

DISTRICT BOARD OF HEALTH

Thursday June 11, 2026

3:00p.m.

Bristol-Burlington Health District Office

240 Stafford Avenue

Bristol, CT 06010

AGENDA

- 1. Attendance (5 Minutes)**
- 2. Approval of Board of Health Meeting Minutes of May 14, 2026 (5 Minutes)**
- 3. Approval of Bills Paid in May, 2026 (5 Minutes)**
- 4. Committee Reports (30 Minutes)**
 - Dental Committee**
 - Finance Committee**
- 5. Monthly Reports: Director of Health, Sr. Dental Clinic, School Dental, School Health, Public Health and Environmental Health (25 Minutes)**
- 6. Old Business**
 - a. Update on Fordharrison (10 Minutes)**
- 7. New Business**
 - a. Discussion on change orders for renovation project. (10 minutes)**
- 8. Adjournment**

**BOARD OF HEALTH MEETING
MINUTES
May 14, 2026**

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Brian Suchinski, Chairman
Kathy Langlais, Vice Chairwoman
Joshua Plourde, Burlington Representative
Donna Friday
Robert Wollenberg
Robert Wetmore

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary
Angelika Karwowski, Program Manager
Contractor: Skip Gillis, Financial Consultant

Liaison: Mayor Ellen Zoppo-Sassu, Bristol
First Selectman Doug Thompson, Burlington

The meeting was called to order by Chairman Suchinski at 3:01 p.m.

1. **Audience Participation**
2. **Approval of the Board of Health Meeting Minutes of April 9, 2026**

Motion by Member Donna Friday, seconded by Member Robert Wetmore to approve the Board of Health Meeting Minutes of April 9, 2026.

All in Favor. Motion carried.

3. **Approval of Bills Paid in April, 2026**

Motion by Member Donna Friday, seconded by Member Robert Wollenberg to approve the April, 2026 Bills. Brief discussion regarding Senior Dental revenue. The Board Secretary returned to the office to obtain the missing legal and professional fee breakdowns, which were subsequently distributed to all members.

All in Favor. Motion carried.

4. **Dental Committee Report**

Motion by Member Donna Friday, seconded by Member Robert Wetmore to approve the Dental Committee Report. Discussion regarding contention within the committee, lack of information and confusion. First Selectman Doug Thompson would like to look into Dental Services for Burlington, CT residents.

All in Favor. Motion carried.

5. **Finance Committee Report**

Motion by Member Robert Wollenberg, seconded by Member Kathy Langlais to approve the Q3 Financial Report. Brief discussion regarding interest income, to be further discussed in June, 2026.

All in Favor. Motion carried.

6. Old Business

7. New Business

- a. Member Robert Wetmore would like to revisit the topic of a Registration Nurse in the School Health Program at the June, 2026 Meeting.

8. Monthly Reports

Motion by Member Robert Wetmore, seconded by Member Robert Wollenberg to approve the Director's Report.

All in Favor. Motion carried.

9. Executive Session

Motion by Member Robert Wetmore, seconded by Member Joshua Plourde to enter into Executive Session relating to Legal Engagement.

All in Favor. Motion carried.

Executive Session ended at 5:24 p.m.

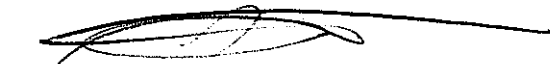
Motion by Member Joshua Plourde, seconded by Member Robert Wetmore to approve the engagement of Cohen and Wolf P.C. as legal counsel to BBHD regarding ReWorld Waste, LLC and approve a Ten Thousand Dollar (\$10,000) retainer.

All in Favor. Motion carried.

10. Adjournment

Meeting adjourned by Chairman Suchinski at 5:29 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health

MAY 2026
BILLS
FY 25-26

FICA	\$ 31,524.22	
LIABILITY INSURANCE: PROF/COMM/BOND LIABILITY & CIRMA - Core		
- School Health Program		
- School Dental Program		
- Housing Program		
POSTAGE		
RENT & FUEL SURCHARGE	\$ 4,716.81	
LEGAL FEES	\$ 3,379.43	
LEGAL FEES - School Health	\$ 216.00	
CORE MISC		
CORE -		
-PROFESSIONAL FEES	\$ 4,518.38	
-KRONOS	\$ 67.50	
-EQUIPMENT MAINTENANCE	\$ 1,005.02	
-TELEPHONE	\$ 680.39	
-TRAVEL REIMBURSEMENT		
-PRINTING & BINDING		
- ADVERTISING		
-PROGRAM SUPPLIES	\$ 479.79	
-MOTOR FUELS		
-OFFICE SUPPLIES	\$ 273.97	
-CONF. & MEMBERSHIPS		
-MISCELLANEOUS		
HOUSING		
-PROFESSIONAL FEES		
-TELEPHONE	\$ 45.31	
-TRAVEL REIMBURSEMENT		
-PROGRAM SUPPLIES	\$ 102.93	
-CONFERENCE		
SCHOOL DENTAL		
-TRAVEL		
-PROGRAM SUPPLIES	\$ 1,015.41	
-MACHINERY & EQUIPMENT		
-CONFERENCE & MEMBERSHIP		
SCHOOL HEALTH		
-PROFESSIONAL FEES	\$ 4,924.13	
-EQUIPMENT		
-TELEPHONE	\$ 45.31	
-TRAVEL REIMBURSEMENT		
-PROGRAM SUPPLIES	\$ 1,598.63	
-CONFERENCE & MEMBERSHIP	\$ -	
EMERG GRANT		
-TELEPHONE	\$ 135.93	
CDCY5 GRANT		
-CONF. & MEMBERSHIPS		
-PROGRAM SUPPLIES	\$ 24.95	
-PROFESSIONAL FEES		
ELC24 GRANT		
-PROGRAM SUPPLIES		
-PROF. FEES		
-ADMIN FEES		
-REPAIRS AND MAINTENANCE		
-AUTO INSURANCE		
-MOTOR FUELS		
-OFFICE SUPPLIES		
-VEHICLE LEASE		
IMM25 GRANT		
-PROF. FEES		
-PROG SUPPLIES		
WFD24 GRANT		
-PROF. FEES		
-CONF. & MEMBEBSHIP		
-PROG. SUPPLIES		
LEAD GRANT		
-PROF. FEES		
-PROG. SUPPLIES		
HCWHG GRANT		
-PROF. FEES		
-PROG SUPPLIES		
Total:	\$ 54,754.11	