

**CODE ENFORCEMENT COMMITTEE
MEETING MINUTES
Wednesday, November 01, 2023
City Council Chambers**

CODE ENFORCEMENT COMMITTEE MEMBERS IN ATTENDANCE:

Richard J. Brown, Chief Building Official
Jeffrey Caggiano, Mayor
Robert Longo, Water Dept.
Robert Osborne, Lt. BPD
Michael Yacovino, BFD
Edward Spyros, Zoning Enforcement Officer
Erica Mikulak, BBHD
Josh Corey, DPW

Also in Attendance: Jeffrey Steeg, Corporation Counsel
Lindsey Rivers, DPW
Aubrey Minkler, BPRYCS
Tywana Hamilton, BPRYCS
Jennifer Broderick, Tax Collector
Susan Tyler, City Council
John Aniolowski, BHA

In Absence: Raymond Rogozinski, Public Works

ITEM 1. Call to Order and Introductions

Mayor Jeffrey Caggiano called to order the Wednesday, November 01, 2023, Code Enforcement Committee Meeting at 9:00 AM in the Bristol City Council Chambers

ITEM 2. Approval of October 04, 2023 Meeting Minutes

It was **MOVED** by Commissioner Robert Longo and **SECONDED** by Commissioner Michael Yacovino to approve the meeting minutes from October 04, 2023
All in favor, the **Motion carries**.

ITEM 3. Public Participation.

None.

An update on relocation was suggested by Atty Jeffrey Steeg from Aubrey Minkler, Bristol Community Services. Two clients are currently in relocation, one in Ameri Vu in Wolcott and the other in a rental ratio with each getting \$175 dls every two months. He also is working with Sarah Larson, BPRYCS to establish a new policy for the next Council Meeting.

ITEM 4. New Business

ITEM 5. - Discussion of Properties of Interest and/or concern to Committee Members

13 Landry St. Lindsey River, BPW. The retaining wall was collapsing, any updates? Rick J. Brown. A letter was sent, but nothing has been done. Will get a ticket next.

ITEM 6. Old Business

295 Park St. Richard J. Brown, BBD. The owner has taken out permits based on a violation letter that was sent. Ongoing. Erica Mikulak. BBHD. A Violation letter was sent in September by certified mail and Citation tickets from BBHD were sent in October as well. Michael Yacovino, BFD met with the applicant at his apartment, he misunderstood what needed to be fixed in terms of fire codes. Will meet again with him and Paul Tramadeo, Bristol Commercial Inspector. Ongoing.

163 School St. Richard J. Brown, BBD. The owner has repaired the violations but still not watertight. Ongoing.

304 Terryville Rd. Richard J. Brown, BBD. Code enforcement case regarding the roof issues and structural issues of the porches, the owner called and asked for an extension to take out a permit. Will review on Monday. Ongoing.

210 Divinity St. Richard J. Brown, BBD. Permits have been taken out to turn the dwelling back into a 5-unit family. Erica Mikulak suggested that Garbage barrels should be put back on the property and is keeping a close eye on rodents around trash barrels. Ongoing.

30 Turtle St. Richard J. Brown, BBD. This property is a retaining wall issue between two neighbors. A letter has been sent out to the owner to address the issue. Ongoing.

60 Gayle St. Richard J. Brown, BBD. Some work has been done. Ongoing.

221 Willis St. Richard J. Brown, BBD. The owner complied with the violations. CLOSED.

40 West St. Richard J. Brown, BBD. Mayor Caggiano shared the news for the next City Council meeting, a letter to authorize or endorse An EPA loan of 1.1 million dollars to remediate the building for brownfield. Ongoing.

52 Manross Rd. Richard J. Brown, BBD. A permit has been taken out to repair a set of stairs on the right side of the house. Ongoing.

126 High St. Richard J. Brown, BBD. The owner is not responding to the Violation letter and citation Tickets being sent by the Building, Fire and Health Department. Erica, Mikulak. BBHD suggested hiring a Marshall to deliver all the mail previously sent as well as current letters.

16 Bishop St. Richard J. Brown, BBD. The front porch is not structurally sound, and a Violation notice was sent, Owner is in the process of interviewing contractors. Ongoing.

97 West St. Erica Mikulak BBHD. CLOSED

81 Grove Ave. Erica Mikulak BBHD. This property is part of the D.J. Komanetsky Estates and is owned by BHA working to get extermination, a public hearing will be set. Some units still need inspections. Ongoing.

57 Madison Rd. Erica Mikulak BBHD. CLOSED

56 Park St. Erica Mikulak, BBHD. Michael Yacovino spoke to Mr. Cruse and scheduled an inspection in early November. **CLOSED**

112 Mountain View Ave. Ed Spyros, Zoning. A clean and lien was approved last month. Josh Corey, DPW. November 18th the clean-up will be done and assistance from BPD is needed. Ongoing.

37 Union St. Richard J. Brown, BBD/Zoning. Clean and lien schedule November 4th. Ongoing.

95 Lewis St. Zoning. Richard J. Brown, BBD/Zoning. A clean date will be set, the owner will be permitted to enter the property. Ongoing.

252 and 252 ½ Terryville Ave. Ed Spyros, Zoning. Clean and lien went well. **CLOSED.** Will have to keep an eye on this property as some hoarding is starting already.

45 Grassy Rd. Richard J. Brown, BBD/Zoning. A clean lien was requested last month and was approved, The Owner is aware of it per a letter sent by zoning. Ongoing.

231 Washington St. Richard J. Brown, BBD/Zoning. The owner has taken out permits, and most of the violations are corrected. The owner still working on compliance. Ongoing.

916 Stafford Ave. St. Richard J. Brown, BBD. Code enforcement against the owner regarding lack of maintenance and other issues, and the permit for the roof was taken out. Ongoing.

575 Broad Street. Richard J. Brown, BBD. The fire sprinkler system is a violation currently on the site, BBD and BFD are working with the owner to try to correct the issue Citation tickets should be sent. ASAP. Ongoing.

218 West St. Michael Yacovino. BFD the violation was working without permits. BFD has an inspection set up for Nov 02, 2023, at 3:45 p.m. to check on fire codes. This property has back taxes. Ongoing.

41 Divinity St. Richard J. Brown. BBH. Code Enforcement against the owner for blight, cars, and car parts filling the rear yard. An extension was given to comply and clean the yard. I will send a follow-up later 14 days followed by Citation Tickets. Ongoing.

243 Fern Hill Rd. Richard. J. Brown. BBD. No Change. Citation Tickets will be sent.

369 Park St. Richard. J. Brown. BBD. The permit was applied for. Closed.

81 North Main St. Richard. J. Brown. BBD. The owner complied with the violations. Six months follow up. – stay on the list.

74 Locust St. Richard. J. Brown. BBD. No Change. Keep sending Citation Tickets. Ongoing.

81 Wolcott St. Richard. J. Brown. BBD. No Change. Keep sending Citation Tickets. Ongoing.

Sue Tyler, City Council. Looking for updates on 141 West ST. South Side Market. (13 Landry St.) And 375 Divinity St.

ITEM 7. To Adjourn

It was MOVED by Commissioner Lt. Robert Osborne and seconded by Commissioner Michael Yacovino to adjourn the Code Enforcement Meeting at 10:12 a.m. and it was unanimously approved. Motion carries.

Respectfully submitted,

Martha I. Bravo
Recording Secretary
Building Department
Senior Administrative Assistant/Code Enforcement