

**CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, November 16, 2023 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 **Room #109****

Present: Chairman Larry Zbikowski, Vice Chairman Sheila Herens, Commissioners Cathy Duck, Ellen McCusker, George Irving, Chris Leigh, Secretary Jason Krueger, Executive Director Patricia Tomascak, and Council Liaison Susan Tyler.

Absent: Commissioner Dolores Ricker and Mayor Jeffrey Caggiano

Meeting Called to order: Chairman Larry Zbikowski called the meeting to order at 11:00am

Approval of Minutes: *Commissioner Herens moved to accept the minutes from the October 19, 2023 Meeting, seconded by Commissioner Duck, All in Favor.*

Public Participation: Carol Jackson, 103 Judson St, Bristol asked for a time line on the renovations that are to take place. She also asked how we are going to address capacity issues moving forward. Executive Director Tomascak stated that we are having a meeting tomorrow to discuss that among other things. We also need the BOE to completely vacate those classrooms. Gaining that extra space will greatly help with some of our capacity issues.

Council Update: Councilwoman Tyler introduced herself as our newly appointed Council Liaison.

Correspondence: There was a letter from The American Legion Post 209 thanking us providing raffle prizes for one of their events.

Unfinished Business: none

New Business: none

Any other business: Executive Director Tomascak reported the statistics for the past month is as follows: In October we had 5,718 participants, total membership was 5,364, with 10 members' deceased and 59 new members. Our fundraiser total was at \$19,840.00.

Executive Director Tomascak reported that our upcoming events include; A Harvest dinner on 11/29, Class Registration in early January, A December Holiday party on 12/18, and Gingerbread House making on 12/8 with the Interact club.

Executive Director Tomascak also let the Commission know of her plans for retirement on 12/22/23. She will be greatly missed by all.

The next meeting of the Commission on Aging will be on Thursday, December 21, 2023 at 11:00am in Room #109.

Adjournment: *Commissioner Herens moved "to adjourn" at 11:20 a.m., seconded by Commissioner McCusker. All in favor.*

Respectfully submitted, Jason Krueger, Secretary to the Commission