

JANUARY 11, 2022

The regular meeting of the City Council was held on Tuesday, January 11, 2022 in the City Hall Council Chambers, 111 North Main Street at 7:12 p.m. Present: Mayor Caggiano; Council Members Howe, Lusitani, Olsen, Panioto, Thibeault, and Tyler.

1. MOMENT OF REFLECTION FOR WOMAN WHO PASSED AWAY IN RECENT FIRE.

Mayor Caggiano requested a Moment of Reflection for a disabled woman who passed away in a recent fire and her family.

2. APPROVAL OF MINUTES OF REGULAR CITY COUNCIL MEETING ON DECEMBER 14, 2021.

On motion of Council Member Olsen and seconded, it was unanimously voted: To approve the minutes of the regular City Council meeting on December 14, 2021.

3. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Olsen and seconded, it was unanimously voted: To adopt four matters as part of the Consent Calendar.

4. NEW HIRE REPORT FOR DECEMBER, PLACED ON FILE.

Communication presented from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To place on file the New Hire Report for the month of December, 2021.

5. CONTRACT FOR ARCHITECTURAL SERVICES RELATIVE TO ROOF REPLACEMENT AT EDGEWOOD SCHOOL WITH FRIAR ARCHITECTURE INC. FOR \$35,000, APPROVED.

Communication from the Purchasing Agent regarding a Contract for Architectural Services Relative to Roof Replacement at Edgewood School.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To award Contract 2P22-047 Architectural Services Relative to Roof Replacement at Edgewood School to Friar Architecture Inc. in the amount of \$35,000 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

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6. APPROVAL TO DEFER SIDEWALK CONSTRUCTION AT LOT 6-4 EMMETT STREET AND BRODERICK ROAD, PLACED ON FILE.

Communication presented from the Director of Public Works regarding a request from Clean Harbors Environmental Services, Inc. to defer sidewalk construction on Lot 6-4 Emmett Street.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To place on file the Board of Public Works recommendation to approve a deferral to construct sidewalks for Lot 6-4 Emmett Street, subject to the filing of a covenant on the Bristol land records stating “if sidewalks are constructed on the adjacent lots the City reserves the right to require the property owner to construct or pay for the cost of constructing sidewalks across the referenced property frontage (540 feet).”

7. AWARD OF CONTRACT FOR ENGINEERING SERVICES RELATIVE TO REMOVAL AND REPLACEMENT OF UNDERGROUND FUEL STORAGE TANKS AT CHIPPENS HILL MIDDLE SCHOOL WITH ALFRED BENESCH & COMPANY, INC. FOR \$40,400, APPROVED.

Communication from the Purchasing Agent regarding a Contract for Engineering Services Relative to Removal and Replacement of Underground Fuel Storage Tanks at Chippens Hill Middle School.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To award Contract 2P22-048 Engineering Services Relative to Removal and Replacement of Underground Fuel Storage Tanks at Chippens Hill Middle School to Alfred Benesch & Company, Inc. in the amount of \$40,400 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

8. EXCLUSIVE RIGHT TO SELL LISTING CONTRACT WITH BOTTOM LINE REALTY FOR LOT #12 WATERBURY ROAD, APPROVED.

Communication from the Assistant Corporation Counsel Steeg regarding a three month Exclusive Right to Sell Listing Contract between the City of Bristol and Bottom Line Realty regarding Lot #12 Waterbury Road.

As recommended by the Real Estate Committee and on motion of Council Member Tyler, Chrm., and seconded, it was unanimously voted: That the City of Bristol enter into a three month Exclusive Right to Sell Listing Contract with Bottom Line Realty to sell Lot #12 Waterbury Road. It was also voted to refer this matter to the Corporation Counsel to prepare and/or review any necessary documents and to authorize the Mayor or Acting Mayor to execute any necessary documents to effectuate the same.

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9. PUBLIC HEARING SCHEDULED FOR FEBRUARY 1, 2022 REGARDING PROPOSED AMENDMENTS TO BRISTOL CODE OF ORDINANCES SEC. 16-3, TOBACCO PRODUCTS PROHIBITED IN CITY PARKS AND RECREATIONAL PROPERTIES.

As recommended by the Ordinance Committee and on motion of Council Member Tyler, Chrm., and seconded, it was unanimously voted: To authorize a Public Hearing on Tuesday, February 1, 2022 at 5:00 p.m. in the First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, Connecticut on proposed amendments to the Bristol Code of Ordinances Sec. 16-3, Tobacco products prohibited in city parks and recreational properties and to waive the reading of the proposed amendments, but to include them as part of the minutes. The ordinance reads as follows:

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 16-3. Tobacco products prohibited in city parks and recreational properties.

It shall be prohibited, at all times, for an individual to smoke and/or use any tobacco or cannabis product in any form while at a city park or recreational property.

(Ord. of 2-11-20)

Editor's note(s) - An ordinance adopted February 11, 2020, amended § 16-3 in its entirety to read as herein set out. Former § 16-3 pertained to penalties, and derived from an ordinance adopted February 14, 2006.

10. PUBLIC HEARING SCHEDULED FOR FEBRUARY 1, 2022 REGARDING PROPOSED AMENDMENTS TO BRISTOL CODE OF ORDINANCES SEC. 16-7 PERTAINING TO DEFINITIONS FOR PRODUCTS PROHIBITED IN CITY PARKS.

As recommended by the Ordinance Committee and on motion of Council Member Tyler, Chrm., and seconded, it was unanimously voted: To authorize a Public Hearing on Tuesday, February 1, 2022 at 5:10 p.m. in the First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, Connecticut on proposed amendments to the Bristol Code of Ordinances Sec. 16-7 pertaining to definitions for products prohibited in city parks and to waive the reading of the proposed amendments, but to include them as part of the minutes. The ordinance reads as follows:

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 16-7. Definitions.

As used in this chapter, the following terms shall have the meaning indicated:

Enforcement. All law enforcement officers of the City of Bristol.

Park or recreational property. Property owned or operated by the City of Bristol and used in connection with recreational programs or purposes, including, but not limited to, sports or athletic fields and facilities, parks, pocket parks, parking lots, pools, playgrounds,

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bike or walking paths, dog parks, bleachers, gardens, passive recreation areas, tennis courts, trails and other areas where people may assemble for recreational purposes, and any community, recreation or building located on park or recreation property.

Tobacco product. The use of any substance containing tobacco or any tobacco product in all of its forms, including, but not limited to, a lighted cigarette, cigar, pipe, or similar device, such as all electronic cigarettes (e-cig, e-hookah, vape pen, electronic nicotine delivery system), as well as chew tobacco, snus and snuff, as well as any product of formulation of matter containing biologically active amounts of nicotine that is manufactured, sold or offered for sale or otherwise distributed with the expectation that the product or matter will be introduced into the human body but does not include any product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.

“Cannabis” means marijuana, as defined in section 21a-240 of the CT General Statutes;

“Cannabis product” means cannabis that is in the form of cannabis concentrate or a product that contains cannabis, which may be combined with other ingredients, and is intended for use or consumption.

(Ord. of 2-11-20)

11. APPROVAL OF WAGE INCREASE FOR TWO DEPUTY REGISTRARS OF VOTERS FROM \$13/HOUR TO \$18/HOUR RETROACTIVE TO NOVEMBER 1, 2021.

Council Member Thibeault stated wages increased for poll workers, but not for the Deputy Registrars of Voters. A wage increase will put the wages for the Deputy Registrars of Voters in line with other poll workers.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To bring on the table a Salary Committee wage increase for two Deputy Registrars of Voters.

On motion of Council Member Thibeault and seconded, it was voted: To approve a wage increase to \$18/hour for the Deputy Registrars of Voters retroactive to November 1, 2021, and to refer to the Board of Finance for informational purposes.

(Council Member Howe “Abstained” from voting on this matter.)

12. APPROVAL FOR PURCHASING AGENT TO SEEK REQUESTS FOR PROPOSALS FOR DISPOSITION OF PROPERTY KNOWN AS 43 EAST MAIN STREET.

Communication from the Assistant Corporation Counsel Steeg regarding requests for proposals for 43 East Main Street.

On motion of Council Member Tyler and seconded, it was unanimously voted: To bring on the table an item regarding requests for proposals for 43 East Main Street.

As recommended by the Real Estate Committee and on motion of Council Member

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Tyler and seconded, it was unanimously voted: That the City of Bristol seek requests for proposals for the disposition of property owned by the City, known as 43 East Main Street on Map 41 of the Bristol Assessors' Office, and that the Purchasing Agent be authorized to request proposals, and send out a press release in addition to the legal notices and update the City website. It was also voted to refer this matter to the Corporation Counsel to prepare and/or review any necessary documents and to authorize the Mayor or Acting Mayor to execute any necessary documents to effectuate the same.

13. APPROVAL FOR POLICE DEPARTMENT TO SUBMIT 2022 JAG LOCAL (VCP) VIOLENT CRIME PREVENTION GRANT FOR UP TO \$31,400.

Communication from the Chief of Police regarding the 2022 JAG Local VCP Violent Crime Prevention Grant.

On motion of Council Member Tyler and seconded, it was unanimously voted: To bring on the table an item regarding the 2022 JAG Local Violent Crime Prevention Grant for up to \$31,400.

On motion of Council Member Tyler and seconded, it was unanimously voted: That the City of Bristol approve submission of the 2022 JAG Local (VCP) Violent Crime Prevention Grant for up to \$31,400. It was also voted to authorize the Chief of Police, Acting Chief, Deputy Chief, Mayor, or Acting Mayor to execute any necessary documents to effectuate the same.

14. AWARD OF CONTRACT FOR ENGINEERING SERVICES RELATIVE TO DESIGN OF STRUCTURED PARKING FACILITY AT INTERSECTION OF MEADOW AND KELLEY STREETS WITH DESMAN, INC., APPROVED.

Communication from the Purchasing Agent regarding a Contract for engineering services to design a structured parking facility at the intersection of Meadow and Kelley Streets.

On motion of Council Member Panioto and seconded, it was unanimously voted: To bring on the table an item regarding a parking facility on Meadow and Kelley Streets.

On motion of Council Member Panioto and seconded, it was unanimously voted: To award Contract 2P22-032B Engineering Services Relative to Design of Structured Parking Facility at the intersection of Meadow and Kelley Streets to Desman, Inc. in the amount of \$216,000 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

15. RESIGNATIONS.

The following resignations were presented:

Patricia Beaudoin, Bristol Parking Authority.

Robert Kalat, Board of Park Commissioners.

Lindsay Vigue, City Arts and Culture Commission effective February 5, 2022.

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On motion of Council Member Howe and seconded, it was unanimously voted: To send letters of thanks.

16. APPOINTMENTS.

The following appointments were presented:

ECONOMIC AND COMMUNITY DEVELOPMENT

Council Member Sebastian Panioto – Appointment – term to 11/23.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

CITY ENERGY COMMISSION

Jacqueline Olsen - liaison.

Mayor's appointment – no confirming motion required.

John Ferraro – Reappointment – term to 1/25.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

BOARD OF FIRE COMMISSIONERS

Sean Moore – Reappointment – term to 1/25.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Dana Jandreau – Reappointment – term to 1/25.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

FREEDOM OF INFORMATION ADVISORY BOARD

Edward Dudko – Reappointment – term to 1/25.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

INLAND WETLANDS COMMISSION

James Ritchie – Appointment, alternate member – term to 1/24.

Replaced David James Scarritt made regular member.

Mayor's appointment - no confirming motion required.

BOARD OF LIBRARY DIRECTORS

Barbara O'Neill – Appointment – term to 1/25.

Replaced Bonnie Lodovico.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

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Pina Salvatore – Reappointment – term to 1/25.
 Confirming motion by Council Member Thibeault.
 Motion passed in voice vote.

LaCea Stewart-Roman – Reappointment – term to 1/25.
 Confirming motion by Council Member Thibeault.
 Motion passed in voice vote.

Elizabeth Kanachovski – Reappointment – term to 1/25.
 Confirming motion by Council Member Thibeault.
 Motion passed in voice vote.

BOARD OF PARK COMMISSIONERS

Robert Lawson – Appointment – term to 12/22.
 Replaced Robert Kalat.
 Confirming motion by Council Member Thibeault.
 Motion passed in voice vote.

PURCHASING AGENT

Roger Rousseau – Reappointment – term to 1/26.
 Confirming motion by Council Member Thibeault.
 Motion passed in voice vote.

YOUTH COMMISSION

Jonathan Lukasiewicz – Appointment, Under 21 Years of Age Rep. – term to 12/24.
 Replaced Renee Singleton.
 Confirming motion by Council Member Lusitani.
 Motion passed in voice vote.

**17. RESOLUTION REGARDING SENIOR TAX RELIEF PILOT PROGRAM
 FOR VOLUNTEER WORK PERFORMED IN FISCAL YEAR 2021-2022,
 ADOPTED.**

Communication from the Executive Director of the Department of Aging regarding the Senior Volunteer Tax Relief Pilot Program for senior citizens.

Council Member Thibeault moved and it was seconded: That the following Resolution be adopted and to waive the reading of the Resolution, but to incorporate it as part of the minutes –

RESOLVED that in order to promote the goals of scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the City of Bristol by drawing upon the skills, knowledge and experience of its senior citizens, the City Council of the City of Bristol hereby establishes a Senior Volunteer Tax Relief Pilot Program for senior citizens who choose to donate their time, talent and experience by volunteering to provide services to such entities as follows:

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A. Qualifying senior citizens who volunteer to provide services to qualifying scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the City of Bristol shall be eligible for a tax credit on their real property tax bills in accordance with the provisions hereof. In order to qualify for the benefits of the senior citizens volunteer tax relief pilot program, taxpayers must be age 60 or older, own real property in the City of Bristol, must occupy the property as a principal residence and must have an annual gross income of not more than \$45,000 single, or \$50,000 couple, not including Social Security. Participating senior citizens may earn an annual tax credit of \$300.00 per household by performing a minimum of 50 hours of volunteer service in a fiscal year to qualified non-profit entities.

B. The program shall apply to volunteer work performed in fiscal year 2021-2022 and after, in accordance with the provisions of this Resolution and the guidelines and policies referred to in paragraph D. The tax credit shall be applied to the tax bill due July 1 following the fiscal year in which the work is performed.

C. The tax credits earned by the participants in the Senior Volunteer Tax Relief Pilot Program shall not exceed \$24,000 in a fiscal year on a first-come first-serve basis.

D. The Assessor and Senior Center Executive Director shall develop guidelines and policies to administer the Senior Volunteer Tax Relief Pilot Program, including guidelines for qualifications for participating seniors and participating nonprofit entities, and for timing and form of applications.

E. The City Council shall review and evaluate the Senior Volunteer Tax Relief Pilot Program after one year from the date of its approval.

A roll call vote was taken.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Howe			
“ ” Lusitani			
“ ” Olsen			
“ ” Panioto			
“ ” Thibeault			
“ ” Tyler			
Mayor Caggiano			

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

18. APPROVAL TO ESTABLISH AN ESSER/ARP BUILDING PROJECTS COMMITTEE TO OVERSEE ADDITION OF AIR CONDITIONING AT CHIPPENS HILL MIDDLE SCHOOL AND HUBBELL ELEMENTARY SCHOOL.

Communication from the Bristol Board of Education regarding the request to establish an ESSER/ARP Building Projects Committee to oversee the addition of air conditioning at the Chippens Hill Middle School and Hubbell Elementary School.

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On motion of Council Member Howe and seconded, it was unanimously voted: To establish an ESSER/ARP Projects Committee to oversee the addition of air conditioning at the Chippens Hill Middle School located at 551 Peacedale Street and the Hubbell Elementary School located at 90 West Washington Street for a combined project cost of an estimated \$8,695,000.

19. RESOLUTION REGARDING CREATION OF CHARTER REVISION COMMISSION, ADOPTED.

Communication from the Corporation Counsel regarding the creation of a Charter Revision Commission.

Council Member Thibeault moved and it was seconded: That the following Resolution be adopted –

BE IT HEREBY RESOLVED that pursuant to authority contained in Section 7-187 through 7-190 of the Connecticut General Statutes, the City Council of the City of Bristol hereby creates a Charter Revision Commission to consist of seven electors to be nominated by the Mayor and confirmed by the City Council, provided that no more than one-third (1/3) of whom may hold any other public office in this City and not more than a bare majority of whom shall be members of any one political party. Said Commission is hereby directed to make its draft report to the appointing authority on or before June 24, 2022.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Howe		
“ ” Lusitani		
“ ” Olsen		
“ ” Panioto		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

20. APPOINTMENT OF MEMBERS TO CHARTER REVISION COMMISSION, APPROVED.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To appoint the seven members of the Charter Revision Commission:

Jon P. FitzGerald	Dante Tagariello
Michele Ann Roalf	Daniel Micari
Richard Carter	Melanie McKinley
Calvin Avery Brown	

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21. RECOMMENDATIONS FROM CITY COUNCIL DIRECTED TO CHARTER REVISION COMMISSION, APPROVED.

On motion of Council Member Thibeault and seconded, it was unanimously voted: That the City Council directs the Charter Revision Commission to consider the following recommendations –

- A four year term for the office of mayor
- To require minority representation for political parties on the City Council

22. APPROVAL OF CONTRACT AMENDMENT RELATIVE TO CONSTRUCTION MANAGER AT RISK FOR RENOVATIONS AT BRISTOL CITY HALL WITH D'AMATO + DOWNES A JOINT VENTURE.

Communication from the Purchasing Agent regarding renovations at Bristol City Hall relative to the Construction Manager at Risk.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve an amendment to Contract 2P21-031B Construction Manager at Risk for Renovations at Bristol City Hall with D'Amato + Downes a Joint Venture in an amount not to exceed \$1,558,355 and to authorize the Mayor or Acting Mayor to sign the Contract amendment.

23. APPROVAL FOR PARKS DEPARTMENT TO SUBMIT FOR PLANNING ASSISTANCE TO NATURAL RESOURCES CONSERVATION SERVICE WATERSHED PROGRAM TO IMPROVE CT DAM #1702, PAGE PARK POND DAM.

Communication from the Grants Administrator regarding the submission by the Parks Department for planning assistance to the Natural Resources Conservation Service Watershed Program to improve CT Dam #1702, the Page Park Pond Dam.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission by the Parks Department of a request for planning assistance to the Natural Resources Conservation Service Watershed Program for a potential Public Law (PL) 566 project to improve CT Dam #1702, the Page Park Pond Dam.

24. ADJOURNMENT.

At 8:04 p.m., on motion of Council Member Panioto and seconded, it was unanimously voted: To adjourn.

ATTEST:_____

Therese Pac
Town & City Clerk