

BOARD OF HEALTH- PERSONNEL COMMITTEE MEETING
MINUTES
AUGUST 25, 2026

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Thomas O'Brien, Personnel Committee Chairman
Donna Friday
Doug Thompson, Burlington Town Selectman, Burlington Representative

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary

The meeting was called to order by Committee Chairman O'Brien at 2:53 p.m.

1. Attendance

Chairman Suchinski was present for the Personnel Committee Meeting, no absences.

2. BBHD Personnel Matters

- a. **Motion** by Member Donna Friday, seconded by Member Doug Thompson to enter into executive session at 2:53 p.m.

All in Favor. Motion carried.

Executive Session ended at 3:40 p.m.

- b. Discussion regarding a former employee's request for reimbursement of medical coverage and union dues.
 - i. Action Item: Obtain relevant information and report back to the Board.
- c. Discussion regarding correspondence related to the June 2026 Meeting Agenda, subsequent communications from the Chair to the Board Secretary, the Board Secretary's statement, and further correspondence from the Vice Chair.
 - i. The meeting moved into executive session at 4:17 p.m. to further discuss these interpersonal and professional conduct issues. The Director of Health and Board Secretary were excused at this time, with the Committee Chairman noting the meeting would end immediately following executive session and any votes would be taken at the next Board Meeting.

3. Adjournment

Meeting adjourned by Committee Chairman O'Brien immediately following executive session.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health