



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

[https://bristolct-
gov.zoom.us/j/88962098471?pwd=tUIEr2YCTl5twlitd8mgsAnQheYx9p.1](https://bristolct.gov.zoom.us/j/88962098471?pwd=tUIEr2YCTl5twlitd8mgsAnQheYx9p.1)

The regular Board of Park Commissioners meeting will be held on Wednesday, May 20, 2026, at 6:00 PM. in City Hall Meeting Room 1-2 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Pledge of Allegiance
 - b. Attendance
2. Approval of Minutes
 - a. Approval of Minutes: April 15, 2026, Regular Meeting Minutes
3. Public Participation
4. Superintendent's Report
 - a. Division Supervisor's Report
 - b. Project Updates
 - c. Year to Date Financials
 - d. Strategic Plan Updates
5. Old Business
 - a. Approval of the location of the Poly Resin Heart Sculpture
 - b. Update on the All Heart Parks Advocate of the Year Award Presentation scheduled for May 27, 2026, at 3:00 p.m. at Pigeon Hill Reserve

c. By Commissioners

6. New Business

- a. Consider a Request from the Bristol250 Committee to plant a Bristol 250 Tree and Garden at Memorial Boulevard and for an event on the Federal Hill Green on Sunday, June 14, 2026.
- b. Consider a Request from Bristol Youth Football and Cheer to renovate Casey Football Field per the 2023-2026 lease agreement.
- c. Place on File the 2026 Employee Profile & Satisfaction Report
- d. Approval of the Rockwell Skate Park Rules
- e. Approval of the Roberts Property Off-Leash Dog Park Rules
- f. Approval of the Rockwell B.A.R.K. Park Rules
- g. Consider a Motion to cancel June and August Board of Park Commissioners Meetings in favor of Citizens Academy on June 3, 2026, and the Mayor's Back to School Pencil Hunt on August 19, 2026.
- h. By Commissioners

7. Reports and Committee Reports

- a. Fund Development & Advocacy Committee
- b. Policy & Strategy Committee
- c. Finance Committee
- d. City Council Liaison Report

8. Adjournment

PER ORDER OF THE CHAIRPERSON
Mayor, Ellen Zoppo-Sassu



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/88962098471?pwd=tUIEr2YCTI5twlitd8mgsAnQheYx9p.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, April 15, 2026, at 6:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

City Council Member Erick Rosengren called the meeting to order at 6:02 p.m., serving as Chair Pro Tem for this meeting.

a. Pledge of Allegiance

b. Attendance

Members Present:

City Council Member Erick Rosengren, Chair Pro Tem
Robert Fiorito, Vice Chair
Cynthia Donovan, Commissioner
Julie Metzroth, Commissioner
Mark Dickau, City Council Liaison
Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Absent:

Mayor Ellen Zoppo-Sassu, Chair
Jonathan Bradley, Commissioner
Aaron Weber, Commissioner

2. Approval of Minutes

a. Approval of Minutes - March 18, 2026, Regular Meeting Minutes

MOTION: Made by Vice Chair Fiorito to approve the March 18, 2026, Regular Meeting Minutes.

Seconded by Commissioner Donovan; all in favor; motion carried.

3. Public Participation

Nothing to report.

4. Superintendent's Report

a. Division Supervisor's Report

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the Division Supervisor's Report. Discussion followed.

b. Project Updates

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the Project Updates. Superintendent Medeiros shared that the department has completed interviews for the ADA Audit and Transition Firm. Phase One of the Page Park Revitalization has been completed, and they are currently waiting for Eversource to come out to turn the power on to the new electrical pad, and have the final walkthrough by the end of the month. Once this is complete, Yield Industries will begin Phase Two of the project. The department is still waiting for the MOU from the state for Rockwell Park, and the Park Maintenance Building Improvements are set to begin in August. The Jim Cleveland Wildflower Project has been added to the project spreadsheet. Dr. Medeiros stated that \$120,000.00 has been donated to the project from Mr. Cleveland to the department and the Environmental Learning Center of CT. The Environmental Learning Center of CT is currently working on a non-chemical approach to address the mug wort as the first step in the process. Discussion followed.

c. Year to Date Financials

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented Year to Date Financials. Superintendent Medeiros stated that with the fiscal year coming to an end, the department feels confident, and will be able to cover overages within the department. Discussion followed.

d. Trust Fund Portfolio Executive Summary

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the Trust Fund Portfolio Executive Summary. Superintendent Medeiros stated the Trust Fund accounts have been performing well, and the department will continue to monitor the changes due to current world inflation. Discussion followed.

e. Strategic Plan Updates

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the Strategic Plan Updates. Superintendent Medeiros stated that there has been great progress on the Littering and Park Safety Campaigns, and will hear more details later on the agenda. Discussion followed.

MOTION: Made by Vice Chair Fiorito to place the Superintendent's Report on file. Seconded by Commissioner Donovan; all in favor; motion carried.

5. Old Business

a. Hoppers-Birge Pond Boardwalk Approach and Fundraising

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the Hoppers-Birge Pond Boardwalk Approach and Fundraising. The Friends of the Hoppers-Birge Pond Group submitted their certificate of insurance and signed the Memorandum of Understanding. Chair Pro Tem Erick Rosengren reported that the City Council approved the purchase of 6 acres of the Hoppers-Birge Pond property, using the Land Grant Funds. The vote will then go to the Board of Finance for final approval. Superintendent Medeiros stated that the \$250,000.00 is still remaining in the Capital Improvements Budget but will know for sure when the budget is adopted at the end of May. Discussion followed.

b. By Commissioners

Nothing to report.

6. New Business

a. Presentation from Life Scout Hunter Michaud on his Eagle Scout Project

Life Scout Hunter Michaud, of Troop 425, presented an update on the Eagle Scout Project on invasive species. Mr. Michaud stated that he had completed the first part about two (2) weeks ago, picking up trash and removing some of the invasive plants. He will now be moving on to part two (2), signage, and will send the signage templates over to Deputy Superintendent Sarah Larson. Discussion followed.

b. Presentation from UCONN Conservation Ambassador Program Participant, Esha Osioh, on storm-water quality testing data and recommendations

UCONN Conservation Ambassador Program Participant Esha Osioh, presented the storm-water quality testing data and recommendations. Ms. Osioh tested the pond water at Veteran's Memorial Boulevard and Page Park before and after winter. Ms. Osioh's found that Veteran's Memorial Boulevard was higher in nitrates and phosphates due to the heavy traffic and usage of salt during the winter. Ms. Osioh recommended reducing the volume and overspray of salt and suggested an alternative de-ice such as ice melt, which is less harmful to the environment. Discussion followed.

c. Consider a request from Bristol Little League for Peck Park Improvements

Bristol Little League President Scott Lodge presented the request for the Peck Park Improvements. The Bristol Little League is currently working on the weathered siding and signage on the front field, and are looking into long-term improvements to enhance the safety, aesthetics and playability of the fields. Bristol Little League would like to raise, crown and add lights to Watson Field. They requested the assistance of the department to regrade the culvert by the T-ball fields. Discussion followed.

MOTION: Made by Commissioner Donovan to Approve the Watson Field Renovation and Approve the Drainage Project based on feedback from the City's Engineers. Seconded by Vice Chair Fiorito; all in favor; motion carried.

d. Selection of the All-Heart Parks Advocate of the Year Award 2026

Commissioner Donovan presented the nominees for the All-Heart Parks Advocate of the Year Award 2026. Discussion followed.

MOTION: Made by Vice Chair Fiorito to Award Jim Cleveland as the 2026 All-Heart Parks Advocate of the Year. Seconded by Commissioner Donovan; all in favor; motion carried.

e. Consider amendments to section 16-1 MV Use of Memorial Boulevard

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the amendments to section 16-1 MV use of Memorial Boulevard. Chair Pro Tem Erick Rosengren stated the City Council spoke on this subject the night before and determined that there are not many combination plates on the roads anymore, and it would be beneficial to move to a weight-based system. Discussion followed.

MOTION: Made by Vice Chair Fiorito to Approve the amendments to section 16-1 MV Use of Memorial Boulevard. Seconded by Commissioner Donovan; all in favor; motion carried.

f. Place on file the 2026 DMAC Facility Impact Report

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the 2026 DMAC Facility Impact Report. Superintendent Medeiros stated the overall satisfaction is still high and pointed out some of the increases in ratings. Discussion followed.

MOTION: Made by Vice Chair Fiorito to place the 2026 DMAC Facility Impact Report on file. Seconded by Commissioner Donovan; all in favor; motion carried.

g. Endorse strategic approaches to addressing Park Safety and Littering

Bristol Parks, Recreation, Youth and Community Services Superintendent Dr. Joshua Medeiros presented the strategic approach to addressing Park Safety and Littering. Superintendent Medeiros introduced the campaign "Be Part of the Solution, Not the Pollution." In 2025, Bristol Parks collected 186 tons of trash in the park, which is the equivalent weight of 2 Blue Whales or 45 Elephants. The department would like to carry this message across the city and help relaunch the Green Team in June. Superintendent Medeiros asked the commission to assist in spreading the word about the campaign. Superintendent Medeiros mentioned that police presence was the number one (1) concern within the department and the commission, as well as more cameras, lighting and temporary speed bumps. Discussion followed.

MOTION: Made by Vice Chair Fiorito to Endorse the Strategic approaches to address Park Safety and Littering.

Seconded by Commissioner Donovan; all in favor; motion carried.

h. Approval of the Arbiter Sports Payment Processing Policy

Bristol Parks, Recreation, Youth and Community Services Deputy Superintendent Sarah Larson presented the Arbiter Sports Payment Processing Policy for the Pony League Program. Discussion followed.

MOTION: Made by Vice Fiorito to approve the Arbiter Sports Payment Processing Policy. Seconded by Commissioner Metzroth; all in favor; motion carried.

i. Approval of the Rockwell Park Invasive Weed Management Plan

Bristol Parks, Recreation, Youth and Community Services Deputy Superintendent Sarah Larson presented the Rockwell Park Invasive Weed Management Plan. Developed by Landscape Gardener Steven Schriver, to outline the management and maintenance of invasive species throughout Rockwell Park. Discussion followed.

MOTION: Made by Vice Chair Fiorito to approve the Rockwell Park Invasive Weed Management Plan.

Seconded by Commissioner Donovan; all in favor; motion carried.

j. Approval of the Pool Inclement Weather Policy

Bristol Parks, Recreation, Youth and Community Services Deputy Superintendent Sarah Larson presented the Pool Inclement Weather Policy. The most notable change in the policy is in the event of school closings, but after school programs are allowed, the Dennis Malone Aquatics Center will have a delayed opening. Discussion followed.

MOTION: Made by Vice Chair Fiorito to approve the Pool Inclement Weather Policy. Seconded by Commissioner Metzroth; all in favor; motion carried.

k. By Commissioners

Nothing to report.

7. Reports and Committee Reports

a. Fund Development & Advocacy Committee

Nothing to report.

b. Policy & Strategy Committee

Nothing to report.

c. Finance Committee

Nothing to report.

d. City Council Liaison Report

Nothing to report.

8. Adjournment

MOTION: Made by Vice Chair Fiorito to adjourn at 7:56 p.m.
Seconded by Commissioner Donovan; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners



Superintendent Report
Board of Park Commissioners
May 20, 2026

I. Parks, Grounds and Facilities Division Highlights

- Superintendent Medeiros, Deputy City Tree Warden Doug Trillo, Weston & Sampson and Yield Industries conducted a site walk to identify and post trees scheduled to be removed as part of Page Park phase 2. Per policy, the trees are posted for 10 days to allow for public comment before being removed. Tree removal is required to accommodate the new drive way and parking lot for Perry Spinelli Pavilion.
- Athletics & Ballfield Supervisor Doug Trillo met with parks employees from the City of New Haven. The New Haven team wanted to tour Muzzy Field and get professional tips and tricks for maintaining a premier municipal ballfield.
- The Bristol Blues Baseball 2026-2028 Contract was signed in April. The signing event included Bristol Blues General Manager Jordan Scheiner, Superintendent Josh Medeiros, Mayor Ellen Zoppo-Sassu and Athletics & Ballfield Supervisor Doug Trillo.
- Superintendent Medeiros and Deputy Larson met with Dayton Construction to discuss a final punch list meeting for phase 1 of Page Park Revitalization. We expect substantial completion later this month and phase 2 to begin shortly.

Accucom Work Order System	April 2025	April 2026
Work Orders Submitted	18	11
Work Orders Closed in April	2	1
Work Orders Still Open	34	28

II. Recreation Division Highlights

- Recreation staff attended the monthly CRPA camps section and provided feedback in regards to the BPRYCS summer camp staff recruitment and details regarding our scheduled orientation and training.
- The 75th Annual Perry J. Spinelli Fishing Derby saw over 150 people in attendance.
- Nearly 60 youth participated in our April Vacation Camps this week including our main day camp and a specialty climbing camp at Pine Lake Adventure Park. Both camps were highly successful and provided essential childcare for working parents/guardians.
- Recreation staff attending the CRPA Spring Quarterly in Wallingford. Sessions covering disability inclusion and challenging behaviors were conducted.

Recreation & Event Measures	April 2025	April 2026
# of youth engaged in recreation programs	386	420*
# of adults engaged in recreation programs	289	300**
Total # of recreation programs running	24	23

* The actual figure is higher than displayed, as the participants from the Fishing Derby are not included in this figure.

** The actual figure is higher than displayed. For our Men's Softball program and our Co-ed Volleyball leagues, the team captain is the only individual reflected in this figure. The number does not also include the drop in players in our volleyball open gym program.

III. Aquatics Division Highlights

- The Aquatics Division has begun hiring for multiple lifeguard openings, and will host lifeguard certification courses in May, June, and July.
- Aquatics Supervisor, Raelynne Andrews, led activities at the April All-Star meeting including the icebreaker and a presentation regarding the Learning and Staff Development Task Force's work developing orientation checklists for each position.
- BPRYCS released the 2026 Dennis Malone Aquatics Center (DMAC) Facility Impact Report, summarizing the facility survey data to be shared with pool patrons and community members. 95% of Survey Respondents were satisfied or extremely satisfied overall with DMAC.

Aquatics Measures	April 2025	April 2026
# of visits to the Dennis Malone Aquatics Center	1,609	1,844
# of pool memberships sold	41	47
# of program participants	561	634

IV. Outreach, Marketing, and Event Highlights

- BPRYCS released the 2026 Summer Snapshot on April 7th, promoting summer programs, events, services, and registration dates.
- Staff met to finalize plans for the 2026 littering campaign entitled: Be Part of the Solution, Not the Pollution. The campaign will build off of April's Community Clean-Up and is designed to engage Bristol residents and park users in a sustained approach to park stewardship. The campaign will lead to the re-launch of the Bristol Green Team in June and will include social media spots, billboards, and gas station Public Service Announcements.
- Community Engagement Coordinator, Erica Benoit joined Youth and Family Coordinators Ashante Malone and Raven Cody for Bristol Public School Curriculum Night at Ivy Drive Elementary, South Side Elementary, and Hubbell Elementary. Staff promoted summer programs and events.

Outreach, Marketing, and Event Measures	April 2025	April 2026
Unique # of visits to the Parks Project Portal	451	253
Total # of e-mails sent	39	61
% of emails opened	52%	48%
Email click rate	2%	4%

Upcoming Special Events - Save the Date

Event Name	Date	Time	Location
34th Annual Bristol Youth and Prevention Leaders (B.E.S.T) Awards (Postponed from 5/6)	May 13, 2026	6:00 – 7:30 PM	Muzzy Field
BEST Community Clean Up Date	May 23, 2026	10:00 AM – 3:00 PM	Rockwell Park
Splash Pads Open for the Season	May 25, 2026	11:00 AM – 7:00 PM	Stocks Playground Rockwell Park Page Park
Summer Learn to Swim Registration Opens to Residents	May 26, 2026	12:00 PM	BristolRec.com
Summer Learn to Swim Registration Opens to Non-Residents	May 27, 2026	12:00 PM	BristolRec.com
Downtown Live: EagleMania	May 30, 2026	7:00 – 9:00 PM	Downtown Live at the Rockwell Theater (70 Memorial Boulevard)
BPRYCS Citizens Academy (Spring 2026) – Page Park Site Tour	June 3, 2026	5:30 – 7:00 PM	Page Park
Rockin’ Out at Rockwell Summer Concert Series – Week 1: The Psychedelic Relics	June 23, 2026	6:30 – 8:00 PM	Rockwell Park - Amphitheater
Last Day of School - Bristol Public Schools	June 25, 2026	-	Bristol, CT

Park Projects Report (May 2026)

Project Name	Description	Status	Cost Estimates	Funding Source(s)	Target Completion
ADA Audit & Transition Plan	To conduct an ADA Assessment and develop a transition plan for all parks and facilities in alignment with our <i>strategic objective 2.2</i> to increase accessibility and access	Following a competitive bid and interview process, WT Group was selected for the ADA Audit & Transition Plan. We are waiting for contract signatures via Purchasing Department before a kick-off meeting can be scheduled. The project is expected to begin late spring/early summer.	\$60,000 <i>Actual Cost:</i> \$48,444	Misc. Trust-0017021-589100	Winter 2027
Jim Cleveland Wildflower Field	To establish a wildflower field at Pigeon Hill Preserve in honor of Jim Cleveland	ELCCT and BPRYCS is partnering on the project. BPRYCS staff is working on design of a sign and landscaping plan for the field. ELCCT is working with a contractor to implement a non-chemical approach to addressing mugwort at the park. Site work began early May and will continue through the spring.	\$120,000	Private donations from Jim Cleveland to ELCCT & City Parks	Summer 2026
Page Park Revitalization	Utilize the Page Park master plan to fully renovate the park.	Phase 1: Construction is complete which includes the final light improvements. A final punch list is being reviewed with Dayton to close out the project. Phase 2: A scope review meeting was held with Yield Industries and they are prepared to begin construction shortly. A tree hearing was held on 5/7 and City Tree Warden approved the removal of trees associated with phase 2. Phase 2.5/3: CIP funding has been requested for the outstanding phases of the revitalization. Based on costs, we have revised the request from \$14 million to \$9.5 million.	\$18.9 million	\$18.9 million- CIP (3027010)	TBD 2027/2028

		The Board of Finance continues to review all CIP requests and will approve the budget in May 2026.			
Rockwell Park Revitalization	A wholesale revitalization of Rockwell Park to include pool house renovations, new splash park, playground, lighted basketball courts, ADA trail improvements and disc golf course enhancements	CT-DEEP has finally issued the MOU for the Rockwell Park Revitalization Grant. The city is currently reviewing the contract and signatures are expected to commence shortly. Due to the nature of the season, we expect to line up the work late summer/Fall 2026 as to not disturb summer activities.	\$3.8 million	\$1.9 million- CIP \$1.9 million- matching ORLP federal grant	TBD 2027/2028
Rockwell Maintenance Building Improvements (Phase 2)	Physical improvements to maintenance building to improve working conditions for the crew.	Planning for the improvements has been completed and a PO issued. Work is expected to commence late summer following the completion of our busy season.	\$95,000	\$95,000- LoCIP	Spring 2026

Note: The Park Projects Report is a monthly summary of all active Bristol Parks, Recreation, youth & Community Services (BPRYCS) Department managed Capital Improvement Projects (CIP) and other Large-Scale Projects/Initiatives. Due to the rapidly changing nature of projects, the information contained within the report is subject to change and may be outdated by the time of release. Any specific project questions should be directed to the Superintendent at joshmedeiros@bristolct.gov.

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017021 PARKS ADMINISTRATION								
0017021 480003 PARK TRUST FUNDS	-400,000	-462,784	-660,649.25	.00	.00	197,865.25	142.8%	
0017021 480004 PARK TRUST GOODSSELL	-23,330	-23,330	-27,905.00	.00	.00	4,575.00	119.6%	
0017021 514000 REGULAR WAGES & SAL	417,250	426,065	365,583.52	.00	.00	60,481.48	85.8%	
0017021 515100 OVERTIME WAGES & SA	3,000	3,000	1,931.62	.00	.00	1,068.38	64.4%	
0017021 541000 PUBLIC UTILITIES	11,100	11,100	13,928.42	.00	4,971.58	-7,800.00	170.3%*	
0017021 541100 WATER & SEWER CHARG	700	700	466.46	.00	233.54	.00	100.0%	
0017021 543000 REPAIRS & MAINTENAN	1,750	1,750	1,141.70	.00	560.00	48.30	97.2%	
0017021 552100 LIABILITY INSURANCE	112,235	112,235	107,969.81	.00	.00	4,265.19	96.2%	
0017021 553000 TELEPHONE	5,000	5,000	5,691.52	.00	1,788.48	-2,480.00	149.6%*	
0017021 553100 POSTAGE	600	600	598.44	.00	.00	1.56	99.7%	
0017021 557700 ADVERTISING	8,000	8,000	2,249.77	.00	2,350.00	3,400.23	57.5%	
0017021 561800 PROGRAM SUPPLIES	2,500	2,500	2,235.70	.00	170.38	93.92	96.2%	
0017021 562200 NATURAL GAS	2,300	2,300	4,771.81	.00	848.19	-3,320.00	244.3%*	
0017021 569000 OFFICE SUPPLIES	2,000	2,000	937.53	.00	1,161.99	-99.52	105.0%*	
0017021 581120 CONFERENCES & MEMBE	6,500	6,500	5,506.21	.00	600.00	393.79	93.9%	
0017021 583120 ARTS & CULTURE COMM	5,000	5,000	4,300.00	.00	.00	700.00	86.0%	
0017021 589100 MISCELLANEOUS	0	191,008	68,789.52	.00	33,469.21	88,749.70	53.5%	
TOTAL PARKS ADMINISTRATION	154,605	291,644	-102,452.22	.00	46,153.37	347,943.28	-19.3%	
TOTAL GENERAL FUND	154,605	291,644	-102,452.22	.00	46,153.37	347,943.28	-19.3%	
TOTAL REVENUES	-423,330	-486,114	-688,554.25	.00	.00	202,440.25		
TOTAL EXPENSES	577,935	777,758	586,102.03	.00	46,153.37	145,503.03		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	154,605	291,644	-102,452.22	.00	46,153.37	347,943.28	-19.3%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017022 PARKS GROUNDS & FACILITIES								
0017022 450311 MUZZY FIELD RENTALS	-30,000	-30,000	-32,043.25	.00	.00	2,043.25	106.8%	
0017022 450321 RENTALS	-21,000	-21,000	-22,220.00	.00	.00	1,220.00	105.8%	
0017022 450322 CONCESSION & MISC	-7,000	-7,000	-7,575.02	.00	.00	575.02	108.2%	
0017022 514000 REGULAR WAGES & SAL	1,246,415	1,250,245	1,093,884.93	.00	.00	156,360.07	87.5%	
0017022 515100 OVERTIME WAGES & SA	110,000	110,000	90,042.63	.00	.00	19,957.37	81.9%	
0017022 515200 PARTTIME WAGES & SA	105,000	105,000	70,058.73	.00	.00	34,941.27	66.7%	
0017022 517000 OTHER WAGES	0	0	1,574.64	.00	.00	-1,574.64	100.0%*	
0017022 541000 PUBLIC UTILITIES	100,000	100,000	73,758.55	.00	26,241.45	.00	100.0%	
0017022 541100 WATER & SEWER CHARG	55,000	55,000	95,128.12	.00	1,471.88	-41,600.00	175.6%*	
0017022 542140 REFUSE	15,000	15,000	4,545.89	.00	2,032.51	8,421.60	43.9%	
0017022 543000 REPAIRS & MAINTENAN	55,000	55,000	32,848.43	.00	31,215.40	-9,063.83	116.5%*	
0017022 543100 MOTOR VEHICLE SERVI	11,000	11,000	9,173.86	.00	2,146.92	-320.78	102.9%*	
0017022 561400 MAINT SUPPLIES & MA	100,000	100,000	53,476.72	.00	49,544.26	-3,020.98	103.0%*	
0017022 562100 HEATING OIL	13,500	13,500	14,824.11	.00	2,775.89	-4,100.00	130.4%*	
0017022 562200 NATURAL GAS	950	950	3,231.53	.00	718.47	-3,000.00	415.8%*	
0017022 562600 MOTOR FUELS	37,000	37,000	24,893.10	.00	392.58	11,714.32	68.3%	
0017022 563000 MOTOR VEHICLE PARTS	25,000	25,000	32,989.11	.00	3,832.09	-11,821.20	147.3%*	
0017022 563100 TIRES	5,000	5,000	2,209.31	.00	2,790.69	.00	100.0%	
0017022 570905 SMALL EQUIPMENT	10,000	10,000	1,813.24	.00	5,000.00	3,186.76	68.1%	
0017022 581120 CONFERENCES & MEMBE	5,500	5,500	9,637.08	.00	.00	-4,137.08	175.2%*	
0017022 581200 VANDALISM	4,000	4,000	16,304.63	.00	2,010.84	-14,315.47	457.9%*	
TOTAL PARKS GROUNDS & FACILITIES	1,840,365	1,844,195	1,568,556.34	.00	130,172.98	145,465.68	92.1%	
TOTAL GENERAL FUND	1,840,365	1,844,195	1,568,556.34	.00	130,172.98	145,465.68	92.1%	
TOTAL REVENUES	-58,000	-58,000	-61,838.27	.00	.00	3,838.27		
TOTAL EXPENSES	1,898,365	1,902,195	1,630,394.61	.00	130,172.98	141,627.41		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,840,365	1,844,195	1,568,556.34	.00	130,172.98	145,465.68	92.1%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017023 RECREATION								
0017023 450105 PROGRAM FEES	-313,000	-313,000	-253,933.71	.00	.00	-59,066.29	81.1%*	
0017023 514000 REGULAR WAGES & SAL	141,325	143,820	124,039.22	.00	.00	19,780.78	86.2%	
0017023 515100 OVERTIME WAGES & SA	500	500	904.63	.00	.00	-404.63	180.9%*	
0017023 515200 PARTTIME WAGES & SA	371,000	371,000	277,468.91	.00	.00	93,531.09	74.8%	
0017023 531000 PROFESSIONAL FEES &	130,000	130,000	112,679.03	.00	13,023.40	4,297.57	96.7%	
0017023 561800 PROGRAM SUPPLIES	30,000	30,000	3,129.45	.00	17,765.02	9,105.53	69.6%	
0017023 581120 CONFERENCES & MEMBE	3,000	3,000	2,438.94	.00	.00	561.06	81.3%	
TOTAL RECREATION	362,825	365,320	266,726.47	.00	30,788.42	67,805.11	81.4%	
TOTAL GENERAL FUND	362,825	365,320	266,726.47	.00	30,788.42	67,805.11	81.4%	
TOTAL REVENUES	-313,000	-313,000	-253,933.71	.00	.00	-59,066.29		
TOTAL EXPENSES	675,825	678,320	520,660.18	.00	30,788.42	126,871.40		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	362,825	365,320	266,726.47	.00	30,788.42	67,805.11	81.4%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017024 AQUATICS								
0017024 450103 POOL CHARGES	-245,000	-245,000	-210,301.03	.00	.00	-34,698.97	85.8%*	
0017024 514000 REGULAR WAGES & SAL	224,080	228,720	196,499.44	.00	.00	32,220.56	85.9%	
0017024 515100 OVERTIME WAGES & SA	6,000	6,000	4,310.10	.00	.00	1,689.90	71.8%	
0017024 515200 PARTTIME WAGES & SA	550,000	550,000	465,297.03	.00	.00	84,702.97	84.6%	
0017024 531000 PROFESSIONAL FEES &	6,400	6,400	1,700.00	.00	3,490.00	1,210.00	81.1%	
0017024 541000 PUBLIC UTILITIES	30,000	30,000	24,207.29	.00	5,792.71	.00	100.0%	
0017024 541100 WATER & SEWER CHARG	20,000	20,000	19,453.70	.00	3,046.30	-2,500.00	112.5%*	
0017024 543000 REPAIRS & MAINTENAN	30,000	30,000	20,266.46	.00	6,158.32	3,575.22	88.1%	
0017024 561400 MAINT SUPPLIES & MA	33,500	33,500	34,166.66	.00	14,167.84	-14,834.50	144.3%*	
0017024 561800 PROGRAM SUPPLIES	15,000	15,000	8,074.64	.00	6,958.49	-33.13	100.2%*	
0017024 562100 HEATING OIL	4,660	4,660	4,515.52	.00	1,144.48	-1,000.00	121.5%*	
0017024 562200 NATURAL GAS	33,000	33,000	25,351.84	.00	7,648.16	.00	100.0%	
0017024 581120 CONFERENCES & MEMBE	3,000	3,000	707.00	.00	.00	2,293.00	23.6%	
TOTAL AQUATICS	710,640	715,280	594,248.65	.00	48,406.30	72,625.05	89.8%	
TOTAL GENERAL FUND	710,640	715,280	594,248.65	.00	48,406.30	72,625.05	89.8%	
TOTAL REVENUES	-245,000	-245,000	-210,301.03	.00	.00	-34,698.97		
TOTAL EXPENSES	955,640	960,280	804,549.68	.00	48,406.30	107,324.02		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	710,640	715,280	594,248.65	.00	48,406.30	72,625.05	89.8%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
132 PINE LAKE ADVENTURE PARK FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1321032 PINE LAKE ADVENTURE PARK							
1321032 422004 CHALLENGE COURSE FE	-60,000	-60,000	-7,308.33	.00	.00	-52,691.67	12.2%*
1321032 460000 INTEREST INCOME	0	0	-570.29	.00	.00	570.29	100.0%
1321032 515300 SEASONAL WAGES	43,900	43,900	7,692.50	.00	.00	36,207.50	17.5%
1321032 531000 PROFESSIONAL FEES &	12,800	12,800	4,195.84	.00	.00	8,604.16	32.8%
1321032 557700 ADVERTISING	1,200	1,200	23.40	.00	.00	1,176.60	2.0%
1321032 561400 MAINT SUPPLIES & MA	1,100	1,100	.00	.00	.00	1,100.00	.0%
1321032 561800 PROGRAM SUPPLIES	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL PINE LAKE ADVENTURE PARK	0	0	4,033.12	.00	.00	-4,033.12	100.0%
TOTAL PINE LAKE ADVENTURE PARK FU	0	0	4,033.12	.00	.00	-4,033.12	100.0%
TOTAL REVENUES	-60,000	-60,000	-7,878.62	.00	.00	-52,121.38	
TOTAL EXPENSES	60,000	60,000	11,911.74	.00	.00	48,088.26	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	4,033.12	.00	.00	-4,033.12	100.0%

** END OF REPORT - Generated by Amaris Estrada **



Strategic Work Plan for 2026

Strategic Activities Overview: The following strategic activities were prioritized for 2026 as a result of Board and staff consensus following a review of the strategic plan baseline data gathered in 2025. The following table represents a high-level overview of the activities, where the work will live and which staff member leads the work.

Strategic Activities for 2026	Work Group	Staff Lead
<i>Objective 4.3:</i> Advance the development of the 501c3 Park Foundation or Friends of BPRYCS <i>Step 2: Defining the Foundation/Scope Step 3: Recruitment of Founders</i>	Fund Development Committee: Board of Park Commissioners	Community Engagement Coordinator Erica Ussery
<i>Objective 3.1:</i> Align BPRYCS programs with the 7-Dimensions of Wellbeing. Step 1: Internal Adoption, Step 2: External Campaign promoting the benefits and impact	7- Dimensions of Wellbeing Programming Committee	Superintendent Medeiros & Recreation Supervisor Amry Shelby
<i>Objective 2.2:</i> Step 1: Conduct ADA Audit & develop design standards for recreation amenities. Step 2: Public presentation & align priorities in CIP	N/A	Superintendent Medeiros
<i>Objective 2.3:</i> Standardize and document our community engagement processes which include methods for engaging underrepresented voices	N/A	Community Engagement Coordinator Erica Ussery
<i>Objective 1.3:</i> Create and adopt more policies that advance us closer to CAPRA Accreditation (<i>Goal: 20 new policies for 2026</i>)	Policy & Strategy Committee: Board of Park Commissioners	Deputy Superintendent Sarah Larson
<i>Objective 1.1:</i> Develop and implement an Orientation Program customized for each full-time position <i>Step 1: Development of the program Step 2: Creating On-Boarding Documents & Training Supervisors</i>	Learning & Staff Development Committee	YCS Supervisor Stephen Bynum & Deputy Superintendent Sarah Larson
<i>Objective 1.2:</i> Develop and adopt a vetted action plan that improves public perception of park safety <i>Step 1: Development of the plan Step 2: Align resources and implement the plan</i>	Park Safety Taskforce	Superintendent Medeiros
<i>Objective 1.2:</i> Establish and execute a plan for increasing public awareness of littering	Public Awareness on Littering Taskforce	Community Engagement Coordinator Erica Ussery

2026 Strategic Engagement Overview

Committee/Work Group Name	Meeting Schedule	Meeting Agendas	Work Product Goal	Status Update
Fund Development Committee (Parks Board)	● 1/21/26 @5pm ● 3/18/26 @5pm ● 5/20/26 @5pm ● 7/15/26 @5pm ● 9/16/26 @5pm ● 11/18/26 @5pm	To advance Phase 2- Defining the Foundation/Scope of the 501c3	End 2026 with all foundational documents established in order to start strategic recruitment of founding board members in 2027	March and May meeting was also cancelled due to commission changes on Parks Board. Reviewing committee structure, membership and appropriate work before reconvening. More information coming soon.
ADA Audit	● 6/17/26 (Board of Park Commissioner Presentation)* **Revised target date for end of 2026**	Hire a firm to assist with ADA Audit and inclusion design standards.	Present findings of the ADA Audit and inclusion standards to the Board of Park Commissioners in June 2026. Include priorities in the FY 27/28 Capital Improvement Plan	Contract award to WT Group was made. The work is expected to commence later this spring and updates will be included as part of the monthly Project Updates.
Community Engagement Process	● 1/14/26 @10am (Brainstorm session) ● 3/11/26 @10am (Review draft process) ● 4/15/26 @ 6pm (Board of Park Commissioners Presentation)	To produce a policy that standardizes and documents our community engagement processes which include methods for engaging underrepresented voices	Completed Community Engagement Process presented to Policy & Strategy Committee and adopted by Parks Board in April 2026.	The policy is close to being completed and is expected to be presented to Parks Board shortly.
7-Dimensions of Wellbeing Programming Committee	● 11/17/25 @ 10am (Finalize benefits/dimensions & survey questions) ● 1/12/26 @10am (Survey launch, budget input &	To advance the full alignment of the 7-dimensions of wellbeing framework, collect benefits-based data and produce a public	Part 1: Present internal work at the April All-Staff Meeting Part 2: Launch a public facing campaign to communicate impact in 2027	Programming surveys have been updated and aligned with the 7-dimension benefits-based framework. Data collection is underway and staff met on 3/16 to review preliminary data and discuss next steps for presenting the work to date at our April All-Staff Meeting. The committee will convene following the summer to begin external programming.

	response rate strategy) • 3/16/26 @10am (program cost analysis by dimension, presentation planning) • 4/29/26 @10am (All-Staff Meeting Presentation) • 9/2/26 @10am (integration into website and brainstorm public campaign) • 10/7/26 @10am (preliminary review of data, determine which data to uplift, schedule meetings and timeline for 2027)	facing campaign to communicate impact.		
Policy & Strategy Committee (Parks Board)	• 2/18/26 @5pm • 4/15/26 @5pm • 6/17/26 @5pm • 8/19/26 @5pm • 10/21/26 @5pm	To present policy recommendations for commissioner input in order to advance the work of CAPRA and strengthen the department operations	20 New CAPRA Policies approved and filed within the BPRYCS Policy Manual adopted in November 2026	New policies submitted to full board for April and May. Reviewing committee structure, membership and appropriate work before reconvening. More information coming soon.
Learning & Staff Development	• 1/26/26 @11am (Review work progress on orientation materials)	To develop the orientation program for all full-time	Present Orientation Program at the April All-Staff Meeting. Present the supporting on-boarding materials and	The Learning & Staff Development Team presented at the April All-Staff Meeting. On-boarding materials to support the orientation check-lists are being developed

	• 2/18/26 @4pm (All-Staff Meeting Brainstorm on general job functions and special job specific orientation) • 3/16/26 @ 4pm (Review draft orientation plan) • 4/29/26 @10am (All-Staff Meeting Presentation) • 5/11/26 @4pm (Begin developing on-boarding materials and training program) • 6/8/26 @4pm (Continue developing on-boarding materials and training program) • 7/6/26 @4pm (Continue developing on-boarding materials and training program) • 8/10/26 @4pm (Finalize on-boarding materials and training program) • 9/16/26 @10am (All-Staff Meeting Presentation of On-Boarding Materials and Orientation Training Program)	positions in the department	training program at the September All-Staff Meeting. Implement the new program in January 2027 moving forward for any new hires and/or staff promotions	over the summer. Meetings will continue to review progress.
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Park Safety Taskforce	• 1/15/26 @ 9:15am (Brainstorm Park safety strategy with all staff at Mrs. Rockwell Pavilion) • 2/18/26 @ 5pm (Policy & Strategy Committee Parks Board Brainstorm) • 3/18/26 @ 6pm (Heatmapping/Priority Exercise with Parks Board) • 3/19/26 @ 9:15am (Heatmapping/Priority Exercise with all staff) • 4/15/26 @ 6pm (Board of Park Commissioners Presentation of Priority Ideas) • 4/29/26 @ 10am (All-Staff Meeting Presentation) • <i>Determine future meetings if needed- depending on identified strategies</i>	To brainstorm strategies that will improve park safety and develop a plan for resources needed	Present and get endorsement on the safety improvement plan at the Board of Park Commissioners April 2026 Meeting. Determine required resources/next steps i.e., budget requests	Top ideas were endorsed by Parks Board and at the April All-Staff Meeting. Staff are working to roll out the new safety improvements with the Bristol Police Department.
Public Awareness on Littering Taskforce	• 1/8/26 @ 9:15am (Brainstorm campaign ideas) • 2/18/26 @ 5pm (Policy & Strategy	To brainstorm and implement public facing campaign that results in shifting park user behaviors and increase pride in	Present and receive endorsement on the campaign at the Board of Park Commissioners at the April 2026 Meeting. Launch public facing campaign for public	Top ideas were endorsed by Parks Board and at the April All-Staff Meeting. Staff are working on rolling out the campaign later this month; building towards the return of the Bristol Green Team.

	Committee-Parks Board Brainstorm) 3/18/26 @6pm (Heatmapping/Priority Exercise with Parks Board) 3/19/26 @9:15am (Heatmapping/Priority Exercise with all staff) 4/15/26 @6pm (Board of Park Commissioners Presentation) 4/29/26 @ 10am (All-Staff Meeting Presentation) - Campaign launched in May 2026	the parks in an effort to reduce littering	awareness on littering in May 2026 in time for summer	
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1

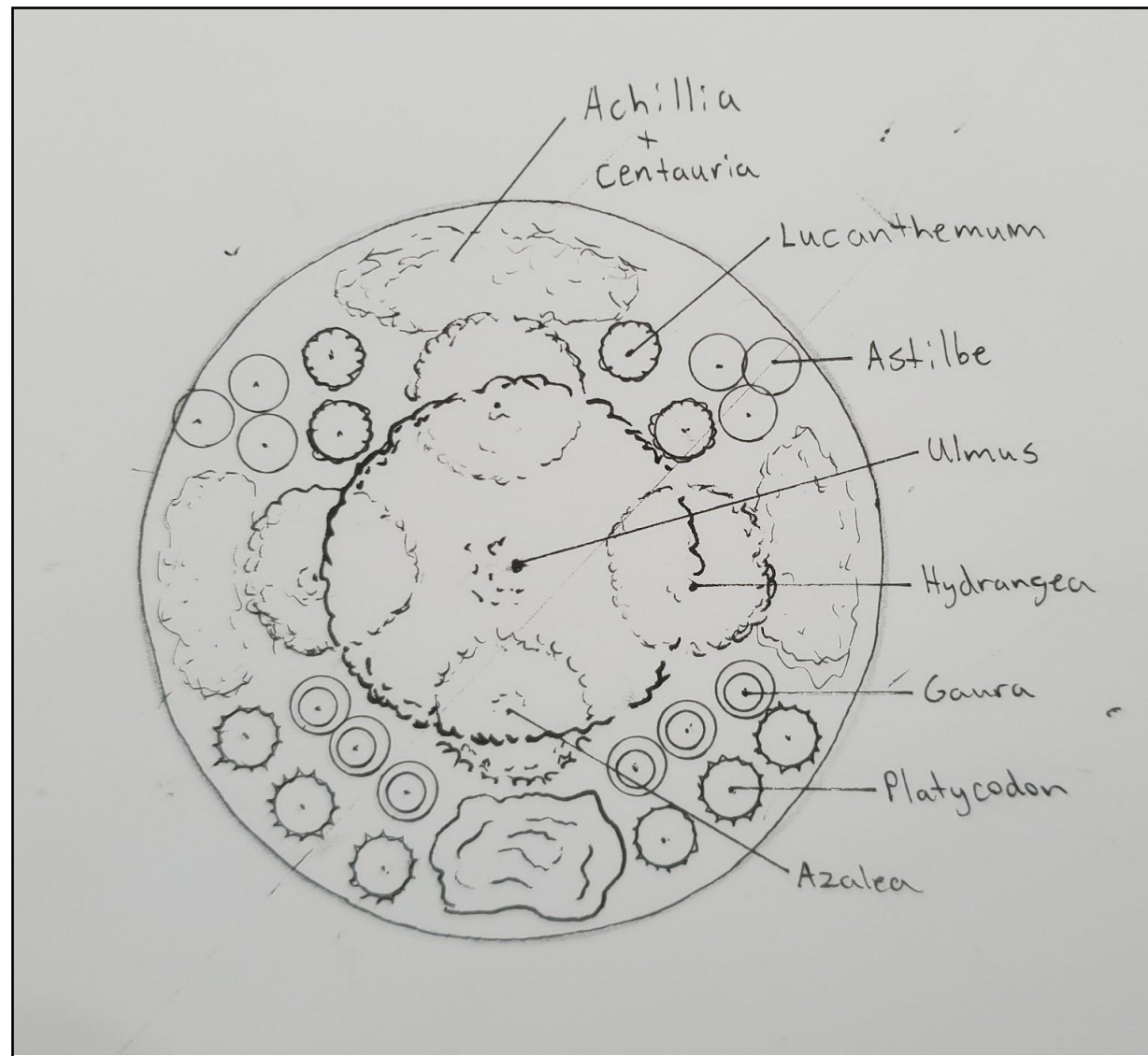


2



3

America 250 Memorial Tree Garden



Special Event – Permit Application

REQUESTS SHOULD BE SUBMITTED A MINIMUM OF 45 DAYS BEFORE THE EVENT

A SITE PLAN SHOWING THE LAYOUT OF THE EVENT MUST BE ATTACHED

Celebrate America's 250!

Event Name: _____

Requested Location: Federal Hill Green Entry Ticket Price: \$0.00

Date(s): 6/14/26 Rain Date: none

The Following information must be provided for all applicants. Additional pages may be attached hereto.

Applicant Name: Lee R McFadden

Applicant Address: 305 PENNWOOD PL

Phone Number: 8602059142 Email Address: lee@gomcf.com

Sponsor/Organization Name: Bristol America250 Committee ☒ Non-Profit ☐ For Profit

Sponsor/Organization Address: same

TIME OF EVENTS

	Start Date	Start Time	End Date	End Time
Setup and Prepare	6/14/26	9:00 am	6/14/26	1:00 pm
Actual Event	6/14/26	1:00 pm	6/14/26	4:00 pm
Clean up and Close	6/14/26	4:00 pm	6/14/26	5

ESTIMATED ATTENDANCE FIGURES

Expected attendance:	300	Volunteers	25
Vehicles:	50	Number of Vendors/ Booths	12

Event Description: (if your description is longer than the space provided please feel free to attach a description at the end, when attachments are requested.)

A free event open to all Bristol residents to celebrate our country's 250th birthday. We will have reenactors, singers, musicians, and vendors from around Bristol. We will be presenting awards to students and holding a pie contest. The water department will have a water station open and we have invited three food trucks to participate.

Insurance Requirements: To hold an event on City property - a minimum of \$1,000,000 combined single limit Bodily injury, property damage per occurrence and \$2,000,000 aggregate coverage. The City of Bristol must be named as additional insured. Please attach COI with the Application. Your Application will not be processed without the COI.

Return application and COI:

City of Bristol
Public Work Department
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

Special Features

Will the event include any of the following? ☒ Yes ☐ No

If yes, the event features may require an inspection and special permit/license from the Fire and/or Health Departments.

SPECIAL FEATURE	YES	NO	NOTES
Will Food or Beverage be offered	☒	☐	Food trucks will have their own licenses.
Food vendors must be approved and licensed by BBHD			
Tents / Canopies (sizes)	☒	☐	small 10 by 10 pop-ups
Open Flame/ Cooking	☒	☐	by the reenactors
Fireworks	☐	☒	
Temporary Fencing / Structures	☐	☒	
Will there be Amplified Music	☒	☐	
Will there be items for Sale	☒	☐	
First Aid area	☒	☐	
Portable Restrooms/ Waste Control	☐	☒	restrooms will be available at the Congregational Church
Carnival/Amusement Rides	☐	☒	
Inflatables	☐	☒	
Street closure	☒	☐	Queen St between Maple and Center
Sidewalk Closure	☐	☒	
Public Parking Lot Closure	☐	☒	
Traffic Control Requested (additional Fee may apply)	☐	☒	CERT

Police Chief may determine that Traffic Control is required even if not requested.

Public Street closure requested: ☒ Yes ☐ No Street Name: Queen St
Closure location beginning at (Street Name) : Maple St
Ending at (Street Name): Center St
Who will be responsible for security/safety at the event: CERT
Barricades needed to block traffic ☒ Yes ☐ No

Rubbish Disposal:

☐ Applicant will be responsible ☒ Applicant requests City of Bristol containers & disposal (additional fee may apply)
of Rubbish Barrel(s)⁶ _____ # of Recycle Barrel(s)³ _____

Alcoholic Beverages:

No alcoholic beverages will be allowed for sale or consumed at the site of the event. The applicant agrees to publicize the no alcoholic beverages restriction in their event notices, tickets and site signage.

Hold Harmless Clause:

Applicant agrees to hold the City of Bristol harmless and will indemnify the City of Bristol for damages sustained as a result of an injury or property damage for which the City of Bristol may be held responsible, resulting from the event identified in the agreement for the use of City property. I will abide by all policies, rules, regulations and conditions of use as written. I understand that the special event permit is not transferable to any other individual or group.

Signature of Applicant: _____

eSigned via GovOS.com
Lee R McFadden
Key: 0d44a9ef4827f1fe8883256b7d2dad9
SIGNED BY: LEE R MCFADDEN

Date: 05/12/2026

***** City Use Only *****

OFFICIAL	COMMENTS	Signature
Comptroller (Insurance Review) ☐ Approved ☐ Denied		
Parks & Recreation ☒ Approved ☐ Denied		eSigned via GovOS.com  Key: c745233596e0ea084d26e3eaadc2bb2d SIGNED BY: JOSH MEDEIROS
Fire Chief ☐ Approved ☐ Denied Fire Marshal (if applicable) ☐ Approved ☐ Denied		
Police Chief ☐ Approved ☐ Denied Police Traffic Control (if applicable) ☐ Approved ☐ Denied		
Health District ☐ Approved ☐ Denied		
* The Bristol Burlington Health District must approve the Food Vendors or they will not be permitted to offer food at this event. Applicant is responsible for having food vendors contact the BBHD. (860) 584-7682		
Public Works ☐ Approved ☐ Denied		

FULLY APPROVED:	DATE: 05/12/2026
Any Conditions of Approval:	

Return application and COI:
City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

Casey Football Field – Bristol CT

Lawn Restoration Plan

- 3 Applications of Non-Selective Herbicide starting in July, spaced 2 weeks apart.
(July 6th , July 20th , August 3rd)
 - Irrigation should be operational and be set to run. This will flush out any weeds that haven't emerged in between applications.
- Dethatching should take place 2 weeks after the final herbicide treatments.
(August 17th)
 - Once the ground is prepped, Aeration & Seeding will take place w/ Starter Fertilizer.
*Extra Seed should be broadcast over the entire property after aeration.
(August 24th)
 - Fall Fertilizer to be applied once the turf is established. (September 21st)
 - Fert Program to follow for 2027.

*Irrigation should be adjusted to multiple times a day during seed germination period.

*Irrigation should be monitored once established to determine proper schedule for the sand-based substrate.

*All dates are estimates only, and subject to change due to weather

*The field would have to avoid any play for the remainder of 2026

*The lawn can be seeded this spring, with no activity until 2027

We were told there would be an alternative site/sites for activities during the renovation process. It is imperative that the grass has time to mature before incurring any traffic.

Winterberry will not provide services if these guidelines are not followed

2026 Employee Profile and Satisfaction Report



Aligned with the City of Bristol Parks, Recreation, Youth and Community Services (BPRYCS) 2025 - 2027 Strategic Plan objective to cultivate a workplace that is second to none in employee performance and satisfaction, an Annual Employee Satisfaction Survey was anonymously administered in April 2026. The survey was created by a staff driven data development team and included 20 statements organized into four categories: (1) personal satisfaction, (2) team culture, (3) management support, and (4) training/education/career development. Staff ranked their agreement level with each statement on a Likert scale from strongly agree to strongly disagree.

Response Rate



Out of 33 full-time employees, 26 completed the survey for a **response rate of 79%.**

Overall Satisfaction

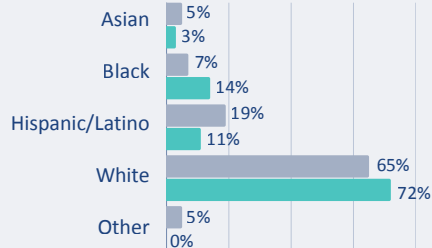


Average Overall Satisfaction of staff from the following divisions:

- Arts & Culture
- Administration
- Youth & Community Services
- Recreation
- Aquatics
- Parks Maintenance

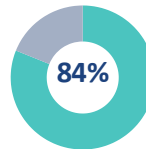
Race & Ethnicity

City of Bristol BPRYCS Full Time Employees

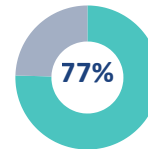


Demographics of BPRYCS employees are categorized using the methodology of the CT Town Profiles by AdvanceCT and CT Data Collaborative: Hispanic includes those of any race; Remaining racial groups include only non-Hispanic; 'Other' includes American Indian, Alaska Native, Native Hawaiian, Pacifica Islander, two or more races.

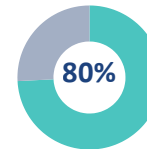
Average Employee Satisfaction by Category



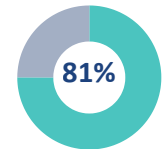
Personal Satisfaction



Team Culture



Management Support



Training and Career Development

Full Time Years of Service





New Policy: Rockwell Skate Park Rules

From: Dr. Joshua Medeiros, Superintendent of Parks, Recreation, Youth and Community Services

To: Policy Committee, Board of Park Commissioners

For Consideration: 5/20/2026

The purpose of this policy is to codify the existing rules in place for the use of the Rockwell Skate Park.

General Use Rules:

1. The skate park is for skateboards, scooters, and bicycles only.
2. The skate park is unsupervised and participation is at one's own risk.
3. Skate Park users shall wear proper protective gear.
 - a. State of Connecticut law requires the use of helmets by minors (Public Act 18-167).
 - b. The use of helmets, knee, and elbow pads, by skate park users, helps to reduce injury.
4. Users should be mindful of their abilities and their surroundings.
 - a. Users should follow the flow of traffic, taking breaks outside of the skate park, and use the obstacles as they were designed reduce chances of injury.
 - b. The skate park should not be used when hazardous conditions exist.
5. The following items are prohibited from the skate park: motorized vehicles, glass containers, and personal obstacles.
 - a. Prohibited items pose a danger to skate park users and may cause damage to the skate park.
 - b. Keeping the skate park clean and free of debris helps to keep users safe.
6. Skate Park users must abide by all City Ordinances, including but not limited to noise, vandalism, alcohol, nicotine products, and cannabis.
 - a. Failure to abide by these ordinances may result in a \$90.00 fine.
 - b. A full list of City Ordinances can be found at www.bristolct.gov.

To learn more about what your Parks, Recreation, Youth and Community Services Department has to offer; visit us at www.Bristolrec.com



New Policy: Roberts Property Off-Leash Dog Park Rules

From: Dr. Joshua Medeiros, Superintendent of Parks, Recreation, Youth and Community Services

To: Policy Committee, Board of Park Commissioners

For Consideration: 5/20/2026

The purpose of this policy is to codify the existing rules in place for the use of the Roberts Property Off-Leash Dog Park.

General Use Rules:

1. All dogs must wear a collar with name, current license, and proof rabies vaccination.
2. For safety, animals other than dogs, aggressive dogs, females in heat, sick dogs, and dogs younger than six months are prohibited.
3. Bristol Animal Control should be called immediately at 860-584-3087 in the event that a dog bites a person in the park.
4. Dogs must be off-leash upon entering the off-leash area.
 - a. Leashed dogs often feel threatened by off-leash dogs leading to aggressive behavior.
 - b. People looking to walk trails with their leashed dog should try the trails at Rockwell Park or Birge Pond.
5. Handlers must keep dogs within eyesight and under verbal control for the safety of others.
 - a. Dog handlers must closely supervise their dogs and be within view.
 - b. Dogs should be limited to two per adult.
6. Bagging and disposing of dog waste in the containers provided is required.
 - a. Dogs must be cleaned up after. Run-off from waste can introduce bacteria and nutrients into the environment and spread disease.
7. Dogs must be kept on the trails.
 - a. Roberts Property is home to a variety of animals - including endangered species - that live, eat, and nest in the shrubby areas.
8. All dogs must be leashed in the parking lot.

To learn more about what your Parks, Recreation, Youth and Community Services Department has to offer; visit us at www.Bristolrec.com

- a. Out of courtesy for the neighbors and to protect dogs from cars, dog shall be leashed in the parking lot.

DRAFT



New Policy: Rockwell B.A.R.K. Park Rules

From: Dr. Joshua Medeiros, Superintendent of Parks, Recreation, Youth and Community Services

To: Policy Committee, Board of Park Commissioners

For Consideration: 5/20/2026

The purpose of this policy is to codify the existing rules in place for the use of the Rockwell B.A.R.K. Park.

General Use Rules:

1. All dogs must wear a collar with name, current license, and proof rabies vaccination.
2. For safety, animals other than dogs, aggressive dogs, females in heat, sick dogs, and dogs younger than six months are prohibited.
3. Bristol Animal Control should be called immediately at 860-584-3087 in the event that a dog bites a person in the park.
4. Dogs must be off-leash upon entering the off-leash area.
 - a. Leashed dogs often feel threatened by off-leash dogs leading to aggressive behavior.
 - b. Choke, pinch, prong, and spike collars must be removed before entering the park.
 - c. People looking to walk trails with their leashed dog should try the trails at Rockwell Park or Birge Pond.
5. Handlers must keep dogs within eyesight and under verbal control for the safety of others.
 - a. Dog handlers must closely supervise their dogs and be within view.
 - b. Dogs should be limited to two per adult.
6. Bagging and disposing of dog waste in the containers provided is required.
 - a. Dogs must be cleaned up after. Run-off from waste can introduce bacteria and nutrients into the environment and spread disease.
7. Food, beverages, and personal dog toys are prohibited.
 - a. Food and toys can lead to possessive and aggressive behavior, while spilled beverages may lead to wood chip ingestion.

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