

A meeting of the Insurance Committee of the Board of Finance was held on January 28, 2022 in the 1st Floor Meeting Room of City Hall. The following were in attendance: Committee Members: John Smith, Ron Burns and Marie O'Brien City: Diane Waldron and Robin Manuele BOE: Jill Browne and Sam Galloway Future Comp: Steve Grahn, Fonda Carmody and Julia Coco Also Present: Mark Whitford (left at 9:30 am)

1. Call to order.

John Smith called the meeting to order at 9:00 a.m.

2. To discuss the City's Self Insured Workers' Compensation Program with FutureComp and to take any action as necessary.

FutureComp reviewed the report with the Committee for the first six months of fiscal year 2022. Open claim counts and financials for all fiscal years as of December 31 were reviewed totaling \$11,369,395. Open indemnity and medical claim counts by Department for all fiscal years total 175, 99 for indemnity and 76 for medical, which includes all departments and heart and hypertension. Special needs children are the highest BOE claims, discussion was held as this is a result of the placement of SPED students within the classroom, and this is part of the monitoring and documentation process. All incidents are reported in these cases. John suggested breaking out the graph, to show which claims are SPED. Of the 70 BOE claims, West Bristol has the most followed by Bristol Eastern. The details of all claims are shown at the back of the report. As of 12/31/2021 there are 19 H&H claims, discussion was held on H&H claims. John questioned if there were any trends, which it was confirmed there are not.

For the City there are 90 Claims, down from June 30, 59 indemnity and 31 medical. Fonda stated the claims are normal, slips and falls, nothing out of the ordinary.

John discussed the need for additional training for employees, the need for a Risk Manager and an incentive system for Departments. Marie suggested a recommendation to the Board of Finance for a Risk Manager position. John will be speaking to the Mayor regarding this.

Robin worked on the budget projections for 2022-23, overall an 18% reduction recommendation to the Board of Finance. The savings is approximately \$700,000 between the City, BOE, and Water/Sewer.

Fonda stated the Loss Control Representative offers training, which the City does not currently use.

FutureComp left the meeting at 10:02 a.m.

It was agreed to discuss with Mark Penney a plan for future training, either through Supervisors or the Safety Committee.

3. To discuss the City's Section 125 Plan and to take any action as necessary.

Diane explained the City ran into an issue with the Section 125 Plan, the City was using the same plan as the BOE but the BOF never formally adopted the plan. The document needs to be cleaned up and adopted by the BOF. It was agreed for the Comptroller's Office to proceed and present to the full Board of Finance for approval.

4. Adjournment.

Commissioner O'Brien made a motion "to adjourn" at 10:15 am seconded by Commissioner Burns.
Motion approved.

Jodi A. McGrane
Recording Secretary