

**BRISTOL INLAND WETLANDS COMMISSION
MINUTES
REGULAR MEETING OF MONDAY OCTOBER 2, 2023**

CALL TO ORDER:

By: Chairman Fisk

Time: 7:20 P.M.

Place: Board of Education
Auditorium, 129 Church Street**ROLL CALL:**

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR MEMBERS	Zachary Fisk (Chairman)	X	
	Michael Robinson (Vice Chairman)	X	
	David Rooks (Secretary)	X	
	James Carros	X	
	Daniel Massaro, Jr.	X	
	Richard Ministro	X	
	James Ritchie	X	
ALTERNAME MEMBERS	Greg Klimek	X	
	Faye Duquette	X	
	Anthony Pellerin	X	
STAFF			
	Nancy Levesque, P.E., City Engineer	X	

Chairman Fisk called the meeting to order at 7:20 P.M.

PLEDGE OF ALLEGIENCE:

Chairman Fisk reminded the Commission the next Regular Meeting of the Inland Wetland Commission Monday, November 6, 2023.

INTRODUCTIONS AND SEATING OF ALTERNATES:

Members and staff were introduced. Chairman Fisk designated the regular commissioners in attendance as voting members this evening.

PUBLIC PARTICIPATION (NON-PENDING APPLICATIONS)

Tom Bentivendo, 5 Village St, Bristol, thanked the board for doing their job with protecting the wetlands in regards to the executive session that occurred prior to the regular meeting tonight.

ACCEPTANCE OF MINUTES:

1. Meeting Minutes – August 7, 2023

MOTION: Move to approve the minutes of the August 7, 2023, regular meeting.

By: Ministro

Seconded: Robinson

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

NEW APPLICATIONS:

1. Application #2015 – Wetlands application for park renovations and improvements including stabilizing the dam, repair dam seepage, increasing flood storage, replacing the existing spillway, and replace existing wetlands in kind with improved plantings at Page Park; Assessor's Map 37, Lots 134 & 135; Bristol Parks & Recreation, applicant.

The Commission receive the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Page Park Wetland Delineation Inland Wetland Report, dated December 2022
- d. Page Park Adjacent Property Owners, dated September 21, 2023
- e. Letter dated September 21, 2023, from Weston and Sampson, RE: Page Park Application for a Wetland Permit: Additional Information
- f. (report) Report, dated September 21, 2023, RE: Stormwater Management Report Project: Renovations & Improvements at Page Park.)
- g. Plan (Electronic Copy Only)

MOTION: Move to receive Application #2015.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

The application is received.

MOTION: Move to declare Application #2015 a significant activity and set a public hearing for the November 6, 2023, meeting and schedule an onsite inspection for October 28, 2023 at 8:00 a.m.

By: Ritchie

Seconded: Robinson

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained: None.

STAFF-APPROVED APPLICATIONS:

3. Administrative Applications Approved

Administrative Applications Approved

App.# Approved Administrative	Street No.	Address	Purpose of App.
102075	34	3 rd Street	Fence
102076	37	Edrow Road	Handicap ramp, platform, and landing pads
102077	8	Sonstrom Road	Shed
102078	51	Woodside Way	Shed
102079	35	Woodybrook Road	Above ground pool
102080	188	Garden Street	Fence
102081	236	Robertson Street	Convert garage to livable space
102082	90	Redwood Drive	Shed

MOTION Move to file the report.

By: Ministro

Seconded: Robinson

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

The report is filed.

STAFF REPORTS:

The Commission received the following item in their electronic packets: the Inland Wetlands Enforcement Officer Report dated September 25, 2023, for August 2023 and September 2023.

4. IWWC Reports
 - a. August 2023
 - b. September 2023

Nancy Levesque, City Engineer, gave a brief summary of the flooding around town as well as areas that were repaired/ cleaned out to help prevent future flooding.

MOTION Move to file the report from the Acting Inland Wetlands Zoning Enforcement Officer.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

The report is filed.

Conservation Commission

5. Highlands Conservation Act – Flyer & Resolution Template

The Commission received the following items in their electronic packets:

- a. Flyer from the Highlands Coalition, undated.

MOTION Move to table until the December Conservation Meeting.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained: None.

Communications

6. 50 George Street – Photos

The Commission received the following items in their electronic packets:

- a. twelve photographs undated.

Nancy Levesque stated that the repair has held up with all the storms we have had. She will continue to monitor.

MOTION Move to file the report and to continue to follow up.

By: Robinson

Seconded: Ministro

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained: None.

The report is filed.

5. Stormwater Pollution Inspection Reports – 505-545 Redstone Hill Road

The Commission received the following items in their electronic packets:

- a. a Storm Water Pollution Control Plan Inspection Reports, dated August 8, 2023; August 9, 2023; August 14, 2023; August 16, 2023; August 21, 2023; August 25, 2023; August 28, 2023; and August 31, 2023

MOTION Move to file the report.

By: Robinson

Seconded: Ministro

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

The report is filed.

5. Reappointment Letters – Duquette & Pellerin

The Commission received the following items in their electronic packets:

- a. Two letters dated August 9, 2023, from Erica Cabiya, Town and City Clerk, regarding the appointment of Faye Duquette, as an alternate member to the Commission. Also, the appointment of Anthony Pellerin, as an alternate member to the Commission.

MOTION Move to file the report.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

The report is filed.

ADJOURNMENT:

MOTION: Move to adjourn at 7:54 P.M.

By: Ministro

Seconded: Robinson

For: Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk.

Against: None.

Abstained:

None.

This meeting was taped.

Respectfully submitted,
Laura Leger

Zachary Fisk, Chairman
Inland Wetlands Commission

David Rooks, Secretary