

**CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, December 21, 2023 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 **Room #109****

Present: Chairman Larry Zbikowski, Vice Chairman Sheila Herens, Commissioners Cathy Duck, Ellen McCusker, George Irving, Chris Leigh, Dolores Ricker, Executive Director Patricia Tomascak, Mayor Jeffrey Caggiano, and Council Liaison Susan Tyler.

Absent: Secretary Jason Krueger

Meeting Called to order: Chairman Larry Zbikowski called the meeting to order at 11:00am

Approval of Minutes: *Commissioner Ricker moved to accept the minutes from the November 16, 2023 Meeting, seconded by Commissioner Herens, All in Favor.*

Public Participation: none

Council Update: Mayor Caggiano talked about the timeline for the Board of Education releasing the space on the north wing. We could see movement by July. Councilwoman Tyler commended Carol Jackson for stepping up to speak at the last City Council meeting.

Correspondence: There was a letter from the Town Clerk regarding meeting attendance for Commissioners

Unfinished Business: Executive Director Tomascak has received a work proposal to build the Bocce courts using ARPA matching funds. An invoice needs to be received on by January 31, 2024. The Mayor stated that we could always apply for a bid waiver if we are having trouble meeting that deadline.

New Business: Lynn Litwinczyk from Bristol Hospital would like to team up with the Bristol Senior to run a Dementia Friends workshop. Lynn currently runs our Memory Café the last Tuesday of each month.

A motion was made by Commissioner Ricker to approve the 2024 meeting schedule, seconded by Commissioner Duck, All in favor. The schedule was signed by Chairman Zbikowski.

Any other business: Executive Director Tomascak reported the statistics for the past month is as follows: In November we had 5,171 participants, total membership was 5,385, with 9 members' deceased and 49 new members. Our fundraiser total was at \$20,160.00. Executive Director Tomascak reported that our upcoming events include; a pasta supper, a Wii State Tournament, Class Registration, a Trip rollout, a magician, and several lectures. Executive Director Tomascak will retire on 12/22/23.

The next meeting of the Commission on Aging will be on Thursday, January 18, 2024 at 11:00am in Room #109.

Adjournment: *Commissioner Herens moved "to adjourn" at 11:24 a.m., seconded by Commissioner Duck. All in favor.*

Respectfully submitted, Jason Krueger, Secretary to the Commission