

**ECONOMIC AND COMMUNITY DEVELOPMENT
CDBG POLICY COMMITTEE - SPECIAL MEETING**

February 3, 2022

4:30 PM ECD Conference Room

City Hall, Second Floor

ATTENDEES: Howard Schmelder (Chair), Tom Hick, Michael Zammett

ABSENT: - - -

STAFF: Dawn Leger, Grants Administrator

I. The meeting was called to order at 4:30 p.m. by Chairman Howard Schmelder.

II. Approval of minutes of the Special Meeting of December 6, 2021

Commissioner Zammett made a motion to approve the minutes of the Special Meeting of December 6, 2021, seconded by Commissioner Hick. All present voted in favor and the minutes were approved.

III. Discussion of closure of For Goodness Sake, and reprogramming remainder of their CDBG-CV3 grant in the amount of \$7,500.

Dawn showed paperwork from For Goodness Sake advising their notice of impending closure and informing us that they could not use the remainder of the grant. This grant was allocated with funds designated for Covid associated projects through the CARES Act so it cannot be reprogrammed the usual way.

IV. Update on status of all CDBG-CV3 grants and possible reallocation of funds if needed.

Dawn reviewed the current allocations and remaining funds, which was represented by funds set aside for administrative purposes in addition to the unused portion of the For Goodness Sake grant.

The total currently available for reprogramming is approximately \$41,000. This amount can only be allocated towards Covid related uses. Some of the grants have been totally expended and some are still partially open but still being used.

These funds have another year to be expended. Dawn will advise the actual date. Do we want to advertise that a limited amount of funds are available or do we wish to invite organizations to apply? Today this is for discussion only. Please review the updated information provided by Dawn.

Dawn reviewed the upcoming CDBG meeting schedule. Dawn proposed that we could announce at the second public hearing that additional funds are available for Covid related projects. We have discretion to invite organizations to submit proposals.

V. Adjournment

Commissioner Zammett made a motion to adjourn at 4:45 p.m. Commissioner Hick seconded the motion. All present voted in favor and the meeting was adjourned.

Respectfully submitted,
Christine Cooper,
Recording Secretary