

Board of Fire Commissioners' Regular Meeting

July 23, 2026

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, July 23, 2026, at 6:00 p.m., in City Hall Council Chambers, 111 N Main Street, Bristol, CT

Present: Mayor Ellen Zoppo-Sassu, Hal Kilby, Anthony Benvenuto, and Sandra Bogdanski, Council Member Peter Kelley (6:04 pm,) Fire Chief Richard Hart, and Commissioners Dana Jandreau (via Zoom)

1. CALL TO ORDER

- a. The meeting was called to order by Mayor Zoppo-Sassu at 6:00 pm.

2. MOMENT OF SILENCE

- a. Mayor Zoppo-Sassu held a moment of silence in honor of the late Fire Commissioner Sean Moore.

3. EMPLOYEE RECOGNITION

- a. None.

4. PUBLIC PARTICIPATION

- a. None.

5. COMMUNICATIONS

- a. None.

6. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Kilby, seconded by Commissioner Benvenuto, it was unanimously voted: To approve the June 25, 2026 regular meeting minutes.

7. APPROVAL OF THE MONTHLY REPORTS

- a. On motion of Commissioner Benvenuto, seconded by Commissioner Kilby, it was unanimously voted: To approve the June monthly reports.
 - Chief Hart advised that during the heat wave and July 4th holiday, the tower was upstaffed and there were 104 calls for service. The board discussed overtime costs associated with the additional staffing, and plans for upstaffing for weather-related events in the future.

8. COMMITTEE REPORTS

- a. Fire Station 3 Building Committee

- Chief Hart shared that there are a few outstanding issues, all of which are minor, being addressed. During the inclement weather on July 4th, the roof leaked. He advised that there will be a final meeting to close out the project sometime in the fall.

b. Personnel Committee

- Commissioner Jandreau advised that Human Resources is in the process of screening candidates for the mechanic's position on their training and experience. The oral examination will take place on August 6th.

9. OLD BUSINESS

- a. None.

10. NEW BUSINESS

- a. Mayor Zoppo-Sassu discussed renovation projects for Station 2 and Headquarters. There was \$406,000.00 allocated for Station 2 renovations and \$250,000.00 for the design on Headquarters. The plans presented by architects through the bid process for Station 2 raised concerns over the total cost of the project and limited funds. Estimates were about \$900,000.00. Options for Station 2 are being explored, and the project has not been released due to budget constraints. Chief Hart was granted permission to work with purchasing to obtain design plans for Headquarters renovations.
- b. The Fire Department will be hosting a session in the fall Citizens Academy. This will take place on September 24th in place of the September Fore Board Meeting at Station 4.
- c. Mayor Zoppo-Sassu expressed her gratitude to the Fire Department and Station 5 for their support to Bristol Girls Little League during the regional tournament.

11. ADJOURN

- a. On motion of Commissioner Kilby and seconded by Commissioner Bogdanski, it was unanimously voted: To adjourn the meeting at 6:33 pm.

Recording Secretary: Sara Bianchi

