



City Arts & Culture Commission

Wednesday, June 7, 2023 at 6:30 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT

[https://bristolct-gov.zoom.us/j/89844828805?
pwd=RjZnc2pWQUV5OGN1V1J1YmVZZFRJQT09](https://bristolct-gov.zoom.us/j/89844828805?pwd=RjZnc2pWQUV5OGN1V1J1YmVZZFRJQT09)

Regular Meeting Agenda

1. Call To Order
 - a. Attendance
2. Acceptance of Meeting Minutes
 - a. May 3, 2023 Regular Meeting Minutes (Attachment A)

Documents:

[ATTACHMENT A.PDF](#)

3. Public Participation
4. Arts & Culture Supervisor's Report
 - a. Financials (Attachment B)
 - b. Project Updates (Attachment C)
 - c. Personnel Updates

Documents:

[ATTACHMENT B-1.PDF](#)
[ATTACHMENT B-2.PDF](#)
[ATTACHMENT B-3.PDF](#)
[ATTACHMENT C.PDF](#)

5. Chairman's Report

6. Old Business

a. Review and Discuss Final Logistics of Cultural District Celebration
(Attachment D)

b. By Commissioners

Documents:

[ATTACHMENT D-1.PDF](#)

[ATTACHMENT D-2.PDF](#)

[ATTACHMENT D-3.PDF](#)

7. New Business

a. By Commissioners

8. Committee Reports

a. City Council Liaison Updates

9. Adjourn

Respectfully submitted,

Jazzya Coakley

Recording Secretary

City Arts & Culture Commission



City Arts & Culture Commission
Wednesday, May 3, 2023 at 6:30 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
<https://bristolct-gov.zoom.us/j/86088964607?pwd=YTk4eVhTU2ZHMFVQUUGNoYVFXTm5zZz09>
Regular Meeting Minutes

1. Call to order

- a. Chair Walter Lewandoski called the meeting to order at 6:32 p.m.
- b. Arts and Culture Supervisor, Arianna Therriault, gave a brief introduction and was welcomed by the commission.
- c. Attendance:

Present: Walter Lewandoski, Chair
April Dews, Vice Chair
Andrea Adams, Commissioner
Tiffany Howe, Commissioner
Julie Norton, Commissioner
Nigel Wynter, Commissioner
Cheryl Thibeault, City Council Liaison

Dr. Joshua Medeiros, Superintendent
Arianna Therriault, Arts and Culture Supervisor

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Vice Chair Dews to accept the April 5, 2023 Regular Meeting Minutes.
Seconded by: Commissioner Norton, all in favor; motion carried.

3. Public participation: None.

4. Arts & Culture Supervisor's Report

- a. Superintendent Medeiros reviewed the Financials; discussion followed.
- b. Superintendent Medeiros reviewed the Project Updates spreadsheet; discussion followed.
MOTION: Made by Commissioner Adams to approve budget of \$3k to reseal the Corey Payne mural, and table discussion of remaining FY23 budget for the June meeting.

5. Chairman's Report

- a. Chair Lewandoski reviewed committee meeting procedures, etiquette, and expectations.

6. Old Business

- a. Commissioners reviewed the status of the Cultural District Celebration logistics and discussed next steps.
- b. By Commissioners:
 - i. Vice Chair Dews suggested holding a special meeting prior to future events; discussion followed.

7. New Business

- a. Superintendent Medeiros and Council Liaison Thibeault suggested a Rockwell Theatre Volunteer Rewards Program and provided details; discussion followed.

b. By Commissioners:

- i. Vice Chair Dews suggested installing a bench at the Rockwell Skate Park; discussion followed.
- ii. Commissioner Norton suggested commissioning artist, Brian Trecolo, to create a mural with the remaining FY23 budget, as well as inquired about making a contribution to the Veterans Memorial Boulevard Urban Garden; discussion followed.

8. Committee Reports

- a. City Council Liaison Updates: None.

9. Adjourn

- a. **MOTION:** Made by Chair Lewandoski to adjourn the meeting at 7:44 p.m.
Seconded by: Commissioner Wynter, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	4,808.38	2,000.00	8,191.62	45.4%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	4,808.38	2,000.00	8,191.62	45.4%
TOTAL GENERAL FUND	15,000	0	15,000	4,808.38	2,000.00	8,191.62	45.4%
TOTAL EXPENSES	15,000	0	15,000	4,808.38	2,000.00	8,191.62	
GRAND TOTAL	15,000	0	15,000	4,808.38	2,000.00	8,191.62	45.4%

** END OF REPORT - Generated by Jazzya Coakley **

G/L ACCOUNT DETAIL

Org: 0017021 Object: 583120
ARTS & CULTURE COMMISSION 001 -20-70-7021-0000-000-583120-

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2023	11	852	05/26/2023	API	1	22304651	W AB052623	1,000.00	Y	507624	AB052623	CT COALITION OF O	ARTS & CU
2023	10	520	04/24/2023	API	1	22304286	W AB042423	2,500.00	Y	506590	AB042423	NEW ENGLAND CAROU	JUNETEENT
2023	03	173	09/16/2022	API	1	22302048	W LK091622	1,000.00	Y	499865	LK091622	LUIS ALBERTO TORR	Hispanic
2023	01	273	07/31/2022	API	1		855	308.38	Y		0	STAPLES INC	P-Card in

Total Amount: 4,808.38

** END OF REPORT - Generated by Jazzya Coakley **

Arts and Culture Commission FY 23 Budget

Revenues

- \$15,000.00 (City Arts and Culture Commission)

Expenses

- Business cards/promotion - \$308.38
- Hispanic Heritage Month Concert - \$1,000.00
- Juneteenth Sponsorship - \$2,500.00
- Main Street Mural Reseal - \$3,500.00 est.
- Donate Life CT Fundraiser Drag Bingo Sponsorship (Cultural District Kick-off) - \$1,000.00
- Lori and the Legends Cultural District Day - \$750.00
- Cultural District Clings - \$200.00
- Caricature Artist - \$200.00
- Chris the Live Artist - \$500.00
- Maher Family Face Painting - \$100.00
- Cultural District Promotion Materials (passport/map, and banner) - \$900.00 est.
- 2 ADA Accessible Port-o-Johns - \$625.00
- Cultural District Balloons/Stakes - \$20.00
- Cultural District Yard signs/Parking signs - \$260.00 est.
- Drone for Cultural District Promotion - \$1,200.00

Estimated Balance FY23 (June 30, 2023): \$1,936.62

Considerations for spending funds

- Arts and Culture Strategic Planning/Marketing

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
CT WildFlower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Pane	6/30/2023			FY23	ACTIVE
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Priority is a Public Art Sculpture(s) outside of the downtown area	\$15,000.00	Sculpture	ACC Fund/Fundraising	Federal Hill Green (exact location requires Park Board approval)	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Murals	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD		Resident requested Hannah Hintz. Bridge is not property of City of Bristol	TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING

Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE
Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	Interactive large art experience and musical act	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk	Sponsor		Event	ACC Fund			2020				COMPLETE
Art Trail	Promotion		Promotion				2020				COMPLETE
Page Pool Mural with Sugarfox*		\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE

Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland-inspired carving on a dead tree on Memorial Bouelvard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one-time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Comissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE



Bristol Cultural District Celebration Weekend

June 9th-11th

Friday

Drag Queen Bingo at the Carousel Museum!

Join Barbara Joan Streetsand &
Summer Orlando from 7-10pm for a
fun filled night! Register here



SCAN ME!

Saturday

12-3pm Cultural District Celebration at Federal Hill Green

LIVE MUSIC! LIVE PAINTINGS!

Food, caricatures, face painting, jewelry, ice
cream, bring the whole family - Scan the QR
code for a map and more info for the day!



SCAN ME!

All Heart, all day:

CT Open House Day, FREE Admission to all museums in Bristol

American Clock Museum - clock making demo & children's scavenger hunt!

Bristol Historic Society - Scouters Reunion!

Carousel Museum - FREE rides for children all day!



Call (860) 584-6160 for more info



Welcome

to Bristol's Cultural District

Established 2022



