



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

[https://bristolct-
gov.zoom.us/j/88962098471?pwd=tUIEr2YCTI5twlitd8mgsAnQheYx9p.1](https://bristolct.gov.zoom.us/j/88962098471?pwd=tUIEr2YCTI5twlitd8mgsAnQheYx9p.1)

The regular Board of Park Commissioners meeting will be held on Wednesday, September 16, 2026, at 6:00 PM. in City Hall Meeting Room 1-2 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Pledge of Allegiance
 - b. Attendance
2. Public Participation
3. Consent Agenda
 - a. Approval of Minutes: July 15, 2026, Regular Meeting Minutes
 - b. Superintendent's Report
 - Division Supervisor's Report
 - Project Updates
 - Memo: End of FY 26 Closeout
 - Year to Date Financials
 - Strategic Plan Progress Report
 - 2026 Parks Satisfaction Survey Report
 - 2026 Be Part of the Solution, Not the Pollution Campaign Impact Report
 - Approval of the Community Engagement Process Policy
4. Old Business
 - a. Annual Policy Review: [Bristol Parks, Recreation, Youth and Community Services: Policies](#)
 - b. Update on the acquisition of the City Cemeteries

- c. Update on the acquisition of the Chippanee Golf Course
 - d. By Commissioners
5. New Business
- a. Presentation from Eagle Scout Candidate Evan Mastripero, Troop 425, on Rockwell Park Stone House Rain Garden
 - b. Presentation from Pequabuck River Watershed Association on the Kern Park 319 Grant and approval of grant MOU
 - c. Approval of Page Park Phase 3 Contract Services to Weston and Sampson in the amount of \$336,400 and consider an additional package of \$11,000,000 to include turf field and associated amenities
 - d. Referral for the acceptance of 7.5 acres on Perkins Street side of Hoppers-Birge Pond Preserve
 - e. Approve the recommendation from the Deputy Tree Warden to remove and replant dead and dying Boulevard Pin Oak Trees on the Veterans Memorial Boulevard
 - f. Set the Community Engagement Hearings for the ADA Audit and Transition Plan for Tuesday, October 20th 1-2:30pm at the Senior Center and Wednesday, October 21st at 6pm at City Hall
 - g. Review of Current Parks Board Committees and discussion on skills and interests
 - h. Preliminary FY 27 Budget Brainstorm Workshop
 - i. By Commissioners
6. Reports and Committee Reports
- a. Fund Development & Advocacy Committee
 - b. Policy & Strategy Committee
 - c. Finance Committee
 - d. City Council Liaison Report
7. Adjournment

PER ORDER OF THE CHAIRPERSON
Mayor Ellen Zoppo-Sassu



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/88962098471?pwd=tUIEr2YCTI5twliTd8mgsAnQheYx9p.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, July 15, 2026, at 6:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Mayor Ellen Zoppo-Sassu called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Mayor Ellen Zoppo-Sassu, Chair
Robert Fiorito, Vice Chair
Jonathan Bradley, Commissioner
Cynthia Donovan, Commissioner
Julie Metzroth, Commissioner
Stacey Rudnick, Commissioner
Aaron Weber, Commissioner
Mark Dickau, City Council Liaison
Dr. Joshua Medeiros, Superintendent,
Bristol Parks, Recreation, Youth and
Community Services
Sarah Larson, Deputy Superintendent,
Bristol Parks, Recreation, Youth and
Community Services

Absent:

2. Public Participation

Nothing to Report.

3. Consent Agenda

Mayor Ellen Zoppo-Sassu presented the following items on the Consent Agenda:

- a. Approval of Minutes: May 20, 2026, Regular Meeting Minutes
- b. Superintendent's Report
- c. NRPA 2026 Agency Performance Review

Item a. Approval of Minutes: Commissioner Donovan requested that the May 20, 2026, Regular Meeting Minutes be pulled from the consent agenda.

MOTION: Made by Vice Chair Fiorito to approve the Superintendent's Report.
Seconded by Commissioner Donovan; all in favor, motion carried.

a. Approval of Minutes: May 20, 2026, Regular Meeting Minutes

Commissioner Donovan requested that the motion under Item 6a, regarding approval of the Bristol 250 Committee's request to plant a tree at Veterans Memorial Boulevard and referral of the request to the Veterans Council, be removed. Mayor Ellen Zoppo-Sassu requested that "Reserve" be corrected to "Preserve" under Item 5b.

MOTION: Made by Mayor Ellen Zoppo-Sassu to approve the May 20, 2026, Regular Meeting Minutes as amended.
Passed by unanimous consent; motion carried.

4. Old Business

a. By Commissioners

MOTION: Made by Commissioner Donovan to add the America 250 Tree Discussion to the agenda.
Seconded by Vice Chair Fiorito; all in favor; motion carried.

Deputy Superintendent Sarah Larson provided an update stating that the America 250 Memorial Tree has been endorsed by the Veterans Council.

Commissioner Donovan shared concerns about maintaining the flower bed around the tree's base. Discussion followed.

MOTION: Made by Vice Chair Fiorito to approve the America 250 Memorial Tree, including a garden bed around the base of the tree and a memorial plaque mounted on a rock.
Seconded by Commissioner Bradley; (6-1); motion carried.

MOTION: Made by Commissioner Fiorito to move agenda Item 5b. up on the agenda.
Seconded by Commissioner Bradley; all in favor; motion carried.

5. New Business

- b. To review the community feedback from the Upgrade Your Play Campaign for Page Park and determine the appropriate direction of the new playground.**

Superintendent Dr. Joshua Medeiros presented the community feedback review from the Upgrade Your Play Campaign for Page Park. Dr. Medeiros described the amenities and key features between the two (2) options presented. 83 residents preferred Option 1, Hillside Tower, and 91 residents preferred Option 2, Sprawling Play Space. Some community feedback included combining the playgrounds for all ages and accessibility. Superintendent Medeiros asked the commissioners for feedback on which option to choose. Discussion followed.

MOTION: Made by Commissioner Bradley to move the Hillside Tower playground to the east and use the remaining space on the other side of the arterial sidewalk and staircase for sheltered picnic areas overlooking the pond and green space.
Seconded by Vice Chair Fiorito; all in favor; motion carried.

- c. Consider a referral from the City Arts & Culture Commission to install a Military-themed 250th anniversary mural on the cement wall along South Street border of the Urban Gardens.**

Chair of the City Arts and Culture Commission, Walter Lewandoski, presented the referral from the City Arts and Culture Commission to install a Military-themed 250th anniversary mural, by Brian Troccolo, on the cement wall along the South Street Border of the Urban Gardens. City Arts and Culture Chair Lewandoski requested conceptual approval to place a military-themed mural on the cement wall of the Urban Gardens, then present the concept to the Veterans Council. Discussion followed.

MOTION: Made by Vice Chair Fiorito to conceptually approve the prospective location for a mural, pending further design.
Seconded by Commissioner Donovan; all in favor; motion carried.

- a. Consider a proposal to enter into a media contract with Lee Cormier of Wings of a Dove to document construction at Page Park from the sky.**

Superintendent Dr. Joshua Medeiros presented the proposal to enter into a media contract with Lee Cormier of Wings of a Dove to document the construction at Page Park from the sky. Mr. Cormier has a business that includes a drone service, and he would then document the Page Park construction for a total of one thousand dollars (\$1000.00). Superintendent Medeiros noted the photos would help provide useful information. Discussion followed.

MOTION: Made by Commissioner Donovan to approve the proposal to enter into a media contract with Lee Cormier of Wings of a Dove to document the construction at Page Park from the sky.
Seconded by Vice Chair Fiorito; all in favor; motion carried.

- d. **Motion to request a grant from the Main Street Community Foundation Friends of Parks and Recreation Fund in the amount of \$15,750.00 for the purchase of a new swim team scoreboard for the Dennis Malone Aquatics Center.**

Mayor Ellen Zoppo-Sassu presented a motion to request a grant from the Main Street Community Foundation Friends of Parks and Recreation Fund in the amount of \$15,750.00 to purchase a new swim team scoreboard for the Dennis Malone Aquatics Center. Discussion followed.

MOTION: Made by Vice Chair Fiorito to request a grant from the Main Street Community Foundation Friends of Parks and Recreation Fund in the amount of \$15,750.00 to purchase a new swim team scoreboard for the Dennis Malone Aquatics Center. Seconded by Commissioner Donovan; all in favor; motion carried.

- e. **Approve recommended speed hump locations and installation at Rockwell Park as part of the Strategic Plan Safety Objectives.**

Superintendent Joshua Medeiros presented the recommended speed hump locations and installation at Rockwell Park as part of the Strategic Plan Safety Objectives. After conversations with the Parks Maintenance Staff, the Fire Department, and Public Works, Superintendent Medeiros recommended a speed hump instead of a speed bump to better slow vehicles and remove them in the fall. Superintendent Medeiros presented the proposed locations throughout Rockwell Park. Discussion followed.

MOTION: Made by Vice Chair Fiorito to approve the speed humps or bumps in Rockwell Park according to the Layout proposed with the advice of Public Works, including all additional pieces such as signage, etc., as required. Seconded by Commissioner Bradley; all in favor; motion carried.

- f. **Acceptance of Lot 60-15 Ambler Road as property of the City of Bristol Parks, Recreation, Youth & Community Services Department.**

Mayor Ellen Zoppo-Sassu presented the Parks Department with notification that the City has officially purchased Lot 60-15 Ambler Road and closed on the purchase. The six (6) acres of land will be added to the acreage known as Hopper's Birch Pond. Discussion followed.

MOTION: Made by Vice Chair Fiorito to accept Lot 60-15 Ambler Road as property of the City of Bristol Parks, Recreation, Youth & Community Services Department. Seconded by Commissioner Donovan; all in favor; motion carried.

- g. **Motion to authorize the Superintendent to apply for the next round of Outdoor Recreation Legacy Program Funding to support the revitalization of Hoppers-Birge Pond/Roberts Property.**

Mayor Ellen Zoppo-Sassu presented a motion authorizing the Superintendent to apply for the next round of Outdoor Recreation Legacy Program Funding to support the revitalization of Hopper-Birge Pond/Roberts Property. Superintendent Medeiros stated that the department is eligible to apply every year and has a good working relationship

with CT DEEP. The grant would support the city's \$250,000.00 Capital Request for design work on the boardwalk, trails, parking lot, dam work, and more. Discussion followed.

MOTION: Made by Vice Chair Fiorito to authorize the Superintendent to apply for the next round of Outdoor Recreation Legacy Program Funding to support the revitalization of Hoppers-Birge Pond/Roberts Property.

Seconded by Commissioner Donovan; all in favor; motion carried.

h. To initiate the Annual Policy Review and determine a timeline and priorities
Bristol Parks, Recreation, Youth and Community Services: Policies

Superintendent Medeiros initiated the Annual Policy Review and determined a timeline and priorities. Superintendent Medeiros asked the commission to review the policies and note anything that may need adjustment. Mayor Ellen Zoppo-Sassu also asked commissioners to consider which committee would suit them best. Discussion followed.

i. Update on the status of the City Cemetery Acquisition and transition process

Mayor Ellen Zoppo-Sassu presented the update on the status of the City Cemetery Acquisition and transition process. Superintendent Medeiros stated this will be aligned with the Park's Grounds and Maintenance and facility operations. Superintendent Medeiros is leading a Transition Committee, including Deputy Superintendent Sarah Larson, Community Engagement Coordinator Erica Benoit, Parks Grounds and Facilities Supervisor Robert Lincoln, Group Leader Todd Anderson, Landscape Gardener Steven Schriver, and Parks Mechanic Michael Dinice. They will meet with the cemetery staff to better understand operations. This will be funded through a special revenue fund. Discussion followed.

j. Review of the 2023-2027 Board of Education School Fields Maintenance and Management Plan and next steps

Superintendent Joshua Medeiros presented the review of the 2023–2027 Board of Education School Fields Maintenance and Management Plan and next steps. Superintendent Medeiros stated the contract would be completed at the end of next year and asked the commission to review the plan and begin thinking about what the next 3–5 years of the plan would look like. Discussion followed.

6. Reports and Committee Reports

a. Fund Development & Advocacy Committee

Nothing to report.

b. Policy & Strategy Committee

Nothing to report.

c. Finance Committee

Nothing to report.

d. City Council Liaison Report

City Council Liaison Mark Dickau shared an update on the Under 12 Girls Softball Team, which is headed to the Eastern Regional Tournament beginning Friday, July 17th, and last month's Citizen's Academy, hosted by the Bristol Parks, Recreation, Youth & Community Services Department. Discussion followed.

Commissioner Donovan asked about the no-thru-trucks signage just before entering Veterans Memorial Boulevard and noted that, in the National Recreation and Parks Association (NRPA) 2026 Agency Performance Plan, the department should spend or receive an estimated \$7.5 million for the acreage maintained. Discussion followed.

7. Adjournment

MOTION: Made by Vice Chair Fiorito to adjourn at 7:35 p.m.
Seconded by Commissioner Donovan; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners



Superintendent Report
Board of Park Commissioners
September 16, 2026

I. Parks, Grounds and Facilities Division Highlights

- First round interviews were held for the Park Maintainer vacancies. There were 115 applications with 20 individuals invited to interview. A top 6 has been selected and was invited back for final interviews in September.
- Members of the parks crew attended the Connecticut Recreation and Parks Association Annual Field Day event in Newtown. The team got to try the latest and greatest equipment and met with vendors. The team will recommend priority equipment via the full equipment workshop scheduled this fall as part of our annual budgeting process.
- The parks crew responded to another significant storm event that resulted in large downed trees at both the Veterans Memorial Boulevard and Rockwell Park. Thank you to our parks crew for their quick response and dedicated work into the late hours of the night to address the trees and re-open the roads.

Accucom Work Order System	August 2025	August 2026
Work Orders Submitted	8	12
Work Orders Closed in August	1	3
Work Orders Still Open	22	15

II. Recreation Division Highlights

- Former Recreation Program Assistant Madison Fostervold began her new role as Recreation Supervisor on August 10th, following a smooth and successful transition as Amry Shelby moved back to Iowa to be with family.
- Fall recreation program registration opened on Tuesday, August 18th for Bristol residents and Wednesday, August 19th for non-residents. In the first two days, there were 368 registrations totaling \$25,000 in revenue.
- BPRYCS was able to run our four summer camps successfully. Camp staff created a fun and engaging experience that exceeded expectations. Campers enjoyed activities such as in-house entertainers, field trips, swimming, and arts and crafts. Surveys regarded camp were well received and provided a majority of positive and thankful results.
 - a. 98% of camper and families who responded to our camp surveys reported their overall camp experience as satisfactory or excellent.
 - b. 96% of survey respondents report wishing to come back next year.
 - c. 99% of survey respondents report agreeing or strongly agreeing that camp positively impacted their economic, physical, and social dimensions of wellness.

- d. 100% of camp staff survey respondents report their overall experience met or exceeded their expectations this year.

Recreation & Event Measures	August 2025	August 2026
# of youth engaged in recreation programs	1,049	1,100
# of adults engaged in recreation programs	146	155*
Total # of recreation programs running	19	21

**Number is higher than displayed due to adult leagues only requiring the captains of the team to register through MyRec. This number does not include the adult teammates of the captains that register.*

III. Aquatics Division Highlights

- The aquatics division hosted a successful Pooch Plunge to close out the outdoor pool season. There were 48 dogs (and their humans) who attended the event.
- 10,962 patrons visited the Dennis Malone Aquatics Center, Page Pool, and Rockwell Pool for open swim in August.
- The Dennis Malone Aquatics Center was closed for its annual maintenance shutdown. Staff from the Aquatics and Parks Division deep-cleaned the pool and locker rooms, as well as completed preventative maintenance throughout the building. Additionally, the bleachers were refinished with an industrial epoxy coating that will reduce wear-and-tear into the future.

Aquatics Measures	August 2025	August 2026
# of visits to the Dennis Malone Aquatics Center	759	1,277
# of pool memberships sold	64	74
# of program participants	746*	599

*Neon Nights took place in August 2025, but in July 2026.

IV. Outreach, Marketing, and Event Highlights

- BPRYCS released the 2026 Parks Satisfaction Survey on August 4th. The Parks Satisfaction Survey measures community member and park users' satisfaction with park facilities and amenities, as well as determines resident priorities. The survey is offered in English and Spanish and is accessible online via BristolRec.com, the monthly newsletter, and by scanning the QR code on the posted yard signs in all of the parks. The survey closed on September 6, 2026.

- BPRYCS released the 2026 Fall Snapshot featuring programs and events happening from September to December 2026.
- BPRYCS produced an updated Community Resource Guide for community members to navigate social services and resources available in Bristol and surrounding towns. The guide identifies organizations, contact information, and resources they provide. The guide will be distributed and annually reviewed by Bristol Cares, a network of local departments, non-profits, and 501c3 organizations organized by the Mayor's Office.
- WT Group hosted an ADA Audit/Transition Plan meeting with Superintendent Medeiros, Deputy Superintendent Sarah Larson and Community Engagement Coordinator Erica Benoit. WT Group provided preliminary findings from their recent site visit of the Bristol parks. A public engagement meeting is being coordinated for the fall to review findings and allow the public to help shape accessibility priorities.

Outreach, Marketing, and Event Measures	August 2025	August 2026
Unique # of visits to the Parks Project Portal*	290	503
Total # of e-mails sent	36	45
% of emails opened**	53%	54%
Email click rate	2%	3%

Upcoming Special Events - Save the Date

Event Name	Date	Time	Location
Downtown Live: The E Street Shuffle	September 11, 2026	7:00 – 9:00 PM	Downtown Live at the Rockwell Theater - 70 Memorial Blvd.
Downtown Live: Urgent – Tribute to Foreigner	October 3, 2026	7:00 – 9:00 PM	Downtown Live at the Rockwell Theater - 70 Memorial Blvd.
Holiday Gift Giving – Assistance Application Opens	October 12, 2026	8:00 AM	BristolRec.com

Park Projects Report (September 2026)

Project Name	Description	Status	Cost Estimates	Funding Source(s)	Target Completion
ADA Audit & Transition Plan	To conduct an ADA Assessment and develop a transition plan for all parks and facilities in alignment with our <i>strategic objective 2.2</i> to increase accessibility and access	WT Group completed on site review of all parks. Two public engagement meetings are scheduled for October as the next step in the planning process.	\$60,000 <i>Actual Cost:</i> \$51,444.50	\$51,444.50 - Misc Trust Revenues	Winter 2027
Hoppers-Birge Pond Revitalization	Design and development of trail system, boardwalk improvements, dam restoration, and parking lot repairs	Outdoor Recreation and Legacy Partnership Program grant has been submitted for CT-DEEP review. Awaiting further notification. Anticipating starting design and development work in early 2027	\$250,000	\$250,000- CIP	Spring 2027
Jim Cleveland Wildflower Field	To establish a wildflower field at Pigeon Hill Preserve in honor of Jim Cleveland	Staff are working on sign designs and securing quotes through Purchasing. We expect to have a final design concept for Parks Board review in October.	\$120,000	Private donations from Jim Cleveland to ELCCT & City Parks	Summer 2027/ On-going
Municipal Public Golf Course	Funding to acquire Chippanee Country Club and convert to a municipal golf course	A public hearing was held on 9/3. The City Council is expected to vote on this item at a special city council meeting on 9/22. The city is still reviewing management options for the course and associated amenities.	\$4,750,000 million	\$5.5 Million- CIP	November 2027
Muzzy Field Window Replacements	To replace the cracked and damaged windows at Muzzy Field Stadium	Working on specs for a bid package. Expect Purchasing to get a bid out in the coming weeks.	\$50,000	\$50,000- Capital Outlay	Winter 2027
Page Park Revitalization	Utilize the Page Park master plan to fully renovate the park.	Construction is well underway for Page Park Revitalization and continues to go smoothly. Revitalization work will continue through November 2027. Phase 3 design and	\$18.9 million	\$18.9 million- CIP (3027010)	TBD November 2027

		development and bid is expected to get underway shortly. <i>Please visit the Park Projects Portal for the most up-to-date documents and notifications for the project.</i>			
Rockwell Park Revitalization	A wholesale revitalization of Rockwell Park to include pool house renovations, new splash park, playground, lighted basketball courts, ADA trail improvements and disc golf course enhancements	A fully executed contract from CT-DEEP has been received. We are working on lining up work flow and timelines for all project elements. This may include needing site plan design services before we can begin.	\$3.8 million	\$1.9 million- CIP \$1.9 million-matching ORLP federal grant	TBD 2027/2028
Rockwell Maintenance Building Improvements (Phase 2)	Physical improvements to maintenance building to improve working conditions for the crew.	Planning for the improvements has been completed and a PO issued. The contractor is securing final building permits and we hope this work will begin shortly.	\$95,000	\$95,000-LoCIP	Winter 2027
Rockwell Park Roof Replacements	To replace aging roofs on Rockwell Park Pavilions and Buildings	PO has been approved to replace roofs on Rockwell comfort station, bathhouse, gazebo, summer house and bathroom (excludes Mrs. Rockwell Pavilion which will be handled as a separate renovation project and the Rockwell Maintenance Building which was replace circa 2017).	\$146,008.26	\$100,000-CIP \$46,008.26 - Misc Trust Revenues	Winter 2027

Note: The Park Projects Report is a monthly summary of all active Bristol Parks, Recreation, youth & Community Services (BPRYCS) Department managed Capital Improvement Projects (CIP) and other Large-Scale Projects/Initiatives. Due to the rapidly changing nature of projects, the information contained within the report is subject to change and may be outdated by the time of release. Any specific project questions should be directed to the Superintendent at joshmedeiros@bristolct.gov.

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017021 PARKS ADMINISTRATION								
0017021 480003 PARK TRUST FUNDS	-400,000	-400,000	.00	.00	.00	-400,000.00	.0%	
0017021 480004 PARK TRUST GOODSSELL	-23,330	-23,330	-7,062.50	.00	.00	-16,267.50	30.3%	
0017021 514000 REGULAR WAGES & SAL	431,970	431,970	74,401.29	.00	.00	357,568.71	17.2%	
0017021 515100 OVERTIME WAGES & SA	3,000	3,000	198.28	.00	.00	2,801.72	6.6%	
0017021 541000 PUBLIC UTILITIES	18,300	18,300	1,681.66	.00	16,618.34	.00	100.0%	
0017021 541100 WATER & SEWER CHARG	790	790	172.42	.00	617.58	.00	100.0%	
0017021 543000 REPAIRS & MAINTENAN	1,750	1,750	113.22	.00	1,586.78	50.00	97.1%	
0017021 552100 LIABILITY INSURANCE	114,800	114,800	104,503.51	.00	8,640.20	1,656.29	98.6%	
0017021 553000 TELEPHONE	7,100	7,100	1,010.27	.00	6,089.73	.00	100.0%	
0017021 553100 POSTAGE	600	600	.00	.00	.00	600.00	.0%	
0017021 557700 ADVERTISING	8,000	8,000	1,905.89	.00	500.00	5,594.11	30.1%	
0017021 561800 PROGRAM SUPPLIES	2,500	2,500	754.35	.00	364.04	1,381.61	44.7%	
0017021 562200 NATURAL GAS	4,900	4,900	174.65	.00	4,725.35	.00	100.0%	
0017021 569000 OFFICE SUPPLIES	2,000	2,000	79.37	.00	1,420.63	500.00	75.0%	
0017021 581120 CONFERENCES & MEMBE	6,500	6,500	735.00	.00	100.00	5,665.00	12.8%	
0017021 583120 ARTS & CULTURE COMM	15,000	15,000	195.50	.00	250.00	14,554.50	3.0%	
0017021 589100 MISCELLANEOUS	0	0	27,588.58	.00	84,553.18	-112,141.76	100.0%	
TOTAL PARKS ADMINISTRATION	193,880	193,880	206,451.49	.00	125,465.83	-138,037.32	171.2%	
TOTAL GENERAL FUND	193,880	193,880	206,451.49	.00	125,465.83	-138,037.32	171.2%	
TOTAL REVENUES	-423,330	-423,330	-7,062.50	.00	.00	-416,267.50		
TOTAL EXPENSES	617,210	617,210	213,513.99	.00	125,465.83	278,230.18		

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	193,880	193,880	206,451.49	.00	125,465.83	-138,037.32	171.2%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0017022 PARKS GROUNDS & FACILITIES							
0017022 450311 MUZZY FIELD RENTALS	-32,000	-32,000	-22,506.25	.00	.00	-9,493.75	70.3%
0017022 450321 RENTALS	-21,000	-21,000	-3,020.00	.00	.00	-17,980.00	14.4%
0017022 450322 CONCESSION & MISC	-7,000	-7,000	-426.00	.00	.00	-6,574.00	6.1%
0017022 514000 REGULAR WAGES & SAL	1,369,960	1,369,960	212,705.81	.00	.00	1,157,254.19	15.5%
0017022 515100 OVERTIME WAGES & SA	110,000	110,000	40,946.26	.00	.00	69,053.74	37.2%
0017022 515200 PARTTIME WAGES & SA	105,000	105,000	56,543.86	.00	.00	48,456.14	53.9%
0017022 541000 PUBLIC UTILITIES	100,000	100,000	11,721.52	.00	88,278.48	.00	100.0%
0017022 541100 WATER & SEWER CHARG	91,000	91,000	48,316.31	.00	42,683.69	.00	100.0%
0017022 542140 REFUSE	13,000	13,000	1,184.10	.00	3,815.90	8,000.00	38.5%
0017022 543000 REPAIRS & MAINTENAN	55,000	55,000	3,756.16	.00	38,901.02	12,342.82	77.6%
0017022 543100 MOTOR VEHICLE SERVI	11,000	11,000	215.76	.00	4,334.24	6,450.00	41.4%
0017022 561400 MAINT SUPPLIES & MA	100,000	100,000	10,009.29	.00	77,065.58	12,925.13	87.1%
0017022 562100 HEATING OIL	15,000	15,000	.00	.00	15,000.00	.00	100.0%
0017022 562200 NATURAL GAS	2,860	2,860	212.52	.00	2,647.48	.00	100.0%
0017022 562600 MOTOR FUELS	32,000	32,000	.00	.00	.00	32,000.00	.0%
0017022 563000 MOTOR VEHICLE PARTS	25,000	25,000	3,622.32	.00	6,980.13	14,397.55	42.4%
0017022 563100 TIRES	5,000	5,000	69.95	.00	4,930.05	.00	100.0%
0017022 570905 SMALL EQUIPMENT	10,000	10,000	.00	.00	5,000.00	5,000.00	50.0%
0017022 581120 CONFERENCES & MEMBE	6,000	6,000	.00	.00	.00	6,000.00	.0%
0017022 581200 VANDALISM	8,500	8,500	859.90	.00	1,750.00	5,890.10	30.7%
TOTAL PARKS GROUNDS & FACILITIES	1,999,320	1,999,320	364,211.51	.00	291,386.57	1,343,721.92	32.8%
TOTAL GENERAL FUND	1,999,320	1,999,320	364,211.51	.00	291,386.57	1,343,721.92	32.8%
TOTAL REVENUES	-60,000	-60,000	-25,952.25	.00	.00	-34,047.75	
TOTAL EXPENSES	2,059,320	2,059,320	390,163.76	.00	291,386.57	1,377,769.67	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,999,320	1,999,320	364,211.51	.00	291,386.57	1,343,721.92	32.8%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017023 RECREATION								
0017023 450105 PROGRAM FEES	-329,000	-329,000	-226,102.34	.00	.00	-102,897.66	68.7%	
0017023 514000 REGULAR WAGES & SAL	146,210	146,210	23,615.01	.00	.00	122,594.99	16.2%	
0017023 515100 OVERTIME WAGES & SA	500	500	15.34	.00	.00	484.66	3.1%	
0017023 515200 PARTTIME WAGES & SA	383,950	383,950	232,923.45	.00	.00	151,026.55	60.7%	
0017023 531000 PROFESSIONAL FEES &	135,000	135,000	71,299.09	.00	52,777.23	10,923.68	91.9%	
0017023 561800 PROGRAM SUPPLIES	35,000	35,000	1,122.84	.00	4,700.43	29,176.73	16.6%	
0017023 581120 CONFERENCES & MEMBE	3,000	3,000	.00	.00	150.00	2,850.00	5.0%	
TOTAL RECREATION	374,660	374,660	102,873.39	.00	57,627.66	214,158.95	42.8%	
TOTAL GENERAL FUND	374,660	374,660	102,873.39	.00	57,627.66	214,158.95	42.8%	
TOTAL REVENUES	-329,000	-329,000	-226,102.34	.00	.00	-102,897.66		
TOTAL EXPENSES	703,660	703,660	328,975.73	.00	57,627.66	317,056.61		

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	374,660	374,660	102,873.39	.00	57,627.66	214,158.95	42.8%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0017024 AQUATICS							
0017024 450103 POOL CHARGES	-260,000	-260,000	-71,111.74	.00	.00	-188,888.26	27.4%
0017024 514000 REGULAR WAGES & SAL	234,135	234,135	39,412.01	.00	.00	194,722.99	16.8%
0017024 515100 OVERTIME WAGES & SA	7,500	7,500	1,076.90	.00	.00	6,423.10	14.4%
0017024 515200 PARTTIME WAGES & SA	571,000	571,000	190,694.59	.00	.00	380,305.41	33.4%
0017024 531000 PROFESSIONAL FEES &	7,400	7,400	.00	.00	4,400.00	3,000.00	59.5%
0017024 541000 PUBLIC UTILITIES	40,000	40,000	.00	.00	40,000.00	.00	100.0%
0017024 541100 WATER & SEWER CHARG	24,500	24,500	10,019.50	.00	14,480.50	.00	100.0%
0017024 543000 REPAIRS & MAINTENAN	35,000	35,000	7,440.35	.00	17,837.45	9,722.20	72.2%
0017024 561400 MAINT SUPPLIES & MA	45,000	45,000	22,587.55	.00	19,349.43	3,063.02	93.2%
0017024 561800 PROGRAM SUPPLIES	16,000	16,000	2,769.83	.00	14,001.60	-771.43	104.8%
0017024 562100 HEATING OIL	4,660	4,660	.00	.00	4,660.00	.00	100.0%
0017024 562200 NATURAL GAS	33,000	33,000	4,220.78	.00	28,779.22	.00	100.0%
0017024 581120 CONFERENCES & MEMBE	3,000	3,000	152.29	.00	150.00	2,697.71	10.1%
TOTAL AQUATICS	761,195	761,195	207,262.06	.00	143,658.20	410,274.74	46.1%
TOTAL GENERAL FUND	761,195	761,195	207,262.06	.00	143,658.20	410,274.74	46.1%
TOTAL REVENUES	-260,000	-260,000	-71,111.74	.00	.00	-188,888.26	
TOTAL EXPENSES	1,021,195	1,021,195	278,373.80	.00	143,658.20	599,163.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	761,195	761,195	207,262.06	.00	143,658.20	410,274.74	46.1%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
132	PINE LAKE ADVENTURE PARK FUND		APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1321032 PINE LAKE ADVENTURE PARK									
1321032	422004	CHALLENGE COURSE FE	-38,760	-38,760	-7,950.00	.00	.00	-30,810.00	20.5%
1321032	515300	SEASONAL WAGES	19,960	19,960	4,288.75	.00	.00	15,671.25	21.5%
1321032	531000	PROFESSIONAL FEES &	16,800	16,800	.00	.00	.00	16,800.00	.0%
1321032	561400	MAINT SUPPLIES & MA	1,000	1,000	.00	.00	.00	1,000.00	.0%
1321032	561800	PROGRAM SUPPLIES	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL PINE LAKE ADVENTURE PARK			0	0	-3,661.25	.00	.00	3,661.25	100.0%
TOTAL PINE LAKE ADVENTURE PARK FU			0	0	-3,661.25	.00	.00	3,661.25	100.0%
TOTAL REVENUES			-38,760	-38,760	-7,950.00	.00	.00	-30,810.00	
TOTAL EXPENSES			38,760	38,760	4,288.75	.00	.00	34,471.25	

YEAR-TO-DATE BUDGET REPORT

FOR 2027 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	-3,661.25	.00	.00	3,661.25	100.0%

** END OF REPORT - Generated by Amaris Estrada **



Subject: End of FY 26 Financial Report

From: Dr. Joshua Medeiros, Superintendent of Parks, Recreation, Youth and Community Services

To: Board of Park Commissioners

Submitted: 9/16/2026

End of FY 26 General Fund Overview

The following are the financial summaries for all general fund accounts managed by the BPRYCS Department:

Division	Budgeted Expenditures	Actual Expenditures	Expenditures Net	Budgeted Revenues	Actual Revenues	Revenue Net	Overall Net
Administration	\$577,935	\$594,815	(\$16,880)	\$423,330	\$944,528	\$521,198	(\$16,880) Trust revenue carries over \$521,198 to FY 27
Parks Maintenance	\$1,898,365	\$1,994,362	(\$95,997)	\$58,000	\$75,125	\$17,125	\$78,872
Recreation	\$675,825	\$596,065	\$79,760	\$313,000	\$254,309	(\$58,691)	\$21,069
Aquatics	\$955,640	\$945,900	\$9,740	\$245,000	\$229,487	(\$15,513)	(\$5,773)
Youth & Community Services	\$449,075	\$395,702	\$53,373	\$83,339	\$93,459	\$10,120	\$41,081 YSB grant carry-over \$22,412
Totals	\$4,572,014	\$4,056,840	\$29,996	\$1,122,669	\$1,596,908	\$474,239	(\$39,375)

FY 27 carry-over trust funds of \$521,198 have been removed from the overall net

To learn more about what your Parks, Recreation, Youth and Community Services Department has to offer; visit us at www.Bristolrec.com

Special Revenue Fund Summaries

The following are the financial summaries for all special revenue funds managed by the BPRYCS Department:

Special Revenue Fund	Total Expenditures	Total Revenues	Net Profit
Arts & Culture (Downtown Live at the Rockwell Theater)	\$282,354	\$283,992	\$1,638
Pine Lake Adventure Park	\$16,194	\$15,704	(\$490)

Executive Summary of FY 26 End of Year Financials:

The Bristol Parks, Recreation, Youth & Community Services (BPRYCS) Department ended FY26 with \$4,526,844 in expenditures across its core operational divisions and \$1,596,908 in revenues. Total expenditures for the department were \$45,170 under the projected budget. Total revenues for the department were \$474,239 over the projected budget thanks to strong trust performance. Approximately \$521,198 of trust revenues will carry-over into FY 27. Following the trust and YSB grant carry-over, the overall expenditure/revenue net reflects an overall deficit of \$39,375 to close out the year.

Key Highlights:

- Park Trusts performed exceptionally well which resulted in an additional surplus of around \$400,000 more than an average year. These funds carry-over to support park maintenance equipment purchases and associated projects not funded in the city general fund/capital budget process.
- Muzzy Field and general park rentals/permits performed \$16,525 over projected budget while recreation and aquatics revenues had a shortfall of \$74,206 due to the late end of school year which resulted in summer camp and pools not starting in the fiscal year. The revenue impact of not having (1) week of summer camp revenues and (2) sessions of Learn to Swim is an estimated \$55,000. Savings were recognized on the back-end, particularly in part-time wages which had a surplus of \$89,000.
- Union contract approvals occurred mid- fiscal year which accounted for substantial unbudgeted overages in the full-time wage accounts across most of the department divisions.

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- The Arts & Culture Downtown Live Special Revenue Fund has made significant strides this fiscal year moving from an \$80,000 deficit in FY25 to a surplus of \$1,638 in FY26.
- Rising costs of utilities, select maintenance supplies and materials such as chlorine accounted for the majority of line-item overages.

To learn more about what your Parks, Recreation, Youth and Community Services Department has to offer; visit us at www.Bristolrec.com

BPRYCS 2025-2027 Strategic Plan Progress Report

Executive Summary of the BPRYCS 25-27' Strategic Plan Progress Report: The Strategic Plan was developed over a 10-month engagement progress before being formally adopted by the Board of Park Commissioners in December 2024. In 2025, we spent the year developing benchmark tools, collecting data and defining our plans measures of success. In 2026, the following objectives were prioritized following both a staff and board engagement meeting. The following activities have been largely accomplished and the impact/overall success will be measured by the end of 2027. During the All-Staff Meeting “Future Forward” Workshop on September 16, 2026, staff will provide feedback into activity priorities for the final year of the plan.

A: Objectives Accomplished to Date

Objective	Activities	Activity Status/Outcomes
Objective 1.1. BPRYCS cultivates a workplace that is second to none in employee performance and satisfaction for maximum community impact	Develop and implement an Orientation Program for all new employees customized for each position in the department	Completed staff engagement with Orientation Check-lists and Learning and Staff Development team members are building orientation content. The new Orientation Program is expected to be ready for launch in January 2027
Objective 1.2. BPRYCS stewards clean, safe, and attractive parks, facilities and programs that encourage public visitation and play	Develop a strategy and action plan that engages the Bristol Police Department to enhance police presence in the parks and increase accountability for rule/ordinance violations	Completed extensive engagement with staff and the Parks Board on priority items and strategy. Resulting activities included the purchase of new speed humps which have been ordered and are expected to be installed for summer 2027. Completed a successful Summer 2026 “Be Part of the Solution, Not the Pollution” Campaign which included the re-launch of the Bristol Green Team (see impact report)
	Identify strategic locations for enhanced security systems such as improved lighting, safety call buttons in the parks, upgraded and additional security cameras and a modify security guard program.	
	Establish a plan for increasing public awareness of littering and invest in necessary infrastructure, signage and materials (i.e., trash cans) to support behavioral changes	
Objective 2.2. BPRYCS creates opportunities that are inclusive, accessible and welcoming to all members of the community through strategic investment and decision-making	Utilize the ADA Transition Plan to operationalize funding requests that support physical accessibility improvements to the parks and facilities	WT Group was hired to conduct the ADA Audit and Transition Plan and are currently engaged. We expect the plan to be completed in Q1 2027. The findings of the plan will be utilized to complete the outstanding objectives listed here.
	Build upon the inclusion statement by adopting design standards for accessibility/inclusion in future playground and recreational amenity construction	

BPRYCS 2025-2027 Strategic Plan Progress Report

	Start building capacity to support long range development of inclusive programs and therapeutic programs designed to support specific special needs residents	
Objective 2.3. BPRYCS develops and employs policies, practices, and procedures that amplify and engage diverse voices within the community bringing new perspectives to shape service delivery	Conduct analysis of department boards and commissions that result in the development of strategic board member profiles to determine what types of individuals are needed to help inform elected officials of appointment priorities	Community Engagement Plan has been developed and will be approved by Parks Board in September. A board member analysis was conducted in 2025 and needs to be updated to reflect current members.
	Develop specific community engagement processes and methodology for soliciting feedback from diverse voices which may include tabling at specific parks or neighborhoods	
Objective 3.1. BPRYCS identifies, implements, and prioritizes programs and initiatives that directly result in increased access to benefits from the 7-dimensions of well-being	Produce materials and roll-out for the internal adoption of the 7-dimensions model which considers staff education, common language, definitions, program rubric and policies that imbed the 7-dimensions in our programming processes aligned with a benefits-based programming approach	Internal adoption of 7-dimensions has been completed and data is being collected. Data collected from 2026 will be utilized in the Annual Report and social media spots to promote the impact of services. A Programming Committee is being launched in October to continue discussion on program development, data collection and story-telling through the 7-dimensions health framework.
	Create a public facing campaign to tell the story of our impact and raises awareness of the 7-dimensions model and the role BPRYCS plays in influences them. Pursue appropriate technology (such as an app or mapping system) to support customer engagement with the 7-dimensions.	
Objective 3.3. BPRYCS' role as an essential health provider that influences community wellness benefits, is fully realized and reflected in both investment and resource allocation	Increase staff knowledge so employees can better communicate the wellness benefits associated with department programs and services	In Progress. The comprehensive program database and associated program data will be utilized to tell the department's impact story. Staff will be provided information to assist on telling the story.

BPRYCS 2025-2027 Strategic Plan Progress Report

B: Activities Remaining to be Accomplished

Objective	Activities
Objective 1.1. BPRYCS cultivates a workplace that is second to none in employee performance and satisfaction for maximum community impact	Cultivate a Work Force Development Program that creates customized staff trainings, cross training opportunities, a standardized annual training calendar, financial competencies, supervisory/management skill building, professional coaching/mentoring, certifications, and more designed to accommodate each specific employees needs and goals
Objective 1.3. BPRYCS develops, adopts and implements best practices for operational efficiency and financial stewardship in alignment with industry and national standards to ensure organizational excellence	Develop a Procedures and Practices Manual to better document operational procedures, inventory systems/databases, and facility maintenance checks
	Prioritize policy creation that aligns with the national standards established by the Commission for Accreditation of Parks and Recreation Agencies (CAPRA)
Objective 2.1. BPRYCS programs, services, and staff are diverse and reflective of the Bristol community	Adopt an equity lens and complete analysis on all department programs and services considering changes that may include payment plans, sliding scales and discounts
	Enhance employment recruitment strategies by identifying key venues where diverse people congregate for BPRYCS to table at (i.e., Pride events, Latin Festivals, etc. with bi-lingual materials)
Objective 3.2. BPRYCS is the leader in projects, educational initiatives and policies that build an environmentally resilient community and empowers the next generation of park stewards as healthy green space champions	Develop and implement a Park Stewardship program that engages youth, provides green certification, green internship opportunities, and educational outreach into the summer camps and schools
	Establish Natural Resource Management plans for the parks such as forests, tree canopy/equity, invasive species, habitat restoration and maintenance
	Modify existing infrastructure, park vehicles, equipment, and signage needed to support implementation of recycling
Objective 3.3. BPRYCS' role as an essential health provider that influences community wellness benefits, is fully realized and reflected in both investment and resource allocation	Develop a comprehensive Community Services strategy and campaign to better communicate available services, and the evolving role of community services in the overall city health network
Objective 4.1. BPRYCS engagement, brand recognition, and communication efforts	Strategically determine locations of all park and facilities signs, retire old signs and roll out new branded, bi-lingual signs throughout the park system

BPRYCS 2025-2027 Strategic Plan Progress Report

result in community members that are engaged, informed and part of the process of shaping their parks, programs and services	Increase promotion of the parks and what's available via a targeted marketing campaign
	Improve the website, use of technology and interactive features that further define park amenities
Objective 4.2. BPRYCS fosters a deep pool of committed, qualified, and engaged volunteers that support department services and creates a leadership pipeline for stewards of the future	Adopt a comprehensive Volunteer Management Plan that clearly outlines policies and practices for volunteer management such as management oversight, training protocols, volunteer database, volunteer relations and appreciation events.
	Establish a volunteer recruitment plan that includes establishing key partnerships with local companies (i.e., ESPN)
Objective 4.3. BPRYCS forges strong community partnerships that support mission delivery through funding or other resources that help reduce barriers	Foster the development of a Park Foundation or Friends of BPRYCS non-profit to serve as the philanthropic wing of the department
	Develop a system and process for cultivating and managing relationships with donors and partners to better organize and avoid relationships being translation over time and during staff transitions. This may include a clear database of who does what for the department, written partnership agreements and identification of potential new partners and sponsors

PARKS SATISFACTION SURVEY

The 2026 Parks Satisfaction Survey was an anonymous bi-lingual survey with 34 questions measuring park user experience and satisfaction issued by Bristol's Department of Parks, Recreation, Youth and Community Services. The report reflects responses from August 4, 2026 - September 7, 2026.

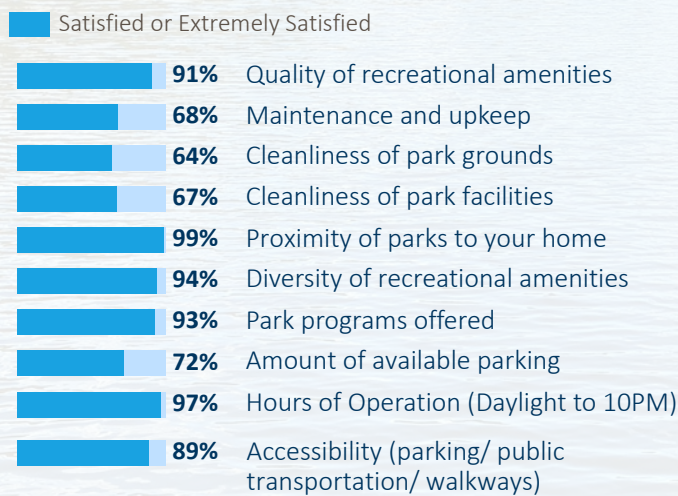
Preferred Spending Priorities

One being the highest priority to respondents and six being lesser of a priority for respondents.

- #1 Maintenance for existing amenities
- #2 Additional restroom facilities
- #3 Increased security features
- #4 New recreation amenities
- #5 More free or affordable park programs
- #6 Additional pavilion and rental spaces

Operations, Service, and Offerings Satisfaction

Percent of Survey Respondents who reported they are Satisfied or Extremely Satisfied with the following:



Park Safety

 80% of respondents reported they feel Safe or Very Safe in Bristol Parks.

Parks Visited

Percent of Survey Respondents who report visiting the following parks:

- Rockwell Park - **78%**
- Page Park - **62%**
- Hoppers Birge Pond Nature Preserve - **28%**
- Veterans Memorial Boulevard - **24%**
- Federal Hill Green - **22%**
- Pigeon Hill Preserve - **20%**
- Stocks Playground - **17%**
- Seymour Park - **15%**
- Casey Field - **13%**
- Brackett Park - **12%**
- Nelson's Field - **7%**
- Wilson Field - **8%**
- Roberts Property Park - **5%**
- Pine Lake - **8%**
- Kern Park - **5%**
- Peck Park - **7%**
- Quinlan Park - **2%**



Top Ten Park Amenities Used

The ten amenities most heavily used based on self reporting.

1. Walking / Hiking Trails
2. Playground
3. Splash Pad
4. Rockwell Amphitheater
5. Dog Park(s)
6. Pavilions/ Shelters
7. Swimming Pool
8. Veterans Monuments
9. Fishing Pond
10. Baseball/ Softball/ T-Ball Fields

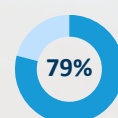
Wellness Satisfaction

Percent of Survey Respondents who believe Bristol Parks provide:



Why Do You Visit the Park?

Survey respondents reported using the parks for:



of respondents have not experienced any barriers (physical or otherwise) prohibiting them from accessing Bristol Parks and recreational amenities.



Be a Part of the Solution, Not the Pollution.

2025 - 2027 Strategic Plan Objective 1.2.

BPRYCS stewards clean, safe, and attractive parks, facilities and programs that encourage public visitation and play.

"Be Part of the Solution, Not the Pollution" Campaign

Establish a plan for increasing public awareness of littering and invest in necessary infrastructure, signage and materials to support behavioral changes.

Measure of Success

Goal: By 2027, 65% of park patrons will be satisfied with the maintenance, upkeep, and cleanliness of parks and facilities.

2,720



Staff Hours

Dedicated to Litter Pick-Up Amongst 32 Staff



40

Green Team Participants
Individuals



Decrease in Trash Generated

in the Parks from Summer 2025 to Summer 2026 (May - Aug.)



PRINT Media Impressions

Includes Billboard and Tabling Efforts



DIGITAL Media Impressions

Includes Social Media & Email



AUDIO Media Impressions

Includes AMP Radio PSAs

CAMPAIGN SUCCESS: Be a Part of the Solution, Not the Pollution

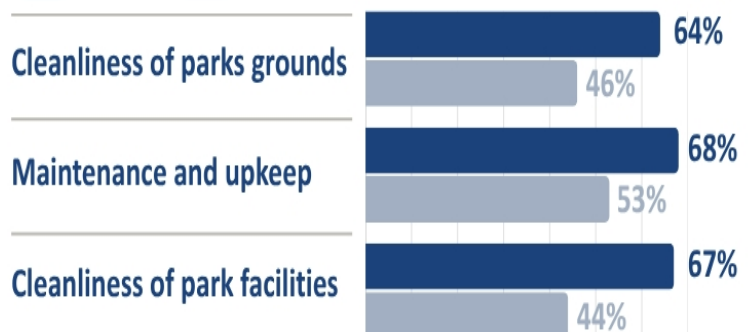
The campaign positively shaped perceptions, improved environmental stewardship, and empowered residents to take an active role in caring for Bristol's parks, trails, and public green spaces. The campaign resulted in improved maintenance, upkeep, and cleanliness satisfaction rates.



Percent of Parks Satisfaction Survey Respondents Who Reported they are Satisfied or Extremely Satisfied



■ = 2026 ■ = 2025



Source: 2026 Parks Satisfaction Survey

Rockwell Park Rain Garden



Evan Mastropiero

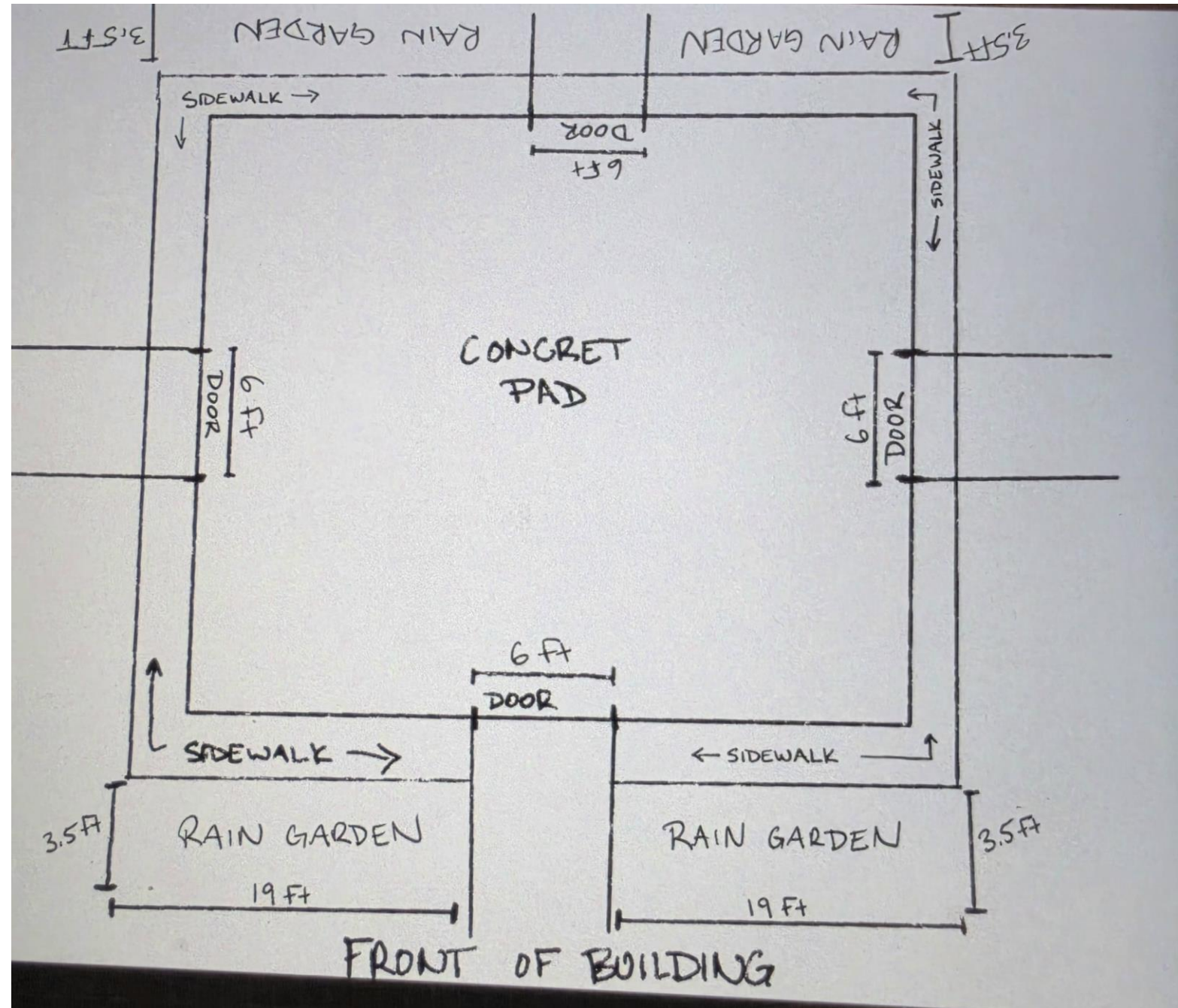
Troop 425 Eagle Scout Project Proposal

This is the lay out of the concrete pad that the pavilion sits on.

When looking at the front of the pavilion there are two 19 foot sections on both sides of the door way.

I plan on making a rain garden on both sides of the walk way into the building. It will be the same on both the front and back sides of the pavilion.

This will ensure that the water and rain coming off the roof will drop into the rain garden and direct it away from the walk ways.

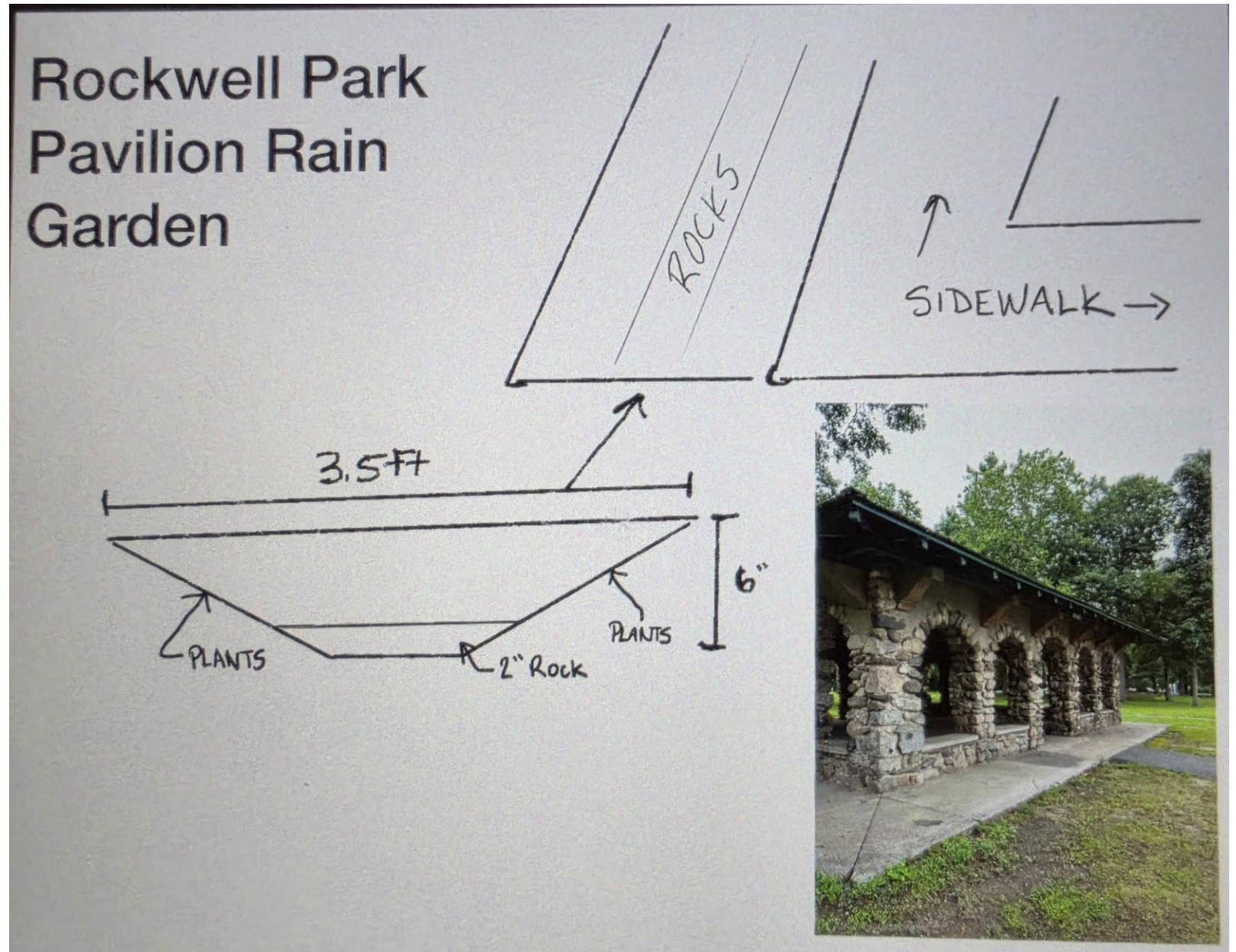


The swell for the rain garden will be 3.5 feet off of the sidewalk and roughly 6 inches deep with a slope towards the middle of the garden.

Rock will be placed at the bottom of the swell to help with water drainage.

Along the sides of the swell I will plant native plant species. The water will not only drain better but will provide water to the plants around it.

These plants will assist with moving the water and will benefit the ecosystems around Rockwell Park.





Rocks will
help with
the draining
of water



Butterfly Weed



Cardinal Flower



Bee Balm

Rocks and Plants

I will be planting a variety of native plants around the rain garden. These are some of the options that do well in wet soil. Keeping the plants native to the area will help them thrive.



Clustered Mt Mint

AGREEMENT

AGREEMENT made this ____ day of _____, 2026 by and between the CITY OF BRISTOL, (hereinafter called the "CITY") a municipal corporation having its territorial limits within the County of Hartford and State of Connecticut, and the Pequabuck River Watershed Association, (hereinafter called the "PRWA") a non-profit organized under the laws of the State of Connecticut and having its office in the CITY of Bristol, County of Hartford and State of Connecticut:

WITNESSETH:

WHEREAS, the CITY owns the property known as Kern Park (hereinafter called the "PARK"). The approximately 22-acre PARK is located in Bristol, Connecticut, as shown in Attachment "A"; and

WHEREAS, the Connecticut Department of Energy and Environmental Protection (CT DEEP) administers Section 319 Nonpoint Source Pollution Grants under the federal Clean Water Act; and

WHEREAS, the PRWA has been awarded funding under said program to implement watershed management and nonpoint source pollution reduction projects within the PARK; and

WHEREAS, the CITY desires to cooperate with the PRWA to ensure successful implementation, compliance, and long-term operation of said projects;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Permitted Use. The work described within this Agreement and the grant project work plan and embodied in future Memorandums of Understanding.
2. Responsibilities. The CITY and the PRWA hereby agree to the following:
 - a. **The CITY:**
 - Provide staff support for permitting, infrastructure coordination, and local compliance.
 - Provide staff support for removal of downed trees and other organic matter.
 - Provide support to dig holes and other small tasks associated with planting the project area.
 - Provide water resources and support during planting activities and begin short-term maintenance as each section of the project area is planted.
 - Offer in-kind contributions as outlined in the grant budget, including landscape design and consultation, and the design and purchase of five (5) educational signage in line with department standards.

- Maintain the PARK, outside of the construction area, to current operational standards.
 - Assist with outreach to residents and businesses including the distribution of an informational brochure.
 - Support monitoring and evaluation activities.
 - Assume future operational responsibility for installed infrastructure as provided in Section 2.d.
- b. **The PRWA:**
- Serve as grant administrator and fiscal agent.
 - Manage all project funds in compliance with CT DEEP requirements.
 - Lead project planning, permitting, implementation, and reporting.
 - Provide technical expertise in watershed management and stormwater BMPs.
 - Coordinate community engagement, volunteer participation, and citizen science monitoring.
 - Provide the Board of Park Commissioners a *Construction Report and Schedule* for their review on a monthly basis.
 - Lead monthly construction status meetings for City staff.
- c. **Joint Responsibilities:**
- Collaboratively design and implement project activities.
 - Share data, resources, and expertise to maximize effectiveness.
 - Publicly acknowledge partnership in communications, signage, and reports.
 - Ensure compliance with all CT DEEP Section 319 grant requirements.
 - Meet on-site monthly for construction status meetings for the duration of the grant as outlined in Section 5.
 - Develop a separate Memorandum of Understanding within the first six (6) to twelve (12) months of entering into the agreement to outline an operations & maintenance plan, including staff training.
- d. **Future Operational Responsibilities:**
- Upon completion of the grant-funded project, the CITY shall assume primary responsibility for the short- and long-term operation, maintenance, and monitoring of installed BMPs and infrastructure.
 - The PRWA shall continue to provide technical support, community engagement, and educational programming.
 - Both parties shall collaborate over the next five years to secure future funding for maintenance and enhancements.
3. Administration. The PRWA shall administer the project according to grant specifications, in consultation with the CITY and the Board of Park Commissioners. The CITY shall be the interpreter of the requirements of this Agreement, and specifications of future Memorandums of Understanding.
4. Evaluation. Both parties shall review the Agreement quarterly during the construction period as outlined below in Section 5, and upon completion of the grant, in alignment with the terms outlined in the Operations and Maintenance Plan.

5. Term/Termination. This Agreement shall remain in effect for the duration of the Section 319 grant project, from September 17, 2026 to June 30, 2028. Future operational responsibilities under Section 2.d. shall remain in effect beyond the grant period. Either party may terminate this Agreement with sixty (60) days' written notice, provided that obligations under the grant agreement are met. In the event that one party provides the other with such notice, the parties will meet promptly to discuss the reasons for and terms of transitioning out of the partnership.
6. Exclusivity. It is expressly understood that this Agreement does not grant exclusive rights to PRWA for use of the PARK. The CITY expressly retains the rights to use or allow its designees to use said premises for passive recreation, programming, and/or maintenance throughout the term of this Agreement, provided that PRWA has no scheduled construction at such time and/or location.
7. Hold Harmless and Indemnification. PRWA agrees and covenants to save and keep the CITY, its employees, officers, agents and servants harmless from any and all claims, liability and legal action as may arise from the use of said premises, and to indemnify the said CITY, its employees, officers, agents and servants at all times against any liability, loss, damage, and cost of expense resulting from any injury, loss, damage, accidents or disasters to any persons or property (whether of the public or the employees or agents of PRWA or of said CITY or of other persons) occurring on or about said premises, whether due in full or in part to any act or acts of negligence on the part of PRWA, its employees, agents, or servants. PRWA agrees that it will at all times during the term and duration of this Agreement, at its own expense, keep insured against all liability and expenses with insurance policies written by responsible insurance company lawfully doing business in the State of Connecticut and satisfactory to the CITY. Each and all such policies and insurance shall not contain any provisions under which the liability of the insurance company or companies shall be limited or reduced on account of insurance carried by the CITY. Such policies shall provide that they cannot be cancelled except underwritten notice to the CITY at least ten (10) days prior to the effective date of cancellation. The provisions of said policies and insurance shall be in a form, amount, and substance satisfactory to the CITY and the Comptroller of the CITY, and a certificate or certificates of insurance shall be delivered to the CITY prior to the effective date of such policies. The CITY shall be named as an additional insured on all said policies and insurances as designated by the Comptroller of the CITY of Bristol. PRWA further agrees to provide the CITY with a Certificate of Insurance for any Worker's Compensation that is required by the General Statutes of the State of Connecticut. It is expressly understood that PRWA shall not conduct any activity or events or use said premises unless and until all required insurances have been obtained, furnished to the CITY and approved by the CITY hereinbefore provided.
8. Permits. PRWA shall be responsible for obtaining, with the City as the applicant, all necessary permits, paying required permit fees, and ensuring compliance with all applicable Federal, State, and local government regulations. Coordination with the CITY will be required.

9. Damages. All damages to the site incidental to the performance of this Agreement and future Memorandums of Understanding shall be repaired or replaced by the PRWA. The CITY shall not be responsible for any damage, theft, and/or vandalism of PRWA materials, equipment, and supplies.
10. Assignment or Subletting. It is mutually agreed that PRWA shall not have, nor acquire, any title to said premises, or to fixed improvements constructed or to be constructed thereon; and, at the termination of this Agreement shall have no cause, right or claim against the CITY and shall then peaceably vacate said premises. Neither party shall assign any interest in this Agreement unless approved in writing by both parties. PRWA shall not make alterations to the area, parking area(s) nor construct any structure thereon without written permission of the Board of Park Commissioners. Future improvements shall not commence without the written consent of the Board of Park Commissioners, and applicable land use agency approvals.
11. Amendments. ??This Agreement constitutes the entire Agreement and future Memorandums of Understanding between the CITY and the PRWA. This Agreement may be amended, supplemented or modified only by duly executed written instruments as an amendment to this Agreement.
12. Compliance with Laws. PRWA shall comply with all state, federal or local laws, or ordinances, codes, rules or regulations governing performance of this Agreement.
13. Non-Discrimination. In accordance with State and Federal laws, PRWA shall not discriminate against any person on the basis sex, national origin, race, ethnic background, color, religion, age or disability in its program activities related to this Agreement.

6. Notice shall be sent to the parties at the following addresses:

Josh Medeiros, Superintendent
PARKs, Recreation, Youth and Community Services
CITY of Bristol
111 North Main Street
Bristol, Connecticut 06010

Pequabuck River Watershed Association
c/o Mary Rydingsward, Project Manager
P.O. Box 1461
Bristol, Connecticut 06011-1461
pequabuckriverct@gmail.com

or to such other addresses either party shall designate from time to time.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals and to duplicate of the same tenor and date this ____ day of _____, 2026.

WITNESSES:

CITY OF BRISTOL

By: Mayor Ellen Zoppo-Sassu, Mayor
Duly Authorized by Resolution dated

PEQUABUCK RIVER WATERSHED ASSOCIATION

By: Patrick Ellis, Vice President
Duly Authorized by Resolution dated

DRAFT

September 3, 2026

712 Brook Street, Suite 103, Rocky Hill, CT 06067
Tel: 860.513.1473

Dr. Joshua T. Medeiros, Ed.D., CPRE
Superintendent of Parks, Recreation, Youth & Community Services
City of Bristol
51 High Street
Bristol, CT 06010

Re: Renovations & Improvements at Page Park | Contract Amendment #5 for Phase 3 Services

Dear Dr. Medeiros:

It has been a rewarding experience to collaborate with the City of Bristol on the revitalization of Page Park. These enhancements will undoubtedly bring significant benefits to the community, particularly those who enjoy the park. We are grateful for the opportunity to submit this amendment to our contract, encompassing phase three 100% design and bidding documents and construction administration services.



SCOPE OF SERVICES

Task 1: Phase 3 100% Design and Bidding Documents (6 months):

Scope:

- Create a bid set package including plans, details and technical specifications for area outlined above in yellow.
- Advance the previously permitting Signage Plan, L310, to be included in the same bid set package. This includes three types of signs (identify, directional and feature) located throughout the park. We assume up to 30 total signs will be included. Content and graphics will be developed and provided by the city.
- Integrate conditions of approval from state and federal permit agencies.
- Incorporate Phase 2 construction changes.
- Electrical plans for parking and walk light fixtures and sports lighting for the two basketball courts.
- Quality and Code Review

When the Phase 3 documents are substantially complete, the documents will be presented to city representatives, and then submitted for your review and consideration. We anticipate that these design documents will represent a 100% complete level. After the receipt of final comments from city representatives, we will prepare final bidding documents. Weston & Sampson personnel will provide supplemental information for the city to incorporate into their standard front-end specifications. Weston & Sampson will furnish plans and technical specifications in electronic formats.

Task 2: Bidding Assistance (2 months):

Weston & Sampson will attend a pre-bid conference and answer written inquiries of prospective bidders during the bid period. We will furnish information necessary to issue required Addenda. Upon the receipt of bids, Weston & Sampson will coordinate with city representatives and make a recommendation for award. We will attend a pre-award conference with the apparent low bidder prior to award of contract.

Task 3: Construction Administration (12 months):

Standard Services

- Attendance at pre-construction meeting
- Attendance at monthly construction meetings (12)
- Meeting notes
- Shop drawing review and processing (We will review submittals two times: once upon original submission and a second time if we require corrections. Performing any review of a submittal for the third time or greater we will bill toward additional work and the contractor will reimburse the city per the specification.)
- Coordination with general contractor and subcontractor(s) including providing CAD files, phone calls, emails, and RFIs
- Pay application review and approval (12)
- Coordination with manufacturer's representatives, material suppliers and other vendors to review compliance of submittals and products conform to specifications
- Clerk-of-work service to include a site visit twice per month to observe work progress and prepare a field report (for budgetary purposes we assume one of those visits coincides with the monthly construction meeting). (24)
- Client and project management
- Review of test reports from third-party testing agency
- Punch List for substantial completion and final close-out
- Closeout documents
- Issuance of sketch plans and other clarifying documents

Additional Services

- Additional work including change order requests, review of submittals other than specified, review of submittals beyond the second review, and negotiation/confirmation of pricing to be billed hourly from the budgeted amount included. Weston & Sampson will notify the city when 75% of the budget has been incurred and negotiate additional fees if warranted.

Task 4: Stormwater General Permit (SWGP) Inspections (18 months):

As required by the Connecticut Department of Energy and Environmental Protection (CTDEEP) Stormwater general permit, Weston & Sampson will inspect, make recommendations for repairs, and document conditions pertaining to sedimentation and erosion control measurements for the duration of the construction. We will also provide administrative services pertaining to the SWGP. The following is an outline of the required tasks:

- Plan implementation site inspections (2)
- Routine weekly site inspections (52)

- Closeout (1)
- Post-construction monthly site inspections (6)

Task 5: Sub-consultant Construction Phase Services for Electrical (12 months)

The electrical engineer sub-consultant will be responsible for the following services:

- Shop drawing review and processing.
- Coordination with the general contractor and subcontractor(s)
- Coordination with manufacturer's representatives, material suppliers and other vendors
- Two site visits including one at substantial completion, and one at final closeout.
- Issuance of sketch plans and other clarifying documents

Additional Services

- Additional work (change order) requests, review of submittals other than specified, and negotiation/confirmation of pricing to be billed hourly from the budgeted amount included.

Task 6: Army Corps of Engineer Monitoring Reports

As required by the U.S. Army Corps of Engineers (ACOE) permit NAE-2024-00914, Weston & Sampson will review the mitigation area per the monitoring requirements outlined in our Mitigation Monitoring Plan. Monitoring reports will meet the requirements of the US Army Corps of Engineers New England District Compensatory Mitigation Operating Procedure dated April 26, 2024, Appendix E Monitoring and Assessment. Data within the report will include measured growth or non-growth of all woody vegetation, foliage conditions assessed, and overall appearance of species survival recorded. Additionally, naturally sprouted vegetation and soil conditions will be noted. The following is an outline of the required tasks:

- Monitoring Reports (8)
 - October 1, 2026-2029-Year 1-4
 - October 1, 2030 (Year 5 Report)
 - October 1, 2035 (Year 10 Report)

To complete the Scope of Services as outlined above we propose a fee of **\$336,400** as detailed in the chart below. This estimate is based on our current understanding and knowledge of the task. We will notify you promptly should we encounter any unexpected site conditions or further information that would modify this estimate.

Fee Schedule:

Task	Lump Sum
1: Phase 3 Bidding Documents (6 months)	\$106,800
2: Bidding Assistance (2 months)	\$13,600
3: Construction Administration (12 months)	\$127,100
3A: Additional Work Budget (Not to exceed)	\$20,000
4: Stormwater General Permit (SWGP) Inspections (18 months)	\$40,800
5: Sub-consultant Construction Phase Services for Electrical (12 months)	\$5,800
6: Army Corps of Engineers Monitoring Reports (8 Reports)	\$22,300
Total Fee	\$336,400

*Construction Special Inspections and Testing Services paid for by the city.

We appreciate this opportunity to continue to serve the City of Bristol with this very exciting project. This amendment to our contract is subject to the terms and conditions dated November 18, 2021. If you have any questions, please don't hesitate to call.

Sincerely,

WESTON & SAMPSON ENGINEERS, INC.

Jon Tunsky

Jonathan Tunsky, RLA, CPSI
Senior Project Manager | Landscape Architecture

Ryan Chmielewski

Ryan Chmielewski, RLA
Team Leader | Landscape Architecture

Please acknowledge your acceptance of the scope of work and fee schedule identified herein by signing below and by signing and returning one copy of the attached terms and conditions.

Accepted by: _____

Date:

\\wse03.local\WSInc\Marketing_MarketingResources\Proposals\2026 CT\Bristol, CT - Page Park Phase 3\2026.09.03-
PageParkAmendment5.docx

September 10, 2026

Dr. Joshua T. Medeiros, Ed.D., CPRE
Superintendent of Parks, Recreation, Youth & Community Services
City of Bristol
51 High Street
Bristol, CT 06010

Re: **Renovations & Improvements at Page Park | Phase 3 Option 2**

Dear Dr. Medeiros:

We prepared a draft opinion of cost for the design and construction expanding the Phase 3 scope to include replacing the existing baseball and softball fields with an artificial turf field for softball, baseball and a multi-use rectangle field. We prepared two estimates to provide the city with a range from a basic field to a deluxe field including several optional amenities.

Basic Field Features:

1. Artificial turf field
2. 8' black vinyl chain link fence around the entire perimeter in a concrete mow curb
3. Black vinyl chain link backstop and dugouts with team benches
4. 20' ball safety netting above fence
5. 9 athletic field lights
6. 4 sets of accessible bleachers
7. Concrete walks with connections to existing walks
8. Stormwater drainage and storage chambers under field
9. Water Fountain
10. Portable mounds

Basic Field Opinion of Cost

Item:	Cost:
Design, Permitting and Construction Administration:	\$840,000
Construction Cost, Overhead & Profit, Contingency:	\$7,000,000
Total Cost:	\$7,840,000

Deluxe Field Features:

1. All features of Basic Field plus:
2. Batting Cages
3. Bullpens

4. 20' by 20' storage building
5. 2 Press boxes
6. 20' by 30' restroom building
7. Precast concrete dugouts
8. Multi-sport scoreboard
9. Flagpole

Deluxe Field Opinion of Cost

Item:	Cost:
Design, Permitting and Construction Administration:	\$1,200,000
Construction Cost, Overhead & Profit, Contingency:	\$9,800,000
Total Cost:	\$11,000,000

Existing Conditions:



Potential Field Layout:



Please contact me with any questions.

Sincerely,

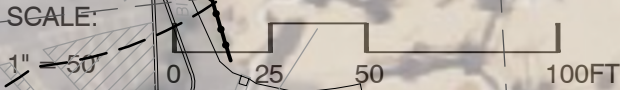
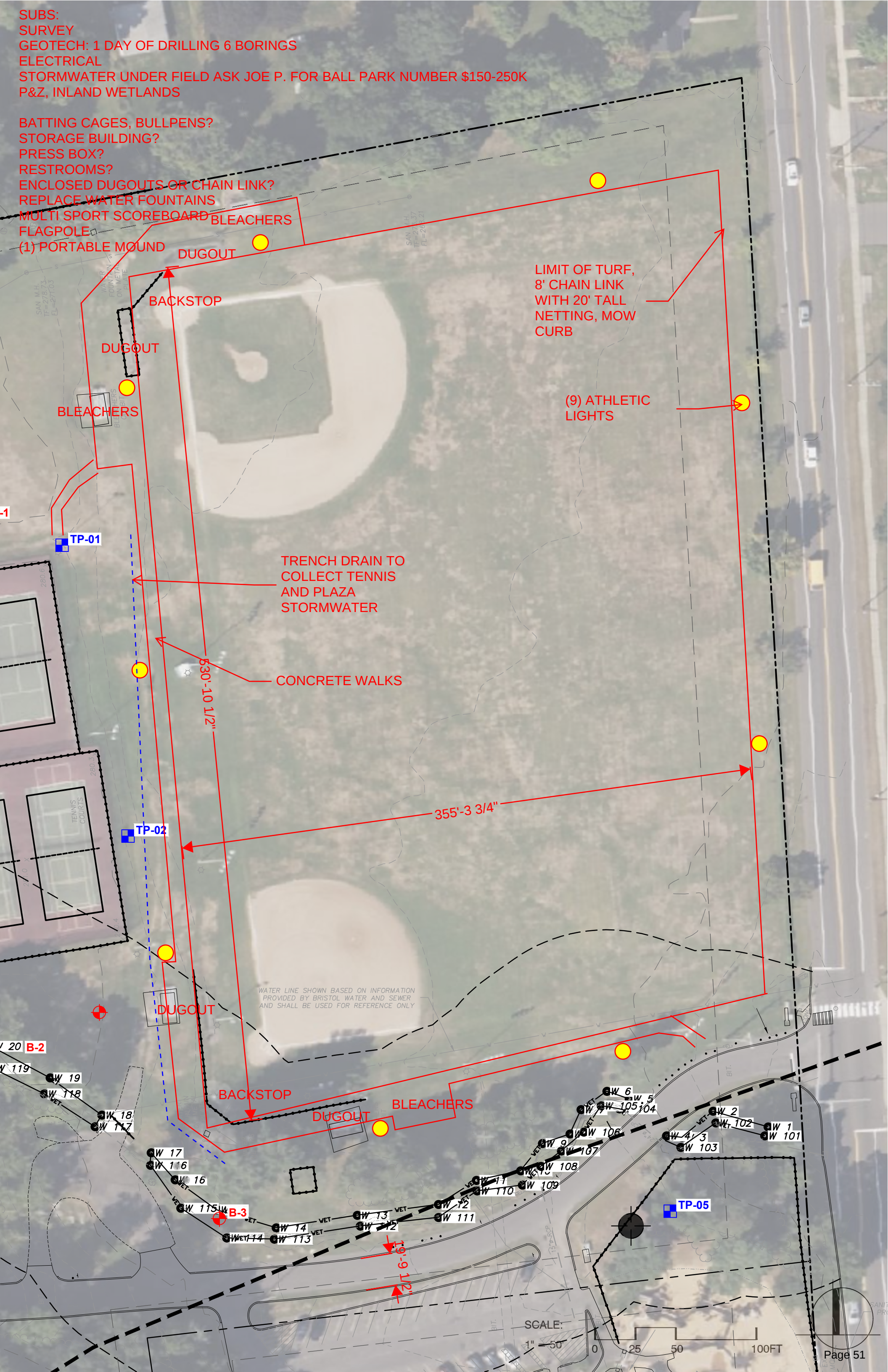
WESTON & SAMPSON ENGINEERS, INC.

Jonathan Tunsky, RLA, CPSI

Senior Project Manager

SUBS:
SURVEY
GEOTECH: 1 DAY OF DRILLING 6 BORINGS
ELECTRICAL
STORMWATER UNDER FIELD ASK JOE P. FOR BALL PARK NUMBER \$150-250K
P&Z, INLAND WETLANDS

BATTING CAGES, BULLPENS?
STORAGE BUILDING?
PRESS BOX?
RESTROOMS?
ENCLOSED DUGOUTS OR CHAIN LINK?
REPLACE WATER FOUNTAINS
MULTI SPORT SCOREBOARD
BLEACHERS
FLAGPOLE
(1) PORTABLE MOUND





19-10-1

Base Maps / Air Photos

Map Layer

PERKINS ST



MBL : 19-10_0151505

Unique ID : 15371

Owner : CLINTON S ROBERTS
FOUNDATION INC

Acres : 7.5

Zoning : R-25

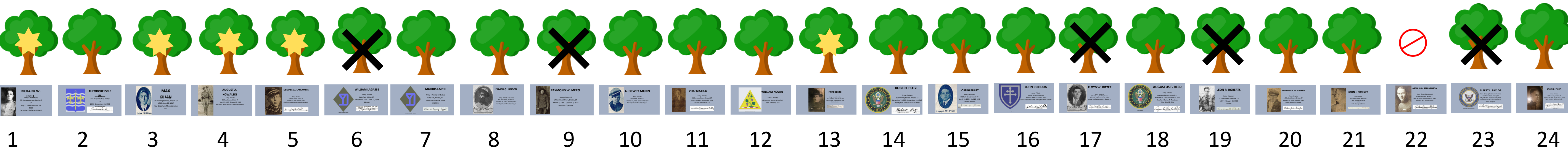
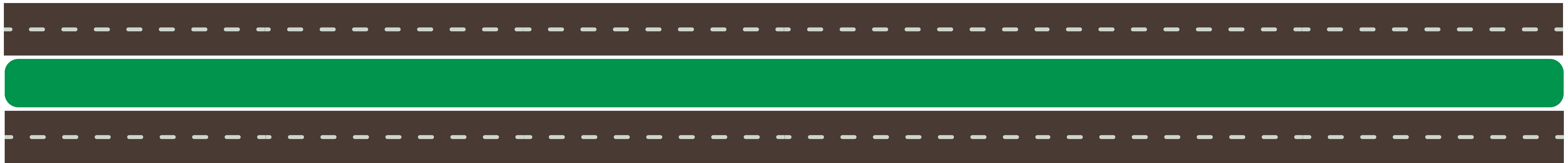
[Details](#) [Quick Map](#) [Summary Card](#) [VISION](#) [BirdsEye Photo](#)

Generate Mailing List: 100

Ft:

19-12

City of Bristol, NEGEO



KEY

No Tree as of 9/2/26

Proposed Removal by Tree Warden

Original Tree Replaced



Note: ANTHONY BENALIARK, LESLIE E. BILLINGS, WILLIAM R. BOLTON, WILLIAM NEUMANN, EUGENE RIDOLFI, and FREDERICK D. SHELDON are not represented by trees. They are recongnized on a plaque underneath the American Flag to the Northwest of the WWI Obelisk.

Veterans Memorial Boulevard Memorial Pin Oaks

Board of Park Commissioner Subcommittees (2026-2027)

Subcommittee	Purpose	Example of Duties	2026-2027 Assignments
Finance Committee	To serve as the fiduciary committee providing input and oversight into department financials	- Annually reviews and provides input into the Superintendent's operating and capital improvement budget proposal - Annually reviews the Parks Fee Schedule and makes recommendation for change as needed. - Assists the Superintendent with 10-Year CIP prioritization. - Reviews trust fund reports, investment portfolios and evaluates requests to utilize trust funds for park projects. - Reviews and provides input into Business Plans as appropriate. - Other financial matters impacting the department and Parks Board	Chair: ??? <i>Staff Liaison: Superintendent Josh Medeiros</i>
Policy & Strategy Committee	To serve as the policy committee providing input into the development of policies that guide the affairs of the department	- Annually reviews and provides input into the Departments Policies & Procedures Manual and other policy manuals as needed. - Reviews and provides input into Superintendent policy change recommendations. - Reviews and assists with research regarding policies under consideration by the board. - Assists with the review of Strategic Plan policy work including development of CAPRA policies	Chair: ??? <i>Staff Liaison: Sarah Larson</i>
Fund Development Committee	To enhance the departments fiscal health through development of philanthropic processes, fundraising strategy and donor cultivation	- Annually reviews and provides input into the departments fundraising strategy - Supports philanthropic initiatives of the department through cultivation of new sponsors and donors - Develops, researches and reviews new revenue sources for the department - Other fund development matters impacting the department and Parks Board	Chair: ??? <i>Staff Liaison: Erica Ussery</i>



FY 27-28 Internal Budget Planning Process & Timeline

Overview: Bristol Parks, Recreation, Youth and Community Services (BPRYCS) Department strives to create a transparent, inclusive and timely budgeting process that provides opportunity for staff members and stakeholders to contribute to the development of a fiscally responsible budget that meets the goals of the department and City.

Activity	Detail	Important Date(s)
Division Supervisor Kick-Off Meetings	Division Supervisors meet w/Superintendent, Deputy Superintendent and Asst. to Superintendent to review year end financials, 4-year spending trends and other budget analysis. Preliminary review of division budgetary needs for next fiscal year.	September 2026
Board of Park Commissioner Budget Brainstorm	The Board of Park Commissioners will have the opportunity to discuss budget priorities, projects and upgrades in a preliminary brainstorming session as part of their regular September meeting. The items will then be reviewed by applicable Division Supervisors and codified into formal recommendations during budget proposal.	September 15, 2026
Parks Crew Budget Workshop	Superintendent and Park Supervisors meet with the Parks Crew to review their equipment needs, and small project recommendations. The Parks Mechanic provides a presentation on the status of the parks fleet with recommendations for upgrades and replacements.	October 15, 2026
Division Supervisors Submit Budget Requests	Division Supervisors submit Division Budget Request Documents for the Superintendent to review	Due: November 13, 2026
Division Budget Hearings	Division Supervisors present their budget requests to the Superintendent, Deputy Superintendent and Asst. to Superintendent; <i>Chair of Parks Finance Committee joins if available.</i>	Hearings Scheduled: Week of November 30 th
Arts & Culture Budget Presentation	Superintendent and Arts & Culture Supervisor present the Arts & Culture budget to the Arts & Culture Commission	December 2, 2026
Youth & Community Services Budget Presentation	Superintendent and Youth & Community Services Supervisor present the Youth & Community Services Division budget to the Youth Commission	December 9, 2026
BPRYCS Budget Workshop with Parks Finance Committee	Superintendent presents BPRYCS budget recommendations to the Parks Finance Committee (additional meetings scheduled if needed)	December 9, 2026 (2 nd meeting if needed December 14, 2026)
BPRYCS Budget Presentation	Superintendent and Chair of Parks Finance Committee Present BPRYCS budget to Board of Park Commissioners for approval and adoption	December 16, 2026

City Comptroller Budget Presentation	Superintendent and Deputy Superintendent present budget to the City Comptroller & Finance Team	TBA January-March 2027
Board of Finance Budget Presentation	BPRYCS Budget Hearing Presentation to the Board of Finance	TBA February- April 2027
FY 27-28 Budget Adoption	FY 26-27 Budget is adopted by the Board of Finance and the City Council	May 2027
FY 27-28 Fiscal Year Begins	Fiscal Year begins and FY 26-27 Budget & CIP Funding becomes available	July 1, 2027