

**Salary Committee**  
**REGULAR MEETING MINUTES**  
**Wednesday, September 20, 2023**  
**City Hall West, Meeting Room 1**

Present: Councilmembers Cheryl Thibeault, Jacqueline Olsen, Susan Tyler  
Staff: Linda Milia and Mark J. Penney

**1. CALL TO ORDER.**

The regular meeting of the Salary Committee was called to order by Chairperson Cheryl Thibeault at 5:00 p.m.

**2. APPROVAL OF MINUTES OF REGULAR SALARY COMMITTEE MEETING OF JULY 19, 2023.**

On motion of Council Member Susan Tyler and seconded, it was unanimously voted: to approve the minutes of the regular Salary Committee meeting of July 19, 2023.

**3. APPROVAL OF MINUTES OF SPECIAL SALARY COMMITTEE MEETING OF AUGUST 8, 2023.**

On motion of Council Member Jacqueline Olsen and seconded, it was unanimously voted: to approve the minutes of the special Salary Committee meeting of August 8, 2023.

**4. CHANGE A PART-TIME POSITION OF ADMINISTRATIVE ASSISTANT – LEGAL TO FULL TIME.**

Assistant Corporation Counsel Thomas Conlin discussed Fair Rent legislation and how it has increased the work load of the Corporation Counsel. Attorney Conlin also discussed the qualifications of the current part-time incumbent that will be accepting the full-time position should it be approved by City Council.

On motion of Council Member Susan Tyler and seconded, it was unanimously voted: to recommend to City Council to change the part-time position of Administrative Assistant – Legal, to full-time and to refer to Board of Finance for funding.

**5. INCREASE TO MAYORAL SALARY BEGINNING WITH THE NEXT TERM OF OFFICE.**

Chairperson Thibeault pointed out that a Town Manager position was voted down twice in Bristol; the Mayor essentially a CEO earning less than other department heads. Chairperson Thibeault suggested an increase based upon recent pay increase percentages for non-bargaining employees. Councilpersons Tyler and Olsen stated their reasons for not supporting an increase at this time.

Chairperson Cheryl Thibeault made a motion to increase Mayoral salary to \$111,394.50 beginning with the next term of office.

Motion failed.

**6. At 5:40 p.m., on motion of Council Member Jacqueline Olsen and seconded, it was voted: To adjourn.**

ATTEST: \_\_\_\_\_

Linda J. Milia  
Recording Secretary