

**BRISTOL INLAND WETLANDS COMMISSION
MINUTES
REGULAR MEETING OF MONDAY NOVEMBER 6, 2023**

CALL TO ORDER:

By: Chairman Fisk

Time: 7:00 P.M.

Place: Board of Education
Auditorium, 129 Church Street**ROLL CALL:**

Chairman Fisk reminded the Commission the next Regular Meeting of the Inland Wetland Commission is Monday, December 4, 2023.

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR MEMBERS	Zachary Fisk (Chairman)	X	
	Michael Robinson (Vice Chairman)	X	
	David Rooks (Secretary)	X	
	James Carros	X	
	Daniel Massaro, Jr.	X	
	Richard Ministro		X
	James Ritchie	X	
ALTERNATE MEMBERS	Greg Klimek		X
	Faye Duquette	X	
	Anthony Pellerin	X	
STAFF	Nancy Levesque, P.E., City Engineer	X	

Chairman Fisk called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE:**INTRODUCTIONS AND SEATING OF ALTERNATE COMMISSIONERS:**

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Rooks and Fisk as voting members tonight. He also designated alternate Commissioners Duquette and Pellerin to vote alternately on agenda items this evening.

PUBLIC PARTICIPATION (NON-PENDING APPLICATIONS):

Mark Farber, 410 Emmett Street, spoke to the board regarding new signs posted at the Superior Electric property. There are two signs up that say environmental cleanup. He called Nancy Miller who was listed on the sign as a contact to ask information on this new development. He stated that he also called DEEP and spoke with Kevin Vandermeer who said they have not received any results/documentation on the property recently. Nancy Levesque, City Engineer, stated she will follow up with ERM to see what is being done, and that maybe it is outside of the wetland area so they would not have notified the commission.

ACCEPTANCE OF MINUTES:

1. Special Meeting – October 2, 2023
2. Regular Meeting – October 2, 2023

MOTION: Move to approve the minutes of the October 2, 2023, special meeting, as amended.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Pellerin, Rooks and Fisk.

Against: None.

Abstained: None.

MOTION: Move to approve the minutes of the October 2, 2023, regular meeting, as amended.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Duquette, Rooks and Fisk.

Against: None.

Abstained: None.

PUBLIC HEARINGS:

3. Application #2015 – Wetlands application for park renovations and improvements including stabilizing the dam, repair dam seepage, increasing flood storage, replacing the existing spillway, and replace existing wetlands in kind with improved plantings at Page Park; Assessor's Map 37, Lots 134 & 135; Bristol Parks & Recreation, applicant.

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Rooks and Fisk to vote on Application #2015. He also designated alternate Commissioner Pellerin to vote on Application #2015.

The Commission receive the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Page Park Wetland Delineation Inland Wetland Report, dated December 2022
- d. Page Park Adjacent Property Owners, dated September 21, 2023
- e. Letter dated September 21, 2023, from Weston and Sampson, RE: Page Park Application for a Wetland Permit: Additional Information
- f. (report) Report, dated September 21, 2023, RE: Stormwater Management Report Project: Renovations & Improvements at Page Park.)
- g. Plan (Electronic Copy Only)

Jonathan Tunsy, PLA, CPSI Project Manager, of Weston and Sampson Engineers, Inc. 712 Brook Street, Suite 103, Rocky Hill, gave a presentation on the Page Park Renovation Project. He mentioned updates that will be made to the park such as adding a fishing pier, pickleball courts, splash pad as well as additional parking.

Joe Perugiis, 712 Brooks Street, Suite 103, Rocky Hill, presented the storm management plan and reviewed the phases on construction to the park. He answered questions regarding how the park will be protected by temporary basins and replanting of grass, trees and other shrubs and plants once completed. He stated that inspections will be done monthly while the construction is being complete to ensure nothing is being disturbed or damaged by water, sediment, or chemicals from the new parking lot. There is also a maintenance plan in place once the work is completed.

Commissioner Robinson asked the commission that when the application is voted on for approval, that it be required for very specific specifications to maintain a park environment to the area.

MOTION: Move to receive Application #2015.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The application is received.

MOTION: Move to declare Application #2015 a complete application.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The application was declared a complete application.

MOTION: Move to continue Application #2015 to the Regular December meeting.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The application is continued.

NEW APPLICATIONS:

4. Application #23-466F-300 – Floodplain Application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant.
5. Application #2016 – Wetlands application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant.

Chairman Fisk explained that Applications #23-466-300 and #2016 were heard concurrently but voted on separately.

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Rooks and Fisk to vote on Application #23-466F-300. He also designated alternate Commissioner Duquette to vote on Application #23-466F-300.

The Commission received the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Floodplain Narrative Project Description, Engineering Report, of GM2, dated July 17, 2023

- d. Engineering Report, from GM2 Associates Inc., dated July 17, 2023
- e. Executive Summary, from GM2, Associates Inc., dated July 17, 2023
- f. Hydraulic Report Memorial Boulevard Over Pequabuck River, City of Bristol, dated June 2020, prepared by, McDonnell & Costello, Inc.

MOTION: Move to receive Application #23-466F-300.

By: Massaro

Seconded: Robinson

For: Ritchie, Robinson, Carros, Massaro, Rooks, Duquette and Fisk.

Against: None.

Abstained: None.

The application is received.

MOTION: Move to declare Application #23-466F-300 a complete application.

By: Massaro

Seconded: Robinson

For: Ritchie, Robinson, Carros, Massaro, Rooks, Duquette and Fisk.

Against: None.

Abstained: None.

The application was declared a complete application.

MOTION: Move to declare Application #23-466F-300 a significant activity and set a public hearing for the December 4, 2023, meeting and schedule an onsite inspection on December 2, 2023 at 8:00 a.m.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Duquette and Fisk.

Against: None.

Abstained: None.

- 6. Application #2016 – Wetlands application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant.

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk to vote on Application #2016. He also designated alternate Commissioner Pellerin to vote on Application #2016.

The Commission received the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Project Activity Report, from Thomas Pietras, PWSS, dated September 14, 2016
- d. Engineering Report, Executive Summary, from GM2 Associates Inc., dated July 17, 2023
- e. Hydraulic Report, Memorial Boulevard Over Pequabuck River, dated June 2020, prepared by Wengell, McDonnell & Costello, Inc.
- f. DEEP, Statewide Inland Wetlands & Watercourses Activity Reporting Form
- g. Interagency Coordination Meeting - Municipal Project, via Teams, meeting minutes, dated September 15, 2022
- h. Plan (Electronic Copy Only)

MOTION: Move to receive Application #2016.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The application is received.

MOTION: Move to declare Application #2016 a complete application.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The application was declared a complete application.

MOTION: Move to declare Application #2016 a significant activity and set a public hearing for the December 4, 2023, meeting and schedule an onsite inspection for December 2, 2023 at 8:00 a.m.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The application was declared a non-significant activity.

STAFF-APPROVED APPLICATIONS/PUBLISHED:

Administrative Applications Approved

App.# Approved Administrative	Street No.	Address	Purpose of App.
102083	31	Willowbrook Road	New above ground pool
102084	72	Beacon Street	New fence
102085	326	Stafford Avenue	New fence
102086	30	Root Avenue	New fence
102087	249	Terryville Rd.	add pavers; reface building; sono-tubes; pave parking lot
Administrative Floodplain Applications			
23-466F-299	30	Root Avenue	New fence
23-461F-301	249	Terryville Avenue	add removable pavers; mill and pave; front porch; sono-tubes

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Rooks and Fisk to vote on Staff-Approved Applications/Published on – October 2023. He also designated alternate Commissioner Duquette, to vote on the IWWC Report – October 2023.

MOTION Move to file the report.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Rooks, Duquette and Fisk.

Against: None.

Abstained: None.

The report is filed.

STAFF REPORTS:

6. IWWC Report – October 2023

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk to vote on the IWWC Report – October 2023. He also designated alternate Commissioner Pellerin to vote on the IWWC Report – October 2023.

MOTION: Move to file the report from the Inland Wetlands Zoning Enforcement Officer.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

The report is filed.

COMMUNICATIONS:

7. Stormwater Pollution Control Inspection Report – 505-545 Redstone Hill Road

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk to vote on the Stormwater Pollution Control Inspection Report – 505-545 Redstone Hill Road. He also designated alternate Commissioner Duquette to vote on the Stormwater Pollution Control Inspection Report – 505-545 Redstone Hill Road.

The Commission received the following items in their electronic packets:

- a. Storm water Pollution Control Plan Inspection Report, dated September 11, 2023
- b. Storm water Pollution Control Plan Inspection Report, dated September 19, 2023
- c. Storm water Pollution Control Plan Inspection Report, dated September 19, 2023
- d. Storm water Pollution Control Plan Inspection Report, dated September 19, 2023
- e. Storm water Pollution Control Plan Inspection Report, dated September 26, 2023

MOTION: Move to file the report for the Stormwater Pollution Control Inspection Report – 505-545 Redstone Hill.

By: Robinson

Seconded: Carros

For: Ritchie, Robinson, Carros, Massaro, Rooks, Duquette and Fisk.

Against: None.

Abstained: None.

The report is filed.

ADJOURNMENT:

Chairman Fisk designated regular Commissioners Ritchie, Robinson, Carros, Massaro, Ministro, Rooks and Fisk to vote on the adjournment. He also designated alternate Commissioner Pellerin to vote on the adjournment.

MOTION: Move to adjourn at 8:15 P.M.

By: Robinson

Seconded: Rooks

For: Ritchie, Robinson, Carros, Massaro, Rooks, Pellerin and Fisk.

Against: None.

Abstained: None.

This meeting was taped.

Respectfully submitted,
Laura Leger

Zachary Fisk, Chairman
Inland Wetlands Commission

David Rooks, Secretary