



BOARD OF WATER COMMISSIONERS

Regular Meeting Agenda

Tuesday, August 15, 2023 6:15 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant,
1080 Terryville Ave., Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the June 20, 2023 Regular Board Meeting
5. Approval of the Department Reports for the Month of June 2023
6. Approval of the Department Reports for the Month of July 2023
7. Public Participation
8. Customer Correspondence

604 Pine Street

9. Transfer of \$650,616.76 from Capital Outlay to Fund Over Expenditures of:

- \$6,979.15 in the Telephone Account
- \$51.62 in the Advertising Account
- \$7,945.74 in the Clothing Allowance Account
- \$24,934.70 in the Maintenance/Service Account
- \$10,863.20 in the Conference & Membership Account
- \$20,031.61 in the Professional Service Account
- \$263,091.39 in the Contractor Services Account
- \$16,209.30 in the New Britain Agreement Account
- \$10,428.95 in the Motor Fuels Account
- \$14,305.53 in the Office Supplies Account
- \$128,992.94 in the Maintenance Supplies & Materials Account
- \$7,309.03 in the Motor Vehicle Parts & Supplies Account
- \$6,855.19 in the Motor Vehicle Service & Repairs Account
- \$23,767.12 in the Fuel Oil Account
- \$88,619.94 in the Chemical Treatment Account
- \$20,231.35 in the Insurance Account

Next Meeting: Tuesday, September 19, 2023 at 6:15 pm

10. Committee Reports
11. Investments
12. Lot 10, Map 65 Marsh Road
13. Superintendent's Report
14. Chairperson's Report
15. Old Business
16. New Business
17. Adjournment

Next Meeting: Tuesday, September 19, 2023 at 6:15 pm

BOARD OF WATER COMMISSIONERS

JUNE 20, 2023 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Ferrier, Dunn, Porrini and Cunningham; and Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Robert Longo; Assistant Superintendents Pagliaruli and Bolduc.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commissioners to order at 6:15 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE MAY 16, 2023 REGULAR BOARD MEETING.

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the May 16, 2023 minutes as presented.

Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF MAY 2023.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the May 2023 Department Reports as presented.

Motion passed

6) PUBLIC PARTICIPATION

None.

7) CUSTOMER CORRESPONDENCE.

1. 75-77 Broad Place – Cokel Properties LLC: Mr. Eric Carrier requested the Board considering waiving the \$1,000.00 tampering fine.

On motion of Commissioner Dunn and seconded, it was unanimously voted that 75-77 Board Place be denied

Motion passed.

8) COMMITTEE REPORTS.

None.

9) CCTV

On motion of Commissioner Dunn and seconded, it was unanimously voted to award the bid to American Total Protection for the camera installation at the Water Treatment Facility and Water Department Administrative Building for a total of \$115,012.61.

Motion passed.

10) SAFE YIELD & MARGIN OF SAFETY ANALYSIS – HAZEN & SAWYER

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the Safe Yield & Margin of Safety Analysis to Hazen & Sawyer in the amount of \$48,724.00.

Motion passed.

11) SUPERINTENDENT'S REPORT.

No action taken.

12) CHAIRPERSON'S REPORT.

No action taken.

13) OLD BUSINESS.

None.

14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 7:07 p.m., on motion of Commissioner Ferrier and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Renee M. LaMarre

Water & Sewer Administrative Assistant

BRISTOL WATER DEPARTMENT
JUNE 2023

WATER BILLING

Water Bills rendered June 2023	<u>\$746,397.30</u>
Water Bills remaining unpaid as of June 2023	<u>\$214,096.75</u>

PRECIPITATION

For the Month	<u>2.55 "</u>	Normal	<u>4.28 "</u>	Departure from Normal	<u>-1.73 "</u>
For the Year	<u>24.99 "</u>	Normal	<u>22.17 "</u>	Departure from Normal	<u>2.82 "</u>

RESERVOIR CAPACITY

Total Available Capacity - June 2023	<u>1,195,400,000</u>	Gallons	<u>93.510%</u>
--------------------------------------	----------------------	---------	----------------

PRODUCTION

Monthly Production - June 2023	<u>190,137,200</u>	Gallons
Monthly Production - June 2022	<u>179,110,794</u>	Gallons

CASH STATEMENT WATER	
BALANCE: JUNE 1, 2023	3,005,201.44
REVENUE:	
ACCOUNTS RECEIVABLE	590,607.04
SERVICE ACCOUNTS	3,862.91
FINES	5,000.00
SEWER ACCOUNTS	555,995.47
LIENS	1,639.62
PENALTIES	5,800.68
REMOVE METER	200.00
CLOSING COSTS	6,000.00
REINSTATE FEES	2,500.00
ASSESSMENTS	
ADMIN FEE/LIENS (WPC)	15,220.00
LAND LEASE	2,412.15
CELL TOWER LEASE	16,588.94
SCRAP METAL SALES	193.00
TIMBER SALES	
TOTAL REVENUE:	1,206,019.81
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,206,019.81
DISBURSEMENTS (VOUCHERS):	950,936.58
TRANSFERS:	
SEWER TRANSFER (BWSD)	555,995.47
TRANSFER TO PROCUREMENT ACCOUNT	15,000.00
TRANSFER TO GOALS ENABLING	
<u>ACCOUNT BALANCES:</u>	
SUPER NOW CHECKING ACCOUNT	
BALANCE: JUNE 30, 2023	2,689,289.20
GOALS ENABLING FUND	
BALANCE: JUNE 30, 2023	5,474,061.40
CONSTRUCTION ACCOUNT	
BALANCE: JUNE 1, 2023	119,428.30
DEPOSIT	620.00
DISBURSEMENTS	(30,274.37)
BALANCE: JUNE 30, 2023	89,773.93
PAYROLL CASH ACCOUNT	
BALANCE: JUNE 1, 2023	177,509.66
DEPOSIT	367,338.58
DISBURSEMENTS	(360,912.00)
BALANCE: JUNE 30, 2023	183,936.24

2022 2023 BRISTOL WATER DEPARTMENT BUDGET				
Jun-23				
	APPROVED	EXPENDED	EXPENDED	%
	BUDGET	JUNE	TO DATE	TO DATE
CLASSIFICATION	2022 2023	2022 2023	2022 2023	2022 2023
SALARIES	\$ 2,885,636.00	\$ 364,052.13	\$2,681,715.66	92.93%
FRINGE BENEFITS	\$ 1,652,144.00	\$ 90,361.73	\$1,419,864.66	85.94%
OPERATING SERVICES	\$ 2,744,602.00	\$240,496.71	\$2,855,615.83	104.04%
MATERIALS & SUPPLIES	\$ 1,026,585.00	\$200,221.66	\$1,299,212.41	126.56%
CAPITAL OUTLAY	\$ 1,466,516.00	\$19,253.90	\$501,605.70	34.20%
GRAND TOTAL	\$ 9,775,483.00	\$914,386.13	\$8,758,014.26	89.59%
OPERATING SERVICES				
LIGHT & POWER	\$ 410,505.00	\$ 61,588.93	\$392,454.66	95.60%
TELEPHONE	\$ 17,380.00	\$ 4,199.07	\$23,850.07	137.23%
POSTAGE	\$ 49,000.00	\$ -	\$43,759.20	89.30%
ADVERTISING	\$ 1,000.00	\$ -	\$1,016.62	101.66%
CLOTHING/UNIFORMS	\$ 6,680.00	\$ 1,495.86	\$13,197.32	197.56%
MAINTENANCE/SERVICE	\$ 55,015.00	\$ 2,497.96	\$76,030.65	138.20%
LEASE	\$ 15,473.00	\$ 1,271.10	\$13,627.83	88.07%
CONFERENCE & MEMBERSHIP	\$ 30,550.00	\$ 7,709.94	\$26,291.53	86.06%
TAXES	\$ 615,494.00		\$512,911.70	83.33%
PROFESSIONAL SERVICES	\$ 290,200.00	\$ 5,289.00	\$297,587.17	102.55%
LIENS	\$ 6,300.00	\$ 315.00	\$2,355.00	37.38%
MISCELLANEOUS	\$ 6,570.00	\$ 502.41	\$4,559.43	69.40%
CONTRACTOR SERVICES	\$ 559,600.00	\$ 121,102.66	\$760,905.39	135.97%
DEBT SERVICES	\$ 345,035.00	\$ 6,727.08	\$337,759.96	97.89%
SEWER USE FEE	\$ 10,800.00		\$8,100.00	75.00%
NEW BRITAIN AGREEMENT	\$ 325,000.00	\$ 27,797.70	\$341,209.30	104.99%
TOTAL OPERATING SERVICES	\$ 2,744,602.00	\$240,496.71	\$2,855,615.83	104.04%
SUPPLIES AND MATERIALS				
MOTOR FUELS	\$ 56,079.00	\$ 5,971.13	\$60,844.95	108.50%
OFFICE SUPPLIES	\$ 27,240.00	\$ 2,019.71	\$37,403.43	137.31%
MAINTENANCE SUP & MATERIALS	\$ 374,000.00	\$ 65,271.37	\$502,992.94	134.49%
MV PARTS & SUPPLIES	\$ 15,150.00	\$ 478.55	\$22,453.49	148.21%
MV SERVICE & REPAIRS	\$ 44,000.00	\$ 4,837.29	\$50,787.19	115.43%
FUEL OIL	\$ 41,250.00	\$ 970.61	\$65,017.12	157.62%
CHEMICAL TREATMENT	\$ 195,163.00	\$ 36,248.00	\$265,778.94	136.18%
INSURANCE	\$ 273,703.00	\$ 84,425.00	\$293,934.35	107.39%
TOTAL SUPPLIES & MATERAILS	\$ 1,026,585.00	\$200,221.66	\$1,299,212.41	126.56%
CAPITAL OUTLAY				
CAPITAL EQUIPMENT	\$ 166,000.00		\$79,256.00	47.74%
CAPITAL OUTLAY	\$ 893,611.00		\$163,258.80	18.27%
MISC. UTILITY ASSETS	\$ 406,905.00	\$ 19,253.90	\$259,090.90	63.67%
CAPITAL OUTLAY TOTAL	\$ 1,466,516.00	\$19,253.90	\$501,605.70	34.20%
GRAND TOTAL	\$ 9,775,483.00	\$914,386.13	\$8,758,014.26	89.59%

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2022-23			
	BUDGET REQUEST 2022-23	EXPENDED JUNE 2023	EXPENDED TO- DATE
<u>CAPITAL EQUIPMENT</u>			
2023 CHEVY 2500	\$36,000.00		\$0.00
CHEVY 3500 4WD FLATBED W/ PLOW AND LIFT GATE	\$65,000.00		\$0.00
NEW SUV	\$65,000.00		\$79,256.00
			\$0.00
			\$0.00
TOTAL CAPITAL EQUIPMENT	\$166,000.00	\$0.00	\$79,256.00
<u>UTILITY ASSETS</u>			
<u>DISTRIBUTION SECTION</u>			
(1) Chop Saw	\$1,000.00		\$1,069.00
(1) Honda Generator	\$1,130.00		\$1,149.00
Signage	\$2,500.00		\$0.00
Mueller Power Operator	\$4,000.00		\$0.00
(3) Pin Locators	\$1,900.00		\$0.00
3" Wacker Mud Sucker Pump	\$1,915.00		\$0.00
Jumping Jack Compactor	\$2,649.00		\$6,550.00
Insertion Valves	\$28,000.00		\$0.00
Regulator Repairs	\$15,000.00		\$0.00
Automatic Flushing Stations	\$7,000.00		\$0.00
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	\$65,094.00	\$0.00	\$8,768.00
<u>METER SHOP SECTION</u>			
5/8" Meters 650@132	\$85,800.00	\$9,172.30	\$57,676.58
Transmitters 200 @107.5	\$21,500.00		\$72,900.00
1 1/2" T-10 METER (5)	\$3,442.00		\$4,400.82
1" T-10 METER (10)	\$3,202.00		\$0.00
2" T-10 METER (5)	\$4,380.00	\$4,785.60	\$14,165.68
3/4" T-10 METER(20)	\$4,560.00		\$3,041.87
R900 Belt Clip Tranceiver	\$13,400.00		\$0.00
Schonstedt Model GA-52Cx (2)	\$2,109.00		\$3,015.00
6" DETECTOR CHECK (2)	\$6,418.00	\$5,296.00	\$5,296.00
			\$0.00
			\$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	\$144,811.00	\$19,253.90	\$160,495.95
<u>WATER TREATMENT PLANT SECTION</u>			
Rebuild High Service Pump	\$45,000.00		\$0.00
Rebuild Hill St Pump	\$45,000.00		\$0.00
LMI Chemical Feed Pumps	\$10,000.00		\$0.00
(2)Peristaltic Chemical Feed Pumps	\$10,000.00		\$0.00

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2022-23			
	BUDGET REQUEST 2022-23	EXPENDED JUNE 2023	EXPENDED TO- DATE
Effluent Ultrasonic Flow Meters			\$0.00
			\$0.00
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	\$110,000.00	\$0.00	\$0.00
<u>WATERSHED SECTION</u>			
			\$0.00
Enclosed Equipment Trailer	\$27,000.00		\$16,552.90
			\$0.00
			\$0.00
			\$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	\$27,000.00	\$0.00	\$16,552.90
<u>OFFICE SECTION</u>			
Drive Through Renovations	\$60,000.00		\$74,423.41
TOTAL UTILITY ASSETS OFFICE SECTION	\$60,000.00	\$0.00	\$74,423.41
TOTAL UTILITY ASSETS	\$406,905.00	\$19,253.90	\$260,240.26
	BUDGET REQUEST 2022-23	EXPENDED JUNE 2023	EXPENDED TO- DATE
<u>CAPITAL IMPROVEMENTS</u>			
Water Main Replacements	\$250,000.00		\$0.00
Boiler At 119 Riverside	\$38,611.00		\$19,305.60
Hydrants	\$85,000.00		\$65,899.20
Well Redevelopment	\$45,000.00		\$0.00
Reservoir Improvements	\$150,000.00		\$0.00
Upgrades to Barlow St Pump Station	\$75,000.00		\$0.00
Roof Replacement-Well Sites & Pump Stations	\$80,000.00		\$78,054.00
Upgrades to Fire Alarm System	\$50,000.00		\$0.00
Flocculation and Sedimentation Equipment	\$120,000.00		\$0.00
			\$0.00
			\$0.00
TOTAL CAPITAL IMPROVEMENTS	\$893,611.00 #	\$0.00	\$163,258.80
TOTAL CAPITAL OUTLAY	\$1,466,516.00	\$19,253.90	\$502,755.06
	To Date		
SCADA IN PROGRESS	\$483,065.31		250,177.57
SEDARU			196,141.64

2023 SHUT-OFFS BREAKDOWN

Still off to date for non-pay: (39)

MONTH/ DISTRICT	TERMINATION LETTERS SENT	DOOR HANGERS DELIVERED	# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY	# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY	# ACCTS. STILL OFF @ END OF SHUT-OFF DAY	# ACCTS. THAT REMAINED OFF @ END OF MONTH
JANUARY 03	435	376	28	19	11	6
FEBRUARY 01	347	245	27	15	4	1
MARCH 02	406	271	22	15	4	2
APRIL 03	361	277	29	18	6	4
MAY 01	367	252	36	22	7	2
JUNE 02	417	295	27	20	6	4
JULY 03	414					
AUGUST 01						
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE.
 Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW
 IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.



What are you looking for?

Current Monthly Summary ★

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	797	\$122,953.24
EFT (Check)	242	\$46,007.61
Online Bank Direct	281	\$40,651.97
PayPal	68	\$10,310.76
PayPal Credit	3	\$531.91
Venmo	9	\$1,596.39
Total	1400	\$222,051.88

Monthly Invoice Summary

Invoice Count
No records to display.

Paperless Statistics

Invoice Type	Paperless
Water	6889

Auto-Pay Statistics

Invoice Type	AutoPay
Water	2975

Customer Registration Statistics

Customer Count	Registered Count	Registered %
22209	10358	46.64

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %
4179	3291	78.75

BRISTOL WATER DEPARTMENT

JULY 2023

WATER BILLING

Water Bills rendered July 2023	<u>\$744,778.38</u>
Water Bills remaining unpaid as of July 2023	<u>\$234,876.38</u>

PRECIPITATION

For the Month	<u>12.58</u> "	Normal	<u>4.17</u> "	Departure from Normal	<u>8.41</u> "
For the Year	<u>37.57</u> "	Normal	<u>26.34</u> "	Departure from Normal	<u>11.23</u> "

RESERVOIR CAPACITY

Total Available Capacity - July 2023	<u>1,248,860,000</u>	Gallons	<u>97.692%</u>
--------------------------------------	----------------------	---------	----------------

PRODUCTION

Monthly Production - July 2023	<u>173,563,000</u>	Gallons
Monthly Production - July 2022	<u>199,726,040</u>	Gallons

CASH STATEMENT WATER	
BALANCE: JULY 1, 2023	2,689,289.20
REVENUE:	
ACCOUNTS RECEIVABLE	724,510.94
SERVICE ACCOUNTS	22,637.91
FINES	2,000.00
SEWER ACCOUNTS	651,052.22
LIENS	791.13
PENALTIES	3,656.69
REMOVE METER	100.00
CLOSING COSTS	5,175.00
REINSTATE FEES	2,500.00
ASSESSMENTS	
ADMIN FEE/LIENS (WPC)	
LAND LEASE	
CELL TOWER LEASE	16,588.94
SCRAP METAL SALES	
TIMBER SALES	
TOTAL REVENUE:	1,429,012.83
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,429,012.83
DISBURSEMENTS (VOUCHERS):	1,178,908.36
TRANSFERS:	
SEWER TRANSFER (BWSD)	651,052.22
TRANSFER TO PROCUREMENT ACCOUNT	5,000.00
ACCOUNT BALANCES:	
SUPER NOW CHECKING ACCOUNT	
BALANCE: JULY 31, 2023	2,283,341.45
GOALS ENABLING FUND	
BALANCE: JULY 31, 2023	5,485,170.50
CONSTRUCTION ACCOUNT	
BALANCE: JULY 1, 2023	89,773.93
DEPOSIT	8,788.00
DISBURSEMENTS	(1,428.63)
BALANCE: JULY 31, 2023	97,133.30
PAYROLL CASH ACCOUNT	
BALANCE: JULY 1, 2023	183,936.24
DEPOSIT	336,115.19
DISBURSEMENTS	(340,299.14)
BALANCE: JULY 31, 2023	179,752.29

2022 2023 BRISTOL WATER DEPARTMENT BUDGET											
Jun-23											
	APPROVED BUDGET	EXPENDED MAY	EXPENDED JUNE	EXPENDED TO DATE	% TO DATE	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	ADJ %			
CLASSIFICATION	2022 2023	2022 2023	2022 2023	2022 2023	2022 2023	2022 2023	2022 2023	2022 2023			
SALARIES	\$ 2,885,636.00	\$ 183,972.36	\$ 364,052.13	\$2,681,715.66	92.93%		\$ 2,885,636.00	92.93%			
FRINGE BENEFITS	\$ 1,652,144.00	\$ 111,592.03	\$ 90,435.73	\$1,419,938.66	85.95%		\$ 1,652,144.00	85.95%			
OPERATING SERVICES	\$ 2,744,602.00	\$149,128.28	\$342,202.43	\$2,960,893.10	107.88%	350,106.71	\$ 3,094,708.71	95.68%			
MATERIALS & SUPPLIES	\$ 1,026,585.00	\$105,676.23	\$224,214.20	\$1,327,095.05	129.27%	300,510.05	\$ 1,327,095.05	100.00%			
CAPITAL OUTLAY	\$ 1,466,516.00	\$5,081.37	\$70,457.00	\$552,808.80	37.70%	(650,616.76)	\$ 815,899.24	67.75%			
GRAND TOTAL	\$ 9,775,483.00	\$555,450.27	\$1,091,361.49	\$8,942,451.27	91.48%	0.00	\$ 9,775,483.00	91.48%			
OPERATING SERVICES											
LIGHT & POWER	\$ 410,505.00	\$ 33,982.46	\$ 64,601.93	\$395,467.66	96.34%		\$ 410,505.00	96.34%			
TELEPHONE	\$ 17,380.00	\$ 1,620.87	\$ 4,708.15	\$24,359.15	140.16%	6,979.15	\$ 24,359.15	100.00%			
POSTAGE	\$ 49,000.00	\$ 6,095.68	\$ 3,355.24	\$47,114.44	96.15%		\$ 49,000.00	96.15%			
ADVERTISING	\$ 1,000.00		\$ 35.00	\$1,051.62	105.16%	51.62	\$ 1,051.62	100.00%			
CLOTHING/UNIFORMS	\$ 6,680.00	\$ 7,326.45	\$ 1,682.86	\$14,625.74	218.95%	7,945.74	\$ 14,625.74	100.00%			
MAINTENANCE/SERVICE	\$ 55,015.00	\$ 4,469.65	\$ 6,984.96	\$79,949.70	145.32%	24,934.70	\$ 79,949.70	100.00%			
LEASE	\$ 15,473.00		\$ 2,036.47	\$14,393.20	93.02%		\$ 15,473.00	93.02%			
CONFERENCE & MEMBERSHIP	\$ 30,550.00	\$ 6,347.14	\$ 19,933.53	\$41,413.20	135.56%	10,863.20	\$ 41,413.20	100.00%			
TAXES	\$ 615,494.00			\$512,911.70	83.33%		\$ 615,494.00	83.33%			
PROFESSIONAL SERVICES	\$ 290,200.00	\$ 17,757.35	\$ 17,933.44	\$310,231.61	106.90%	20,031.61	\$ 310,231.61	100.00%			
LIENS	\$ 6,300.00	\$ 70.00	\$ 315.00	\$2,355.00	37.38%		\$ 6,300.00	37.38%			
MISCELLANEOUS	\$ 6,570.00	\$ (382.51)	\$ 502.41	\$4,559.43	69.40%		\$ 6,570.00	69.40%			
CONTRACTOR SERVICES	\$ 559,600.00	\$ 8,717.46	\$ 182,888.66	\$822,691.39	147.01%	263,091.39	\$ 822,691.39	100.00%			
DEBT SERVICES	\$ 345,035.00	\$ 6,727.08	\$ 6,727.08	\$337,759.96	97.89%		\$ 345,035.00	97.89%			
SEWER USE FEE	\$ 10,800.00	\$ 2,700.00	\$ 2,700.00	\$10,800.00	100.00%		\$ 10,800.00	100.00%			
NEW BRITAIN AGREEMENT	\$ 325,000.00	\$ 53,696.65	\$ 27,797.70	\$341,209.30	104.99%	16,209.30	\$ 341,209.30	100.00%			
TOTAL OPERATING SERVICES	\$ 2,744,602.00	\$149,128.28	\$342,202.43	\$2,960,893.10	107.88%	350,106.71	\$ 3,094,708.71	95.68%			
SUPPLIES AND MATERIALS											
MOTOR FUELS	\$ 56,079.00	\$ 5,666.10	\$ 11,634.13	\$66,507.95	118.60%	10,428.95	\$ 66,507.95	100.00%			
OFFICE SUPPLIES	\$ 27,240.00	\$ 5,931.00	\$ 2,271.71	\$41,545.53	152.52%	14,305.53	\$ 41,545.53	100.00%			
MAINTENANCE SUP & MATERIALS	\$ 374,000.00	\$ 54,169.82	\$ 65,271.37	\$502,992.94	134.49%	128,992.94	\$ 502,992.94	100.00%			
MV PARTS & SUPPLIES	\$ 15,150.00	\$ 908.87	\$ 484.09	\$22,459.03	148.24%	7,309.03	\$ 22,459.03	100.00%			
MV SERVICE & REPAIRS	\$ 44,000.00	\$ 10,838.95	\$ 4,905.29	\$50,855.19	115.58%	6,855.19	\$ 50,855.19	100.00%			
FUEL OIL	\$ 41,250.00	\$ 1,048.14	\$ 970.61	\$65,017.12	157.62%	23,767.12	\$ 65,017.12	100.00%			
CHEMICAL TREATMENT	\$ 195,163.00	\$ 25,273.12	\$ 54,252.00	\$283,782.94	145.41%	88,619.94	\$ 283,782.94	100.00%			
INSURANCE	\$ 273,703.00	\$ 1,840.23	\$ 84,425.00	\$293,934.35	107.39%	20,231.35	\$ 293,934.35	100.00%			
TOTAL SUPPLIES & MATERAILS	\$ 1,026,585.00	\$105,676.23	\$224,214.20	\$1,327,095.05	129.27%	300,510.05	\$ 1,327,095.05	100.00%			
CAPITAL OUTLAY											
CAPITAL EQUIPMENT	\$ 166,000.00		\$ 51,203.10	\$130,459.10	78.59%		\$ 166,000.00	78.59%			
CAPITAL OUTLAY	\$ 893,611.00			\$163,258.80	18.27%	(650,616.76)	\$ 242,994.24	67.19%			
MISC. UTILITY ASSETS	\$ 406,905.00	\$ 5,081.37	\$ 19,253.90	\$259,090.90	63.67%		\$ 406,905.00	63.67%			
CAPITAL OUTLAY TOTAL	\$ 1,466,516.00	\$5,081.37	\$70,457.00	\$552,808.80	37.70%	(650,616.76)	\$ 815,899.24	67.75%			
GRAND TOTAL	\$ 9,775,483.00	\$555,450.27	\$1,091,361.49	\$8,942,451.27	91.48%	0.00	\$ 9,775,483.00	91.48%			

2023 2024 BRISTOL WATER DEPARTMENT BUDGET				
Jul-23				
	APPROVED	EXPENDED	EXPENDED	%
	BUDGET	JULY	TO DATE	TO DATE
CLASSIFICATION	2023 2024	2023 2024	2023 2024	2023 2024
SALARIES	\$ 2,910,770.00	\$266,870.95	\$266,870.95	9.17%
FRINGE BENEFITS	\$ 1,626,455.00	\$158,944.06	\$158,944.06	9.77%
OPERATING SERVICES	\$ 2,515,492.00	\$158,854.78	\$158,854.78	6.32%
MATERIALS & SUPPLIES	\$ 1,127,245.00	\$59,440.36	\$59,440.36	5.27%
CAPITAL OUTLAY	\$ 1,181,141.00	\$17,970.00	\$17,970.00	1.52%
GRAND TOTAL	\$ 9,361,103.00	\$662,080.15	\$662,080.15	7.07%
OPERATING SERVICES				
LIGHT & POWER	\$ 410,505.00		\$0.00	0.00%
TELEPHONE	\$ 24,240.00	\$2,230.49	\$2,230.49	9.20%
POSTAGE	\$ 29,900.00		\$0.00	0.00%
ADVERTISING	\$ 1,000.00		\$0.00	0.00%
CLOTHING/UNIFORMS	\$ 6,680.00	\$692.04	\$692.04	10.36%
MAINTENANCE/SERVICE	\$ 75,720.00	\$1,733.49	\$1,733.49	2.29%
LEASE	\$ 12,349.00	\$1,412.00	\$1,412.00	11.43%
CONFERENCE & MEMBERSHIP	\$ 30,550.00	\$250.00	\$250.00	0.82%
TAXES	\$ 605,783.00		\$0.00	0.00%
PROFESSIONAL SERVICES	\$ 264,220.00	\$2,971.78	\$2,971.78	1.12%
LIENS	\$ 6,300.00	\$110.00	\$110.00	1.75%
MISCELLANEOUS	\$ 6,570.00	\$358.07	\$358.07	5.45%
CONTRACTOR SERVICES	\$ 616,600.00	\$41,316.48	\$41,316.48	6.70%
DEBT SERVICES	\$ 134,275.00	\$54,002.07	\$54,002.07	40.22%
SEWER USE FEE	\$ 10,800.00		\$0.00	0.00%
NEW BRITAIN AGREEMENT	\$ 280,000.00	\$53,778.36	\$53,778.36	19.21%
TOTAL OPERATING SERVICES	\$ 2,515,492.00	\$158,854.78	\$158,854.78	6.32%
SUPPLIES AND MATERIALS				
MOTOR FUELS	\$ 62,857.00		\$0.00	0.00%
OFFICE SUPPLIES	\$ 33,285.00	\$1,177.57	\$1,177.57	3.54%
MAINTENANCE SUP & MATERIALS	\$ 387,000.00	\$52,041.36	\$52,041.36	13.45%
MV PARTS & SUPPLIES	\$ 15,150.00	\$142.13	\$142.13	0.94%
MV SERVICE & REPAIRS	\$ 44,000.00	\$87.90	\$87.90	0.20%
FUEL OIL	\$ 41,250.00		\$0.00	0.00%
CHEMICAL TREATMENT	\$ 270,000.00	\$5,991.40	\$5,991.40	2.22%
INSURANCE	\$ 273,703.00		\$0.00	0.00%
TOTAL SUPPLIES & MATERAILS	\$ 1,127,245.00	\$59,440.36	\$59,440.36	5.27%
CAPITAL OUTLAY				
CAPITAL EQUIPMENT	\$ 200,000.00		\$0.00	0.00%
CAPITAL OUTLAY	\$ 585,000.00		\$0.00	0.00%
MISC. UTILITY ASSETS	\$ 396,141.00	\$17,970.00	\$17,970.00	4.54%
CAPITAL OUTLAY TOTAL	\$ 1,181,141.00	\$17,970.00	\$17,970.00	1.52%
GRAND TOTAL	\$ 9,361,103.00	\$662,080.15	\$662,080.15	7.07%

CITY OF BRISTOL WATER DEPARTMENT				
CAPITAL OUTLAY BUDGET YEAR 2023-24				
	BUDGET REQUEST	EXPENDED JULY	EXPENDED TO-	
	2023-2024	2023	DATE	
CAPITAL EQUIPMENT				
FORD F550 4WD W/ UTILITY BODY (REPLACE TRUCK 6)	\$110,000.00		\$0.00	
REPLACE WATERSHED VEHICLE	\$90,000.00		\$0.00	
			\$0.00	
TOTAL CAPITAL EQUIPMENT	\$200,000.00		\$0.00	
UTILITY ASSETS				
DISTRIBUTION SECTION				
(2) Demo Saws	\$1,200.00		\$0.00	
(2) Pipe Locators	\$5,000.00		\$0.00	
Signage	\$3,000.00		\$0.00	
Mueller Power Operator	\$5,000.00		\$0.00	
(3) Pin Locators	\$6,000.00		\$0.00	
(1) Jumping Jack Compressor	\$4,500.00		\$0.00	
Insertion Valves	\$40,000.00		\$0.00	
Regulator Repairs	\$20,000.00		\$0.00	
(2) Automatic Flushers	\$20,000.00		\$0.00	
			\$0.00	
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	\$104,700.00	\$0.00	\$0.00	
METER SHOP SECTION				
5/8" Meters 650@149	\$96,850.00	\$4,470.00	\$4,470.00	
Transmitters 500 @135.00	\$67,500.00	\$13,500.00	\$13,500.00	
1 1/2" T-10 METER (10)	\$7,335.00		\$0.00	
1" T-10 METER (10)	\$3,427.00		\$0.00	
2" T-10 METER (10)	\$9,405.00		\$0.00	
3" NEPTUNE TR/FLO COMPUND UME	\$2,564.00		\$0.00	
3" NEPTUNE HP TURBINE UME	\$1,283.00		\$0.00	
3/4" T-10 METER(20)	\$4,935.00		\$0.00	
R900 Belt Clip Transceiver	\$13,333.00		\$0.00	
Schonstedt Model GA-52Cx (2)	\$2,109.00		\$0.00	
			\$0.00	
TOTAL UTILITY ASSETS METER SHOP SECTION	\$208,741.00	\$17,970.00	\$17,970.00	
WATER TREATMENT PLANT SECTION				
LMI Chemical Feed Pump	\$10,000.00		\$0.00	
PLC and Analyzer Equipment	\$15,000.00		\$0.00	
Chemical Feed Maintenance Parts	\$10,000.00		\$0.00	
Peristaltic Chemical Feed Pump	\$10,000.00		\$0.00	
Turbidity Meter	\$10,000.00		\$0.00	
Flow Meter	\$12,000.00		\$0.00	
Chlorine Analyzer	\$8,000.00		\$0.00	

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2023-24			
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	\$75,000.00	\$0.00	\$0.00
<u>WATERSHED SECTION</u>			
			\$0.00
Game Cameras	\$1,500.00		\$0.00
Chainsaw Chain Breaker and Spinner	\$1,200.00		\$0.00
			\$0.00
			\$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	\$2,700.00	\$0.00	\$0.00
<u>OFFICE SECTION</u>			
Conference Table and Chairs	\$5,000.00		\$0.00
TOTAL UTILITY ASSETS OFFICE SECTION	\$5,000.00	\$0.00	\$0.00
TOTAL UTILITY ASSETS	\$396,141.00	\$17,970.00	\$17,970.00
	BUDGET REQUEST 2023-24	EXPENDED JULY 2023	EXPENDED TO- DATE
<u>CAPITAL IMPROVEMENTS</u>			
WATER MAIN REPLACEMENTS	\$350,000.00		\$0.00
HYDRANT REPLACEMENTS	\$100,000.00		\$0.00
REPLACE STEEL DOORS IN WATERSHED GARAGE	\$60,000.00		\$0.00
UPGRADES TO FIRE ALARM SYSTEM	\$75,000.00		\$0.00
			\$0.00
			\$0.00
TOTAL CAPITAL IMPROVEMENTS	\$585,000.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY	\$1,181,141.00	\$17,970.00	\$17,970.00
SCADA IN PROGRESS	\$483,065.31		

2023 SHUT-OFFS BREAKDOWN

Still off to date for non-pay: (41)

MONTH/ DISTRICT	TERMINATION LETTERS SENT	DOOR HANGERS DELIVERED	# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY	# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY	# ACCTS. STILL OFF @ END OF SHUT-OFF DAY	# ACCTS. THAT REMAINED OFF @ END OF MONTH
JANUARY 03	435	376	28	19	11	6
FEBRUARY 01	347	245	27	15	4	1
MARCH 02	406	271	22	15	4	2
APRIL 03	361	277	29	18	6	4
MAY 01	367	252	36	22	7	2
JUNE 02	417	295	27	20	6	4
JULY 03	414	337	33	20	5	3
AUGUST 01	370					
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE.
 Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW
 IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.



What are you looking for?

Current Monthly Summary ★

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	757	\$124,546.78
EFT (Check)	235	\$38,894.90
Online Bank Direct	265	\$40,665.97
PayPal	65	\$9,096.13
PayPal Credit	4	\$1,169.55
Venmo	6	\$1,021.80
Total	1332	\$215,395.13

Monthly Invoice Summary

Invoice Count
No records to display.

Paperless Statistics

Invoice Type	Paperless
Water	6872

Auto-Pay Statistics

Invoice Type	AutoPay
Water	3009

Customer Registration Statistics

Customer Count	Registered Count	Registered %
22248	10269	46.16

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %
4211	3315	78.72

TRANSFER OF \$650,616.76 FROM CAPITAL OUTLAY TO FUND OVER
EXPENDITURES OF

- \$6,979.15 in the Telephone Account
- \$51.62 in the Advertising Account
- \$7,945.74 in the Clothing Allowance Account
- \$24,934.70 in the Maintenance/Service Account
- \$10,863.20 in the Conference & Membership Account
- \$20,031.61 in the Professional Service Account
- \$263,091.39 in the Contractor Services Account
- \$16,209.30 in the New Britain Agreement Account
- \$10,428.95 in the Motor Fuels Account
- \$14,305.53 in the Office Supplies Account
- \$128,992.94 in the Maintenance Supplies & Materials Account
- \$7,309.03 in the Motor Vehicle Parts & Supplies Account
- \$6,855.19 in the Motor Vehicle Service & Repairs Account
- \$23,767.12 in the Fuel Oil Account
- \$88,619.94 in the Chemical Treatment Account
- \$20,231.35 in the Insurance Account



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

August 10, 2023

Mr. Robert Longo
Superintendent Water and Sewer Department
119 Riverside Avenue
Bristol, Connecticut 06010

Dear Mr. Longo:

At a meeting of the City Council on August 8, 2023 it was unanimously voted to refer the 2 acre property known as L#10, Map 65 Marsh Road, currently owned by the Estate of Nancy R. Downs, to the Planning Commission for a C.G.S. §8-24 report. Specifically, to address the recent request from the estate to sell said lot to the City of Bristol. It was further voted that this matter be referred to the Bristol Water Department, Bristol Park Department, Economic & Community Development and Department of Public Works to determine if any of the aforementioned departments have any interest in the city purchasing this lot. It was further voted that this matter be referred to the Real Estate Committee for its recommendation and if applicable, negotiation with the estate.

Very truly yours,

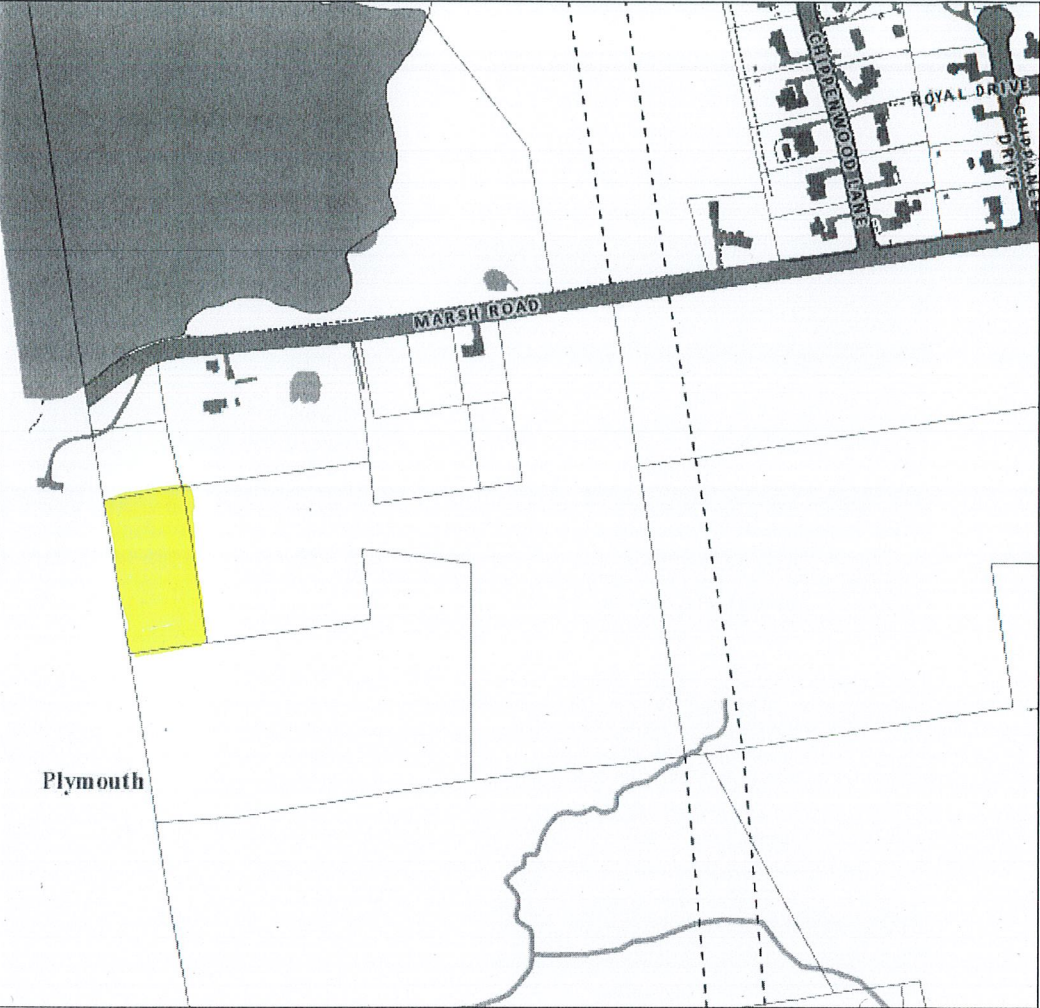
A handwritten signature in cursive script that reads "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

cc: Dawn LaBella, Office Manager



Date Printed: 8/11/2023



MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The City of Bristol and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 400 feet

