

Regular Meeting of the American Rescue Plan Task Force
January 10, 2022 - 4:00 p.m.
City Hall Council Chambers, 111 North Main Street Bristol CT 06010

Members Present: Mayor Jeff Caggiano, Cindy Bombard, Orlando Calfe, Mickey Goldwasser, Glenn Heiser, Donna Osuch, Susan Sadecki, Howard Schmelder, John Smith and Thomas O'Brien (arrived 4:10 pm)

Absent: Michael Dumas, David Maikowski, David Preleski, and Eric Clemons

Also present: Diane Waldron, Robin Manuele, Scott Smith, Raymond Rogozinski, Dawn Leger and Dawn Nielsen

1. Call to Order

Mayor Caggiano called the meeting to order at 4:00 p.m.

2. Public Participation

None

3. Approval of minutes from the December 13, 2021 meeting.

Commissioner Calfe made a motion seconded by Commissioner Smith "To approve the minutes from the December 27, 2021 meeting." Motion approved.

4. Discussion with UHY Advisors N.E. LLC and status updates to ARPA guidelines.

Jack reviewed the final guidelines issued on Thursday, one major change is the revenue loss component which allows the City to allocate up to \$10 million as a one-time revenue loss project. This would be reported to Treasury as a project, however no further reporting is needed on that \$10 million. The remaining \$18 million is subject to the reporting, compliance and administrative requirements. Glenn stated the \$10 million should still continue the mission of the Task Force. Jack explained the \$10 million can still be used for projects submitted, but the City and project sponsors would be saved of the administrative responsibilities. Commissioner Osuch added the \$10 million should be used for allowable projects as well. Jack stated you are not allowed to reduce taxes with the \$10 million, it is stated in the guidelines. The Mayor explained the Task Force had adhere to the same process for the \$10 million.

5. Discussion of application status and review of tracking spreadsheet.

The Task Force reviewed and discussed the spreadsheet sent by UHY. There were a few more project submissions. For those applications which are complete, UHY has noted if the project is allowable, the ARPA allowability reference, classification and any additional comments. If the project is not complete, UHY has reached out to them.

6. Subcommittee Updates

Mayor Caggiano asked each subcommittee if the spreadsheet provides enough information to fit into the rubric to make decisions for funding projects. Commissioner Osuch stated a budget is not required and there are not any details of how the spending will be achieved, she would like to see a deep dive into the project with a sustainability plan and more information. Jack explained UHY can be the conduit to reach out to coordinate for more information with the business/non profit. Commissioner Goldwasser questioned if January 31 was going to be a hard deadline.

Commissioner Bombard stated the Chamber of Commerce has reached out to businesses, and the deadline is the deadline.

Mayor Caggiano stated there are some large requests, and the Task Force will need to decide if they want to put a cap on project request amounts.

For the next meeting Jack will cross reference the “old” list and what is submitted in the portal.

The Task Force discussed projects as being transformational, they want to do something transformational for Bristol with these funds. Commissioner Smith stated the buildings at Rockwell Park were transformational back during the depression. Commissioner Sadecki stated these projects should not be things the City, nonprofit or business was already putting aside money to replace.

7. Any other business

None

8. Adjournment

Commissioner Goldwasser made a motion seconded by Commissioner Calfe “to adjourn” at 4:55 pm. Motion approved.

Jodi A. McGrane
Recording Secretary