



City of Bristol
City Council

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*Meeting ID: 837 5677 2336 Passcode: 123456
Dial by your Location: +19292056099 (New York)*

The regular City Council Meeting will be held on Tuesday, May 12, 2026, at 7:00 PM. in Council Chambers 111 N Main Street, Bristol, CT 06010.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on April 14, 2026.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for April, 2026.
 - b. To approve the Tax Refunds dated May 1, 2026.
 - c. To place on file the positive referral from the Planning Commission for a C.G.S. 8-24 review of Map 60, Lot 15 Ambler Road for open space.
 - d. To approve the agreement between the City of Bristol and the IAFF regarding the Charter provisions of Section 56 and applicable provision of the collective bargaining agreement as they apply to the recruitment process for Fire Apparatus Mechanic.
 - e. To authorize the Mayor or Acting Mayor to execute a contract amendment to Contract 2025-011 Demolition of House at 396 Jerome Avenue, in the amount of \$31,874 with Tabacco & Sons Builders, Inc., increasing the total contract amount to \$53,874.

- f. To authorize the Mayor or Acting Mayor to execute a contract amendment to Contract 2C25-068 Brace Avenue & O'Sullivan Drive Storm Drainage with Martin Laviero Contractor Inc., in the amount of \$31,750, increasing the total contract amount from \$1,908,532.25 to \$1,940,282.25.
- g. To award Contract 2C26-043 Permanent Patch of Utility Trenches in City Streets to William M. Laydon Construction, LLC in the amount of \$84,655.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- h. To award Contract 2C26-058 Sidewalk Repair Program to Martin Laviero Contractor, Inc. in the amount of \$240,575.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- i. To approve the Amended and Restated Cooperation Agreement by and between the Housing Authority of the City of Bristol and the City of Bristol as presented on this date to the City Council of the City of Bristol, and that the Mayor or Acting Mayor be authorized to execute this agreement on behalf of the City of Bristol.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To reject the offer from Executive Tile and Flooring LLC in the amount of \$100,000 and to reject the offer from Accurate Mechanical LLC in the amount of \$157,000 in response the City of Bristol's RFP for the sale of surplus Property on 81 Church Avenue, Assessor's Map 43, Lot 22; and that the City Council direct the Purchasing Agent to reissue another RFP (Request For Proposals) placing public notices and to notify abutting property owner's of the city's intention to sell city-owned property known as 81 Church Avenue Map 43, Lot 22. The asking price in the RFP shall be amended downward from \$600,000 to \$550,000.
- b. **Ordinance Committee** - To introduce the following amendments to Chapter 14 Motor Vehicles and Traffic, Article IV Moving Vehicle Violations, Division 1. Automated Traffic Enforcement Safety Devices, Sections 14-76 through 14-88 of the Bristol Code of Ordinances; to set Tuesday, June 2, 2026 at 4:40 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut for the holding of a Public Hearing by the Ordinance Committee; that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter; and to waive the reading of the proposed amendments to the Code of Ordinances to be introduced this date.
- c. **Ordinance Committee** - To adopt additions to Chapter 14 Motor Vehicles and Traffic, Article IV Moving Vehicle Violations, Division 2. School Bus Violation Enforcement, Sections 14-89 through 14-94 of the Bristol Code of Ordinances of the City of Bristol, to read as follows; that the City Clerk publish said additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol; and to waive the reading of said ordinance.

- d. **Ordinance Committee** - To adopt amendments to Chapter 16 Parks and Recreation, Article I, In General, Section 16-1, Veterans Memorial Park and Boulevard of the Bristol Code of Ordinances of the City of Bristol, to read as follows; that the City Clerk publish said amendments to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol; and to waive the reading of said ordinance.
- 7. Old Business
- 8. New Business
- 9. Resignations
- 10. Appointments
 - a. Board and Commission Appointments
- 11. Contracts
 - a. To award Contract 2P26-054 Architectural Services for Roof Replacement at Bristol Central High School to Silver, Petrucelli & Associates in the amount of \$76,700 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
 - b. To award Contract 2P26-051 Construction Management at Risk for the Renovation of Edgewood Pre-K Academy to D'Amato+Downes Joint Venture in the amount of \$1,655,394.88 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
 - c. To award Contract 2C26-057 Roadway Reconstruction/Drainage and Miscellaneous Work to Tabacco & Son Builders, Inc. in the amount of \$687,780.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
 - d. To award Contract 2C26-056 Video Surveillance System Improvements and Expansion (Phase 1 and 2) to American Total Protection in the amount of \$1,462,050.20, and to approve a Letter of Intent for Phase 3 in the amount of \$651,320.04 contingent upon City Council approval of the 2027 Capital Budget, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
 - e. To award Contract 2C26-055 HVAC Improvements at the Bristol Police Department to Pro-Mech Inc. in the amount of \$4,486,000.00 and to authorize the Mayor or Acting Mayor to execute any and all documents to effect said contract.
- 12. Grants

- a. To approve the organizations that applied for the 2026 Neighborhood Assistance Program and forward these applications to the CT Department of Revenue Services for consideration. The 2026 applicants are: The Agape House Inc., Bristol Boys & Girls Club Association, Inc., Bristol Historical Society, BristolWORKS!, The Family Center, Inc. dba ImagineNation, Nutmeg Symphony Orchestra.
- b. To approve the Community Development Block Grant (CDBG) Annual Action Plan for the City of Bristol for Program Year 52, 2026-2027, as recommended by the Economic and Community Development Board, and to refer this recommendation to the Board of Finance for action.

13. Ambler Road

- a. To approve and formally accept portions of Ambler Road and Grassy Road extending from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approximately 1,480 feet). Acceptance will be limited to the paved portion of the existing roadway, which will be classified as a City street, and is not intended to otherwise increase existing property encumbrance. This approval will also formalize the Department's responsibility to provide roadway maintenance, solid waste collection, and snow removal and treatment services for the roadway.
- b. To approve the discontinuance of the unpaved section of Ambler Road from the intersection of Grassy Road and Ambler Road, 660 ft to the northeast to Lot 60-15 and abutting Lots 20-221, 20-219, 20-218 and 215.

14. Executive Session

- a. To discuss and take any action as necessary on litigation matter, Superior Court Docket Number HHB-CV-25-6097418-S, Bristol Neighborhood Development Corporation v. City of Bristol.
- b. To discuss and take any action as necessary on litigation matter, Superior Court Docket Number HHB-CV-25-6096931-S, Housing Authority of the City of Bristol v. City of Bristol.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk

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The regular meeting of the City Council was held on Tuesday, April 14, 2026 in the City Hall Council Chambers, 111 North Main Street at 7:03p.m. Present: Mayor Zoppo-Sassu; Council Members Dickau, Hahn, Kelley, Rosengren, Seymour, and Tyler.

1. CALL TO ORDER

The Pledge of Allegiance was led by Alison W. and Aidan W. Mayor Zoppo-Sassu read a proclamation in observance of Autism Awareness month and Alison W spoke about it. In celebration of National Poetry Month, Tom Lagasse, Bristol Poet Laureate, read a poem he created about the City of Bristol.

2. APPROVAL OF MINUTES

On motion of Council Member Hahn and seconded by Council Member Kelley, it was unanimously voted: To approve the minutes of the regular City Council meeting held on March 10, 2026.

3. PUBLIC PARTICIPATION

Penny Critchley, 35 Vernon St. – Mrs. Critchley urged the Council to station ambulance services in the Forestville section of town. She started a petition which she gave to Mayor Zoppo-Sassu to pass along to Bristol Health.

Judith Ostroski, 94 Melrose St. – Ms. Ostroski spoke about the need for a left turn signal at the intersection of Downs St., Memorial Blvd., and Blakeslee St.

Erik Madsen, 70 Oak Hill Dr. – Mr. Madsen spoke in favor of the City purchasing twelve acres of land to protect and preserve the Hoppers.

On motion of Council Member Seymour and seconded by Council Member Hahn, it was unanimously voted: To entertain a new agenda item as this time: the matter of a six-acre parcel adjacent to the Hoppers - Birge Pond Preserve known as Map 60, Lot 15.

Mayor Zoppo-Sassu explained that the city has funding to purchase six of the twelve acres at this time. The funds would come from the Land Capital Reserve Fund and would not impact the budget or taxes.

On motion of Council Member Hahn and seconded by Council Member Dickau, it was unanimously voted: To approve the purchase of a privately owned six-acre parcel adjacent to the Hoppers – Birge Pond Preserve in the amount of \$380,000, and refer to the Board of Finance for appropriation from the Land Capital Reserve Fund.

Ronald Pokorny, 24 Hillside Pl. – Mr. Pokorny spoke in favor of the project labor agreement for the Edgewood Pre-K Academy project.

Michael Pokorny, 10 Conlon St. – Mr. Pokorny spoke about a long history of union work in his family and the opportunities it provided him with that he otherwise would not have had. He expressed that project labor agreements (PLAs) help set young people up for success.

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Tomas Cruz, 60 Atkins Ave. – Mr. Cruz stated that he would like his union to be considered for the PLA. He stated that driving long distances to work is disheartening when there are construction projects going on in your hometown.

Joe Toner, Executive Director of the United States Building Trades – Mr. Toner explained how project labor agreements benefit the city by: recirculating tax dollars, saving on the cost of gas and wear and tear on personal vehicles, and the Building Trades Training Institute helps recruit residents of Bristol and prepare them for jobs in the industry.

Council members asked clarifying questions and provided statements of their understanding of project labor agreements.

On motion of Council Member Rosengren and seconded by Council Member Kelley, it was unanimously voted: To move agenda item #12 d. Project Labor Agreement for Edgewood Pre-K Academy to this point in the agenda.

On motion of Council Member Tyler and seconded by Council Member Hahn, it was unanimously voted: That the City of Bristol, acting pursuant to Sec. 31-56b of the Connecticut General Statutes, makes the determination that requiring a project labor agreement for the Edgewood Pre-K Academy construction project (1) could promote efficiency and cost savings, and have direct and indirect economic benefits to the City of Bristol; (2) could better enable the City to take advantage of an available skilled workforce; (3) could have an additional benefit of preventing construction delays and avoid strikes or other work stoppages; (4) could promote greater job safety and quality of the work done on the project; (5) could advance minority and women-owned businesses; and (6) could provide employment opportunities for the Bristol community. I therefore move that a project labor agreement shall be required for the Edgewood Pre-K Academy construction project. I further move that this matter be referred to the Corporation Counsel for the purposes of drafting a project labor agreement, and that all construction managers and contractors performing work within the scope of the project be required to sign said project labor agreement.

Deputy Police Chief Robert Osborne – Deputy Chief Osborne explained the items included in the Axon package, which is to be voted on this night.

Council members asked clarifying questions, provided statements in support of the package, and reasons for opposing the package. Axon Account Manager, Joe Kwiatek, was available to answer specific questions about the package. An in-depth discussion followed.

On motion of Council Member Hahn and seconded by Council Member Dickau, it was unanimously voted: To move agenda item #12 e. Axon 10 Officer Safety Plan – Upgrade from existing Axon, Inc Contract to this point in the agenda.

On motion of Council Member Hahn and seconded by Council Member Dickau, it was voted: To approve the contract with Axon Enterprise, Inc., transferring the balance of the existing Axon, Inc. contract to the new Axon 10 Officer Safety Plan, which provides upgrades to all currently contracted Axon products, including State-mandated Body Worn and Vehicle dash cameras, and interview room cameras. Upgrade to Taser 10, and adds 13 LPR's, 3 Skydio Drones as First Responder, 3 Patrol lead drones, and two Tactical Drones, 3 Axon Dedrone (drone radars), 1 Axon Dedrone Beyond (drone detection device), 250 Fusus CCTV Streams, Auror- Retail Crime Hub. Said items to be covered for five years, effective June 2026, for a total price of \$4,030,952.09. I further move to authorize the

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Mayor or Acting Mayor to execute any and all documents to effectuate said contract, and to take any action as necessary. *(Motion passed 5 – 2. Council members Tyler and Rosengren voted “No.”)*

4. ANNOUNCEMENTS – None.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Rosengren and seconded by Council Member Seymour, it was unanimously voted: To adopt items a. – k. excluding i. (10 items) as part of the Consent Calendar.

a. New Hire Report for March 2026

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the New Hire Report for the month of March, 2026.

b. Tax Refunds in the Amount of \$47,711.63

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 6,993.00
Personal Property	19,121.82
Real Estate	<u>+21,596.81</u>
Total	\$47,711.63

c. Personal Property Exemption Filing

Communication received from Tax Assessor DeNoto.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To accept the late personal property Manufacturers Machinery and Equipment (M-65) exemption filing, pursuant to CT General Statute 12-94e, for Thompson Aerospace dba Precision Threaded Products.

d. Positive Referral – James P. Casey Road, Map 59, Lots 15, 16A1, and 16A2+13A

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of James P. Casey Road, Map 59, Lots 15, 16A1, and

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16A2+13A for the proposed acquisition of Peacedale Cemetery, for the continued use as a cemetery, and for possible future municipal purposes on Lot 16A1 only.

e. Positive Referral – 116 Marsh Road, Map 64, Lot 1 and Marsh Road, Map 64, Lots 1-1 and 16-1

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of 116 Marsh Road, Map 64, Lot 1, and Marsh Road, Map 64, Lots 1-1 and 16-1 for the proposed acquisition of Chippanee Golf Club for the continued use as passive recreation and a municipal golf facility.

f. Positive Referral – 137 Riverside Avenue, Map 30, Lot 134 and 145 Riverside Avenue, Map 30, Lot 134-1

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of 137 Riverside Avenue - Map 30, Lot 134, and 145 Riverside Avenue - Map 30, Lot 134-1 to allow the Bristol Water Department to park motor vehicles during work hours on the abutting property.

g. Storm Water Control Trust Annual Report 2025

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the 2025 Annual Report of the Bristol Storm Water Control Trust.

h. Connecticut State Library Historic Documents Preservation Grant FY 2027

Communication received from Town & City Clerk Cabiya.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve submission of a grant application for up to \$6,000 to the Connecticut State Library Historic Documents Preservation Grant Program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

i. Additional Funding – Shine Early Learning Contract

Communication received from Bristol Early Childhood Collaborative Liaison Osuch.

This item was removed from the “Consent Agenda” for discussion by motion of Council Member Dickau. All in favor.

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On motion of Council Member Rosengren and seconded by Council Member Kelley, it was unanimously voted: To accept supplemental funding from Shine Early Learning for up to \$28,029.44 for Quality Enhancement funding to support local quality improvement efforts for Bristol early childhood providers and families provided by the Bristol Early Childhood Collaborative with funding through June 30, 2027; and to refer this matter to the Board of Finance for appropriation and any other necessary action.

Donna Osuch, Bristol Early Childhood Collaborative Liaison, answered questions posed by Council members.

j. Amendment to Contract 2C25-001 Dayton Construction Company Inc.

Communication received from Purchasing Agent Haynes.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign a contract amendment to Contract 2C25-001 with Dayton Construction Company Inc. for Phase 1 Page Park Improvements in the amount of \$213,971.21.

k. Contract 2P26-048 Parks, Recreation, Youth and Community Services ADA Compliance Assessment and Transition Plan

Communication received from Purchasing Agent Haynes.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To award Contract 2P26-048 Parks, Recreation, Youth and Community Services ADA Compliance Assessment and Transition Plan to WT Group AEC, LLC in the amount of \$44,444.50 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

6. REPORTS AND COMMITTEE REPORTS

a. Real Estate Committee

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To authorize the Mayor or Acting Mayor to renew a lease agreement with Bristol Hospital, Inc. and/or its assigns for the benefit of the Bristol Women, Infants, and Children ("WIC") program for City owned property located at 11 Bellevue Avenue, Bristol, Connecticut for a term of one year commencing on or about May 1, 2026 through on or about April 30, 2027; and to refer this matter to Corporation Counsel to effectuate the same. The total rent paid by the tenant shall be \$1,703.52 per month for a total of \$20,442.24 per year.

b. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city-owned property known as

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81 Church Avenue (Fire Company No. 3 Map 43, Lot 22). The asking price to be \$600,000 as determined by the Tax Assessor working with the Purchasing Agent.

c. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To accept the offer from Bristol Lofts Management LLC or its assigns, for the purchase of city-owned property known as 135 East Main Street, Assessors Map 41, Lot 10, for the sales price of \$42,000; to authorize the Mayor or Acting Mayor to sign any documents necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.

d. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To authorize the Bristol Water & Sewer Department located at 119 Riverside Avenue, to enter into a Parking and Maintenance Agreement with the abutting property owner of 165 Riverside Avenue to park motor vehicles during work hours as recommended by the Bristol Planning Commission and approved by the Board of Water & Sewer Commissions, to refer the matter to Corporation Counsel's Office to prepare the Parking and Maintenance Agreement; and if necessary, to authorize the Mayor or Acting Mayor to execute any documents to effectuate the same.

e. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: To authorize the Mayor or Acting Mayor to commence negotiating with the West Cemetery Association of Bristol CT Inc. aka West Cemetery Association for the proposed acquisition by the City of Bristol of the West Cemetery/Peacedale Cemetery, as recommended by the Bristol Planning Commission. The properties to be acquired are as follows: James P. Casey Road, Map 59, Lot 15, James P. Casey Road, Map 59, Lot 16A1, James P. Casey Road, Map 59, Lot 16A2 + 13A; to refer the matter to the Corporation Counsel's Office to prepare any and all documents for the acquisition of the aforementioned; and to authorize the Mayor or Acting Mayor to execute any documents to effectuate the same.

f. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Rosengren and seconded by Council Member Hahn, it was unanimously voted: To authorize the Mayor or Acting Mayor to grant to Forestville American Legion Post 209 the use of city-owned property known as 43 East Main Street (Map 41, Lot 8-1, aka the "Lauretti" property) from May 22, 2026 through May 25, 2026 for a staging area for their Memorial Day Parade; to refer the matter to Corporation Counsel's Office for insurance compliance; and to authorize the Mayor or Acting Mayor to execute any necessary documents to effectuate the same.

g. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Tyler, it was unanimously voted: To waive the reading of, and adopt amendments to, the Bristol Code of Ordinances, Chapter 17, Article II, Peddlers, Solicitors, and Canvassers, Sections 17-16 through 17-50.

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Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 17-16 Definitions.

(a) As used in this article, the word "peddler" or "hawker" shall include any person whether a resident of the city or not, who goes from place to place, house to house, street to street, or one who occupies any public place, public sidewalk, public street, or private property for the purpose of selling or bartering, or carrying for sale or barter, or exposing therefor any goods, wares, merchandise, meats, fish, fruits, foods, flowers, plants, trees, vegetables, truck garden or farm products or provisions either on foot, by pushcart, stand, motor vehicle or from any other type of conveyance.

(b) A "canvasser" or "solicitor" is defined as any individual, eighteen (18) years of age or older, whether a resident of the city or not, traveling by foot, wagon, automobile, motor truck or any type of conveyance, from place to place, from house to house or from street to street taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, including, among other things, the sale of books and magazines, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, provided that such definition shall include any person who, for himself or for another person, hires, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

(c) Additional definitions. For the purposes of this section, the following definitions shall apply:

(1) Public place means any street, sidewalk, alley or other public way, any public park, square, space or grounds or any publicly owned or leased land or buildings.

(2) Public sidewalk means that part of a public highway used for pedestrian traffic.

(3) Public street means that part of the public highway used for vehicular traffic.

(4) Pushcart means any wheeled device, other than a motor vehicle, used by a vendor in a public place, that may be moved with or without a motor and that does not require registration with the department of motor vehicles.

(5) Stand means any moveable, portable or collapsible structure, framework, table, container, basket or other similar equipment or device, other than a pushcart, used by a vendor in a public place for the purpose of vending, displaying, keeping or storing any goods, wares, merchandise or food or any article used in the business of vending.

(6) Motor vehicle means any motor vehicle as defined by Connecticut General Statutes Section 14-1.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-17. - Noises, sound-amplification devices. Timing of Visits.

No peddler, solicitor or canvasser, or any person in his behalf, shall shout, make any outcry, blow a horn, ring a bell or use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the streets, alleys, parks or other public places of the city or upon any private premises in the city where sound of sufficient volume is emitted or produced therefrom to be

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capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such peddler proposes to sell. No peddler, solicitor or canvasser shall call upon any home or business before nine (9) A.M. on any day nor after dusk on any day, nor shall call upon any home or business more than once during any six-month period.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-18. - Use of streets.

No peddler, solicitor or canvasser shall have any exclusive right to any location in the public streets, nor shall be permitted a stationary location on Main Street, North Main Street, Hope Street or Riverside Avenue between Main Street and North Main Street, or any public place unless specifically authorized to do so, nor shall be permitted to operate in any congested area where such operations might impede or inconvenience the public. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced. Any person violating the provisions of this section shall be fined in accordance with Section 1-11 of the Code of Ordinances of the City of Bristol.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 10-8-13; Ord. of 9-10-19)

Sec. 17-19. - Duty of police to enforce article.

It shall be the duty of any police officer of the city to require any person seen peddling, hawking, soliciting or canvassing, and who is not known by such officer to be duly licensed under division 2 of the article, to produce his peddler's, hawker's, solicitor's or canvasser's license and to enforce the provisions of this article against any person found to be violating the same. When it is determined that a violation has occurred it shall constitute an infraction of a local ordinance and shall be prosecuted as such. Any person who shall engage in the business aforesaid without being duly licensed as provided herein, or who shall violate any of the provisions of this chapter shall be fined in accordance with Code section 1-11.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-20. - Records.

The chief of police shall maintain a record of all convictions for violation of this article, and a record for each license issued under division 2 of this article.

(Ord. of 11-8-78; Ord. of 4-10-18)

Sec. 17-21. - Exemptions from article specified.

This article shall not apply to the following:

- (a) Salesmen selling goods to retail or wholesale establishments.
- (b) Any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
- (c) Any person employed by or soliciting for any person who has, and has had for the preceding twelve (12) months, a regular place of business within the city.
- (d) Nonprofit organizations as approved by the state.

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(e) Sales by farmers and gardeners of the produce of their farms, gardens, and greenhouses, including fruit, vegetables and flowers, or to the sale, distribution and delivery of milk, teas, coffees, spices, groceries, meats and bakery goods, to sales on approval, to conditional sales of merchandise, or to the taking of orders for merchandise for future delivery when full payment is not required at the time of solicitation as provided in G.S. § 21-37 of the State of Connecticut, and any further exemptions as may be provided in said G.S. § 21-37, as the same may be amended from time to time.

(f) Tag sales by residents of Bristol.

(g) Sales of lapel pins, buttons, flowers, small flags and similar novelties and books and magazines sold by any veteran eligible for exemption pursuant to G.S. § 21-30.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 5-3-83; Ord. of 7-11-94; Ord. of 7-13-04)

Sec. 17-22. - Exemption for resident veterans.

Any veteran who has resided within the state for a period of two (2) years next preceding the date of application and who served in time of war, as defined by G.S. § 27-103 shall be exempted from fees required in section 17-34 of this article for the privilege of buying, selling or vending goods, wares or merchandise provided he or she registers with the chief of police and claims this exemption. The chief of police may defer issuance of a license to a veteran for the sale of goods, wares or merchandise for a period not to exceed seven (7) days for the purpose of investigation. Each such veteran engaged in any of said occupations shall produce his or her discharge, certificate of honorable discharge from the service or a copy thereof certified by the town clerk from the records of the town where such discharge or certificate of discharge is recorded as provided in G.S. § 12-93, for inspection, together with proof that the applicant is a resident of the state as required by G.S. § 21-30, upon the demand of a police officer of the city and, if he or she fails to do so, shall be deemed not to be entitled to any privilege under this section. Any person who makes a false representation for the purpose of availing himself or herself of the privilege of this section shall be fined not more than twenty-five dollars (\$25.00).

(Ord. of 5-3-83; Ord. of 8-2-83; Ord. of 7-13-04; Ord. of 4-10-18; Ord. of 3-14-23)

Sec. 17-23. - Requirements and restrictions.

(a) Insurance. The peddler, hawker, solicitor, or canvasser who utilizes any public place, public sidewalk or public street as described in section 17-16, shall indemnify and hold the City of Bristol harmless from injury and liability resulting from the peddler, hawker, solicitor or canvasser's operation of business and shall file with the comptroller's office a certificate of insurance issued by a company licensed to do business in the State of Connecticut, naming the city, its officers, employees, agents and assigns as an additional insured. Said certificate of insurance shall evidence an existing policy of comprehensive general liability insurance, for a peddler, hawker, solicitor, or canvasser, in a minimum amount of one million dollars (\$1,000,000.00) for general liability, two million dollars (\$2,000,000.00) general aggregate and, if a motor vehicle is used to dispense products, in addition to general liability insurance as stated herein, automobile liability insurance, in a minimum amount of one million dollars (\$1,000,000.00) combined single limit, property damage, and bodily injury coverage, against any and all damage and injury to property or person by reason of, or related to, the licensee's operations and its use of public streets, sidewalks or other places to vend merchandise. Said insurance shall be maintained throughout the duration of the license period and failure to do so shall be grounds for immediate revocation of the vendor's license. Motor vehicle insurance shall be in the nature of commercial motor vehicle insurance that shall insure the motor vehicle and any appendage to the motor vehicle, including, but not limited to, trailers.

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(b) All certificates of insurance issued pursuant to this chapter shall contain a clause that thirty (30) days' written notice of cancellation or change shall be given to the comptroller's office for the city. (Ord. of 12-14-10; Amend. of 4-12-11)

Sec. 17-24. - Special event licenses; waivers and exemptions.

(a) A special event license may be issued to persons or entities engaged in the sale of various products at parades, festivals, and other special events, all as recognized and approved by the city council. Application for said license shall be submitted to the police department along with a fee of twenty-five dollars (\$25.00). Said licenses shall be displayed conspicuously at all times. All sales under this special event license will be limited only to the hours of the parade, festival or special event and shall be conducted where the parade, festival or special event is being held.

(b) In the sole discretion of the city council, the application fee of twenty-five dollars (\$25.00) may be reduced to a nominal fee of one dollar (\$1.00) and the licensing procedure be waived under subsection (a) when such reduction and waiver of the licensing procedure will help promote a special event which has been recognized and approved by city council as being beneficial to the entire community. In exercising its discretion, city council shall consider such factors as the cultural, education, artistic, humanistic, charitable, scientific, literary, historic, and other benefits of the special event to the community.

(c) Any parade, festival, or other special event sponsored by the city shall be exempt from the provisions of ordinance chapter 17, except that the organization hired to do or individual vendors allowed to participate in the parade, festival or other special event shall maintain insurance coverage pursuant to ordinance section 17-23, and if the vendor is offering or selling any food or beverages, the vendor shall file an application with the Bristol-Burlington Health District, to obtain a food service certificate in compliance with the regulations of the Bristol-Burlington Health District and the public health code of the State of Connecticut. Food service facilities with certificates from the Bristol-Burlington Health District shall be exempt from additional fees for temporary events, but shall be required to apply for and receive a separate certificate for each event. (Ord. of 7-12-16)

Secs. 17-25—17-30. – Reserved.

DIVISION 2. - PERMIT AND LICENSE

Sec. 17-31. – Required.

It shall be unlawful for any person to engage in the business of peddler, solicitor or canvasser, as defined in section 17-16 of this article, within the corporate limits of the city without first obtaining a permit and license therefor as provided in this division except one exempt under section 17-21.

(Ord. of 11-8-78; Ord. of 7-1-80)

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Sec. 17-32. - Application; accompanying documents.

(a) Applicants for a permit and license under section 17-31 of this article must file with the police department a sworn application in writing on a form to be furnished by the police department, which shall contain the following information:

- (1) Name and description of the applicant;
- (2) Address (legal and local);
- (3) A brief description of the nature of the business and the goods to be sold and in the case of products of a farm or orchard, whether produced or grown by the applicant;
- (4) If employed, the name and address of the employer, together with credentials establishing the exact relationship;
- (5) The length of time for which the right to do business is desired;
- (6) If a vehicle is to be used, a description of the same, together with license number or other means of identification;
- (7) A photograph of the applicant, taken within sixty (60) days immediately prior to the date of the filing of the application which picture shall be two (2) inches by two (2) inches, showing the head and shoulders of the applicant in a clear and distinguishing manner;
- (8) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefore.

(b) The applicant must file a certificate of insurance with the comptroller's office, as required in section 17-23, at the same time of application or renewal of a license.

(c) If the applicant is offering or selling any foods or beverages, the applicant shall file with his application proof of a current valid food service license approved by the Bristol-Burlington Health District [application to the Director of the Bristol Burlington Health District for a food service license].

(d) If the applicant's business requires, or who uses in his business, any measure, weight or scale, he shall present to the police department proof from the Commissioner of Weights and Measures of the State of Connecticut that said measures, weights or scales have been tested by said commissioner or one (1) of the commissioner's inspectors and found to be correct.

(e) If the applicant is a veteran claiming exemption from regulation or fees pursuant to section 21-30 of the Connecticut General Statutes he or she must present to the police chief proof of entitlement to said exemption as provided for in section 17-22 herein.

(f) Said applicant shall comply fully with all the provisions of this Code and the statutes of the State of Connecticut regulating and concerning the sale of goods, wares and merchandise and will pay all judgments rendered against said licensee for any violations thereof.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 11-5-80; Ord. of 4-29-94; Ord. of 7-13-04; Amend. of 4-12-11; Ord. of 4-10-18)

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Sec. 17-33. - Investigation; issuance or denial.

(a) At the time of filing an application for the permit and license required by section 17-31, the applicant shall pay a fee of fifteen dollars (\$15.00) to the police department to cover the cost of investigation.

(b) Upon receipt of such application, the original shall be referred to the chief of police, who shall cause such investigation of the applicant's business and moral character to be made as he deems necessary for the protection of the public good. If the applicant is offering food or beverages, the application also shall be referred to the director of health to sign his approval or disapproval.

(c) If as a result of such investigation, the applicant's character or business responsibility is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his reasons for the same, and return the application to the applicant that his application is disapproved and that no permit and license will be issued.

(d) If as a result of such investigation, the character and business responsibility of the applicant are found to be satisfactory, the chief of police shall endorse on the application his approval and return the application to the applicant, who shall, upon payment of the prescribed license fee, deliver to the applicant his permit and issue a license. Such license shall contain the signature of the chief of police and shall show the name, address and photograph of such licensee, the class of license issued and the kind of goods to be sold thereunder, the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such peddling.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 3-14-00; Amend. of 4-12-11; Ord. of 4-10-18)

Sec. 17-34. - Fees.

No person shall be exempt from fees except as appears in section 17-21.

(a) Peddlers. The license fee for a peddler as defined in section 17-16(a) shall be one hundred eighty-five dollars (\$185.00) per year from the date of issuance and shall be paid to the police department. A peddler's license shall not be issued for a shorter period of time.

(b) Solicitors and canvassers. The license fee for a solicitor or canvasser which shall be charged by the police department for the license required by section 17-31 shall be ten dollars (\$10.00) per week, forty dollars (\$40.00) per month or seventy-five dollars (\$75.00) per year.

(1) For the purpose of this section, any period of seven (7) calendar days or less shall be considered one (1) week; any period of more than seven (7) calendar days and not more than thirty (30) calendar days shall be considered one (1) month; any period of more than thirty (30) calendar days and not more than one (1) calendar year shall be treated as a year.

(2) The annual fees provided for in this section for solicitors and canvassers shall be assessed on a calendar year basis, and on and after July first the amount of the fee for such annual licenses shall be one-half ($\frac{1}{2}$) the amount stipulated for the remainder of the year.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18; Ord. of 2-14-23)

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Sec. 17-35. - Numbers and badges.

The police department shall issue to each licensee under this division, at the time of delivery of his license, a suitable badge for each individual licensed under this division. The license and badges shall bear the words "licensed peddler" or "licensed solicitor and canvasser," and the number of the license in letters and figures plainly discernible. Each such licensee shall attach to, or paint on both sides of any vehicle so used, the words, "licensed peddler" or "licensed solicitor and canvasser," and the number of his license in letters and figures plainly discernible for a distance of not less than two hundred (200) feet.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-36. - Transferability.

No license or badge issued under the provisions of this division shall be used or worn at any time by any person other than the one to whom it was issued.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-37. - Exhibition of license and badge.

Peddlers, solicitors or canvassers are required to exhibit their licenses and badges at all times while conducting business.

(Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 12-14-10)

Sec. 17-38. - Revocation.

(a) Permits and licenses issued under the provisions of this division may be revoked by the chief of police after notice and hearing, for any of the following causes:

- (1) Fraud, misrepresentation or false statement contained in the application for license;
- (2) Fraud, misrepresentation or false statement made in the course of carrying on his business as peddler, solicitor or canvasser;
- (3) Any violation of this article;
- (4) Conviction of any crime or misdemeanor involving moral turpitude;
- (5) Conducting the business of peddling, soliciting or canvassing in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.

(b) Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the licensee at his last known address at least five (5) days prior to the date set for hearing.

(Ord. of 11-8-78; Ord. of 7-1-80)

Sec. 17-39. – Appeal from denial or revocation.

(a) Any person aggrieved by the action of the chief of police in the denial of an application for permit or license as provided in subsection 17-33(c), or in the decision with reference to the revocation of a license as provided in section 17-38, shall have the right of appeal to the city council.

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(b) Such appeal shall be taken by filing with the council within fourteen (14) days after notice of the action complained of has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal.

(c) The council shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given the appellant in the same manner as provided in section 17-38 for notice of hearing on revocation. The decision and order of the council on such appeal shall be final and conclusive. (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-40. - Expiration; renewal of solicitors and canvassers license.

All annual licenses issued under the provisions of this division shall expire on the thirty-first day of December in the year when issued. Other than annual licenses shall expire on the date specified in the license. Upon expiration, the license shall be renewed upon request made to the chief of police and upon payment of the license fee provided herein; and the fact of renewal shall be indicated by the chief of police upon the applicant's license showing the new expiration date thereof. Upon renewal, the chief of police shall issue to the applicant a new identification card as provided for in this article, showing the period for which the license has been issued. All annual licenses must be renewed within one (1) year after the expiration thereof; and any person applying for a license, after the abovementioned one (1) year, shall be required to submit a new application and comply with all of the requirements required of a new applicant. (Ord. of 11-8-78; Ord. of 7-1-80; Ord. of 4-10-18)

Sec. 17-41. – Expiration; renewal of peddler's license.

A peddler's license shall expire one year from the date of issuance and shall be renewed in compliance with the requirements of the original license. (Ord. of 7-1-80)

Sec. 17-42. - Repeal of conflicting ordinances.

All ordinances or parts of ordinances inconsistent with this article are hereby repealed. (Ord. of 7-1-80)

Secs. 17-43—17-50. – Reserved

h. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Dickau and seconded by Council Member Tyler, it was unanimously voted: To introduce the following amendments to Chapter 14 Motor Vehicles and Traffic, Article IV Moving Vehicle Violations, Division 2. School Bus Violation Enforcement, Sections 14-89 through 14-94 of the Bristol Code of Ordinances; to set Tuesday, May 5, 2026 at 4:45 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut for the holding of a Public Hearing by the Ordinance Committee; that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter; and to waive the reading of the proposed amendments pertaining to Section 14-89 – 14-94 of the Code of Ordinances to be introduced this date.

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Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE IV. SCHOOL BUS VIOLATION ENFORCEMENT

Sec. 14-89. Definitions.

When used in this Article, the terms below shall have the following meaning:

DRIVER, MOTOR VEHICLE, NUMBER PLATE, AND OWNER: Shall have the same meanings as provided in C.G.S. §14-1.

MUNICIPAL SCHOOL BUS VIOLATION ENFORCEMENT SYSTEM: Means a system with one or more camera sensors and computers that produce: (1) Digital and recorded video images of motor vehicles being operated in violation of this Article, (2) a visual image that is viewable remotely and a recorded image of the number plate of a motor vehicle violating this Article, and (3) a recorded image that indicates the date, time, and location of the violation (hereinafter "Enforcement System"). A municipal school bus violation enforcement system installed to enforce an ordinance adopted pursuant to subsection (b) of C.G.S. §14-279c shall, to the extent practicable, record images of such motor vehicle only, and shall not record images of the occupants of such motor vehicle or of any other person or vehicles in the vicinity at the time the images are recorded.

SCHOOL BUS OR SCHOOLBUS: Shall have the same meanings as provided in C.G.S. in §14-275.

Sec. 14-90. Contracts for installation. Operation, and/or maintenance of enforcement system.

Pursuant to C.G.S. §14-279c(n), the City may enter into an agreement with a private vendor(s) for the installation, operation, or maintenance of an Enforcement System, or any combination thereof. The City Council is authorized to execute such agreements on behalf of the City.

Pursuant to C.G.S. § 14-279a(b) Any such agreement that requires a private vendor to operate the Enforcement System shall require such vendor to report to the City and the Board of Education, not later than August first in each year thereafter in which the operation of such System continues pursuant to such agreement: (1) The total number of citations issued in the prior fiscal year for violations of this Article that were detected and recorded by the Enforcement System, and (2) the total amount of funds collected for such violations in the prior fiscal year.

Sec. 14-91. City obligations and reporting.

A. The City shall take all steps necessary to implement and effectuate this Article, including the appointment of hearing officers pursuant to C.G.S. §7-152c.

B. Pursuant to C.G.S. §14-279c(o)1, not later than October first following adoption of this Chapter, and not later than October first in each year thereafter in which this Ordinance is in effect, the City shall submit a report to the Connecticut Department of Transportation, which shall include, but need not be limited to: (a) A copy of this Ordinance; (b) the total number of citations issued for a violation of such Ordinance in the prior fiscal year; (c) the total amount of funds collected for such violations in the prior fiscal year, and (d) how the City spent such funds in the prior fiscal year.

C. Warning signs shall be posted on all school buses in which the Enforcement System is installed and operated indicating the use of such System pursuant to C.G.S. §14-279c(c)(2).

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D. A digital still or video image produced by the Enforcement System to enforce this Article shall be destroyed the later of: (a) Ninety (90) days after the date of the creation of such digital, still or video image, or (b) upon payment or final disposition of all matters related to a citation issued for a violation of this Article, to which such digital still or video image pertains.

Sec. 14-92. Violations and penalties, including administrative and enforcement procedure.

A. Violations.

The owner of a motor vehicle commits a violation of this Ordinance if the person operating such motor vehicle violates the provision of subsection (a) of C.G.S. §14-279, unless an affidavit is filed pursuant to subsection B(5) of this section.

B. Procedure following alleged violation – review of evidence file, issuance of citation, evidentiary matters for citation hearing, liability, defenses, etc.

(1) Upon receipt of an evidence file from the Enforcement System that captures an alleged violation of this Ordinance, a police officer or authorized municipal employee shall review such file. If such officer or employee has reasonable grounds to believe that such a violation occurred and such file captures the number plate, color, and type or vehicle allegedly violating this Ordinance and the date, approximate time, and location of such vehicle, such officer or employee shall issue a written warning or citation to the owner of such vehicle. Such officer or employee shall electronically certify a citation, and such citation shall only be issued if mailed within the time period described in subdivision (3) of this subsection.

(2) A citation issued pursuant to subdivision (1) of this subsection shall include the following:

- (a) the name and address of the owner of the motor vehicle;
- (b) the number plate of the motor vehicle;
- (c) the Ordinance allegedly violated;
- (d) the date, location, and time of the alleged violation;
- (e) a copy of or information on how to view, through electronic means, the recorded images described in subdivision (1).
- (f) a statement or electronically generated affirmation by the police officer or authorized employee who reviewed the recorded images and determined that the motor vehicle violated this Ordinance;
- (g) the fine imposed pursuant to this Ordinance and how to pay such fine;
- (h) notice of the right to contest the citation and instructions for how to request a citation hearing; and
- (i) information advising the owner of the motor vehicle of the procedure for disclaiming liability by submitting an affidavit as described in subsection B(5) of this section to the City or its designated agent.

(3) In the case of an alleged violation involving a motor vehicle registered in the State of Connecticut, the City, or its designated agent, shall send a copy of a citation to the owner of the vehicle observed in the alleged violation not later than thirty (30) days after the date of the alleged violation. In the case of an alleged violation involving a motor vehicle registered in another jurisdiction, the City, or its designated agent, shall send a copy of a citation to the address of the owner that is in the records of the official in the other jurisdiction issuing such registration not later than sixty (60) days after the alleged violation. A citation shall be sent by first-class mail.

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(4) The owner of a motor vehicle shall be liable for any fine imposed pursuant to this Ordinance, unless (a) the vehicle identified by the Enforcement System is a leased or rented motor vehicle, in which case the lessee of such vehicle shall be liable for any such fine, or (b) an affidavit is filed pursuant to subsection (5) of this subsection, in which case the operator shall be liable for any such fine.

(5) Not later than thirty (30) days after the mailing of a citation pursuant to subdivision (2) of subsection B of this section, the owner of a motor vehicle pursuant to subdivision (2) of subsection B of this section, the owner of a motor vehicle may submit a notarized affidavit, executed by such owner and the operator of such vehicle at the time of the alleged violation, stating that such operator is the party who may be responsible for the alleged violation and providing the name and address of such operator. If the City, or its designated agent receives such an affidavit, the City shall mail a citation to such operator not later than thirty (30) days after receipt of the affidavit.

(6) All defenses shall be available to any person who is alleged to have committed a violation of subsection A of Section 15-109 of this Ordinance, including, but not limited to, that:

(a) the operator was driving an emergency vehicle in accordance with the provision of subdivision (1) of subsection (b) of C.G.S. §14-283;

(b) the violation was necessary to allow the passage of an emergency vehicle;

(c) the violation was necessary in order for the operator to comply with an order or direction from a law enforcement officer, which is observable on the recorded images;

(d) the violation was necessary to avoid injuring the person or property of another;

(e) the violation took place during a period of time in which the motor vehicle had been reported stolen to a law enforcement unit, as defined in C.G.S. §7-294a, and had not been recovered prior to the time of the violation; or

(f) the operator received a citation for a violation of C.G.S. §14-279, for the same incident.

C. Appeal of citation/requests for citation hearing, hearing officers, citation hearing proceedings, post-hearing process, and right to appeal to the superior court.

(1) In accordance with C.G. S §7-152c, any owner issued a citation for violating the provisions of this Ordinance may, within ten (10) days of the mailing date of the citation, deliver or mail an appeal, in writing, requesting a hearing to a citation hearing officer.

(2) The City Council shall appoint one (1) or more citation hearing officers, all of whom shall serve without pay, to conduct hearings in accordance with this subsection. Said citation hearing officers shall not be police officers or work for the City of Bristol Police Department. No person shall be appointed to the position of hearing officer unless such person is:

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(a) at least eighteen (18) years of age and

(b) in the opinion of the City Council, a person capable of fairly administering the applicable provisions of law based on such person's background and experience, including, but not limited to, the person's education, special skills and training.

Any appointed hearing officer whose personal interests do or may give the appearance of conflict with the hearing officer's official responsibilities herein enumerated shall remove themselves from presiding over any such hearing, and in such case the City Council shall appoint a substitute hearing officer for the hearing. Any hearing officer may be removed at any time by the City Council for whatever reason the City Council deems sufficient.

(3) Any person who timely requests a hearing pursuant to subdivision (1) of this subsection shall be given written notice of the date, time, and place for a hearing. The hearing shall be held not less than fifteen (15) days, nor more than thirty (30) days from the date of the mailing of the citation, provided the hearing officer shall grant good cause shown any reasonable request by any interested party for postponement or continuance.

(4) A person wishing to contest the person's liability shall appear at the hearing and may present evidence. A designated City official, other than the hearing officer, may present evidence on behalf of the City. If the person fails to appear, the hearing officer may enter an assessment by default against the person upon a finding of proper notice and liability under this Ordinance. The hearing officer may accept from the person copies of police reports, investigatory, and citation reports, and other official documents by mail and may determine thereby that the appearance of such person is unnecessary.

(5) A manual or automated record prepared by the police officer, authorized employee or vendor in the ordinary course of business shall be prima facie evidence of such mailing and shall be admissible in any citation hearing as to the facts contained in the citation.

(6) A certificate of facsimile or a certificate of the review of the evidence produced by the Enforcement System, sworn to by the police officer or authorized municipal employee who conducted such review, shall be prima facie evidence of the facts contained in such certificate.

(7) A digital, still or video image produced by the Enforcement System shall be sufficient evidence of a violation of this Ordinance and shall be admitted at a citation hearing proceeding without further authentication.

(8) A citation issued under this section may not be dismissed in a citation hearing solely because a recorded video or digital still image reveals images of such occupants or other persons or vehicles, as long as the operator of the Enforcement System has made reasonable efforts to comply with the provisions of C.G.S. §14-279(c)(1).

(9) The hearing officer shall conduct the hearing in the order and form and with such methods of proof as the hearing officer deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce the decision at the end of the hearing. If the hearing

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officer determines that the person is not liable, the hearing officer shall dismiss the matter and enter this determination in writing accordingly. If the hearing officer determines that the person is liable for the violation, the hearing officer shall forthwith enter and assess the fines, penalties, costs, or fees against the person as provided by this Ordinance.

(10) The burden of proof shall be preponderance of the evidence.

(11) If any assessment entered by the hearing officer is not paid on the date of its entry, the hearing officer shall send by first-class mail a notice of the assessment to the person found liable and shall file, not less than thirty (30) days or more than twelve (12) months after such mailing, a certified copy of the notice of assessment with the clerk of a Superior Court facility designated by the Chief Court Administrator, together with an entry fee of eight dollars. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, assessments against the same person may be accrued and filed as one record of assessment. The clerk shall enter judgment, in the amount of such record of assessment and court costs of eight dollars, against such person in favor of the City. Notwithstanding any provision of the General Statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.

(12) A person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal shall be instituted within thirty (30) days of the mailing of notice of assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry fee for a small claims case pursuant to C.G.S. §52-259, at the Superior Court facility designated by the Chief Court Administrator, which shall entitle such person to a hearing in accordance with the rules of the judge of the Superior Court.

D. Fine for violation.

The City shall impose a fine of two hundred fifty dollars (\$250.00) against the owner of a motor vehicle who commits a violation of this Ordinance.

The City shall collect such fines, with proceeds credited to the City.

Funds received by the City from such fines shall be used for the purposes of improving public safety in the City, including, but not limited to, compensating any private vendor that installs, operates, and/or maintains the City's Enforcement System

Sec. 14-93. Prohibiting against use of images and violations of ordinance.

A. No recorded image produced by the Enforcement System may be introduced as evidence in any other civil or criminal proceedings.

B. Violations of this Ordinance shall not be made part of the driving control record, as described in C.G.S. §14-111l of such owner and may not be used for any purposes in the provision of a motor vehicle insurance policy.

Sec. 14-94. Severability.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by any decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

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i. Ordinance Committee

On recommendation of the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Tyler, it was unanimously voted: To adopt amendments to Chapter 18, Planning, Article X, Youth Commission, Secs. 18-148 through 18-154 of the Code of Ordinances of the City of Bristol, Connecticut, to read as follows; that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol; and to waive the reading of said ordinance.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE X. YOUTH & COMMUNITY SERVICES COMMISSION**Sec. 18-148. - Established.**

Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a youth & community services commission, which shall be a part of the administration of the municipal government and shall be subject to the Charter, general ordinances and regulations of the city.

(Code 1960, § 60-1; Ord. of 2-4-71)

Sec. 18-149. - Duties.

The commission established by this article shall study continuously the conditions and needs of the youth of the city in relation to employment, health and development of their skills and talents so as to become participating and contributing members of the community. The commission shall provide guidance for the delivery of community services to residents in need. It shall analyze the needs and shall make recommendations to the mayor and the city council regarding the programs and policies available to serve those needs.

(Code 1960, § 60-2; Ord. of 2-4-71; Ord. of 12-5-78)

Sec. 18-150. - Terms and appointments.

(a) The youth & community services commission shall consist of eleven (11) members. There shall be at least three (3) members currently under twenty-one (21) years of age, a representative of the school system, a representative of the police department, a private youth serving agency member, a city [councilman] councilor, four (4) citizens, and at least one-third ($\frac{1}{3}$) of the total membership shall be people who receive less than fifty (50) percent of their livelihood by delivering services to youth and their families.

(b) All appointments shall be for three (3) years except the [councilman] City Council members who shall be appointed in November for a term of two (2) years and who shall serve only during [his] their term of office as [councilman] councilor. All appointments to fill vacancies shall be for the unexpired portion of the term succeeded to.

(Code 1960, § 60-3; Ord. of 2-4-71; Ord. of 3-1-77; Ord. of 5-3-77; Ord. of 12-5-78; Ord. of 6-13-94; Ord. of 12-14-04)

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Sec. 18-151. - Officers.

*A chairman, vice-chairman and a secretary shall be elected by the members of the youth & community services commission from among their members.
(Code 1960, § 60-4; Ord. of 2-4-71)*

Sec. 18-152. - Budget.

*As the need appears and arises, the youth & community services commission shall recommend to the mayor and city council the employment of personnel to serve the needs of youth. The commission [shall] provide guidance to staff and submit annually a budget for recommended programs and personnel for the ensuing year in as much detail as shall be required by the mayor, city council and board of finance.
(Code 1960, § 60-5; Ord. of 2-4-71; Ord. of 12-5-78)*

Sec. 18-153. - Meetings; agenda.

*The youth & community services commission shall be empowered to determine the time and place of its meetings and its agenda.
(Code 1961, § 60-6; Ord. of 2-4-71)*

Sec. 18-154. - Reserved.

Editor's note— A motion adopted by the council on Dec. 10, 1984, provided that § 18-154, expiration, be deleted; that the youth commission be reestablished, effective Dec. 1, 1984; and that the terms of existing members of such commission continue until the expiration of such terms. Prior to deletion, § 18-154 was derived from an ordinance adopted Dec. 5, 1978.

Secs. 18-155—18-159. – Reserved.**j. Ordinance Committee**

On recommendation of the Ordinance Committee and on motion of Council Member Seymour and seconded by Council Member Dickau, it was unanimously voted: To introduce the following amendments to Chapter 16 Parks and Recreation, Article I, In General, Section 16-1, Veterans Memorial Park and Boulevard of the Bristol Code of Ordinances; to set Tuesday, May 5, 2026 at 4:50 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut for the holding of a Public Hearing by the Ordinance Committee; that the City Clerk publish notice of said Public Hearing and the proposed amendments to the Code of Ordinances as required by City Charter; and to waive the reading of the proposed amendments pertaining to Section 16-1 of the Code of Ordinances to be introduced this date.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 16-1. Veterans Memorial Park and Boulevard.

(a) The park area between the Pequabuck River and South Street, heretofore given to the city and established as a memorial to Bristol's veterans of all wars, shall continue under the jurisdiction of

APRIL 14, 2026

the board of park commissioners. The highway, which begins at Willis Street and runs through said park shall be known as the Veterans Memorial Boulevard.

(b) The board of park commissioners shall give special care in maintaining said park as a fitting memorial and preserving the rows of memorial oaks which border the boulevard. They shall care for the monuments and statuary now located in the park and which may, with said board's permission, be hereafter located therein.

(c) To preserve the natural and peaceful conditions and the memorial character of the park and boulevard:

(1) There shall be no parking along the curb lines of the boulevard, except on such special areas or occasions as may be designated by the board of park commissioners.

(2) The use of the boulevard by motor vehicles is hereby restricted to vehicles [bearing "passenger-type" or school bus registration plates,] including motorcycles, and operated at such reasonable speeds as shall be established, from time to time, by the board of park commissioners. School buses shall only be permitted to use the boulevard travelling to or from [Memorial Boulevard School] Bristol Arts & Innovation Magnet School on the boulevard from Main Street to the school.

(3) No motor vehicles [bearing nonpassenger type registrations, including trucks and commercial vehicles, including those trucks and commercial vehicles bearing "combination" plates] weighing, unloaded more than 10,001 pounds, with the exception of city owned vehicles bearing "municipal" plates and emergency vehicles, shall pass or travel within said Memorial Park or boulevard, [provided that such nonpassenger vehicles may continue to use the two (2) cross-over streets known as Mellen Street and East Street]. Persons making such use shall be in violation of this section and shall be subject to the penalty for infractions provided in section 1-11 of the Code of General Ordinances. Fine for violation of this section shall be ninety dollars (\$90.00).

(d) The board of park commissioners are hereby authorized and directed to provide and maintain suitable signs for the control of traffic on the parkway known as the Memorial Boulevard. (Ord. of 9-6-83; Ord. of 4-29-94; Ord. of 7-12-16)

Council members reported on other committees, activities, and events.

7. OLD BUSINESS – None.

8. NEW BUSINESS

Mayor Zoppo-Sassu spoke about launching a new program called, "Citizen's Academy," which is an opportunity for citizens to learn more about various departments within the City. It will consist of five sessions with a maximum of thirty citizens each session

9. RESIGNATIONS

Thomas LaPorte – City Cemetery Commission

William Veits – Retirement Board, Sec. 2-9

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To accept the resignations and send letters of thanks.

APRIL 14, 2026

10. Appointments

- a. The following appointments were presented:

Assistant Comptroller

Robin Manuele – Reappointment – term to 4/30
 Confirming motion by Council Member Tyler.
 Motion passed in voice vote.

Economic and Community Development Director

Justin Malley – Reappointment – term to 4/30
 Confirming motion by Council Member Rosengren.
 Motion passed in voice vote.

City Arts & Culture Commission

Juliet Norton – Reappointment – term to 4/29.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Maria Salice – Reappointment – term to 4/29.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Board of Ethics

Joan Cloutier – Reappointment – term to 4/29.
 Confirming motion by Council Member Seymour, District 3.
 Motion passed in voice vote.

Bristol Parking Authority

Andrea Adams – Reappointment – term to 4/29.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Mike Massarelli – Reappointment – term to 4/29.
 Confirming motion by Council Member Hahn
 Motion passed in voice vote.

11. GRANTS**a. Emergency Management Performance Grant**

Communication received from Grants Administrator Leger.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To approve the submission of an EMPG grant application through a resolution, to authorize the Mayor or Acting Mayor to execute the application and any and all documents associated with the application and grant, for the City Clerk to validate the Mayor as the City Official

APRIL 14, 2026

authorized to sign these documents on behalf of the City Council, to refer the matter to the Board of Finance for any necessary action, and to waive the reading of said resolution.

The Resolution reads as follows –

BE IT HEREBY RESOLVED by the City Council of the City of Bristol, Connecticut, that the filing of a grant application for \$33,365 to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, for the Federal Fiscal Year 2025 Emergency Management Performance Grant funding is hereby approved and that the Mayor or Acting Mayor is hereby authorized to enter into, deliver, and execute such application and any and all other documents relating to this application/grant, including but not limited to any final grant documents, and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of this application/grant;

BE IT FURTHER RESOLVED that this matter be referred to the Board of Finance for any necessary action.

A roll call vote was taken.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau			
“ ” Hahn			
“ ” Kelley			
“ ” Rosengren			
“ ” Seymour			
“ ” Tyler			
Mayor Zoppo-Sassu			

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

12. CONTRACTS

a. Additional Fees for Outbuilding at Northeast Middle School

Communication received from Asst. Manager of School Projects Landon.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To approve the additional fees of Quisenberry, Arcari, Malik, LLC in the amount of \$32,500.00 associated with the design of the outbuilding at NEMS as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

b. Additional Erosion and Sedimentation Inspections at Northeast Middle School

Communication received from Asst. Manager of School Projects Landon.

APRIL 14, 2026

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To approve amendment #5 by Quisenberry, Arcari, Malik, LLC in the amount of \$46,750.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

c. Contract 2C26-039 Broad Street Retaining Wall

Communication received from Purchasing Agent Haynes.

On motion of Council Member Dickau and seconded by Council Member Hahn, it was unanimously voted: To award Contract 2C26-039 Broad Street Retaining Wall to Dayton Construction Company Inc. in the amount of \$1,966,610.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

d. Project Labor Agreement for Edgewood Pre-K Academy

It was voted that this item be moved to agenda item #3 Public Participation.

e. Axon 10 Officer Safety Plan – Upgrade from existing Axon, Inc Contract

It was voted that this item be moved to agenda item #3 Public Participation.

13. FIRE DEPARTMENT

a. MOU Creating Fire Apparatus Mechanic position

Communication received from Human Resources Director Haselkamp.

On motion of Council Member Kelley and seconded by Council Member Tyler, it was unanimously voted: To approve the funding necessary for Memorandum of Understanding between the City of Bristol and Local # 773 IAFF eliminating the position of Fire Equipment Technician (salary range Step 1 \$84,177; Step 2 \$88,352), and creating the position of Fire Apparatus Mechanic with a salary range equivalent to the Fire Captain's range. (Step 1 \$94,098; Step 2 \$98,773; Step 3 \$100,653), and refer to the Board of Finance for reference.

14. TAX RELIEF FOR DISABLED CITIZENS

Communication received from Tax Assessor DeNoto.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To establish a policy, in accordance with Connecticut General Statutes Section 12-129n, subject to the recommendation of the Board of Finance, to provide tax relief to homeowners within the City who are considered to be 100% disabled by the U.S. Social Security Administration; and to refer this matter to the Board of Finance for its consideration and action.

15. OTHER BUSINESS – None.

APRIL 14, 2026

16. ADJOURNMENT

At 9:10 p.m., on motion of Council Member Dickau and seconded by Council Member Seymour, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

UNAPPROVED

5a

NEW HIRE REPORT

4/1/2026 TO 4/30/2026

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
MARTIN	LUCAS	BURLINGTON	04/06/2026	\$68,747	FIRE	FT	FIRE DEPARTMENT	FIREFIGHTER
STEELE	KYLE	MIDDLETOWN	04/20/2026	\$34.58	PER HOUR	FT	PUBLIC WORKS	MECHANIC
BATTISTO	RYAN	BRISTOL	04/11/2026	\$50.00	PER HOUR	SE	PARK DEPARTMENT	RECREATION PROGRAM INSTRUCTOR
BOTTO	GIANNA	TERRYVILLE	04/13/2026	\$17.34	PER HOUR	SE	PARK DEPARTMENT	RECREATION LEADER
CHENEY	LISA	WATERBURY	04/01/2026	\$40.00	PER HOUR	SE	PARK DEPARTMENT	FACILITATOR
MICHELE	HAYDEN	BRISTOL	04/13/2026	\$35.00	PER HOUR	SE	PARK DEPARTMENT	FACILITATOR
RIVARD	MIKAYLA	BRISTOL	04/13/2026	\$22.09	PER HOUR	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
TREVAIL	MICHAEL	NEWTOWN	04/16/2026	\$35.00	PER HOUR	SE	PARK DEPARTMENT	FACILITATOR

TOTAL: 8

RECEIVED
2026 MAY -7 AM 9:23
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED
2026 MAY -1 AM 10:11
TOWN AND CITY CLERK
BRISTOL, CT



DATE: MAY 1, 2026

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
EAN HOLDINGS LLC	2024-04-0401480	\$ 210.15			\$ 210.15	VEHICLE SOLD
EAN HOLDINGS LLC	2024-04-0401481	\$ 212.12			\$ 212.12	VEHICLE SOLD
EAN HOLDINGS LLC	2024-04-0401482	\$ 142.66			\$ 142.66	VEHICLE SOLD
EAN HOLDINGS LLC	2024-04-0403231	\$ 223.91			\$ 223.91	VEHICLE SOLD
EAN HOLDINGS LLC	2024-04-0404933	\$ 77.12			\$ 77.12	VEHICLE SOLD
EAN HOLDINGS LLC	2024-04-0406029	\$ 94.59			\$ 94.59	VEHICLE SOLD
TRUDE, GREGORY	2024-04-0408807	\$ 28.57			\$ 28.57	OVERPAYMENT
TOTAL		\$ 989.12	\$ -	\$ -	\$ 989.12	

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING LTD	2024-03-0300227	229.17			\$ 229.17	PURCHASE LEASE
ALLY FINANCIAL	2024-03-0347920	\$ 66.73			\$ 66.73	VEHICLE SOLD
CAB EAST LLC	2024-03-0306449	\$ 1,065.66			\$ 1,065.66	MILITARY EXEMPTION
EAN HOLDINGS LLC	2024-03-0314147	\$ 710.58			\$ 710.58	REG. OUT OF STATE
EAN HOLDINGS LLC	2024-03-0314218	\$ 53.00			\$ 53.00	REG. OUT OF STATE
EAN HOLDINGS LLC	2024-03-0314094	\$ 33.96			\$ 33.96	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314116	\$ 45.87			\$ 45.87	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314125	\$ 187.55			\$ 187.55	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314128	\$ 60.96			\$ 60.96	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314148	\$ 80.95			\$ 80.95	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314152	\$ 357.45			\$ 357.45	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314185	\$ 42.27			\$ 42.27	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314189	\$ 44.53			\$ 44.53	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314192	\$ 223.88			\$ 223.88	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314194	\$ 436.03			\$ 436.03	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314195	\$ 728.08			\$ 728.08	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314201	\$ 350.99			\$ 350.99	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314203	\$ 179.11			\$ 179.11	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314204	\$ 125.29			\$ 125.29	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314206	\$ 422.37			\$ 422.37	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314207	\$ 374.92			\$ 374.92	VEHICLE SOLD

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

EAN HOLDINGS LLC	2024-03-0314209	\$	180.51		\$	180.51	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314216	\$	212.71		\$	212.71	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314220	\$	290.36		\$	290.36	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314233	\$	270.81		\$	270.81	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314246	\$	597.92		\$	597.92	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314247	\$	321.59		\$	321.59	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314252	\$	245.52		\$	245.52	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314256	\$	629.47		\$	629.47	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314258	\$	102.25		\$	102.25	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314261	\$	108.32		\$	108.32	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314262	\$	84.95		\$	84.95	VEHICLE SOLD
EAN HOLDINGS LLC	2024-03-0314232	\$	542.79		\$	542.79	VEHICLE SOLD
HILL, ROBERT	2024-03-0320624	\$	114.03		\$	114.03	TOTAL LOSS
HONDA LEASE TRUST	2024-03-0320956	\$	436.91		\$	436.91	VEHICLE SOLD
LEWIS, TINA	2024-03-0326496	\$	359.36	\$ 47.47	\$	406.83	TOTAL LOSS
NISSAN MOTOR ACCEPTANCE CORP.	2024-03-0333290	\$	396.47		\$	396.47	VEHICLE SOLD
					\$	-	
NISSAN MOTOR ACCEPTANCE CORP.	2024-03-0333403	\$	381.05		\$	381.05	VEHICLE SOLD
					\$	-	

TOTAL \$ 11,094.37 \$ 47.47 \$ - \$ 11,141.84

PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>			<u>TOTAL</u>	
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>		
HAWKINSON, CARALEIGH	2023-03-0320447	\$ 272.66	\$ 8.18		\$ 280.84	WRONG TAX TOWN
HAWKINSON, CARALEIGH	2023-04-0403695	\$ 129.26			\$ 129.26	WRONG TAX TOWN
ISAACS, CHELSEA	2022-03-0322249	\$ 496.41			\$ 496.41	DOUBLE PAYMENT
WOMACK, DIANNE	2023-03-0351161	\$ 15.07			\$ 15.07	OVERPAYMENT
TOTAL		\$ 913.40	\$ 8.18	\$ -	\$ 921.58	

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>		<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>					
BORGIO, ANGELA	2024-01-0102281	\$ 3,090.16				\$ 3,090.16	APA EXEMPTION
BONACASSIO, MICHELE	2024-01-0109747	\$ 1,744.71				\$ 1,744.71	OVERPAYMENT
CORELOGIC	2024-01-0113783	\$ 2,999.20				\$ 2,999.20	OVERPAYMENT
COTALITY	2024-01-0108431	\$ 2,297.52				\$ 2,297.52	APA EXEMPTION
COTE, DAVID	2024-01-0104540	\$ 98.87				\$ 98.87	OVERPAYMENT
FAY SERVICING C/O LERETA LLC	2024-01-0102682	\$ 2,986.20				\$ 2,986.20	OVERPAYMENT
FAY SERVICING C/O LERETA LLC	2024-01-0102683	\$ 3,591.85				\$ 3,591.85	OVERPAYMENT
FAY SERVICING C/O LERETA LLC	2024-01-0102687	\$ 2,165.23				\$ 2,165.23	OVERPAYMENT
FERRARO, LAURA	2024-01-0106727	\$ 24.00				\$ 24.00	OVERPAYMENT
HOGAN, LINDA	2024-01-0108967	\$ 4,568.40				\$ 4,568.40	VETERAN EXEMPTION
LONDEN, ERIN	2024-01-0120927			\$ 100.37		\$ 100.37	RECEIVED ORIGINAL POS
LONDEN, ERIN	2024-01-0111565			\$ 80.59		\$ 80.59	RECEIVED ORIGINAL POS
ORLANDO, CARLOS	2024-01-0114535	\$ 73.45				\$ 73.45	OVERPAYMENT
SCHAFFRICK, GLENN	2024-01-0117691	\$ 24.00				\$ 24.00	OVERPAYMENT
SCHIRMER-PELLETIER, VICTORIA	2024-01-0117730	\$ 5,150.26				\$ 5,150.26	VETERAN EXEMPTION
WILSON, DEBRA & JAMES E III	2024-01-0107488	\$ 128.98				\$ 128.98	OVERPAYMENT
TOTAL		\$ 28,942.83	\$ 180.96	\$ -		\$ 29,123.79	

PRIOR LIST YEAR
NAME

LIST NUMBER

REAL ESTATE
CITY TAX

INT

FEES

TOTAL

REASON

BUTLER, FILOMENA	2023-01-0103017	\$ 166.84			\$ 166.84	OVERPAYMENT
GAROFALO, SANDRA	2023-01-0107429	\$ 1,282.31			\$ 1,282.31	OVERPAYMENT

TOTAL	\$ 1,449.15	\$ -	\$ -	\$ 1,449.15		
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TOTAL ALL MOTOR VEHICLE	\$	13,052.54
TOTAL PERSONAL PROPERTY	\$	-
TOTAL ALL REAL ESTATE	\$	30,572.94
GRAND TOTAL ALL COLLECTIONS	\$	43,625.48

RESPECTFULLY,

Ann V. Bednaz CCMC

ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED

2026 MAY -4 PM 12: 54

TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 28, 2026

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

Re: Ambler Road — Map 60, Lot 15

The Bristol Planning Commission, at its meeting of April 27, 2026, approved the following motion with respect to the above captioned item:

"To send a positive referral to the City Council for the C.G.S. 8-24 referral for: Ambler Road — Map 60, Lot 15. The Planning Commission finds that the C.G.S. 8-24 referral, to acquire the property on Ambler Road, Map 60, Lot 15 as open space, is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Cc: Attorney Jeffrey Steeg (via e-mail)

Motion to approve the agreement between the City of Bristol and the IAFF regarding the Charter provisions of Section 56 and applicable provision of the collective bargaining agreement as they apply to the recruitment process for Fire Apparatus Mechanic

RECEIVED
2026 MAY -7 AM 9:23
TOWN AND CITY CLERK
BRISTOL, CT

Memorandum of Agreement

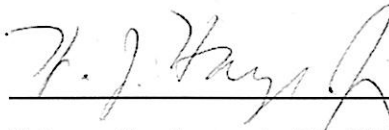
The City of Bristol and IAFF Local #773 agree to the following revisions for the examination process for the Fire Apparatus Mechanic:

1. The parties agree that the current provision of City of Bristol Charter Sec. 56 (c) regarding the weights for examination shall be revised to reflect the following:

Training & Experience Assessment 50%

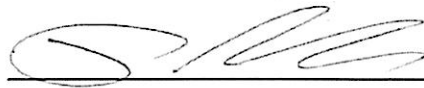
Oral examination 50%

2. The internal posting requirements contained in the collective bargaining agreement and Charter shall be modified to allow for simultaneous posting for internal and external candidates.
3. This Agreement shall sunset after the administration and hire of the Fire Apparatus Mechanic.
4. This Agreement is made without precedent to future test examinations.



H. James Haselkamp, Jr., Dir. Of HR

Dated: 5/5/26



James Marks, President Local # 773

Dated: 5/5/26



5e

RECEIVED
2026 MAY -6 AM 8:35
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

DATE: May 5, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **NRCS EMERGENCY WATERSHED PROTECTION
FLOODPLAIN GRANT – CONTRACT 2025-011 DEMOLITION OF
HOUSE (396 JEROME AVE) TABACCO & SONS BUILDERS INC.,
AMENDMENT**

The Department of Public Works Engineering Division has been working with the Natural Resources Conservation Service (NRCS) on a grant fully funded by NRCS to prevent future flooding at the property located at 396 Jerome Avenue. The project involves acquiring the property, removing the existing structure, and restoring the area to its natural state.

Through this grant, the property owner received 100% of the assessed value of the property. The City will be fully reimbursed for all project costs, including property acquisition, demolition of the house, asbestos abatement, regrading, and loaming and seeding of the parcel.

The Department of Public Works procured the services of Tabacco & Sons Builders, Inc. to demolish the house. However, due to the age of the structure, the presence of asbestos was not initially anticipated. Additionally, NRCS requirements increased the scope of regrading and loam and seeding work. To complete the project, asbestos abatement and the expanded site restoration work were added to the contract. NRCS approved and fully funded all additional work; therefore, the City of Bristol will incur no additional costs.

To close out the contract, the Department of Public Works requests the following City Council action:

Authorize the Mayor to execute a contract amendment to Contract 2025-011, “Demolition of House at 396 Jerome Avenue,” in the amount of \$31,874 with Tabacco & Sons Builders, Inc., increasing the total contract amount to \$53,874.

No Board of Finance action is required, as grant funds are in place to fully cover the contract amendment.

Please feel free to contact the Public Works Department at 860-584-6111 for any additional information.



5f
RECEIVED

2026 MAY -6 AM 8:35

TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

DATE: May 5, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **CONTRACT 2C25-068 BRACE AVE & O'SULLIVAN DRIVE
STORM DRAINAGE CONTRACT AMENDMENT**

The storm drainage system on Brace Avenue and O'Sullivan Drive is currently being upgraded. Construction consists of increasing the pipe size from 24 inches in diameter to 42-inch and 36-inch diameter pipes. To accommodate the installation of the larger pipes, existing utilities are being relocated, including the relaying of sanitary sewer laterals, water mains and service laterals, as well as the installation of larger storm drainage structures. In addition, the Department of Public Works (DPW) has increased the number of test pits performed.

The work is being performed by Martin Laviero Contractors, Inc. Installation of piping on Brace Avenue is anticipated to be completed by July, with O'Sullivan Drive scheduled for completion by September. Once construction is complete, the roadway will be resurfaced in fall 2027.

To proceed with the work, the Department of Public Works requests the following City Council action: approval to install an additional custom catch basin (\$11,750) and conduct additional test pits (\$20,000).

Authorize the Mayor to execute a contract amendment to Contract 2C25-068, "Brace Ave & O'Sullivan Drive Storm Drainage" in the amount of \$31,750 with Martin Laviero Contractors Inc., increasing the total contract amount from \$1,908,532.25 to \$1,940,282.25.

Additional funding and Board of Finance action is NOT required to process the contract amendment.

Please feel free to contact the Public Works Department at 860-584-6111 for any additional information.



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Office of Corporation Counsel
Mayor Ellen Zoppo-Sassu
Raymond Rogozinski, Public Works Director
William Stango, City Engineer
From: Nancy P. Haynes, Purchasing Agent
Date: May 7, 2026

59
RECEIVED
2026 MAY -7 PM 2:41
TOWN AND CITY CLERK
BRISTOL, CT

Re: **Contract 2C26-043 Permanent Patching of Utility Trenches in City Streets**

The Purchasing Department received bids for work related to permanent patching of trenches in City roadways, for the period through December 31, 2027. The lowest responsive and responsible bidder was **William M. Laydon Construction, LLC**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C26-043 Permanent Patch of Utility Trenches in City Streets** to **William M. Laydon Construction, LLC**, in the amount of **\$84,655.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Office of Corporation Counsel
Mayor Ellen Zoppo-Sassu
Raymond Rogozinski, Public Works Director
William Stango, City Engineer
From: Nancy P. Haynes, Purchasing Agent
Date: May 7, 2026

RECEIVED
2026 MAY -7 PM 2:41
TOWN AND CITY CLERK
BRISTOL, CT

Re: Contract 2C26-058 Sidewalk Repair Program

The Purchasing Department received bids for work related to the repair and replacement of curbing and sidewalks throughout the City, for the period through December 31, 2027. The lowest responsive and responsible bidder was **Martin Laviero Contractor, Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C26-058 Sidewalk Repair Program** to **Martin Laviero Contractor, Inc.**, in the amount of **\$240,575.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

BRISTOL CITY COUNCIL
MAY 12, 2026

MOTION

I MOVE that the Amended and Restated Cooperation Agreement by and between the Housing Authority of the City of Bristol and the City of Bristol as presented on this date to the City Council of the City of Bristol be approved.

I FURTHER MOVE that the Mayor or acting mayor be AUTHORIZED to execute this agreement on behalf of the City of Bristol.



Office of the Corporation Counsel | 860.584.6150

RECEIVED
2026 MAY -6 PM 12:45
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk
FROM: Thomas W. Conlin, Assistant Corporation Counsel
DATE: May 4, 2026
RE: Items for May 12, 2026 City Council Meeting

Erica, I have the following 3 items for inclusion on the 5/12 City Council agenda:

- 5i
1. To review and approve a restated Cooperation Agreement between the Bristol Housing Authority and the City of Bristol regarding public housing properties at Gaylord Street, Vance Drive, Davis Drive, Quaker Lane and Jerome Avenue. (Regular Agenda). Proposed Motion attached with supporting document.
 - 14a 2. Executive Session:
To discuss and take any action as necessary on litigation matter, Superior Court Docket Number HHB-CV-25-6097418-S, Bristol Neighborhood Development Corporation v. City of Bristol.
 - 14b 3. Executive Session:
To discuss and take any action as necessary on litigation matter, Superior Court Docket Number HHB-CV-25-6096931-S, Housing Authority of the City of Bristol v. City of Bristol.

Thank you.

**AMENDED AND RESTATED COOPERATION AGREEMENT
AND
TAX FIXING AGREEMENT**

This Agreement entered into this day of 2026 by and between the Housing Authority of the City of Bristol (herein called the "BHA"), and the City of Bristol, a municipality in the County of Hartford and State of Connecticut (herein called the "Bristol") witnesseth:

WHEREAS, Bristol and the BHA have entered into Cooperation Agreements dated: June 6, 1951, as amended December 30, 1960; February 15, 1963 as amended April 7, 1964, March 5, 1967; and April 12, 1967; with reference to a total of approximately 645 dwelling units of low-income housing; and

WHEREAS, it is the further desire of the Bristol and the BHA that such Agreements shall be consolidated into one Agreement and amended and restated herein.

Now, therefore, witnesseth:

In consideration of the mutual covenants hereinafter set forth, the parties hereto do agree as follows:

1. Whenever used in this Agreement:

(a) The term "Project" shall mean any low-income housing existing or hereafter developed as an entity by the BHA with financial assistance of the Public Housing Administration, (herein called the "PHA") and/or the State of Connecticut, Department of Housing and/or Connecticut Housing Financing Agency (State of Connecticut) including, but not limited to, those Projects listed in Paragraph 2 below;

(b) The term "Taxing Body" shall mean Bristol, the State of Connecticut or any political subdivision or taxing unit thereof in which a Project is situated and which would have authority to assess or levy real or personal property taxes or to certify such taxes to a taxing body or public officer to be levied for its use and benefit with respect to a Project if it were not exempt from taxation;

(c) The term "Shelter Rent" shall mean the total of all charges to all tenants of a Project for dwelling rents and non-dwelling rents (excluding all other income of such Project), less the cost to BHA of all dwelling and non-dwelling utilities; and

(d) Public Housing Administration shall mean the United States of America, Department of Housing and Urban Development, Housing Assistance Administration and/or "HUD".

2. As of the date hereof, the obligations of Bristol and BHA provided herein shall apply to the following projects: Gaylord Towers, 55 Gaylord Street; JFK Kennedy Apartments, 70 Gaylord Street; Bonnie Acres, Vance Drive; Cambridge Park, Davis Drive; Quaker Lane; and Jerome Avenue.

3. (a) Under the Constitution of the United States and Statutes of the State of Connecticut, all Projects are exempt from all real and personal property taxes and Special Assessments levied or

imposed by any Taxing Body. With respect to any Project, so long as either (i) such Project is owned by BHA or an instrumentality thereof, and is used for low-income housing purposes, or (ii) any contract between the BHA or its instrumentality or Lessee and the PHA and/or the State of Connecticut for loans or annual contributions, or both, in connection with such Project remains in force and effect, or (iii) any bonds issued in connection with such Project or any monies due in connection with such Project remain unpaid, whichever period is the longest; Bristol agrees that it will not levy or impose any real or personal property taxes or special assessments upon such Project or upon the BHA with respect thereto. During such period, the BHA shall make annual payments (herein called "Payments in Lieu of Taxes") in lieu of such taxes and special assessments and in payment for the public services and facilities furnished from time to time without other cost or charge for or with respect to such Project;

(b) Each such annual Payment in Lieu of Taxes shall be made after the end of the fiscal year established for such Project, and shall be in an amount equal to either (i) ten percent (10%) of the Shelter Rent charged by the BHA in respect to such Project during such fiscal year, or (ii) the amount permitted to be paid by applicable State law in effect on the date such payment is made, whichever amount is the lowest;

(c) No payment for any year shall be made to Bristol in excess of the amount of the real property taxes which would have been paid to Bristol for such year if the Project were not exempt from taxation; and

(d) Upon failure of the BHA to make any Payment in Lieu of Taxes, no lien against any Project or assets of the BHA shall attach, nor shall any interest or penalties accrue or attach on account thereof, unless a Court of competent jurisdiction grants a Judgment Lien in favor of Bristol.

4. For all Projects listed in Paragraph 2 above, Bristol without costs or charge to the BHA or the tenants of such Project (other than the Payments in Lieu of Taxes) shall:

(a) Except as provided in Paragraph (b) below, furnish or cause to be furnished to the BHA and the tenants of such Project public services and facilities of the same character and to the same extent as are furnished from time to time without cost or charge to other dwellings and inhabitants in Bristol, excluding trash/refuse pickup which shall be the responsibility of BHA; and

(b) Cooperate with the BHA by such other lawful action or ways as Bristol and the BHA may find necessary in connection with the development and administration of such Project.

5. In respect to those Projects listed in Paragraph 2 above, Bristol further agrees that within a reasonable time after receipt of a written request therefor from the BHA:

(a) It will accept the dedication of all interior streets, and roads within the area of such Project, together with all storm, sanitary sewer and domestic water mains and fire hydrants and mains (excluding any water mains containing asbestos for which Bristol shall not be responsible nor have any liability) in such dedicated areas.

6. If Bristol fails or refuses to furnish or cause to be furnished any public services or facilities which it has agreed hereunder to furnish or to cause to be furnished to the BHA or to the tenants of any

Project and BHA incurs any expense to obtain such services or facilities then the BHA may deduct the amount of such expense from any Payments in Lieu of Taxes due or to become due to Bristol in respect to any Project or any other low-income housing projects owned or operated by BHA.

7. So long as any contract between the BHA and the PHA and/or the State of Connecticut for loans (including preliminary loans) or annual contributions, or both, in connection with any Project remains in force and effect, or so long as any bonds issued in connection with any Project or any monies due to the PHA in connection with any Project remain unpaid, this Agreement shall not be abrogated, changed, or modified without the consent of, the PHA. The privileges and obligations of Bristol hereunder shall remain in full force and effect with respect to each Project so long as the beneficial title to such Project is held by the BHA or and instrumentality, or the Project is leased long term by BHA as lessor, or by any other public body or governmental agency, including the PHA, authorized by law to engage in the development or administration of low-income housing projects. If at any time the beneficial title to, or possession of, any Project is held by such other public body or governmental agency, including the PHA, the provisions hereof shall inure to the benefit of and may be enforced by, such other public body or governmental agency including the PHA, and/or instrumentality or lessee of BHA.

8. In addition to the Payments in Lieu of Taxes and in further consideration for the public services and facilities furnished and to be furnished, BHA shall be responsible for and pay the expenses associated with trash collection in Cambridge Park, and primarily be responsible for snow removal with the assistance of Bristol as its crews may be available.

9. If, at any time, such Project or any part thereof is sold, such sale shall be to the highest responsible bidder after advertising, or at fair market value as approved by the PHA, and the proceeds of such sale together with any reserves, after application to any outstanding debt of BHA in respect to such Projects, shall be paid to the PHA and local public bodies provided, that the amounts to be paid to the PHA and the local public bodies shall not exceed their respective total contribution to such Projects;

(Signature Page Follows)

IN WITNESS WHEREOF the Municipality and the Local Authority have respectively signed this Agreement and caused their seals to be affixed and attested as of the day and year first above written.

Signed and Delivered in
The presence of:

CITY OF BRISTOL

By: _____

HOUSING AUTHORITY OF THE CITY
OF BRISTOL

By: _____

STATE OF CONNECTICUT

ss:

COUNTY OF HARTFORD

On this ____ day of _____, 2026, before me, the undersigned, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she is the _____ of _____, and that he/she, in such capacity being authorized to do so, executed the same for the purposes therein contained, and acknowledged the same to be his/her free act and deed and the free act and deed of said _____, before me.

Notary Public
Commissioner of the Superior Court

STATE OF CONNECTICUT

ss:

COUNTY OF HARTFORD

On this ____ day of _____, 2026, before me, the undersigned, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she is the _____ of _____, and that he/she, in such capacity being authorized to do so, executed the same for the purposes therein contained, and acknowledged the same to be his/her free act and deed and the free act and deed of said _____, before me.

Notary Public
Commissioner of the Superior Court

6a.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

MAY 12, 2026

RECEIVED
2026 MAY -6 PM 3:44
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City Council reject the offer from Executive Tile and Flooring LLC in the amount of \$100,000 and to reject the offer from Accurate Mechanical LLC in the amount of \$157,000 in response to the City of Bristol's RFP 2026-059 for the sale of Surplus Property on 81 Church Avenue, Assessor's Map 43, Lot 22.

I FURTHER MOVE that the City Council direct the Purchasing Agent to reissue another RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city's intention to sell city owned property known as 81 Church Avenue, Map 43, Lot 22. The asking price in the RFP shall be amended downward from \$600,000 to \$550,000.

66.

RECEIVED

2026 MAY -8 AM 9:04
TOWN AND CITY CLERK
BRISTOL, CT

BRISTOL CITY COUNCIL MEETING

MAY 12, 2026

COUNCILMAN MARK DICKAU,
CHAIR, ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS CHAPTER 14, MOTOR VEHICLES AND TRAFFIC,
ARTICLE IV, MOVING VEHICLE VIOLATIONS, DIVISION 1, SECTION 14-76
through 14-88**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 14-76 – 14-88 BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, June 2, 2026 at 4:40 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

**ORDINANCE AUTHORIZING THE USE OF AUTOMATED TRAFFIC
ENFORCEMENT SAFETY DEVICES.**

ARTICLE IV. MOVING VIOLATIONS

Division 1. Automated Traffic Enforcement Safety Devices.

Sec. 14-76. Use of automated traffic enforcement safety devices.

Pursuant to the authority granted in Public Act 116 of the 2023 session of the Connecticut General Assembly (the "Public Act"), the City of Bristol (the "City") hereby authorizes the use of Automated Traffic Enforcement Safety Devices at locations within school zones, pedestrian safety zones, and other places within the boundaries of Bristol,

approved by the Board of Police Commissioners and submitted to and approved by the Connecticut Department of Transportation.

Sec. 14.77. Definitions.

The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Automated Traffic Enforcement Safety Device shall mean a device designed to detect and collect evidence of alleged traffic violations by recording images that capture the number plate, date, time, and location of a motor vehicle that (A) exceeds the posted speed limit by ten or more miles per hour, or (B) fails to stop such vehicle when facing a steady red signal on a traffic control signal. Automated traffic control safety devices shall be used solely for identifying violations of this ordinance.

Automated Traffic Enforcement Safety Device Operator shall mean a person who is trained and certified to operate an Automated Traffic Safety Device.

Number Plate shall mean any sign or marker furnished by the Commissioner of Motor Vehicles on which is displayed the registration number assigned to a motor vehicle by the Commissioner.

Owner shall mean any person holding title to a motor vehicle, or having the legal right to register the same.

Pedestrian Safety Zone shall mean an area designated by the Office of State Traffic Administration or the Traffic Authority of the City pursuant to Connecticut General Statutes §14-307a.

Personally Identifiable Information shall mean information created or maintained by the City or a Vendor that identifies an Owner and includes, but need not be limited to, the Owner's address, telephone number, number plate, photograph, bank account information, credit card number, debit card number, or the date, time, location, or direction of travel on a highway.

School Zone shall mean an area designated by the Office of the State Traffic Administration or the Traffic Authority of the City pursuant to Connecticut General Statutes §14-212b.

Traffic Authority, Traffic Control Sign, and Control Signal shall all have the same meanings as provided in Connecticut General Statutes §14-297.

Vendor shall mean a person who provides services to the City under this ordinance; operates, maintains, leases, or licenses an Automated Traffic Enforcement Safety Device; or is authorized to review and assemble the recorded images captured by an Automated Traffic Enforcement Safety Device and forward such recorded images to the City.

Sec. 14.78. Vendors.

The City may enter into agreements with Vendors for the design, installation, operation, or maintenance, or any combination thereof, of Automated Traffic Enforcement Safety Devices. If a Vendor designs, installs, operates, or maintains an Automate Traffic Enforcement Safety Device, the Vendor's fees may not be contingent on the number of citations issued or fines paid pursuant to this ordinance.

Sec. 14-79. Operation and use of Automated Traffic Enforcement Safety Device.

All Automated Traffic Enforcement Safety Devices shall be operated by an Automated Traffic Enforcement Safety Device Operator, and shall be used solely for identifying violations of this ordinance.

Sec. 14-80. Violation.

(a) The Owner of a motor vehicle commits a violation of this ordinance if the person operating such motor vehicle:

- (i) Fails to stop such motor vehicle when facing a steady red signal on a Traffic Control Signal and such failure is detected by an Automated Traffic Enforcement Safety Device.
- (b) For the first thirty (30) days after a location is equipped with an operational Automated Traffic Enforcement Safety Device, the Owner of a motor vehicle that allegedly violates this ordinance that is detected by such devise shall receive a written warning instead of a citation.

Sec. 14-81. Penalty for Violation.

(a) Whenever an Automated Traffic Enforcement Safety Device detects and produces recorded images of a motor vehicle allegedly committing a violation of this ordinance, a sworn member or employee of the City's Police Department shall review and approve the

recorded images provided by such device. If, after such review, the member or employee determines that there are reasonable grounds to believe that a violation occurred, the Vendor or such member or employee may issue by first class mail a citation to the Owner of such motor vehicle.

(b) A citation under this ordinance shall include the following:

- (i) The name and address of the Owner of the motor vehicle;
- (ii) The number plate of the motor vehicle;
- (iii) The violation charges;
- (iv) The location of the Automated Traffic Enforcement Safety Device and the date and time of the violation.
- (v) A copy of or information on how to view, through electronic means, the recorded images that captured the alleged violation.
- (vi) A statement or electronically generated affirmation by the member or employee who viewed the recorded images and determined that a violation occurred.
- (vii) Verification that the Automated Traffic Enforcement Safety Device was operating correctly at the time of the alleged violation and the date of the most recent calibration check performed pursuant to the Public Act.
- (viii) The amount of the fine imposed and how to pay such fine; and
- (ix) The right to contest the violation and request a hearing pursuant to Connecticut General Statutes §7-152c.

(c) A member or employee of the Police Department shall apply to the Citation Clerk for a judgment assessing monetary penalties as set forth in Section 14-82 against the Owner.

(d) In the case of an alleged violation involving a motor vehicle registered in Connecticut, the citation shall be sent by first class mail not later than thirty (30) days after the identity of the Owner is determined and shall be mailed to the address of the Owner that is in the records of the Department of Motor Vehicles. In the case of an alleged violation involving a motor vehicle registered in another jurisdiction, the citation shall be sent by first class mail not later than thirty (30) days after the identity of the

Owner is determined and shall be mailed to the address of the Owner that is in the records of the official in the other jurisdiction issuing such registration.

(e) A citation shall be invalid unless mailed to an Owner not later than sixty (60) days after the alleged violation.

(f) A manual or automated records of mailing prepared by the police department shall be prima facie evidence of mailing and shall be admissible in any hearing conducted pursuant to the Connecticut General Statutes as to the facts contained in the citation.

Sec. 14-82. Fine for violation.

(a) The City shall impose a fine against the Owner of a motor vehicle that commits a violation of this ordinance.

(b) The fine for a first violation of this ordinance shall be fifty dollars (\$50.00). The fine for each subsequent violation of this ordinance shall be seventy-five dollars (\$75.00). These fines shall be imposed against the Owner of the motor vehicle committing a violation of this ordinance.

(c) Payment of a fine and any associated fees may be made by electronic means.

(d) A reasonable fee, not to exceed fifteen dollars (\$15.00), may be imposed for the costs associated with the electronic processing of the payment of a fine.

(e) Any funds received by the City from fines imposed pursuant to this ordinance shall be used for the purposes of improving transportation mobility, investing in transportation infrastructure improvements, or paying the costs associated with the use of Automated Traffic Enforcement Safety Devices within Bristol, Connecticut.

Sec. 14-83. Appeal.

(a) Any Owner issued a fine for violating the provisions of this ordinance may, within ten (10) days of the receipt of the fine, appeal in writing to the Citation Clerk in accordance with Connecticut General Statutes §7-152c.

(b) Citation hearings shall be conducted by citation hearing officers appointed by the City Council. The City Council shall appoint one (1) more citation hearing officer, all of whom shall serve without pay, to conduct citation hearings in accordance with this subsection. Said citation hearing officers shall not be police officers or work for the City

of Bristol Police Department. No person shall be appointed to the position of hearing officer unless such person is:

- (a) At least eighteen (18) years of age, and
- (b) In the opinion of the City Council, a person capable of fairly administering the applicable provisions of law based on such person's background and experience, including, but not limited to, the person's education, special skill and training.

Any appointed hearing officer whose personal interests do or may give the appearance of conflict with the hearing officer's official responsibilities herein enumerated shall remove themselves from presiding over any such hearing, and in such case the City Council shall appoint a substitute hearing officer for the hearing. Any hearing officer may be removed at any time by the City Council for whatever reason the City Council deems sufficient.

(c) If the cited person does not demand a hearing, judgment shall be entered against him/her without further notice and the cited person shall be deemed to have admitted liability.

(d) The citation hearing shall be held not less than fifteen (15) days nor more than thirty (30) days from the date of the mailing of the notice wherein all testimony is to be given under oath or affirmation in a fair and appropriate forum. The decision of the citation officer shall be rendered upon the end of the hearing.

(e) If the determination is made that the person cited is not liable, the matter shall be dismissed.

(f) If the determination is made that the person cited is liable for the citation, the citation officer shall assess fines, penalties, costs, and fees in accordance with Sec. 14-82.

(g) If the cited person fails to appear at the requested citation hearing, the hearing officer may enter an assessment by default against him.

Sec. 14-84. Defenses.

The defense available to the Owner of a motor vehicle that is alleged to have committed a violation of this ordinance shall include, but are not limited to, any one or more of the following:

- (a) The operator was driving an emergency vehicle in accordance with the applicable provisions of Connecticut General Statutes §14-283.

(b) The Traffic Control Signal was inoperative, which is observed on the recorded images.

(c) The violation was necessary for the operator to comply with an order or direction from a law enforcement officer, which is observable on the recorded images.

(d) The violation was necessary to allow the passage of an authorized emergency vehicle, which is observable on the recorded images.

(e) The violation took place during a period of time in which the motor vehicle had been reported as being stolen to a law enforcement unit, as defined in Connecticut General Statutes §7-294a, and had not yet been recovered prior to the time of the violation.

(f) The Automated Traffic Enforcement Safety Device was not in compliance with the calibration check required pursuant to the applicable provisions of the Public Act.

Sec. 14-85. Disclosure of personally identifiable information.

(a) No Personally Identifiable Information shall be disclosed by the City or its Vendor to any person or entity, including to any law enforcement unit, except where the disclosure is made in connection with the charging, collection, and enforcement of the fines imposed pursuant to this ordinance.

(b) No Personally Identifiable Information shall be stored or retained by the City or its Vendor unless such information is necessary for the charging, collection, and enforcement of the fines imposed pursuant to this ordinance.

(c) The City or its Vendor shall destroy all Personally identifiable Information and other data that specifically identifies a motor vehicle and relates to a violation of this ordinance not later than thirty (30) days after any fine is collected or the resolution of a hearing conducted for the alleged commission of such violation, whichever is later.

d) Any information and other data gathered from Automated Traffic Enforcement Safety Devices shall be subject to disclosure under the Freedom of Information Act, as defined in Connecticut General Statutes §1-200, except that no Personally Identifiable Information may be disclosed.

Sec. 14-86. The Public Act.

To the extent of applicability, the provisions in the Public Act that are necessary to further and/or effectuate this ordinance are hereby incorporated and adopted into, herein.

Sec. 14-87. Severability.

If any subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by any decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Sec. 14-88. Repealer.

All ordinances, bylaws, orders, resolutions, or part thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any ordinances bylaws, orders, resolutions, or parts thereof, heretofore repealed.

6c

**ADOPTION OF ORDINANCE
CHAPTER 14, MOTOR VEHICLES, ARTICLE IV, MOVING
VEHICLE VIOLATIONS, DIVISION 2, SCHOOL BUS VIOLATION
ENFORCEMENT, SECTIONS 14-89 – 14-94**

BRISTOL CITY COUNCIL MEETING
CHAIR, ORDINANCE COMMITTEE

MAY 12, 2026

RECEIVED
2026 MAY -8 AM 9:04
TOWN AND CITY CLERK
BRISTOL, CT

MOTION: I hereby MOVE that Chapter 14, Motor Vehicles and Traffic, Article IV, Moving Vehicle Violations, Division 2, School Bus Violation Enforcement, Sections 14-89 – 14-94 of the Code of Ordinances of the City of Bristol, Connecticut, is hereby included to read as follows. I FURTHER MOVE that the City Clerk publish said additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Article IV.

School Bus Violation Enforcement

14-89. Definitions.

When used in this Article, the terms below shall have the following meaning:

DRIVER, MOTOR VEHICLE, NUMBER PLATE, AND OWNER: Shall have the same meanings as provided in C.G.S. §14-1.

MUNICIPAL SCHOOL BUS VIOLATION ENFORCEMENT SYSTEM: Means a system with one or more camera sensors and computers that produce: (1) Digital and recorded video images of motor vehicles being operated in violation of this Article, (2) a visual image that is viewable remotely and a recorded image of the number plate of a motor vehicle violating this Article, and (3) a recorded image that indicates the date, time, and location of the violation (hereinafter "Enforcement System"). A municipal school bus violation enforcement system installed to enforce an ordinance adopted pursuant to subsection (b) of C.G.S. §14-279c shall, to the extent practicable, record images of such motor vehicle only, and shall not record images of the occupants of such motor vehicle or of any other person or vehicles in the vicinity at the time the images are recorded.

SCHOOL BUS OR SCHOOLBUS: Shall have the same meanings as provided in C.G.S. in §14-275.

14-90. Contracts for installation. Operation, and/or maintenance of enforcement system.

Pursuant to C.G.S. §14-279c(n), the City may enter into an agreement with a private vendor(s) for the installation, operation, or maintenance of an Enforcement System, or any combination thereof. The City Council is authorized to execute such agreements on behalf of the City.

Pursuant to C.G.S. § 14-279a(b) Any such agreement that requires a private vendor to operate the Enforcement System shall require such vendor to report to the City and the Board of Education, not later than August first in each year thereafter in which the operation of such System continues pursuant to such agreement: (1) The total number of citations issued in the prior fiscal year for violations of this Article that were detected and recorded by the Enforcement System, and (2) the total amount of funds collected for such violations in the prior fiscal year.

14-91. City obligations and reporting.

A. The City shall take all steps necessary to implement and effectuate this Article, including the appointment of hearing officers pursuant to C.G.S. §7-152c.

B. Pursuant to C.G.S. §14-279c(o)1, not later than October first following adoption of this Chapter, and not later than October first in each year thereafter in which this Ordinance is in effect, the City shall submit a report to the Connecticut Department of Transportation, which shall include, but need not be limited to: (a) A copy of this Ordinance; (b) the total number of citations issued for a violation of such Ordinance in the prior fiscal year; (c) the total amount of funds collected for such violations in the prior fiscal year, and (d) how the City spent such funds in the prior fiscal year.

C. Warning signs shall be posted on all school buses in which the Enforcement System is installed and operated indicating the use of such System pursuant to C.G.S. §14-279c(c)(2).

D. A digital still or video image produced by the Enforcement System to enforce this Article shall be destroyed the later of: (a) Ninety (90) days after the date of the creation of such digital, still or video image, or (b) upon payment or final disposition of all matters related to a citation issued for a violation of this Article, to which such digital still or video image pertains.

14-92. Violations and penalties, including administrative and enforcement procedure.

A. Violations.

The owner of a motor vehicle commits a violation of this Ordinance if the person operating such motor vehicle violates the provision of subsection (a) of C.G.S. §14-279, unless an affidavit is filed pursuant to subsection B(5) of this section.

B. Procedure following alleged violation – review of evidence file, issuance of citation, evidentiary matters for citation hearing, liability, defenses, etc.

(1) Upon receipt of an evidence file from the Enforcement System that captures an alleged violation of this Ordinance, a police officer or authorized municipal employee shall review such file. If such officer or employee has reasonable grounds to believe that such a violation occurred and such file captures the number plate, color, and type of vehicle allegedly violating this Ordinance and the date, approximate time, and location of such vehicle, such officer or employee shall issue a written warning or citation to the owner of such vehicle. Such officer or employee shall electronically certify a citation, and such citation shall only be issued if mailed within the time period described in subdivision (3) of this subsection.

(2) A citation issued pursuant to subdivision (1) of this subsection shall include the following:

- (a) the name and address of the owner of the motor vehicle;
- (b) the number plate of the motor vehicle;
- (c) the Ordinance allegedly violated;
- (d) the date, location, and time of the alleged violation;
- (e) a copy of or information on how to view, through electronic means, the recorded images described in subdivision (1).
- (f) a statement or electronically generated affirmation by the police officer or authorized employee who reviewed the recorded images and determined that the motor vehicle violated this Ordinance;
- (g) the fine imposed pursuant to this Ordinance and how to pay such fine;
- (h) notice of the right to contest the citation and instructions for how to request a citation hearing; and
- (i) information advising the owner of the motor vehicle of the procedure for disclaiming liability by submitting an affidavit as described in subsection B(5) of this section to the City or its designated agent.

(3) In the case of an alleged violation involving a motor vehicle registered in the State of Connecticut, the City, or its designated agent, shall send a copy of a citation to the owner of the vehicle observed in the alleged violation not later than thirty (30) days after the date of the alleged violation. In the case of an alleged violation involving a motor vehicle registered in another jurisdiction, the City, or its designated agent, shall send a copy of a citation to the address of the owner that is in the records of the official in the other jurisdiction issuing such registration not later than sixty (60) days after the alleged violation. A citation shall be sent by first-class mail.

(4) The owner of a motor vehicle shall be liable for any fine imposed pursuant to this Ordinance, unless (a) the vehicle identified by the Enforcement System is a leased or rented motor vehicle, in which case the lessee of such vehicle shall be liable for any such fine, or (b) an affidavit is filed pursuant to subsection (5) of this subsection, in which case the operator shall be liable for any such fine.

(5) Not later than thirty (30) days after the mailing of a citation pursuant to subdivision (2) of subsection B of this section, the owner of a motor vehicle pursuant to subdivision (2) of subsection B of this section, the owner of a motor vehicle may submit a notarized affidavit, executed by such owner and the operator of such vehicle at the time of the alleged violation, stating that such operator is the party who may be responsible for the alleged violation and providing the name and address of such operator. If the City, or its designated agent receives such an affidavit, the City shall mail a citation to such operator not later than thirty (30) days after receipt of the affidavit.

(6) All defenses shall be available to any person who is alleged to have committed a violation of subsection A of Section 15-109 of this Ordinance, including, but not limited to, that:

(a) the operator was driving an emergency vehicle in accordance with the provision of subdivision (1) of subsection (b) of C.G.S. §14-283;

(b) the violation was necessary to allow the passage of an emergency vehicle;

(c) the violation was necessary in order for the operator to comply with an order or direction from a law enforcement officer, which is observable on the recorded images;

(d) the violation was necessary to avoid injuring the person or property of another;

(e) the violation took place during a period of time in which the motor vehicle had been reported stolen to a law enforcement unit, as defined in C.G.S. §7-294a, and had not been recovered prior to the time of the violation; or

(f) the operator received a citation for a violation of C.G.S. §14-279, for the same incident.

C. Appeal of citation/requests for citation hearing, hearing officers, citation hearing proceedings, post-hearing process, and right to appeal to the superior court.

(1) In accordance with C.G. S §7-152c, any owner issued a citation for violating the provisions of this Ordinance may, within ten (10) days of

the mailing date of the citation, deliver or mail an appeal, in writing, requesting a hearing to a citation hearing officer.

(2) The City Council shall appoint one (1) or more citation hearing officers, all of whom shall serve without pay, to conduct hearings in accordance with this subsection. Said citation hearing officers shall not be police officers or work for the City of Bristol Police Department. No person shall be appointed to the position of hearing officer unless such person is:

(a) at least eighteen (18) years of age and

(b) in the opinion of the City Council, a person capable of fairly administering the applicable provisions of law based on such person's background and experience, including, but not limited to, the person's education, special skills and training.

Any appointed hearing officer whose personal interests do or may give the appearance of conflict with the hearing officer's official responsibilities herein enumerated shall remove themselves from presiding over any such hearing, and in such case the City Council shall appoint a substitute hearing officer for the hearing. Any hearing officer may be removed at any time by the City Council for whatever reason the City Council deems sufficient.

(3) Any person who timely requests a hearing pursuant to subdivision (1) of this subsection shall be given written notice of the date, time, and place for a hearing. The hearing shall be held not less than fifteen (15) days, nor more than thirty (30) days from the date of the mailing of the citation, provided the hearing officer shall grant good cause shown any reasonable request by any interested party for postponement or continuance.

(4) A person wishing to contest the person's liability shall appear at the hearing and may present evidence. A designated City official, other than the hearing officer, may present evidence on behalf of the City. If the person fails to appear, the hearing officer may enter an assessment by default against the person upon a finding of proper notice and liability under this Ordinance. The hearing officer may accept from the person copies of police reports, investigatory, and citation reports, and other official documents by mail and may determine thereby that the appearance of such person is unnecessary.

(5) A manual or automated record prepared by the police officer, authorized employee or vendor in the ordinary course of business shall be prima facie evidence of such mailing and shall be admissible in any citation hearing as to the facts contained in the citation.

(6) A certificate of facsimile or a certificate of the review of the evidence produced by the Enforcement System, sworn to by the police officer or authorized municipal employee who conducted such review, shall be prima facie evidence of the facts contained in such certificate.

(7) A digital, still or video image produced by the Enforcement System shall be sufficient evidence of a violation of this Ordinance and shall be admitted at a citation hearing proceeding without further authentication.

(8) A citation issued under this section may not be dismissed in a citation hearing solely because a recorded video or digital still image reveals images of such occupants or other persons or vehicles, as long as the operator of the Enforcement System has made reasonable efforts to comply with the provisions of C.G.S. §14-279(c)(1).

(9) The hearing officer shall conduct the hearing in the order and form and with such methods of proof as the hearing officer deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce the decision at the end of the hearing. If the hearing officer determines that the person is not liable, the hearing officer shall dismiss the matter and enter this determination in writing accordingly. If the hearing officer determines that the person is liable for the violation, the hearing officer shall forthwith enter and assess the fines, penalties, costs, or fees against the person as provided by this Ordinance.

(10) The burden of proof shall be preponderance of the evidence.

(11) If any assessment entered by the hearing officer is not paid on the date of its entry, the hearing officer shall send by first-class mail a notice of the assessment to the person found liable and shall file, not less than thirty (30) days or more than twelve (12) months after such mailing, a certified copy of the notice of assessment with the clerk of a Superior Court facility designated by the Chief Court Administrator, together with an entry fee of eight dollars. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, assessments against the same person may be accrued and filed as one record of assessment. The clerk shall enter judgment, in the amount of such record of assessment and court costs of eight dollars, against such person in favor of the City. Notwithstanding any provision of the General Statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.

(12) A person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal shall be instituted within thirty (30) days of the mailing of notice of assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry fee for a small claims case pursuant to C.G.S. §52-259, at the Superior Court facility designated by the Chief Court Administrator, which shall entitle such person to a hearing in accordance with the rules of the judge of the Superior Court.

D. Fine for violation.

The City shall impose a fine of two hundred fifty dollars (\$250.00) against the owner of a motor vehicle who commits a violation of this Ordinance.

The City shall collect such fines, with proceeds credited to the City.

Funds received by the City from such fines shall be used for the purposes of improving public safety in the City, including, but not limited to, compensating any private vendor that installs, operates, and/or maintains the City's Enforcement System

14-93. Prohibiting against use of images and violations of ordinance.

A. No recorded image produced by the Enforcement System may be introduced as evidence in any other civil or criminal proceedings.

B. Violations of this Ordinance shall not be made part of the driving control record, as described in C.G.S. §14-111l of such owner and may not be used for any purposes in the provision of a motor vehicle insurance policy.

14-94. Severability.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by any decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

60d

**ADOPTION OF ORDINANCE
CHAPTER 16, PARKS AND RECREATION, SECTION 16-1, VETERANS
MEMORIAL PARK AND BOULEVARD**

BRISTOL CITY COUNCIL MEETING
CHAIR, ORDINANCE COMMITTEE

MAY 12, 2026

TOWN AND CITY CLERK
BRISTOL, CT
2026 MAY - 8 AM 9:04

RECEIVED

MOTION: I hereby MOVE that Chapter 16, Parks and Recreation, Sec. 16-1, Veteran's Memorial Park and Boulevard of the Code of Ordinances of the City of Bristol, Connecticut, is hereby included to read as follows. I FURTHER MOVE that the City Clerk publish said additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Sec. 16-1. Veterans Memorial Park and Boulevard.

- (a) The park area between the Pequabuck River and South Street, heretofore given to the city and established as a memorial to Bristol's veterans of all wars, shall continue under the jurisdiction of the board of park commissioners. The highway, which begins at Willis Street and runs through said park shall be known as the Veterans Memorial Boulevard.
- (b) The board of park commissioners shall give special care in maintaining said park as a fitting memorial and preserving the rows of memorial oaks which border the boulevard. They shall care for the monuments and statuary now located in the park and which may, with said board's permission, be hereafter located therein.
- (c) To preserve the natural and peaceful conditions and the memorial character of the park and boulevard:
 - (1) There shall be no parking along the curb lines of the boulevard, except on such special areas or occasions as may be designated by the board of park commissioners.
 - (2) The use of the boulevard by motor vehicles is hereby restricted to vehicles [bearing "passenger-type" or school bus registration plates,] including motorcycles, and operated at such reasonable speeds as shall be established, from time to time, by the board of park commissioners. School buses shall only be permitted to use the boulevard travelling to or from [Memorial Boulevard School] Bristol Arts & Innovation Magnet School on the boulevard from Main Street to the school.

- (3) No motor vehicles [bearing nonpassenger type registrations, including trucks and commercial vehicles, including those trucks and commercial vehicles bearing "combination" plates] weighing, unloaded more than 10,001 pounds, with the exception of city owned vehicles bearing "municipal" plates and emergency vehicles, shall pass or travel within said Memorial Park or boulevard, [provided that such nonpassenger vehicles may continue to use the two (2) cross-over streets known as Mellen Street and East Street]. Persons making such use shall be in violation of this section and shall be subject to the penalty for infractions provided in section 1-11 of the Code of General Ordinances. Fine for violation of this section shall be ninety dollars (\$90.00).
- (d) The board of park commissioners are hereby authorized and directed to provide and maintain suitable signs for the control of traffic on the parkway known as the Memorial Boulevard.
- (Ord. of 9-6-83; Ord. of 4-29-94; Ord. of 7-12-16)

MAY 2026 APPOINTMENTS(AS OF 5/8/26)

RESIGNATIONS:

Linda Roberts Arbesman – City Cemetery Commission

Continuing Vacancies:

Fair Rent Commission

1 alternate position representing “Homeowners” term to 5/27

Bristol Historic District Commission

1 alternate position to replace K. Elder, term to 8/29

Board of Park Commissioners

1 regular position to replace R. Parenti, term to 12/28

Retirement Board

1 regular position as citizen representative to replace W. Veits, term to 7/28

NEW APPOINTMENTS FOR APRIL:

Fair Rent Commission

Reappoint Ryan Carrier (R) as a regular member representing “Landlords”, term to 5/29

Appoint Anthony Lozier (D) as a regular member representing “Tenants,” to replace Timothy Gamache (D) term to 5/29

Appoint Brian Brady (R) as a regular member representing “Homeowners,” to replace Jon Fitzgerald (R) term to 5/29

Appoint Kimberly Gendron (R) as an alternate member representing “Tenants,” to replace Camerin Crowal (R), term to 5/27

Inland Wetland Commission

Reappoint Greg Klimek (R) as a regular member, term to 5/29

Reappoint Michael Robinson (U) as a regular member, term to 5/29

11a

Shelby Pons, **Chair**
Maria Simmons, **Vice Chair**
Jill Fitzsimons-Bula, **Secretary**
Kristen Giantonio
Kara Ledger
Lorianne Osenkowski
Robert Parenti
Barbara Tedesco
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

Iris White
Superintendent of Schools

Mary Hawk
Deputy Superintendent

April 29, 2026

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

RECEIVED
2026 APR 29 PM 12:41
TOWN AND CITY CLERK
BRISTOL, CT

Dear Ms. Cabiya:

At the Bristol Central High School Roof Replacement Special Meeting held on April 28, 2026, a motion to engage with Silver, Petrucelli & Assoc. was approved to forward to City Council for appropriate action. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, May 12, 2026.

Resolved, to engage with Silver, Petrucelli & Assoc. contract 2P26-054, Architectural Services relative to the replacement of the roof at Bristol Central High School in the amount of \$76,700.00 and to authorize the Mayor or Acting Mayor to execute any documents necessary.

Please let me know if there are any questions.

Sincerely,

Tara Landon

Tara Landon
Schools Project Manager

116.

Shelby Pons, **Chair**
Maria Simmons, **Vice Chair**
Jill Fitzsimons-Bula, **Secretary**
Kristen Giantonio
Kara Ledger
Lorianne Osenkowski
Robert Parenti
Barbara Tedesco
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

Iris White
Superintendent of Schools

Mary Hawk
Deputy Superintendent

April 29, 2026

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

RECEIVED
2026 APR 29 PM 12:41
TOWN AND CITY CLERK
BRISTOL, CT

Dear Ms. Cabiya:

At the Edgewood Pre-K Project Building Committee Regular Meeting held on April 27, 2026, a motion to engage with D'Amato Downes Joint Venture was approved to forward to City Council for appropriate action. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, May 12, 2026.

Resolved, to engage with D'Amato Downes Joint Venture contract 2P26-051, Construction Management at Risk relative to the renovation of the Edgewood Pre-K Academy, in the amount of \$1,655,394.88 and to authorize the Mayor or Acting Mayor to execute any documents necessary.

Please let me know if there are any questions.

Sincerely,

Tara Landon

Tara Landon
Schools Project Manager



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Mayor Ellen Zoppo-Sassu
Raymond Rogozinski, Director of Public Works
William Stango, City Engineer
Office of Corporation Counsel
From: Nancy P. Haynes, Purchasing Agent
Date: May 7, 2026

RECEIVED
2026 MAY - 7 PM 2:41
TOWN AND CITY CLERK
BRISTOL, CT

RE: Contract 2C26-057 Roadway Reconstruction/Drainage and Miscellaneous Work

The Public Works Department typically augments its staff's field operations (i.e., within its Streets Division) through engagement of a general contractor for improvements to its storm drainage infrastructure. This annual program, primarily funded by the State of Connecticut, allows completion of storm drainage improvements before paving operations. My office received bids for such miscellaneous road work to be provided on an as-needed basis for the period through December 31, 2027. The lowest bidder was **Tabacco & Son Builders Inc.** The Public Works Department has previously worked with this vendor and has no issue with making award to the vendor for this work.

Can you, therefore, please include the following motion on the agenda for the next meeting of the City Council:

To award Contract **2C26-057 Roadway Reconstruction/Drainage and Miscellaneous Work** to **Tabacco & Son Builders, Inc.** in the amount of **687,780.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

Please let me know if I can provide any further information regarding this contract; thank you for your assistance.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Office of Corporation Counsel
Mayor Ellen Zoppo-Sassu
Tara Landon, BOE Operations and Facilities Manager
From: Nancy P. Haynes, Purchasing Agent
Date: May 7, 2026

RECEIVED
2026 MAY -7 PM 2:41
TOWN AND CITY CLERK
BRISTOL, CT

Re: **Contract 2C26-056 Video Surveillance System Improvements and Expansion**

The Purchasing Department received bids for work related to video surveillance system improvements and expansion at Bristol Public Schools. All contract work shall be completed no later than September 30, 2026 for Phase I, February 28, 2027 for Phase 2. The lowest responsive and responsible bidder was **American Total Protection**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **2C26-056 Video Surveillance System Improvements and Expansion (Phase 1 and 2)** to **American Total Protection**, in the amount of **\$1,462,050.20**, and to approve a Letter of Intent for Phase 3 in the amount of **\$651,320.04** contingent upon City Council approval of the 2027 Capital Budget, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Office of Corporation Counsel
Mayor Ellen Zoppo-Sassu
Raymond Rogozinski, Public Works Director
David Oakes, Facilities & Energy Manager
From: Nancy P. Haynes, Purchasing Agent
Date: May 7, 2026

RECEIVED
2026 MAY -7 PM 2:41
TOWN AND CITY CLERK
BRISTOL, CT

Re: **Contract 2C26-055 HVAC Improvements at the Bristol Police Department**

The Purchasing Department received bids for work related to HVAC system improvements at the Bristol Police Department. The lowest responsive and responsible bidder was **Pro-Mech Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **2C26-055 HVAC Improvements at the Bristol Police Department** to **Pro-Mech Inc.**, in the amount of **\$4,486,000.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.



RECEIVED
2026 MAY -4 AM 11:42
TOWN AND CITY CLERK
BRISTOL, CT

DATE: May 8, 2026
TO: Mayor Ellen Zoppo-Sassu
Bristol City Council
FROM: Dawn Leger, Grants Administrator 
RE: 2026 Neighborhood Assistance Act Applications

Background

The Neighborhood Assistance Act, administered by the CT Department of Revenue Services (DRS), encourages contributions to community organizations by providing a business tax credit for corporations that make cash contributions to such agencies. The tax credit is 60% of the contribution or 100% if the project relates to energy conservation (Conn. Gen. Sta. 12-635(3)). The municipality in which the community agencies provide services must hold a public hearing on program proposals and the governing body of the municipality must approve applications from eligible organizations.

The required Public Hearing was held prior to the regular ECD meeting on May 7, 2026. The ECD Board has approved the list of applicants attached herein, and is asking the City Council to take action on the item.

Requested Action

Approval of the proposed motion to authorize submission of the 2026 NAA applications to the CT Department of Revenue Services for action.

PROPOSED MOTION: To approve the organizations that applied for the 2026 Neighborhood Assistance Program and forward these applications to the CT Department of Revenue Services for consideration.

The 2026 NAA Applicants for Bristol are:

1. The Agape House Inc. (Heating & Cooling Upgrade to Day Center - \$30,000)
2. Bristol Boys & Girls Club Association, Inc. (Energy Efficiency - \$120,200)
3. Bristol Historical Society (Energy/Masonry Repairs - \$150,000)
4. BristolWORKS! (Empowered to Work Program - \$150,000)
5. The Family Center, Inc./ d.b.a. ImagineNation, A Museum Early Learning Center (Imagining Healthy Futures - \$111,600)
6. Nutmeg Symphony Orchestra (Concert Series/Educational Children's Concerts - \$64,460)



ECONOMIC & COMMUNITY DEVELOPMENT

DATE: May 8, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council Members

FM: Dawn Leger, Grants Administrator

RE: CDBG Annual Action Plan for Program Year 52, 2026-27
Community Development Block Grant Program

BACKGROUND

The U.S. Department of Housing and Urban Development (HUD) is depending upon states and units of local government to administer funds for the primary objective of developing viable urban communities throughout the country. This objective is achieved by addressing decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons. Each state and unit of local government creates its own plans for accomplishments.

In 2024-25, the City worked with Bristol residents and representatives of community organizations to develop goals and objectives for its 5-Year Consolidated Plan for 2025-2029. Bristol is allocated Community Development Block Grant (CDBG) dollars each year by federal formula which must be expended in accordance with the goals set in the Consolidated Plan. The Annual Action Plan (AAP) for Program Year 52, including the annual allocation of CDBG funds, has been approved by the Economic and Community Development Board. Please approve the allocation of CDBG funds as delineated in the attached report and forward it to the Bristol Board of Finance for action, followed by submission to HUD for final approval in July.

For the year 2026-2027, the HUD allocation is \$542,226. The AAP budget includes estimated Program Income of \$39,290 and Reprogrammed Funds of \$5,000 for a grand total of \$586,516 available for programming and administration. A complete listing of the Public Service awards recommended by the CDBG Policy Committee is attached.

MOTION REQUESTED

To approve the CDBG Annual Action Plan for the City of Bristol for Program Year 52, 2026-27, as recommended by the Economic and Community Development Board, and to refer this recommendation to the Board of Finance for action.

2026-2027 Recommended CDBG Allocations

Revised

RECEIVED

Public Service Grants	Recommended Award
Bristol Boys & Girls Club / ImagineNation STEAM	\$20,000
BristolWORKS!	\$3,000
Grace Community Food Pantry	\$1,233
Prudence Crandall - Shelter services	\$10,000
Salvation Army Bristol Corps	\$17,100
Shepard Meadows Therapeutic Riding	\$2,000
St. Vincent DePaul Homeless Shelter	\$23,000
YWCA New Britain - SACS	\$3,000
Fair Housing	\$2,000
Total Public Service allocations Yr 52:	\$81,333
Housing Rehab Program	\$272,423
Planning & Administration	\$103,440
Support Staff	\$129,320
CDBG Allocation Total:	\$505,183
Including program income & reprogram funds:	\$44,290
Grand Total:	\$586,516

2026 MAY 12 AM 9:59
TOWN AND CITY CLERK
BRISTOL, CT



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 7, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **REQUEST TO ACCEPT A PORTION OF AMBLER ROAD AND GRASSY ROAD & DISCONTINUE A PORTION OF AMBLER ROAD**

RECEIVED
2026 MAY -7 PM 4:16
TOWN AND CITY CLERK
BRISTOL, CT

The Board of Public Works voted at its April 16, 2026 meeting to request City Council approval of the following action to formally accept a portion of Ambler Road and Grassy Road as City Streets:

13a. **City Council approval to formally accept portions of Ambler Road and Grassy Road, extending from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approximately 1,480 feet). Acceptance will be limited to the paved portion of the existing roadway, which will be classified as a City street, and is not intended to otherwise increase existing property encumbrance. This approval will also formalize the Department's responsibility to provide roadway maintenance, solid waste collection, and snow removal and treatment services for the roadway.**

A copy of the Boards and City Council's previous actions related to this matter are attached along with a map depicting the sections of Ambler Road and Grassy Road associated with the Street acceptance are attached:

The Board of Public Works also noted support to discontinue the unpaved section of Ambler Road from the intersection of Grassy Road and Ambler Road 660 ft to the north east to lot 60-15 and abutting lots 20-221, 20-219, 20-218 and 215, therefore the Department of Public Works request the following City Council action:

13b. **City Council approves the discontinuance of the unpaved section of Ambler Road from the intersection of Grassy Road and Ambler Road, 660 ft to the north east to lot 60-15 and abutting lots 20-221, 20-219, 20-218 and 215.**

Please see previous correspondence and Board of Public Works reports on this matter.

Feel free to contact me at 860-584-6113 with any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 30, 2025

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW – REQUEST TO ACCEPT A PORTION OF AMBLER ROAD AND GRASSY ROAD

The Department of Public Works has received a request from the property owners of Lots 20-214, 20-215, 20-216, 20-217, and 60-15 to formally accept portions of Ambler Road and Grassy Road located from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approx. 1,420 FT). The purpose of the request is to construct new homes on the lots. The existing lots predate current zoning. It is DPW's understanding that proposed construction of homes will include lot line adjustment, lot splits, and special earth removal permits. Development does not appear to require subdivision approval; however, current zoning regulations require access to a City street.

The referenced section of road is paved and receives full Department of Public Works services, the same services provided to lots on accepted City streets (collection of refuse and recycling, pavement repair and resurfacing, along with snow removal and ice treatment). Based on the recommendation of the Department of Public Works and the Board of Public Works, City Council approved the following actions on January 18, 2024 and February 13, 2024 respectively:

Board of Public Works recommends that the City formalize the Department of Public Works' responsibility, by a vote of City Council that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149).

The initial intent of the Department of Public Works was to have the referenced portions of Ambler Road and Grassy Road accepted as City streets, therefore, the DPW supports acceptance of portions of Ambler Road and Grassy Road as City streets. However, a survey commissioned by the DPW indicated potential concerns with the formal establishment of a right of way. Portions of the existing pavement are on private property and the paved roadway bisect parcel.

In order to process the property owners' request to formally accept portions of Ambler Road and Grassy Road, the Department recommends the following Board of Public Works action:

Refer the request to formally accept portions of Ambler Road and Grassy Road, located from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approx. 1,420 FT), to the City's Corporation Counsel. Said approval shall include the Board of Public Works support of a formal street acceptance for the referenced portions of roads. The purpose of Corporation Counsel review is to determine if and how the roadway portions can be formally accepted by the City Council.

It should be noted that the request to accept of portions of Ambler Road and Grassy Road does NOT include the Ambler Road section located north of Lot 20-219 that was the subject of Board of Public Works action on March 10, 2025 ceasing DPW snow removal services. The portion of Ambler Road north of Lot 20-219 is un-improved, functions as a private driveway, does not receive full DPW services, and therefore, shall NOT be formally accepted as a City road.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 9, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **UNACCEPTED CITY STREETS – CONTINUE DPW
MAINTENANCE OF AMBLER RD., GRASSY RD., ARNOLD
COURT, & BURLINGTON AVE (No. 131 to 149).**

The Department of Public Works has forwarded the attached memorandum to the City's Corporation Counsel and Water/Sewer Department for review and comment to determine if they have any concerns with DPW's proposal that the City formalize the Department's responsibility, by a vote of City Council, that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149). Based on the attached correspondence, both the City's Corporation Counsel and the Water/Sewer Department do not have concerns. Therefore, DPW recommends the following BPW actions:

Board of Public Works recommends that the City formalize the Department of Public Works' responsibility, by a vote of City Council, that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149).

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: December 12, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **UNACCEPTED CITY STREETS – CONTINUE DPW
MAINTENANCE OF AMBLER RD., GRASSY RD., ARNOLD
COURT, & BURLINGTON AVE (No. 131 to 149).**

As indicated in the attached **Unaccepted Streets Utilized By Residents**, there are number of unaccepted City Streets within the City. An unaccepted City Street is an existing street with dwellings that have NOT been accepted (approved) by City Council. Streets are typically classified as an unaccepted City Street due to nonconformity with City roadway standards, such as: narrow pavement width, lack of (or limited) right-of-way, or deficiency in utility infrastructure. See attached Board of Public Works Unaccepted City Street policy.

The majority of unaccepted City Streets function as private or combined driveways, and are not, and should not, be accepted as a City Street. The City's policy is to maintain the existing level of service currently provided to residents on unaccepted City streets. As a result, some roads receive no snow removal or solid waste collection services from DPW, and other properties along unaccepted City streets receive either snow removal or rubbish services. However, there are currently unaccepted City roads that have multiple dwellings on them and receive all DPW services (snow removal & rubbish collection).

The unaccepted roads that receive full DPW services consist of Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149). These roads essentially function as accepted City streets, therefore, **DPW recommends that the City formalize the Department's responsibility by documenting by a vote of City Council that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149).** Said services shall include the collection of refuse and recycling, pavement repair and resurfacing, along with snow removal and winter ice treatment. In addition, DPW would recommend that as a condition of formalizing the roadway maintenance responsibilities of DPW, that all applicable City ordinances associated with City Streets would be applicable to the roadways. Having City Ordinances apply to the referenced streets will assist DPW and the City with Code Enforcement issues (if any).

A similar City action was approved in April of 2020 for Bird Road (see attached), recognizing that the southern section of Bird Road functioned as a City Street, but was not formally accepted by City Council. There are differences between Bird Road and Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149). At the time of City Council action, Bird Road had been recently paved, and had a roadway surface rating of 96. The roadway conditions of Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149) are poor, and have a roadway surface rating of 42, 50, 32, and 30 respectively. Therefore, if the DPW proposed action is approved, the Department would resurface the roadway, estimated to cost a total of \$73,602 (Ambler (\$38,000), Grassy (\$15,000), Arnold (\$7,073), and Burlington Ave (\$12,788).

There is a City Ordinance that provides a mechanism that allows residents living along unaccepted City streets to have the roads formally accepted by the City Council as a City streets. Ordinance 21-141 (attached) indicates that property owners can petition to have unaccepted City streets accepted, if they provide an A-2 survey, and make improvements to the roadway to comply with City roadway standards. The Ordinance is well-written, however, in the case of multiple property owners such as Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149) coordinating/complying with Ordinance 21-141 is a challenge.

Prior to the Board of Public Works approval of DPW's following request:

Forward a recommendation to City Council authorizing the Department of Public Works to continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149). Said services shall include the collection of refuse & recycling, pavement repair & resurfacing, along with snow removal and winter ice treatment. In addition, DPW would recommend that as a condition of formalizing the roadway maintenance responsibilities of DPW, that all applicable City ordinances associated with City streets would be applicable to the roadways.

DPW would recommend the following Board of Public Works action:

Refer this matter to the City's Corporation Counsel and the City's Water/Sewer Department for review and comment.

The purpose of referring this matter to Bristol Water/Sewer Department is to confirm that DPW's proposed action will not impact Bristol's Water/Sewer Department authority or policies pertaining to the water and sewer utilities (if any) within the subject roads.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 7, 2026

TO: Mayor Ellen Zoppo-Sassu
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **REQUEST TO ACCEPT A PORTION OF AMBLER ROAD AND GRASSY ROAD & DISCONTINUE A PORTION OF AMBLER ROAD**

RECEIVED
2026 MAY -7 PM 4:16
TOWN AND CITY CLERK
BRISTOL, CT

The Board of Public Works voted at its April 16, 2026 meeting to request City Council approval of the following action to formally accept a portion of Ambler Road and Grassy Road as City Streets:

13a. **City Council approval to formally accept portions of Ambler Road and Grassy Road, extending from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approximately 1,480 feet). Acceptance will be limited to the paved portion of the existing roadway, which will be classified as a City street, and is not intended to otherwise increase existing property encumbrance. This approval will also formalize the Department's responsibility to provide roadway maintenance, solid waste collection, and snow removal and treatment services for the roadway.**

A copy of the Boards and City Council's previous actions related to this matter are attached along with a map depicting the sections of Ambler Road and Grassy Road associated with the Street acceptance are attached:

The Board of Public Works also noted support to discontinue the unpaved section of Ambler Road from the intersection of Grassy Road and Ambler Road 660 ft to the north east to lot 60-15 and abutting lots 20-221, 20-219, 20-218 and 215, therefore the Department of Public Works request the following City Council action:

13b. **City Council approves the discontinuance of the unpaved section of Ambler Road from the intersection of Grassy Road and Ambler Road, 660 ft to the north east to lot 60-15 and abutting lots 20-221, 20-219, 20-218 and 215.**

Please see previous correspondence and Board of Public Works reports on this matter.

Feel free to contact me at 860-584-6113 with any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 30, 2025

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW – REQUEST TO ACCEPT A PORTION OF AMBLER ROAD AND GRASSY ROAD

The Department of Public Works has received a request from the property owners of Lots 20-214, 20-215, 20-216, 20-217, and 60-15 to formally accept portions of Ambler Road and Grassy Road located from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approx. 1,420 FT). The purpose of the request is to construct new homes on the lots. The existing lots predate current zoning. It is DPW's understanding that proposed construction of homes will include lot line adjustment, lot splits, and special earth removal permits. Development does not appear to require subdivision approval; however, current zoning regulations require access to a City street.

The referenced section of road is paved and receives full Department of Public Works services, the same services provided to lots on accepted City streets (collection of refuse and recycling, pavement repair and resurfacing, along with snow removal and ice treatment). Based on the recommendation of the Department of Public Works and the Board of Public Works, City Council approved the following actions on January 18, 2024 and February 13, 2024 respectively:

Board of Public Works recommends that the City formalize the Department of Public Works' responsibility, by a vote of City Council that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149).

The initial intent of the Department of Public Works was to have the referenced portions of Ambler Road and Grassy Road accepted as City streets, therefore, the DPW supports acceptance of portions of Ambler Road and Grassy Road as City streets. However, a survey commissioned by the DPW indicated potential concerns with the formal establishment of a right of way. Portions of the existing pavement are on private property and the paved roadway bisect parcel.

In order to process the property owners' request to formally accept portions of Ambler Road and Grassy Road, the Department recommends the following Board of Public Works action:

Refer the request to formally accept portions of Ambler Road and Grassy Road, located from the intersection of Ambler Road and Crescent Drive to the paved terminus of Grassy Road (approx. 1,420 FT), to the City's Corporation Counsel. Said approval shall include the Board of Public Works support of a formal street acceptance for the referenced portions of roads. The purpose of Corporation Counsel review is to determine if and how the roadway portions can be formally accepted by the City Council.

It should be noted that the request to accept of portions of Ambler Road and Grassy Road does NOT include the Ambler Road section located north of Lot 20-219 that was the subject of Board of Public Works action on March 10, 2025 ceasing DPW snow removal services. The portion of Ambler Road north of Lot 20-219 is un-improved, functions as a private driveway, does not receive full DPW services, and therefore, shall NOT be formally accepted as a City road.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 9, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **UNACCEPTED CITY STREETS – CONTINUE DPW
MAINTENANCE OF AMBLER RD., GRASSY RD., ARNOLD
COURT, & BURLINGTON AVE (No. 131 to 149).**

The Department of Public Works has forwarded the attached memorandum to the City's Corporation Counsel and Water/Sewer Department for review and comment to determine if they have any concerns with DPW's proposal that the City formalize the Department's responsibility, by a vote of City Council, that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149). Based on the attached correspondence, both the City's Corporation Counsel and the Water/Sewer Department do not have concerns. Therefore, DPW recommends the following BPW actions:

Board of Public Works recommends that the City formalize the Department of Public Works' responsibility, by a vote of City Council, that DPW will continue in perpetuity the current policy of providing full Department of Public Works services to Ambler Road, Grassy Road, Arnold Court, and Burlington Avenue (house 131 to 149).

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: December 12, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **UNACCEPTED CITY STREETS – CONTINUE DPW
MAINTENANCE OF AMBLER RD., GRASSY RD., ARNOLD
COURT, & BURLINGTON AVE (No. 131 to 149).**

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Prior to the Board of Public Works approval of DPW's following request:

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The purpose of referring this matter to Bristol Water/Sewer Department is to confirm that DPW's proposed action will not impact Bristol's Water/Sewer Department authority or policies pertaining to the water and sewer utilities (if any) within the subject roads.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



THIS MAP WAS CREATED USING THE CITY OF BRISTOL GIS DATA - ALL PROPERTY LINES WERE EXTRACTED FROM THE GIS DATABASE - THIS MAP SHOULD NOT BE MISCONSTRUED AS A LEGAL PROPERTY SURVEY. THE HIGHLIGHTED PORTIONS OF AMBLER AND GRASSY ROAD ARE THE CURRENT PAVED PORTIONS.



Office of the Corporation Counsel | 860.584.6150

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk
FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*
DATE: May 4, 2026
RE: Items for May 12, 2026 City Council Meeting

Erica, I have the following 3 items for inclusion on the 5/12 City Council agenda:

- 14a.
1. To review and approve a restated Cooperation Agreement between the Bristol Housing Authority and the City of Bristol regarding public housing properties at Gaylord Street, Vance Drive, Davis Drive, Quaker Lane and Jerome Avenue. (Regular Agenda). Proposed Motion attached with supporting document.
 2. Executive Session:
To discuss and take any action as necessary on litigation matter, Superior Court Docket Number HHB-CV-25-6097418-S, Bristol Neighborhood Development Corporation v. City of Bristol.
 - 14b.
 3. Executive Session:
To discuss and take any action as necessary on litigation matter, Superior Court Docket Number HHB-CV-25-6096931-S, Housing Authority of the City of Bristol v. City of Bristol.

Thank you.



Office of the Corporation Counsel | 860.584.6150

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk
FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*
DATE: May 4, 2026
RE: Items for May 12, 2026 City Council Meeting

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 - 14b. 3. Executive Session:
To discuss and take any action as necessary on litigation matter. Superior Court Docket Number HHB-CV-25-6096931-S. Housing Authority of the City of Bristol v. City of Bristol.

Thank you.