGITAL DOWNLOADABLE CONTENT	11000304	
2026/03/000227	09/16/2025	API	500.00	VND 040514	VCH	DWYER GREGORY	"THIS IS HALLOWEEN" PROGRAM 10	532521	
2026/03/000227	09/16/2025	API	100.00	VND 040562	VCH	LAGASSE THOMAS	POETRY AS MEMOIR PROGRAM 9/6/2	532522	
2026/03/000309	09/19/2025	API	250.00	VND 040567	VCH	HADDAD DOUGLAS	BOOK EVENT - SPEAKING PROGRAM	532616	
2026/03/000465	09/30/2025	API	1,201.90	VND 039576	VCH	USERWAY.ORG	P-Card invoice for statement c		
2026/04/000076	10/06/2025	API	100.00	VND 040562	VCH	LAGASSE THOMAS	POETRY AS MEMOIR PROGRAM 9/6/2	533062	
2026/04/000100	10/07/2025	API	3,919.54	VND 031441	VCH	MIDWEST TAPE LLC	DOWNLOADABLE DIGITAL CONTENT	11000348	
2026/04/000147	10/09/2025	API	395.00	VND 040359	VCH	DO ART PRODUCTIONS L	COMIC BOOK WORKSHOP PROGRAM 11	533134	
2026/04/000191	10/16/2025	API	1,040.00	VND 013645	VCH	CONNECTICUT LIBRARY	CLC MEMBERSHIP DUES PUBLIC LIB	533253	
2026/04/000212	10/17/2025	API	990.00	VND 032614	VCH	WHOFI	LIBRARY LICENSE RENEWAL 10/1/2	533294	
2026/04/000239	10/20/2025	API	375.00	VND 015988	VCH	POPIELARCZYK ED	MAGIC SHOW 11/4/25	533317	
2026/04/000265	10/20/2025	API	190.00	VND 002451	VCH	ENVIRONMENTAL LEARNI	TURKEY TIME OUT TO SCHOOL PROG	533413	
2026/04/000265	10/20/2025	API	300.00	VND 040502	VCH	SMITH DENISE	PINECONE FLOWER ART PROGRAM 11	533434	
2026/04/000334	10/27/2025	API	240.00	VND 019277	VCH	CT HISTORICAL SOC	BLACK HISTORY IN CT PROGRAM 11	533546	
2026/04/000432	10/31/2025	API	-12.00	VND 040829	VCH	USERWAY.ORG	P-Card invoice for statement c		
2026/05/000105	11/12/2025	API	3,992.35	VND 031441	VCH	MIDWEST TAPE LLC	DIGITAL DOWNLOADABLE CONTENT	11000406	
2026/05/000115	11/10/2025	API	489.60	VND 040657	VCH	PAGE STEPHEN	HOLIDAY JAZZ PIANO PROGRAM 12/	534088	
2026/05/000125	11/13/2025	API	636.41	VND 032219	VCH	AMAZON.COM	BOOK & DVD PURCHASES	534113	
2026/05/000273	11/19/2025	API	350.00	VND 019114	VCH	CARLE KANDIE	FASHION IN FICTION - JANE AUST	534337	
2026/06/000089	12/05/2025	API	108.73	VND 032219	VCH	AMAZON.COM	BOOK PURCHASES	534721	
2026/06/000089	12/05/2025	API	300.00	VND 040892	VCH	OPERATION HOLD YOUR	STORYTIME/HORSE RESCUE COMMUNI	534731	
2026/06/000116	12/08/2025	API	4,025.78	VND 031441	VCH	MIDWEST TAPE LLC	DIGITAL DOWNLOADABLE CONTENT	11000454	
2026/06/000121	12/18/2025	API	250.00	VND 040902	VCH	LEWIS JONATHAN	MAGIC SHOW 12/29/25	534747	
2026/06/000232	12/15/2025	API	650.00	VND 021519	VCH	HARTFORD ELEVATOR	SERVICE CALL - TROUBleshoot EL	11000472	
2026/06/000282	12/16/2025	API	375.00	VND 040906	VCH	KUBECK MELLISSA JILL	JOY BLOOMS CHILDREN'S MUSIC PR	534973	
2026/06/000295	12/19/2025	API	67.72	VND 027177	VCH	ACCO BRANDS CORPORAT	GBC STANDARD LAMINATING FILM -	11000483	
2026/06/000364	12/24/2025	API	256.00	VND 023260	VCH	WHITE MEMORIAL CONSE	WILDLIFE IN WINTERPROGRAM 1/2	535119	

CITY OF BRISTOL

MANROSS LIBRARY TRUST FUND



JOURNAL DETAIL 2026 1 TO 2026 13									
FOR 2026 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
001									
0016012	589100 MANRS MISCELLANEO								
2026/07/000272	01/20/2026 API	20.02	VND 032219 VCH	AMAZON.COM		CHILDREN'S BOOKS		535683	
2026/07/000272	01/20/2026 API	545.00	VND 036695 VCH	LEVENTHAL, RONA		HOT DIGGITY DOG STORYTELLING P		535685	
2026/07/000272	01/20/2026 API	400.00	VND 040911 VCH	CRITTER CARAVAN		ONE-HOUR ANIMAL SHOW 2/17/26		535690	
2026/07/000272	01/20/2026 API	250.00	VND 040974 VCH	NOAH WEBSTER HOUSE &		TO BE AN AMERICAN LECTURE PART		535691	
2026/07/000272	01/20/2026 API	250.00	VND 040974 VCH	NOAH WEBSTER HOUSE &		TO BE AN AMERICAN LECTURE PART		535691	
2026/07/000272	01/20/2026 API	250.00	VND 040978 VCH	LITWNCZYK LYNN ANN		BRAIN FITNESS PROGRAM 2/18/26		535692	
2026/08/000029	02/02/2026 API	300.00	VND 037639 VCH	PETERSON MONICA J		OUR FOUNDING MOTHERS STORYTELL		535991	
2026/08/000233	02/17/2026 API	4,672.69	VND 031441 VCH	MIDWEST TAPE LLC		DIGITAL CONTENT MONTH ENDING 0		11000585	
2026/08/000233	02/17/2026 API	4,086.63	VND 031441 VCH	MIDWEST TAPE LLC		DIGITAL CONTENT MONTH ENDING 1		11000585	
2026/08/000272	02/19/2026 API	262.96	VND 032219 VCH	AMAZON.COM		BOOKS & DVDS		536410	
2026/08/000349	02/25/2026 API	400.00	VND 041015 VCH	HARPER GLENN		IRISH FOLKTALES STORYTELLING P		536557	
2026/08/000351	02/26/2026 API	256.00	VND 032260 VCH	WHITE MEMORIAL CONSE		RADICAL REPTILES! PROGRAM 3/31		536572	
2026/08/000351	02/26/2026 API	2,000.00	VND 035224 VCH	AUTHORS UNBOUND		LUCKY DIAZ AUTHOR EVENT 8/18/2		536583	
2026/09/000221	03/13/2026 API	438.84	VND 032219 VCH	AMAZON.COM		BOOKS		537006	
2026/09/000221	03/13/2026 API	186.40	VND 032219 VCH	AMAZON.COM		DVDS		537006	
2026/09/000268	03/13/2026 API	4,238.79	VND 031441 VCH	MIDWEST TAPE LLC		DIGITAL CONTENT		11000632	
2026/09/000329	03/17/2026 API	8,000.00	VND 028831 VCH	FRIENDS BRISTOL LIBR		DEPOSIT - AUTHOR EVENT/LUNCHEO		537215	
2026/09/000367	03/23/2026 API	400.00	VND 007880 VCH	THE FLORENCE GRISWOL		FAIRY HOUSE MAKING PROGRAM 3/1		537310	
2026/09/000369	03/23/2026 API	1,288.40	VND 028507 VCH	FRONTIER COMMUNICATI		PHONE BILL FOR BILLING PERIOD		537338	
2026/09/000510	03/31/2026 API	300.00	VND 038937 VCH	GOT YOUR GOAT		ENTERTAINMENT WITH GOATS PROGR		537549	
2026/10/000307	04/07/2026 API	4,748.93	VND 031441 VCH	MIDWEST TAPE LLC		DIGITAL DOWNLOADABLE CONTENT		11000681	
2026/10/000328	04/09/2026 API	150.00	VND 041121 VCH	ARTHROPOD ADVENTURES		ARTHROPODS IN YOUR GARDEN FAMI		537842	
2026/10/000330	04/08/2026 API	380.63	VND 032219 VCH	AMAZON.COM		ASSORTED DVDS & CDS; ADULT SUM			
2026/10/000330	04/08/2026 API	233.45	VND 032219 VCH	AMAZON.COM		DVDS AND CHILDREN'S & NATURE B		537797	
2026/10/000330	04/08/2026 API	150.00	VND 041086 VCH	MATHEWS LESLIE P		NATURE JOURNALING WORKSHOP WIT		537884	
2026/10/000396	04/13/2026 API	314.00	VND 031891 VCH	KLASSIC KREATIONS LL		MOTHER-CHILD ALICE IN WONDERLA			
2026/10/000493	04/22/2026 APM	-380.63	VND 032219 VCH	AMAZON.COM		ASSORTED DVDS & CDS; ADULT2026			
2026/10/000494	04/22/2026 APM	-233.45	VND 032219 VCH	AMAZON.COM		DVDS AND CHILDREN'S & NATU2026			
2026/10/000585	04/22/2026 API	380.63	VND 041284 VCH	AMAZON CAPITAL		ASSORTED DVDS & CDS; ADULT SUM		538048	
2026/10/000585	04/22/2026 API	233.45	VND 041284 VCH	AMAZON CAPITAL		DVDS AND CHILDREN'S & NATURE B		538048	
TOTAL MANROSS LIBRARY		0	122,326	122,326	72,389.11	.00	49,936.89	59.2%	
TOTAL GENERAL FUND		0	122,326	122,326	72,389.11	.00	49,936.89	59.2%	
TOTAL EXPENSES		0	122,326	122,326	72,389.11	.00	49,936.89		

CITY OF BRISTOL



SAMUEL GOODSELL/MAIN LIBRARY TRUST FUNDS

FOR 2026 13 JOURNAL DETAIL 2026 1 TO 2026 13									
ACCOUNTS FOR: 001 GENERAL FUND		ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
0016014 LIBRARY TRUSTS									
0016014 561800 PROGRAM SUPPLIES		31,060	38,734	69,794	31,168.98	11,574.45	27,050.16	61.2%	
2026/01/000105 07/10/2025 API	3,635.00 VND	000664 VCH	EBSCO INFORMATION S		LEARNING EXPRESS ONLINE DATABA			530717	
2026/02/000104 08/11/2025 API	498.61 VND	001634 VCH	MATTHEW BENDER & CO		CT LABOR & EMPLOYMENT REL#50 R			531518	
2026/02/000128 08/13/2025 API	850.78 VND	038201 VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES			531608	
2026/02/000180 08/18/2025 API	1,385.00 VND	002185 VCH	DOW JONES & COMPANY		THE WALL STREET JOURNAL ONLINE			531661	
2026/02/000180 08/18/2025 API	450.00 VND	013265 VCH	CONNECTICUT LIBRARY		BRAIN FUSE JOB NOW SUBSCRIPTIO			531671	
2026/03/000052 09/02/2025 API	1,550.00 VND	007436 VCH	VALUE LINE PUBLISHIN		VALUE LINE INVESTMENT SUBSCRIP			532103	
2026/03/000069 09/04/2025 API	1,600.00 VND	038199 VCH	TRANSPARENT LANGUAGE		UNIVERSAL CLASS SUBSCRIPTION 8			532140	
2026/03/000312 09/22/2025 API	754.75 VND	038201 VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES			532634	
2026/04/000143 10/09/2025 API	190.98 VND	038201 VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES			533176	
2026/05/000125 11/13/2025 API	498.22 VND	032219 VCH	AMAZON.COM		NONFICTION BOOK PURCHASES			534113	
2026/05/000173 11/17/2025 API	11.40 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			534244	
2026/05/000361 11/24/2025 API	118.46 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			534442	
2026/06/000089 12/05/2025 API	68.78 VND	032219 VCH	AMAZON.COM		BOOK PURCHASES			534721	
2026/06/000282 12/16/2025 API	267.75 VND	013265 VCH	CONNECTICUT LIBRARY		DATA AXLE DIRECTORY BRISTOL ED			534947	
2026/06/000311 12/22/2025 API	498.61 VND	001634 VCH	MATTHEW BENDER & CO		CT LABOR & EMPLOYMENT REL #51			535036	
2026/06/000395 12/31/2025 API	50.93 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			535302	
2026/07/000052 01/06/2026 API	292.34 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			535352	
2026/07/000272 01/20/2026 API	37.77 VND	032219 VCH	AMAZON.COM		NONFICTION BOOKS			535683	
2026/07/000393 01/27/2026 API	525.30 VND	035625 VCH	WORLD TRADE PRESS		A to Z WORLD FOOD & TRAVEL SUB			535867	
2026/08/000029 02/02/2026 API	3,835.19 VND	019212 VCH	PROQUEST-CSA LLC		FOLD3 & ANCESTRY LIBRARY EDITI			535980	
2026/08/000244 02/17/2026 API	3,168.90 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			536339	
2026/08/000351 02/26/2026 API	1,323.00 VND	038199 VCH	TRANSPARENT LANGUAGE		TRANSPARENT LANGUAGE SUBSCRIPT			536584	
2026/09/000140 03/09/2026 API	6,312.57 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			536889	
2026/10/000252 04/06/2026 API	3,122.54 VND	040687 VCH	INGRAM LIBRARY SERVI		BLANKET FOR BOOK PURCHASES			537723	
2026/10/000330 04/08/2026 API	122.10 VND	032219 VCH	AMAZON.COM		NONFICTION BOOKS		2026		
2026/10/000492 04/22/2026 API	-122.10 VND	032219 VCH	AMAZON.COM		NONFICTION BOOKS				
2026/10/000585 04/22/2026 API	122.10 VND	041284 VCH	AMAZON CAPITAL		NONFICTION BOOKS			538048	
0016014 589100 MAIN LIB MISCEL	4,630	9,521	14,151	.00	.00	14,151.00		.0%	
TOTAL LIBRARY TRUSTS	35,690	48,255	83,945	31,168.98	11,574.45	41,201.16		50.9%	
TOTAL GENERAL FUND	35,690	48,255	83,945	31,168.98	11,574.45	41,201.16		50.9%	
TOTAL EXPENSES	35,690	48,255	83,945	31,168.98	11,574.45	41,201.16			

CITY OF BRISTOL

CENTENNIAL FUND INTEREST



JOURNAL DETAIL 2026 1 TO 2026 13									
FOR 2026 13	ACCOUNTS FOR:	SPECIAL GRANTS & DONATIONS	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
E066010 LIBRARY									
1066010 460000	INTEREST INCOME		0	-24,745	-24,745	-73,310.30	.00	48,565.30	296.3%
2026/01/000391	07/30/2025 GEN	-160.74 REF JP					INTEREST INCOME	CENTENNIAL	
2026/02/000348	08/31/2025 GEN	-258.47 REF JP					INTEREST INCOME	CENTENNIAL	
2026/03/000482	09/30/2025 GEN	-274.40 REF JP					INTEREST INCOME	CENTENNIAL	
2026/04/000453	10/31/2025 GEN	-214.95 REF JP					INTEREST INCOME	CENTENNIAL	
2026/05/000434	11/30/2025 GEN	-270.67 REF JP					INTEREST INCOME	CENTENNIAL	
2026/06/000458	12/31/2025 GEN	-287.17 REF JP					INTEREST INCOME	CENTENNIAL	
2026/07/000451	01/31/2026 GEN	-234.48 REF JP					INTEREST INCOME	CENTENNIAL	
2026/08/000409	02/28/2026 GEN	-247.29 REF JP					INTEREST INCOME	CENTENNIAL	
TOTAL LIBRARY									
			0	-24,745	-24,745	-73,310.30	.00	48,565.30	296.3%
TOTAL SPECIAL GRANTS & DONATIONS									
			0	-24,745	-24,745	-73,310.30	.00	48,565.30	296.3%
TOTAL REVENUES									
			0	-24,745	-24,745	-73,310.30	.00	48,565.30	