



*City of Bristol
Board of Library Directors
Information to Access Meeting*

<https://bristolct-gov.zoom.us/j/6404782835?omn=88921997776>

Meeting ID: 640 478 2835

The Regular Meeting of the Board of Library Directors will be held on Monday, July 6, 2026 at 6:30 p.m at the Bristol Public Library, 5 High Street, Meeting Room 1, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - June 1, 2026
4. Communications
5. Reports and Committee Reports
 - a. Finance Committee
 - b. Property Committee
 - c. Policy Committee
 - d. Strategic Planning Committee
 - e. Library Director's Report
 - i. May 2026 Statistics
 - ii. YTD Budget 6.29.26
 - f. City Council Liaison Report

- g. Friends of the Library
 - h. Community Engagement Committee
 - i. Centennial Ad-hoc Committee
- 6. Old Business
 - 7. New Business
 - 8. Adjournment

PER ORDER OF THE CHAIRPERSON
Pina Salvatore

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, JUNE 1, 2026

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Valina Carpenter, Nicholas Jakubowski, Elizabeth Kanachowski (via Zoom at 7:10 p.m.), Andrea Kapchensky, Danielle Rivard (arrived at 6:31 p.m.), Pina Salvatore, Betty Talmadge, and Council Liaison Steve Seymour.
Library Director Deborah Prozzo and Mayor Ellen Zoppo-Sassu.

Absent: Eric Frenette, Kimberly Ploszaj, and Assistant Library Director Scott Stanton.

Item 1- Call to Order

Chairperson Salvatore called the meeting to order at 6:30 p.m. She welcomed Mayor Ellen Zoppo-Sassu.

Item 2- Public Participation

None.

Item 3- Approval of Minutes

Director Talmadge MOVED to approve the Minutes of the May 4, 2026 Regular Meeting. Seconded by Director Kapchensky. All in favor. None opposed. Motion passed.

Item 4- Communications

Library Director Prozzo received a communication from Suzanne Kiss of the CT State Library on Wednesday, May 27th. Since the Bristol Public Library successfully participated in the Giant Room children's event last year, she wanted us to consider taking part in a follow-up program this summer called the "Oops AI Did It Again Challenge." We filled out the form and the children's staff will meet for a workshop tomorrow afternoon. They will receive training and software will be put on our public internet stations. Whenever the state offers us a free opportunity like this, we take advantage of it because it can only benefit our community.

Library Director Prozzo received a communication on Thursday, May 21st from Kimberly Moreland who is a Strategic Business Planning Manager for the American Red Cross in CT. She requested use of a meeting room for a blood drive on August 28th. She wanted to have blood drives monthly or every other month here at the library because they will no longer be having them at the DoubleTree, but that won't be possible. Perhaps quarterly would work. They have very specific requirements regarding room set-up and temperature which we cannot guarantee. They have paid staff so even though

they are a non-profit, they should pay the \$20 per hour room use fee. Council Liaison Seymour will follow up with Ms. Moreland.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

Library Director Prozzo stated that we received two payments from the state totaling \$5,441.00 for our participation in BorrowIt CT services (inter-library loan) and for submitting 4 new policies in a timely fashion (e.g. collection development policy). The money can be moved from our revenue account to our program supplies account to purchase books. This request for an additional appropriation would be sent to the Board of Finance for their June 23rd meeting.

Director Carpenter MOVED to approve the additional appropriation of Connecticard funds from the State Library. Seconded by Director Rivard. All in favor. None opposed. Motion passed.

b. Property Committee

Director Kapchensky reported that on May 18th, 3 Brothers of Southington stripped the garden at the Main Library, laid a 2-foot edging of small stones, and filled the rest of the garden with mulch. Prior to their work, Rose Ann Chatfield and I selected 4 plants to remain and removed some plants that we later replanted. The pavers from the Children's Library were re-laid as a walkway to the flag. The Friends are also working on a plaque.

Chairperson Salvatore noted that this project is being funded by the Friends with money from the Memorial Honor Wall.

Director Kapchensky reminded everyone of the Cawley garden ribbon-cutting ceremony at Manross on June 17th at 10:00 a.m. Discussion followed regarding *Bristol Press* coverage.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Library Director's Report

1) April 2026 statistical highlights:

We had a great month. Overall, library usage remains strong. The library continues to serve as an active community hub.

- Total circulation held steady at just over 22,000 transactions. Our digital collections continue to grow. E-books/magazines increased by 9%, downloadables increased by 8%, and Hoopla/Kanopy usage rose by 19%.
- Patron visits increased by 7% and new library card registrations increased by 16%.
- The demand for technology assistance rose sharply. The number of tech questions answered increased by 37%, the Wi-Fi sessions increased 32%, and the website visits increased 21%.
- Meeting Room bookings increased by 40%.

2) Year-to-Date Budget Report:

- Library Revenue We exceeded our revenue projection on library rentals by \$1,480.00. Looking at all 3 revenue accounts combined, we are over by a total of \$844.62.
- Main Library: We are on track with our spending. We will be reducing or closing some POs to off-set any overages which appear as negatives. We are now onboard with the McNaughton leasing program at both the Main Library and Manross. We are going to reduce Ingram POs to cover the \$10,000 at each library. Tomorrow, Beth Martin, Supervisor at Manross, Courtney Hanson, Technical Services Coordinator, and I will be meeting to go over all the paperwork and new software. On Wednesday, Ruth Vontell, the Administrative Assistant, and I will be attending a meeting with the Comptroller's Office at City Hall regarding the process of closing out FY26 and opening up FY27.
- Manross Trust Fund: The detail report shows that we used this money to purchase books, for all of the adult and children's programming at Manross, and to pay the final deposit on the Author Luncheon. The remaining \$36,658.99 will roll over into the next fiscal year.
- Samuel Goodsell/Main Library Trust Fund: We haven't spent any money in the Main Library Miscellaneous account which has \$14,151 in it. We still have \$26,750 available in Goodsell which will be carried over into the new fiscal year.
- Centennial Fund Interest: At the end of March, we have \$48,848.76 in the interest account.

Chairperson Salvatore inquired about the budget meeting on May 18th. Library Director Prozzo stated that the budget was approved.

f. City Council Liaison Report

Council Liaison Seymour reported that when Scott Stanton returns from vacation, they will be working on the library card initiative in each department. He is preparing a polished video

with shorts describing all the things the library has to offer, not just books. They have a summer timeline.

g. Friends of the Library

Chairperson Salvatore reported the following:

The Friends will be joining the library staff at the first Farmers' Market on June 20th. They will be selling low-cost children's books and people can sign up for library cards. The other Farmers' Market dates are July 11th, August 15th, and September 12th.

The Friends will be having a book sale in the lobbies of both libraries from June 20th to June 30th. Books will be on sale whenever the libraries are open.

The Friends have contributed towards the centerpieces for the Author Luncheon.

The Friends plan on participating in the America 250 event at the Federal Hill Green on June 14th from 1:00 p.m. to 4:00 p.m. Library Director Prozzo stated that we will be having a paper eagle armband craft for all ages and a patriotic beanbag toss. Folks can register for a library card and learn more about our summer reading programs for both children and adults at both locations. We are looking for additional support from the Library Board and the Friends that day. We will have a table and a tent set up.

The Friends ran a raffle at the Manross Library from May 8th to May 29th. Each person who purchased an item received a raffle ticket. The drawing was supposed to take place on May 30th. The prize was a \$25 voucher for future purchases.

Congratulations to Claire from the Children's Department, Liz from the Friends, and Debbie who worked on the application for a \$500 grant that they received from the Bristol Rotary Club. The library is going to sponsor the Bristol Backyard Birders Program. The Friends will also be contributing to that program which is geared toward young children. Library Director Prozzo stated that they still need to order the materials. Part of the grant is for a bird feeder with a camera for a live feed on one of our computers. Director Rivard suggested communicating with the Environmental Learning Centers of CT to see if they have something to contribute to the program.

h. Community Engagement Committee

Library Director Prozzo reported the following:

We are confirmed for the four dates at the Farmers' Market. They are in a new location this year on South Street in front of Express Kitchens. It's a bigger space with more parking and

better visibility. The Friends will be selling books from the side of the truck. Rose Ann will coordinate the volunteers.

The Lucky Diaz author event for children is scheduled for August 18th. Publicity is going out to all the schools. We are going to promote it heavily and hope to have a good turnout.

Item 6- Old Business

Director Kapchensky inquired about the status of the Library Board identification badges which will be worn inside the library and at community events. Library Director Prozzo stated that they were ordered from Demco and have shipped, but they haven't arrived yet.

Item 7- New Business

Library Director Prozzo announced that the donate button for the Centennial Fund is now live on the library website. The City of Bristol holds the account. Many city departments worked together to make this happen: the Comptroller's Office, the Treasurer's Office, the IT Department, and the Library. Three years ago, Library Director Prozzo had a conversation with Marie O'Brien, our Board of Finance Liaison, regarding the Library Board's responsibility for fundraising. Initially, we explored using Little Green Light fundraising software, but that required someone to administer it, so we will be using Stripe like the rest of the city. Robin Manuele, the Assistant Comptroller, created the specific account that will allow us to monitor the online donations and Deputy Treasurer Ryan Bodley linked it to our Stripe account, which he set up. Don Smith, the Library Technical Support Specialist in the Computer Lab, and I worked on building the piece that activated the donate button. (Director Rivard tested the button by donating \$5.00. Thank you.) We hope to grow the Centennial Fund. There's approximately \$143,000 in the expenditure account and the \$48,000 in interest can be moved into that. Stripe has a really nice dashboard that allows us to pull reports and monitor what's going on. Don is working on getting a QR code in time for the Author Luncheon. The money is intended for the Main Library but there are no restrictions on what it can be used for. When I became Library Director, \$68,000 had been set aside for the RFID project, which I finished. The only other time we used the money was for carpeting.

Library Director Prozzo suggested bringing back the Centennial Fund Committee, which was in existence in the early 1990s. Committee members would be responsible for overseeing the fund to make sure that the money is used appropriately. They would keep an eye on the interest and the donations and make suggestions for how to spend the money.

Director Jakubowski MOVED to establish a Centennial Ad-hoc Committee to oversee the Centennial Fund and related activities. Seconded by Director Carpenter. All in favor. None opposed. Motion passed.

Director Carpenter volunteered to chair the Centennial Ad-hoc Committee. Director Kanachovski, Director Talmadge, and Director Jakubowski volunteered to be members of the committee. Library Director Prozzo will provide them with all the old paperwork.

Item 8- Adjournment

There being no further business, Director Kapchensky made a MOTION to adjourn the meeting at 7:20 p.m. Seconded by Director Carpenter. All present voted in favor and the meeting adjourned.

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

MAY 2026 LIBRARY STATISTICS

— Bristol Public Library System —

■ MAY 2026

■ MAY 2025

■ % CHANGE



CIRCULATION

	MAY 2026	MAY 2025	% CHANGE
Adult	5,041	8,763	-42%
Juvenile	4,579	7,423	-38%
Young Adult	296	604	-51%
Other	3	0	0%
TOTAL	9,919	16,790	-41%

E-Books / Magazines	1,694	1,682	1%
Downloadables	1,471	1,290	14%
Hoopla / Kanopy	1,923	1,605	20%

GRAND TOTAL 15,007 21,367 -30%



QUESTIONS & TECHNOLOGY

# of Questions	1,769	2,079	-15%
# of Tech Questions	332	283	17%
Internet Usage	1,254	1,480	-15%
Database Usage	2,962	3,124	-5%



INTERLIBRARY LOANS

BPL as Borrower	664	997	-33%
BPL as Lender	1,271	2,266	-44%



BRISTOL ROOM

# of Persons	27	49	-45%
# of Items	82	86	-5%



TECHNICAL SERVICES

ITEMS CATALOGED

Adult	192	406	-53%
Juvenile	173	309	-44%
TOTAL	365	715	-49%



ITEMS WITHDRAWN

1,150 1,736 -34%



PROGRAMS

OF PROGRAMS

MAY 2026 MAY 2025 % CHANGE

Adult	38	33	15%
Juvenile	117	45	160%
Young Adult	11	29	-62%
TOTAL	166	107	55%

IN ATTENDANCE

MAY 2026 MAY 2025 % CHANGE

Adult	731	533	37%
Juvenile	3,041	3,362	-10%
Young Adult	76	225	-66%
TOTAL	3,848	4,120	-7%



PATRON REGISTRATIONS

MAY 2026 MAY 2025 % CHANGE

Adult	71	78	-9%
Children's / YA	24	30	-20%
TOTAL	108	139	-22%



PATRON VISITS

MAY 2026 MAY 2025
13,675 **14,117**
 % CHANGE
-3%



MEETING ROOM

MAY 2026 MAY 2025 % CHANGE

Bookings	47	39	21%
Attendance	716	641	12%



COMPUTER LAB & COMMUNICATIONS

Computer Lab		Phone/Email		WiFi Sessions	
Phone/Email	In-Person	Phone/Email	In-Person		
106	99	114	91	12,024	6,975
205		205		72%	
				80%	



WEBSITE VISITS

MAY 2026 MAY 2025
44,761 **43,419**
 % CHANGE
3%



Overall circulation (including digital) decreased by 30% compared to May 2025.
 Program offerings increased by 55% with nearly 3,848 attendees.



CITY OF BRISTOL

REVENUE



FOR 2026 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016010 MAIN LIBRARY								
0016010 421001	LIBRARY FINES	-3,700	0	-3,700	-4,780.93	.00	1,080.93	129.2%
0016010 450102	COPIER CHARGES	-15,000	0	-15,000	-15,324.42	.00	324.42	102.2%
0016010 450313	LIBRARY RENTALS	-2,000	0	-2,000	-3,630.00	.00	1,630.00	181.5%
TOTAL MAIN LIBRARY		-20,700	0	-20,700	-23,735.35	.00	3,035.35	114.7%
TOTAL GENERAL FUND		-20,700	0	-20,700	-23,735.35	.00	3,035.35	114.7%
TOTAL REVENUES		-20,700	0	-20,700	-23,735.35	.00	3,035.35	

CITY OF BRISTOL

MAIN LIBRARY



FOR 2026 13

ACCOUNT'S FOR:		ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND								
0016010 MAIN LIBRARY								
0016010 514000	REGULAR WAGES	1,538,315	39,820	1,578,135	1,475,298.97	.00	102,836.03	93.5%
0016010 515100	OVERTIME WAGES &	60,915	0	60,915	54,236.22	.00	6,678.78	89.0%
0016010 515200	PARTTIME WAGES &	62,375	0	62,375	58,732.59	.00	3,642.41	94.2%
0016010 517000	OTHER WAGES	5,500	0	5,500	5,788.76	.00	-288.76	105.3%
0016010 531000	PROFESSIONAL FEE	87,000	0	87,000	84,917.04	1,166.96	916.00	98.9%
0016010 541000	PUBLIC UTILITIES	75,000	0	75,000	74,291.21	300.29	408.50	99.5%
0016010 541100	WATER & SEWER CH	3,500	0	3,500	3,093.02	406.98	.00	100.0%
0016010 542140	REFUSE	200	0	200	26.30	.00	173.70	13.2%
0016010 543000	REPAIRS & MAINTEN	44,000	0	44,000	34,847.49	5,511.48	3,641.03	91.7%
0016010 544400	RENTS & LEASES	470	0	470	436.00	.00	34.00	92.8%
0016010 553000	TELEPHONE	8,600	0	8,600	10,775.91	1,324.09	-3,500.00	140.7%
0016010 553100	POSTAGE	3,000	0	3,000	1,684.32	315.68	1,000.00	66.7%
0016010 554000	TRAVEL REIMBURSE	400	0	400	210.57	.00	189.43	52.6%
0016010 555000	PRINTING & BINDI	7,000	0	7,000	5,450.06	1,149.94	400.00	94.3%
0016010 561400	MAINT SUPPLIES &	7,200	0	7,200	6,260.82	697.17	242.01	96.6%
0016010 561800	PROGRAM SUPPLIES	130,000	-7,500	122,500	99,045.18	15,335.44	8,119.38	93.4%
0016010 562200	NATURAL GAS	20,000	7,500	27,500	26,548.57	951.43	.00	100.0%
0016010 562600	MOTOR FUELS	1,200	0	1,200	428.09	.00	771.91	35.7%
0016010 569000	OFFICE SUPPLIES	2,200	0	2,200	1,799.85	.00	400.15	81.8%
0016010 581135	SCHOOLING & EDUC	300	0	300	20.00	.00	280.00	6.7%
TOTAL MAIN LIBRARY		2,057,175	39,820	2,096,995	1,943,890.97	27,159.46	125,944.57	94.0%
TOTAL GENERAL FUND		2,057,175	39,820	2,096,995	1,943,890.97	27,159.46	125,944.57	94.0%
TOTAL EXPENSES		2,057,175	39,820	2,096,995	1,943,890.97	27,159.46	125,944.57	

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2026 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016011 CHILDREN'S LIBRARY								
0016011 531000	PROFESSIONAL FEE	9,000	0	9,000	8,913.15	.00	86.85	99.0%
0016011 561800	PROGRAM SUPPLIES	50,000	0	50,000	40,488.50	5,356.08	4,155.42	91.7%
TOTAL CHILDREN'S LIBRARY		59,000	0	59,000	49,401.65	5,356.08	4,242.27	92.8%
TOTAL GENERAL FUND		59,000	0	59,000	49,401.65	5,356.08	4,242.27	92.8%
TOTAL EXPENSES		59,000	0	59,000	49,401.65	5,356.08	4,242.27	

CITY OF BRISTOL

MANROSS LIBRARY



FOR 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016012 MANROSS LIBRARY							
0016012 514000 REGULAR WAGES	242,710	5,355	248,065	242,398.93	.00	5,666.07	97.7%
0016012 515100 OVERTIME WAGES &	6,715	0	6,715	7,168.97	.00	-453.97	106.8%
0016012 515200 PARTTIME WAGES &	72,440	1,385	73,825	64,483.43	.00	9,341.57	87.3%
0016012 531000 PROFESSIONAL FEE	24,000	0	24,000	19,981.23	4,018.23	.54	100.0%
0016012 541000 PUBLIC UTILITIES	24,000	0	24,000	23,483.19	1,979.09	-1,462.28	106.1%
0016012 541100 WATER & SEWER CH	600	0	600	580.98	19.02	.00	100.0%
0016012 543000 REPAIRS & MAINTEN	7,000	0	7,000	6,419.15	580.85	.00	100.0%
0016012 561400 MAINT SUPPLIES &	1,500	0	1,500	1,261.68	.00	238.32	84.1%
0016012 561800 PROGRAM SUPPLIES	50,000	0	50,000	35,432.61	11,132.03	3,435.36	93.1%
0016012 562200 NATURAL GAS	10,000	0	10,000	9,199.81	800.19	.00	100.0%
0016012 589100 MANRS MISCELLANEO	0	151,776	151,776	85,968.13	.00	65,807.87	56.6%
TOTAL MANROSS LIBRARY	438,965	158,516	597,481	496,378.11	18,529.41	82,573.48	86.2%
TOTAL GENERAL FUND	438,965	158,516	597,481	496,378.11	18,529.41	82,573.48	86.2%
TOTAL EXPENSES	438,965	158,516	597,481	496,378.11	18,529.41	82,573.48	

CITY OF BRISTOL

MANROSS LIBRARY TRUST FUND

FOR 2026 13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR:		GENERAL FUND		ORIGINAL APPROP		TRANSFRS/ADJUSTMTS		REVISED BUDGET		YTD EXPENDED		ENCUMBRANCES		AVAILABLE BUDGET		PCT USED	
001																	
0016012 MANROSS LIBRARY																	
0016012	589100	MANRS	MISCELLANEO			0	151,776	151,776		85,968.13		.00		65,807.87		56.6%	
2026/01/000105	07/10/2025	API		3,249.32	VND	013266	VCH										
2026/01/000107	07/08/2025	API		250.00	VND	040310	VCH										
2026/01/000171	07/17/2025	API		250.00	VND	000352	VCH										
2026/01/000171	07/17/2025	API		500.00	VND	040370	VCH										
2026/01/000177	07/21/2025	API		250.00	VND	026679	VCH										
2026/01/000304	07/29/2025	API		535.70	VND	013266	VCH										
2026/01/000304	07/29/2025	API		240.00	VND	019277	VCH										
2026/01/000304	07/29/2025	API		450.00	VND	040401	VCH										
2026/02/000182	08/19/2025	API		4,168.23	VND	031441	VCH										
2026/02/000190	08/15/2025	API		350.00	VND	031833	VCH										
2026/02/000190	08/15/2025	API		250.00	VND	040446	VCH										
2026/02/000190	08/15/2025	API		250.00	VND	040455	VCH										
2026/03/000087	09/05/2025	API		100.00	VND	040562	VCH										
2026/03/000114	09/09/2025	API		249.99	VND	030288	VCH										
2026/03/000114	09/09/2025	API		325.00	VND	040512	VCH										
2026/03/000166	09/15/2025	API		1,379.41	VND	002403	VCH										
2026/03/000168	09/16/2025	API		3,977.69	VND	031441	VCH										
2026/03/000227	09/16/2025	API		500.00	VND	040514	VCH										
2026/03/000227	09/16/2025	API		100.00	VND	040562	VCH										
2026/03/000309	09/19/2025	API		250.00	VND	040567	VCH										
2026/03/000465	09/30/2025	API		1,201.90	VND	039576	VCH										
2026/04/000076	10/06/2025	API		100.00	VND	040562	VCH										
2026/04/000100	10/07/2025	API		3,919.54	VND	031441	VCH										
2026/04/000147	10/09/2025	API		395.00	VND	040559	VCH										
2026/04/000191	10/16/2025	API		1,040.00	VND	013265	VCH										
2026/04/000212	10/17/2025	API		990.00	VND	036414	VCH										
2026/04/000239	10/20/2025	API		375.00	VND	015988	VCH										
2026/04/000265	10/20/2025	API		190.00	VND	002451	VCH										
2026/04/000265	10/20/2025	API		300.00	VND	040502	VCH										
2026/04/000334	10/27/2025	API		240.00	VND	019277	VCH										
2026/05/000105	11/12/2025	API		-12.00	VND	040829	VCH										
2026/05/000115	11/10/2025	API		3,992.35	VND	031441	VCH										
2026/05/000125	11/13/2025	API		489.60	VND	040657	VCH										
2026/05/000273	11/19/2025	API		636.41	VND	032219	VCH										
2026/06/000089	12/05/2025	API		350.00	VND	019114	VCH										
2026/06/000116	12/05/2025	API		108.73	VND	032219	VCH										
2026/06/000122	12/08/2025	API		300.00	VND	040892	VCH										
2026/06/000122	12/08/2025	API		4,025.78	VND	031441	VCH										
2026/06/000231	12/15/2025	API		250.00	VND	040902	VCH										
2026/06/000282	12/16/2025	API		650.00	VND	021519	VCH										
2026/06/000295	12/19/2025	API		375.00	VND	040906	VCH										
2026/06/000364	12/24/2025	API		67.72	VND	027177	VCH										
				256.00	VND	023260	VCH										

CITY OF BRISTOL

MANROSS LIBRARY TRUST FUND

FOR 2026 13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016012 589100 MANRS MISCELLANEO							
2026/07/000272 01/20/2026 API	20.02 VND 032219 VCH		AMAZON.COM		CHILDREN'S BOOKS		535683
2026/07/000272 01/20/2026 API	545.00 VND 036695 VCH		LEVENTHAL, RONA		HOT DIGGITY DOG STORYTELLING P		535685
2026/07/000272 01/20/2026 API	400.00 VND 040911 VCH		CRITTER CARAVAN		ONE-HOUR ANIMAL SHOW 2/17/26		535690
2026/07/000272 01/20/2026 API	250.00 VND 040974 VCH		NOAH WEBSTER HOUSE &		TO BE AN AMERICAN LECTURE PART		535691
2026/07/000272 01/20/2026 API	250.00 VND 040974 VCH		NOAH WEBSTER HOUSE &		TO BE AN AMERICAN LECTURE PART		535691
2026/07/000272 01/20/2026 API	250.00 VND 040978 VCH		LITWINCZYK LYNN ANN		BRAIN FITNESS PROGRAM 2/18/26		535692
2026/07/000272 01/20/2026 API	300.00 VND 037639 VCH		PETERSON MONICA J		OUR FOUNDING MOTHERS STORYTELL		535991
2026/08/000233 02/02/2026 API	4,672.69 VND 031441 VCH		MIDWEST TAPE LLC		DIGITAL CONTENT MONTH ENDING 0	11000585	
2026/08/000233 02/17/2026 API	4,086.63 VND 031441 VCH		MIDWEST TAPE LLC		DIGITAL CONTENT MONTH ENDING 1	11000585	
2026/08/000272 02/19/2026 API	262.96 VND 032219 VCH		AMAZON.COM		BOOKS & DVDS	536410	
2026/08/000349 02/25/2026 API	400.00 VND 041015 VCH		HARPER GLENN		IRISH FOLKTALES STORYTELLING P	536557	
2026/08/000351 02/26/2026 API	256.00 VND 032260 VCH		WHITE MEMORIAL CONSE		RADICAL REPTILES! PROGRAM 3/31	536572	
2026/08/000351 02/26/2026 API	2,000.00 VND 035224 VCH		AUTHORS UNBOUND		LUCKY DIAZ AUTHOR EVENT 8/18/2	536583	
2026/09/000221 03/13/2026 API	438.84 VND 032219 VCH		AMAZON.COM		BOOKS	537006	
2026/09/000221 03/13/2026 API	186.40 VND 032219 VCH		AMAZON.COM		DVDS	537006	
2026/09/000268 03/13/2026 API	4,238.79 VND 031441 VCH		MIDWEST TAPE LLC		DIGITAL CONTENT	11000632	
2026/09/000329 03/17/2026 API	8,000.00 VND 028831 VCH		FRIENDS BRISTOL LIBR		DEPOSIT - AUTHOR EVENT/LUNCHEO	537215	
2026/09/000367 03/23/2026 API	400.00 VND 007880 VCH		THE FLORENCE GRISWOL		FAIRY HOUSE MAKING PROGRAM 3/1	537310	
2026/09/000369 03/23/2026 API	1,288.40 VND 028507 VCH		FRONTIER COMMUNICATI		PHONE BILL FOR BILLING PERIOD	537338	
2026/09/000510 03/31/2026 API	300.00 VND 038937 VCH		GOT YOUR GOAT		ENTERTAINMENT WITH GOATS PROGR	537549	
2026/10/000307 04/07/2026 API	4,748.93 VND 031441 VCH		MIDWEST TAPE LLC		DIGITAL DOWNLOADABLE CONTENT	11000681	
2026/10/000328 04/09/2026 API	150.00 VND 041121 VCH		ARTHROPOD ADVENTURES		ARTHROPODS IN YOUR GARDEN FAMI	537842	
2026/10/000330 04/08/2026 API	380.63 VND 032219 VCH		AMAZON.COM		ASSORTED DVDS & CDS; ADULT SUM		
2026/10/000330 04/08/2026 API	233.45 VND 032219 VCH		AMAZON.COM		DVDS AND CHILDREN'S & NATURE B		
2026/10/000330 04/08/2026 API	150.00 VND 041086 VCH		MATHEWS LESLIE P		NATURE JOURNALING WORKSHOP WIT	537797	
2026/10/000396 04/13/2026 API	314.00 VND 031891 VCH		KLASSIC KREATIONS LL		MOTHER-CHILD ALICE IN WONDERLA	537884	
2026/10/000493 04/22/2026 API	-380.63 VND 032219 VCH		AMAZON.COM		ASSORTED DVDS & CDS; ADULT2026		
2026/10/000494 04/22/2026 API	-233.45 VND 032219 VCH		AMAZON.COM		DVDS AND CHILDREN'S & NATU2026		
2026/10/000585 04/22/2026 API	380.63 VND 041284 VCH		AMAZON CAPITAL		ASSORTED DVDS & CDS; ADULT SUM	538048	
2026/10/000585 04/22/2026 API	233.45 VND 041284 VCH		AMAZON CAPITAL		DVDS AND CHILDREN'S & NATURE B	538048	
2026/10/000780 04/30/2026 API	179.87 VND 036779 VCH		CANVA* I03242-308255		P-Card invoice for statement c	538389	
2026/11/000088 05/06/2026 API	4,000.00 VND 035224 VCH		AUTHORS UNBOUND		FIONA DAVIS AUTHOR LUNCHEON 6/	538717	
2026/11/000382 05/14/2026 API	350.00 VND 038198 VCH		GOSTKIEWICZ MARK		RAISE THE COOP CHICKEN/QUAIL K	11000742	
2026/11/000389 05/22/2026 API	4,490.03 VND 031441 VCH		MIDWEST TAPE LLC		DIGITAL DOWNLOADABLE CONTENT	538836	
2026/11/000450 05/27/2026 API	245.00 VND 039007 VCH		RENT THE CHICKEN		HATCH THE QUAIL RENTAL BUNDLE	538995	
2026/12/000068 06/02/2026 API	350.00 VND 038198 VCH		GOSTKIEWICZ MARK		THE ART OF CONTAINER GARDENING	539066	
2026/12/000157 06/03/2026 API	3,000.00 VND 039299 VCH		KANOPY INC.		KANOPY STREAMING SUBSCRIPTION	539147	
2026/12/000194 06/05/2026 API	413.00 VND 040301 VCH		WILD RISE LLC		SOURDOUGH BREAD CLASS / WORKSH	539149	
2026/12/000194 06/05/2026 API	250.00 VND 041332 VCH		GRIFFIS MICHELLE L		CHARMING ESCAPES: DAY TRIPS IN	539515	
2026/12/000459 06/18/2026 API	27.75 VND 041284 VCH		AMAZON CAPITAL		DVD & BOOK	539515	
2026/12/000459 06/18/2026 API	221.67 VND 041284 VCH		AMAZON CAPITAL		DVDS & CD	539579	
2026/12/000513 06/18/2026 API	51.70 VND 041284 VCH		AMAZON CAPITAL		3 BOOKS		
TOTAL MANROSS LIBRARY	0	151,776	151,776	85,968.13	.00	65,807.87	56.6%

CITY OF BRISTOL



GOODSELL/MAIN LIBRARY LIBRARY TRUST FUND

FOR 2026 13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR:		GENERAL FUND		ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001										
0016014 LIBRARY TRUSTS										
0016014	561800	PROGRAM SUPPLIES		31,060	39,129	70,189	35,989.91	.00	34,198.68	51.3%
2026/01/000105	07/10/2025	API	3,635.00	VND 000664	VCH	EBS CO INFORMATION S	LEARNING EXPRESS ONLINE DATABA			530717
2026/02/000104	08/11/2025	API	498.61	VND 001634	VCH	MATTHEW BENDER & CO	CT LABOR & EMPLOYMENT REL#50 R			531518
2026/02/000128	08/13/2025	API	850.78	VND 038201	VCH	BAKER & TAYLOR LLC	BLANKET FOR BOOK PURCHASES			531608
2026/02/000180	08/18/2025	API	1,385.00	VND 002185	VCH	DOW JONES & COMPANY	THE WALL STREET JOURNAL ONLINE			531661
2026/02/000180	08/18/2025	API	450.00	VND 013265	VCH	CONNECTICUT LIBRARY	BRAIN FUSE JOB NOW SUBSCRIPTIO			531671
2026/03/000052	09/02/2025	API	1,550.00	VND 007436	VCH	VALUE LINE PUBLISHIN	VALUE LINE INVESTMENT SUBSCRIP			532103
2026/03/000069	09/04/2025	API	1,600.00	VND 038199	VCH	TRANSPARENT LANGUAGE	UNIVERSAL CLASS SUBSCRIPTION 8			532140
2026/03/000312	09/22/2025	API	754.75	VND 038201	VCH	BAKER & TAYLOR LLC	BLANKET FOR BOOK PURCHASES			532634
2026/04/000143	10/09/2025	API	190.98	VND 038201	VCH	BAKER & TAYLOR LLC	BLANKET FOR BOOK PURCHASES			533176
2026/05/000125	11/13/2025	API	498.22	VND 032219	VCH	AMAZON.COM	NONFICTION BOOK PURCHASES			534113
2026/05/000173	11/17/2025	API	11.40	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			534244
2026/06/000089	12/05/2025	API	118.46	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			534442
2026/06/000282	12/16/2025	API	68.78	VND 032219	VCH	AMAZON.COM	BOOK PURCHASES			534721
2026/06/000311	12/22/2025	API	267.75	VND 013265	VCH	CONNECTICUT LIBRARY	DATA AXLE DIRECTORY BRISTOL ED			534947
2026/06/000395	12/31/2025	API	498.61	VND 001634	VCH	MATTHEW BENDER & CO	CT LABOR & EMPLOYMENT REL #51			535036
2026/07/000052	01/06/2026	API	50.93	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			535302
2026/07/000072	01/20/2026	API	292.34	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			535352
2026/07/000272	01/20/2026	API	37.77	VND 032219	VCH	AMAZON.COM	NONFICTION BOOKS			535683
2026/07/000393	01/27/2026	API	525.30	VND 035625	VCH	WORLD TRADE PRESS	A to Z WORLD FOOD & TRAVEL SUB			535867
2026/08/000029	02/02/2026	API	3,835.19	VND 019212	VCH	PROQUEST-CSA LLC	FOLD3 & ANCESTRY LIBRARY EDITI			535980
2026/08/000244	02/17/2026	API	3,168.90	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			536339
2026/08/000351	02/26/2026	API	1,323.00	VND 038199	VCH	TRANSPARENT LANGUAGE	TRANSPARENT LANGUAGE SUBSCRIPT			536584
2026/09/000140	03/09/2026	API	6,312.57	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			536889
2026/10/000252	04/06/2026	API	3,122.54	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			537723
2026/10/000330	04/08/2026	API	122.10	VND 032219	VCH	AMAZON.COM	NONFICTION BOOKS			
2026/10/000492	04/22/2026	APM	-122.10	VND 032219	VCH	AMAZON.COM	NONFICTION BOOKS	2026		
2026/10/000585	04/22/2026	API	122.10	VND 041284	VCH	AMAZON CAPITAL	NONFICTION BOOKS			538048
2026/10/000662	04/27/2026	API	3,500.00	VND 041228	VCH	A TO Z DATABASES	AToZ DATABASES SUBSCRIPTION 4/			538126
2026/12/000224	06/08/2026	API	1,171.53	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			539188
2026/12/000638	06/24/2026	API	149.40	VND 040687	VCH	INGRAM LIBRARY SERVI	BLANKET FOR BOOK PURCHASES			539729

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 MATTHEW BENDER & CO CT LABOR & EMPLOYMENT REL#50 R
 BAKER & TAYLOR LLC BLANKET FOR BOOK PURCHASES
 DOW JONES & COMPANY THE WALL STREET JOURNAL ONLINE
 CONNECTICUT LIBRARY BRAIN FUSE JOB NOW SUBSCRIPTIO
 VALUE LINE PUBLISHIN VALUE LINE INVESTMENT SUBSCRIP
 TRANSPARENT LANGUAGE UNIVERSAL CLASS SUBSCRIPTION 8
 BAKER & TAYLOR LLC BLANKET FOR BOOK PURCHASES
 BAKER & TAYLOR LLC BLANKET FOR BOOK PURCHASES
 AMAZON.COM NONFICTION BOOK PURCHASES
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 AMAZON.COM BOOK PURCHASES
 CONNECTICUT LIBRARY DATA AXLE DIRECTORY BRISTOL ED
 MATTHEW BENDER & CO CT LABOR & EMPLOYMENT REL #51
 INGRAM LIBRARY SERVI BLANKET FOR BOOK PURCHASES
 INGRAM LIBRARY SERVI BLANKET FOR BOOK PURCHASES
 AMAZON.COM NONFICTION BOOKS
 WORLD TRADE PRESS A TO Z WORLD FOOD & TRAVEL SUB
 PROQUEST-CSA LLC FOLD3 & ANCESTRY LIBRARY EDITI
 INGRAM LIBRARY SERVI BLANKET FOR BOOK PURCHASES
 TRANSPARENT LANGUAGE TRANSPARENT LANGUAGE SUBSCRIPT
 INGRAM LIBRARY SERVI BLANKET FOR BOOK PURCHASES
 INGRAM LIBRARY SERVI BLANKET FOR BOOK PURCHASES
 AMAZON.COM NONFICTION BOOKS
 AMAZON.COM NONFICTION BOOKS
 AMAZON CAPITAL NONFICTION BOOKS
 A TO Z DATABASES ATOZ DATABASES SUBSCRIPTION 4/
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 INGRAM LIBRARY SERVI BLANKET FOR BOOK PURCHASES

CITY OF BRISTOL

CENTENNIAL FUND INTEREST



FOR 2026 13 JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR: 106	SPECIAL	GRANTS & DONATIONS	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1066010	LIBRARY								
1066010	460000	INTEREST INCOME	0	-24,745	-24,745	-73,819.91	.00	49,074.91	298.3%
2026/01/000391	07/30/2025	GEN	-160.74 REF JP				INTEREST INCOME	CENTENNIAL	
2026/02/000348	08/31/2025	GEN	-258.47 REF JP				INTEREST INCOME	CENTENNIAL	
2026/03/000482	09/30/2025	GEN	-274.40 REF JP				INTEREST INCOME	CENTENNIAL	
2026/04/000453	10/31/2025	GEN	-214.95 REF JP				INTEREST INCOME	CENTENNIAL	
2026/05/000434	11/30/2025	GEN	-270.67 REF JP				INTEREST INCOME	CENTENNIAL	
2026/06/000458	12/31/2025	GEN	-287.17 REF JP				INTEREST INCOME	CENTENNIAL	
2026/07/000451	01/31/2026	GEN	-234.48 REF JP				INTEREST INCOME	CENTENNIAL	
2026/08/000409	02/28/2026	GEN	-247.29 REF JP				INTEREST INCOME	CENTENNIAL	
2026/09/000558	03/31/2026	GEN	-283.16 REF JP				INTEREST INCOME	CENTENNIAL	
2026/09/000558	03/31/2026	GEN	-.30 REF JP				CORRECT 26-08-409		
2026/10/000799	04/30/2026	GEN	-226.15 REF JP				INTEREST INCOME	CENTENNIAL	
TOTAL LIBRARY			0	-24,745	-24,745	-73,819.91	.00	49,074.91	298.3%
TOTAL SPECIAL GRANTS & DONATIONS			0	-24,745	-24,745	-73,819.91	.00	49,074.91	298.3%
TOTAL REVENUES			0	-24,745	-24,745	-73,819.91	.00	49,074.91	