



City of Bristol
Arts & Culture Commission
Regular Meeting Minutes
**INFORMATION TO ACCESS
THIS MEETING**

[https://bristolct-
gov.zoom.us/j/84994219380](https://bristolct.gov.zoom.us/j/84994219380)

Ladies and Gentlemen:

The regular meeting was held on Wednesday, January 3, 2024, at 6:30 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, Connecticut.

1. Call to Order

- a. Chair, Walter Lewandoski, called the meeting to order at 6:32 p.m.
- b. Attendance

Present: Walter Lewandoski, Chairman
Andrea Adams, Commissioner
Nigel Wynter, Commissioner
Tiffany Howe, Commissioner
Cheryl Thibeault, City Council Liaison
Dr. Joshua Medeiros, Superintendent
Arianna Therriault, Arts & Culture Supervisor

Absent: April Dews, Vice Chair
Julie Norton, Commissioner

2. Acceptance of Meeting Minutes

- a. **MOTION:** Made by City Council Liaison Thibeault to Accept the December 6, 2023 Regular Meeting Minutes. Seconded by: Commissioner Adams, all in favor; motion carried.

3. Public Participation

- a. Brie Fletcher, 27 Hemlock St, expressed interest in Downtown Live and Arts & Culture Committee volunteering opportunities.

4. Arts & Culture Supervisor's Report

- a. Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.
- b. Arts & Culture Supervisor Therriault reviewed the Project Updates; discussion followed.
- c. Arts & Culture Supervisor Therriault reviewed Downtown Live.
 - i. Arts & Culture Supervisor Therriault reviewed the Downtown Live Q1 & 2 Budget; discussion followed.
 - ii. Arts & Culture Supervisor Therriault reviewed the 2024 Schedule; discussion followed.

5. **Chairman's Report**

- a. Chair Lewandoski recognized Commissioner Norton for her contributions and idea of the Locks of Love sculpture; discussion followed.
- b. Chair Lewandoski reported on the completion of the traffic box painting project. The box has received multiple compliments and attention from local newspapers; discussion followed.

6. **Old Business**

- a. Commissioners reviewed the motion referred by the Board of Park Commissioners regarding the heart sculpture location; discussion followed.
 - i. Chair Lewandoski presented a Love Locks PowerPoint; discussion followed.
- b. Commissioners reviewed the 2023 Mantels for the Season Program and photos; discussion followed.
- c. Arts & Culture Supervisor reviewed the FY 24-25 Proposed Arts and Culture Commission Budget.
 - i. **MOTION:** Made by Commissioner Adams to Add the Arts & Culture Supervisor Position as Full Time to Agenda. Seconded by Commissioner Wynter, all in favor; motion carried.
 - 1. **MOTION:** Made by Commissioners Adams to Request through the Budget Process to Restore the Arts & Culture Supervisor Position to a Full Time Position as it was before for the next Fiscal Year. Seconded by Tiffany Howe, all in favor; motion carried.
- d. Arts & Culture Supervisor presented survey findings and reviewed the 2024 Downtown Live Volunteer Strategy; discussion followed.
- e. By Commissioners: None.

7. **New Business**

- a. Commissioners reviewed the Alcohol Consumption at Downtown Live approval from the Ordinance Committee; discussion followed.
- b. Arts & Culture Supervisor Therriault reviewed the Downtown Live Survey Feedback; discussion followed.
- c. Arts & Culture Supervisor reviewed the 2024 Plans for the Cultural District Festival; discussion followed.
- d. By Commissioners: None.

8. **Committee Reports**

- a. City Council Liaison recommended Commissioners to attend and speak at the City Council Meeting as well as the Board of Finance Committee Meeting; discussion followed.
- b. City Council Liaison reported the possibility of bringing the Farmer's Market on as a 501-c3; discussion followed.

9. **Adjourn**

- a. **MOTION:** Made by Commissioner Adams to adjourn the meeting at 8:06 p.m. Seconded by Commissioner Wynter, all in favor; motion carried.

Respectfully submitted,
Madison Fostervold
Recording Secretary
City Arts & Culture Commission