



City Arts & Culture Commission

Wednesday, November 1, 2023 at 6:30 p.m.

<https://bristolct-gov.zoom.us/j/83502350701?pwd=UCybxFaS0phBRAX9SZgLxKahP2VQ4E.1>

City Hall – 111 N. Main Street, Meeting Room 1-4

Regular Meeting Agenda

1. Call To Order
 - a. Attendance
2. Acceptance of Meeting Minutes
 - a. October 4, 2023 Regular Meeting Minutes (Attachment A)

Documents:

[ATTACHMENT A.PDF](#)

3. Public Participation
4. Arts & Culture Supervisor's Report
 - a. Financials (Attachment B)
 - b. Project Updates (Attachment C)
 - c. Special Events Updates
 - o Halloween Spooktacular Event Reflection
 - d. Downtown Live at Rockwell Theater Updates
 - o Rocky Horror Picture Show Reflection

Documents:

[ATTACHMENT B.PDF](#)

[ATTACHMENT C.PDF](#)

5. Chairman's Report
6. Old Business
 - a. Heart Sculpture
 - b. Mantels for the Season
 - c. By Commissioners
7. New Business
 - a. Review of Grant Application from The Hole in the Wall Theater (Attachment D)
 - b. By Commissioners

Documents:

[ATTACHMENT D.PDF](#)

8. Committee Reports
 - a. City Council Liaison Updates

9. Adjourn

Respectfully submitted,

Jazzya Coakley

Recording Secretary

City Arts & Culture Commission



City Arts & Culture Commission
Wednesday, October 4, 2023 at 6:30 p.m.

<https://bristolct.gov.zoom.us/j/83140924688?pwd=ubbKtcepy0h7aQxtalAIsP09LwOppi.1>
Bristol Parks, Recreation, Youth and Community Services – 51 High Street, Bristol CT 06010
Regular Meeting Minutes

1. Call to order

- a. Chair, Walter Lewandoski, called the meeting to order at 6:32 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
April Dews, Vice Chair
Andrea Adams, Commissioner
Tiffany Howe, Commissioner
Julie Norton, Commissioner
Nigel Wynter, Commissioner

Dr. Joshua Medeiros, Superintendent
Arianna Therriault, Arts and Culture Supervisor

Absent: Cheryl Thibeault, City Council Liaison

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Vice Chair Dews to accept the September 6, 2023 Regular Meeting Minutes.
Seconded by: Commissioner Adams, all in favor; motion carried.

3. Public participation: None.

4. Arts & Culture Supervisor's Report

- a. Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.
- b. Project Updates will be discussed in Old Business Item 6a.
- c. Arts & Culture Supervisor Therriault provided Special Events Updates and tentative dates for Commissioners and volunteers to note; discussion followed.
- d. Arts & Culture Supervisor Therriault provided Downtown Live at Rockwell Theater Updates, and tentative dates for Commissioners and volunteers to note; discussion followed.

5. Chairman's Report

- a. Chair Lewandoski provided status updates on the designing of the traffic box located next to the Imagination Museum, pending the Police Commission's approval; discussion followed.

6. Old Business

- a. Commissioners discussed perspective locations for the proposed donated Heart Sculpture by Farmington Metal; discussion followed.
- b. By Commissioners:
 - i. Commissioner Norton inquired about the redesigning of the Forestville traffic box; discussion followed.

- ii. Commissioner Adams provided updates regarding the American Clock & Watch Museum's 'Mantels of the Season,' City Council Liaison Thibeault, Vice Chair Dews, and Chair Lewandoski will assist with the design.

7. New Business

- a. Discussion took place regarding the Downtown Live Theater Sponsorship Packages.
MOTION: Made by Commissioner Adams to accept the Downtown Live Theater Sponsorship Packages.
Seconded by: Vice Chair Dews, all in favor; motion carried.
- b. By Commissioners:
 - i. Commissioner Norton proposed the addition of topiary trees in the center of Forestville; discussion followed.

8. Committee Reports

- a. City Council Liaison Updates: None.

9. Adjourn

- a. **MOTION:** Made by Commissioner Adams to adjourn the meeting at 7:39 p.m.
Seconded by: Commissioner Wynter, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	678.90	1,671.10	12,650.00	15.7%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	678.90	1,671.10	12,650.00	15.7%
TOTAL GENERAL FUND	15,000	0	15,000	678.90	1,671.10	12,650.00	15.7%
TOTAL EXPENSES	15,000	0	15,000	678.90	1,671.10	12,650.00	
GRAND TOTAL	15,000	0	15,000	678.90	1,671.10	12,650.00	15.7%

** END OF REPORT - Generated by Jazzya Coakley **

G/L ACCOUNT DETAIL

Org: 0017021 Object: 583120
 ARTS & CULTURE COMMISSION 001 -20-70-7021-0000-000-583120-

YEAR	PER	JOURNAL	EFF DATE	SRC T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2024	04	240	10/23/2023	POE 4	22402655	PO ENT/PRF	350.00	Y		0	LUISA GLADU		ENTERTAIN
2024	04	240	10/23/2023	POE 4	22402673	PO ENT/PRF	400.00	Y		0	MARIO PIRES		CARICATUR
2024	04	240	10/23/2023	POE 4	22402675	PO ENT/PRF	600.00	Y		0	MATICA ARTS LLC		ENTERTAIN
2024	04		10/23/2023	POL	22402673		-400.00	N		0	MARIO PIRES		CARICATUR
2024	04		10/23/2023	POL	22402655		-350.00	N		0	LUISA GLADU		ENTERTAIN
2024	04		10/23/2023	POL	22402675		-600.00	N		0	MATICA ARTS LLC		ENTERTAIN
2024	03	175	09/18/2023	POL 4	22401787	LIQ/INV	-678.90	Y		0	LIZZETTE RIVERA		SOUND ENG
2024	02	236	08/25/2023	POE 4	22401787	PO ENT/PRF	1,000.00	Y		0	LIZZETTE RIVERA		SOUND ENG

Total Amount: 321.10

** END OF REPORT - Generated by Jazzya Coakley **

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Unknown	Farmington Metal	2025			2024	
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	in (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Museum	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD		Resident requested Hannah Hintz. Bridge is not p	TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE

Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	active large art experience and music	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail	Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*		\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE
Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Commissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE
CT Wildflower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Payne	6/30/2023	UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP			COMPLETE

CITY OF BRISTOL ARTS & CULTURE COMMISSION

The City of Bristol's Arts & Culture Commission is designed to be an advisory body for the development of arts, culture, tourism, and entertainment in the City. The commission was established in 2018 to promote a more arts-friendly community that stimulates the local economy. The Commission's areas of focus are as follows:

Outreach and Education

Teaches, fosters, and encourages creativity for the community by supporting art & culture nonprofits and providing sponsorship for/hosting community events.

Public Art

Bringing art into our everyday living by making it accessible in places that we walk, drive, frequent, and seek out for entertainment throughout the city. This includes, but is not limited to: murals, outdoor sculptures, crosswalk art, green space installations, performing arts, visual art, and music.

Culture and Tourism

Promotes culture and cultural differences in our city while partnering with organizations to bring the community into Bristol to celebrate and engage in public art.





2022/2023 GRANT APPLICATION

Organization / Company The Hole in the Wall Theater
Org Address 116 Main St. New Britain CT 06051
Org Phone 401-363-3733 Amount Requested 10,000
Contact First & Last Name Denise Pyburn
Contact Email walkerdreamgirl@gmail.com Contact Phone 401-363-3733
What best describes your organization: ☒ 501(c)(3) ☐ Individual Artist ☐ For-Profit Organization
☐ Other If other, explain: _____

Please attach a breakdown of your budget to this application

Event/Program Description

Murder Mystery production at the Carasoul Museum

Shakespeare in the Park

Theater Conference

Production at Rockwell

What will the requested sponsorship funds be used for?

The funds will be used to create theatrical events and experiences for the Bristol community that the community
To help Bristol bring a local community theater presence.

Are you seeking other funding for support of this event? If so, from where?:

No we will only ask for donations

Are you charging any fees for this event? ☐ YES ☒ NO

If yes, what is your expected total profit? _____

Have you received a grant from the Arts & Culture Commission Before? ☐ YES ☒ NO

How large is your anticipated audience? Not sure



How does your event/program impact underserved populations (as defined below)?

The Merriam Webster Dictionary defines underserved populations as individuals or groups of people provided with inadequate services.

The theater will include the underserved population by involving them in the productions and creating an outlet to show case local talents and abilities in the Bristol community . Alot of our members are Bristol residents and I am part of the underserved population and through the Arts I want to empower our community.

Which Arts & Culture Commission Mission is your request is best suited for (circle one)?

Outreach & Education Performing Arts Visual Arts Music Public Art Culture & Tourism

By signing in the space below, you agree that:

You are duly authorized to enter into legally binding agreements on behalf of the applying organization;

You confirm that all information contained in the application is true and accurate;

You certify that the funds applied for will be expended solely for the purpose of the request herein;

You agree to return the attached Grant Report by July 31st, 2023.

Authorized Signature _____

FOR OFFICE USE ONLY:

Approved by:

ARTS & CULTURE COMMISSION CHAIR

MEETING OF APPROVAL

AMOUNT APPROVED

DATE



GRANT OUTCOME REPORT

I. ORGANIZATION & GRANT INFORMATION

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Executive Director: _____ Email: _____

Fund Name: _____

Grant Amount: _____ Report Due Date: _____

II. RESULTS

Briefly explain how the grant funds have been used below.

Please attach actual budget breakdown with report.

III. IMPACT STORIES

Were there any stories or pictures associated with this grant? If so, document below and attach pictures if available

REPORT PREPARED BY: _____

SIGNATURE

DATE

PRINTED NAME

DATE