

July 12, 2023

A Special Meeting of the Board of Fire Commissioners was held on Wednesday July 12, 2023 at 5:00 p.m., in the Board of Education Auditorium at 129 Church Street.

Present: Mayor Caggiano; Council Member Howe; Commissioners Benvenuto, Kilby, Jandreau, Moore, and Fire Chief Hart. Absent: Commissioner Ptak,

1. CALL TO ORDER
 - a. The meeting was called to order by Mayor Caggiano at 5:00 p.m.
2. EMPLOYEE RECOGNITION
 - a. Firefighter Nathan England was promoted to the rank of Lieutenant.
 - b. Eric Ouellette was appointed to the role of probationary Fire Fighter.
3. PUBLIC PARTICIPATION
 - a. None.
4. COMMUNICATIONS
 - a. A retirement letter was submitted by Lieutenant Ray Sadjak effective August 1, 2023.
 - b. A retirement letter was submitted by Firefighter Haven Requa with an effective date of July 10, 2023.
 - c. On motion of Commissioner Moore and seconded by Commissioner Kilby, it was unanimously voted: To accept the retirement letters and forward them to the Retirement Board.
5. APPROVAL OF THE MEETING MINUTES
 - a. On motion of Commissioner Moore and seconded by Council Member Howe, it was unanimously voted: To table the approval of the June 27th meeting minutes.
6. APPROVAL OF THE MONTHLY REPORTS
 - a. A summary of the monthly reports was given by Chief Hart.
 - b. On motion of Commissioner Moore and seconded by Council Member Howe it was unanimously voted: To accept the monthly reports.
7. APPROVAL OF INCIDENT SUMMARY REPORTS
 - a. A summary of the Incident Reports was given by Chief Hart.
 - b. On motion of Commissioner Moore and seconded by Commissioner Jandreau, it was unanimously voted: To accept the Incident Summary Reports.
8. COMMITTEE REPORTS
 - a. An update of the Fire House 3 Committee was given by Chief Hart and a brief discussion followed.

- b. On motion of Commissioner Moore and seconded by Commissioner Jandreau, it was unanimously voted: To accept the Committee Reports as presented and place on file.

9. ADMINISTRATIVE STATUS UPDATE

- a. A summary of the Chief's Report was given by Chief Hart.

10. OLD BUSINESS

- a. The Fire House 3 Committee met on Wednesday, June 28, 2023. A summary of the meeting was given.

11. NEW BUSINESS

- a. Chief Hart notified the Commissioners that fire house visits for kindergarteners will be on August 2nd, 3rd, and 4th. They will be given a tour, t-shirt, and submit their tickets for a chance to win a ride on the first day of school in a fire truck.
- b. Chief Hart gave an update on the Nomex uniforms. There are 21 Firefighters affected by his new order that no one shall wear Nomex uniforms after September 1st. Those impacted will be able to trade in a set of uniforms for a new set.
- c. Chief Hart gave an update of fiscal year 2023 as it comes to a close. He requested a carryover of funds in the amount of \$33,908.69 to cover accounts that are awaiting delivery of ordered items and invoices.
- d. On motion of Commissioner Moore and seconded by Commissioner Moore, it was unanimously voted: To accept the request to carryover \$33,908.69 and submit the request to the Board Of Finance.
- e. Chief Hart gave an update of fiscal year 2024 thus far.
- f. Chief Hart notified the board of Local 773's 1 year contract extension which included an increase in pay and the removal of the residency agreement.
- g. Chief Hart advised the board that our Lieutenants list had been exhausted with today's promotion and a new test was needed.
- h. On motion of Commissioner Kilby and seconded by Commissioner Jandreau, it was unanimously voted: To formally request that a Lieutenant's Test be ordered.
- i. Chief Hart notified the board that Family Fun Day was postponed and rescheduled for August 5th at BAIMS.

12. ADJOURN

- a. On motion of Commissioner Benvenuto and seconded by Commissioner Kilby, it was unanimously voted: To adjourn at 5:30 p.m.

13. Recording Secretary: Sara Bianchi