December 12, 2023

The Joint Meeting of the City Council and Board of Finance was held on December 12, 2023 in the City Hall Council Chambers, 111 North Main Street at 6:46 p.m. Present: Mayor Caggiano; Council Members Howe, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Mace, Maikowski and O'Brien. Present by videoconference: Commissioners Burns and Heiser. Absent: Commissioners Kazemekas, Peterson and Whitford.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON NOVEMBER 14, 2023.

On motion of Commissioner O'Brien and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on November 14, 2023.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Olsen and seconded, it was unanimously voted: To remove from the Consent Calendar the item regarding an additional appropriation of $439,405 within the Capital Projects Fund for the DOT Community Connectivity grant.

On motion of Council Member Howe and seconded, it was unanimously voted: To adopt the following seven items as part of the Consent Calendar.

3. $5,460 ADDITIONAL APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND FOR BARNES CHAPEL PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To make an additional appropriation of $5,460 within the Coronavirus Recovery Fund for the Barnes Chapel project.

4. $12,740,742 ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FOR BOARD OF EDUCATION GRANTS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To make an additional appropriation totaling $12,740,742 within the Special Education Grant Fund for Board of Education grants.

5. $49,918.18 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR DRUG FREE COMMUNITIES GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To make an additional appropriation totaling $49,918.18 within the Special Grants and Donations Fund for the Drug Free Communities Grant.

December 12, 2023

6. $6,569 TRANSFERS WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR DRUG FREE COMMUNITIES GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To make transfers totaling $6,569 within the Special Grants and Donations Fund for the Drug Free Communities Grant.

7. $25,000 ADDITIONAL APPROPRIATION WITHIN SOLID WASTE DISPOSAL FUND FUNDED BY LIQUOR BOTTLE DEPOSITS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To make an additional appropriation of $25,000 within the Solid Waste Disposal Fund funded by liquor bottle deposits.

8. $793,184 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR DOT COMMUNITY CONNECTIVITY GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To make an additional appropriation of $793,184 within the Capital Projects Fund for the DOT Community Connectivity grant.

9. ANNUAL MEETING CALENDAR FOR JOINT MEETINGS OF CITY COUNCIL AND BOARD OF FINANCE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Howe and seconded, it was unanimously voted: To approve annual meeting calendar for joint meetings of the City Council and Board of Finance.

10. $439,405 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR DOT COMMUNITY CONNECTIVITY GRANT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted to bring Consent Calendar item 2f to the table. Council Member Olsen stated she is pleased to see all these streets will get new sidewalks and ADA ramps but asked for further clarification in regards to how the streets were chosen. Public Works Director Rogozinski was called up to the podium in response to the inquiry stating that the roads were selected by the Department of Public Works in accordance with grant requirements and a survey that was performed. Council Member Olsen inquired if the crosswalk from Elks to South End and Main Street will have an ADA ramp added. Public Works Director Rogozinski advised those streets are not part of this program; but part of another grant that will be brought up to ADA compliance.

On motion of Council Member Howe and seconded, it was unanimously voted: To make an additional appropriation of $439,405 within the Capital Projects Fund for the DOT Community Connectivity grant.

11. $330,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR LANDFILL EROSION REPAIRS PROJECT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To make an additional appropriation of $330,000 within the Capital Projects Fund for the Landfill Erosion Repairs project.

12. RESOLUTION APPROPRIATING AN ADDITIONAL $330,000 FOR THE LANDFILL EROSION CAP REPAIRS PROJECT FOR AN AGGREGATE APPROPRIATION OF $1,075,000, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Howe and seconded, it was unanimously voted: To adopt the Resolution appropriating an additional $330,000 for the Landfill Erosion Cap Repairs Project for an aggregate appropriation of $1,075,000, to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to undertake the design and construction of the Landfill Erosion Cap Repairs Project.

(b) That the sum of THREE HUNDRED THIRTY THOUSAND DOLLARS ($330,000) is appropriated therefor, in addition to the $745,000 previously appropriated for the project, for an aggregate appropriation of $1,075,000.

(c) The $1,075,000 appropriation may be spent for design, acquisition and installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project.

(d) The $1,075,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

YES			NO	ABSTAIN
Council Member		Howe		
“	”	Olsen		
“	”	Panioto		
“	”	Rosengren		
“	’’	Thibeault		
“	’’	Tyler		
Commissioner		Burns (videoconference)		
“	”	Heiser (videoconference)		
“	”	Mace		
“	’’	Maikowski		
“	’’	O’Brien		
		Mayor Caggiano		

MOTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

13. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN THE AMOUNT OF $330,000 TO FINANCE APPROPRIATION FOR LANDFILL EROSION CAP REPAIRS PROJECT, FOR AGGREGATE BORROWING AUTHORIZATION OF $1,075,000, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of $330,000 to finance the appropriation for the Landfill Erosion Cap Repairs Project, for an aggregate borrowing authorization of $1,075,000 and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of THREE HUNDRED THIRTY THOUSAND DOLLARS ($330,000) in addition to $745,000 previously authorized for the project, for an aggregate borrowing authorization of ONE MILLION SEVENTY-FIVE THOUSAND DOLLARS ($1,075,000) to finance the appropriation for design and construction of the Landfill Erosion Cap Repairs Project, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION SEVENTY-FIVE THOUSAND DOLLARS ($1,075,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of

Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

A roll call vote was taken:

YES	NO	ABSTAIN
Council Member Howe		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ’’ Thibeault		
“ ’’ Tyler		
Commissioner Burns (videoconference)		
“ ” Heiser (videoconference)		
“ ” Mace		
“ ’’ Maikowski		
“ ’’ O’Brien		
Mayor Caggiano		

MOTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

14. $124,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY OPIOID SETTLEMENT FUNDS, APPROVED.

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To make an additional appropriation of $124,000 within the Special Grants and Donations Fund funded by the Opioid Settlement Funds.

15. $28,538 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND FOR PERM PATCH AS OF JUNE 30, 2023, APPROVED.

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To make an additional appropriation of $28,538 within the General Fund for Perm Patch as of June 30, 2023.

16. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

17. ADJOURNMENT.

At 6:59 p.m., on motion of Council Member Olsen and seconded, it was unanimously voted: To adjourn.

ATTEST: ___________________________________
Erica Cabiya
Town & City Clerk