



City Arts & Culture Commission
Wednesday, March 1, 2023 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Agenda

- 1. Call to order**
 - a. Attendance
- 2. Acceptance of meeting minutes**
 - a. February 1, 2023 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-4)
- 3. Public participation**
- 4. Superintendent's Report**
 - a. Financials
Documents: Attachment B (Pgs. 5-6)
 - b. Personnel Updates
 - c. Project Updates
Documents: Attachment C (Pgs. 7-8)
- 5. Chairman's Report**
- 6. Old Business**
 - a. Heart Sculpture
 - b. Cultural District Celebration
 - c. City Poet Laureate
 - d. By Commissioners
- 7. New Business**
 - a. Downtown Live and Theater Updates
Documents: Attachment D (Pgs. 9-10)
 - b. Juneteenth Event
 - c. Shamrock Run
 - d. By Commissioners
- 8. Committee Reports**
 - a. City Council Liaison updates
- 9. Adjourn**

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

Topic: Arts & Culture Commission

Time: Mar 1, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/86327439618?pwd=M3JJNFJ0NHBSVINZ1FOWEJTc2I2QT09>

Meeting ID: 863 2743 9618

Passcode: 368230

One tap mobile

+13017158592,,86327439618# US (Washington DC)

+13052241968,,86327439618# US

Dial by your location

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+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

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Meeting ID: 863 2743 9618

Find your local number: <https://bristolct-gov.zoom.us/u/kdKGvjf8vW>



City Arts & Culture Commission
Wednesday, February 1, 2023 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Chair Walter Lewandoski called the meeting to order at 6:33 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
April Dews, Vice Chair
Andrea Adams, Commissioner
Tiffany Howe, Commissioner
Nigel Wynter, Commissioner
Cheryl Thibeault, City Council Liaison

Dr. Joshua Medeiros, Superintendent

Absent: Julie Norton, Commissioner

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the January 4, 2023 Regular Meeting Minutes.
Seconded by: Vice Chair Dews, all in favor; motion carried.

3. Public participation

- a. John Gianoni of the Forestville Village Association provided updates on management of the Duck Race, requested acquisition of Duck Race supplies, and established ticket partnership with the Commission.

4. Superintendent's Report

- a. Superintendent Medeiros reviewed the Financials.
- b. Superintendent Medeiros provided personnel and theater updates; the Arts & Culture Supervisor position is still accepting applications; discussion followed.
- c. Project Updates: None.

5. Chairman's Report: Discussed in Old Business Items 6a and 6c.

6. Old Business

- a. The Commission reviewed proposals on site locations for the Heart Sculpture; discussion followed.
MOTION: Made Commissioner Adams to conceptually approve Federal Hill Green as the Heart Sculpture site location and refer to Board of Park Commissioners for approval once sculpture logistics are finalized.
Seconded by: Vice Chair Dews, all in favor; motion carried.
- b. The City Green Site Map was reviewed in Old Business Item 6a.
- c. Discussion continued on logistics surrounding the Cultural District Celebration.
- d. By Commissioners:
 - i. Vice Chair Dews provided social media updates, and relayed opportunity to make fufu with owner of Adom International Market.

7. New Business

- a. Vice Chair Dew proposed a City Poet Laureate position; discussion followed.
- b. By Commissioners: None.

8. Committee Reports

- a. City Council Liaison updates: Council Member Thibeault agrees with Commission's FY24 budget proposal.

9. Adjourn

- a. **MOTION:** Made by Commissioner Wynter to adjourn the meeting at 7:51 p.m.
Seconded by: Commissioner Adams, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

DRAFT

CITY OF BRISTOL

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL GENERAL FUND	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%
TOTAL EXPENSES	15,000	0	15,000	1,308.38	2,000.00	11,691.62	
GRAND TOTAL	15,000	0	15,000	1,308.38	2,000.00	11,691.62	22.1%

** END OF REPORT - Generated by Jazzya Coakley **

G/L ACCOUNT DETAIL

Org: 0017021 Object: 583120
ARTS & CULTURE COMMISSION 001 -20-70-7021-0000-000-583120-

YEAR	PER	JOURNAL	EFF DATE	SRC T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2023	03	173	09/16/2022	POL 4	22302048	LIQ/INV	-1,000.00	Y		0	LUIS ALBERTO TORR	Hispanic
2023	03	48	09/07/2022	POM 4	22302048	PO MAINT	-1,500.00	Y		0	LUIS ALBERTO TORR	RLK chang
2023	03	29	09/06/2022	POE 4	22302048	PO ENT/PRF	2,500.00	Y		0	LUIS ALBERTO TORR	Hispanic
2023	01	121	07/13/2022	POE 4	22300685	PO ENT/PRF	1,000.00	Y		0	ARTISTIC BRONZE I	Blanket P
2023	01	114	07/12/2022	POE 4	22300619	PO ENT/PRF	1,000.00	Y		0	THE RISEUP GROUP	MURAL

Total Amount: 2,000.00

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT C

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Priority is a Public Art Sculpture(s) outside of the downtown area	\$15,000.00	Sculpture	ACC Fund/Fundraising	TBD	Robert Hudson (TBD)	TBD			FY23	PENDING
Future Project Ideas	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	30-Jun-22		Partnership w/ CT Murals	FY23	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo			Partnership w/ CT Murals	FY23	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE
Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	Interactive large art experience and musical act	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk	Sponsor		Event	ACC Fund			2020				COMPLETE



PRESENTS

DOWNTOWN LIVE



AT THE ROCKWELL THEATER



PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

PRESENTS

DOWNTOWN LIVE



AT THE ROCKWELL THEATER