



Regular Meeting of the Energy Commission
May 21, 2026- 7:00 PM
Meeting Room #111

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - April 16, 2026 Regular Meeting
4. Updates by Dave Oakes - Public Facilities & Energy Manager.
5. City Department Roundtable Issues Review.
6. Energy Plan Edits
7. Old Business
8. New Business
9. Adjournment

Per Order of the Chairperson

Sean Dunn

Sean Dunn

INFORMATION TO JOIN MEETING

<https://bristolct-gov.zoom.us/j/82312972855?pwd=ZGJBSTg5S1YxaGxhVkV6MFV1MnZJdz09>

Meeting ID: 823 1297 2855

Passcode: 12345

Energy Commission
Minutes of Regular Meeting, Meeting Room #310 City Hall
April 16, 2026 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Kimberly Caron, Jason DeConti (Zoom), Thomas Hick (Zoom), Greg Klimek, Thomas Ragaini, and Sheldon Scott (Zoom)

ABSENT: None.

ALSO PRESENT: Facilities Manager David Oakes (Zoom) and Council Member Mark Dickau (Zoom)

1. Call to Order

Chairman Dunn called the meeting to order at 7:02 pm.

2. Public Participation

None.

3. Approval of the Minutes

- March 19, 2026 Regular Meeting

Motion made by Commissioner Ragaini and seconded by Commissioner Caron and it was unanimously voted to approve the March 19, 2026 minutes as written.

Motion passed.

4. Memorandum – SustainableCT Team Participation Request

Dave Oakes reviewed the memorandum he sent out to applicable department heads regarding the start of the SustainableCT application period. He has requested that they each submit contact information for a designated staff member to answer questions, gather information, and possibly attend meetings and/or training events to help the City maintain Gold Level Certification.

Motion made by Commissioner Ragaini and seconded by Commissioner Klimek and it was unanimously voted to request the City Council to solicit City Department/Divisions and Board of Education entities to identify and provide a point of contact for SustainableCT actions and information gathering, including but not limited to: Police Department, Fire Department, BOE Administration BOE Facilities, Bristol Library, Purchasing Department, Bristol-Burlington Health District, Youth & Community Services, Senior Center, Public Works, Tax Assessor, Emergency Management, Economic & Community Development, Arts & Culture Commission, Water Department, Water Pollution Control, Parks & Recreation, and Tax Collector.

Motion passed.

5. Updates by Dave Oakes – Public Facilities & Energy Manager

- EECBG – The closing application has been submitted and Dave will keep the Commission updated on the status of the reimbursement check.

- Fire House #3 – The new building is occupied and there is an open house scheduled for May 2nd. They are still working through some punch list items and issues that have arrived since occupation. The old Fire House #3 is in the process of being cleaned out so it can be sold.
- Police Complex – The bid for mechanical upgrades is out now and they are due in early May. The temporary boiler is being kept through April.
- Beals Center Upgrades – Demolition of the BBHD section will begin in a couple weeks. Dave would like to see solar installation as a part of the renovation project and anticipates that there will be EEF rebates available.
- Animal Control Facility – Tonight’s Animal Control Facility meeting was held onsite. Discussions are ongoing in regards to how 30 Cross Street will be used. The Mayor is still exploring avenues for funding, specifically through NVCOG.

6. Memorandum – SustainableCT Municipal Training Opportunities

Dave Oakes reviewed a memorandum that was sent to City Council and various departments to participate in SustainableCT Equity Training sessions that would result in points towards SustainableCT.

Motion made by Commissioner Caron and seconded by Commissioner Ragaini and it was unanimously voted to present the City Council and Mayor with the invitation to attend these (3) short 2.5 hours training sessions to help meet these requirements. Furthermore, I move to provide Action 8.3 requirements to the Land Use Commission, Planning & Zoning and Inland Wetland Commission for consideration in upcoming training events over the next 12 months.

Motion passed.

Chairman Dunn and Commissioner Klimek expressed interest in attending the training sessions.

7. Earth Day Activities

Earth Day is Wednesday April 22, 2026 and there are various events scheduled around the City for “Earth Week” especially for kids. The Commission will try to participate in the activities scheduled for the week. There is a list of activities in a recent TBE article.

8. City Department Roundtable Issues Review

The Commission will wait to have further discussion on this item until the budget is finalized. Dave Oakes noted that future roundtable discussions could be used towards SustainableCT points.

9. Energy Plan Edits

The Commission will focus on the roundtable discussions before jumping back into the Energy Plan Edits.

10. Old Business

Chairman Dunn reviewed the “Energy Commission Current Activities” handout that was given to Council Member Dickau for the April 2026 City Council Meeting updates.

Chairman Dunn also informed the Commission that he met with Pete Fusco and Tara Landon from the BOE on the RLE project which is ready to start this summer. The LOI was sent to Eversource and BOE is waiting for the agreement form them.

11. New Business

The Conservation/Inland Wetlands Commission may consider splitting into two separate commissions to better focus on each issue. The Energy Commission would like to stay involved in the Conservation Commission activities due to their similar objectives.

12. Adjournment

Motion: Commissioner Ragaini seconded by Commissioner Klimek "To adjourn". Motion approved.

The meeting adjourned at 8:43 pm.

*Lindsey Schaffrick
Recording Secretary*

DRAFT