



*City of Bristol*  
*Animal Control Building Committee*  
**INFORMATION TO ACCESS THIS MEETING**

<https://bristolct-gov.zoom.us/j/82455184914?pwd=vqxpQayWf5B0XaVuTLclWlqo9q1xIN.1>

*Meeting ID: 824 5518 4914*  
*Passcode: 123456*

The regular meeting of the Animal Control Building Committee will be held on Thursday, July 16, 2026, at 5:00 PM. in Council Chambers 111 North Main Street, Bristol , CT 06010.

**AGENDA**

1. Call to Order
2. Public Participation
3. Approval of Minutes
  - a. Regular Meeting - May 21, 2026
4. Discussion on Social Media Post
5. New Business
6. Old Business
  - a. Cost analyst update on Vincent P Kelley site
7. Adjournment

PER ORDER OF THE CHAIRPERSON  
*Lindsey Rivers*



City of Bristol  
**ANIMAL CONTROL BUILDING COMMITTEE**  
**May 21, 2026**  
111 North Main Street  
Bristol, CT 06010

**PRESENT:**

Lindsey Rivers, Public Works Analyst  
Frank Stawski, Commissioner  
Luis Lorenzo, Maintenance Technician  
Jon Mace, Commissioner  
Nancy Levesque, Commissioner  
Holly Goodwin, Commissioner  
Christopher Hayden, Commissioner

**ABSENT:**

Lynn DellaBianca, Commissioner

**STAFF PRESENT:**

Ellen Zoppo-Sassu, Mayor of Bristol  
Lukasz Burkacki, Civil Engineer  
Raymond Rogozinski, Director of Public Works

1. **CALL TO ORDER**

Chairperson Lindsey Rivers called the meeting to order at 5:00 pm.

2. **PUBLIC PARTICIPATION**

NONE

3. **APPROVAL OF MINUTES**

a. Regular Meeting – February 19<sup>th</sup> 2026

Commissioner Nancy Levesque made a motion to approve the meeting minutes,  
Seconded by Commissioner Jon Mace  
Vote: Unanimously Passed

b. Regular Meeting – April 16<sup>th</sup> 2026

Commissioner Nancy Levesque made a motion to approve the meeting minutes,  
Seconded by Commissioner Frank Stawski.  
Vote: Unanimously Passed

4. **IMPRESSIONS ON CURRENT/PROPOSED FACILITY FROM TOUR IN APRIL**

Commissioner Frank Stawski was not in attendance at the tour of the current animal control building and asked for clarification on the proposed facility location. Chairperson Lindsey Rivers confirmed that we would not be renovating the current building but

possibly build new in the front of the property where the parking lot is currently. Then the parking lot can be moved to elsewhere.

A discussion was held on reconfiguring the location to make it work for the Animal Control Facility. The Director of Public Works Raymond Rogozinski spoke to the committee about hiring an agency to provide a cost estimation for this project. He also spoke on looking into prefab buildings for the Animal Control Facility.

#### **5. NEW BUISNESS**

a. Contract services for cost analyst to build new on the Vincent P Kelley site. Commissioner Frank Stawski made a motion to contract services for cost analyst to build new on the Vincent P Kelley Site, Seconded by Jon Mace.

Vote: Unanimously Passed

b. Discussion to get input from the water board on Vincent P Kelley Road, if the committee moves forward with this site.

Chairperson Lindsey Rivers referred to land the Water Department owns and how at the beginning of this project using the land was not a feasible option because the Water Department may need to use the property in the future. The Director of Public Works Raymond Rogozinski suggested moving this agenda item to old business for next month's meeting and wait on the results about the viability of this site.

Under new business Commissioner Nancy Levesque brought up the wetlands on the property of 30 Cross Street. She suggested the city may want to consider having the wetlands flagged.

#### **6. OLD BUISNESS**

Mayor Ellen Zoppo-Sassu spoke on The Regional Performance Incentive Program. She stated after rereading it, our facility will meet at least 3 out of 5 of the requirements. She expressed interest in resubmitting the application for the grant and have regional facilities write letters in support to the state. Discussion was held on having more people from the state looking at our application for the grant and continue to access these funds for the Animal Control Facility.

#### **7. ADJOURNMENT**

Commissioner Frank Stawski made a motion to adjourn, seconded by Commissioner Nancy Levesque.

Vote: Unanimously Passed

The Animal Control Building Committee regular meeting on May 21<sup>st</sup> 2026 was hereby adjourned at 5:18pm.

*Jacqueline England*  
Recording Secretary

**From:** [Katherine Warne](#)  
**To:** [DAG.Commissioner](#); [Animal Control, AGR](#); [Hurlburt, Bryan](#)  
**Cc:** [Attorney General](#)  
**Subject:** Urgent Animal Welfare & Safety Complaint: Dangerous Conditions at the municipal Bristol Animal Control facility  
**Date:** Friday, July 3, 2026 10:34:31 AM

---

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

**Subject:** Urgent Animal Welfare & Safety Complaint: Dangerous Conditions at the municipal Bristol Animal Control facility

**To:** The Connecticut Department of Agriculture

**CC;** Office of the Attorney General

**Date:** July 03, 2026

I am writing to formally report dangerously high temperatures and poor ventilation at the Bristol Dog Pound, located at 126 Vincent P. Kelly Road in Bristol, CT.

Currently there is an extreme hot weather protocol in effect from the governor due to record breaking heat and extreme poor air quality. As of this email, it is 9:55am and already 92 degrees F, with temperatures only expected to climb higher.

Right now, the thermometer inside the pound is reading at an excessive 90 degrees... it should be noted that the thermometer doesn't physically go any higher, so the temperature inside of the building is realistically higher. The indoor kennels and holding areas are excessively hot, and with an estimated temperature of well over 90 degrees, the conditions are creating a severe risk of heatstroke for the animals and employees. As it stands, the dogs are already panting and drooling which are indicative of overheating. As you know dogs and cats have a limited ability to regulate their body temperature and are highly susceptible to heat exhaustion. **The conditions at this facility fall below the required legal standards for animal care and humane housing in CT.**

While the facility has some donated fans and portable air conditioning units, the facility is very old and has not been properly maintained by the city. The electrical system that currently sustains the building is only a 100 watt amp service and cannot support the power needed to even remotely keep the building at cool, adequate level. (FYI the building was built in the early 70's and is approximately 2,500 square feet).

I request that a State of Connecticut Animal Control Officer perform an immediate, unannounced welfare check on this facility to measure the ambient temperatures and inspect the ventilation systems. Please ensure that the animals are provided with immediate relief and that the facility is brought into compliance with humane animal housing laws.

Unfortunately, this has been an ongoing issue with this facility for years, and while the current mayoral administration claims to be working on getting a new animal control facility, nothing is in place and the animals are now in a state of distress. We are only at the beginning of summer and many more extreme hot weather days can be expected, this current issue at the Bristol animal control facility needs to be addressed now and rectified in order to meet State standards and keep everyone safe.

Again, please have an SACO respond to the facility today as well as respond to this correspondence. Thank you for your immediate assistance with this matter.

Sincerely,

Katherine Warne

<https://www.wfsb.com/2026/07/01/connecticuts-extreme-hot-weather-protocol-effect/>

<https://www.wtnh.com/weather/todays-connecticut-forecast/extreme-heat-warnings-ahead-what-about-the-fourth/>

<https://weather.com/weather/today//e4062e873e883036c40ecc09c63fd49720d0170fe1d2fbdcbf5ccadd221464cb>

# ***KEHES Group, LTD***

Phone: 518.269.0229 e-mail: [scott.kopraski@kehesgroup.com](mailto:scott.kopraski@kehesgroup.com)  
[www.kehesgroup.com](http://www.kehesgroup.com)

July 15, 2026

Mr. Raymond Rogozinski  
**City of Bristol**  
111N Main Street  
Bristol, CT 06010

**RE:** Bristol Animal Control Facility

Ray,

KEHES Group, LTD is pleased to submit a fee proposal for Cost Estimating Services for the above referenced project. We appreciate the opportunity to provide these services to the City of Bristol in support of this effort.

## **SERVICES TO BE PROVIDED**

The work required of KEHES is to provide a detailed estimate of the study for potential new construction to replace the existing. A pre-engineered metal building structure shall be considered in this effort.

We will work closely with the project stakeholders to fully coordinate all design and scope details to ensure accuracy in cost modeling. All estimate efforts will include detailed quantity take-off's, and CSI formatting.

## **FEE PROPOSAL**

Our proposed fee for the scope of the work requested = \$3,200 (three thousand two hundred dollars)

## **AUTHORIZATION**

Written authorization or a purchase order / contract by your firm is necessary for commencement of this work. Signing below will signify your acceptance of all the terms in this proposal/agreement. Please scan a copy of the signed proposal and e-mail to [scott.kopraski@kehesgroup.com](mailto:scott.kopraski@kehesgroup.com) for our records.

We thank you for the opportunity to be of service to the City of Bristol team and look forward to a successful effort.

Respectfully,

Accepted by:

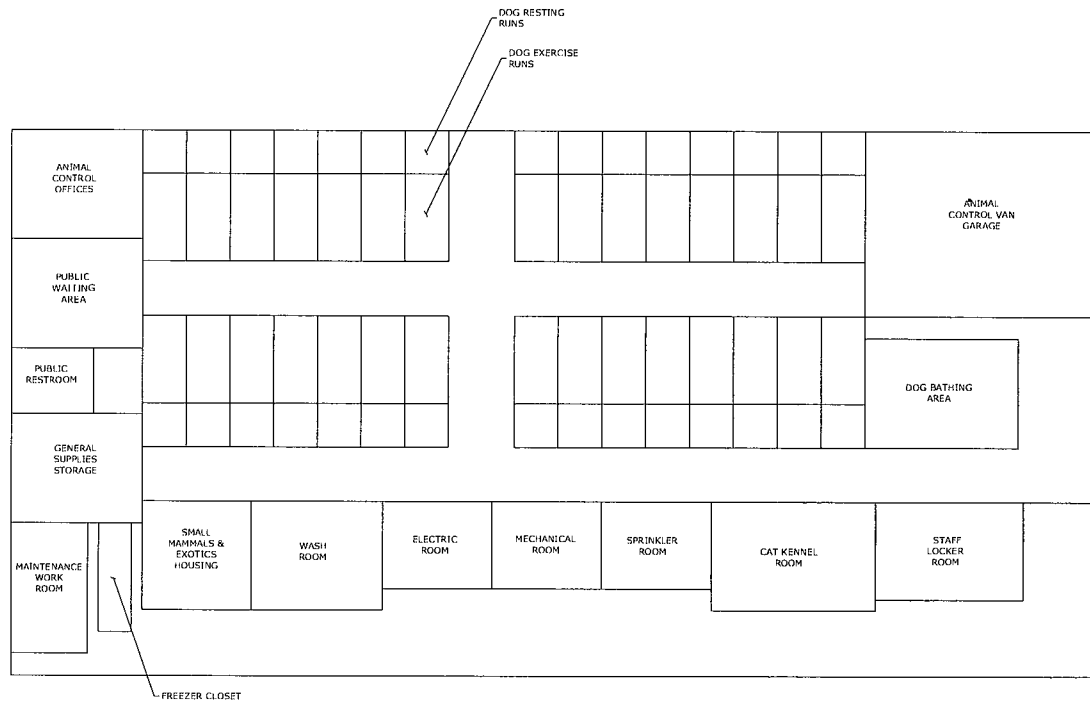
**Scott G. Kopraski**  
Vice President, Principal  
**KEHES Group, LTD**

---

**City of Bristol**

Date:

| Engineering Assessment                                   |                |
|----------------------------------------------------------|----------------|
| Function                                                 | Square Footage |
| 30 Primary Enclosures (16 sq ft)                         | 480            |
| 30 Exercise Runs (4' x 8')                               | 960            |
| 5 Isolation Areas                                        | INCLUDED ABOVE |
| Waiting Area (10' x 12')                                 | 120            |
| Public Restroom (6' x 7.5')                              | 45             |
| Animal Control Office (10' x 12')                        | 120            |
| Storage (10' x 12')                                      | 120            |
| Corridors                                                | 900            |
| Bathing Area (10' x 14')                                 | 140            |
| Garage (15' x 24')                                       | 360            |
| Cat Kennel Room (10' x 15')                              | 150            |
| Private Restroom/Locker Room (9' x 13.5')                | 121.5          |
| Wash Room (10' x 12')                                    | 120            |
| Additional Storage (8' x 12')                            | 96             |
| Exotic Animals Room (10' x 10')                          | 100            |
| Freezer Closet (3' x 10')                                | 30             |
| Mechanical Room (8' x 10')                               | 80             |
| Electrical Room (8' x 10')                               | 80             |
| Maintenance Workroom (7' x 12')                          | 84             |
| Sprinkler Room (8' x 10')                                | 80             |
| <b>SUBTOTAL NET PROGRAMMED AREAS</b>                     | <b>4186.5</b>  |
| External Walls, Interior Partitions, & Circulation @ 20% | 837.3          |
| <b>TOTAL</b>                                             | <b>5023.8</b>  |



| DESCRIPTION | DATE | BY | PROPOSED ANIMAL CONTROL FACILITY |  | AS NOTED                                                                                                                                               | <br><small>111 NORTH MAIN STREET<br/>BRISTOL, CT 06010<br/>TEL: 860.437.1111<br/>www.bristolct.gov</small> | LAYOUT PLAN                                                                                        | 01 OF 01 |
|-------------|------|----|----------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------|
|             |      |    | BRISTOL, CONNECTICUT             |  | <small>GRAPHIC SCALE</small><br><br><small>SCALE: 1" = 5'</small> |                                                                                                                                                                                                 | PROPOSED ANIMAL CONTROL FACILITY<br>DESIGNED: LWB   DRAFTED: LWB   CHKD: RAR   DATE: JULY 15, 2024 | C-01     |