



City of Bristol
Board of Library Directors

Information to Access Meeting

<https://bristolct-gov.zoom.us/j/6404782835?omn=88921997776>

Meeting ID: 640 478 2835

The Regular Meeting of the Board of Library Directors will be held on Monday, September 14, 2026 at 6:30 p.m. at the Bristol Public Library, 5 High Street, Meeting Room 1, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - July 6, 2026
4. Communications
5. Reports and Committee Reports
 - a. Finance Committee
 - b. Property Committee
 - c. Policy Committee
 - d. Strategic Planning Committee
 - e. Library Director's Report
 - i. June 2026 Statistics
 - ii. July 2026 Statistics

- iii. FY2026 Statistics
- iv. YTD Budget 9.8.26
- f. City Council Liaison Report
- g. Friends of the Library
- h. Community Engagement Committee
- i. Centennial Ad-hoc Committee
- 6. Old Business
- 7. New Business
- 8. Adjournment

PER ORDER OF THE CHAIRPERSON
Pina Salvatore

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, JULY 6, 2026

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Eric Frenette, Elizabeth Kanachovski, Andrea Kapchensky, Danielle Rivard (arrived at 6:36 p.m.), Pina Salvatore, and Betty Talmadge.
Library Director Deborah Prozzo and Assistant Library Director Scott Stanton.

Absent: Valina Carpenter, Nicholas Jakubowski, Kimberly Ploszaj, and City Council Liaison Steve Seymour.

Item 1- Call to Order

Chairperson Salvatore called the meeting to order at 6:34 p.m.

Chairperson Salvatore congratulated Library Director Prozzo and her staff. The Bristol Public Library was named Best Library in Connecticut in the *Hartford Courant* 2026 Best of Hartford poll.

Item 2- Public Participation

None.

Item 3- Approval of Minutes

Director Kanachovski MOVED to approve the Minutes of the June 1, 2026 Regular Meeting. Seconded by Director Talmadge. All in favor. None opposed. Motion passed.

Item 4- Communications

Library Director Prozzo received a communication from Julie Matthews at Main Street Community Foundation regarding our ability to directly log into the Main Street portal to keep track of the funds they hold for us. Library Director Prozzo created a login and tried it out. Main Street keeps track of the people who make donations and acknowledges them.

A second communication was from Dave Oakes who is in charge of buildings and facilities for the City of Bristol. The city is going to fund a capital improvement project for the roof at the Manross Library for \$110,000. That is good news, but we may need an additional \$5,000 to \$10,000 based on the quotes. Public Works will take care of the bidding and select a contractor. The process will take months.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

b. Property Committee

Director Kapchensky made a MOTION to take \$5,190.51 from the Manross Miscellaneous Trust Fund account to cover the cost of replacing the emergency exit door downstairs in the auditorium at the Manross Memorial Library. Seconded by Director Rivard. All in favor. None opposed. Motion passed.

Library Director Prozzo further explained that the door is warped, rusted, and sticking. Manross Miscellaneous Trust Fund money can be used for operating and capital projects. The amount quoted by Accurate Commercial Door & Hardware Services in Bristol falls under the threshold for going out to bid and is through the state contract.

Director Kapchensky reported that a ribbon-cutting ceremony was held in June for the Cawley Garden at Manross Memorial Library.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Library Director's Report

1) **May 2026 statistical highlights:**

Library Director Prozzo presented the statistical report in a new, colorful, easy-to-read infographic format. She welcomes any feedback about the style.

Our biggest challenge has been the transition from Sierra to Polaris, our new ILS system that is consortium-wide and includes approximately 30 libraries. The migration itself was smooth and we were very well prepared, however, there are always unexpected, unanticipated challenges. For example, people were unable to access the full catalog and place holds, so they did not come into the building to pick up items. This reduced our foot traffic. There was a huge decline in circulation and program attendance was low. Even reference questions and internet usage decreased. The good news is that we are up and running now, including the self-checkout. Overall, Polaris is a huge benefit and better experience. It's very user-friendly for both the staff and the public. The digital content was not impacted. We had

double-digit increases, especially with downloadable audiobooks. We are bouncing back. We will be compiling our June numbers and working on the annual report for the state.

2) **Year-to-Date Budget Report:**

Fiscal year 2026 has ended. We are busy opening all the POs for fiscal year 2027. We have until the middle of the month to pay any last-minute invoices. We only have a few items that are over budget. Those will be taken care of through transfers. There are sufficient funds that are still unencumbered in some of the line items, particularly in program supplies. Overall, we're in very good shape.

- Library Revenue: We came in at 114.7%. We met our projection and then some. The meeting rooms were heavily booked.
- Main Library: As of June 29, 2026 we've used 94.0% of the budget. When the POs are closed out, money will be released back to the city's general fund.
- Children's Library: We came in at 92.8% of the budget. There are only two line items - professional fees and program supplies. There's nothing out of the ordinary.
- Manross Library: They came in at 86.2% which is a little bit deceiving because it counts Manross Miscellaneous Trust Fund in those numbers. They were a little over on a couple line items but we have sufficient funds to cover them, e.g., overtime for some maintenance work done on off hours.
- Manross Miscellaneous Trust Fund: Money was used for all the children's and adult programs, Hoopla and Overdrive digital content, and the Author Luncheon. There is still \$65,807.87 left in the account. Without those funds, we would not have been able to provide all those wonderful programs, services, and events.
- Goodsell/Main Library Trust Fund: We used 51.3% and have \$34,198.68 left. The money carries over to the new fiscal year in August/September.
- Centennial Fund: As of April 30, 2026, there's \$49,074.91 in the interest account and approximately \$143,000 in the expenditure account. At some point, we'll consider moving the interest into the expenditure account. I sent out thank you letters today for online donations to the Centennial Fund. I'll be tracking the online donations on a monthly basis through Stripe.
- Frederick Manross Trust Fund: We share this with the Bristol Hospital. Currently, there's a total of \$1,121,420.88 in the revenue account. If the Library Board decides to use money, I would appropriate that amount to go into an expenditure account. The Board doesn't vote on the annual distribution that comes from Main Street. It gets immediately deposited into the revenue account. The money can be used for capital projects and operating

expenses. Traditionally, the Board has used it for bigger projects like the parking lot, the elevator, the bathrooms, etc.

3) **Cooling Center:**

The mayor had us open the Main Library on Friday, July 3rd from noon to 5:00 p.m. as a cooling center. We provided full library services for the community. The Children's Department showed a family-friendly movie with snacks. Foot traffic was 130. We used the Sunday staffing model.

4) **Summer Reading:**

The first thing you'll see when you enter the Children's Department is a gigantic cooler which stores the pre-packaged free lunches that are delivered daily by the schools and distributed to the children. They had already given out 83 lunches when I stopped in today. We call and give an estimate. If we need more, they can sometimes bring additional lunches. Spread the word about this wonderful benefit for our community. Last year we served over 3,000 lunches.

5) **Youth Author Luncheon:**

Publicity for the Lucky Diaz event on Tuesday, August 18th went out through the school system and is being promoted in the Children's Department and at the Manross Library. We hope to have a great turnout. Both libraries are doing special programs to go along with it. We'd like to give each child that attends a paperback copy of the Spanish-English version of *Paletero Man*. It's a great opportunity for the kids to be exposed to another language. Lucky himself is Mexican-American. The books cost approximately \$7.00 each and will be purchased either from Amazon or RJ Julia depending on the bulk discount. There is registration for this event which will be held in-house on the lower level beginning at 11:30 a.m. with a pre-packaged lunch that the Friends could possibly serve to the kids.

Director Talmadge made a MOTION to approve up to \$2,000.00 from the Manross Miscellaneous Trust Fund for the purchase of books for distribution to children at the Lucky Diaz Author Event. Seconded by Director Frenette. All in favor. None opposed. Motion passed.

6) **Special Author Event:**

Authors Unbound sent an email offering us an opportunity to host Allegra Goodman of Cambridge, MA on Wednesday, September 30th for a reduced rate of \$5,000.00 because she'll be in the area. We

don't have a time yet. We could do this here at the library with some sort of hospitality hopefully provided by the Friends. It would be a low-key event capped at between 150 and 200 people because our parking situation is not ideal. We read her book, *Isola*, for Book Bites. Her new book is *This Is Not About Us*. She's familiar to book groups and that's our target audience.

Director Kanachovski made a MOTION to approve up to \$5,000.00 from the Manross Miscellaneous Trust Fund for a special author event with Allegra Goodman. Seconded by Director Talmadge. All in favor. None opposed. Motion passed.

f. City Council Liaison Report

No Report.

g. Friends of the Library

Chairperson Salvatore reported the following:

The Friends attended the Farmers' Market on June 20th. They sold a couple hundred adult paperback books and low-cost children's books. Chairperson Salvatore thanked Director Rivard for attending. It was very windy and they had to take the tent down. Director Kanachovski recognized Sarah and Patricia from the library staff. Library Director Prozzo stated that approximately 200 people stopped by the library table. We'll be attending the Farmers' Market again this weekend, July 11th. Chairperson Salvatore reported that the Friends will be raffling off a gift certificate to the Parkside Café, a local downtown area restaurant. There's no purchase necessary to get a raffle ticket. The Friends will also attend the Farmers' Markets on August 15th and September 12th.

Dollar Days started today, July 6th. In an effort to sell books and move inventory, the Friends will be selling adult books for \$1.00 in the café on the second floor.

The lobby book sales in both libraries concluded on June 30th. The funds raised support the libraries.

Chairperson Salvatore congratulated Rose Ann Chatfield who was the recipient of the 2026 Friends of Connecticut Libraries Individual Achievement Award which was presented at the FOCL Annual Meeting on June 20, 2026 in Avon. She was nominated by the Board of the Friends of the Bristol Public Library. Part of the application process was the submission of a nomination letter, which Chairperson Salvatore read aloud and passed around. It summarizes all that Rose Ann has done since becoming president of the Friends in 2002. Discussion followed regarding sending Rose

Ann a card of congratulations from the Library Board, publicizing the award in the newspaper and on the library website, as well as posting a photo on Facebook. The Friends' Board honored Rose Ann with a little get-together.

h. Community Engagement Committee

Director Kanachovski reported that there will be two upcoming author events and that the library will continue to attend Farmers' Markets.

i. Centennial Ad-hoc Committee

Library Director Prozzo stated that the online donation software is in place now and we received a check so things are starting. The committee may want to meet between now and September.

Item 6- Old Business

Director Kapchensky requested a summary of the Author Luncheon. Library Director Prozzo stated that we had a full house of 330 attendees, which is the maximum capacity at the DoubleTree. Holly's breakdown shows that 66% of the attendees were from Bristol. The rest were from out of town, but many were with somebody from Bristol. There were a few people from out of state- New York, Pennsylvania, and Rhode Island. A large number are in book groups. The feedback was extremely positive. The attendees liked Fiona Davis. She sat at the table with us and had lunch, talked with the mayor, signed books, etc. We couldn't have done it without the Friends. Everything was very smooth from ticket sales to centerpiece assembly. RJ Julia sold quite a few books. It was a very successful event. This was our tenth anniversary.

Item 7- New Business

None.

Item 8- Adjournment

Chairperson Salvatore reminded everyone that there is no Library Board meeting in August. The next meeting will be on September 14, 2026, which is the second Monday of the month, because the first Monday of the month is Labor Day and the library is closed.

There being no further business, **Director Kapchensky made a MOTION to adjourn the meeting at 7:36 p.m. Seconded by Director Rivard. All present voted in favor and the meeting adjourned.**

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

JUNE 2026 LIBRARY STATISTICS

— Bristol Public Library System —

■ JUNE 2026
■ JUNE 2025
■ INC/DEC & % CHANGE



CIRCULATION

	JUNE 2026			JUNE 2025			inc/dec	percent change
	Bristol Main	Manross	System Total	Bristol Main	Manross	System Total		
Adult	6,476	2,691	9,167	6,542	2,571	9,113	54	1%
Juvenile	7,812	1,148	8,960	7,413	1,079	8,492	468	6%
Young Adult	447	106	553	624	64	688	-135	-20%
... Other	6	1	7	3	0	3	4	133%
TOTAL	14,741	3,946	18,687	14,582	3,714	18,296	391	2%
E-Books/Magazines			1,611			1,623	-12	-1%
Downloadables			1,293			1,283	10	1%
Hoopla/Kanopy			1,978			1,568	410	26%
GRAND TOTAL	19,623	3,946	23,569	19,056	3,714	799	4%	



QUESTIONS & TECHNOLOGY

	JUNE 2026	JUNE 2025	inc/dec	percent change
# of questions	2,441	2,430	11	0%
# of Tech questions	469	294	175	60%
Internet Usage	1,488	1,488	0	0%
Database Usage	2,231	3,227	-996	-31%



INTERLIBRARY LOANS

	JUNE 2026	JUNE 2025	inc/dec	percent change
BPL as Borrower	977	1,080	-103	-10%
BPL as Lender	1,534	2,160	-626	-29%



BRISTOL ROOM

# of persons	91	40	51	128%
# of items	14	17	-3	-18%



TECHNICAL SERVICES

ITEMS CATALOGED

	JUNE 2026	JUNE 2025	inc/dec	percent change
Adult	464	309	155	50%
Juvenile	151	564	-413	-73%
TOTAL	615	873	-258	-30%



ITEMS WITHDRAWN

547	976	-429	-44%
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PROGRAMS

OF PROGRAMS

	JUNE 2026	JUNE 2025	inc/dec	percent change
Adult	36	38	-2	-5%
Juvenile	73	51	22	43%
Young Adult	22	20	2	10%
TOTAL	131	109	22	20%

IN ATTENDANCE

	JUNE 2026	JUNE 2025	inc/dec	percent change
Adult	1,382	1,120	262	23%
Juvenile	8,847	8,591	256	3%
Young Adult	1,478	1,618	-140	-9%
TOTAL	11,707	11,329	378	3%



PATRON REGISTRATIONS

	JUNE 2026	JUNE 2025	inc/dec	percent change
Adult	157	137	20	15%
Children's/YA	142	60	82	137%
TOTAL	321	215	106	49%



PATRON VISITS

JUNE 2026	JUNE 2025
15,858	15,927
inc/dec	percent change
-69	0%



MEETING ROOM

	JUNE 2026	JUNE 2025	inc/dec	percent change
Bookings	34	34	0	0%
Attendance	483	464	19	4%



COMPUTER LAB*

	JUNE 2026			JUNE 2025
	Phone/Email	In-Person	Total	*Position vacant
	139	158	297	
WiFi Sessions	8,782	6,758	2,024	30%

* Computer Lab Phone/Email and In-Person information not available for June 2025 due to vacant position.



WEBSITE VISITS

	JUNE 2026	JUNE 2025	inc/dec	percent change
	61,467	52,222	9,245	18%



Overall system circulation increased by 2% compared to June 2025.
Program offerings increased by 20% with over 11,700 attendees.



JULY 2026 LIBRARY STATISTICS

— Bristol Public Library System —

 JULY 2026
 JULY 2025
 INC/DEC & % CHANGE

CIRCULATION				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
 Adult	9,947	10,283	-336	-3%
 Juvenile	10,271	11,382	-1,111	-10%
 Young Adult	824	840	-16	-2%
 Other	13	2	11	550%
TOTAL	21,055	22,507	-1,452	-6%
 E-Books/Magazines	1,688	1,577	111	7%
 Downloadables	1,322	1,330	-8	-1%
 Hoopla/Kanopy	1,967	1,843	124	7%
GRAND TOTAL	26,032	27,257	-1,225	-4%

QUESTIONS & TECHNOLOGY				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
 # of Questions	2,288	2,743	-455	-17%
 # of Tech Questions	685	325	360	111%
 Internet Usage	1,450	1,741	-291	-17%
 Database Usage	2,596	2,396	200	8%

INTERLIBRARY LOANS				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
BPL as Borrower	1,524	1,160	364	31%
BPL as Lender	1,982	2,134	-152	-7%

BRISTOL ROOM				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
# of Persons	52	62	-10	-16%
# of Items	104	74	30	41%

TECHNICAL SERVICES				
ITEMS CATALOGED				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
 Adult	475	366	109	30%
 Juvenile	249	562	-313	-56%
TOTAL	724	928	-204	-22%
ITEMS WITHDRAWN				
	803	1,001	-198	-20%



PROGRAMS

# OF PROGRAMS					# IN ATTENDANCE				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE		JULY 2026	JULY 2025	INC/DEC	% CHANGE
 Adult	29	33	-4	-12%	 Adult	873	915	-42	-5%
 Juvenile	106	81	25	31%	 Juvenile	6,694	5,916	778	13%
 Young Adult	20	30	-10	-33%	 Young Adult	580	497	83	17%
TOTAL	155	144	11	8%	TOTAL	8,147	7,328	819	11%

PATRON REGISTRATIONS				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
 Adult	155	169	-14	-8%
 Children's/YA	88	66	22	33%
TOTAL	287	270	17	6%

PATRON VISITS				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
18,343	17,847	496	3%	
      				

MEETING ROOM				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
Bookings	25	34	-9	-26%
Attendance	343	407	-64	-16%

COMPUTER LAB							
	JULY 2026			JULY 2025			% CHANGE
	Phone/Email	In-Person	Total	Phone/Email	In-Person	Total	
	139	133	272	—	—	Vacant	
 WiFi Sessions		9,834			7,518	2,316	31%

WEBSITE VISITS				
	JULY 2026	JULY 2025	INC/DEC	% CHANGE
	61,904	50,812	11,092	22%



Overall system circulation decreased by 6% compared to July 2025.
Program offerings increased by 8% with over 8,100 attendees.





FY2026 BY THE NUMBERS

July 1, 2025 – June 30, 2026

Connecting our community. Inspiring discovery. Enriching lives.

CIRCULATION (PHYSICAL + DIGITAL)



204,079

Physical Items

Adult	101,846
Juvenile	88,988
Young Adult	13,219
Other	26



19,539

E-Books &
Magazines



16,538

Downloadables
(eAudiobooks, eBooks)



22,550

Hoopla / Kanopy
(Streaming & More)

GRAND TOTAL



262,706

Total Items
Borrowed

QUESTIONS ANSWERED



27,430

Total Questions

4,554

Tech Questions

INTERNET & DATABASE USAGE



16,852

Internet Usage

28,058

Database Usage

INTERLIBRARY LOANS



12,983

BPL as
Borrower

25,027

BPL as
Lender

BRISTOL ROOM



570

Persons

1,195

Items
Researched

PATRON REGISTRATIONS



2,182

New Library
Cardholders

TECHNICAL SERVICES

ITEMS CATALOGED



Adult	3,874
Juvenile	2,872
Total	6,746

ITEMS WITHDRAWN



14,299

Items

PROGRAMS

OF PROGRAMS



Adult	397
Juvenile	881
Young Adult	180
Total	1,458

IN ATTENDANCE



Adult	10,114
Juvenile	36,753
Young Adult	3,439
Total	50,306

PATRON VISITS



176,128

Patrons Came
Through Our Doors

MEETING ROOM



460

Bookings

6,971

Attendance

COMPUTER LAB SESSIONS



1,305

Sessions

WIFI SESSIONS



105,842

Sessions

WEBSITE VISITS



588,007

Visits



YOUR LIBRARY. YOUR COMMUNITY.

Thank you for making the Bristol Public Library and
F.N. Manross Memorial Library a place to learn, connect, and grow.



CITY OF BRISTOL

REVENUE



FOR 2027 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016010 MAIN LIBRARY								
0016010 421001	LIBRARY FINES	-4,000	0	-4,000	-661.61	.00	-3,338.39	16.5%
0016010 450102	COPIER CHARGES	-15,000	0	-15,000	-3,085.80	.00	-11,914.20	20.6%
0016010 450313	LIBRARY RENTALS	-2,000	0	-2,000	-155.00	.00	-1,845.00	7.8%
TOTAL MAIN LIBRARY		-21,000	0	-21,000	-3,902.41	.00	-17,097.59	18.6%
TOTAL GENERAL FUND		-21,000	0	-21,000	-3,902.41	.00	-17,097.59	18.6%
TOTAL REVENUES		-21,000	0	-21,000	-3,902.41	.00	-17,097.59	

CITY OF BRISTOL

MAIN LIBRARY



FOR 2027 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016010 MAIN LIBRARY								
0016010 514000	REGULAR WAGES	1,602,845	0	1,602,845	259,147.66	.00	1,343,697.34	16.2%
0016010 515100	OVERTIME WAGES &	60,750	0	60,750	4,813.38	.00	55,936.62	7.9%
0016010 515200	PARTTIME WAGES &	64,360	0	64,360	10,107.25	.00	54,252.75	15.7%
0016010 517000	OTHER WAGES	5,500	0	5,500	1,746.66	.00	3,753.34	31.8%
0016010 531000	PROFESSIONAL FEE	80,000	0	80,000	36,307.81	24,700.20	18,991.99	76.3%
0016010 541000	PUBLIC UTILITIES	75,000	0	75,000	5,985.96	69,014.04	.00	100.0%
0016010 541100	WATER & SEWER CH	3,500	0	3,500	.00	3,500.00	.00	100.0%
0016010 543000	REPAIRS & MAINTEN	60,000	0	60,000	5,523.47	14,851.53	39,625.00	34.0%
0016010 553000	TELEPHONE	11,400	0	11,400	630.42	10,769.58	.00	100.0%
0016010 553100	POSTAGE	2,000	0	2,000	421.08	1,578.92	.00	100.0%
0016010 554000	TRAVEL REIMBURSE	400	0	400	67.58	.00	332.42	16.9%
0016010 555000	PRINTING & BINDI	7,000	0	7,000	670.65	5,929.35	400.00	94.3%
0016010 561400	MAINT SUPPLIES &	7,200	0	7,200	.00	5,800.00	1,400.00	80.6%
0016010 561800	PROGRAM SUPPLIES	130,000	0	130,000	20,419.37	73,933.89	35,646.74	72.6%
0016010 562200	NATURAL GAS	20,000	0	20,000	820.29	19,179.71	.00	100.0%
0016010 569000	OFFICE SUPPLIES	2,200	0	2,200	.00	2,200.00	.00	100.0%
TOTAL MAIN LIBRARY		2,132,155	0	2,132,155	346,661.58	231,457.22	1,554,036.20	27.1%
TOTAL GENERAL FUND		2,132,155	0	2,132,155	346,661.58	231,457.22	1,554,036.20	27.1%
TOTAL EXPENSES		2,132,155	0	2,132,155	346,661.58	231,457.22	1,554,036.20	

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2027 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016011 CHILDREN'S LIBRARY								
0016011	514000 REGULAR WAGES	0	0	0	5,585.51	.00	-5,585.51	100.0%
0016011	531000 PROFESSIONAL FEE	9,000	0	9,000	3,774.00	.00	5,226.00	41.9%
0016011	561800 PROGRAM SUPPLIES	50,000	0	50,000	2,327.83	27,904.17	19,768.00	60.5%
TOTAL CHILDREN'S LIBRARY		59,000	0	59,000	11,687.34	27,904.17	19,408.49	67.1%
TOTAL GENERAL FUND		59,000	0	59,000	11,687.34	27,904.17	19,408.49	67.1%
TOTAL EXPENSES		59,000	0	59,000	11,687.34	27,904.17	19,408.49	

CITY OF BRISTOL

MANROSS LIBRARY



FOR 2027 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016012 MANROSS LIBRARY								
0016012	514000 REGULAR WAGES	257,160	0	257,160	42,761.71	.00	214,398.29	16.6%
0016012	515100 OVERTIME WAGES &	6,715	0	6,715	1,101.34	.00	5,613.66	16.4%
0016012	515200 PARTTIME WAGES &	76,015	0	76,015	11,071.68	.00	64,943.32	14.6%
0016012	531000 PROFESSIONAL FEE	26,000	0	26,000	3,200.00	22,800.00	.00	100.0%
0016012	541000 PUBLIC UTILITIES	26,000	0	26,000	4,526.96	21,473.04	.00	100.0%
0016012	541100 WATER & SEWER CH	600	0	600	.00	600.00	.00	100.0%
0016012	543000 REPAIRS & MAINT	7,000	0	7,000	393.46	3,606.54	3,000.00	57.1%
0016012	561400 MAINT SUPPLIES &	1,500	0	1,500	516.98	483.02	500.00	66.7%
0016012	561800 PROGRAM SUPPLIES	50,000	0	50,000	4,945.30	33,030.93	12,023.77	76.0%
0016012	562200 NATURAL GAS	11,400	0	11,400	230.13	11,169.87	.00	100.0%
0016012	589100 MANRS MISCELLANEO	0	0	0	34,744.12	17,064.19	-51,808.31	100.0%
TOTAL MANROSS LIBRARY		462,390	0	462,390	103,491.68	110,227.59	248,670.73	46.2%
TOTAL GENERAL FUND		462,390	0	462,390	103,491.68	110,227.59	248,670.73	46.2%
TOTAL EXPENSES		462,390	0	462,390	103,491.68	110,227.59	248,670.73	

CITY OF BRISTOL



MANROSS LIBRARY TRUST FUND

FOR 2027 13

JOURNAL DETAIL 2027 1 TO 2027 12

ACCOUNTS FOR:		GENERAL FUND		ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001										
0016012 MANROSS LIBRARY										
0016012	589100	MANRS MISCELLANEO		0	0	0	34,744.12	17,064.19	-51,808.31	100.0%
2027/01/000079	07/14/2026	API	300.00	VND 029160	VCH	SPENCER RICHARD E				
2027/01/000079	07/14/2026	API	300.00	VND 041392	VCH	HARTZ TAYLOR				
2027/01/000079	07/14/2026	API	299.36	VND 041415	VCH	COOL-OLGY				
2027/01/000079	07/14/2026	API	745.00	VND 041416	VCH	THE WHALEMOTILE INC				
2027/01/000121	07/20/2026	API	20,000.00	VND 013266	VCH	LIBRARY CONNECTION				
2027/01/000121	07/20/2026	API	3,124.19	VND 013266	VCH	LIBRARY CONNECTION				
2027/01/000153	07/22/2026	API	250.00	VND 041444	VCH	MONACELLI CHEYENNE				
2027/01/000155	07/23/2026	API	1,000.00	VND 035224	VCH	AUTHORS UNBOUND				
2027/02/000016	08/04/2026	APM	-300.00	VND 041392	VCH	HARTZ TAYLOR				
2027/02/000020	08/03/2026	API	185.45	VND 040698	VCH	GRANITE TELECOMMUNIC				
2027/02/000020	08/03/2026	API	200.00	VND 041424	VCH	COUTSOURIDIS CONSTAN				
2027/02/000020	08/03/2026	API	200.00	VND 041425	VCH	CANNATA JOSEPH				
2027/02/000020	08/03/2026	API	200.00	VND 041426	VCH	MORELLO JOHN				
2027/02/000022	08/03/2026	API	2,750.00	VND 035224	VCH	AUTHORS UNBOUND				
2027/02/000152	08/12/2026	API	62.19	VND 041284	VCH	AMAZON CAPITAL				
2027/02/000152	08/12/2026	API	799.20	VND 041488	VCH	WESLEYAN RJ JULIA				
2027/02/000209	08/19/2026	API	4,448.05	VND 031441	VCH	MIDWEST TAPE LLC				
2027/02/000254	08/25/2026	API	180.68	VND 040698	VCH	GRANITE TELECOMMUNIC				

TOTAL MANROSS LIBRARY

0 0 0 34,744.12 17,064.19 -51,808.31 100.0%

TOTAL GENERAL FUND

0 0 0 34,744.12 17,064.19 -51,808.31 100.0%

TOTAL EXPENSES

0 0 0 34,744.12 17,064.19 -51,808.31

CITY OF BRISTOL

GOODSELL/MAIN LIBRARY TRUST FUNDS



FOR 2027 13 JOURNAL DETAIL 2027 1 TO 2027 12									
ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
0016014 LIBRARY TRUSTS									
0016014 561800 PROGRAM SUPPLIES	32,480	0	32,480	11,726.03	13,761.33	6,992.64	78.5%		
2027/01/000056 07/10/2026 API	3,816.75 VND 000664 VCH								
2027/01/000056 07/10/2026 API	1,600.00 VND 038199 VCH								
2027/02/000020 08/03/2026 API	565.61 VND 001634 VCH								
2027/02/000131 08/11/2026 API	1,455.00 VND 002185 VCH								
2027/02/000173 08/13/2026 API	3,010.43 VND 040687 VCH								
2027/02/000173 08/13/2026 API	828.24 VND 040687 VCH								
2027/02/000176 08/17/2026 API	450.00 VND 013265 VCH								
0016014 589100 MAIN LIB MISCEL	4,840	0	4,840	.00	2,266.46	2,573.54	46.8%		
TOTAL LIBRARY TRUSTS	37,320	0	37,320	11,726.03	16,027.79	9,566.18	74.4%		
TOTAL GENERAL FUND	37,320	0	37,320	11,726.03	16,027.79	9,566.18	74.4%		
TOTAL EXPENSES	37,320	0	37,320	11,726.03	16,027.79	9,566.18			

CITY OF BRISTOL

CENTENNIAL FUND INTEREST



JOURNAL DETAIL 2027 1 TO 2027 12									
FOR 2027 13	ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
106	SPECIAL GRANTS & DONATIONS	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED	
1066010 LIBRARY									
1066010 460000	INTEREST INCOME	0	-24,745	-24,745	-75,144.62	.00	50,399.62	303.7%	
	TOTAL LIBRARY	0	-24,745	-24,745	-75,144.62	.00	50,399.62	303.7%	
	TOTAL SPECIAL GRANTS & DONATIONS	0	-24,745	-24,745	-75,144.62	.00	50,399.62	303.7%	
	TOTAL REVENUES	0	-24,745	-24,745	-75,144.62	.00	50,399.62		

CITY OF BRISTOL

CENTENNIAL FUND CONTRIBUTIONS



FOR 2027 13 JOURNAL DETAIL 2027 1 TO 2027 12									
ACCOUNTS FOR: 106	SPECIAL GRANTS & DONATIONS	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1066010 LIBRARY									
1066010 470000	CONTRIBUTIONS -	0	-66,273	-66,273	-67,323.88	.00	1,050.76	101.6%	
2027/01/000227	07/31/2026 GCR	-1,000.00	REF ALP			270024 7/10	LIBRARY		
1066010 470000	07G07 CONTRIBUTIO	0	-2,605	-2,605	-2,605.08	.00	.00	100.0%	
1066010 470000	13040 CONTRIBUTIO	0	-7,754	-7,754	-7,753.53	.00	-.47	100.0%	
1066010 470000	14G10 CONTRIBUTIO	0	-800	-800	-800.00	.00	.00	100.0%	
1066010 470000	16G13 CONTRIBUTIO	0	-24,002	-24,002	-24,002.00	.00	.00	100.0%	
1066010 470000	20G16 CONTRIBUTIO	0	-5,500	-5,500	-5,500.00	.00	.00	100.0%	
1066010 470000	22G48 CONTRIBUTIO	0	-2,000	-2,000	-2,000.00	.00	.00	100.0%	
TOTAL LIBRARY									
		0	-108,934	-108,934	-109,984.49	.00	1,050.29	101.0%	
TOTAL SPECIAL GRANTS & DONATIONS									
		0	-108,934	-108,934	-109,984.49	.00	1,050.29	101.0%	
TOTAL REVENUES									
		0	-108,934	-108,934	-109,984.49	.00	1,050.29		