

**ORDINANCE COMMITTEE**  
**Tuesday, May 5, 2026**  
**City Hall – Meeting Room 1-1**  
**111 North Main Street**  
**Bristol, CT**

**ATTENDEES:** Mark Dickau, Susan Tyler and Steve Seymour

**ABSENT:** None

**STAFF PRESENT:** Thomas W. Conlin, Assistant Corporation Counsel  
Noelle Bates, Recording Secretary

1. Call to Order

The Ordinance Committee was called to order at 5:00 p.m. by Chairman Dickau. All in attendance stood for the Pledge of Allegiance.

2. Approval of Minutes

a. April 7, 2026

**Councilman Seymour made a motion to approve the minutes of April 7, 2026, seconded by Councilwoman Tyler. All present voted in favor – Motion passed.**

3. Public Participation

Iris White, Superintendent of School was in strong support of the bus cameras. Brad Macdowall, from Bus Patrol was in attendance to answer any question the Committee or public had.

4. Old Business

a. Section 4-8 Roosters

Councilwoman Tyler, as in previous meetings had asked for an explanation of “valid” complaint and who verifies the complaint before someone has to get rid of an animal. Is there any warning? Brandon Peate, Zoning Enforcement Officer stated that roosters should not be in an area as dense in population as Bristol. He also stated that in section B it states that there is a 10 day period to relocate the rooster. He also addressed Councilwoman Tyler’s inquiry as to “valid” and who verifies. He stated that he would have to hear the noise. Councilwoman Tyler suggested that the Committee change the language to say “valid and verified”.

Attorney Conlin said he and Brandon will sit and discuss what language should be added and address it at the next meeting.

**No Action Taken.**

- b. Report from Public Hearing – School Bus Stop violations (NEW)

**Councilman Seymour made a motion to accept the language of the School Bus Stop violations and refer this matter to the City Council for a Motion to Adopt, seconded by Councilwoman Tyler. All present voted in favor – Motion passed.**

- c. Report from Public Hearing - Weight Restrictions Memorial Boulevard Section 16-1

**Councilman Seymour made a motion to accept the language of the Weight Restrictions Memorial Boulevard Section 16-1 and refer this matter to the City Council for a Motion to Adopt, seconded by Councilwoman Tyler. All present voted in favor – Motion passed.**

- d. Continued discussion regarding Automated Traffic Enforcement

There was discussion of whether to add both red light and speed cameras at the same time. Chairman Dickau thought it would save the Committee time by adding it all at once rather than down the road.

Attorney Conlin recited the changes that were made to the Automated Traffic Enforcement language to the Committee.

Councilwoman Tyler stated that the Police Commission voted to bring forward the red light cameras. If the Committee adds the speed cameras in, it's like we are trying to sneak something in. She stated that we can add that language down the road.

Mayor Ellen Zoppo-Sassu was in attendance and she stated the City is applying to the Department of Transportation for red light cameras because that is what the Police Commission voted on at their meeting. The Ordinance Committee would need to go back to the Police Commission in order to vote on speed cameras.

Attorney Conlin suggesting postponing this matter so he can review the Public Act.

- e. Continued discussion regarding Vape Shop-Tobacco Retailer Permitting

Chairman Dickau asked if the Ordinance Committee could set up a fee for permitting. He was thinking between \$350 - \$500 and suggested to bring to the City Council a yearly permitting/licensing fee.

Attorney Conlin stated that he surveyed other towns.

Councilman Peter Kelly was in attendance and he found on the State's website that the State was charging an initial fee of \$1,800.00 and a yearly renewal fee of \$800.00.

**Councilwoman Tyler made a motion to change the language to set the price to \$750.00 yearly permitting fee and to refer this matter to the City Council for a Motion to Introduce, seconded by Councilwoman Tyler. All present voted in favor – Motion passed.**

Discussion:

Brandon Peate, Zoning Enforcement Office asked if there was a definition for vape products. He stated that you don't need a license to sell a moderate level of THC products. These vape shops can sell products with up to .25 of THC.

**Councilwoman Tyler made a motion to amend the previous motion to include a definition of what vape products are and to refer this matter to the City Council for a Motion to Introduce, seconded by Councilwoman Tyler. All present voted in favor – Motion passed.**

5. New Business

a. Request for a creation of a stand-alone Conservation Commission

Chairman Dickau stated that Eric Madsen brought to the Committee last month, the possibility of creating a stand alone Conservation Commission. Councilman Dickau read his statement into the record.

The Committee read through the proposal and thank Mr. Madsen for brining this forward, but the Conservation Commission is handled only through the Inland/Wetlands Commission.

**No Action Taken**

6. Additional Public Participation

**None.**

7. Committee Member Comments
8. Adjournment

**Councilman Seymour made a motion to adjourn the meeting at 5:04 p.m., seconded by Councilwoman Tyler. All present voted in favor – Motion passed.**

Respectfully submitted,  
Noelle Bates  
Recording Secretary

DRAFT