

BOARD OF SEWER COMMISSIONERS

SPECIAL MEETING AGENDA

THURSDAY, DECEMBER 28, 2023 AT 8:30 A.M.

1. Call to Order
2. To review, edit, and approve the minutes of the November 21, 2023 Regular Board Meeting

Documents:

[DRAFT NOVEMBER 21 2023 SEWER MINUTES.PDF](#)

3. To review, edit, and approve the Department Reports for the Month of November 2023

Documents:

[SEWER DEPARTMENT REPORTS FOR NOVEMBER.PDF](#)

4. To discuss customer correspondence, and take any action as necessary, for:

- a. 251 Stevens Street

Documents:

[251 STEVENS ST.PDF](#)

- b. 70 Union Street

Documents:

[70 UNION ST.PDF](#)

- c. 32 Conlon St

Documents:

[32 CONLON ST.PDF](#)

5. To discuss the Budget Committee and appoint members as necessary.
6. To review, edit, and approve the Board of Sewer Commissioners 2024 Meeting Schedule

Documents:

[PROPOSED BOARD OF SEWER COMMISSIONERS 2024
CALENDAR.PDF](#)

7. Adjournment

[JOIN ZOOM MEETING](#)

[MEETING ID: 845 169 6140](#)

PASSCODE: 123456

1(929) 205-6099 US (NEW YORK)

Next Meeting: Tuesday, January 16, 2024 at 6:00 pm

BOARD OF SEWER COMMISSIONERS

NOVEMBER 21, 2023 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham.

STAFF PRESENT: Superintendent Robert Longo; Dawn LaBella, Office Manager.

ABSENT: Council Liaison Jacqueline Olsen.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commissioners to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE OCTOBER 17, 2023 REGULAR BOARD MEETING.

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the October 17, 2023 minutes as presented.

Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF OCTOBER 2023.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the October 2023 Department Reports as presented.

Motion passed

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

None.

8) COMMITTEE REPORTS.

None.

9) AWARD CONTRACT 2P24-008 ENGINEERING SERVICES RELATIVE TO DESIGN OF IMPROVEMENTS FOR THE AERATION & NITRIFICATION SYSTEM FOR \$218,965.00

On motion of Commissioner Dunn and seconded, it was unanimously voted to award Hazen & Sawyer P.C. Contract 2924-008 Engineering Services Relative to Design of Improvements for the Aeration & Nitrification System in the amount of \$218,965.00.

Motion passed.

10) SUPERINTENDENT'S REPORT.

No action taken.

11) OLD BUSINESS.

None.

12) NEW BUSINESS.

None.

13) ADJOURNMENT.

At 6:19 p.m., on motion of Commissioner Ferrier and seconded, it was unanimously voted to adjourn.

ATTEST:_____

Renee M. LaMarre

Water & Sewer Administrative Assistant

CASH STATEMENT SEWER

SEWER OPERATING

BALANCE: NOV 1, 2023	\$	9,663,404.23
ACCOUNTS RECEIVABLE	\$	599,469.81
SERVICE ACCOUNTS	\$	25,019.34
TRANSFERS IN (OUT)	\$	-
DISBURSEMENTS	\$	(572,759.45)
BALANCE: NOV 30, 2023	\$	<u>9,715,133.93</u>

SEWER CAP/NR

BALANCE: NOV 1, 2023	\$	5,882,502.59
TRANSFERS IN (OUT)	\$	-
DISBURSEMENTS	\$	(47,122.55)
BALANCE: NOV 30, 2023	\$	<u>5,835,380.04</u>

SEWER PAYROLL

BALANCE: NOV 1, 2023	\$	161,266.27
TRANSFERS IN (OUT)	\$	228,645.23
DISBURSEMENTS	\$	(226,202.00)
BALANCE: NOV 30, 2023	\$	<u>163,709.50</u>

SEWER BILLING

SEWER BILLS RENDERED NOV 2023:	\$	631,534.37
SEWER BILLS REMAINING UNPAID AS OF NOV 2023:	\$	<u>269,345.25</u>

WPC BUDGET VS. ACTUAL
November-23

Account Description	Project Number	2024 APPROVED BUDGET	ACTUAL JULY 2023 2024	ACTUAL AUGUST 2023 2024	ACTUAL SEPTEMBER 2023 2024	ACTUAL OCTOBER 2023 2024	ACTUAL NOVEMBER 2023 2024	ACTUAL TO DATE 2023 2024	% TO DATE 2023 2024
INTEREST INCOME		15,000.00						0.00	0.00%
SEWER ASSESSMENTS & ADJUSTMENT		55,000.00						0.00	0.00%
ASSESS-INT, LIENS & PENALTIES		1,000.00						0.00	0.00%
CUSTOMER DUMPING FEES		98,150.00	10.00		10.00	48,078.00	17,019.50	65,117.50	66.34%
COMMERCIAL SEWER USER FEE		1,766,450.00	170,926.05	165,637.99	76,763.72	201,086.57	168,446.36	782,860.69	44.32%
DOMESTIC SEWER USER FEE		4,775,160.00	399,042.37	422,784.44	386,237.51	389,523.78	421,750.17	2,019,338.27	42.29%
FACTORY SEWER USER FEE		197,975.00	34,066.17	340.07	2,585.28	42,578.40	585.03	80,154.95	41.54%
PUBLIC SEWER USER FEE		287,105.00	22,419.44	40,917.08	19,369.60	31,448.47	42,361.59	156,516.18	54.52%
SEWER CONNECTION PERMITS		130,000.00	1,600.00		80.00	21,590.00	10,050.00	33,320.00	25.63%
MISCELLANEOUS-OTHER		16,025.00	103.00	17,210.00				17,313.00	108.04%
MISC REVENUE LIENS		26,885.00	850.00	1,200.00	5,200.00	42,922.82	1,150.00	51,322.82	190.90%
SEWER PENALTY FEE		47,395.00	8,068.58	4,298.24	-26.67	8,297.96	-50.30	20,587.81	43.44%
		7,411,145.00	637,085.61	652,387.82	490,219.44	785,526.00	661,312.35	3,226,531.22	43.54%
REGULAR WAGES-WPC		1,840,178.00	149,569.76	132,147.25	134,220.19	137,874.48	201,735.25	755,546.93	41.06%
OVERTIME WAGES & SALARIES		56,762.00	4,318.53	1,650.83	4,836.78	5,426.91	8,455.43	24,688.48	43.49%
OTHER WAGES		22,420.00	1,927.96	1,868.64	2,005.55	1,916.38	2,916.16	10,634.69	47.43%
WORKERS' COMP SALARY		0.00						0.00	
LIFE INSURANCE		2,825.00	199.74	262.32	387.48	284.18	251.39	1,385.11	49.03%
WORKERS COMPENSATION INS		114,000.00						0.00	0.00%
DISABILITY INSURANCE		550.00						0.00	0.00%
F.I.C.A. & MEDICARE		146,829.00	11,196.24	9,823.02	10,235.85	10,540.27		41,795.38	28.47%
(OPEB) RETIREMENT BENEFITS		59,090.00						0.00	0.00%
CLOTHING ALLOWANCE		3,780.00	679.03	174.42	3,736.69	4,343.43	279.97	1,133.42	29.98%
PROFESSIONAL FEES & SERVICES		146,935.00	1,876.45	5,829.20		57,000.00	1,034.57	16,820.34	11.45%
ADMINISTRATIVE FEES		80,000.00				42,436.85	72,052.18	57,000.00	71.25%
PUBLIC UTIL		740,000.00	1,596.54	135,595.43	63,207.57	1,841.19		313,292.03	42.34%
WATER & ST		14,000.00		105,557.14	110,034.82	98,396.45	113,172.59	427,161.00	35.67%
TIPPING FEES		1,197,580.00		102.60	102.60		45.00	250.20	50.04%
REFUSE		500.00							
REPAIRS & MAINTENANCE		75,000.00	3,145.01	12,852.59	9,785.84	10,821.66	26,804.07	63,409.17	84.55%
COLLECT SYSTEM MAIN & REHAB		115,000.00		61,682.11	7,580.00			69,262.11	60.23%
MOTOR VEHICLE SERVICE & REPAIR		15,000.00	6,633.67	238.53			4,467.34	11,101.01	74.01%
MAJOR REPAIRS		150,000.00					34,898.04	35,136.57	23.42%
RENTS & LEASES		4,000.00	280.88	150.86	1,429.96	953.99		2,815.69	70.39%
LIABILITY INSURANCE		89,310.00		67,604.07	1,198.22			68,802.29	77.04%
TELEPHONE		2,600.00	1,076.84	587.90	562.10	235.95	421.01	2,883.80	110.92%

WPC BUDGET VS. ACTUAL

November-23

Account Description	Project Number	2024 APPROVED BUDGET	ACTUAL JULY 2023 2024	ACTUAL AUGUST 2023 2024	ACTUAL SEPTEMBER 2023 2024	ACTUAL OCTOBER 2023 2024	ACTUAL NOVEMBER 2023 2024	ACTUAL TO DATE 2023 2024	% TO DATE 2023 2024
POSTAGE		24,500.00							
TRAVEL REIMBURSEMENT		100.00						0.00	0.00%
PRINTING & BINDING		300.00						0.00	0.00%
ADVERTISING		500.00						0.00	0.00%
LABORATORY SUPPLIES		16,000.00	2,122.03	1,147.04	3,371.39	642.83	3,544.57	10,827.86	67.67%
MAINT SUPPLIES & MATERIALS		750,000.00	21,073.53	168,647.35	95,996.74	118,471.16	43,688.93	447,877.71	59.72%
PROGRAM SUPPLIES		66,220.00	795.29	9,454.33	2,704.66	972.99	2,234.59	16,161.86	24.41%
NATURAL GAS		33,000.00	0.00	1,007.21	1,006.31	1,083.90	1,266.83	4,364.25	13.23%
MOTOR FUELS		32,220.00	50.00	2,348.50	2,379.06	50.00	2,805.06	7,632.62	23.69%
MOTOR VEHICLE PARTS		3,800.00		98.37	167.26			265.63	6.99%
TIRES		6,500.00						0.00	0.00%
OFFICE SUPPLIES		3,000.00	24.01	1,156.96	286.26	20.72	526.40	2,014.35	67.15%
RENOVATE OPERATIONS INTERIOR	24001	100,000.00	5,000.27	13,730.47	58,217.86	10,913.00		87,861.60	87.86%
SPARE SECONDARY DRIVE	24002	100,000.00						0.00	0.00%
BUILDING HEATERS	24003	10,000.00						4,598.29	45.98%
PUMPING STATION TREET REMOVAL	24004	10,000.00						0.00	0.00%
PAINT WOOSTER COURT DRY-CAN PUMPING STATION	24005	10,000.00						0.00	0.00%
MAJOR REPAIRS TO EQUIPMENT					20,444.49	34,468.78		54,913.27	
CONFERENCES & MEMBERSHIPS		1,000.00						0.00	0.00%
SCHOOLING & EDUCATION		3,000.00		1,211.00	150.00	120.00	626.00	2,107.00	70.23%
LIEN FEES		4,500.00	1,000.00	2,365.00	1,755.00	1,240.00	1,125.00	7,485.00	166.33%
CONTINGENCY		130,000.00		10,203.65	835.94			11,039.59	8.49%
MISCELLANEOUS		11,000.00						0.00	0.00%
REFUNDS OF SEWER USE FEES		2,500.00						0.00	0.00%
		6,194,499.00	212,565.78	747,496.79	536,638.62	540,055.12	522,350.38	2,563,704.98	41.39%
TRANS OUT CWF		541,165.00	47,122.56	47,122.56	47,122.56	47,122.56	47,122.56	235,612.80	43.54%
TRANSFER OUT DEBT SERVICE		166,500.00	139,400.00			7,748.75		147,148.75	88.38%
TRANSFER OUT INTERNAL SERVICE		508,979.00	67,425.98	34,426.21	34,425.75	36,052.56	34,632.68	206,963.18	40.66%
		1,216,644.00	253,948.54	81,548.77	81,548.31	90,923.87	81,755.24	589,724.73	48.47%
		7,411,143.00	466,514.32	829,045.56	618,186.93	630,978.99	604,105.62	3,153,429.71	42.55%

CARRYOVERS FROM PREVIOUS BUDGET YR

BAR SCREEN ASSEMBLY	613.00
ATS BROAD ST PUMP STATION	1,885.00
SECURITY CAMERAS	46,150.88
REHAB THICKENED SLUDGE TANK	36,026.37

D. LABELLA
NOV 13 2023

251 Stevens St

I am writing this letter because our tenants' sewer bill is way to high.

They pay their own water and sewer. They were only paying for sewer until Oct 4.22. That's when we put city water in.

When we got the first bill it was very high. We thought maybe they left the water on the new front lawn. When we replaced when the water was put in. So we asked them to be careful of the water usage.

He had a well and never ran out of water. So we thought they maybe they did use too much. They probably didn't realize how much.

So the next bill came in and it was still high. We went and checked the toilets and they both were leaking, also some faucets in the house. And some outside spigots. We fixed everything and his water bill came down.

His highest water consumption was 8,114 and his last water consumption was 1,504.

The water department did an adjustment but the sewer is way to high for the water consumption.

We understand that the sewer is based on one winter quarter but it took us a couple quarters to figure out what was happening.

Can you please give the tenant another adjustment.

Landlord - Marion Jackson

11-13-23

Tenant address 251 Stevens St

DATE	TIME	USER	TEXT
11/20/23	16:27	1250JLaPierre	PREVIOUS OWNER PUT HOUSE INTO AN LLC BACK ON 7-11-2014. WE NEVER UPDATED THE RECORD TO SHOW THE NEW NAME 117 DUNCAN STREET LLC. UPDATED THE ACCOUNT TO SHOW THE NEW OWNERS NAME. THEIR MAILING ADDRESS IS 968 JEROME AVE.
11/13/23	09:28	1250kmclaughlin	CHANGED R TO RT. MRS. LACHANCE MENTIONED HER TENANTS DURING OUR CONVERSATION TODAY AND THE MAILING ADDRESS IS GOING TO THEIR HOME ADDRESS ON JEROME AVE.
11/13/23	08:53	1250kmclaughlin	MARION LACHANCE (860-583-1248 OR 860-329-6877) CALLED ABOUT THE SEWER USAGE AGAIN. SHE ASKED SPECIFICALLY FOR LAURIE AND I LET HER KNOW LAURIE RETIRED SEVERAL MONTHS AGO. SHE STARTED TO EXPLAIN THE SITUATION W/THEIR SEWER USAGE BEING HIGH. I TOLD HER I COULD SEE IN THE NOTES AND HISTORY THAT THEY HAD HIGH SEWER USAGE IN AUGUST AND THAT WE HAVE SINCE GIVEN RELIEF ON THAT. THE FIRST BILL IS BILLABLE AND RELIEF IS ONLY GIVEN ON THE LAST 3 QTRS. SHE THEN SAID THAT SHE SPOKE TO PAUL LANGEVIN (SHE IS RELATED SOMEHOW) AND HE THOUGHT IT WAS OUTRAGEOUS AND THAT THE WATER DEPT. "COULD DO BETTER." I TOLD HER PAUL HAS NOT BEEN HERE IN OVER 15 YEARS AND THAT I DIDN'T KNOW, MAYBE THINGS WERE DONE FOR PEOPLE BACK THEN BUT NOWADAYS IT'S THE SAME FOR EVERYONE ACROSS THE BOARD. SAME RULES AND REGULATIONS FOR EVERYONE. I TOLD HER THE ONLY THING SHE COULD DO WAS WRITE TO THE BOARD OF COMMISSIONERS REQUESTING MORE RELIEF. I WAS HONEST AND TOLD HER WE HERE IN THE OFFICE ALREADY HAVE GIVEN THEM RELIEF AND THE CHANCE OF THE BOARD GIVING THEM MORE IS PROBABLY VERY SLIM. SHE SAID SHE WROTE TO THE BOARD ALREADY AND NEVER HEARD BACK FROM US. I ASKED IF SHE MAILED IT TO US, E-MAILED IT OR DROPPED IT OFF. SHE SAID SHE MAILED IT. THERE ARE NO NOTES OR SCANS SHOWING WE EVER RECEIVED ANYTHING. SHE IS GOING TO WRITE ANOTHER AND BRING IT IN TO THE OFFICE. SHE ALSO WANTED TO TALK TO A SUPERVISER. SHE SAID IT WASN'T BECAUSE SHE DIDN'T BELIEVE ME, SHE JUST WANTED TO SEE WHAT ELSE THEY MIGHT HAVE TO SAY OR DO.
11/01/23	13:26	1250kmclaughlin	MRS. LACHANCE CALLED TALKING ABOUT HER 08/01/2023 BILL BEING HIGH DUE TO SEWER. SHE SEES ON THE 11/01/2023 BILL THAT WE GAVE THEM RELIEF BUT SHE THINKS SHE SHOULD GET SOME \$ BACK FROM THE 08/01/2023 BILL. I EXPLAINED HOW THE FIRST QTR IS BILLABLE AND RELIEF IS ONLY GIVEN ON THE REMAINING 3 QTRS. I WENT THRU IT WITH HER EXTENSIVELY. WRITING A NOTE BECAUSE I'M NOT SURE SHE'S GOING TO LET IT GO AND MAY TRY CALLING AND ASKING SOMEONE ELSE THINKING SHE'LL GET A DIFFERENT ANSWER.
08/29/23	09:28	1250heidicaruso	SPOKE TO MR LACHANCE REGARDING SEWER RELIEF; HE UNDERSTOOD THAT I GAVE HIM THE REMAINING 3 QUARTERS AT 4011 CF I AVG THE PREVIOUS/AFT CONSUMPTIONS. HE MAY END UP WRITING TO THE BOARD BC HE BELIEVES THE LEAK STARTING DURING THE PREVIOUS QTR AND STILL WAS OCCURRING/WINDING DOWN DURING THE LATER QUARTER.I CHANGED THE CF IN UTILITIES

08/10/23 13:31

1250kmclaughlin

HUGHES CAME IN TO QUESTION THE HIGH SEWER USAGE ON THE 08/01/2023 BILL. (8,114 C.F.) SAID HE HAD 2 TOILETS LEAKING BUT HAS SINCE FIXED THEM BOTH. ALSO HAD A SMALL DRIP FROM AN OUTSIDE SPIGOT. I LET HIM KNOW HEIDI IS OUT FOR A FEW WEEKS AND THAT I EXPECT HER BACK AROUND 8/23/2023 AND THAT SHE'LL GET BACK TO HIM ON WHETHER OR NOT HE QUALIFIES FOR RELIEF. I LET HIM KNOW THAT I BELIEVE THE RULE STILL STANDS THAT THIS FIRST BILL WOULD BE PAYABLE AS IS AND RELIEF WOULD BE ON THE REMAINING 3 BILLS BUT HE COULD VERIFY THAT W/HEIDI WHEN SHE CALLS HIM BACK. I ALSO REMINDED HIM THAT IT'S DUE ON OR BEFORE 8/30/2023 SO IF SHE ENDS UP OUT LONGER OR IT'S NOT YET RESOLVED, HE'D WANT TO PAY IT SO HE DOESN'T GET HIT W/LATE FEES AND AGAIN I BELIEVE HE HAS TO PAY THIS IN FULL ANYWAY EVEN IF HE GETS RELIEF.

BRISTOL WATER AND SEWER DEPARTMENT, CT

UB Consumption History Report



Account #	Service	Man Meter #	Customer #	Name	Cd	Read Date	By	Bill#	Curr Read	Parcel	Usage	Rep'l Usage	Location	Charge Amt Billed	Amt	Status
0316189000				203452HUGHES & MARION LACHANCE									251 STEVENS ST			PAST
1000	1 E	12735892		A	10/06/2023			978030	19,966		1,504	0	1,504	41.81		93
1000	1 E	12735892		A	07/05/2023			959149	18,462		2,324	0	2,324	218.63		92
1000	1 E	12735892		A	04/04/2023			940277	16,138		3,923	0	3,923	64.61		90
1000	1 E	12735892		A	01/04/2023			921520	12,215		8,114	0	8,114	363.70		92
1000	1 E	12735892		A	10/04/2022			902714	4,101		4,099	0	4,099	109.06		47
														221.48		
														225.57		
														337.99		
														113.95		
														226.37		

** END OF REPORT - Generated by Renee Ratta **

To whom it may concern.

Acc # 0218121000
70 Union St Bristol

I am the owner of Property

70 Union Street Bristol.

There was a leak in bathroom toilet.

which has been fixed in the first weeks
of 2023. Jan-March.

Still I have very high bill. water consumption
is 175 cubic feet used total charges \$4.87
but I am receiving bill very high. Due to

estimated severe bill. Can you please take a
look and help me. I appreciate That, Thank.

Aftab Rafiq

70 Union Street Bristol.

Acc # 0218121000.

total bill due 957.01

Heidi

DEC - 1 2023

:-)



What are you looking for?

1

Customer Payment Information

2

Payment Options

3

Payment Confirmation

Payment Processed Successfully

PRINT

Thank you for making an IC E-Payment. **Trusted, secure e-payments.**

Please review the transaction results below.

A receipt for this transaction has been sent via email if it was previously provided.

Payment Made To:	Bristol Water Department (860) 582-7431
Transaction Date/Time:	9/29/2023 12:05:15 PM
Payment Message:	APPROVED 009814
Account Number:	0218121000
Invoice Number:	935701
Total Amount	\$581.29
Name:	AFTAB RAFIQ
Address:	226 WEST MAIN ST PLAINVILLE CT 06062-2168
Email Address:	AFTMALIK@GMAIL.COM
Payment Method:	Visa
Card Number	XXXXXXXXXXXX1951
Payment Type:	Water

How about another?

[Go back to EasyPay \(BillerExpressPay.aspx\)](#)

Click the button above to be taken back to the EasyPay page where you will be able to process another EasyPay transaction.

Powered by InvoiceCloud | Privacy Policy (<http://www.invoicecloud.net/privacy-policy>) | Trustwave Secure Site
(<https://sealserver.trustwave.com/cert.php?customerId=e6fe5831b6ba46ef83d7c7330126e94d>)



Bristol Water & Sewer Department

119 Riverside Avenue
PO Box 58
Bristol, CT 06011-0058
(860) 582-7431
www.bristolwaterdept.org

ACCOUNT NUMBER
0218121000

BILLING DATE
10/01/2023

WATER/SEWER BILL

Customer Copy
Keep this portion for your records

LOCATION OF SERVICE 70 -72 UNION ST

Read Date	Current Read	Previous Read	Cubic Feet Used	DESCRIPTION OF SERVICE	Unit Rate	Current Charge
09/05/2023	235585	235410	175	WATER CONSUMPTION	0.0278	\$4.87
09/05/2023			6180	WATER SERVICE CHARGE		\$32.00
09/05/2023				SEWER BASED ON WINTER QUARTER	0.0298	\$184.16
09/05/2023				SEWER SERVICE CHARGE		\$25.29
09/05/2023				FIRE SERVICE CONNECTION		\$30.00

PREVIOUS BALANCE	ADJUSTMENTS	PENALTIES/LIENS	PAYMENTS	BALANCE FORWARD
\$1,387.06	\$26.34	\$126.34	\$732.11	\$681.29

PLEASE PAY THIS AMOUNT

\$957.61

All bills are due and payable on the first day of the regular billing period. Penalty charges will be added if the account remains unpaid 30 days from the billing date. Non-receipt of issued bill not deemed excuse for failure to pay. The postmark will serve as the date received. Liens will be filed on the City Land records if account remains unpaid for a period of 6 months from the billing date.

Payment may be made by mail, in person at our office, or on-line at www.bristolwaterdept.org. Our office accepts most major credit and debit cards. For your convenience a drive-up window is available at our office and a drop slot is located in our front door for after hours payments.

IF YOU HAVE ANY QUESTIONS CONCERNING YOUR BILL OR THE SERVICES WE PROVIDE, PLEASE FEEL FREE TO CONTACT OUR OFFICE AT 860-582-7431

CUSTOMER MESSAGES

COLD WEATHER IS COMING! PLEASE BE SURE YOUR INSIDE WATER METER IS PROTECTED FROM FREEZING. ** HAVE A HAPPY HOLIDAY SEASON! **
**** YOU MAY PAY VIA OUR TOLL-FREE AUTOMATED PHONE LINE: 1-844-233-6147**

Water & Sewer Department Office Hours: Monday-Friday 8:00 am to 4:30 pm
Drive-up Window: Monday-Friday 8:00 am to 4:00 pm

DATE	TIME	USER	SERVICE ADDRESS	TEXT
12/05/23	11:20	1250heidicaruso	70 -72 UNION ST	OVERPAYMENT ON THIS ACCOUNT FROM LOCKBOX TRANSFER; NOTICED WHILE SPEAKING WITH AFTAB ABOUT HIS ACCTS. SO I REVERSED A PAYMENT AND APPLIED 350.84 OF IT TO 32 CONLONS ST PER OUR DISCUSSION.
07/12/23	08:44	1250heidicaruso	70 -72 UNION ST	REMOVED LIEN FEES FOR JAN SINCE HE PAID AND WE LIENED EARLIER THAN APPLY.
12/12/22	09:48	1250kmclaughlin	70 -72 UNION ST	HC PC SENT. (21,000 C.F.)
05/17/21	09:57	1250lnimchek	70 -72 UNION ST	FINAL READ 05/13/21 FOR CLOSING READ: 190820

BRISTOL WATER AND SEWER DEPARTMENT, CT



UB Consumption History Report

Account #	Customer	Name	Cd	Read Date	By	Bill#	Parcel	Usage	Rep	Usage	Location	Charge Amt	Status
Service	Man	Meter #					Read				Billed	Billed Amt	Days
0218121000	5881AFTAB	RAFIQ									70 UNION ST		CURRENT
1000	1	NEPT79679797	A	09/05/2023		973368	235,585	175		0	175	4.87	94
1000	1	NEPT79679797	A	06/03/2023		954531	235,410	1,290		0	1,290	276.32	89
1000	1	NEPT79679797	A	03/06/2023		935701	234,120	6,180		0	6,180	35.86	91
1000	1	NEPT79679797	A	12/05/2022		916972	227,940	21,000		0	21,000	307.31	90
1000	1	NEPT79679797	A	09/06/2022		898155	206,940	4,720		0	4,720	344.32	94
1000	1	NEPT79679797	A	06/04/2022		879346	202,220	4,560		0	4,560	583.80	93
1000	1	NEPT79679797	A	03/03/2022		860566	197,660	2,860		0	2,860	131.22	87
1000	1	NEPT79679797	A	12/06/2021		841855	194,800	2,955		0	2,955	126.77	96
1000	1	NEPT79679797	A	09/01/2021		823103	191,845	895		0	895	79.51	90
1000	1	NEPT79679797	A	06/03/2021		804382	190,950	130		0	130	242.75	21
												185.48	
												3.61	
												164.21	

** END OF REPORT - Generated by Renee Ratta **

Heidi

DEC - 1 2023

:-)

To whom it may concern

I am the owner of property 32-Conlon
St Bristol. There was a leak in toilet
in the month of June & July. Because of that
bill was extremely high. Even though property
was vacant.

account # 0101646000-3254

Leak has been fixed and bill is still very
high, due to estimated sewer bill. I

pay september 29th 627.16 balance was

564.71. Now again bill is 1223.93
estimated sewerbill. water consumption is
very low. please help me to resolve
this issue. and send me correct bill.

Thanks. Happy holidays.

Saima Wahaj

32 Conlon Street Bristol
(860) 833-2950.



What are you looking for?

1

Customer Payment Information

2

Payment Options

3

Payment Confirmation

Payment Processed Successfully

PRINT

Thank you for making an IC E-Payment. **Trusted, secure e-payments.**

Please review the transaction results below.

A receipt for this transaction has been sent via email if it was previously provided.

Payment Made To: Bristol Water Department
(860) 582-7431**Transaction Date/Time:** 9/29/2023 12:18:44 PM**Payment Message:** APPROVED 009382**Account Number:** 0218121000**Invoice Number:** 973368**Total Amount** **\$627.16****Name:** AFTAB RAFIQ**Address:** 226 WEST MAIN ST
PLAINVILLE CT 06062-2168**Email Address:** AFTMALIK@GMAIL.COM**Payment Method:** Visa**Card Number** XXXXXXXXXXXX1951**Payment Type:** Water

How about another?

Go back to EasyPay (BillerExpressPay.aspx)Click the button above to be
taken back to the EasyPay
page where you will be able
to process another EasyPay
transaction.Balance
564.50

**Bristol Water & Sewer Department**

119 Riverside Avenue
PO Box 58
Bristol, CT 06011-0058
(860) 582-7431

Final Notice**Customer Copy**

Keep this portion for your records

Customer Name		Service Address		
SAIMA WAHAJ		32 CONLON ST		
Service Address	Bill Date	Account # - Customer #	Notice Date	Amount Due
32 CONLON ST	09/01/2023	0101646000 - 3254	10/31/2023	\$1,223.93

This is a **Final Notice** on your account. Payment must be received **PRIOR TO 11/14/2023** to prevent possible termination of your water service.

Please send payment to:

BRISTOL WATER & SEWER DEPARTMENT
P.O. BOX 58
BRISTOL, CT 06011-0058

Or you may visit our website www.bristolwaterdept.org and register where you may use your savings or checking account or a credit/debit card for payment.

If you have any questions about this bill, please call our office at 860-582-7431

PAYMENT IS DUE UPON RECEIPT OF THIS NOTICE

IF YOU HAVE ALREADY MADE THIS PAYMENT, PLEASE DISREGARD THIS NOTICE.

Payment may be made by mail, in person at our office, or on-line at www.bristolwaterdept.org. Our office accepts most major credit and debit cards. For your convenience a drive-up window is available at our office and a drop slot is located in our front door for after hours payments.

IF YOU HAVE ANY QUESTIONS CONCERNING YOUR BILL OR THE SERVICES WE PROVIDE, PLEASE FEEL FREE TO CONTACT OUR OFFICE AT 860-582-7431

CUSTOMER MESSAGES

OUR RECORDS INDICATE YOUR 09/01/2023 BILL IS PAST DUE. PENALTIES HAVE BEEN APPLIED. PLEASE REMIT PAYMENT. THANK YOU!

Water & Sewer Department Office Hours: Monday-Friday 8:00 am to 4:30 pm
Drive-up Window: Monday-Friday 8:00 am to 4:00 pm

**Bristol Water & Sewer Department**

119 Riverside Avenue
PO Box 58
Bristol, CT 06011-0058
(860) 582-7431

Final Notice**Remit Portion**

Please write your Account Number on your check and enclose this portion of bill with your payment

FINAL NOTICE

Service Address	Bill Date	Account # - Customer #	Notice Date	Amount Due
32 CONLON ST	09/01/2023	0101646000 - 3254	10/31/2023	\$1,223.93

☐ Check here for change of billing address only and note changes below.

SAIMA WAHAJ
226 WEST MAIN ST
PLAINVILLE, CT 06062-2168

DATE	TIME	USER	TEXT
12/5/2023	11:26	1250heidicaruso	AFTAB CAME IN AND DISCUSSED HIS ACCTS AGAIN. HE GAVE ME LETTERS FOR BOARD AND I STAMPED AND GAVE TO RENEE. I APPLIED 350.84 TO THIS ACCT FOR PAST DUE BILLS PER HIS PERMISSION. WE DISCUSSED THE LETTERS A BIT AS HE KNOWS HOW WE BILL BUT HE TELLS ME IT'S NOT FAIR TO THE PROPERTY OWNER.
11/30/2023	12:51	1250heidicaruso	RCF NEW TENANT WHO SAID SHE MOVED IN RECENTLY (SEPTEMBER) AND WAS TOLD SHE NEEDS TO PAY THE SEPTEMBER BILL. SHE WANTED TO KNOW WHAT DATES WERE COVERED. I TOLD HER EXACTLY WHEN AND SHE KNEW SOMETHING WASNT RIGHT. SHE IS LETTING LANDLORD KNOW HE CAN CALL ME OR COME DOWN IF HE HAS CONCERNS SINCE HIM AND I TALK AT MY WINDOW ABOUT HIS BALANCES AND PROPERTIES.
11/15/2022	07:37	1250heidicaruso	SEPT BILL PAID HAVE TO REVERSE PAYMENT SINCE IT WENT TO OLDEST BILL
8/16/2022	13:45	1250kmclaughlin	HC PC SENT. (10,602 C.F.)
4/27/2022	10:00	1250heidicaruso	PAYMENT AGREEMENT SIGNED & DEPOSIT PD \$400. TRIED TO "NEGOTIATE" THE DUE DATE FOR INSTALLMENT OF \$100 WITH A GRACE PERIOD & THEN ASKED IF DISCOUNTED IF PAID IN ADVANCE. NO TO ALL OF IT. COPY TO FILE, SCANNED.. IN CALENDAR.
4/26/2022	15:58	1250dlabella	4/26/2022 dml spoke with Saima, she will come in on 4/27 to sign agreement for \$400 payable on 4/27 and \$100 payments for 8 months and current bill must stay current.
4/25/2022	11:05	1250heidicaruso	REPOSTING TO PROPERTY TOMORROW MORNING
4/20/2022	09:51	1250heidicaruso	NO RESPONSE FROM ANYONE YET ON THIS- WILL REPOST ON 4/26 BEFORE TERMINATION ON 4/28 IF RL SUGGESTS SO
3/1/2022	10:15	1250dlabella	2/28/2022 CERT. TERM. LETTER SENT TO HOMEOWNER. IF NO RESPONSE BY 3/28/2022, POST PROPERTY ON 3/29/2022. DML
2/22/2022	15:30	1250rratta	CHANGED FROM RAO-2U TO RA-2
8/26/2020	14:32	1250heidicaruso	AFTAB CAME THROUGH DRIVE THROUGH ON 8/25 WANTED THE 318.75 CC PAYMENT TO BE REVERSED FROM 92 RAMBLER ACCT AND APPLIED TO THE 32 CONLON ADDRESS. I VERIFIED AND CONFIRMED SEVERAL TIMES WITH HIM WHAT I WAS DOING AND HE SAID YES IN CASE HE CALLS OR COMES THROUGH AND QUESTIONS ANY BILLS IN THE FUTURE.
8/25/2020	14:39	1250kmclaughlin	AFTAB RAFIQ: 860-833-2950 TOOK AFTAB OFF ACC TO MATCH ASSR LIST. ITS JUST SAIMA WAHAJ AS OF 2016
8/18/2020	10:49	1250kmclaughlin	2nd NOTICE LC PC SENT. ** METER CHANGE APPT. SCHEDULED 8/31/2020 @ 11:15 TO REPLACE STALLED METER. PROPERTY IS NOT VACANT - PER AFTAB. ESTIMATED READ FOR THE UPCOMING 09/01/2020 BILLING.
5/14/2020	09:51	1250kmclaughlin	LC PC SENT.
2/16/2018	09:49	1250heidicaruso	MR RAFIQ WILL BE IN BY 3/2 TO PAY IN FULL HE IS AWARE OF NO CHECK
11/15/2017	10:18	1250rratta	RECEIVED EMAIL FROM PAT @ WPC TO ADJUST THE SEWER CF TO 5815 FOR REMAINING 3 BILLS. (EMAIL ATTACHED TO CUSTOMER FILE).

5/18/2017 11:12 1250rratta

OWNER CAME IN TODAY AGAIN, THIS TIME LOOKING FOR JOE. JOE WAS OUT ON THE ROAD, HE WAS UPSET FELT MAYBE HE SHOULD GO TO THE MAYOR TO GET THIS RESOLVED. I EXPLAINED TO HIM THAT IT IS BEST TO CALL THE OFFICE BEFORE COMING IN TO MAKE SURE JOE WAS AVAILABLE. HE FELT THE WATER BILL WAS TOO HIGH AND THERE WAS NO WAY THE WATER WENT THROUGH THE METER (I SAW KELLI'S NOTES GAVE HIM A CUSTOMER COMPLAINT LETTER AND TOLD HIM THE BOARD MEETS EVERY THIRD TUESDAY AND HIS COMPLAINT LETTER WOULD NEED TO BE SUBMITTED BY 6/9 TO BE PUT ON THE JUNE AGENDA). HE SAID HIS METER IS OLD AND THAT IT IS NOT READING ACCURATELY. I EXPLAINED TO HIM THAT THE METER'S ARE CHANGED OUT EVERY 8-10 YRS, BUT THE METERS DO NOT SPEED UP THEY SLOW DOWN OR STOP (SHOWED HIM THE METER ON DISPLAYED AND EXPLAINED THE MECHANICS INSIDE THE METER THAT WATER HAS TO FORCE THE CYLINDER INSIDE TO SPIN THE METER DIAL). HE RECEIVED A SHUT OFF NOTICE FOR THE 23RD, TOLD HIM THAT THE BILL WILL NEED TO BE PAID OR MAKE AN ARRANGEMENT BEFORE THAT DATE OR EXTEND THE DUE DATE TO NO LATER THAN 6/2 IF HE NEEDED A LITTLE MORE TIME. HE ASKED IF HE COULD HAVE 4 MONTHS TO PAY AND THAT ONLY GIVES HIM 10 DAYS TO PAY. EXPLAINED THAT THE BILL IS A 3/1 BILL AND HE ACTUALLY HAD ALMOST 90 DAYS TO PAY AND THAT IS THE BEST I COULD OFFER HIM AT THIS TIME. HE TOOK THE LETTER AND BEFORE HE LEFT I AGAIN REMINDED HIM THAT AN ARRANGEMENT OR PAYMENT MUST BE MADE OR PAID BEFORE THE 22ND OF MAY. HE NOTED HE UNDERSTOOD AND LEFT.

5/17/2017 08:43 1250kmclaughlin

OWNER CAME IN TO QUESTION HIS HIGH 03/01/2017 BILL AGAIN. (21,465 C.F.) HE SAID ONE OF THE UNITS HAS BEEN EMPTY SINCE NOVEMBER 1st, 2016 & HE SHUT VALVE OFF BELOW THE TOILET WHEN THEY LEFT. I ASKED IF HE DID DYE STRIP TESTS ON ALL THE TOILETS. HE SAID YES. HE THEN PULLED OUT A LETTER FROM VALLEY WATER OF PLAINVILLE LETTING HIM KNOW HE HAD HIGH CONSUMPTION ON A PROPERTY THERE. HE WANTED TO KNOW WHY WE DIDN'T DO THAT FOR HIM. HIS READ BEFORE THIS ONE WAS 9,240 C.F. OUR THRESHOLD TO LET ME KNOW OF A HIGH READ IS SET AT 300% (OR IT WOULD BE A FULL TIME JOB GOING THRU ALL THE READS EVERY MONTH) & DID NOT MEET THE CRITERIA TO ALERT ME. NOTHING I SAID WAS SUFFICIENT FOR HIM. HE AT ONE POINT SAID WE SHOULDN'T BE CHARGING EVEN IF THERE WAS A LEAK. I TOLD HIM ANYTHING THAT GOES THRU THE METER IS BILLABLE. HE SAID IT SHOULD KNOW WHETHER HE IS USING AN OUTSIDE HOSE WHICH HE AGREES IS BILLABLE VS. IF HIS FAUCET IS JUST DRIPPING. I TOLD HIM THE METER'S ONLY JOB IS TO RECORD THE AMOUNT THAT IS PULLED THRU IT. HE SAID BASED ON PRESSURE IT SHOULD KNOW. AT THAT POINT, I GAVE HIM JOE'S CARD & SAID HE COULD SPEAK TO HIM BUT I WAS SURE JOE WAS GOING TO ALSO TELL HIM THAT HIS ONLY RECOURSE WOULD BE TO EXPLAIN HIS SIDE TO THE BOARD OF COMMISSIONERS IF HE STILL INSISTS ON GETTING ANY RELIEF ON THIS BILL.

2/28/2017 16:31

1250heidicaruso

RCF CUSTOMER ASKINRCF CUSTOMER ASKING ABOUT HIS BILL... HE WAS NOT HAPPY AND STARTED ASKING WHAT WE DO HERE TO MAKE HIS WATER BILL GO SO HIGH- NO ONE LIVES THERE HE SHOULDN'T HAVE SUCH A HIGH BILL. I EXPLAINED THAT HE CAN COME GET DYE STRIPS TO TEST THE TOILETS- SINCE NO ONE IS LIVING THERE I SUGGEST HE CHECK THE METER THEN GO BACK AND READ AGAIN IN FEW HOURS TO VERIFY A LEAK- THEN HE SAID IT'S ONLY ONE UNIT THAT IS EMPTY AND THE OTHER UNIT HAS ONE PERSON SO THEY DON'T USE THAT MUCH WATER. I INSTRUCTED HIM TO COME GET DYE STRIPS- HE WAS ADAMANT THAT HE SOLD ALL HIS OTHER PROPERTIES B/C THE BWD GIVES HIM NOTHING BUT PROBLEMS WITH HIS WATER BILLS AND IT'S OUR METERS THAT ARE BAD. I PATIENTLY EXPLAINED HOW THE METERS WORK; THEY REQUIRE WATER, ETC. HE JUST KEPT OVER TALKING ME INSISTING IT'S US SETTING HIM UP. I ASKED IF THERE WAS NOTHING ELSE I COULD DO THEN I WAS GOING TO HANG UP BUT REITERATED HE COME IN FOR DYE STRIPS... G ABOUT HIS BILL... HE WAS NOT HAPPY AND STARTED ASK

BRISTOL WATER AND SEWER DEPARTMENT, CT



UB Consumption History Report

Account #	Service	Man Meter #	Customer Name	Cd	Read Date	By	Bill#	Parcel#	Curr Read	Usage	Rep Usage	Location Billed Usage	Charge Amt Billed	Charge Amt	Status Days
0101646000			3254SAIMA WAHAJ									32 CONLON ST			CURRENT
1000	1	PRO 80027283	A	11/06/2023			984573	76,072		2,528	0	2,528	70.28	495.18	95
1000	1	PRO 80027283	A	08/03/2023			965686	73,544		5,029	0	5,029	139.81	564.71	91
1000	1	PRO 80027283	A	05/04/2023			946841	68,515		10,302	0	10,302	286.40	447.90	91
1000	1	PRO 80027283	A	02/02/2023			928029	58,213		12,336	0	12,336	342.94	504.44	91
1000	1	PRO 80027283	A	11/03/2022			909251	45,877		13,839	0	13,839	384.72	546.22	91
1000	1	PRO 80027283	A	08/04/2022			890397	32,038		10,602	0	10,602	294.74	456.24	93
1000	1	PRO 80027283	A	05/03/2022			871562	21,436		2,614	0	2,614	72.67	243.68	89
1000	1	PRO 80027283	A	02/03/2022			852785	18,822		3,497	0	3,497	97.22	268.23	92
1000	1	PRO 80027283	A	11/03/2021			834040	15,325		3,629	0	3,629	100.89	271.90	91
1000	1	PRO 80027283	A	08/04/2021			815257	11,696		3,390	0	3,390	94.24	265.25	91
1000	1	PRO 80027283	A	05/05/2021			796490	8,306		1,909	0	1,909	53.07	123.17	90
1000	1	PRO 80027283	A	02/04/2021			777794	6,397		3,816	0	3,816	106.09	176.19	91
1000	1	PRO 80027283	A	11/05/2020			759123	2,581		2,575	0	2,575	71.59	141.69	66
1000	1	PRO 80027283		08/31/2020			759123	162,220		0	0	0	71.59	141.69	27
1000	1	NEPT83270107	A	08/04/2020			740365	162,220		0	0	0	.00	70.10	92
1000	1	NEPT83270107	A	05/04/2020			721661	162,220		0	0	0	.00	153.40	90
1000	1	NEPT83270107	A	02/04/2020			703060	162,220		430	0	430	11.95	165.35	92
1000	1	NEPT83270107	A	11/04/2019			684487	161,790		2,440	0	2,440	67.83	221.23	91
1000	1	NEPT83270107	A	08/05/2019			665832	159,350		3,325	0	3,325	92.44	245.84	95
1000	1	NEPT83270107	A	05/02/2019			647189	156,025		2,825	0	2,825	70.63	264.28	86
1000	1	NEPT83270107	A	02/05/2019			628633	153,200		3,225	0	3,225	80.63	274.28	92
1000	1	NEPT83270107	A	11/05/2018			610061	149,975		2,435	0	2,435	60.88	254.53	95
1000	1	NEPT83270107	A	08/02/2018			591486	147,540		1,470	0	1,470	36.75	230.40	91
1000	1	NEPT83270107	A	05/03/2018			572879	146,070		2,635	0	2,635	65.88	263.95	87
1000	1	NEPT83270107	A	02/05/2018			554372	143,435		1,725	3,370	5,095	127.38	325.45	31



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010

To: Town & City Clerk

From: Board of Sewer Commissioners
(Name of Board or Commission)

Contact Person: Robert J. Longo, Superintendent Telephone Number: 860-582-7431

Address: 119 Riverside Ave., Bristol, CT 06010 E-mail Address: robertlongo@bristolct.gov

In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the Bristol Board of Sewer Commissioners.
(Name of Board or Commission)

MONTH	DATE/DATES	TIME & PLACE OF MEETING
JANUARY 2024	Tuesday, 01/16/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
FEBRUARY	Tuesday, 02/20/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
MARCH	Tuesday, 03/19/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
APRIL	Tuesday, 04/16/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
MAY	Tuesday, 05/21/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
JUNE	Tuesday, 06/18/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
JULY	Tuesday, 07/16/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
AUGUST	Tuesday, 08/20/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
SEPTEMBER	Tuesday, 09/17/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
OCTOBER	Tuesday, 10/15/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
NOVEMBER	Tuesday, 11/19/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
DECEMBER	Tuesday, 12/17/24	6:00 PM – Filtration Plant, 1080 Terryville Avenue
JANUARY 2025	Tuesday, 01/21/25	6:00 PM – Filtration Plant, 1080 Terryville Avenue

Yours very truly,

(Signature) Chairman

(Signature) Secretary

(Date)