



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83837598503?pwd=7mmPQw4bSobMWVv0x40Niq9zNhCcqm.1>

The regular City Arts and Culture Commission meeting will be held on Wednesday, September 2, 2026, at 6:00 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Pledge of Allegiance
 - b. Attendance
2. Approval of Minutes
 - a. Approval of Minutes: August 5, 2026, City Arts and Culture Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Supervisor's Report
 - b. Project Spreadsheet
 - c. Year to Date Financials
5. Chairman's Report
6. Old Business
 - a. Traffic Box Updates: Cassandra Sims at Stafford Ave and Washington Street, and Joe Johnson and Chair Lewandoski at Green Hills and Pine Street.
 - b. Poly Resin Heart Update

- c. Mum Festival: Confirm Time Slots from Commission Members & Home Depot Involvement
 - d. Confirm Plaque Verbiage for Heart Sculptures
 - e. By Commissioners
- 7. New Business
 - a. By Commissioners
- 8. Reports and Committee Reports
 - a. City Council Liaison Report
- 9. Adjournment

Per Order of the Chairperson
Walter Lewandoski



City of Bristol
Arts & Culture Commission

INFORMATION TO ACCESS MEETING

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Ladies and Gentlemen:

The regular meeting was held on Wednesday, August 5, 2026, at 6:00 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Walter Lewandoski called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Chair Walter Lewandowski
Vice Chair Andrea Adams
Commissioner Julie Carensa-Crist
Commissioner Juliet Norton
Commissioner Nigel Wynter
Commissioner E. Brad Yancy
Arts and Culture Supervisor Arianna Therriault

Absent:

Commissioner Maria Salice
City Council Liaison Greg Hahn

2. Approval of Minutes

a. Approve the July 1, 2026, City Arts and Culture Commission Regular Meeting Minutes

MOTION: Made by Commissioner Wynter to Approve the July 1, 2026, City Arts and Culture Regular Meeting Minutes.
Seconded by Commissioner Carensa-Crist, all in favor, motion carried.

3. Public Participation

Lynn Litwinczyk, of 124 Hopmeadow Road in Bristol, spoke to the commission about becoming a Dementia Friendly Community. Lynn is currently a Speech and Language Pathologist at Bristol Hospital and offered to hold an informational session for the City Arts and Culture Commission. The overall goal is to help those living with dementia, and their caregivers, to remain safe, respected and included within the community. Discussion followed.

Victoria Biondi, Treasurer of the New England Carousel Museum's Museum Board, presented an update on the Laff in the Dark Event, and upcoming events at the museum. Discussion followed.

4. Supervisor's Report

a. Supervisor's Report

Arts and Culture Supervisor Arianna Therriault presented the Supervisor's Report. Supervisor Therriault provided an update on the Arts and Culture Coordinator Position. Discussion followed.

b. Project Spreadsheet

Nothing to report.

c. Year to Date Financials

Arts and Culture Supervisor Arianna Therriault presented the year-to-date financials. Supervisor Therriault stated there were slight differences in the final numbers for fiscal year 2026. Discussion followed.

5. Chairman's Report

Chair Lewandoski presented the Chairman's Report. Chair Lewandoski provided updates on the Cultural District Map, the possibility that there may still be a Pocket Park, and speaking with the Arts and Culture Group in Summerville, MA about how they operate

6. Old Business

a. Approve the City Arts and Culture 2026-2027 Budget

MOTION: Made by Vice Chair Adams to Approve the City Arts and Culture 2026-2027 Budget.
Seconded by Commissioner Carensa-Crist, all in favor, motion carried.

- b. Approve Cassandra Sims Traffic Box Artwork at Stafford Ave. and Washington St.**

MOTION: Made by Vice Chair Adams to Approve Cassandra Sims as the artist for the Traffic Box Artwork at the corner of Stafford Ave and Washington Street. Seconded by Commissioner Yancy; all in favor; motion carried.

- c. Approve the Joe Johnson and Chair Lewandoski's Traffic Box Artwork at Green Hills/ Pine Street**

Chair Lewandoski presented the Joe Johnson and Chair Lewandoski Traffic Box Artwork at Green Hills and Pine Street. Chair Lewandoski will return to the next meeting with a design for the commission to review.

- d. Poly Resin Heart Updated**

Chair Lewandoski presented the Poly Resin Heart Update. It is about 2 weeks until the painting of the heart is complete. Discussion followed.

- e. By Commissioners**

Nothing to report.

7. New Business

- a. Mum Festival Application**

Vice Chair Andrea Adams presented the Mum Festival Application. Vice Chair Adams stated that the commission would have from 11:00 a.m. - 12:00 p.m. to set up, and have their space from 12:00 p.m. - 6:00 p.m. Discussion followed.

- b. Urban Garden Mural Proposal**

Chair Lewandoski presented the Urban Garden Mural Proposal. Chair Lewandoski stated that it would be a tribute to the military and will be attending the next Veteran's Council Meeting to get their opinion and approval to move forward. The estimated cost of the mural would be \$4000.00 - \$5000.00. Discussion followed.

- c. Approval of the Cultural District Air Collaborative Workshop Meal Budget: \$400.00**

MOTION: Made by Vice Chair Adams to approve the Cultural District Air Collaborative Workshop Meal Budget of \$400.00. Seconded by Commissioner Yancy; all in favor; motion carried.

d. By Commissioners

Nothing to report.

8. Reports and Committee Reports

a. City Council Liaison Report

Nothing to report.

9. Adjournment

MOTION: Made by Commissioner Carensa-Crist to adjourn at 7:15 p.m.
Seconded by Commissioner Yancy; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
City Arts and Culture Commission

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Poly Resin Heart Sculpture	Large 3D Heart Sculpture to be painted by local artist	\$1,334.22 Heart primed white \$833.75 Shipping to a residence \$456.60 + (add 3.4%)	Sculpture	Bob Boudreau/Broad View Fund (MSCF)	APPROVED: Federal Hill Green	Amanda Mendoza	2026	Yearly	Funds received 3-25-26 for a total of \$1,299	2026	in progress
Traffic Box Artwork	Traffic Box Paintings for Stafford Ave., Washington St., Green Hills and Pine St.	\$1,000.00	Public Paintings	Arts and Culture Commission	Stafford Ave., Washington St., Green Hills and Pine St.	Cassandra Sims, Chair Lewendowski, Joe Johnson	Fall 2026	Yearly	Awaiting Approval at August 5, 2026 Meeting	2026	Awaiting Approval
Project Completed	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Cultural District Map	Drawn map of Cultural District	\$1,500	District Map	A&C & Fundraising from Advertising	N/A	Sarah May	By Spet. 2025	Yearly Print Outs/Updates	Funding to be provided from A&C commission and also from advertising on the map with different businesses	2025	In process
Heart Lock Sculpture	Heart Sculpture with grids for locks and carabiners to attach	in kind for sculpture, \$4,500 for cement pad	Sculpture	In kind farmington metal, cement paid paid through A&C Commission	Stocks Entrance from Lake Ave	Farmington Metal	2025			2024	completed - awaiting plaque
Throwback Thursday Film Sponsorship	Film Sponsorship to Downtown Live	\$ 2,000.00	Donation	ACC Fund	DTL	N/A	2024-2025	N/A	N/A	2024-2025	PAID
Hidden Figures Throwback Thursday Film	Melina Floyd asked for a sponsorship for the Women's History Month film	\$ 350.00	Donation	ACC Fund	DTL	N/A	Mar. 27, 2025	N/A	N/A	2024-2025	PAID
2024 Halloween Spooktacular	Halloween Event held at BAIMS Field	\$ 3,164.00	Sponsorship	ACC Fund	BAIMS Field	N/A	Oct. 26, 2024	N/A	N/A	2024-2025	PAID
The Soul Session	Maxine Bowden requested and received a sponsorship for a talent showcase at DTL with independent artists, including painters, photogs, musicians, & poet laureates	\$ 5,000.00	Grant	ACC Fund	DTL	25 independent artists from CT	Jan. 18, 2024	N/A	N/A	2024-2025	PAID
Cultural District Walk Through Lunch	\$400.00 for Cultural District Walk through Lunch allotted	\$ 400.00	Donation	ACC	Cultural District	N/A	13-May-25	N/A	N/A	2024-2025	PAID
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Canvus Benches	Benches made from wind turbines	\$4-\$7K/	Bench installation	ACC fund	TBD	TBD	TBD			TBD	non-priority
Cultural District Acorn Stickers	Stickers for new businesses within cultural district	\$163.17		A&C	N/A	Rep Email: sethg@decals.com Direct Number: 320-391-5309 Mobile Number: 320-391-5350	n/a	n/a	Portal - Approve Order	2025	Waiting on remainder of budget
Pocket Park Sculptor	Choose an artist and design for the planned pocket park on North Main Street	Unsure	Sculpture	City of Bristol Grant	Corner of Riverside Ave. and North Main St.	Undecided	2027			2026	R&D of artist and design
Welcome to Bristol Signs	Signs to welcome the public to Bristol	TBD	Signs	ACC Fund	TBD	TBD	TBD			TBD	In discussion
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	exact location requires	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mura	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Heart sculpture like lobster landing	Waiting for New idea Check List										
Heart Sculpture	Waiting for New idea Check List										
Cultural District Street Sign											

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0017021 PARKS ADMINISTRATION								
0017021	583120 ARTS & CULTURE COMM	15,000	15,000	195.50	.00	250.00	14,554.50	3.0%
TOTAL PARKS ADMINISTRATION		15,000	15,000	195.50	.00	250.00	14,554.50	3.0%
TOTAL GENERAL FUND		15,000	15,000	195.50	.00	250.00	14,554.50	3.0%
TOTAL EXPENSES		15,000	15,000	195.50	.00	250.00	14,554.50	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	15,000	195.50	.00	250.00	14,554.50	3.0%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
175 ARTS & CULTURE FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE							
1757033 422004 FEES	-278,800	-278,800	-23,452.53	.00	.00	-255,347.47	8.4%
1757033 470000 CONTRIBUTIONS	-35,000	-35,000	.00	.00	.00	-35,000.00	.0%
1757033 514000 REGULAR WAGES & SAL	75,315	75,315	9,763.96	.00	.00	65,551.04	13.0%
1757033 515200 PARTTIME WAGES & SA	5,310	5,310	521.42	.00	.00	4,788.58	9.8%
1757033 520700 F.I.C.A.	4,670	4,670	605.36	.00	.00	4,064.64	13.0%
1757033 520750 MEDICARE INSURANCE	1,095	1,095	149.14	.00	.00	945.86	13.6%
1757033 531000 PROFESSIONAL FEES &	164,185	164,185	9,950.00	.00	26,950.00	127,285.00	22.5%
1757033 557700 ADVERTISING	25,600	25,600	662.86	.00	.00	24,937.14	2.6%
1757033 591500 TRANSFER OUT INTERN	37,625	37,625	.00	.00	.00	37,625.00	.0%
TOTAL ARTS & CULTURE	0	0	-1,799.79	.00	26,950.00	-25,150.21	100.0%
TOTAL ARTS & CULTURE FUND	0	0	-1,799.79	.00	26,950.00	-25,150.21	100.0%
TOTAL REVENUES	-313,800	-313,800	-23,452.53	.00	.00	-290,347.47	
TOTAL EXPENSES	313,800	313,800	21,652.74	.00	26,950.00	265,197.26	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	-1,799.79	.00	26,950.00	-25,150.21	100.0%

** END OF REPORT - Generated by Amaris Estrada **

"The Heart of Bristol"

Amanda Mendoza

Artist

Sponsored by

The Boudreau Family Foundation



Granite, Laser engraved and sealed.

Aprox. Cost: \$45

